



**Rockwood Water**  
People's Utility District

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## MEMORANDUM

To: Board of Directors

From: Kari J. Duncan, General Manager

Date: September 1, 2023 Updated September 22, 2023

Re: Conference/Meeting Travel for fiscal year (FY) 2023/2024

Per District policy, Directors' Education and Travel Expense Series 1000, Article 8.0, Section 8.1, "Directors wishing to attend such conferences or meetings must submit requests to the Board for prior approval in order to be reimbursed for expenses." This memo and Board discussion/action is meant to comply with the policy and address travel concerns previously expressed by the Board and staff. The following conferences will fall under the District policy.

**2024 SDAO Annual Conference**

Thursday, February 8 - Sunday, February 11, 2024  
Seaside, Oregon  
*More information to be announced.*

**2024 Pacific Northwest Section/AWWA Conference**

Wednesday, May 1 – Friday May 3, 2024  
Spokane, Washington  
*More information to be announced.*

**2024 AWWA Annual Conference and Exposition**

Monday, June 10 - Thursday, June 13, 2024  
Anaheim, CA  
*More information to be announced.*