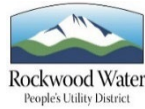


PRESIDENT, Steve Okazaki
VICE PRESIDENT, Kathy Zimmerman
SECRETARY, Tom Lewis



TREASURER, Larry Dixon
DIRECTOR, Colby Riley
GENERAL MANAGER, Kari J. Duncan

**REGULAR MEETING
ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
BOARD OF DIRECTORS**

September 25, 2024

6:00 p.m.

District Boardroom

Zoom Information:

<https://us02web.zoom.us/j/83397871576?pwd=QYs52AqbZr6f5nidUTTKCLBSVOcQr7.1>

Meeting ID: 833 9787 1576

Passcode: 957838

PRELIMINARY AGENDA

1. Approval of Agenda
2. Approval of Consent Agenda - Action
 - a. General Manager's Report - GM Duncan
 - b. Superintendent's Report - DS Crocker
 - c. Customer Service Report - OS Middleton
 - d. Engineer's Report - DE Hudson
 - e. Government Affairs Activities - GAC Clark
 - f. Financial Status – August 31, 2024
3. Approval of Minutes – August 28, 2024 Regular Board Meeting - Action
4. Approval of Bills - SA Zimmerman - Action
5. Public Comment on Non-Agenda Items
6. Board Travel Approval for Conferences – GM Duncan – Action
7. Memorandum of Understanding (MOU) 181st Ave Pipeline and Service Transfer - Action
8. Fiscal Year 2023/2024 General Manager Goals Recap and Accomplishments - GM Duncan - Discussion
9. General Manager Goals for Fiscal Year 2024/2025
10. Executive Session ORS 192.660 (2)
 - (i). To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.
11. Action on Executive Session (*if needed*)
12. Adopt General Manager Goals for Fiscal Year 2024/2025 - Action

13. For the Good of the Order
14. Next Meeting – October 23, 2024 Regular Board Meeting

Upcoming Topics:

- SDIS Best Practices (October)

15. Adjournment



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MEMORANDUM

To: Board of Directors

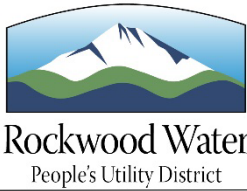
From: Kari Duncan, General Manager

Date: September 17, 2024

Re: September 25, 2024 Board Meeting

1. Production, project, financial, fiduciary, engineering and government affairs reports have been completed by staff and are provided.
2. The deadline for submittal to run for District Board positions in the November election closed on August 29th. The District has three sub-districts up for election this year for four year terms. The following candidates have filed to run for election. Sub-District 1: Tom Lewis, Sub District 3: Cori Johnson, Sub District 4: Steve Okazaki. Director and Board Vice President Kathy Zimmerman has announced that she does not plan to run for re-election.
3. The Board passed a Bond funding resolution at the August meeting to authorize the District to issue Bonds for the remaining financing of the Cascade Groundwater Alliance projects. The funding authorization was published in the Daily Journal of Commerce and the Gresham Outlook and, pending a 60-day public comment period, the District will be able to complete its Bond issuance.
4. The AMI project is progressing as planned. The AMI collectors are up and working, and field staff have started installing the new meters. About 600 AMI meters have been installed in the District to date and the District is now successfully reading these meters remotely and has issued its first billing cycle based on this data. A letter describing the meter replacements has been developed and was distributed to customers in Zone 1 at the end of July, when meter installation started. The letter will be distributed to each Zone prior to the start of meter installation in that area, and installation is scheduled to occur over the next five years.
5. A review of the GM and District Goals accomplishment for the year will take place during the September Board meeting and a presentation and discussion for the goals for this coming year will take place. The Board packet contains a write up of the accomplishments for Fiscal Year 2023-24 and a list of proposed goals for Fiscal Year 2024-25.
6. GM Duncan will attend the Oregon Infrastructure Summit in Portland during the day on September 25th. The Summit is put on each year by Business Oregon and the Northwest Environmental Business Council, and features Infrastructure practices in the State of Oregon including funding opportunities, resiliency projects and other efforts. Information about the Summit can be found here: <https://theoregonsummit.com/>

7. The Package 2A construction of the Glendoveer transmission pipeline is well underway. Crews are currently working in the area of Stark Street and 148th Ave, and then will install pipe along 141st Ave to the 141st Ave pump station, well and reservoir site. This contractor is working towards an intermediate deadline of connecting to the 141st Ave site in time to allow an alternate water supply to the 141st pumps station so that Package 3 contractor can begin reservoir demolition in October.
8. The Package 3 Construction of the 141st Ave Well 8, Water Treatment Plant, Reservoir Replacement and Pump Station improvements is beginning. The contractor conducted initial site preparation and tree removal in early September and is waiting for materials delivery and the package 2A pipeline construction to progress to allow the 141st reservoir demolition starting in October. Notices about the construction were distributed to neighbors in the vicinity of the construction.
9. The Package 4 Construction of the Water Treatment Plant and Equipment Storage Facility at the District Headquarters on Halsey is well underway. The roof for the new Equipment Storage building to the East of the property is being installed, and the walls will be installed at the end of September. Excavation for the new 25-30 MGD Water Treatment Plant has been completed and some of the masonry wall construction will begin soon.
10. The Well Driller for Cascade Well 6 located at 223rd and Stark, reached the final depth of 985 feet for the well on August 1st. The well screen and filter pack were installed in September, and the process of development, where water is pumped from the well to 'develop' the flow and capacity is expected to begin at the end of September. The current estimated timeline is to have capacity testing occur around November of this year.



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MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: September 17, 2024

Re: Operations Update

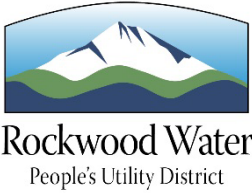
Water distribution crews continued Advanced Meter Infrastructure (AMI) meter installations in zone 1. Crews are making good progress as they refine their process, currently about 600 meters or endpoints have been installed. We continue assisting with transmission and distribution pipe projects. Several new services have been installed and we have a few more on the schedule, once completed crews will focus on AMI installations. We have addressed a couple of emergency main repairs in the recent weeks and will coordinate pinpointed leak surveys in those areas sooner than our larger contracted survey. Leak surveys, repairs and sample station installations are scheduled to start in the late winter or early spring.

Operations continued AMI retrofit installations of large meters and spy meters in vaults. They are 100% complete with large meters, started spy meter replacements and are waiting for materials to continue. The groundwater system has been online and running since the beginning of June, we have experienced a demand decline over the past couple weeks and will likely stop pumping beginning early October. We continued to participate in energy partner peak reduction events this summer, the District will be paid for the reductions from PGE. ASO Breen has been digging into the potential operational scenarios of the new groundwater system. He has put together and presented operational modes to best balance efficiency while optimizing operations of the wells, treatment and pumping. These modes will be key to a successful transition and continued optimization in the future. We will continue meter and backflow testing throughout the summer.

Demand for August was 8.31 Million Gallons per Day (MGD), a slight decrease of .68 MGD from July's 8.99 MGD. This was slightly lower than I expected but the cooler temperatures in late August likely contributed. When comparing August 2023 to 2024 there is about 500,000 gal. a day decrease. The cooler weather seems to continue through September and demands have tapered off. Cascade groundwater system has operated continuously since June, pumping over 350 million gallons to Rockwood and Gresham.

FIELD PRODUCTION REPORT FY 2024/2025

| | JULY | AUGUST | SEPT. | OCT. | NOV. | DEC. | JAN. | FEB. | MARCH | APRIL | MAY | JUNE | |
|----------------------------|------|--------|-------|------|------|------|------|------|-------|-------|-----|------|--|
| ACTIVITY | | | | | | | | | | | | | |
| Leak Repairs | 1 | 2 | | | | | | | | | | | |
| YTD | 1 | 3 | | | | | | | | | | | |
| CCF Loss | 110 | 220 | | | | | | | | | | | |
| Emergency repairs | 2 | 2 | | | | | | | | | | | |
| YTD | 2 | 4 | | | | | | | | | | | |
| CCF Loss | 386 | 386 | | | | | | | | | | | |
| Utility Locates | 294 | 311 | | | | | | | | | | | |
| YTD | 294 | 605 | | | | | | | | | | | |
| AMI Meter Replacements | 316 | 276 | | | | | | | | | | | |
| YTD | 316 | 592 | | | | | | | | | | | |
| Water Service Installs | 3 | 22 | | | | | | | | | | | |
| YTD | 3 | 25 | | | | | | | | | | | |
| Fire Service Installs | 1 | 1 | | | | | | | | | | | |
| YTD | 1 | 2 | | | | | | | | | | | |
| Fire Hydrant repairs | 2 | 1 | | | | | | | | | | | |
| YTD | 2 | 3 | | | | | | | | | | | |
| Vault/Backflow inspections | 3 | 0 | | | | | | | | | | | |
| YTD | 3 | 3 | | | | | | | | | | | |
| Meter Boxes Repl. | 12 | 42 | | | | | | | | | | | |
| YTD | 12 | 54 | | | | | | | | | | | |
| Emergency calls | 5 | 5 | | | | | | | | | | | |
| YTD | 5 | 10 | | | | | | | | | | | |



2061
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MEMORANDUM

To: Board of Directors
From: Cathy Middleton, Office Supervisor
Date: September 5, 2024
Re: August Monthly Customer Service Production Report

The meter readers read 6,933 meters this month.

Of the 7,420 bills that were sent out this month, 1,486 of them were sent via e-mail and 35 were estimated.

We mailed out 1,164 late notices and e-mailed 451 for a total of 1,615.

Of the 430 door hangers that were hung this month, we turned 68 of them off.

Customer assistance was given to 12 customers and we sent 9 customers to collections.

There were 47 maintenance orders done. They consisted of the following:

- 35 were to check high usage, verify read, and check if leaking
- 1 was for dirty water
- 2 were to check/replace meter boxes
- 9 were to check water pressure

There were 74 billing maintenance orders done. These were for the following:

- Verify high/low reads
- Check for leaks
- Check no reads
- Check usage on closed accounts

There were 2,501 phone calls and 716 walk-ins this month.

If you have any questions about this data, or would like to see other information, please let me know.

Customer Service Production Report FY 2024 - 2025

| Function: | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Total |
|-------------------|-------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------|
| Meter Reads | 6,931 | 6,933 | | | | | | | | | | | 13,864 |
| Estimates | 16 | 35 | | | | | | | | | | | 51 |
| Bills | 7,678 | 7,420 | | | | | | | | | | | 15,098 |
| Late Notices | 1,216 | 1,615 | | | | | | | | | | | 2,831 |
| Door Hangers | 487 | 430 | | | | | | | | | | | 917 |
| Turn Offs | 57 | 68 | | | | | | | | | | | 125 |
| Final Reads | 87 | 100 | | | | | | | | | | | 187 |
| New Accts | 89 | 103 | | | | | | | | | | | 192 |
| Bill Assistance | 12 | 12 | | | | | | | | | | | 24 |
| Collection Agency | 26 | 9 | | | | | | | | | | | 35 |
| Leak Adjustments | 29 | 9 | | | | | | | | | | | 38 |
| Phone Calls | 2,618 | 2,501 | | | | | | | | | | | 5,119 |
| Walk Ins | 872 | 716 | | | | | | | | | | | 1,588 |
| Work Orders | 43 | 47 | | | | | | | | | | | 90 |
| Misreads | - | - | | | | | | | | | | | - |
| Found On | 1 | 1 | | | | | | | | | | | 2 |
| Meters Pulled | - | - | | | | | | | | | | | - |



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MEMORANDUM

To: Board of Directors

From: Jeremy Hudson, District Engineer

Date: September 18, 2024

Re: Engineer's Report: September 25, 2024 Board Meeting

The Cascade Reservoir 1 (CR1) coatings are being applied for the Groundwater Development Projects (GDP) Package 1. The reservoir is expected to be back online in October. Package 1 includes the structural updates to CR1 and the design for Cascade Reservoir 2 (CR2), Cascade Well 7 pump station (PS) and Transmission Main (TM), Capital Improvement Project (CIP) ST4, and a portion of the proposed 36" groundwater TM Package 2B.

Package 2A, the contractor is currently installing the 12" distribution main and 16" TM in Stark between 148th & 160th. They are also making connections to the existing light-rail crossings at 141st and Burnside. The project is scheduled in multiple phases to meet the Package 3 scheduled start date. This is a TM project which moves water between an expanded Glendoveer Pressure Zone (PZ) and Main Zone. Construction will take 6 months to complete.

Package 3 construction project began this month. Onsite valves and piping will be installed this month to isolate the reservoir from the pump station. The demolition of the existing 2.2 MG (Million Gallon) reservoir will start in late October after the Package 2A transmission main is installed up to the Package 3 site. Designs include replacing the existing 2.2 MG concrete reservoir (in the same location with a 1.9 MG reservoir), a 4.3 Million Gallons per Day (MGD) Water Treatment Plant (WTP), Cascade Well 8 improvements, PS upgrades and a larger emergency power generator. This project is located at our 141st Avenue PS. Construction will begin in quarter three of 2024 and be completed in quarter one of 2026.

Package 4 WTP, PS and equipment storage building (ESB) are under construction. Concrete Masonry Units (CMU) block installation began today, for the west 1/3 of the WTP. The PS under-slab work is underway, in preparation for concrete. The equipment storage building (ESB) metal roofing and siding are being installed this week. Package 4 is a 28-32 MGD treatment facility, PS replacement and equipment building replacement. The bulk of construction will be completed by Q3 of 2025.

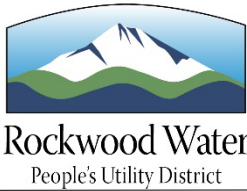
City of Gresham managed GDMP Projects:

Package 2B – a 36” TM, parallel to the existing 30” TM that provides finished groundwater from the Cascade site to the District’s Bella Vista and Gresham’s Grant Butte reservoirs. The contractor is flushing the section of TM between 202nd & Glisan and 197th. The contractor will connect to our existing TM once the new TM passes testing. This project will take approximately 19 months

Package 5 – 223rd & Stark Street, the Cascade Well 6 driller has installed the screen and filter pack down to the final depth of 969’ below ground surface (BGS). They are settling the filter pack and will begin development/isolated pumping late this week. Well capacity results are expected in November. Consultants began the design of the wellhouse, water treatment facility and TM.

Package 6 – Kirk Park (CW9) wellhouse and TM. The pump and motor installations are scheduled for this month. Interior/site finishes continue. The CW5 & CW6 TM terminated at our Cascade site and will contribute to the finished water that is pumped to the Bella Vista/Grant Butte reservoirs.

Package 7 – 217th & Yamhill Street (CW10), this is a Gresham-only project. Production drilling continues. Raw water from this site will be piped to the CW6 Water Treatment Plant.



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MEMORANDUM

To: Board of Directors
From: Nyla Clark, Government Affairs Coordinator
Date: September 5, 2024
Re: Government Affairs Activities

COMUNICATION

- The District has been participating in outreach campaigns with the Regional Water Providers Consortium (RWPC) on social media. During the month of August, the campaign is focused on Emergency Preparedness.
- In addition to content from RWPC the District also created social media posts emphasizing how our Cascade Groundwater Alliance (CGA) project will make the District better prepared for emergencies.
- GAC Clark has updated the CGA landing page on the website to include more fact sheets, graphics and information for our customers to access. This landing page will continue to be updated with additional resources as they become available.

OUTREACH

- Production on the Q4 issue of the Rockwood Newsletter has begun. GAC Clark is working on content and design for the next issue.

EVENTS, TRAINING & CONFERENCE OPPORTUNITIES

Please let Nyla know if you would like to attend any of these classes or conferences.

2025 SDAO Annual Conference

February 6-9, 2025

Riverhouse on the Deschutes, Bend

More Information To Be Announced

DEADLINE TO NOTIFY NYLA IF YOU'D LIKE TO ATTEND: JANUARY 10, 2025

2025 PNWS

May 7-9, 2025

Boise, ID

More Information To Be Announced

DEADLINE TO NOTIFY NYLA IF YOU'D LIKE TO ATTEND: MARCH 1, 2025

2025 ACE

June 8 -11, 2025

Denver, CO

More Information To Be Announced

DEADLINE TO NOTIFY NYLA IF YOU'D LIKE TO ATTEND: APRIL 1, 2025



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MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: September 17th, 2024

Re: Finance/Budget Report – August 2024

The Finance/Budget Report is provided below and on the attached spreadsheet. The numbers provide the general conditions of the District. As more data is accumulated through the year, better estimates will be made and course corrections implemented, if needed.

- Water sales revenue at the end of August 2024 (Period 2) showed a 9.2% increase when compared to Period 2 in August 2023. Water demand for the first two months of the Fiscal Year (FY) was slightly higher than the previous FY and combined with the 5% rate adjustment in July 2024 the result is a revenue increase. Water demand varies from year to year, and the District maintains a conservative budget and rate plan for the purpose of maintaining financial stability despite moderate fluctuations in water demand. The District continues to demonstrate the ability to meet debt service requirements for the 2021 bond sales, the 2022 WIFIA loan and the next Bond and WIFIA loan issuance planned for this FY that is required to complete the Groundwater Development Projects.
- Overall revenue for Period 2 is **10.08% higher** than the same period in FY 2023/2024 reflecting the impact of the rate adjustment, new services installations and high interest rates. Notably, interest income has contributed to overall District financials due to continued high interest rates for funds held in the Local Government Investment Pool (LGIP). The non-sales revenue in Period 2 FY 2024/2025 is **28% higher** than the same period in FY 2023/2024 due to a few large service installations and high interest income.
- Personal Services for the first part of the FY were on track with 14.2% of budget expended after 16.7% of the year has been completed. Materials and Services expenditures are 12.3% of total budget. Capital Outlay for non-Cascade Groundwater projects is 2.2% of total budget.

FISCAL YEAR 2024-25

AUGUST, 2024

REVENUES

| Category | Budget | August 2024 | August 2023 | Variance | Year To Date | Projection | Balance of FY 23-24 |
|--|-------------------|------------------|------------------|----------|----------------|-------------------|---------------------|
| 100.3-01-0101 | 17,166,693 | | | | | | |
| 100.3-10 | 12,700,657 | 1,842,518 | 1,622,365 | 13.57% | 10,840 | 10,730,323 | 10,719,482 |
| 100.3-20 | 350,000 | 30,271 | 27,739 | 9.13% | 52,139 | 317,340 | 265,201 |
| 100.3-40 | 450,000 | 10,965 | 38,691 | -71.66% | 156,411 | 453,305 | 296,894 |
| 100.3-50 | 200,000 | 73,295 | 84,242 | -12.99% | 151,260 | 1,113,347 | 962,087 |
| 100.3-60 | 757,404 | 98,962 | 87,380 | 13.25% | 143,885 | 770,482 | 626,597 |
| 100.3-90 | 953,500 | - | 38,903 | | - | 143,048 | 143,048 |
| Total Revenue Budget | 32,578,254 | 2,056,010 | 1,899,319 | | 514,536 | 13,527,845 | 13,013,309 |
| Annual Running Revenue (Includes Codes 100.3-10 thru -90) | 15,411,561 | 2,056,010 | 1,899,319 | 8.25% | 514,536 | | |

Assumptions: Projections are based on the balance of prior year's actual revenue plus current revenue to date.

EXPENDITURES

| | Budget | August 2024 | Total To Date | % Expended |
|--|-------------------|----------------|------------------|------------|
| 5.10-4000 | 4,520,400 | 318,109 | 641,545 | 14.2% |
| 5.20-5000 | 2,615,785 | 129,572 | 321,750 | 12.3% |
| | 3,925,195 | 296,858 | 589,393 | 15.0% |
| 5.40-4000 | 2,249,500 | 49,185 | 49,492 | 2.2% |
| 5.60-7000 | 2,515,188 | - | - | 0.0% |
| 5.70-7000 | 1,830,000 | - | - | |
| 5.90-8000 | 14,922,187 | - | - | |
| Total Expense Budget | 32,578,255 | 793,724 | 1,602,181 | 5% |
| Annual Running Expense (Includes Codes 5.1 - 5.4) | 13,310,880 | 793,724 | 1,602,181 | 12% |

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD
August 28, 2024
Rockwood Water Board Room and Zoom Video Conference**

Board members present: Larry Dixon, Tom Lewis, Kathy Zimmerman, Steve Okazaki

Staff present: Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Jeremy Hudson, District Engineer (DE); Nyla Clark, Government Affairs Coordinator (GAC), Cathy Middleton, Office Supervisor (OS); Joey Schlosser Assistant Superintendent (AS); Jeremy Hanson Assistant Engineer (AE); Dan Zimmerman, Senior Accountant (SA).

Guests present: Eric Cole, Cori Johnson, Steven White

President Okazaki called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

President Okazaki asked if there were any changes or additions to the agenda. **GM Duncan** noted there were no changes to the agenda.

Tom Lewis moved to approve the agenda. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

President Okazaki asked if there were any changes or updates to the consent agenda. **GM Duncan** noted there were no changes to the consent agenda.

Tom Lewis moved to approve the consent agenda. **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

President Okazaki asked if there were any changes to the minutes.

Larry Dixon moved to approve the minutes from the July 24, 2024 regular Board meeting. **Tom Lewis** seconded the motion. The motion was approved; none opposed.

APPROVAL OF BILLS

President Okazaki asked if there were any questions about the bills. The Board discussed their questions.

Kathy Zimmerman moved to approve the bills as presented. **Tom Lewis** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT

There were no public comments.

CASCADE GROUNDWATER ALLIANCE (CGA) BUDGET UPDATE

GM Duncan provided the board with an update on the CGA budget and how inflation has affected the budget overall.

BOND FUNDING OVERVIEW

In January of 2021 a Funding Resolution (Resolution RWPUD 20/21-001) was adopted to allow the District to issue Bonds in the amount of up to \$70 million to fund the project. Due to inflation and some scope adjustments between 2019 and 2024 the total amount anticipated for funding has increased above the original authorized amount. GM Duncan explained that the District is requesting to issue up to an additional \$35 million in bonds for completion of the project.

RESOLUTION

Tom Lewis moved to adopt RESOLUTION NO. RWPUD 24/25-001 - A Resolution Of The Rockwood Water People's Utility District Authorizing The Issuance, Sale, Execution And Delivery Of Additional Water Revenue Bonds From Time-To-Time, In One Or More Series, In An Aggregate Principal Amount Not To Exceed \$35,000,000 For The Purpose Of Financing Additional Costs Related Capital Improvements To The District's Water System And Amounts Necessary For Paying Related Costs; Authorizing The Authorized Representative To Negotiate, Execute And Deliver Financing, Legal And Disclosure Documents; Designating Authorized Representatives And Delegating Authority; And Related Matters. Larry Dixon Seconded the motion, motion passes unanimously.

BOARD TRAINING

The SDIS Best Practices Program is a program that the District participates in every year, and through the program is able to earn up to 10% credit (approximately \$10,000) on its insurance costs. This year, one of the best practices that the District can implement is an online Public Meeting Training course that must be attended by all members of the Board of Directors to receive credit. This training is less than 30 minutes and if all Board Members attend the training, the District can achieve a savings of 2%, or approximately \$2000 on its Insurance costs. The training will be provided to Board members before the next board meeting on September 25, 2024.

FOR THE GOOD OF THE ORDER

GM Duncan shared that the District is evaluating a Cyber Security Grant from SDAO to see if we have a project that will qualify.

DS Crocker shared that an AMI installation update, 450 end points and meters have been installed.

DS Crocker thanked staff who dealt with two water main breaks this week.

Kathy Zimmerman asked if the new meters have started showing leaks. DS Crocker answered that we don't have enough meters out at this point to notice a huge uptick, it will be a few months before we have enough online to really see the data.

GAC Clark shared that the District will have an employee BBQ on September 26, the board is invited to attend.

Larry Dixon asked for an update on the Water Transmission Pipe going down Stark to 141st. DE Hudson explained that the work has to all fit within a schedule that works with the other projects. The crew will begin work back on 141st soon.

NEXT MEETING

President Okazaki reminded everyone the next Board meeting will be Wednesday, August 28, 2024 at 6:00 p.m.

ADJOURNMENT

Tom Lewis made a motion to adjourn the meeting. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:16 p.m.

Secretary



Rockwood Water
People's Utility District

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MEMORANDUM

To: Board of Directors

From: Daniel Zimmerman, Senior Accountant

Date: September 17, 2024

Re: Checklist and Financial Report

Enclosed is the checklist for your review. The total amount of the checks listed for your approval is \$9,081,910.58. Additionally, there were two payroll cycles and one board payroll totaling \$136,244.59. If you have any questions regarding any of the checks listed, please don't hesitate to call Kari or myself anytime.

The cash balances on August 31, 2024 are as follows:

Restricted Cash - \$4,790,958.26

Unrestricted Cash - \$15,282,881.09



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MONTHLY FINANCIAL MONITORING CHECKLIST

BOARD OF DIRECTORS MEETING: 9/25/2024

FOR THE PERIOD

August 2024

1. Were books balanced and reconciled (General & Trust)? Yes
If no, why not?

2. Are YTD revenues and expenditures tracking per budget plan? Yes
If no, explain variances or flags.

3. Were all payroll liabilities paid in a timely manner? Yes
If no, explain why not.

4. Were required payroll reports (Federal, State) filed in a timely manner? Yes
If no, explain why not.

5. Were any cases of fraud detected and addressed? No
If yes, explain situation and actions taken and underway.

6. Were any changes made to the internal control system? No
If yes, describe changes.

7. Were all cash and investment accounts reconciled per schedule (LGIP)? Yes
If no, explain why not.



Rockwood Water District, OR

Rockwood Water
People's Utility District

Check Report

By Check Number

Date Range: 08/20/2024 - 09/17/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---------------------------------------|------------------|---|------------------------|-----------------------|--------|
| Bank Code: UMPQUA BANK-UMPQUA BANK | | | | | | |
| 11701 | Calportland | 09/16/2024 | Regular | 0.00 | -1,042.19 | 55240 |
| 11701 | Calportland | 09/16/2024 | Regular | 0.00 | -283.43 | 55274 |
| 11701 | Calportland | 09/16/2024 | Regular | 0.00 | -235.72 | 55362 |
| 01184 | KIPP, CHRIS | 08/20/2024 | Regular | 0.00 | -45.97 | 55366 |
| 11701 | Calportland | 09/16/2024 | Regular | 0.00 | -866.47 | 55377 |
| 11762 | IN STYLE DESIGN LLC | 08/20/2024 | Regular | 0.00 | -4,783.23 | 55383 |
| 11441 | DEPARTMENT OF JUSTICE | 08/22/2024 | Regular | 0.00 | 323.53 | 55460 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008170 | Invoice | 08/23/2024 | ID # 21DR17205 | 0.00 | 323.53 | |
| | 101-100-6202102 | | EMPLOYEE DRAW PAYAB... ID # 21DR17205 | | 323.53 | |
| 00014 | OREGON AFSCME | 08/22/2024 | Regular | 0.00 | 439.93 | 55461 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008182 | Invoice | 08/23/2024 | Union Dues | 0.00 | 439.93 | |
| | 101-100-6202140 | | UNION DUES PAYABLE Union Dues | | 439.93 | |
| 00022 | UNITED WAY OF THE COLUMBIA-WILLAMETTE | 08/22/2024 | Regular | 0.00 | 120.00 | 55462 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008183 | Invoice | 08/23/2024 | United Way | 0.00 | 120.00 | |
| | 101-100-6202120 | | UNITED WAY PAYABLE United Way | | 120.00 | |
| 11394 | ACI PAYMENTS, INC | 08/22/2024 | Regular | 0.00 | 94.20 | 55463 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 1000121887 | Invoice | 08/22/2024 | Home Banking Fee July 2024 | 0.00 | 94.20 | |
| | 101-100-5205740 | | GENERAL OFFICE Home Banking Fee July 2024 | | 94.20 | |
| 01224 | AT&T MOBILITY | 08/22/2024 | Regular | 0.00 | 1,111.13 | 55464 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 287288607971X... | Invoice | 08/19/2024 | AT&T | 0.00 | 1,111.13 | |
| | 101-100-5205210 | | TELEPHONE CELL PHONES | | 951.13 | |
| | 101-100-5205660 | | TELEMETRY 141ST INTERNET | | 40.00 | |
| | 101-100-5205660 | | TELEMETRY CLEVELAND INTERNET | | 40.00 | |
| | 101-100-5205660 | | TELEMETRY NW 1ST INTERNET | | 40.00 | |
| | 101-100-5205660 | | TELEMETRY BELLA VISTA FIOS INERNET | | 40.00 | |
| 00793 | CITY OF GRESHAM | 08/22/2024 | Regular | 0.00 | 200.90 | 55465 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008159 | Invoice | 08/21/2024 | Sewer/Stormwater 710 NE 202nd Av | 0.00 | 200.90 | |
| | 101-100-5205220 | | SEWER/STORM WATER Sewer/Stormwater 710 NE 202n... | | 200.90 | |
| 00637 | COMCAST CABLE | 08/22/2024 | Regular | 0.00 | 289.85 | 55466 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008160 | Invoice | 08/21/2024 | Office Internet | 0.00 | 289.85 | |
| | 101-100-5205210 | | TELEPHONE Office Internet | | 289.85 | |
| 00066 | CONSOLIDATED SUPPLY COMPANY | 08/22/2024 | Regular | 0.00 | 16,567.95 | 55467 |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------------------------------|--------------------------------------|----------------------------------|---|---------------------------------|--------------------------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| S011965875.001 | Invoice | 08/22/2024 | DFW Meter Boxes For AMI Project | 0.00 | 8,858.45 | |
| 101-100-1601410 | INVENTORY | | DFW 17x30x12 | | 323.82 | |
| 101-100-1601410 | INVENTORY | | 17" X 30" GREY POLMER BOX | | 1,695.22 | |
| 101-100-1601410 | INVENTORY | | 11" X 18" GREY POLYMER BOX (... | | 4,001.55 | |
| 101-100-1601410 | INVENTORY | | 11" X 18" GREY POLYMER LID (3... | | 2,837.86 | |
| S011965875.002 | Invoice | 08/22/2024 | DFW Meter Boxes For AMI Project | 0.00 | 1,942.91 | |
| 101-100-1601410 | INVENTORY | | DFW 17x30x12 | | 1,942.91 | |
| S011965875.003 | Invoice | 08/22/2024 | DFW Meter Boxes For AMI Project | 0.00 | 3,223.75 | |
| 101-100-1601410 | INVENTORY | | DFW 17x30x12 | | 1,619.09 | |
| 101-100-1601410 | INVENTORY | | 11" X 18" GREY POLYMER BOX (... | | 757.05 | |
| 101-100-1601410 | INVENTORY | | 17" X 30" GREY POLMER BOX | | 847.61 | |
| S011965875.004 | Invoice | 08/22/2024 | DFW Meter Boxes For AMI Project | 0.00 | 2,542.84 | |
| 101-100-1601410 | INVENTORY | | 17" X 30" GREY POLMER BOX | | 2,542.84 | |
| 01185 | CORE & MAIN LP | 08/22/2024 | Regular | 0.00 | 348.60 | 55468 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| V427103 | Invoice | 08/22/2024 | 12" MJ Plugs for 141st Res. | 0.00 | 348.60 | |
| 101-100-5205630 | RESERVOIR MAINTENANCE | | 12" MJ Plugs for 141st Res. | | 348.60 | |
| 11516 | CORRECT EQUIPMENT, INC | 08/22/2024 | Regular | 0.00 | 3,143.57 | 55469 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 56555 | Invoice | 08/22/2024 | Medmos Chemical Feed Pump | 0.00 | 3,143.57 | |
| 501-100-5205530 | EQUIPMENT MAINTENAN... | | Medmos Chemical Feed Pump | | 3,143.57 | |
| 01147 | CRYSTAL GREENS LANDSCAPING INC | 08/22/2024 | Regular | 0.00 | 1,810.00 | 55470 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 374139 | Invoice | 08/22/2024 | Landscaping Service - August 2024 | 0.00 | 575.00 | |
| 101-100-5205520 | BLDG/GROUNDS MAINTEN... | | Landscaping Service - August 20... | | 575.00 | |
| 374140 | Invoice | 08/22/2024 | Landscaping Service - August 2024 | 0.00 | 588.00 | |
| 101-100-5205520 | BLDG/GROUNDS MAINTEN... | | Landscaping Service - August 20... | | 588.00 | |
| 374141 | Invoice | 08/22/2024 | Landscaping Service - August 2024 | 0.00 | 647.00 | |
| 101-100-5205520 | BLDG/GROUNDS MAINTEN... | | Landscaping Service - August 20... | | 647.00 | |
| 11770 | ELKHORN CONSTRUCTION | 08/22/2024 | Regular | 0.00 | 142.25 | 55471 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0008156 | Invoice | 08/22/2024 | Hydrant Rental Refund - 149th - 7/15 - 8/1... | 0.00 | 142.25 | |
| 101-100-6302430 | CUSTOMER REFUND CLE... | | Hydrant Rental Refund - 149th - ... | | 142.25 | |
| 11769 | EMERY & SONS CONSTRUCTION GROUP, LLC | 08/22/2024 | Regular | 0.00 | 184,301.00 | 55472 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| E&S - Job 319 - 1 | Invoice | 08/22/2024 | Package 3 - Construction Job# 319 | 0.00 | 184,301.00 | |
| 601-100-5406035 | GROUNDWATER CONSTR... | | Package 3 - Construction Job# 3... | | 184,301.00 | |
| 00446 | GRESHAM LOCKSMITH, INC. | 08/22/2024 | Regular | 0.00 | 60.00 | 55473 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 1817 | Invoice | 08/22/2024 | Lock cores for Well 7 | 0.00 | 60.00 | |
| 501-100-5205630 | RESERVOIR MAINTENANCE | | Lock cores for Well 7 | | 60.00 | |
| 00813 | GSI WATER SOLUTIONS, INC | 08/22/2024 | Regular | 0.00 | 487.50 | 55474 |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--------------------------------|--|---------------------------|--|---------------------------------|---|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 00134.022-22 | Invoice 101-100-5406010 | 08/22/2024 | job 331 Well 8 WATER SYSTEM | 0.00 | 487.50 | |
| 11762 | IN STYLE DESIGN LLC | 08/22/2024 | Regular | 0.00 | 4,783.23 | 55475 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008013 | Invoice 101-100-6302421 | 06/30/2024 | Silver V to J Ellis - WO586-589 Final Refund NEW SERVICE TRUST ACC... Silver V to J Ellis - WO586-589 Fi... | 0.00 | 4,783.23 | |
| 01137 | JW UNDERGROUND INC | 08/22/2024 | Regular | 0.00 | 760.15 | 55476 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 58485 | Invoice 101-100-5406020 | 08/22/2024 | Work Order 703 NEW SERVICES | 0.00 | 144.00 | |
| 58486 | Invoice 101-100-5205610 101-100-5205610 | 08/22/2024 | Rock and Dump Fees UTILITY OPERATING SUPP... UTILITY OPERATING SUPP... | 0.00 | 616.15 144.00 472.15 | |
| 00015 | KAISER PERMANENTE | 08/22/2024 | Regular | 0.00 | 15,903.82 | 55477 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 0018072348 | Invoice 101-100-6202107 | 08/19/2024 | Empl Med/Dent Insurance KAISER INS PAYABLE | 0.00 | 15,903.82 | |
| 01184 | KIPP, CHRIS | 08/22/2024 | Regular | 0.00 | 45.97 | 55478 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008149 | Invoice 101-100-5205440 | 08/22/2024 | Work clothes replacement SAFETY GEAR & EQUIPM... | 0.00 | 45.97 | |
| 00753 | KNIFE RIVER CORPORATE NW | 08/22/2024 | Regular | 0.00 | 275.44 | 55479 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 3148798 | Invoice 101-100-5205610 | 08/22/2024 | Rock UTILITY OPERATING SUPP... | 0.00 | 275.44 | |
| 11633 | MOORE EXCAVATION | 08/22/2024 | Regular | 0.00 | 1,985,736.61 | 55480 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Moore-Job318-1 | Invoice 601-100-5406035 | 08/22/2024 | Package 2A Construction - Moore - Job# 3... GROUNDWATER CONSTR... | 0.00 | 1,985,736.61 | |
| 00236 | NORTHERN SAFETY CO., INC. | 08/22/2024 | Regular | 0.00 | 307.84 | 55481 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008133 | Invoice 101-100-5205440 101-100-5205440 101-100-5205440 101-100-5205440 101-100-5205440 | 08/22/2024 | Ear Plugs, Safety Glasses SAFETY GEAR & EQUIPM... Advil SAFETY GEAR & EQUIPM... Nemesis Smoke Safety Glasses SAFETY GEAR & EQUIPM... Moldex Safety Ear Plugs SAFETY GEAR & EQUIPM... Nemesis Clear Safety Glasses SAFETY GEAR & EQUIPM... Nemesis Mirrored Safety Glasses | 0.00 | 307.84 71.04 5.59 221.12 5.00 5.09 | |
| 01125 | NORTHSTAR CHEMICAL INC | 08/22/2024 | Regular | 0.00 | 9,522.50 | 55482 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 289450 | Invoice 501-100-5205610 | 08/22/2024 | 3250 gallons low salt chlorine OPERATING SUPPLIES | 0.00 | 9,522.50 | |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------------|---------------------------------|---------------------|-----------------------------|----------------------------|-----------------------|--------|
| 00962 | OVERTON SAFETY TRAINING, INC | 08/22/2024 | Regular | 0.00 | 340.00 | 55483 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 24-1316 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/22/2024 | Forklift Training | 0.00 | 340.00 | |
| | 101-100-5205450 | | TRAINING & EDUCATION | | 340.00 | |
| 01057 | OXARC, INC | 08/22/2024 | Regular | 0.00 | 27.71 | 55484 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 0032144593 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/22/2024 | forklift propane | 0.00 | 27.71 | |
| | 101-100-5205560 | | GAS/LUBRICANTS & DISP... | | 27.71 | |
| 00372 | PAPE MACHINERY | 08/22/2024 | Regular | 0.00 | 59.16 | 55485 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 15550272 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/22/2024 | mower repair parts | 0.00 | 59.16 | |
| | 101-100-5205540 | | VEHICLE MAINTENANCE | | 59.16 | |
| 00976 | PETERSON | 08/22/2024 | Regular | 0.00 | 6,881.22 | 55486 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| SW290095744 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/22/2024 | well 5 3 year service | 0.00 | 6,881.22 | |
| | 101-100-5205520 | | BLDG/GROUNDS MAINTEN... | | 6,881.22 | |
| 00181 | PORTLAND GENERAL ELECTRIC | 08/22/2024 | Regular | 0.00 | 2,234.91 | 55487 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008161 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/21/2024 | Portland General Electric | 0.00 | 2,234.91 | |
| | 101-100-5205670 | | PUMPING | | 291.93 | |
| | 101-100-5205670 | | PUMPING | | 1,001.63 | |
| | 101-100-5205670 | | PUMPING | | 35.66 | |
| | 101-100-5205670 | | PUMPING | | 905.69 | |
| 00899 | POTTER WEBSTER COMPANY | 08/22/2024 | Regular | 0.00 | 24.51 | 55488 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 150P552329 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/22/2024 | truck hitch pins | 0.00 | 24.51 | |
| | 101-100-5205540 | | VEHICLE MAINTENANCE | | 24.51 | |
| 01174 | PURCHASE POWER | 08/22/2024 | Regular | 0.00 | 502.25 | 55489 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008132 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/22/2024 | Postage for meter | 0.00 | 502.25 | |
| | 101-100-5205330 | | POSTAGE | | 502.25 | |
| 00767 | SUPERIOR TIRE SERVICE | 08/22/2024 | Regular | 0.00 | 779.29 | 55490 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 120367046 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/22/2024 | rw42 tires | 0.00 | 779.29 | |
| | 101-100-5205550 | | TIRES | | 779.29 | |
| 00739 | BREEN, JAY | 08/29/2024 | Regular | 0.00 | 1,431.36 | 55492 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008229 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/29/2024 | Neptune Conference Hotel JB | 0.00 | 1,431.36 | |
| | 101-100-5205450 | | TRAINING & EDUCATION | | 1,431.36 | |
| 00793 | CITY OF GRESHAM | 08/29/2024 | Regular | 0.00 | 3,609,689.61 | 55493 |

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|----------------------------|---------------------------------|--------------------------|---|----------------------------|-----------------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 65770 | Invoice | 06/30/2024 | Job 334, Groundwater Development Pojec... | 0.00 | 2,556,676.07 | |
| | 601-100-5205120 | ENGINEERING SERVICES | Job 334, Groundwater Develop... | 2,556,676.07 | | |
| 65771 | Invoice | 06/30/2024 | Package 5 - Cascade Well6 Site, 223rd & St... | 0.00 | 59,199.56 | |
| | 601-100-5205120 | ENGINEERING SERVICES | Package 5 - Cascade Well6 Site, ... | 59,199.56 | | |
| 65772 | Invoice | 06/30/2024 | JOB 330 - Package 6 - progress invoice | 0.00 | 993,813.98 | |
| | 601-100-5205120 | ENGINEERING SERVICES | JOB 330 - Package 6 - progress i... | 993,813.98 | | |
| 01089 | CITY OF PORTLAND | 08/29/2024 | Regular | 0.00 | 170.00 | 55494 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 568716 | Invoice | 08/29/2024 | ADCM Annual Fee | 0.00 | 170.00 | |
| | 101-100-5205460 | DUES/LICENSES/SUBSCRI... | ADCM Annual Fee | 170.00 | | |
| 01185 | CORE & MAIN LP | 08/29/2024 | Regular | 0.00 | 8,220.07 | 55495 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0008583 | Invoice | 08/29/2024 | Water Quality Items | 0.00 | 8,220.07 | |
| | 101-100-5205620 | WATER SAMPLES/TESTING | CL17sc Tubing Kits | 292.00 | | |
| | 101-100-5205620 | WATER SAMPLES/TESTING | Electrode Cleaning Solution GW... | 27.55 | | |
| | 101-100-5205620 | WATER SAMPLES/TESTING | DPD Chlorine Powder Pillows | 266.00 | | |
| | 101-100-5205620 | WATER SAMPLES/TESTING | Total CL17 Reagents RWPUD | 458.10 | | |
| | 101-100-5205620 | WATER SAMPLES/TESTING | Chlorine Test Strips | 59.78 | | |
| | 101-100-5205620 | WATER SAMPLES/TESTING | pH probes RWPUD | 1,574.00 | | |
| | 101-100-5205620 | WATER SAMPLES/TESTING | pH buffer solution GW/RWPUD | 72.25 | | |
| | 501-100-5205620 | TESTING | Electrode Cleaning Solution GW... | 27.54 | | |
| | 501-100-5205620 | TESTING | Free Ammonia Reagent Set | 172.00 | | |
| | 501-100-5205620 | TESTING | Total CL17 Reagents GW | 1,374.30 | | |
| | 501-100-5205620 | TESTING | pH buffer solution 7 | 72.25 | | |
| | 501-100-5205620 | TESTING | Free CL17 Reagents GW | 1,374.30 | | |
| | 501-100-5205620 | TESTING | CL17sc Tubing Kits | 876.00 | | |
| | 501-100-5205620 | TESTING | pH probe GW | 1,574.00 | | |
| 00425 | DLT SOLUTIONS, LLC | 08/29/2024 | Regular | 0.00 | 3,865.35 | 55496 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| S1666018 | Invoice | 08/29/2024 | AutoCAD Annual Subscription | 0.00 | 3,865.35 | |
| | 101-100-5205460 | DUES/LICENSES/SUBSCRI... | 2 ea Civil 3d licenses | 3,865.35 | | |
| 00085 | H.D. FOWLER COMPANY | 08/29/2024 | Regular | 0.00 | 992.40 | 55497 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 16803848 | Invoice | 08/29/2024 | .75 MIP x Compression 90 | 0.00 | 992.40 | |
| | 101-100-1601410 | INVENTORY | 3/4" COMPRESSION X MIP 90 | 992.40 | | |
| 00975 | HDR ENGINEERING, INC | 08/29/2024 | Regular | 0.00 | 2,172.50 | 55498 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 1200618181 | Invoice | 08/29/2024 | 2024 Rate Study | 0.00 | 2,172.50 | |
| | 101-100-5205110 | CONTRACT SERVICES | 2024 Rate Study | 2,172.50 | | |
| 11442 | HOME DEPOT | 08/29/2024 | Regular | 0.00 | 487.82 | 55499 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0008211 | Invoice | 08/29/2024 | milwaukee battery packs | 0.00 | 339.00 | |
| | 101-100-5205570 | SMALL EQUIPMENT/TOO... | milwaukee battery packs | 339.00 | | |
| INV0008212 | Invoice | 08/29/2024 | light fixtures for bathrooms | 0.00 | 83.91 | |
| | 101-100-5205520 | BLDG/GROUNDS MAINTEN... | light fixtures for bathrooms | 83.91 | | |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--|--|------------------|--|------------------------|-----------------------|--------|
| INV0008213 | Invoice 101-100-5205520 | 08/29/2024 | bathroom groute BLDG/GROUNDS MAINTEN... | 0.00 | 64.91 | |
| 11771 | Jennifer and Ed Jones | 08/29/2024 | Regular | 0.00 | 739.91 | 55500 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008258 | Invoice 101-100-6302430 | 08/29/2024 | Refund over payments CUSTOMER REFUND CLE... | 0.00 | 739.91 | |
| 00753 | KNIFE RIVER CORPORATE NW | 08/29/2024 | Regular | 0.00 | 738.68 | 55501 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 3165678 | Invoice 101-100-5205610 | 08/29/2024 | Asphalt UTILITY OPERATING SUPP... | 0.00 | 738.68 | |
| 11401 | NICHOLAS HENRY | 08/29/2024 | Regular | 0.00 | 168.29 | 55502 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008218 | Invoice 101-100-5205440 | 08/29/2024 | Safety boot reimbursement SAFETY GEAR & EQUIPM... | 0.00 | 168.29 | |
| 00707 | NORTHWEST HANDLING SYSTEMS,INC | 08/29/2024 | Regular | 0.00 | 459.80 | 55503 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 03E4542580 | Invoice 101-100-5205520 | 08/29/2024 | meter shop pallet racking BLDG/GROUNDS MAINTEN... | 0.00 | 459.80 | |
| 00139 | NORTHWEST NATURAL GAS COMPANY | 08/29/2024 | Regular | 0.00 | 51.78 | 55504 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008223 | Invoice 101-100-5205230 | 08/28/2024 | Office Heating HEATING/ELECTRICITY | 0.00 | 51.78 | |
| 00940 | O'REILLY AUTO PARTS | 08/29/2024 | Regular | 0.00 | 866.74 | 55505 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 2514-141894 | Invoice 101-100-5205540 | 08/29/2024 | bulbs wiper fluid def fluid VEHICLE MAINTENANCE | 0.00 | 37.83 | |
| 2514-142425 | Invoice 101-100-5205540 | 08/29/2024 | rw44 parts/ mait VEHICLE MAINTENANCE | 0.00 | 124.13 | |
| 2514-142426 | Invoice 101-100-5205540 | 08/29/2024 | rw44 parts/ mait VEHICLE MAINTENANCE | 0.00 | 25.02 | |
| 2514-143323 | Invoice 101-100-5205540 | 08/29/2024 | rw44 parts/ mait VEHICLE MAINTENANCE | 0.00 | 17.71 | |
| 2514-143473 & 2... | Invoice 101-100-5205540 | 08/29/2024 | rw44 parts/ mait VEHICLE MAINTENANCE | 0.00 | 402.88 | |
| 2514-143474 | Invoice 101-100-5205540 | 08/29/2024 | rw44 parts/ mait VEHICLE MAINTENANCE | 0.00 | 259.17 | |
| 00372 | PAPE MACHINERY | 08/29/2024 | Regular | 0.00 | 440.01 | 55506 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 15550314 | Invoice 101-100-5205540 | 08/29/2024 | mower parts VEHICLE MAINTENANCE | 0.00 | 440.01 | |
| 00360 | PARKROSE HARDWARE | 08/29/2024 | Regular | 0.00 | 12.58 | 55507 |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|---|--------------|--|---------------------|---------------------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| C05815 | Invoice 101-100-5205540 | 08/29/2024 | pipe tape and dope VEHICLE MAINTENANCE | 0.00 | 12.58 12.58 | |
| 01124 | PAVELCOMM INC. | 08/29/2024 | Regular | 0.00 | 2,863.40 | 55508 |
| 302088 | Invoice 101-100-5205110 | 08/29/2024 | Pavelcomm Contract Services 1 yr CONTRACT SERVICES | 0.00 | 2,863.40 2,863.40 | |
| 00443 | POLLARD WATER | 08/29/2024 | Regular | 0.00 | 298.92 | 55509 |
| WP059047 | Invoice 101-100-5205570 101-100-5205570 | 08/29/2024 | Hydrant wrench & Valve Key SMALL EQUIPMENT/TOO... SMALL EQUIPMENT/TOO... | 0.00 | 298.92 224.24 74.68 | |
| 00458 | PREMIER RUBBER LLC | 08/29/2024 | Regular | 0.00 | 48.26 | 55510 |
| 0443126-IN | Invoice 101-100-5205540 | 08/29/2024 | hydro fittings VEHICLE MAINTENANCE | 0.00 | 48.26 48.26 | |
| 01218 | PRINT & PROMOTIONAL IMAGING | 08/29/2024 | Regular | 0.00 | 311.50 | 55511 |
| 33793 | Invoice 101-100-5205320 | 08/29/2024 | #10 ENVELOPES/NO WINDOW OFFICE SUPPLIES | 0.00 | 311.50 311.50 | |
| 00189 | QUILL CORPORATION | 08/29/2024 | Regular | 0.00 | 404.85 | 55512 |
| 40057175 | Invoice 101-100-5205320 | 08/29/2024 | DOOR HANGERS OFFICE SUPPLIES | 0.00 | 404.85 404.85 | |
| 01167 | ULINE | 08/29/2024 | Regular | 0.00 | 99.51 | 55513 |
| 182439555 | Invoice 101-100-5205440 | 08/29/2024 | Sleeves for NR change outs SAFETY GEAR & EQUIPM... | 0.00 | 99.51 99.51 | |
| 00339 | UNITED RENTALS, INC. | 08/29/2024 | Regular | 0.00 | 243.00 | 55514 |
| 237908078-001 | Invoice 101-100-5205450 | 08/29/2024 | Excavation Safety Training TRAINING & EDUCATION | 0.00 | 243.00 243.00 | |
| 11614 | USAbLe Life | 08/29/2024 | Regular | 0.00 | 2,480.97 | 55515 |
| 0005323541 | Invoice 101-100-6202109 | 08/28/2024 | Empl Disb/Life Insurance DISABILITY/LIFE PAYABLE | 0.00 | 2,480.97 2,480.97 | |
| 11527 | WATER SYSTEMS ENGINEERING, INC | 08/29/2024 | Regular | 0.00 | 120.00 | 55516 |
| 31596 | Invoice 101-100-5205620 | 08/29/2024 | ATP & HPC sample analysis Well 8 WATER SAMPLES/TESTING | 0.00 | 120.00 120.00 | |
| 11441 | DEPARTMENT OF JUSTICE | 09/05/2024 | Regular | 0.00 | 323.53 | 55518 |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|----------------------------|---|--------------|--|---------------------|--|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0008316 | Invoice 101-100-6202102 | 09/06/2024 | ID # 21DR17205 EMPLOYEE DRAW PAYAB... ID # 21DR17205 | 0.00 | 323.53 | |
| 00014 | OREGON AFSCME | 09/05/2024 | Regular | 0.00 | 439.93 | 55519 |
| INV0008328 | Invoice 101-100-6202140 | 09/06/2024 | Union Dues UNION DUES PAYABLE Union Dues | 0.00 | 439.93 | |
| 00022 | UNITED WAY OF THE COLUMBIA-WILLAMETTE | 09/05/2024 | Regular | 0.00 | 120.00 | 55520 |
| INV0008329 | Invoice 101-100-6202120 | 09/06/2024 | United Way UNITED WAY PAYABLE United Way | 0.00 | 120.00 | |
| 11667 | ALLON ELECTRIC LLC | 09/05/2024 | Regular | 0.00 | 6,758.80 | 55521 |
| 18877 | Invoice 601-100-5406035 | 09/05/2024 | 141st PS Security cameras and access cont... GROUNDWATER CONSTR... 141st PS Security cameras and a... | 0.00 | 4,292.25 | |
| 18879 | Invoice 601-100-5406035 | 09/05/2024 | Security Installation 141st 60% GROUNDWATER CONSTR... Security Installation 141st 60% | 0.00 | 2,466.55 | |
| 01029 | CARDMEMBER SERVICE | 09/05/2024 | Regular | 0.00 | 17,382.91 | 55522 |
| INV0008306 | Invoice 101-100-5205610 | 09/05/2024 | Employee T-shirt/Sweatshirt Order UTILITY OPERATING SUPP... T-shirt/Sweatshirts | 0.00 | 2,761.33 | |
| INV0008307 | Invoice 101-100-5205610 | 09/05/2024 | T-shirt/Sweatshirt UTILITY OPERATING SUPP... T-Shirt/Seatshirt | 0.00 | 1,884.43 | |
| INV0008338 | Invoice 101-100-5205440 101-100-5205440 101-100-5205440 101-100-5205440 | 09/05/2024 | Boots and Shirts SAFETY GEAR & EQUIPM... Orange T Shirt 2XL SAFETY GEAR & EQUIPM... Lanny Jones The Marin Size 11 SAFETY GEAR & EQUIPM... Size 12 Perkins Chris Kipp SAFETY GEAR & EQUIPM... Army Green T Shirt Medium | 0.00 | 519.90 51.98 145.99 165.99 155.94 | |
| INV0008339 | Invoice 101-100-5205450 | 09/05/2024 | CDL Drive Test DM TRAINING & EDUCATION CDL Drive Test DM | 0.00 | 240.00 | |
| INV0008340 | Invoice 101-100-5205460 | 09/05/2024 | CDL License fees DM DUES/LICENSES/SUBSCRI... CDL License fees DM | 0.00 | 200.00 | |
| INV0008341 | Invoice 101-100-5205510 101-100-5205510 101-100-5205510 101-100-5205510 | 09/05/2024 | 10 yr IT Replacement COMPUTER/OFFICE EQUI... Think pad dock COMPUTER/OFFICE EQUI... TinkPad P16 laptop COMPUTER/OFFICE EQUI... 3yr extended warranty COMPUTER/OFFICE EQUI... Lenovo 24 in monitor | 0.00 | 6,007.76 398.68 5,007.06 258.86 343.16 | |
| INV0008342 | Invoice 101-100-5205460 101-100-5205460 | 09/05/2024 | Microsoft Licenses DUES/LICENSES/SUBSCRI... Office 365 E3 Licenses DUES/LICENSES/SUBSCRI... Office 365 E1 Licenses | 0.00 | 646.97 446.97 200.00 | |
| INV0008343 | Invoice 101-100-5205460 | 09/05/2024 | Zoom 2 each webinar 500 DUES/LICENSES/SUBSCRI... Zoom 2 each webinar 500 | 0.00 | 80.00 | |
| INV0008344 | Invoice 101-100-5205110 | 09/05/2024 | Search Commander Yearly CONTRACT SERVICES Search Commander Yearly | 0.00 | 65.00 | |
| INV0008345 | Invoice 101-100-5205730 | 09/05/2024 | Wholesale Water meeting food MANAGER'S EXPENSE Wholesale Water meeting food | 0.00 | 159.00 | |
| INV0008346 | Invoice 601-100-5406035 | 09/05/2024 | Rental House security bond GROUNDWATER CONSTR... Rental House security bond | 0.00 | 1,386.00 | |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------------------------|---|------------------|--|------------------------|----------------------------------|--------|
| INV0008347 | Invoice 101-100-5205320 | 09/05/2024 | CGA Event Toolkit Printing OFFICE SUPPLIES | 0.00 | 112.97 112.97 | |
| INV0008348 | Invoice 101-100-5205730 | 09/05/2024 | Staff Meeting Food - July Meeting MANAGER'S EXPENSE | 0.00 | 284.51 284.51 | |
| INV0008349 | Invoice 101-100-5205320 | 09/05/2024 | Newsletter #3 Printing OFFICE SUPPLIES | 0.00 | 1,820.63 1,820.63 | |
| INV0008350 | Invoice 101-100-5205720 | 09/05/2024 | Drinks for Board DIRECTORS' EXPENSE | 0.00 | 22.79 22.79 | |
| INV0008351 | Invoice 101-100-5205730 | 09/05/2024 | Drinks for Staff Meeting - July MANAGER'S EXPENSE | 0.00 | 7.98 7.98 | |
| INV0008352 | Invoice 101-100-5205720 | 09/05/2024 | Colby Riley Hotel - SDAO Regional Training DIRECTORS' EXPENSE | 0.00 | 368.45 368.45 | |
| INV0008353 | Invoice 101-100-5205520 | 09/05/2024 | Pressure Balanced Valve - Rental house BLDG/GROUNDS MAINTEN... | 0.00 | 23.20 23.20 | |
| INV0008354 | Invoice 101-100-5205320 | 09/05/2024 | Soda for vending machine OFFICE SUPPLIES | 0.00 | 21.58 21.58 | |
| INV0008355 | Invoice 101-100-5205610 | 09/05/2024 | steel for meter keys UTILITY OPERATING SUPP... | 0.00 | 60.90 60.90 | |
| INV0008356 | Invoice 101-100-5205540 | 09/05/2024 | small vac carburetor VEHICLE MAINTENANCE | 0.00 | 42.69 42.69 | |
| INV0008357 | Invoice 101-100-5205320 | 09/05/2024 | VENDING SNACKS OFFICE SUPPLIES | 0.00 | 98.74 98.74 | |
| INV0008358 | Invoice 101-100-5205320 | 09/05/2024 | Door hangers OFFICE SUPPLIES | 0.00 | 58.40 58.40 | |
| INV0008359 | Invoice 101-100-5205320 | 09/05/2024 | SODA FOR VENDING MACHINE OFFICE SUPPLIES | 0.00 | 57.15 57.15 | |
| INV0008360 | Invoice 101-100-5205320 | 09/05/2024 | PHONE CASES FOR JED OFFICE SUPPLIES | 0.00 | 29.38 29.38 | |
| INV0008361 | Invoice 101-100-5205450 101-100-5205450 | 09/05/2024 | SDAO Golf Tournament - Remburseable E... TRAINING & EDUCATION TRAINING & EDUCATION | 0.00 | 360.00 180.00 180.00 | |
| INV0008362 | Invoice 101-100-5205320 | 09/05/2024 | OFFICE SUPPLIES OFFICE SUPPLIES | 0.00 | 63.15 63.15 | |
| 00001 | CHAVES CONSULTING, INC. | 09/05/2024 | Regular | 0.00 | 5,239.12 | 55523 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 214098 | Invoice 101-100-5205110 101-100-5205330 | 09/05/2024 | Bill printing & mailing service August 2024 CONTRACT SERVICES POSTAGE | 0.00 | 5,239.12 1,265.92 3,973.20 | |
| 00793 | CITY OF GRESHAM | 09/05/2024 | Regular | 0.00 | 2,565.07 | 55524 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008261 | Invoice 101-100-5205220 101-100-5205220 | 09/04/2024 | Sewer/Stormwater SEWER/STORM WATER SEWER/STORM WATER | 0.00 | 2,565.07 511.79 2,053.28 | |
| 11476 | CONSOR | 09/05/2024 | Regular | 0.00 | 223,253.28 | 55525 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| N202855OR.00-47 | Invoice 601-100-5205120 | 09/05/2024 | JOB 313 PACKAGE #1 ENGINEERING SERVICES | 0.00 | 360.00 360.00 | |
| N213113OR.00-38 | Invoice 601-100-5205120 | 09/05/2024 | JOB 313 - Construction Management Servi... ENGINEERING SERVICES | 0.00 | 11,143.78 11,143.78 | |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|----------------------------------|--|------------------|---|------------------------|-----------------------|--------|
| W208178OR.00-... | Invoice 601-100-5205120 | 09/05/2024 | GDMP - Package 4 - Design ENGINEERING SERVICES | 0.00 | 7,076.30 | |
| W208178OR.A6-5 | Invoice 601-100-5406035 | 09/05/2024 | Package 4 - Construction Management GROUNDWATER CONSTR... | 0.00 | 204,673.20 | |
| 00251 | EVERON | 09/05/2024 | Regular | 0.00 | 274.70 | 55526 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008291 | Account Number Invoice 101-100-5205520 | 09/05/2024 | Account Name Item Description BLDG/GROUNDS MAINTEN... Alarm Monitoring Service Septe... | 0.00 | 274.70 | |
| 00250 | FEDEX | 09/05/2024 | Regular | 0.00 | 138.09 | 55527 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 8-599-17918 | Account Number Invoice 101-100-5205620 | 09/05/2024 | Account Name Item Description WATER SAMPLES/TESTING Priority Fed Ex for Well 8 Sample | 0.00 | 138.09 | |
| 00607 | FERGUSON WATERWORKS #3011 | 09/05/2024 | Regular | 0.00 | 307.00 | 55528 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 1267479 | Account Number Invoice 101-100-5205650 101-100-5205650 101-100-5205650 101-100-5205650 101-100-5205650 | 09/05/2024 | Account Name Item Description HYDRANT MAINTENANCE #10 2.5 hose cap HYDRANT MAINTENANCE Hydrant main valve HYDRANT MAINTENANCE Upper pipe gasket HYDRANT MAINTENANCE 1/4 x 1.5 ss cotter pin HYDRANT MAINTENANCE Valve seat o ring | 0.00 | 307.00 | |
| 11678 | GoTo Communications Inc | 09/05/2024 | Regular | 0.00 | 390.45 | 55529 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| IN7103188717 | Account Number Invoice 101-100-5205210 | 09/04/2024 | Account Name Item Description TELEPHONE OFFICE TELEPHONE TELEPHONE OFFICE TELEPHONE | 0.00 | 390.45 | |
| 00427 | GRAINGER | 09/05/2024 | Regular | 0.00 | 99.16 | 55530 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 9234418763 | Account Number Invoice 101-100-5205540 | 09/05/2024 | Account Name Item Description saw blades hardware VEHICLE MAINTENANCE saw blades hardware | 0.00 | 99.16 | |
| 00975 | HDR ENGINEERING, INC | 09/05/2024 | Regular | 0.00 | 1,166.25 | 55531 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 1200649145 | Account Number Invoice 101-100-5205110 | 09/05/2024 | Account Name Item Description 2024 Rate Study CONTRACT SERVICES 2024 Rate Study | 0.00 | 1,166.25 | |
| 11591 | JACOBS ENGINEERING GROUP INC. | 09/05/2024 | Regular | 0.00 | 63,555.90 | 55532 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| D3722300-17 | Account Number Invoice 601-100-5205120 | 09/05/2024 | Account Name Item Description JOB 319 - Pkg 3 - Design Work ENGINEERING SERVICES JOB 319 - Pkg 3 - Design Work | 0.00 | 63,555.90 | |
| 01137 | JW UNDERGROUND INC | 09/05/2024 | Regular | 0.00 | 1,094.66 | 55533 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 58613 | Account Number Invoice 101-100-5205610 | 09/05/2024 | Account Name Item Description Dirt Dump and W/O dump and Rock UTILITY OPERATING SUPP... Dirt Dump | 0.00 | 288.00 | |
| 58739 | Account Number Invoice 101-100-5205610 101-100-5406020 | 09/05/2024 | Account Name Item Description Dirt Dump UTILITY OPERATING SUPP... Dirt Dump NEW SERVICES Dirt Dump | 0.00 | 432.00 | |
| 58740 | Account Number Invoice | 09/05/2024 | Account Name Item Description Dirt Dump and W/O dump and Rock | 0.00 | 374.66 | |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|----------------------------|---------------------------------|---------------------------|---|----------------------------|-----------------------|--------|
| | 101-100-5406020 | NEW SERVICES | Dirt Dump | | 144.00 | |
| | 101-100-5406020 | NEW SERVICES | JW rock | | 230.66 | |
| 00753 | KNIFE RIVER CORPORATE NW | 09/05/2024 | Regular | 0.00 | 2,031.75 | 55534 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 3168214 | Invoice | 09/05/2024 | Rock and Asphalt | 0.00 | 317.02 | |
| | 101-100-5205610 | UTILITY OPERATING SUPP... | Rock | | 317.02 | |
| 3168215 | Invoice | 09/05/2024 | Rock and Asphalt | 0.00 | 260.92 | |
| | 101-100-5205610 | UTILITY OPERATING SUPP... | Rock | | 260.92 | |
| 3170546 | Invoice | 09/05/2024 | Rock and Asphalt | 0.00 | 663.74 | |
| | 101-100-5406020 | NEW SERVICES | Asphalt | | 663.74 | |
| 3170547 | Invoice | 09/05/2024 | Rock and Asphalt | 0.00 | 790.07 | |
| | 101-100-5205610 | UTILITY OPERATING SUPP... | Asphalt | | 790.07 | |
| 11768 | LONDON WILLEMS | 09/05/2024 | Regular | 0.00 | 90.00 | 55535 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0008284 | Invoice | 09/05/2024 | CDL Testing reimbursement | 0.00 | 90.00 | |
| | 101-100-5205450 | TRAINING & EDUCATION | CDL Testing reimbursement | | 90.00 | |
| 00604 | LOWE'S | 09/05/2024 | Regular | 0.00 | 413.03 | 55536 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 970223 | Invoice | 09/05/2024 | Addl. plumbing parts 141st rental leaks | 0.00 | 26.55 | |
| | 101-100-5205610 | UTILITY OPERATING SUPP... | Addl. plumbing parts 141st renta.. | | 26.55 | |
| 970716 | Invoice | 09/05/2024 | Plumbing parts for 141st Rental House | 0.00 | 53.03 | |
| | 101-100-5205610 | UTILITY OPERATING SUPP... | Plumbing parts for 141st Rental ... | | 53.03 | |
| 977771 | Invoice | 09/05/2024 | Screwdrivers and hammer | 0.00 | 35.09 | |
| | 101-100-5205570 | SMALL EQUIPMENT/TOO... | 3/8 x 12" screwdriver | | 6.63 | |
| | 101-100-5205570 | SMALL EQUIPMENT/TOO... | 2.5lb Hammer | | 18.98 | |
| | 101-100-5205570 | SMALL EQUIPMENT/TOO... | 3/8 x 16 screwdriver | | 9.48 | |
| 980525 | Invoice | 09/05/2024 | weed killer and drain hose | 0.00 | 16.80 | |
| | 101-100-5205610 | UTILITY OPERATING SUPP... | 12' Flex Hose Drain Line | | 16.80 | |
| 986590 | Invoice | 09/05/2024 | sawzall blades | 0.00 | 53.15 | |
| | 101-100-5205610 | UTILITY OPERATING SUPP... | sawzall blades | | 53.15 | |
| 990973 | Invoice | 09/05/2024 | tape spray bottle rubber | 0.00 | 54.77 | |
| | 101-100-5205520 | BLDG/GROUNDS MAINTEN... | tape spray bottle rubber | | 54.77 | |
| 991214 | Invoice | 09/05/2024 | Cutting Blades, Rags | 0.00 | 83.03 | |
| | 101-100-5205570 | SMALL EQUIPMENT/TOO... | LNx 9 PC Recip Saw Blades | | 28.48 | |
| | 101-100-5205570 | SMALL EQUIPMENT/TOO... | 8" 14 Piece Recep Blade | | 16.61 | |
| | 101-100-5205570 | SMALL EQUIPMENT/TOO... | 3" Bonded Cutting Wheel | | 9.48 | |
| | 101-100-5205610 | UTILITY OPERATING SUPP... | Tub O Rags | | 28.46 | |
| 992445 | Invoice | 09/05/2024 | weed killer and drain hose | 0.00 | 64.07 | |
| | 101-100-5205610 | UTILITY OPERATING SUPP... | Weed and Grass Killer | | 34.16 | |
| | 101-100-5205610 | UTILITY OPERATING SUPP... | Round Up | | 29.91 | |
| 995315 | Invoice | 09/05/2024 | meter hook handles | 0.00 | 13.26 | |
| | 101-100-5205570 | SMALL EQUIPMENT/TOO... | meter hook handles | | 13.26 | |
| 999897 | Invoice | 09/05/2024 | glue | 0.00 | 13.28 | |
| | 101-100-5205520 | BLDG/GROUNDS MAINTEN... | glue | | 13.28 | |
| 00126 | MOEN MACHINERY COMPANY | 09/05/2024 | Regular | 0.00 | 66.94 | 55537 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| GRE-154046 | Invoice | 09/05/2024 | gas cans | 0.00 | 66.94 | |
| | 101-100-5205610 | UTILITY OPERATING SUPP... | gas cans | | 66.94 | |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|----------------------------|---------------------------------|------------------|----------------------------|------------------------|-----------------------|--------|
| 00372 | PAPE MACHINERY | 09/05/2024 | Regular | 0.00 | 4,348.10 | 55538 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 155577750 | Invoice | 09/05/2024 | mx1 tracks | 0.00 | 3,364.41 | |
| | 101-100-5205550 | | TIRES | | 3,364.41 | |
| 15587229 | Invoice | 09/05/2024 | mx2 filter stock | 0.00 | 938.70 | |
| | 101-100-5205540 | | VEHICLE MAINTENANCE | | 938.70 | |
| 15587283 | Invoice | 09/05/2024 | mx2 filter stock | 0.00 | 44.99 | |
| | 101-100-5205540 | | VEHICLE MAINTENANCE | | 44.99 | |
| 00360 | PARKROSE HARDWARE | 09/05/2024 | Regular | 0.00 | 38.56 | 55539 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| C13146 | Invoice | 09/05/2024 | hardware | 0.00 | 38.56 | |
| | 101-100-5205540 | | VEHICLE MAINTENANCE | | 38.56 | |
| 00135 | Point S Tire & Auto Service | 09/05/2024 | Regular | 0.00 | 870.72 | 55540 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 2447627 | Invoice | 09/05/2024 | trailer tires | 0.00 | 870.72 | |
| | 101-100-5205550 | | TIRES | | 870.72 | |
| 00443 | POLLARD WATER | 09/05/2024 | Regular | 0.00 | 125.50 | 55541 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| WP059938 | Invoice | 09/05/2024 | Eye Bolts and Restraints | 0.00 | 125.50 | |
| | 101-100-5205610 | | UTILITY OPERATING SUPP... | | 68.20 | |
| | 101-100-5205610 | | UTILITY OPERATING SUPP... | | 57.30 | |
| 00070 | PORTLAND, CITY OF | 09/05/2024 | Regular | 0.00 | 1,758.80 | 55542 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 87369 | Invoice | 09/05/2024 | PBOT permit WO 648 | 0.00 | 1,758.80 | |
| | 101-100-5406020 | | NEW SERVICES | | 1,758.80 | |
| 00458 | PREMIER RUBBER LLC | 09/05/2024 | Regular | 0.00 | 433.34 | 55543 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 0443325-IN | Invoice | 09/05/2024 | pump hoses | 0.00 | 433.34 | |
| | 101-100-5205610 | | UTILITY OPERATING SUPP... | | 433.34 | |
| 00189 | QUILL CORPORATION | 09/05/2024 | Regular | 0.00 | 123.21 | 55544 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 40202749 | Invoice | 09/05/2024 | OFFICE SUPPLIES | 0.00 | 112.62 | |
| | 101-100-5205320 | | OFFICE SUPPLIES | | 23.98 | |
| | 101-100-5205320 | | OFFICE SUPPLIES | | 8.99 | |
| | 101-100-5205320 | | OFFICE SUPPLIES | | 12.79 | |
| | 101-100-5205320 | | OFFICE SUPPLIES | | 8.49 | |
| | 101-100-5205320 | | OFFICE SUPPLIES | | 7.79 | |
| | 101-100-5205320 | | OFFICE SUPPLIES | | 13.59 | |
| | 101-100-5205320 | | OFFICE SUPPLIES | | 36.99 | |
| 40207798 | Invoice | 09/05/2024 | OFFICE SUPPLIES | 0.00 | 10.59 | |
| | 101-100-5205320 | | OFFICE SUPPLIES | | 10.59 | |
| 01009 | RICOH USA, INC | 09/05/2024 | Regular | 0.00 | 154.58 | 55545 |

Check Report

Date Range: 08/20/2024 - 09/17/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--------------------------------|--|--------------|---|---------------------|-------------------------------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 5070034940 | Invoice 101-100-5205110 | 09/05/2024 | Monthly Copier Fee August 2024 CONTRACT SERVICES | 0.00 | 154.58 154.58 | |
| 00021 | SPECIAL DISTRICTS OF OREGON | 09/05/2024 | Regular | 0.00 | 33,469.00 | 55546 |
| INV0008260 | Invoice 101-100-6202108 | 09/04/2024 | Empl Med/Dent Insurance SDAO INS PAYABLE | 0.00 | 33,469.00 33,469.00 | |
| 00073 | STAR OIL CO. | 09/05/2024 | Regular | 0.00 | 1,576.82 | 55547 |
| 166511 | Invoice 101-100-5205560 | 09/05/2024 | diesel fuel GAS/LUBRICANTS & DISP... | 0.00 | 1,576.82 1,576.82 | |
| 01254 | ZIPLY FIBER | 09/05/2024 | Regular | 0.00 | 475.03 | 55548 |
| INV0008259 | Invoice 101-100-5205210 101-100-5205210 101-100-5205660 | 09/04/2024 | Ziply Fiber TELEPHONE TELEPHONE TELEMETRY | 0.00 | 475.03 229.30 224.82 20.91 | |
| 11609 | AM Conservation | 09/12/2024 | Regular | 0.00 | 5,605.50 | 55549 |
| IN1643619 | Invoice 101-100-5205410 | 09/12/2024 | Conservation Order CONSERVATION | 0.00 | 5,605.50 5,605.50 | |
| 00004 | AWWA | 09/12/2024 | Regular | 0.00 | 4,512.00 | 55550 |
| 7002243550 | Invoice 101-100-5205450 | 09/12/2024 | AWWA Renewal TRAINING & EDUCATION | 0.00 | 4,512.00 4,512.00 | |
| 00981 | CENTURYLINK | 09/12/2024 | Regular | 0.00 | 45.32 | 55551 |
| INV0008373 | Invoice 101-100-5205660 | 09/11/2024 | CENTURY LINK TELEMETRY | 0.00 | 45.32 45.32 | |
| 00637 | COMCAST CABLE | 09/12/2024 | Regular | 0.00 | 244.70 | 55552 |
| INV0008376 | Invoice 101-100-5205660 101-100-5205660 | 09/11/2024 | 192ND DIVISION INTERNET TELEMETRY TELEMETRY | 0.00 | 244.70 124.85 119.85 | |
| 11476 | CONSOR | 09/12/2024 | Regular | 0.00 | 183,587.84 | 55553 |
| N219742OR.A1-1 | Invoice 601-100-5406035 | 09/12/2024 | Package 2A Construction Management Jo... GROUNDWATER CONSTR... | 0.00 | 183,587.84 183,587.84 | |
| 01185 | CORE & MAIN LP | 09/12/2024 | Regular | 0.00 | 160,020.00 | 55554 |

Check Report

Date Range: 08/20/2024 - 09/17/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--------------------------------|--|--------------|---|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| V287863 | Invoice 101-100-1601410 | 09/12/2024 | 5/8 x 3/4 Neptune AMI meters INVENTORY | 0.00 | 160,020.00 | |
| 00015 | KAISER PERMANENTE | 09/12/2024 | Regular | 0.00 | 15,903.82 | 55555 |
| 0018161576 | Invoice 101-100-6202107 | 09/12/2024 | Empl Med/Dent Insurance KAISER INS PAYABLE | 0.00 | 15,903.82 | |
| 00181 | PORTLAND GENERAL ELECTRIC | 09/12/2024 | Regular | 0.00 | 52,804.11 | 55556 |
| INV0008375 | Invoice 101-100-5205230 101-100-5406010 501-100-5205670 501-100-5205670 501-100-5205670 | 09/11/2024 | ELECTRICITY HEATING/ELECTRICITY WATER SYSTEM PUMPING PUMPING PUMPING | 0.00 | 52,804.11 | |
| 00184 | PORTLAND WATER BUREAU | 09/12/2024 | Regular | 0.00 | 296,858.16 | 55557 |
| INV0008383 | Invoice 101-100-5205010 | 08/31/2024 | Wholesale Water Purchase August 2024 WATER PURCHASES | 0.00 | 296,858.16 | |
| 00070 | PORTLAND, CITY OF | 09/12/2024 | Regular | 0.00 | 1,758.80 | 55558 |
| 10480898 | Invoice 101-100-5406020 101-100-5406020 | 09/12/2024 | PBOT Permit for WO667 & 668 NEW SERVICES NEW SERVICES | 0.00 | 1,758.80 | |
| 00020 | SAIF CORPORATION | 09/12/2024 | Regular | 0.00 | 7,271.22 | 55559 |
| 1001656383 | Invoice 101-100-5104840 | 09/06/2024 | WORKERS COMP PREMIUM WORKERS COMPENSATI... WORKERS COMP PREMIUM | 0.00 | 7,271.22 | |
| 11520 | SANDY RIVER MARKETING, INC | 09/12/2024 | Regular | 0.00 | 556.00 | 55560 |
| 33304 | Invoice 101-100-5205440 | 09/12/2024 | Shirt Printing SAFETY GEAR & EQUIPM... | 0.00 | 556.00 | |
| 00721 | SPECIAL DISTRICTS INSURANCE SERVICES | 09/12/2024 | Regular | 0.00 | 958.00 | 55561 |
| CHG-11146 | Invoice 101-100-5205430 | 09/12/2024 | 2024 insurance Well 7 pump house & Gen... INSURANCE-GENERAL | 0.00 | 958.00 | |
| 00221 | WASTE MANAGEMENT, INC | 09/12/2024 | Regular | 0.00 | 309.21 | 55562 |
| 1542450-1574-3 | Invoice 101-100-5205520 | 09/11/2024 | WASTE MANAGEMENT AUGUST BLDG/GROUNDS MAINTEN... | 0.00 | 309.21 | |

Check Report

Date Range: 08/20/2024 - 09/17/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|---------------------------------|------------------|--------------------------------|------------------------|-----------------------|------------|
| 11581 | MISSIONSQUARE | 08/23/2024 | Bank Draft | 0.00 | 1,320.95 | DFT0001787 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008164 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/23/2024 | Deferred Compensation | 0.00 | 1,320.95 | |
| | 101-100-6202150 | | DEFERRED COMP PAYABLE | | 1,320.95 | |
| 00016 | NATIONWIDE RETIREMENT SOLUTION | 08/23/2024 | Bank Draft | 0.00 | 456.20 | DFT0001790 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008167 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/23/2024 | 457 Deferred Comp | 0.00 | 456.20 | |
| | 101-100-6202150 | | DEFERRED COMP PAYABLE | | 456.20 | |
| 01211 | HRA VEBA PLAN CONTRIBUTIONS | 08/23/2024 | Bank Draft | 0.00 | 1,355.00 | DFT0001791 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008172 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/23/2024 | HRA VEBA | 0.00 | 1,355.00 | |
| | 101-100-6202160 | | HRA VEBA PAYABLE | | 1,355.00 | |
| 10253 | INTERNAL REVENUE SERVICE | 08/23/2024 | Bank Draft | 0.00 | 10,217.98 | DFT0001797 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008187 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/23/2024 | FED TAX WITHHOLDING | 0.00 | 10,217.98 | |
| | 101-100-6202220 | | FEDERAL TAX PAYABLE | | 10,217.98 | |
| 00017 | OREGON DEPARTMENT OF REVENUE | 08/23/2024 | Bank Draft | 0.00 | 6,454.61 | DFT0001798 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008188 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/23/2024 | STATE INCOME TAX | 0.00 | 6,454.61 | |
| | 101-100-6202230 | | STATE TAX PAYABLE | | 6,454.61 | |
| 10253 | INTERNAL REVENUE SERVICE | 08/23/2024 | Bank Draft | 0.00 | 11,770.16 | DFT0001799 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008189 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/23/2024 | SOCIAL SECURITY TAX | 0.00 | 11,770.16 | |
| | 101-100-6202210 | | SOCIAL SECURITY PAYABLE | | 11,770.16 | |
| 10253 | INTERNAL REVENUE SERVICE | 08/23/2024 | Bank Draft | 0.00 | 2,752.72 | DFT0001800 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008191 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/23/2024 | MEDICARE TAX | 0.00 | 2,752.72 | |
| | 101-100-6202210 | | SOCIAL SECURITY PAYABLE | | 2,752.72 | |
| 00018 | PERS | 08/22/2024 | Bank Draft | 0.00 | 25,464.77 | DFT0001815 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008158 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/21/2024 | PERS Payable | 0.00 | 25,464.77 | |
| | 101-100-6202110 | | P.E.R.S. PAYABLE | | 25,464.77 | |
| 11396 | ROTSCHY | 08/22/2024 | Bank Draft | 0.00 | 263,657.98 | DFT0001816 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Rot-37-Job313 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/22/2024 | Job 313 package 1 | 0.00 | 263,657.98 | |
| | 601-100-5406035 | | GROUNDWATER CONSTR... | | 263,657.98 | |
| 00733 | UMPQUA BANK | 08/22/2024 | Bank Draft | 0.00 | 810.55 | DFT0001817 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| INV0008151 | Account Number | Account Name | Item Description | Distribution Amount | | |
| | Invoice | 08/22/2024 | Account Analysis Fee July 2024 | 0.00 | 810.55 | |
| | 101-100-5205740 | | GENERAL OFFICE | | 810.55 | |
| 10253 | INTERNAL REVENUE SERVICE | 08/29/2024 | Bank Draft | 0.00 | 30.64 | DFT0001820 |

Check Report

Date Range: 08/20/2024 - 09/17/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|----------------------------|--|--------------|---|---------------------|------------------------|------------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0008248 | Invoice 101-100-6202210 | 08/29/2024 | Board payroll med/ss tax SOCIAL SECURITY PAYABLE | 0.00 | 30.64 30.64 | |
| 00070 | PORTLAND, CITY OF | 08/29/2024 | Bank Draft | 0.00 | 421.00 | DFT0001821 |
| 53338364 | Invoice 101-100-5406020 | 08/29/2024 | TSUP Permit - WO648 NEW SERVICES | 0.00 | 421.00 421.00 | |
| 00070 | PORTLAND, CITY OF | 08/29/2024 | Bank Draft | 0.00 | 2,080.40 | DFT0001822 |
| 150522326 | Invoice 601-100-5406035 | 08/29/2024 | Package 3 - City of Portland Permits, Job# ... GROUNDWATER CONSTR... | 0.00 | 2,080.40 2,080.40 | |
| 00070 | PORTLAND, CITY OF | 08/29/2024 | Bank Draft | 0.00 | 12,928.91 | DFT0001823 |
| 150522724 | Invoice 601-100-5406035 | 08/29/2024 | Package 3 - City of Portland Permits, Job# ... GROUNDWATER CONSTR... | 0.00 | 12,928.91 12,928.91 | |
| 00070 | PORTLAND, CITY OF | 08/29/2024 | Bank Draft | 0.00 | 71,553.10 | DFT0001824 |
| 150522372 | Invoice 601-100-5406035 | 08/29/2024 | Package 3 - City of Portland Permits, Job# ... GROUNDWATER CONSTR... | 0.00 | 71,553.10 71,553.10 | |
| 00070 | PORTLAND, CITY OF | 08/29/2024 | Bank Draft | 0.00 | 48,796.77 | DFT0001825 |
| 150522224 | Invoice 601-100-5406035 | 08/29/2024 | Package 3 - City of Portland Permits, Job# ... GROUNDWATER CONSTR... | 0.00 | 48,796.77 48,796.77 | |
| 00070 | PORTLAND, CITY OF | 08/29/2024 | Bank Draft | 0.00 | 1,495.88 | DFT0001826 |
| 150522114 | Invoice 601-100-5406035 | 08/29/2024 | Package 3 - City of Portland Permits, Job# ... GROUNDWATER CONSTR... | 0.00 | 1,495.88 1,495.88 | |
| 00070 | PORTLAND, CITY OF | 08/29/2024 | Bank Draft | 0.00 | 21,825.29 | DFT0001827 |
| 150522408 | Invoice 601-100-5406035 | 08/29/2024 | Package 3 - City of Portland Permits, Job# ... GROUNDWATER CONSTR... | 0.00 | 21,825.29 21,825.29 | |
| 00070 | PORTLAND, CITY OF | 08/29/2024 | Bank Draft | 0.00 | 2,615.14 | DFT0001828 |
| 150522248 | Invoice 601-100-5406035 | 08/29/2024 | Package 3 - City of Portland Permits, Job# ... GROUNDWATER CONSTR... | 0.00 | 2,615.14 2,615.14 | |
| 01184 | KIPP, CHRIS | 08/29/2024 | Bank Draft | 0.00 | 45.97 | DFT0001829 |
| INV0007871 | Invoice 101-100-5205440 | 07/22/2024 | Work clothes replacement SAFETY GEAR & EQUIPM... | 0.00 | 45.97 45.97 | |
| 01184 | KIPP, CHRIS | 08/29/2024 | Bank Draft | 0.00 | -45.97 | DFT0001829 |
| 11581 | MISSIONSQUARE | 09/06/2024 | Bank Draft | 0.00 | 1,320.95 | DFT0001832 |

Check Report

Date Range: 08/20/2024 - 09/17/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------------|--------------------------------------|-------------------------|--|---------------------|----------------|------------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0008311 | Invoice | 09/06/2024 | Deferred Compensation | 0.00 | 1,320.95 | |
| | 101-100-6202150 | DEFERRED COMP PAYABLE | Deferred Compensation | | 1,320.95 | |
| 00016 | NATIONWIDE RETIREMENT SOLUTION | 09/06/2024 | Bank Draft | 0.00 | 456.20 | DFT0001834 |
| INV0008313 | Invoice | 09/06/2024 | 457 Deferred Comp | 0.00 | 456.20 | |
| | 101-100-6202150 | DEFERRED COMP PAYABLE | 457 Deferred Comp | | 456.20 | |
| 01211 | HRA VEBA PLAN CONTRIBUTIONS | 09/06/2024 | Bank Draft | 0.00 | 1,355.00 | DFT0001835 |
| INV0008318 | Invoice | 09/06/2024 | HRA VEBA | 0.00 | 1,355.00 | |
| | 101-100-6202160 | HRA VEBA PAYABLE | HRA VEBA | | 1,355.00 | |
| 10253 | INTERNAL REVENUE SERVICE | 09/06/2024 | Bank Draft | 0.00 | 10,778.87 | DFT0001841 |
| INV0008333 | Invoice | 09/06/2024 | FED TAX WITHHOLDING | 0.00 | 10,778.87 | |
| | 101-100-6202220 | FEDERAL TAX PAYABLE | FED TAX WITHHOLDING | | 10,778.87 | |
| 00017 | OREGON DEPARTMENT OF REVENUE | 09/06/2024 | Bank Draft | 0.00 | 6,748.41 | DFT0001842 |
| INV0008334 | Invoice | 09/06/2024 | STATE INCOME TAX | 0.00 | 6,748.41 | |
| | 101-100-6202230 | STATE TAX PAYABLE | STATE INCOME TAX | | 6,748.41 | |
| 10253 | INTERNAL REVENUE SERVICE | 09/06/2024 | Bank Draft | 0.00 | 11,951.14 | DFT0001843 |
| INV0008335 | Invoice | 09/06/2024 | SOCIAL SECURITY TAX | 0.00 | 11,951.14 | |
| | 101-100-6202210 | SOCIAL SECURITY PAYABLE | SOCIAL SECURITY TAX | | 11,951.14 | |
| 10253 | INTERNAL REVENUE SERVICE | 09/06/2024 | Bank Draft | 0.00 | 2,795.00 | DFT0001844 |
| INV0008337 | Invoice | 09/06/2024 | MEDICARE TAX | 0.00 | 2,795.00 | |
| | 101-100-6202210 | SOCIAL SECURITY PAYABLE | MEDICARE TAX | | 2,795.00 | |
| 00793 | CITY OF GRESHAM | 09/05/2024 | Bank Draft | 0.00 | 307.95 | DFT0001846 |
| RWO-24-04808 | Invoice | 09/05/2024 | Gresham Permit for WO 648 | 0.00 | 307.95 | |
| | 101-100-5406020 | NEW SERVICES | Gresham Permit for WO 648 | | 307.95 | |
| 11396 | ROTSCHY | 09/05/2024 | Bank Draft | 0.00 | 1,369,726.58 | DFT0001847 |
| ROT-4-JOB320 | Invoice | 09/05/2024 | Package 4 Construction Rotschy Job 320 | 0.00 | 1,369,726.58 | |
| | 601-100-5406035 | GROUNDWATER CONSTR... | Package 4 Construction Rotschy ... | | 1,369,726.58 | |
| 00018 | PERS | 09/12/2024 | Bank Draft | 0.00 | 51,428.20 | DFT0001848 |
| INV0008371 | Invoice | 09/09/2024 | PERS PAYABLE | 0.00 | 51,428.20 | |
| | 101-100-6202110 | P.E.R.S. PAYABLE | PERS PAYABLE 9/6/24 | | 25,901.76 | |
| | 101-100-6202110 | P.E.R.S. PAYABLE | PERS PAYABLE 8/23/24 | | 25,526.44 | |
| 11769 | EMERY & SONS CONSTRUCTION GROUP, LLC | 09/12/2024 | Bank Draft | 0.00 | 171,770.00 | DFT0001849 |

Check Report

Date Range: 08/20/2024 - 09/17/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|----------------------------------|---------------------------------|-----------------------|------------------------------------|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| E&S-Job319-2 | Invoice | 09/12/2024 | Package 3 - Construction Job# 319 | 0.00 | 171,770.00 | |
| | 601-100-5406035 | GROUNDWATER CONSTR... | Package 3 - Construction Job# 3... | | 171,770.00 | |

Bank Code UMPQUA BANK Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|---------------------|
| Regular Checks | 163 | 101 | 0.00 | 6,974,521.24 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 6 | 0.00 | -7,257.01 |
| Bank Drafts | 31 | 32 | 0.00 | 2,114,646.35 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 194 | 139 | 0.00 | 9,081,910.58 |

All Bank Codes Check Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|---------------------|
| Regular Checks | 163 | 101 | 0.00 | 6,974,521.24 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 6 | 0.00 | -7,257.01 |
| Bank Drafts | 31 | 32 | 0.00 | 2,114,646.35 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 194 | 139 | 0.00 | 9,081,910.58 |

Fund Summary

| Fund | Name | Period | Amount |
|------|-------------|--------|---------------------|
| 999 | POOLED CASH | 8/2024 | 6,356,181.18 |
| 999 | POOLED CASH | 9/2024 | 2,725,729.40 |
| | | | 9,081,910.58 |



Rockwood Water District, OR

Rockwood Water
People's Utility District

Detail vs Budget Report Account Summary

Date Range: 08/01/2024 - 08/31/2024

| Account | Name | Encumbrances | Fiscal Budget | Beginning Balance | Total Activity | Ending Balance | Budget Remaining | % Remaining |
|---------------------------------|---------------------------|--------------|-----------------------|----------------------|----------------------|----------------------|-----------------------|----------------|
| 101 - GENERAL FUND | | | | | | | | |
| Revenue | | | | | | | | |
| 101-100-3010101 | BEGINNING FUND BALANCE | 0.00 | -17,166,693.00 | 0.00 | 0.00 | 0.00 | -17,166,693.00 | -100.00% |
| 101-100-3101100 | WATER SALES | 0.00 | -12,700,657.00 | -835,860.43 | -1,842,517.98 | -2,678,378.41 | -10,022,278.59 | -78.91% |
| 101-100-3202100 | BACKFLOW CHARGES | 0.00 | -40,000.00 | -2,048.46 | -5,301.50 | -7,349.96 | -32,650.04 | -81.63% |
| 101-100-3202200 | SET-UP FEES | 0.00 | -20,000.00 | -1,677.68 | -1,812.78 | -3,490.46 | -16,509.54 | -82.55% |
| 101-100-3202300 | LATE FEES | 0.00 | -290,000.00 | -21,154.80 | -23,156.26 | -44,311.06 | -245,688.94 | -84.72% |
| 101-100-3404100 | SERVICE INSTALLATIONS | 0.00 | -250,000.00 | -101,780.47 | -10,319.81 | -112,100.28 | -137,899.72 | -55.16% |
| 101-100-3404200 | SUB-DIVISION PROJECTS | 0.00 | -50,000.00 | 0.00 | 0.00 | 0.00 | -50,000.00 | -100.00% |
| 101-100-3404300 | OTHER SERVICE INCOME | 0.00 | -150,000.00 | -1,004.48 | -645.00 | -1,649.48 | -148,350.52 | -98.90% |
| 101-100-3505100 | INTEREST INCOME | 0.00 | -200,000.00 | -77,965.04 | -73,295.17 | -151,260.21 | -48,739.79 | -24.37% |
| 101-100-3606100 | SCRAP METAL SALES | 0.00 | -7,500.00 | 0.00 | -307.15 | -307.15 | -7,192.85 | -95.90% |
| 101-100-3606600 | OTHER MISC INCOME | 0.00 | -40,000.00 | -578.44 | -4,865.16 | -5,443.60 | -34,556.40 | -86.39% |
| 101-100-3606800 | GRESHAM UTILITY TAX | 0.00 | -476,253.00 | -12,873.48 | -86,682.41 | -99,555.89 | -376,697.11 | -79.10% |
| 101-100-3606900 | PORTLAND UTILITY TAX | 0.00 | -218,043.00 | -31,471.23 | -3,887.38 | -35,358.61 | -182,684.39 | -83.78% |
| 101-100-3607000 | FAIRVIEW UTILITY TAX | 0.00 | -15,608.00 | 0.00 | -3,219.67 | -3,219.67 | -12,388.33 | -79.37% |
| 101-100-3909200 | INTERFUND TRANSFERS | 0.00 | -435,000.00 | 0.00 | 0.00 | 0.00 | -435,000.00 | -100.00% |
| 101-100-3909300 | FIXED ASSET DISPOSITION | 0.00 | -500,000.00 | 0.00 | 0.00 | 0.00 | -500,000.00 | -100.00% |
| 101-100-3909500 | OTHER GOVERNMENT AGENCIES | 0.00 | -18,500.00 | 0.00 | 0.00 | 0.00 | -18,500.00 | -100.00% |
| | Revenue Totals: | 0.00 | -32,578,254.00 | -1,086,414.51 | -2,056,010.27 | -3,142,424.78 | -29,435,829.22 | -90.35% |
| Expense | | | | | | | | |
| 101-100-5104450 | SALARIES/WAGES | 0.00 | 2,698,600.00 | 196,881.93 | 185,634.26 | 382,516.19 | 2,316,083.81 | 85.83% |
| 101-100-5104500 | OFFICE OVERTIME | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 100.00% |
| 101-100-5104550 | FIELD OVERTIME | 0.00 | 20,000.00 | 433.84 | 1,304.96 | 1,738.80 | 18,261.20 | 91.31% |
| 101-100-5104600 | ON CALL DUTY | 0.00 | 75,000.00 | 4,178.98 | 5,470.12 | 9,649.10 | 65,350.90 | 87.13% |
| 101-100-5104610 | WATER CERTIFICATIONS | 0.00 | 16,000.00 | 1,222.53 | 1,229.00 | 2,451.53 | 13,548.47 | 84.68% |
| 101-100-5104620 | EMPLOYEE BONUS | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 100.00% |
| 101-100-5104630 | MARKET BASED WAGE ADJUST | 0.00 | 15,000.00 | 0.00 | 0.00 | 0.00 | 15,000.00 | 100.00% |
| 101-100-5104800 | SOCIAL SECURITY | 0.00 | 163,000.00 | 12,306.45 | 11,750.54 | 24,056.99 | 138,943.01 | 85.24% |
| 101-100-5104810 | MEDICARE | 0.00 | 38,000.00 | 2,878.12 | 2,748.14 | 5,626.26 | 32,373.74 | 85.19% |
| 101-100-5104820 | UNEMPLOYMENT INSURANCE | 0.00 | 2,500.00 | 82.18 | 62.84 | 145.02 | 2,354.98 | 94.20% |
| 101-100-5104830 | TRI-MET | 0.00 | 21,300.00 | 1,656.50 | 1,584.29 | 3,240.79 | 18,059.21 | 84.79% |
| 101-100-5104840 | WORKERS COMPENSATION | 0.00 | 26,500.00 | 5,189.95 | 2,594.97 | 7,784.92 | 18,715.08 | 70.62% |
| 101-100-5104900 | EMPLOYEE'S RETIREMENT | 0.00 | 767,000.00 | 52,949.86 | 51,472.74 | 104,422.60 | 662,577.40 | 86.39% |
| 101-100-5104920 | EMPLOYEE INSURANCE EXPENS | 0.00 | 665,000.00 | 44,843.59 | 53,478.82 | 98,322.41 | 566,677.59 | 85.21% |
| 101-100-5104930 | PAID LEAVE OREGON | 0.00 | 10,500.00 | 812.67 | 778.00 | 1,590.67 | 8,909.33 | 84.85% |
| 101-100-5205010 | WATER PURCHASES | 0.00 | 3,925,195.00 | 292,535.16 | 296,858.16 | 589,393.32 | 3,335,801.68 | 84.98% |

Detail vs Budget Report

Date Range: 08/01/2024 - 08/31/2024

| Account | Name | Encumbrances | Fiscal Budget | Beginning Balance | Total Activity | Ending Balance | Budget Remaining | % Remaining |
|---------------------------------|---------------------------|--------------|---------------|-------------------|----------------|----------------|------------------|-------------|
| 101-100-5205110 | CONTRACT SERVICES | -7,648.40 | 170,675.00 | 76,238.86 | 10,294.70 | 86,533.56 | 91,789.84 | 53.78% |
| 101-100-5205120 | TECHNICAL & CONSULTING | 0.00 | 30,000.00 | 0.00 | 0.00 | 0.00 | 30,000.00 | 100.00% |
| 101-100-5205130 | AUDITING | 0.00 | 24,500.00 | 0.00 | 0.00 | 0.00 | 24,500.00 | 100.00% |
| 101-100-5205140 | LEGAL SERVICES | 0.00 | 100,000.00 | 816.00 | 0.00 | 816.00 | 99,184.00 | 99.18% |
| 101-100-5205210 | TELEPHONE | -390.45 | 46,480.00 | 4,353.29 | 1,631.43 | 5,984.72 | 40,885.73 | 87.96% |
| 101-100-5205220 | SEWER/STORM WATER | 0.00 | 15,000.00 | 133.03 | 200.90 | 333.93 | 14,666.07 | 97.77% |
| 101-100-5205230 | HEATING/ELECTRICITY | 0.00 | 25,000.00 | 42.77 | 1,367.25 | 1,410.02 | 23,589.98 | 94.36% |
| 101-100-5205310 | ENGINEERING SUPPLIES | 0.00 | 1,500.00 | 0.00 | 0.00 | 0.00 | 1,500.00 | 100.00% |
| 101-100-5205320 | OFFICE SUPPLIES | -1,047.41 | 36,500.00 | 735.93 | 2,201.14 | 2,937.07 | 34,610.34 | 94.82% |
| 101-100-5205330 | POSTAGE | -137.94 | 49,850.00 | 200.00 | 5,169.00 | 5,369.00 | 44,618.94 | 89.51% |
| 101-100-5205410 | CONSERVATION | -777.50 | 50,350.00 | 1,141.00 | 2,669.50 | 3,810.50 | 47,317.00 | 93.98% |
| 101-100-5205420 | ELECTIONS/LEGAL ADVERTISE | 0.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 3,000.00 | 100.00% |
| 101-100-5205430 | INSURANCE-GENERAL | 0.00 | 139,000.00 | 9,820.91 | 9,820.91 | 19,641.82 | 119,358.18 | 85.87% |
| 101-100-5205440 | SAFETY GEAR & EQUIPMENT | -1,446.63 | 20,000.00 | 378.91 | 2,807.09 | 3,186.00 | 18,260.63 | 91.30% |
| 101-100-5205450 | TRAINING & EDUCATION | 505.00 | 46,000.00 | 786.40 | 4,447.86 | 5,234.26 | 40,260.74 | 87.52% |
| 101-100-5205460 | DUES/LICENSES/SUBSCRIPTNS | -4,359.35 | 103,000.00 | 43,245.24 | 13,239.23 | 56,484.47 | 50,874.88 | 49.39% |
| 101-100-5205470 | OFFICE EQUIPMENT | -1,739.00 | 2,000.00 | 0.00 | 1,739.00 | 1,739.00 | 2,000.00 | 100.00% |
| 101-100-5205510 | COMPUTER/OFFICE EQUIPMENT | 0.00 | 10,000.00 | 0.00 | 0.00 | 0.00 | 10,000.00 | 100.00% |
| 101-100-5205520 | BLDG/GROUNDS MAINTENANCE | 5,497.35 | 86,000.00 | 1,162.74 | 13,180.61 | 14,343.35 | 66,159.30 | 76.93% |
| 101-100-5205530 | SHOP EQUIPMENT MAINT | -44.64 | 10,000.00 | 3,688.79 | 44.64 | 3,733.43 | 6,311.21 | 63.11% |
| 101-100-5205540 | VEHICLE MAINTENANCE | -390.73 | 35,000.00 | 322.30 | 5,147.16 | 5,469.46 | 29,921.27 | 85.49% |
| 101-100-5205550 | TIRES | 0.00 | 10,000.00 | 274.40 | 779.29 | 1,053.69 | 8,946.31 | 89.46% |
| 101-100-5205560 | GAS/LUBRICANTS & DISPOSAL | 258.75 | 45,000.00 | 3,529.68 | 3,805.38 | 7,335.06 | 37,406.19 | 83.12% |
| 101-100-5205570 | SMALL EQUIPMENT/TOOLS | -1,359.63 | 20,000.00 | -155.75 | 1,821.93 | 1,666.18 | 19,693.45 | 98.47% |
| 101-100-5205610 | UTILITY OPERATING SUPPLY | 234.49 | 300,000.00 | 23,918.70 | 19,427.11 | 43,345.81 | 256,419.70 | 85.47% |
| 101-100-5205620 | WATER SAMPLES/TESTING | -3,297.89 | 54,000.00 | 1,730.00 | 3,177.89 | 4,907.89 | 52,390.00 | 97.02% |
| 101-100-5205625 | WATER QUALITY & NOTICES | 0.00 | 9,500.00 | 0.00 | 0.00 | 0.00 | 9,500.00 | 100.00% |
| 101-100-5205630 | RESERVOIR MAINTENANCE | 0.00 | 30,000.00 | -1,500.00 | 348.60 | -1,151.40 | 31,151.40 | 103.84% |
| 101-100-5205640 | METER MAINTENANCE | 0.00 | 5,000.00 | 166.80 | 0.00 | 166.80 | 4,833.20 | 96.66% |
| 101-100-5205650 | HYDRANT MAINTENANCE | -195.74 | 5,000.00 | 466.94 | 195.74 | 662.68 | 4,533.06 | 90.66% |
| 101-100-5205660 | TELEMETRY | 0.00 | 15,200.00 | 436.55 | 449.45 | 886.00 | 14,314.00 | 94.17% |
| 101-100-5205670 | PUMPING | 0.00 | 75,000.00 | 4,381.79 | 3,452.33 | 7,834.12 | 67,165.88 | 89.55% |
| 101-100-5205710 | BOARD MEETING FEES | 0.00 | 4,000.00 | 400.00 | 200.00 | 600.00 | 3,400.00 | 85.00% |
| 101-100-5205720 | DIRECTORS' EXPENSE | 368.45 | 24,000.00 | 0.00 | 188.50 | 188.50 | 23,443.05 | 97.68% |
| 101-100-5205730 | MANAGER'S EXPENSE | -2,674.84 | 10,000.00 | 0.00 | 4,625.27 | 4,625.27 | 8,049.57 | 80.50% |
| 101-100-5205740 | GENERAL OFFICE | 0.00 | 181,500.00 | 13,741.62 | 15,455.24 | 29,196.86 | 152,303.14 | 83.91% |
| 101-100-5205760 | BAD DEBT EXPENSE | 0.00 | 40,000.00 | 52.07 | 0.00 | 52.07 | 39,947.93 | 99.87% |
| 101-100-5205770 | GRESHAM UTILITY TAX | 0.00 | 480,833.00 | 0.00 | 0.00 | 0.00 | 480,833.00 | 100.00% |
| 101-100-5205780 | PORTLAND UTILITY TAX | 0.00 | 220,140.00 | 0.00 | 0.00 | 0.00 | 220,140.00 | 100.00% |
| 101-100-5205790 | FAIRVIEW UTILITY TAX | 0.00 | 15,757.00 | 0.00 | 0.00 | 0.00 | 15,757.00 | 100.00% |
| 101-100-5205800 | CUSTOMER ASSISTANCE | 0.00 | 60,000.00 | 1,669.00 | 1,685.00 | 3,354.00 | 56,646.00 | 94.41% |
| 101-100-5205820 | TAXES & ASSESSMENTS | 0.00 | 7,000.00 | 0.00 | 0.00 | 0.00 | 7,000.00 | 100.00% |
| 101-100-5406010 | WATER SYSTEM | 41,154.29 | 1,025,000.00 | 307.00 | 45,217.21 | 45,524.21 | 938,321.50 | 91.54% |
| 101-100-5406020 | NEW SERVICES | -1,481.51 | 65,000.00 | 0.00 | 3,968.28 | 3,968.28 | 62,513.23 | 96.17% |

Detail vs Budget Report

Date Range: 08/01/2024 - 08/31/2024

| Account | Name | Encumbrances | Fiscal Budget | Beginning Balance | Total Activity | Ending Balance | Budget Remaining | % Remaining |
|---|-------------------------|------------------|-----------------------|--------------------|----------------------|----------------------|-----------------------|-----------------|
| 101-100-5406030 | METER UPGRADES | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 100.00% |
| 101-100-5406110 | METER EQUIPMENT | 0.00 | 56,000.00 | 0.00 | 0.00 | 0.00 | 56,000.00 | 100.00% |
| 101-100-5406120 | SHOP EQUIPMENT | 0.00 | 8,000.00 | 0.00 | 0.00 | 0.00 | 8,000.00 | 100.00% |
| 101-100-5406130 | AUTOMOTIVE EQUIPMENT | 0.00 | 497,000.00 | 0.00 | 0.00 | 0.00 | 497,000.00 | 100.00% |
| 101-100-5406140 | COMPUTER/OFFICE EQUIP | 0.00 | 17,500.00 | 0.00 | 0.00 | 0.00 | 17,500.00 | 100.00% |
| 101-100-5406210 | BUILDINGS | 0.00 | 80,000.00 | 0.00 | 0.00 | 0.00 | 80,000.00 | 100.00% |
| 101-100-5406220 | LAND | 0.00 | 500,000.00 | 0.00 | 0.00 | 0.00 | 500,000.00 | 100.00% |
| 101-100-5607110 | TRANSFER TO OTHER FUND | 0.00 | 2,515,188.00 | 0.00 | 0.00 | 0.00 | 2,515,188.00 | 100.00% |
| 101-100-5707210 | CONTINGENCY | 0.00 | 1,830,000.00 | 0.00 | 0.00 | 0.00 | 1,830,000.00 | 100.00% |
| Expense Totals: | | 21,026.67 | 17,656,068.00 | 808,456.73 | 793,724.48 | 1,602,181.21 | 16,032,860.12 | 90.81% |
| 101 - GENERAL FUND Totals: | | 21,026.67 | -14,922,186.00 | -277,957.78 | -1,262,285.79 | -1,540,243.57 | -13,402,969.10 | |
| 201 - SDC FUND-REIMBURSEMENT | | | | | | | | |
| Revenue | | | | | | | | |
| 201-100-3010101 | BEGINNING FUND BALANCE | 0.00 | -658,315.00 | 0.00 | 0.00 | 0.00 | -658,315.00 | -100.00% |
| 201-100-3404500 | SYSTEM DEVELOPMENT FEES | 0.00 | -250,000.00 | -122,419.22 | -11,522.28 | -133,941.50 | -116,058.50 | -46.42% |
| 201-100-3505100 | INTEREST INCOME | 0.00 | -10,000.00 | -8,615.07 | -9,667.13 | -18,282.20 | 8,282.20 | 82.82% |
| Revenue Totals: | | 0.00 | -918,315.00 | -131,034.29 | -21,189.41 | -152,223.70 | -766,091.30 | -83.42% |
| Expense | | | | | | | | |
| 201-100-5607110 | TRANSFER TO OTHER FUND | 0.00 | 300,000.00 | 0.00 | 0.00 | 0.00 | 300,000.00 | 100.00% |
| Expense Totals: | | 0.00 | 300,000.00 | 0.00 | 0.00 | 0.00 | 300,000.00 | 100.00% |
| 201 - SDC FUND-REIMBURSEMENT Totals: | | 0.00 | -618,315.00 | -131,034.29 | -21,189.41 | -152,223.70 | -466,091.30 | |
| 202 - SDC FUND-IMPROVEMENT | | | | | | | | |
| Revenue | | | | | | | | |
| 202-100-3010101 | BEGINNING FUND BALANCE | 0.00 | -418,370.00 | 0.00 | 0.00 | 0.00 | -418,370.00 | -100.00% |
| 202-100-3404500 | SYSTEM DEVELOPMENT FEES | 0.00 | -80,000.00 | -36,566.78 | -3,441.72 | -40,008.50 | -39,991.50 | -49.99% |
| 202-100-3505100 | INTEREST INCOME | 0.00 | -1,200.00 | -1,685.60 | -1,945.41 | -3,631.01 | 2,431.01 | 202.58% |
| Revenue Totals: | | 0.00 | -499,570.00 | -38,252.38 | -5,387.13 | -43,639.51 | -455,930.49 | -91.26% |
| 202 - SDC FUND-IMPROVEMENT Totals: | | 0.00 | -499,570.00 | -38,252.38 | -5,387.13 | -43,639.51 | -455,930.49 | -91.26% |
| 401 - DEBT SERVICE FUND | | | | | | | | |
| Revenue | | | | | | | | |
| 401-100-3909200 | INTERFUND TRANSFERS | 0.00 | -2,115,188.00 | 0.00 | 0.00 | 0.00 | -2,115,188.00 | -100.00% |
| Revenue Totals: | | 0.00 | -2,115,188.00 | 0.00 | 0.00 | 0.00 | -2,115,188.00 | -100.00% |
| Expense | | | | | | | | |
| 401-100-5507050 | PAYMENTS ON FINANCING | 0.00 | 1,436,350.00 | 0.00 | 0.00 | 0.00 | 1,436,350.00 | 100.00% |
| 401-100-5507070 | INTEREST EXPENSE | 0.00 | 678,838.00 | 0.00 | 0.00 | 0.00 | 678,838.00 | 100.00% |
| Expense Totals: | | 0.00 | 2,115,188.00 | 0.00 | 0.00 | 0.00 | 2,115,188.00 | 100.00% |
| 401 - DEBT SERVICE FUND Totals: | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 501 - GROUND WATER PRODUCTION | | | | | | | | |
| Revenue | | | | | | | | |
| 501-100-3010101 | BEGINNING FUND BALANCE | 0.00 | -44,728.00 | 0.00 | 0.00 | 0.00 | -44,728.00 | -100.00% |

Detail vs Budget Report

Date Range: 08/01/2024 - 08/31/2024

| Account | Name | Encumbrances | Fiscal Budget | Beginning Balance | Total Activity | Ending Balance | Budget Remaining | % Remaining |
|-----------------------------------|--|-------------------|-----------------------|--------------------|----------------------|----------------------|-----------------------|-----------------|
| 501-100-3909200 | INTERFUND TRANSFERS | 0.00 | -400,000.00 | 0.00 | 0.00 | 0.00 | -400,000.00 | -100.00% |
| 501-100-3909400 | CITY OF GRESHAM | 0.00 | -500,000.00 | 0.00 | 0.00 | 0.00 | -500,000.00 | -100.00% |
| | Revenue Totals: | 0.00 | -944,728.00 | 0.00 | 0.00 | 0.00 | -944,728.00 | -100.00% |
| Expense | | | | | | | | |
| 501-100-5205530 | EQUIPMENT MAINTENANCE | 0.00 | 74,500.00 | 0.00 | 3,458.79 | 3,458.79 | 71,041.21 | 95.36% |
| 501-100-5205610 | OPERATING SUPPLIES | -5,290.95 | 43,000.00 | 0.00 | 19,798.01 | 19,798.01 | 28,492.94 | 66.26% |
| 501-100-5205615 | WELLHEAD PROTECTION | 0.00 | 70,000.00 | 0.00 | 70,000.00 | 70,000.00 | 0.00 | 0.00% |
| 501-100-5205620 | TESTING | -5,527.39 | 9,000.00 | 0.00 | 5,527.39 | 5,527.39 | 9,000.00 | 100.00% |
| 501-100-5205630 | RESERVOIR MAINTENANCE | -212.40 | 5,000.00 | 0.00 | 312.98 | 312.98 | 4,899.42 | 97.99% |
| 501-100-5205670 | PUMPING | 0.00 | 400,000.00 | 0.00 | 68,400.14 | 68,400.14 | 331,599.86 | 82.90% |
| 501-100-5607110 | TRANSFER TO OTHER FUND | 0.00 | 65,000.00 | 0.00 | 0.00 | 0.00 | 65,000.00 | 100.00% |
| | Expense Totals: | -11,030.74 | 666,500.00 | 0.00 | 167,497.31 | 167,497.31 | 510,033.43 | 76.52% |
| | 501 - GROUND WATER PRODUCTION Totals: | -11,030.74 | -278,228.00 | 0.00 | 167,497.31 | 167,497.31 | -434,694.57 | |
| 601 - GW CONSTRUCTION FUND | | | | | | | | |
| Revenue | | | | | | | | |
| 601-100-3010101 | BEGINNING FUND BALANCE | 0.00 | -9,651,239.00 | 0.00 | 0.00 | 0.00 | -9,651,239.00 | -100.00% |
| 601-100-3909400 | FINANCING PROCEEDS | 0.00 | -15,000,000.00 | 0.00 | -817,017.03 | -817,017.03 | -14,182,982.97 | -94.55% |
| 601-100-3909600 | BOND PROCEEDS | 0.00 | -14,339,811.00 | 0.00 | 0.00 | 0.00 | -14,339,811.00 | -100.00% |
| 601-100-3909650 | WIFIA LOAN PROCEEDS | 0.00 | -34,656,000.00 | 0.00 | -5,338,583.34 | -5,338,583.34 | -29,317,416.66 | -84.60% |
| | Revenue Totals: | 0.00 | -73,647,050.00 | 0.00 | -6,155,600.37 | -6,155,600.37 | -67,491,449.63 | -91.64% |
| Expense | | | | | | | | |
| 601-100-5205110 | CONTRACT SERVICES | 0.00 | 240,000.00 | 6,000.00 | 1,399.60 | 7,399.60 | 232,600.40 | 96.92% |
| 601-100-5205120 | ENGINEERING SERVICES | 0.00 | 13,735,386.00 | 14,851.29 | 0.00 | 14,851.29 | 13,720,534.71 | 99.89% |
| 601-100-5406035 | GROUNDWATER CONSTRUCTION | 161,792.00 | 49,390,740.00 | 0.00 | 2,612,567.08 | 2,612,567.08 | 46,616,380.92 | 94.38% |
| 601-100-5607110 | TRANSFER TO OTHER FUND | 0.00 | 140,000.00 | 0.00 | 0.00 | 0.00 | 140,000.00 | 100.00% |
| | Expense Totals: | 161,792.00 | 63,506,126.00 | 20,851.29 | 2,613,966.68 | 2,634,817.97 | 60,709,516.03 | 95.60% |
| | 601 - GW CONSTRUCTION FUND Totals: | 161,792.00 | -10,140,924.00 | 20,851.29 | -3,541,633.69 | -3,520,782.40 | -6,781,933.60 | |
| | Report Total: | 171,787.93 | -26,459,223.00 | -426,393.16 | -4,662,998.71 | -5,089,391.87 | -21,541,619.06 | |

Fund Summary

| Fund | Encumbrances | Fiscal Budget | Beginning Balance | Total Activity | Ending Balance | Budget Remaining | % Remaining |
|-------------------------------|-------------------|-----------------------|--------------------|----------------------|----------------------|-----------------------|-------------|
| 101 - GENERAL FUND | 21,026.67 | -14,922,186.00 | -277,957.78 | -1,262,285.79 | -1,540,243.57 | -13,402,969.10 | |
| 201 - SDC FUND-REIMBURSEMENT | 0.00 | -618,315.00 | -131,034.29 | -21,189.41 | -152,223.70 | -466,091.30 | |
| 202 - SDC FUND-IMPROVEMENT | 0.00 | -499,570.00 | -38,252.38 | -5,387.13 | -43,639.51 | -455,930.49 | -91.26% |
| 401 - DEBT SERVICE FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 501 - GROUND WATER PRODUCTION | -11,030.74 | -278,228.00 | 0.00 | 167,497.31 | 167,497.31 | -434,694.57 | |
| 601 - GW CONSTRUCTION FUND | 161,792.00 | -10,140,924.00 | 20,851.29 | -3,541,633.69 | -3,520,782.40 | -6,781,933.60 | |
| Report Total: | 171,787.93 | -26,459,223.00 | -426,393.16 | -4,662,998.71 | -5,089,391.87 | -21,541,619.06 | |



Rockwood Water
People's Utility District

19601 NE Halsey Street
Portland, OR 97230-7430
503-665-4179 - Phone
503-667-5108 - Fax
www.rwpud.org

MEMORANDUM

To: Board of Directors

From: Kari J. Duncan, General Manager

Date: September 5, 2024

Re: Conference/Meeting Travel for fiscal year (FY) 2024/2025

Per District policy, Directors' Education and Travel Expense Series 1000, Article 8.0, Section 8.1, "Directors wishing to attend such conferences or meetings must submit requests to the Board for prior approval in order to be reimbursed for expenses." This memo and Board discussion/action is meant to comply with the policy and address travel concerns previously expressed by the Board and staff. The following conferences will fall under the District policy.

2025 SDAO Annual Conference

Thursday, February 6 - Sunday, February 9, 2025
Riverhouse on the Deschutes, Bend, OR
More information to be announced.

2025 Pacific Northwest Section/AWWA Conference

Wednesday, May 7 – Friday May 9, 2025
Boise, ID
More information to be announced.

2025 AWWA Annual Conference and Exposition

Sunday, June 8 - Wednesday, June 11, 2025
Denver, CO
More information to be announced.

SDAO Regional Trainings

Dates and Location vary around the State
<https://www.sdao.com/regional-trainings>



Rockwood Water
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19601 NE Halsey Street
Portland, OR 97230
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MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: September 16, 2024

Re: Staff Report: Memorandum of Understanding (MOU) 181st Ave 16" Water Line Intertie and Services

Summary

The District received a request to connect a new service (future Taco Bell) at 2309 NE 181st Ave, located within the Rockwood Water PUD's service boundary. The closest District waterline to this location is a 12" located on the other side of 181st Ave. An adjacent business, a Burger King located at 2301 NE 181st Ave is also within the District service boundary but is served by the City of Gresham from a 16" line adjacent to the business. Staff have proposed a solution that will allow the District to more efficiently install a service connection to the Taco Bell, and also take over service to the Burger King.

Background

The City of Gresham has an existing dead end 16" water line that provides service to the Burger King at 2301 NE 181st Ave. located within the District service Boundary. Staff have met and proposed a transfer of a portion of the 16" line to the Rockwood Water PUD to connect to and take over service of the Burger King and install a new service to a Taco Bell. This allows Rockwood to take over service, and benefits Gresham by removing a large dead-end line from its system. There will be a future possibility of developing a metered system intertie between Gresham and Rockwood at this location. The District proposed connecting to the 16" line at its southern termination point, and closing the valve to the Gresham system as depicted in Exhibit A.

Past Board Actions

None

Budget

The MOU is written on the basis that this is a mutually beneficial exchange of materials and services between Rockwood and Gresham and is a no cost action. There may be a future cost for improving the system intertie and vault. If there are future costs for this project, they will be brought to the Board at a future date.

Recommendation

Staff recommends that the Board approve the MOU to allow the transfer of the 16” line from Gresham to Rockwood and allow Rockwood to take over service to the Burger King and provide a new service to the Taco Bell.

Alternatives to Recommendation

Rockwood could install a service connection to the future Taco Bell from the 12” line across the road on NE 181st. This would be a more costly installation; however, it would allow the District to serve the new business without taking over the existing Gresham 16” line.

Suggested Board Motion

“I move to direct staff to enter into the Memorandum of Understanding with the City of Gresham for the 181st Ave 16” Water Line Intertie and Services.”

Attachments

MEMORANDUM OF UNDERSTANDING 181ST Ave Burger King

Exhibit A: 181st MOU

MEMORANDUM OF UNDERSTANDING
ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
AND
CITY OF GRESHAM

181ST AVE 16" WATER LINE INTERTIE AND SERVICES

Rockwood Water People's Utility District ("Rockwood" or "District") is installing a new service connection to a future business (Taco Bell) located at 2309 NE 181st Ave., adjacent to an existing business (Burger King) located at 2301 NE 181st Ave. Although located in the Rockwood service area, the Burger King is currently served by the City of Gresham ("Gresham" or "City") from a 16" dead end waterline to which the Burger King is the only customer in the immediate vicinity. The nearest water line that Rockwood has in the vicinity is a 12" OD/DI main across 181st that would require a costly bore to connect to the businesses.

Gresham and Rockwood find that it will be to the District's and City's mutual benefit to install an emergency intertie between Rockwood and Gresham on the 16" Gresham line that will allow Rockwood to more efficiently connect to the two businesses and provide Gresham with the benefit of a backup intertie to the South Shore pressure zone. This work can be completed with the following activities:

Scope of Work

1. Rockwood will supply equipment and labor to install a service connection from the existing Gresham 16" main and the future business (Taco Bell) with a Rockwood meter.
2. Rockwood will connect its existing 8" main to the 16" Gresham main (located near 181st at 2281 NE 181st Ave.) at or near the location identified as "New Connection" on the attached Exhibit A.
3. Once connected, the 16" main line valve, at NE 181st near the I84 on-ramp, to the Gresham system will be closed at the location identified as "16-inch Valve to be Closed" on the attached Exhibit A, at which time Rockwood will take over service to both businesses in its service boundary.
4. The Burger King meter shall be replaced with a Rockwood meter, paid for and installed by Rockwood, and Rockwood will take over water supply to this customer.
5. A new valve, meter and PRV may be installed in the future to create a backup intertie between the Rockwood and Gresham systems at the location identified as "Future NCV/PRV Location" on the attached Exhibit A. Prior to the installation of the intertie, the parties will use commercially reasonable efforts to develop an agreement by which the parties will allocate maintenance and use obligations, including cost obligations, for the intertie.
6. If water service at the Taco Bell is needed prior to completing the tie in to Rockwood's system, Gresham agrees to sell (or wheel) water to Rockwood for this service.

Transfer of Assets

Gresham agrees to transfer ownership of the section of 16” main located between the 16-inch Valve to be Closed and the blow off assembly in front of 2281 NE 181st to Rockwood. In exchange, Rockwood agrees to provide material and labor to create a back up intertie as described above. Both parties agree that this exchange is mutually beneficial to the City and District.

City of Gresham

Rockwood Water People’s Utility District

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

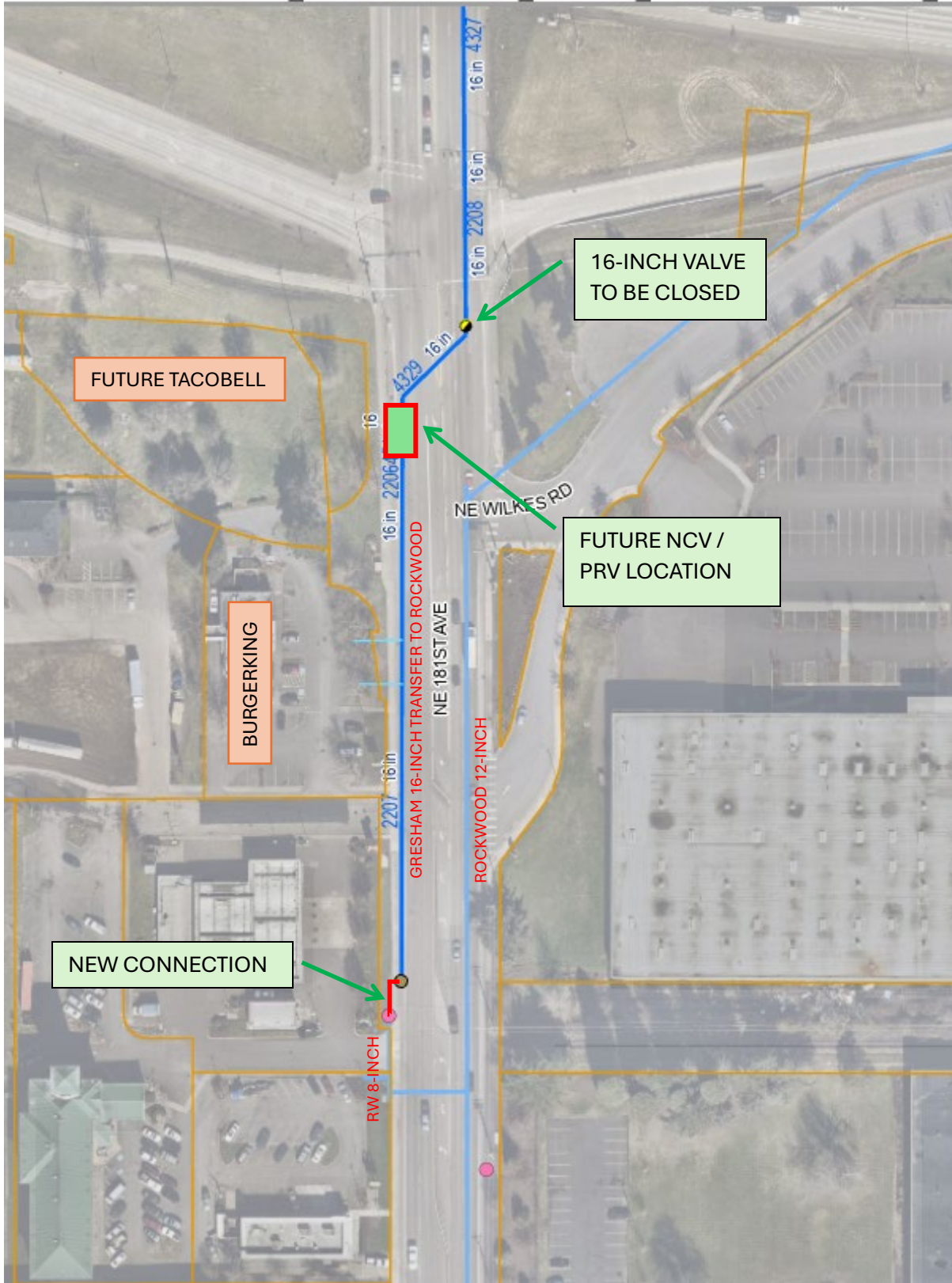
Title: _____

Title: _____

Date: _____

Date: _____

MEMORANDUM OF UNDERSTANDING EXHIBIT 'A'



Fiscal Year (FY) 2023/2024 General Manager Goals Completed

General Goals for FY 2023/2024

- 1. Build and maintain a positive and effective working relationship with the Board.**
 - a. Continued regular email communication to the Board and all staff during FY.
 - b. Continued monthly hybrid Board meetings, with flexibility for attendance in-person or remotely.
 - c. Phone calls, email correspondence, and in-person meetings with individual Board members over the year.
 - d. Attendance with Board members at training events including the SDAO Conference in Seaside, PNWS-AWWA Spokane conference, AWWA ACE Anaheim, the Children's Clean Water Festival and Employee appreciation event at Oaks Park in July.

- 2. Communicate clearly and effectively with the Board, employees, customers, and stakeholders.**
 - a. Clearly written and on time Board meeting packets delivered Thursday prior to the Board meeting.
 - b. Weekly email updates to Board and Staff.
 - c. Weekly Management Team Meetings held in person, with a remote attendance option, on Tuesdays of every week.
 - d. Monthly all-staff meetings held the third Thursday of every month where staff is briefed on the Board meeting agendas and discussion, safety, construction, operational and customer service/billing topics.
 - e. Stakeholder and customer communication has been very active during this year. The District has participated in many public events this year and continues with regular print and media communication. Events the District contributed to this year, led by GAC Clark, include the Summer Block Party at the Rockwood Village Apartments, Rockwood National Night Out, Rockwood Neighborhood Block Party and Juneteenth Celebration, the Children's Clean Water Festival, publications include the Quarterly Newsletter, Water Quality Report, website and social media/web page updates.

- 3. Model effective leadership attributes and work habits to employees.**
 - a. Maintain up to date calendar and communicate scheduled or unscheduled absences to management team.
 - b. Maintain a professional appearance.
 - c. Communicate clearly and courteously, act and lead in an ethical and transparent manner.

- 4. Prepare a FY 2024 Financial Plan and a comprehensive, participatory, and analytical FY 2024/2025 Budget.**

- a. This goal has been accomplished through the annual budget process. The Budget committee consisted of 4 members this year and a Board/Budget Committee facilities tour was held prior to the budget process. The Committee also praised the clear, concise and well-organized budget materials provided.
5. **Prepare monthly operational and financial status reports for the Board.**
 - a. This goal has been accomplished through the monthly Board reports from the General Manager and Management Team.
 6. **Meet all EPA and Oregon Health Authority regulations and requirements.**
 - a. This goal has been accomplished, all health and reporting requirements for the EPA and OHA were met in FY 2023/2024. Of note, additional Lead and Copper compliance sampling was completed due to Portland’s change in corrosion control processes.
 7. **Represent the District on the Wholesale Water Managers Board, the Regional Water Providers [RWP] Consortium Technical Committee [CTC], on SDAO committees and regional water management efforts.**
 - a. This goal has been accomplished. I served as Chair of the Regional Water Providers Consortium Technical Committee for two concurrent terms: 2022/23 and 2023/24, ending the term as Chair in July 2024. I also served as the Chair of the Oregon Water Utility Council from May 2023-May 2024. I currently serve as a Board member and Vice Chair on the Governor’s Infrastructure Finance Authority Board (IFA). I continue to participate in the Special District Association of Oregon’s Water Legislative Committee and other American Waterworks committees as time permits. I also presented at local and national professional workshops and conferences this year including the 2024 AWWA/WEF Utility Management Conference WIFIA Panel (February 2024), AWWA-ACE Anaheim CGA CR2 construction (June 2024), NW OR AWWA Short school Project Financing Presentation (July 2024).
 8. **Complete a successful audit of FY 2022/2023 financial performance, internal controls, and procedures.**
 - a. The FY 2022/2023 financial audit was successfully completed by Pauly Rodgers and reported to the Board in December 2023, with a final audit report completed in March of 2024. In addition, a Federal ‘single audit’ of the use of WIFIA funds was completed to meet requirements related to the Federal funds received by the District. The FY 2023/2024 audit is currently underway.
 9. **Continue growth development strategies for individual District employees focusing on training and succession planning.**

Our Employees are the future of the District, and this is a critical element of the District’s long-term success. This is not a complete list of staff development and growth, but examples of some of the accomplishments for the year.

- a. AMI Implementation: Andy Crocker, Jay Breen, Cathy Middleton, Kristina Wolvert, Heather Conner, Doug Bray, Jed Pacheco, Lanny Jones, and Nyla Clark have all

- provided leadership and hard work related to the implementation of this significant project for the District.
- b. Dan Zimmerman and Cathy Middleton received recognition from Tyler for the District's implementation of the Tyler Incode Billing system. Their great work to seamlessly implement the new system was recognized at the National Tyler Conference in 2024.
 - c. Cathy Middleton, Dan Zimmerman and Kristina Wolvert successfully recruited, interviewed and hired two new Customer Account Specialists, Courtney Russell and Bree Carlson in the front office.
 - d. Heather Conner was promoted from Customer Account Specialist I to Customer Account Specialist II and is taking additional responsibility for billing and customer accounts in the front office.
 - e. Nyla Clark, Government Affairs Coordinator successfully Chaired the Children's Clean Water Festival planning committee in 2023/24. The CWF is attended by schools throughout the Metro region, and Nyla's leadership on the committee has brought this program back to pre-Covid attendance.
 - f. Joey Schlosser and Andy Crocker successfully recruited, hired and are training two new Water Worker in Training employees; Jack Kelley and Landon Willems.
 - g. Jeremy Hanson, Associate Engineer successfully led an effort to transition away from hard-wired phones onto wireless networked phones. This transition allows the District and staff more flexibility to have phone access and function from remote locations, in the potential scenario that we needed to stand up a remote call center during an emergency if staff are unable to travel to the District office.
 - h. Jeremy Hudson, District Engineer continues to manage and coordinate the Groundwater Development Project, consisting of approximately \$93 million in infrastructure development for the District, and a total project cost of \$163 million shared between Rockwood and Gresham. All project design was completed during FY 23/24 and the projects are under construction.
 - i. Andy Crocker has applied for and is working with FEMA on the reimbursement for damage repair and debris removal related to the January snow and ice storm. The District is likely to receive close to \$40,000 in FEMA funding through Andy's diligent efforts at working through this process.
 - j. Winter Ice Storm Response: We had several District staff that deserve recognition for their leadership and response during the winter ice storm in January of 2024.
 - i. Doug Bray responded to the Winter Ice storm and worked non-stop while on-call over the weekend. The District received a letter from a community member praising how Doug went above and beyond during this emergency, handled the situation with a calm under pressure demeanor and worked with the community members impacted by freezing pipes and other urgent situations.
 - ii. Lanny Jones, Jed Pacheco and Ryan Lindstrom were also on call at different times during the Winter Ice Storm and worked extended hours, responded to equipment challenges with Generators and wells that were needed due to high water demand, and customer calls.
 - iii. Kristina Wolvert and Heather Conner came into the office every day during the ice storm to help field the high call level we had due to freezing services and emergencies. They also tested a remote call system when, due to a heating failure in the office we had to send staff home for part of the day.

- k. Certifications- the following licenses and certifications have been obtained by District staff during the previous year.
 - i. CDL- David Mattson
 - ii. CDL Permit- Jack Kelley and Landon Willems
 - iii. OHA Water Distribution 1: Ryan Lindstrom and David Mattson
 - iv. Cross Connection Specialist Certificate: Ryan Lindstrom, Jack Kelley

Specific Goals for FY 2023/2024

1. **Package 1 Completion: Complete the rehabilitation and roof replacement of Cascade Reservoir No. 1. Complete the construction of Cascade Well No. 7 pump station and place all facilities for Package 1 online.**
 - a. This year Well #7 was completed and placed online, and Cascade Reservoir no. 2 was completed and placed online in 2023. The final element of Package 1, the roof replacement and rehabilitation of Cascade Reservoir #1 is nearly complete. The reservoir Roof replacement has been completed, internal coatings are nearly complete and the contractor is completing the external touch-up on the coatings and preparing to install the opening that was cut into the reservoir to complete the rehab. This project is taking longer than anticipated, due to the need to submit and get approvals for permits on the roof replacement, replace the roof on the reservoir, and reschedule the coatings sub-contractor after the roof replacement to complete the project.
2. **Package 2A: Complete the Design for the Glendoveer Transmission Main and Pressure Zone Improvements, place the project out to bid, select a General Contractor and begin construction.**
 - a. This goal has been completed. Package 2A design was completed in December of 2023, and the project went out to bid for construction in the Spring of 2024. Moore Excavation was the contractor that was selected for the project as the lowest responsive, responsible bidder. The contractor is rapidly installing pipe on the project in anticipation of an intermediate deadline to have pipe installed to allow the 141st Reservoir to be taken offline by October of 2024.
3. **Package 3: Complete the Design of the Cascade Well No. 8 pump station, 4 Million Gallons of water per Day (MGD)Manganese Water Treatment Facility and replacement of the 141st avenue reservoir. Complete the land use amendment process with the City of Portland. Place the project out to bid, select a General Contractor and begin construction on the Package 3 project.**
 - a. This goal has been completed. Package 3 design was completed in early 2024 and went out to bid. Several contractors bid on the work, and Emery and Sons was selected as the lowest responsive responsible bidder. Land use and building permits were awarded in the Summer of 2024 and construction began in August of 2024. The expected completion date for the construction is the Spring of 2026.
4. **Package 4: Complete the Design of the Cascade Site (District Headquarters) 25 MGD Manganese Water Treatment Facility and Site Improvements. Complete the land use**

- and building permit approval process with the City of Gresham. Place this project out to bid and select a General Contractor to begin construction on Package 4.**
- a. This goal has been completed. The Design for the 25 MGD Package 4 Water Treatment Plant (WTP) and Site Improvements was completed in the Fall of 2023 and went out to bid for construction in early 2024. Rotschy won the bid as the lowest responsible responsive bidder and was awarded the contract. Construction on Package 4 began in March 2024, and has proceeded rapidly. As of August 2024, the foundation and the steel supports were installed for the Equipment Storage Facility, the pump cans and excavation for the Pump Station was completed, and excavation for the WTP has been completed. The facilities are scheduled to be constructed and started up in the Fall of 2025, with final completion once the backup generator is received and installed later in 2026.
- 5. Complete the IGA amendment to IGA #5794 to add the Asset Inventory that will allow joint ownership of all Groundwater facilities and payment from Gresham to Rockwood for the balance of the “buy in.”**
- a. Not complete, but progress made. The Asset Inventory for the CGA facilities is complete and identifies the value of shared assets that each agency must buy into to complete the partnership. An IGA amendment has been drafted and the next steps for this is to have legal Counsel for the District and City review prior to bringing this to the Board and City Council.
- 6. Conduct ongoing cost and schedule reviews as part of a risk evaluation for the Cascade Groundwater Development Program and report findings back to the Board. Determine next steps for financing the remaining costs for the project.**
- a. Goal completed: Schedule and cost reviews have been conducted through the design and construction process for the project. Updates have been included as part of Board meetings, the annual budget setting process, construction contract approvals. Most recently, the updated budget was presented to the Board at the August Board meeting along with a Bond Resolution to allow the District to issue Bonds that will fund the remainder of the project. Last year in August of 2023, the Budget was reported at \$167 Million for the CGA partnership, and \$89.3 Million for Rockwood’s share. As of August 2024, the overall CGA Budget is \$163 Million, and the Rockwood share is \$93.4 Million. The reason that the overall Budget has gone down, but Rockwood’s portion has increased is due to increases in the Rockwood only Package 2A and 3 related to inflation and higher well capacity, and lower costs for the shared package 2B and 4. The projects are still on schedule for completion prior to June 2026 with the Cascade WTP scheduled for completion in the Fall of 2025 and the 141st Ave Improvements scheduled for the Spring of 2026.
- 7. Continue work with the Regional Water Providers Consortium on the Emergency Drinking Water Framework and with Multnomah County related to the Emergency Supply of drinking water. Revise the existing Rockwood Water PUD Emergency Response Action Plan to include addition Point of Distribution Sites for emergency water. If work with the County determines that the available fixed sites are not sufficient for emergency supply to the District, then return to the evaluation of emergency water distribution or treatment units.**

- a. The progress of the RWPC related to the Emergency Drinking Water Framework has continued, however the Consortium is currently evaluating its next steps for the project, and specific actions have not been taken since the plan was completed. Collaboration with Multnomah County emergency management continues however, and GM Duncan recently attended a meeting hosted by the County to discuss potential for Rockwood's participation in the Natural Hazards Mitigation Plan (NHMP). This is a plan that is facilitated by the County for several Cities and Districts. In order to qualify for specific Federal emergency grants and funding, such as BRIC grants, an entity needs to have an NHMP, which Rockwood currently does not have.
- b. The update on the Districts Emergency Response Plan that was part of the 2018 American Water Infrastructure Act (AWIA) is in progress and will be completed by the end of the year.

8. Complete quarterly WIFIA reports and periodic disbursement requests and submit to the USEPA per requirements of the WIFIA loan.

- a. Quarterly reports to the WIFIA account administrator have been submitted and the District has received a total of \$13,494,540.85 in disbursements. Application for a second WIFIA loan has started with the Letter of Interest form. In addition to meeting these goals, a forgivable loan (grant) in the amount of \$1,500,000 was applied for and awarded through the Federal Bipartisan Infrastructure Law (BIL) funding.

9. Issue a Request for Proposals for the provision of an Automated Metering Infrastructure (AMI) and select a preferred vendor based on this competitive process. Begin procurement and installation of AMI.

- a. Goal Completed The request for proposals for an AMI system was advertised in the Fall of 2023. Many proposals were received and evaluated based on stated qualifications and cost. A Neptune meter, provided by Core and Main, with a Lora-Wan communication network was selected by the District. The first year of this five year meter installation program has started and meters are currently being installed in Zone 1 of the District. Staff leadership from Andy Crocker, Jay Breen and Cathy Middleton has been critical in the success of this project. I will note, the District completed the pilot project, RFP process and implementation without the use of a third party consultant, saving the District significant cost for this project.

10. Complete, or make progress on the Water System Master Plan.

- a. Progress has been made on the Water System Master Plan, and a report to the Board was made at the July 2024 Board meeting. Consor Engineers has set a goal of completing the Master Plan by November of 2024.

FY 2023/2024 included a transition from the Design to Construction of the major facilities included in the Groundwater Development project such that all District managed packages are now under Construction. This is an enormous amount of capital project work and staff at the District are working diligently to manage these projects and continue to deliver day to day services to the District's customers. I cannot state enough how critical it is to fully support the District staff in this effort and how, in comparison to other agencies that have managed projects of this scale, the District employees are performing similar work with fewer staff. In addition, District staff will have less time for non-essential tasks or projects that may come up during the

year and it may be necessary to defer or delay some opportunities that are not related to AMI, the Groundwater project or core services for the District.

I would like to thank the Board for their continued support of the District Staff and the General Manager as we progress through our infrastructure investment to make the District an independent producer of all of its water needs into the future.

Fiscal Year (FY) 2024/2025 General Manager/District Goals *(Draft for Discussion)*

General Goals for FY 2024/2025

1. Build and maintain a positive and effective working relationship with the Board.
2. Communicate clearly and effectively with the Board, employees, customers, and stakeholders.
3. Model effective leadership attributes and work habits to employees.
4. Prepare a FY 2024 Financial Plan and a comprehensive, participatory, and analytical FY 2025/2026 Budget.
5. Prepare monthly operational and financial status reports for the Board.
6. Meet all EPA and Oregon Health Authority regulations and requirements.
7. Represent the District on the Wholesale Water Managers Board, the Regional Water Providers (RWP) Consortium Technical Committee (CTC), on SDAO committees, Infrastructure Finance Authority (IFA) and regional water management efforts.
8. Complete a successful audit of FY 2023/2024 financial performance, internal controls, and procedures.
9. Continue growth development strategies for individual District employees focusing on training and succession planning.

Specific Goals for FY 2024/2025

1. Package 2A: Progress the construction of the Glendoveer Transmission Main and Pressure Zone Improvements. Specific benchmarks that must be met during FY 2024/2025 include installing transmission main to the 141st Pump Station by October 2024 that will enable a back up water supply to reach the station so that the 141st Reservoir can be taken offline for replacement.
2. Package 3: Progress the Construction of the Cascade Well No. 8 pump station, 4.4 Million Gallons per Day (MGD) Manganese Water Treatment Plant and replacement of the 141st avenue reservoir. Specific benchmarks that must be accomplished during the next year include the demolition and replacement of the 141st Ave Reservoir.
3. Package 4: Progress the Construction of the Cascade Site (District Headquarters) 25 MGD Manganese Water Treatment Plant and Site Improvements. Specific Benchmarks that must

be accomplished during the next year include the substantial completion of the Water Treatment Plant and Pump Station by October of 2025.

4. Complete the IGA amendment to IGA #5794 to add the Asset Inventory that will allow joint ownership of all Groundwater facilities and payment from Gresham to Rockwood for the balance of the “buy in.”
5. Conduct ongoing cost and schedule reviews as part of a risk evaluation for the Cascade Groundwater Development Program and report findings back to the Board.
6. Complete the issuance of a second Bond and second WIFIA loan that will fund the remaining Rockwood needs for the Cascade Groundwater Alliance Projects.
7. Complete quarterly WIFIA reports and periodic disbursement requests and submit to the US EPA per requirements of the WIFIA loan.
8. Continue work with the Regional Water Providers Consortium on the Emergency Drinking Water Framework and with Multnomah County related to the Natural Hazards Mitigation Plan and Emergency Supply of drinking water. Complete the revision of the existing Rockwood Water PUD Emergency Response Action Plan.
9. Complete the Water System Master Plan and bring plan to the Board for review and approval.

The focus of FY 2024/2025 is to progress construction of the Cascade Groundwater Alliance projects to enable the District to meet the June 2026 expiration of the Portland wholesale contract. The past year and the next two years will require substantial capital investment and entail the risks that go with large projects. The District and staff must focus all of their efforts on successful delivery of these projects. Maintaining the financial health and wellbeing of the District, and careful project management of the Cascade Groundwater Development projects are critical to the successful future of the District.

Thank you for your review and input! I anticipate an active discussion during the Board Meeting and Goal setting. If you have any questions about the goals, please contact me.