PRESIDENT, Cori Johnson
VICE PRESIDENT, Tom Lewis
DIRECTOR, Larry Dixon

Rockwood Water
People's Utility District

TREASURER, Colby Riley
SECRETARY, Nicholas Engels
GENERAL MANAGER, Jeremy Hudson

REGULAR BOARD MEETING
ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
BOARD OF DIRECTORS
October 28, 2026
6:00 p.m.
District Boardroom
Zoom Information:
https://us02web.zoom.us/j/84048516705?pwd=rBkiV4t8Ux5PwSxHsHzzM9aSMN2GcN.1
Meeting ID:
840 4851 6705
Passcode: 158557
PERMANENTAGENDA

1. Approval of Agenda

2. Approval of Consent Agenda - Action
   a. General Manager's Report - GM Hudson
   b. Superintendent's Report - DS Crocker
   c. Customer Service Report - OS Middleton
   d. Engineer's Report - DE Lehmann
   e. Government Affairs Activities - GAC Clark
   f. Financial Status – September 30, 2026

3. Approval of Minutes – September 23, 2026 Regular Board Meeting - Action

4. Approval of Bills - SA Zimmerman - Action

5. Public Comment on Non-Agenda Items

6. Updated Signers for Tyler – OS Middleton - Action

7. Resolution No. RWPUD 26/27-005 - Resolution To Amend Policy Manual – Discussion– GM Hudson

   a. Holidays

8. Board Travel Approval for Conferences – GM Hudson – Action

9. SDAO/Special Districts Insurance Services 2026/2027 Best Practices Survey – GAC Clark – Action

10. PSU Compensation Study – GM Hudson - All

11. Series 1000 and Series 2000 Policy Review – Discussion - All

12. Executive Session ORS 192.660 (2)

(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

13. Action on Executive Session (if necessary)

14. For the Good of the Order

15. Next Meeting – November 18, 2026 Regular Board Meeting

Upcoming Topics for November

- Holiday Pay Policy – Second Viewing
- Employee Appreciation Checks

16. Adjournment

Rockwood Water
People's Utility District

19601 NE Halsey Street
Portland, OR 97230
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www.rwpud.org

MEMORANDUM

To: Board of Directors

From: Jeremy Hudson, General Manager

Date: October 21, 2026

Re: October 28, 2026 Board Meeting

1. Production, project, financial, fiduciary, engineering and government affairs reports have been completed by staff and are provided.

2. The Cascade Groundwater Alliance (CGA) has hosted three open-to-the-public tours of the Cascade WTP, with roughly 55 visitors attending. We've received lots of positive feedback and questions. The last scheduled tour is on October 29th, from 4-5 pm.

3. District crews have installed approximately half of Zone 5 AMI meters. The goal is to finish this zone this fall, weather permitting. This zone has approximately 1,900 meter.

4. The roofing at the District owned 141st property is replaced. Minor repairs and improvements are underway to prepare for listing the property in November. The sale of the house will be discussed at the October Board meeting.

5. The American Public Works Association (APWA) conference and awards ceremony was at the end of September, and the City of Gresham/Rockwood Water were selected for the 2026 Project of the Year Award in the category of Environmental (Water, Wastewater, Stormwater), More Than $75 Million Division! We each have a trophy to display, along with the engineers and contractors that contributed to this successful program. This is for the overall groundwater program, including the engineering consultants, contractors, and owners.

6. Water Professionals Appreciation Week was October 3-11. Thank you to the Board for providing Pizza and Ice Cream for the staff! It was a beautiful day to eat outside and enjoy the sun.

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MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: October 8, 2026

Re: Operations Update

During September, Distribution staff continued making significant progress on the District's Advanced Metering Infrastructure (AMI) program, completing 475-meter replacements. Additional work included installing one new water service, repairing two water main leaks, rebuilding two fire hydrants, and installing one new hydrant. Staff also completed contracted work for Interlachen PUD, including water service repairs and installation. Coordination and fieldwork continued on the NE 201st Avenue and NE Halsey Street improvement project, with crews relocating water services and fire hydrants to accommodate construction. Distribution will continue with AMI meter replacements, with plans to begin transitioning to larger meter replacements during the winter months. Staff will also focus on installing water quality sampling stations, scheduling necessary training, and completing routine maintenance activities.

Operations staff continued refining the performance of the new groundwater treatment and pumping facilities. This included identifying and addressing control system items, conducting equipment training, and performing routine pump station inspections and maintenance. Additional activities included pump motor oil changes, cleaning and organizing equipment storage areas, and preparing the water treatment plant for scheduled tours. Staff continue monitoring water quality feedback and responding to customer questions or concerns related to the groundwater supply. Operations will continue equipment and operational training, targeted distribution system flushing, routine facility maintenance, and addressing outstanding control system refinements.

Total groundwater production during September was approximately 437.5 million gallons, averaging 14.58 million gallons per day. Rockwood's average daily demand was approximately 7.30 MGD, slightly below the September 2025 average of 7.39 MGD.
Water demand is expected to continue declining as cooler temperatures and seasonal weather conditions reduce outdoor water use.

FIELD PRODUCTION REPORT — 13 MONTH ROLLING

Reporting period	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep-26	13-Month Total
ACTIVITY														
Leak Repairs	1	3	1	1	0	1	0	2	1	2	3	0	2	**17**
CCF Loss — Leak Repairs	110	330	110	110	0	110	0	220	110	220	330	0	220	**1,870**
Emergency Repairs	1	1	1	2	2	1	1	1	1	2	1	1	0	**15**
CCF Loss — Emergency Repairs	193	193	193	386	386	193	193	193	193	386	193	193	0	**2,895**
Utility Locates	284	222	187	201	194	178	191	207	182	214	221	206	174	**2,661**
AMI Meter Replacements	468	397	221	507	36	16	15	11	2	23	428	314	475	**2,913**
AMI Troubleshooting		28	7	10	5	2	2	4	3	6	0	5	11	**83**
Water Service Install/Repair	2	1	4	1	0	1	5	0	0	3	3	1	1	**22**
Fire Service Installs	0	0	1	0	0	0	0	0	0	0	0	0	0	**1**
Fire Hydrant Install/Repairs	0	1	1	2	1	1	1	1	0	3	1	1	4	**17**
Vault/Backflow Inspections	3	4	2	1	0	0	2	1	0	4	2	3	2	**24**
Meter Boxes Replaced	47	35	31	25	18	9	7	3	5	12	37	26	13	**268**
Emergency Calls	6	3	3	2	5	6	8	5	6	9	12	11	4	**80**

Notes

The report advances one month at a time. The oldest month drops off when a new month is added, preserving a 13-month same-month comparison.

Blank cells indicate that no value was entered in the fiscal-year source tab; they are not assumed to be zero.

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MEMORANDUM

To: Board of Directors

From: Cathy Middleton, Office Supervisor

Date: October 1, 2026

Re: September Monthly Customer Service Production Report

We had 6,698 reads this month. Of those, 4,975 were read by the meter readers and 1,723 were AMI reads.

Of the 7,640 bills that were sent out this month, 1,754 of them were sent via e-mail and 21 were estimated.

We mailed out 827 late notices and e-mailed 314 for a total of 1,141.

Of the 497 disconnection notices that were delivered this month, we turned 120 of them off.

Customer assistance was given to 38 customers. We did not send any customers to collections.

There were 54 maintenance orders done. They consisted of the following:

- 44 were to check high usage, verify read, and check if leaking
- 3 were to check pressure
- 7 were to check meter boxes

There were 29 billing maintenance orders done. These were for the following:

- Verify high/low reads
- Check for leaks
- Check no reads
- Check usage on closed accounts

There were 1,968 phone calls and 799 walk-ins this month.

If you have any questions about this data, or would like to see other information, please let me know.

Customer Service Production Report

Function:	Sep '25	Oct '25	Nov '25	Dec '25	Jan '26	Feb '26	Mar '26	Apr '26	May '26	Jun '26	Jul '26	Aug '26	Sep '26	Total
Meter Reads	6,977	6,804	7,009	9,063	4,931	9,095	4,913	9,629	4,913	6,954	6,998	9,036	6,698	93,020
Estimates	39	25	10	32	30	14	19	22	9	18	13	14	21	266
Bills	7,035	7,182	7,595	7,365	7,542	7,259	7,593	7,323	7,205	7,447	7,605	7,408	7,640	96,199
Late Notices	1,228	1,482	1,281	1,564	1,275	1,548	1,155	1,104	1,288	1,427	1,064	1,486	1,141	17,043
Disconnection Notices	543	399	517	721	367	379	330	588	362	432	385	388	497	5,908
Turn Offs	129	56	99	116	80	99	98	100	67	89	73	60	120	1,186
Final Reads	109	98	65	103	76	70	109	101	76	116	102	129	109	1,263
New Accts	110	86	66	102	77	62	104	88	72	98	88	106	91	1,150
Bill Assistance	27	19	43	26	18	21	35	14	24	32	21	20	38	338
Collection Agency	24	15	28	19	15	-	40	18	10	15	17	18	-	219
Leak Adjustments	27	12	17	17	20	43	45	24	20	16	18	27	19	305
Phone Calls	2,163	1,767	1,834	2,159	1,920	1,787	2,077	2,151	1,662	2,104	2,399	1,976	1,968	25,967
Walk Ins	950	728	686	726	727	622	757	797	667	739	661	770	799	9,629
Work Orders	37	34	16	24	33	34	35	38	28	36	39	37	54	445
Misreads	-	-	-	-	-	-	-	-	-	-	-	1	-	1
Found On	-	3	-	-	1	-	-	1	1	-	-	2	4	12
Meters Pulled	-	-	-	-	-	-	-	-	-	-	-	-	1	1

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MEMORANDUM

To: Board of Directors

From: Emily Lehmann, District Engineer

Date: October 21, 2026

Re: Engineer's Report- October 28, 2026 Board Meeting

Package 2A – Glendoveer Pressure Zone Transmission Main

This package includes installation of transmission mains and distribution mains along 141st Ave and Stark St with associated services and appurtenances; construction of a pressure reducing valve (PRV) station; and decommissioning and abandonment of the buried Glendoveer Pump Station.

Glendoveer Pump Station abandonment is complete and the process to release the existing easement has begun. This is the final update that will be provided on Package 2A.

Package 3 – 141st Ave Site Improvements (located off 141st Ave, between Glisan St and Burnside St)

This package includes replacement of the existing 2.2-million-gallon (MG) concrete reservoir with a 1.9 MG reservoir, construction of a 4.3 million gallons per day (MGD) water treatment plant, improvements to Cascade Well 8, pump station upgrades, and installation of a larger emergency power generator.

Final inspections with the City of Portland are underway to close out permits and receive Certificates of Occupancy. Pumps 4&5 are still experiencing noise and vibration issues; investigation into cause and possible solutions is still ongoing. Sound wall delivery has been delayed and is now expected to arrive on site in November.

Roof replacement is complete for the adjacent District owned house at 335 NE 141st Ave. Preparations are underway to place the house on the market in November.

Package 4 – **Cascade Site Improvements** (located off Halsey St, between 192nd Ave and 201st Ave)

This package includes construction of a 25-30 MGD water treatment plant, replacement of the existing pump station building and equipment storage building, and site improvements.

SCADA integration continues. Site improvements (grading, storm drainage, paving, etc.) are in progress. Contractors and consultants are working through closeout and punchlist items.

District Admin Office Building (located off Halsey St, between 192nd Ave and 201st Ave)

The primary goals of this project are to: Evaluate existing infrastructure and develop creative spatial layouts to improve functionality, accessibility, and staff workflow; Analyze whether the building is seismically sound and identify necessary structural updates; Identify and integrate required ADA accessibility updates.

The contract has been finalized with the selected architectural and structural engineering firm. Following a successful kickoff meeting at the end of September, the firm is now beginning work on the feasibility study and developing conceptual design options.

City of Gresham managed GDMP Projects:

Package 5 – Cascade Well No. 6 Improvements (located off 223rd Ave, near Stark Street)

This package includes a new water treatment facility, pump house and ancillary facilities at the Cascade Well 6 site. Master planning for the future incorporation of Cascade Well 10 is also included. Cascade Well 10 (Package 7) is a Gresham-only project and will be completed as needed for capacity.

Following completion of the Intermediate (60%) Design documents, updated well testing discovered higher-than-expected ammonia levels in the well water. The updated 60% design to account for these findings is now underway. Updated schedule anticipates design to be complete spring 2027 and construction occurring fall 2027 through fall 2028.

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MEMORANDUM

To: Board of Directors

From: Nyla Clark, Government Affairs Coordinator

Date: October 8, 2026

Re: Government Affairs Activities

COMMUNICATION

- Production on the Quarter 4 newsletter for Rockwood has begun. The newsletter will be completed this month and sent out in October – November to customers.
- Planning for a virtual tour of our new facilities has started. This will be live on Rockwood and Gresham's website once completed.

OUTREACH

- The teacher list for the 2027 Children's Clean Water Festival has been submitted. Rockwood Water will host the selection meeting in December.
- The District and Gresham has been hosting tours for the public to see our new water treatment plant. Completed tour dates in include September 24, October 1 and October 15. October 29 will be the last hosted tour. These tours have been very successful and allowed us to have very beneficial conversations with customers.

EVENTS, TRAINING & CONFERENCE OPPORTUNITIES

SDAO Trainings:

Regional Training Summits

https://www.sdao.com/regional-trainings

These summits will offer all three of SDAO's traditional regional training formats in one comprehensive event.

Board of Directors and Management Staff Training

www.sdao.com/board-and-management-staff-trainings

A full-day training tailored to special district board members and management staff. This course will provide a comprehensive overview of laws and regulations governing Oregon's special districts and the public officials that represent them.

SDAO Annual Conference
February 4-7, 2027
Sunriver, OR

PNWS Annual Conference
April 28-30, 2027
Spokane, WA

AWWA Annual Conference (ACE)
June 13-16, 2027
San Diego, CA

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MEMORANDUM

To: Board of Directors

From: Jeremy Hudson, General Manager

Date: October 21, 2026

Re: Finance/Budget Report – September 2026

The Finance/Budget Report is provided below and on the attached spreadsheet. The numbers provide the general conditions of the District. As more data is accumulated through the year, better estimates will be made and course corrections implemented, if needed.

- Year to date water sales revenue at the end of September 2026 (Period 3) showed a 3.99% increase when compared to this time in September 2025. This demonstrates that year to date water demand is equal to the same period in the previous Fiscal Year (FY). When combined with the 4.0% rate adjustment in July 2026 the result is a flat revenue. Water demand varies from year to year, and the District maintains a conservative budget and rate plan for the purpose of maintaining financial stability despite moderate fluctuations in water demand. The District continues to demonstrate the ability to meet debt service requirements for the 2021 and 2024 bond sales, the 2022 and 2025 WIFIA loan issuances that are required to complete the Groundwater Development Projects.

- Overall revenue through Period 3 is 9.65% lower than the same period in FY 2025/2026. This decrease is largely attributable to the September 2025 sale of the 185th property. Excluding that one-time revenue, total revenue is essentially flat compared to the prior year. Non-sales revenue is 54% lower than the same period last year, reflecting the absence of the property sale proceeds.

- Personal Services for Period 3 are 22% of the budget expended after 25% of the year completed. Materials and Services expenditures are 19% of total budget. The Capital Outlay for non-Groundwater projects is 25% of budget.

FISCAL YEAR 2026-27 **SEPTEMBER, 2026**

REVENUES

Category		Budget	September 2026	September 2025	Variance	Year To Date	Projection	Balance of FY 25-26
100.3-01-0101	Beginning Fund Balance	**20,670,274**						
100.3-10	Water Sales	**13,991,143**	990383.82	985,234	0.52%	3,839,289	**14,611,223**	10,771,934
100.3-20	Fees & Special Charges	**365,000**	26743.73	27,706	-3.47%	84,573	**348,360**	263,787
100.3-40	Charges for Service	**455,000**	37689.5	41,129	-8.36%	45,263	**211,243**	165,980
100.3-50	Investment Income	**400,000**	51870.05	46,133	12.44%	158,004	**476,501**	318,497
100.3-60	Other Income	**831,451**	63080.57	63,437	-0.56%	231,046	**841,233**	610,187
100.3-90	Other Financing Sources	**1,251,500**	0	617,664		-	**67,811**	67,811
	Total Revenue Budget	**37,964,368**	1,169,768	1,781,303		4,358,176	**16,556,372**	12,198,196
	Annual Running Revenue (Includes Codes 100.3-10 thru -90)	17,294,094	1,169,768	1,781,303	-34%	4,358,176		

Assumptions: Projections are based on the balance of prior year's actual revenue plus current revenue to date.

EXPENDITURES

		Budget	September 2026	Total To Date	% Expended	% Change
5.10-4000	Personnel Services	**4,738,370**	353,079	1,063,759	22%	7.5%
5.20-5000	Material & Services	**3,421,080**	171,853	665,392	19%	5.0%
	Water Purchase	**300,810**	-	40,751	14%	0.0%
5.40-4000	Capital Outlay	**2,288,000**	57,938	569,616	25%	2.5%
5.60-7000	Transfers	**5,503,726**	-	-	0%	0.0%
5.70-7000	Contingency	**1,870,000**	-			0.0%
5.90-8000	Unappropriated Balance	**21,645,832**	-			0.0%
	Total Expense Budget	**39,767,818**	582,870	2,339,517	6%	
	Annual Running Expense (Includes Codes 5.1 - 5.4)	10,748,260	582,870	2,339,517	22%	

ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD
September 23, 2026
Video Conference

Board members present: Larry Dixon, Cori Johnson, Nicholas Engels, Tom Lewis, Colby Riley

Staff present: Jeremy Hudson, General Manager (GM); Andy Crocker, District Superintendent (DS); Joey Schlosser, Distribution & Maintenance Supervisor (DMS); Cathy Middleton, Office Manager (OM), Nyla Clark, Government Affairs Coordinator (GAC); Jay Breen, Operations & Supply Supervisor (OSS); Jeremy Hanson, Associate Engineer (AE); Dan Zimmerman, Senior Accountant (SA).

Guests present: None

President Cori Johnson called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

President Johnson asked if there were any changes to the agenda. There were no changes to the agenda.

Nicholas Engels made a motion to approve the agenda. Colby Riley seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

President Johnson asked if there were any changes or updates to the consent agenda. There were no changes to the consent agenda.

Tom Lewis moved to approve the consent agenda. Colby Riley seconded the motion. The motion was approved; none opposed.

The board discussed questions on the consent agenda reports.

APPROVAL OF MINUTES

President Johnson asked if there were any changes to the minutes. There were no changes to the minutes.

Tom Lewis moved to approve the minutes from the August 26, 2026 Regular Board meeting. Nicholas Engels seconded the motion. The motion was approved; none opposed.

APPROVAL OF BILLS

President Johnson asked if there were any questions about the bills. The board discussed their questions.

Colby Riley moved to approve the bills as presented. Larry Dixon seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT

There were no public comments.

RESOLUTION NO. RWPUD 26/27-004 - RESOLUTION TO AMEND POLICY MANUAL

Tom Lewis Makes a motion to approve Resolution No. RWPUD 26/27-004 - Resolution To Amend Policy Manual. Nicholas Engels seconded the motion. The motion was approved; none opposed.

4-TENS UPDATE

GM Hudson provided an update on the 4-Tens schedule. The District's office-hours are 7:00 a.m. - 5:30 p.m. Monday - Thursday and the office is open during lunch. The District has received no complaints from customers this quarter. The majority of staff are very happy with the new schedule. This schedule will now permanently be the schedule for the District. This is the last update on this schedule.

DETERMINATION OF SURPLUS PROPERTY FOR SALE

Colby Riley moved to declare the property at 335 NE 141st as surplus and direct GM Hudson to work with a Real Estate Agent to move the process forward. Tom Lewis seconded the motion. The motion was approved; none opposed.

DISTRICT GOALS RECAP AND IMPLEMENTATION PLAN

GM Hudson went over the District goals and the corresponding implementation plan. These goals were created in April at a work session.

The board discussed their questions.

ADOPT DISTRICT GOALS AND IMPLEMENTATION PLAN FOR FISCAL YEAR 2026/2027

Nicholas Engels makes a motion to adopt the District goals and implementation plan for fiscal year 2026/2027 as presented. Colby Riley seconded the motion. The motion was approved; none opposed.

FOR THE GOOD OF THE ORDER

GAC Clark reminded the Board about the upcoming Water Treatment Plant tours. These will be done in collaboration with The City of Gresham. Tours will take place on the following days:

- Thursday, September 24 from 5:00 – 7:00 PM
- Thursday, October 1 from 4:00 – 5:00 PM
- Thursday, October 15 from 4:00 – 5:00 PM
- Thursday, October 29 from 4:00 – 5:00 PM

Larry Dixon asked if more cameras have been added to the District headquarters. DS Crocker confirmed more cameras have been added.

Larry Dixon asked if the treatment for the groundwater is still being changed. He has received some questions from neighbors. DS Crocker answered that for the most part the treatment has been set and is not changing. But acknowledged that there is a difference in the taste in groundwater.

Larry Dixon expressed interest in solar panels at the District Headquarters.

President Johnson asked how the Water Treatment Plant Tour with Gresham went. GM Hudson answered that it went well.

ADJOURNMENT

Colby Riley made a motion to adjourn the meeting. Larry Dixon seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:21 p.m.

_____

Secretary

Rockwood Water
People's Utility District

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MEMORANDUM

To: Board of Directors

From: Daniel Zimmerman, Senior Accountant

Date: October 19, 2026

Re: Checklist and Financial Report

Enclosed is the checklist for your review. The total amount of the checks listed for your approval is $1,504.880.06. Additionally, there were two payroll cycles and one board payroll totaling $145,219.13. If you have any questions regarding any of the checks listed, please don't hesitate to call Jeremy or myself anytime.

The cash balances on September 30, 2026 are as follows:

Restricted Cash - $3,273,547.66

Unrestricted Cash - $18,829,068.23

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MONTHLY FINANCIAL MONITORING CHECKLIST

BOARD OF DIRECTORS MEETING: 10/28/2026

FOR THE PERIOD September 2026

1. Were books balanced and reconciled (General & Trust)? Yes
   If no, why not?

2. Are YTD revenues and expenditures tracking per budget plan? Yes
   If no, explain variances or flags.

3. Were all payroll liabilities paid in a timely manner? Yes
   If no, explain why not.

4. Were required payroll reports (Federal, State) filed in a timely manner? Yes
   If no, explain why not.

5. Were any cases of fraud detected and addressed? No
   If yes, explain situation and actions taken and underway.

6. Were any changes made to the internal control system? No
   If yes, describe changes.

7. Were all cash and investment accounts reconciled per schedule (LGIP)? Yes
   If no, explain why not.

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: UMPQUA BANK-UMPQUA BANK						
11441	DEPARTMENT OF JUSTICE	09/17/2026	Regular	0.00	323.53	58330
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0015365	Invoice	09/18/2026	ID # 21DR17205	0.00	323.53	
101-100-6202102	EMPLOYEE DRAW PAYABL		ID # 21DR17205	323.53		
00014	OREGON AFSCME	09/17/2026	Regular	0.00	531.14	58331
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0015377	Invoice	09/18/2026	Union Dues	0.00	531.14	
101-100-6202140	UNION DUES PAYABLE		Union Dues	531.14		
11394	ACI PAYMENTS, INC	09/17/2026	Regular	0.00	87.45	58332
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
1000167565	Invoice	09/16/2026	Home banking fees	0.00	87.45	
101-100-5205740	GENERAL OFFICE		Home banking fees	87.45		
00803	ALEXIN ANALYTICAL LABS, INC	09/17/2026	Regular	0.00	1,950.00	58333
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
49402	Invoice	09/16/2026	Alexin Analytical Balance Inv# 49402	0.00	1,950.00	
101-100-5205620	WATER SAMPLES/TESTIN		Alexin Analytical Balance Inv# 4	1,950.00		
11667	ALLON ELECTRIC LLC	09/17/2026	Regular	0.00	2,127.63	58334
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
19102	Invoice	09/16/2026	Install security cameras	0.00	2,127.63	
601-100-5406035	GROUNDWATER CONSTR		Install security cameras	2,127.63		
00461	ALLWOOD RECYCLERS, INC.	09/17/2026	Regular	0.00	210.00	58335
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
456603	Invoice	09/16/2026	Brush Dump	0.00	210.00	
101-100-5205610	UTILITY OPERATING SUPP		Brush Dump	210.00		
00977	COLUMBIA PEST CONTROL, INC	09/17/2026	Regular	0.00	125.00	58336
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
295555	Invoice	09/16/2026	Monthly pest control - September	0.00	125.00	
101-100-5205520	BLDG/GROUNDS MAINTE		Monthly pest control - Septemb	125.00		
00637	COMCAST CABLE	09/17/2026	Regular	0.00	143.80	58337
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0015324	Invoice	09/17/2026	INTERNET	0.00	143.80	
101-100-5205660	TELEMETRY		192ND DIVISION INTERNET	143.80		
01185	CORE & MAIN LP	09/17/2026	Regular	0.00	162.50	58338
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
Z421203	Invoice	09/16/2026	Bad Tune Screws	0.00	162.50	
101-100-5406010	WATER SYSTEM		Bad Tune Register Seal Screws	162.50		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11628	Ditch Witch West	09/17/2026	Regular	0.00	300.33	58339

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
1073473	Invoice	09/16/2026	vac mait. parts	0.00	300.33
	101-100-5205540	VEHICLE MAINTENANCE	vac mait. parts	300.33	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00813	GSI WATER SOLUTIONS, INC	09/17/2026	Regular	0.00	1,345.00	58340

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
00134.024-1	Invoice	09/17/2026	Job 331 - Easement Inquiry	0.00	1,345.00
	101-100-5406010	WATER SYSTEM	Job 331 - Easement Inquiry	1,345.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11971	Jedidih Anotta	09/17/2026	Regular	0.00	1,374.92	58341

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0015334	Invoice	09/16/2026	Meter installation refund	0.00	1,374.92
	101-100-6302430	CUSTOMER REFUND CLEA	Meter installation refund	1,374.92	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11971	Jedidih Anotta	09/17/2026	Regular	0.00	-1,374.92	58341
00015	KAISER PERMANENTE	09/17/2026	Regular	0.00	19,001.76	58342

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0015327	Invoice	09/17/2026	KAISER PERMANENTE MEDICAL	0.00	19,001.76
	101-100-6202107	KAISER INS PAYABLE	EMPL MED/ DENT INSURANCE	19,001.76	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00126	MOEN MACHINERY COMPANY	09/17/2026	Regular	0.00	175.33	58343

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
GRE-1062522	Invoice	09/16/2026	carburetor and handle replacment small b	0.00	70.69
	101-100-5205530	SHOP EQUIPMENT MAIN	carburetor and handle replacme	70.69	
GRE-O	Invoice	09/16/2026	chain saw parts	0.00	104.64
	101-100-5205530	SHOP EQUIPMENT MAIN	chain saw parts	104.64	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01057	OXARC, INC	09/17/2026	Regular	0.00	30.47	58344

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
0032655944	Invoice	09/17/2026	forklift propane	0.00	30.47
	101-100-5205560	GAS/LUBRICANTS & DISP	forklift propane	30.47	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00360	PARKROSE HARDWARE	09/17/2026	Regular	0.00	88.34	58345

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
923139/P	Invoice	09/16/2026	band saw blade/ drill bit	0.00	17.38
	101-100-5406120	SHOP EQUIPMENT	band saw blade/ drill bit	17.38	
923220/P	Invoice	09/16/2026	1.25 Brad Nails	0.00	22.99
	101-100-5205610	UTILITY OPERATING SUPP	1.25 Brad Nails	22.99	
923356/P	Invoice	09/16/2026	Aluminum Bar & Electrical Box Part	0.00	47.97
	101-100-5205610	UTILITY OPERATING SUPP	3/8 Push Pin	5.98	
	101-100-5205610	UTILITY OPERATING SUPP	Aluminum Bar	41.99	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01124	PAVELCOMM INC.	09/17/2026	Regular	0.00	4,177.26	58346

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
306826	Invoice	09/16/2026	Pavelcomm	0.00	4,177.26
	101-100-5205110	CONTRACT SERVICES	Pavelcomm - IT Services	4,177.26	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00443	POLLARD WATER	09/17/2026	Regular	0.00	547.74	58347

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
WP091616	Invoice	09/16/2026	6' Valve Key	0.00	547.74	
	101-100-5205570	SMALL EQUIPMENT/TOO	Ridgid Rapid Grip Wrench	244.34		
	101-100-5205570	SMALL EQUIPMENT/TOO	Milwaukee Temp Gun	89.97		
	101-100-5205570	SMALL EQUIPMENT/TOO	20" Pipe Wrench	74.97		
	101-100-5205570	SMALL EQUIPMENT/TOO	6' Valve Key	138.46		
00225	PORTER W. YETT COMPANY	09/17/2026	Regular	0.00	276.92	58348
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
34924	Invoice	09/16/2026	Asphalt	0.00	276.92	
	101-100-5205610	UTILITY OPERATING SUPP	Asphalt	276.92		
00181	PORTLAND GENERAL ELECTRIC	09/17/2026	Regular	0.00	140,145.98	58349
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015322	Invoice	09/17/2026	ELECTRICITY	0.00	140,145.98	
	101-100-5205670	PUMPING	14801 se stark	62.97		
	101-100-5205670	PUMPING	se 148th ave 15ft n/o div	75.95		
	101-100-5205670	PUMPING	ne 141st treatment plant	42,830.79		
	101-100-5205670	PUMPING	SW COR NW 1ST & ROYAL AVE	297.14		
	501-100-5205670	PUMPING	TREATMENT BLDG	20,575.19		
	501-100-5205670	PUMPING	cascade well #5	55,216.52		
	501-100-5205670	PUMPING	710 NE 202ND AVE	21,087.42		
01174	PURCHASE POWER	09/17/2026	Regular	0.00	401.00	58350
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015342	Invoice	09/16/2026	Postage meter refill	0.00	200.00	
	101-100-5205330	POSTAGE	Postage meter refill	200.00		
INV0015353	Invoice	09/16/2026	Postage machine refill	0.00	201.00	
	101-100-5205330	POSTAGE	Postage machine refill	201.00		
01009	RICOH USA, INC	09/17/2026	Regular	0.00	283.76	58351
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
110296573	Invoice	09/16/2026	Monthly copier fee - September	0.00	141.88	
	601-100-5205110	CONTRACT SERVICES	Monthly copier fee - September	141.88		
110296574	Invoice	09/16/2026	Monthly copier fee - September	0.00	141.88	
	101-100-5205110	CONTRACT SERVICES	Monthly copier fee - September	141.88		
00194	S & B INC.	09/17/2026	Regular	0.00	30,018.52	58352
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
27291B	Invoice	09/16/2026	Bella Vista VFD #2 Inv 27291B	0.00	30,018.52	
	101-100-5406010	WATER SYSTEM	Bella Vista VFD #2 Inv 27291B	30,018.52		
00775	SHERWIN WILLIAMS	09/17/2026	Regular	0.00	45.90	58353
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6667-8	Invoice	09/16/2026	White Paint	0.00	45.90	
	101-100-1801660	BUILDING & IMPROVEME	White Paint	45.90		
11921	STONER ELECTRIC, LLC	09/17/2026	Regular	0.00	668.00	58354
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
142922	Invoice	09/16/2026	HVAC Disconnect and Connect	0.00	668.00	
	101-100-5205520	BLDG/GROUNDS MAINTE	HVAC Disconnect and Connect	668.00		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01224	AT&T MOBILITY	09/24/2026	Regular	0.00	3,122.45	58355

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
28788607971X09	Invoice	09/21/2026	AT&T	0.00	3,122.45
	101-100-5205210	TELEPHONE	CELL PHONES	2,234.15	
	101-100-5205210	TELEPHONE	VEHICLE GPS TRACKERS	728.30	
	101-100-5205660	TELEMETRY	141ST INTERNET	40.00	
	101-100-5205660	TELEMETRY	CLEVELAND INTERNET	40.00	
	101-100-5205660	TELEMETRY	NW 1ST INTERNET	40.00	
	101-100-5205660	TELEMETRY	BELLA VISTA FIOS INERNET	40.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11925	Cascade Columbia Distribution	09/24/2026	Regular	0.00	8,438.36	58356

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
962709	Invoice	09/22/2026	Headquarters WTP 25-Tons Salt	0.00	8,438.36
	501-100-5205610	OPERATING SUPPLIES	Headquarters WTP 25-Tons Salt	8,438.36	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11893	Christensen, Inc	09/24/2026	Regular	0.00	986.75	58357

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
0902874-IN	Invoice	09/22/2026	bulk gas delivery	0.00	986.75
	101-100-5205560	GAS/LUBRICANTS & DISP	bulk gas delivery	986.75	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01089	CITY OF PORTLAND	09/24/2026	Regular	0.00	2,741.20	58358

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
10528867	Invoice	09/22/2026	Utility Permit Dec 2025	0.00	2,741.20
	101-100-5205610	UTILITY OPERATING SUPP	Utility Permit Dec 2025	2,741.20	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00637	COMCAST CABLE	09/24/2026	Regular	0.00	289.85	58359

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0015391	Invoice	09/21/2026	OFFICE INTERNET	0.00	289.85
	101-100-5205210	TELEPHONE	OFFICE INTERNET	289.85	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11808	COMMUNITY SAFETY SERVICES INC	09/24/2026	Regular	0.00	962.55	58360

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
23497	Invoice	09/22/2026	Security Services September 2026	0.00	962.55
	101-100-5205110	CONTRACT SERVICES	Security Services September 20	962.55	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01185	CORE & MAIN LP	09/24/2026	Regular	0.00	3,367.91	58361

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0036260	Invoice	09/23/2026	WTP CL17sc Chlorine Analyzer	0.00	3,367.91
	501-100-5205530	EQUIPMENT MAINTENAN	WTP CL17sc Chlorine Analyzer	3,367.91	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00427	GRAINGER	09/24/2026	Regular	0.00	258.48	58362

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
90902740423	Invoice	09/24/2026	parts cleaner spray cans	0.00	258.48
	101-100-5205560	GAS/LUBRICANTS & DISP	parts cleaner spray cans	258.48	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00085	H.D. FOWLER COMPANY	09/24/2026	Regular	0.00	697.20	58363

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
I7434828	Invoice	09/23/2026	3/4 Service Coupling	0.00	697.20
	101-100-5205610	UTILITY OPERATING SUPP	3/4" COMPRESSION/GALV	697.20	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11971	Jedidih Anotta	09/24/2026	Regular	0.00	1,374.92	58364

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	INV0015334	Invoice	09/16/2026	Meter installation refund	0.00	1,374.92	
		101-100-6302430	CUSTOMER REFUND CLEA	Meter installation refund	1,374.92		
11973	LINDA JEAN PETRI TRUST		09/24/2026	Regular	0.00	100.00	58365
	INV0015405	Invoice	09/22/2026	2 HET	0.00	100.00	
		101-100-5205410	CONSERVATION	2 HET	100.00		
00126	MOEN MACHINERY COMPANY		09/24/2026	Regular	0.00	57.60	58366
	GRE-1062595	Invoice	09/22/2026	saw chain 3	0.00	57.60	
		101-100-5205530	SHOP EQUIPMENT MAIN	saw chain 3	57.60		
01198	OAWU		09/24/2026	Regular	0.00	760.00	58367
	62722	Invoice	09/22/2026	OAWU Conference	0.00	380.00	
		101-100-5205450	TRAINING & EDUCATION	LJ Fall Conference registration	380.00		
	62723	Invoice	09/22/2026	OAWU Conference	0.00	380.00	
		101-100-5205450	TRAINING & EDUCATION	JA Fall Conference registration	380.00		
00940	O'REILLY AUTO PARTS		09/24/2026	Regular	0.00	62.00	58368
	2514-344722	Invoice	09/24/2026	DEF fluid	0.00	62.00	
		101-100-5205560	GAS/LUBRICANTS & DISP	DEF fluid	62.00		
01264	ORRICK, HERRINGTON & SUTCLIFFE LLP		09/24/2026	Regular	0.00	1,876.80	58369
	2406594	Invoice	09/22/2026	Business Oregon Loan/Grant	0.00	1,876.80	
		601-100-5205110	CONTRACT SERVICES	Business Oregon Loan/Grant	1,876.80		
00360	PARKROSE HARDWARE		09/24/2026	Regular	0.00	88.78	58370
	923401/P	Invoice	09/24/2026	hardware and bolt cutters	0.00	88.78	
		101-100-5406120	SHOP EQUIPMENT	hardware and bolt cutters	88.78		
00172	PARR LUMBER COMPANY		09/24/2026	Regular	0.00	378.12	58371
	6564010	Invoice	09/22/2026	2x12's	0.00	378.12	
		101-100-5205610	UTILITY OPERATING SUPP	2x12's	378.12		
00976	PETERSON		09/24/2026	Regular	0.00	1,034.94	58372
	SW290115079	Invoice	09/24/2026	block heater repair bon al	0.00	1,034.94	
		101-100-5205520	BLDG/GROUNDS MAINTE	block heater repair bon al	1,034.94		
11974	Point & Pay, LLC		09/24/2026	Regular	0.00	250.00	58373

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
PNP12004-00-08	Invoice	09/22/2026	Card Reader	0.00	250.00	
	101-100-5205740	GENERAL OFFICE	Card Reader	250.00		
00181	PORTLAND GENERAL ELECTRIC	09/24/2026	Regular	0.00	2,731.25	58374
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015389	Invoice	09/24/2026	PGE	0.00	2,731.25	
	101-100-5205670	PUMPING	SE 235 AV 4PS STARK- PUMP	1,367.13		
	101-100-5205670	PUMPING	192ND & DIVISION	38.23		
	101-100-5205670	PUMPING	2021 NW 1ST ST	1,256.11		
	101-100-5205670	PUMPING	14801 SE STARK ST	69.78		
00070	PORTLAND, CITY OF	09/24/2026	Regular	0.00	1,012.60	58375
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10541081	Invoice	09/22/2026	PBOT Permit P2A paving Stark/136th	0.00	1,012.60	
	601-100-5406035	GROUNDWATER CONSTR	PBOT Permit P2A paving Stark/1	1,012.60		
00899	POTTER WEBSTER COMPANY	09/24/2026	Regular	0.00	255.89	58376
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
144P637479	Invoice	09/24/2026	trailer dolly hitch parts	0.00	255.89	
	101-100-5205540	VEHICLE MAINTENANCE	trailer dolly hitch parts	255.89		
00189	QUILL CORPORATION	09/24/2026	Regular	0.00	348.58	58377
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
50232885	Invoice	09/22/2026	OFFICE SUPPLIES	0.00	288.21	
	101-100-5205320	OFFICE SUPPLIES	OFFICE SUPPLIES-MULTI	288.21		
50286412	Invoice	09/22/2026	OFFICE SUPPLIES	0.00	60.37	
	101-100-5205320	OFFICE SUPPLIES	PENS/FRONT DESK	9.19		
	101-100-5205320	OFFICE SUPPLIES	CLIPBOARDS/JED	21.19		
	101-100-5205320	OFFICE SUPPLIES	1" BINDERS/JED	29.99		
00026	ROCKWOOD WATER PUD PETTY CASH	09/24/2026	Regular	0.00	147.96	58378
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015413	Invoice	09/24/2026	PETTY CASH	0.00	147.96	
	101-100-5104600	ON CALL DUTY	Multiple Oncall mileage reimbur	123.51		
	101-100-5205610	UTILITY OPERATING SUPP	Reimburse DB for tools purchas	24.45		
11921	STONER ELECTRIC, LLC	09/24/2026	Regular	0.00	7,860.00	58379
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
142952	Invoice	09/23/2026	stoner shop electrical added to middle sh	0.00	7,860.00	
	101-100-5205520	BLDG/GROUNDS MAINTE	stoner shop electrical added to	7,860.00		
00866	TRAFFIC SAFETY SUPPLY CO, INC	09/24/2026	Regular	0.00	233.28	58380
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV095783	Invoice	09/24/2026	Parking Signs	0.00	233.28	
	101-100-5406210	BUILDINGS	Parking Signs	233.28		
01167	ULINE	09/24/2026	Regular	0.00	1,093.70	58381

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
213600191	Invoice	09/23/2026	Book Case, Plastic Bins, Utility knifes	0.00	790.20	
	101-100-5205320	OFFICE SUPPLIES	Power Strip	70.00		
	101-100-5205470	OFFICE EQUIPMENT	Bookshelf	510.00		
	101-100-5205570	SMALL EQUIPMENT/TOO	Utility Knife	29.70		
	101-100-5205570	SMALL EQUIPMENT/TOO	Box Cutter	26.00		
	101-100-5205610	UTILITY OPERATING SUPP	Bin Lids	48.00		
	101-100-5205610	UTILITY OPERATING SUPP	Stackable Bins	49.80		
	101-100-5205610	UTILITY OPERATING SUPP	Bin Dividers	23.70		
	101-100-5406210	BUILDINGS	Employee Enterance Sign	33.00		
213650673	Invoice	09/24/2026	gloves and spray lubricant	0.00	303.50	
	101-100-5406120	SHOP EQUIPMENT	gloves and spray lubricant	303.50		
11615	WaterISAC	09/24/2026	Regular	0.00	1,300.00	58382
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
000008583	Invoice	09/22/2026	Subscription renewal	0.00	1,300.00	
	101-100-5205460	DUES/LICENSES/SUBSCRI	Subscription renewal	1,300.00		
01254	ZIPLY FIBER	09/24/2026	Regular	0.00	135.00	58383
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015390	Invoice	09/17/2026	ZIPLY FIBER INTERNET	0.00	135.00	
	101-100-5205210	TELEPHONE	OFFICE INTERNET	135.00		
11441	DEPARTMENT OF JUSTICE	10/01/2026	Regular	0.00	323.53	58384
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015468	Invoice	10/02/2026	ID # 21DR17205	0.00	323.53	
	101-100-6202102	EMPLOYEE DRAW PAYABL	ID # 21DR17205	323.53		
11581	MISSIONSQUARE	10/01/2026	Regular	0.00	1,301.80	58385
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015490	Invoice	09/30/2026	Deferred Comp	0.00	1,301.80	
	101-100-6202150	DEFERRED COMP PAYABL	Deferred Comp	1,301.80		
11581	MISSIONSQUARE	10/01/2026	Regular	0.00	-1,301.80	58385
00014	OREGON AFSCME	10/01/2026	Regular	0.00	531.14	58386
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015481	Invoice	10/02/2026	Union Dues	0.00	531.14	
	101-100-6202140	UNION DUES PAYABLE	Union Dues	531.14		
11667	ALLON ELECTRIC LLC	10/01/2026	Regular	0.00	1,334.20	58387
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
19109	Invoice	10/01/2026	Gate Access Keypads - Main Office	0.00	1,334.20	
	601-100-5406035	GROUNDWATER CONSTR	Gate Access Keypads - Main Offi	1,334.20		
11893	Christensen, Inc	10/01/2026	Regular	0.00	4,507.09	58388
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0906599-IN	Invoice	10/01/2026	gas/diesel fuel	0.00	4,507.09	
	101-100-5205560	GAS/LUBRICANTS & DISP	gas/diesel fuel	4,507.09		
11476	CONSOR	10/01/2026	Regular	0.00	129,071.79	58389

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2602382	Invoice	10/01/2026	JOB 313 - Construction Management Serv	0.00	313.50	
	601-100-5205120	ENGINEERING SERVICES	JOB 313 - Construction Manage	313.50		
2602384	Invoice	10/01/2026	Package 2A Construction Management Jo	0.00	13,190.30	
	601-100-5406035	GROUNDWATER CONSTR	Package 2A Construction Manag	13,190.30		
2602386	Invoice	10/01/2026	GDMP - Package 4 - Design	0.00	1,970.75	
	601-100-5205120	ENGINEERING SERVICES	GDMP - Package 4 - Design - Inv	1,970.75		
2602387	Invoice	10/01/2026	Package 4 - Construction Management	0.00	113,597.24	
	601-100-5406035	GROUNDWATER CONSTR	Package 4 - Construction Manag	113,597.24		
01147	CRYSTAL GREENS LANDSCAPING INC	10/01/2026	Regular	0.00	567.00	58390
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
658189	Invoice	10/01/2026	JOB 319 - Frontage Landscaping - Soil and	0.00	567.00	
	601-100-5406035	GROUNDWATER CONSTR	JOB 319 - Frontage Landscaping	567.00		
11628	Ditch Witch West	10/01/2026	Regular	0.00	486.58	58391
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1078174	Invoice	10/01/2026	Digging Nozzles	0.00	486.58	
	101-100-5205610	UTILITY OPERATING SUPP	Prospector Rebuild Kit	170.09		
	101-100-5205610	UTILITY OPERATING SUPP	Prospector Nozzle	316.49		
00747	GENERAL PACIFIC, INC	10/01/2026	Regular	0.00	219.00	58392
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1552966	Invoice	10/01/2026	EJIW 2.5 Caps	0.00	219.00	
	101-100-5205650	HYDRANT MAINTENANCE	EJIW 2.5 Caps	219.00		
11442	HOME DEPOT	10/01/2026	Regular	0.00	605.87	58393
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1021327	Invoice	10/01/2026	circ. saw, pry bar set , torque wrench	0.00	335.91	
	101-100-5406120	SHOP EQUIPMENT	Torque Wrench	64.97		
	101-100-5406120	SHOP EQUIPMENT	Circ. Saw	199.00		
	101-100-5406120	SHOP EQUIPMENT	Pry Bar Set	51.97		
	101-100-5406120	SHOP EQUIPMENT	Fine Finish CSB	19.97		
3013227	Invoice	10/01/2026	Battery Pack, Tape Measure, Packout Batt	0.00	82.88	
	101-100-5205570	SMALL EQUIPMENT/TOO	Tape Measure	37.94		
	101-100-5205610	UTILITY OPERATING SUPP	M18 Battery Holder	24.97		
	101-100-5205610	UTILITY OPERATING SUPP	M12 Battery Holder	19.97		
4014177	Invoice	10/01/2026	Home Depot - Misc. Tool organization/Op	0.00	187.08	
	501-100-5205610	OPERATING SUPPLIES	Home Sepot - Misc. Tool organiz	187.08		
01137	JW UNDERGROUND INC	10/01/2026	Regular	0.00	144.00	58394
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
71958	Invoice	10/01/2026	Dirt Dump (Shop)	0.00	144.00	
	101-100-5205610	UTILITY OPERATING SUPP	Dirt Dump	144.00		
00753	KNIFE RIVER CORPORATE NW	10/01/2026	Regular	0.00	939.23	58395

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3459447	Invoice	10/01/2026	Rock	0.00	939.23	
	101-100-5205610	UTILITY OPERATING SUPP	Service fee	5.50		
	101-100-5205610	UTILITY OPERATING SUPP	RockInterlachenWater	317.37		
	101-100-5205610	UTILITY OPERATING SUPP	Rock	605.36		
	101-100-5205610	UTILITY OPERATING SUPP	Service Fee	11.00		
00236	NORTHERN SAFETY CO., INC.	10/01/2026	Regular	0.00	599.11	58396
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
907852883	Invoice	10/01/2026	Gloves, ear plugs	0.00	599.11	
	101-100-5205440	SAFETY GEAR & EQUIPME	NSI Leather Gloves	73.02		
	101-100-5205440	SAFETY GEAR & EQUIPME	Moldex Glide Ear Plugs	197.01		
	101-100-5205440	SAFETY GEAR & EQUIPME	NSI Ruf Flex D2	315.00		
	101-100-5205440	SAFETY GEAR & EQUIPME	Bandages	14.08		
00139	NORTHWEST NATURAL GAS COMPANY	10/01/2026	Regular	0.00	134.10	58397
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015428	Invoice	09/28/2026	OFFICE HEAT	0.00	134.10	
	101-100-5205230	HEATING/ELECTRICITY	OFFICE HEAT	134.10		
00172	PARR LUMBER COMPANY	10/01/2026	Regular	0.00	322.84	58398
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1361049	Invoice	10/01/2026	Concrete	0.00	322.84	
	101-100-5205610	UTILITY OPERATING SUPP	pallet Rental	35.00		
	101-100-5205610	UTILITY OPERATING SUPP	pallet of concrete bags	287.84		
11977	SERVICE PLUS PLUMBING	10/01/2026	Regular	0.00	2,698.75	58399
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
i10746	Invoice	10/01/2026	Plumbing Repairs 141st home	0.00	2,698.75	
	101-100-5205520	BLDG/GROUNDS MAINTE	Plumbing Repairs 141st home	2,698.75		
00866	TRAFFIC SAFETY SUPPLY CO, INC	10/01/2026	Regular	0.00	1,987.20	58400
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV096054	Invoice	10/01/2026	60 Facility NT Signs	0.00	1,987.20	
	101-100-5205520	BLDG/GROUNDS MAINTE	60 Facility NT Signs	993.60		
	501-100-5205610	OPERATING SUPPLIES	60 Facility NT Signs	993.60		
01266	TRUELOOK	10/01/2026	Regular	0.00	339.00	58401
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV1000129658	Invoice	10/01/2026	Package 4 - Camera	0.00	339.00	
	601-100-5406035	GROUNDWATER CONSTR	Package 4 - Camera	339.00		
01167	ULINE	10/01/2026	Regular	0.00	1,262.33	58402
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
213920449	Invoice	10/01/2026	Janitorial / Maintenance Items for 141st A	0.00	1,262.33	
	101-100-5205630	RESERVOIR MAINTENANC	Janitorial / Facilities Maint. Item	1,262.33		
00003	USA BLUEBOOK	10/01/2026	Regular	0.00	406.45	58403

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV01110695	Invoice	10/01/2026	Tools for AMI and Easy Outs	0.00	406.45	
	101-100-5205570	SMALL EQUIPMENT/TOO	1 1/16 Screw Extractor	97.90		
	101-100-5205570	SMALL EQUIPMENT/TOO	13/16 Screw Extractor	204.75		
	101-100-5406010	WATER SYSTEM	Adjustable 8" Wrench	103.80		
11614	USAble Life	10/01/2026	Regular	0.00	1,480.50	58404
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015427	Invoice	10/01/2026	EMPL DISB/LIFE INSURANCE	0.00	1,480.50	
	101-100-6202109	DISABILITY/LIFE PAYABLE	EMPL DISB/LIFE INSURANCE	1,480.50		
11667	ALLON ELECTRIC LLC	10/08/2026	Regular	0.00	2,962.69	58405
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1058235575	Invoice	10/08/2026	141st - Install electrified door hardware X	0.00	2,962.69	
	601-100-5406035	GROUNDWATER CONSTR	141st - Install electrified door h	2,962.69		
11979	ANN & DAVID CRUZ	10/08/2026	Regular	0.00	75.71	58406
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015537	Invoice	10/08/2026	CUSTOMER REFUND CHECK	0.00	75.71	
	101-100-6302430	CUSTOMER REFUND CLEA	CUSTOMER REFUND CHECK	75.71		
11624	AS&P Billing Services Corp.	10/08/2026	Regular	0.00	678.04	58407
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
156799	Invoice	10/08/2026	Janitorial Service October 2026	0.00	678.04	
	101-100-5205110	CONTRACT SERVICES	Janitorial Service October 2026	678.04		
00981	CENTURYLINK	10/08/2026	Regular	0.00	45.30	58408
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015533	Invoice	10/08/2026	SE 148TH TELEMETRY	0.00	45.30	
	101-100-5205660	TELEMETRY	SE 148TH TELEMETRY	45.30		
00054	CESSCO, INC.	10/08/2026	Regular	0.00	189.95	58409
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
S-INV107095	Invoice	10/08/2026	sthil walk behind blade	0.00	189.95	
	101-100-5205570	SMALL EQUIPMENT/TOO	sthil walk behind blade	189.95		
00001	CHAVES CONSULTING, INC.	10/08/2026	Regular	0.00	5,692.80	58410
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
217429	Invoice	10/08/2026	Bill Printing & Mailing - September 2026	0.00	5,692.80	
	101-100-5205110	CONTRACT SERVICES	Bill Printing - September 2026	1,136.11		
	101-100-5205330	POSTAGE	Bill Mailing - September 2026	4,556.69		
11893	Christensen, Inc	10/08/2026	Regular	0.00	3,765.15	58411
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0913964-IN	Invoice	10/08/2026	gas/diesel bill	0.00	3,765.15	
	101-100-5205560	GAS/LUBRICANTS & DISP	gas/diesel bill	3,765.15		
01230	CLACKAMAS STEEL MFG, INC	10/08/2026	Regular	0.00	38.64	58412

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
253229	Invoice	10/08/2026	steel for meter keys	0.00	38.64	
	101-100-5205570	SMALL EQUIPMENT/TOO	steel for meter keys	38.64		
00066	CONSOLIDATED SUPPLY COMPANY	10/08/2026	Regular	0.00	199.95	58413
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
S013103618.001	Invoice	10/08/2026	Brass Meter Parts, 3/4 Romac Couplings	0.00	199.95	
	101-100-5205610	UTILITY OPERATING SUPP	3/4" COMPRESSION/GALV	164.04		
	101-100-5205610	UTILITY OPERATING SUPP	1/2" X 5" COMPRESSION/GALV	35.91		
01185	CORE & MAIN LP	10/08/2026	Regular	0.00	27,910.00	58414
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
Z716079	Invoice	10/08/2026	Registers/Antennas for AMI Meters	0.00	20,610.00	
	101-100-5406010	WATER SYSTEM	1" Registers/Antennas	2,850.00		
	101-100-5406010	WATER SYSTEM	5/8" Registers/Antennas	8,550.00		
	101-100-5406010	WATER SYSTEM	2" Registers/Antennas	3,180.00		
	101-100-5406010	WATER SYSTEM	1.5" Registers/Antennas	3,180.00		
	101-100-5406010	WATER SYSTEM	3/4" Registers/Antennas	2,850.00		
z738244	Invoice	10/08/2026	3" Meters	0.00	7,300.00	
	101-100-5406010	WATER SYSTEM	3" METER	7,300.00		
01147	CRYSTAL GREENS LANDSCAPING INC	10/08/2026	Regular	0.00	1,967.00	58415
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
665940	Invoice	10/08/2026	Landscaping Service - October 2026	0.00	616.00	
	101-100-5205520	BLDG/GROUNDS MAINTE	Landscaping Service - October 2	616.00		
665941	Invoice	10/08/2026	Landscaping Service - October 2026	0.00	624.00	
	101-100-5205520	BLDG/GROUNDS MAINTE	Landscaping Service - October 2	624.00		
665942	Invoice	10/08/2026	Landscaping Service - October 2026	0.00	727.00	
	101-100-5205520	BLDG/GROUNDS MAINTE	Landscaping Service - October 2	727.00		
11874	EAST PORTLAND LOCKSMITH	10/08/2026	Regular	0.00	201.20	58416
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
47987	Invoice	10/08/2026	Pad Lock Rekey	0.00	30.00	
	101-100-5205610	UTILITY OPERATING SUPP	Pad Lock Rekey	30.00		
47996	Invoice	10/08/2026	2 new keys programed and key rings	0.00	171.20	
	101-100-5205540	VEHICLE MAINTENANCE	2 new keys programed and key r	171.20		
00251	EVERON	10/08/2026	Regular	0.00	1,185.00	58417
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015591	Invoice	10/08/2026	Alarm Monitoring Service & Service Call	0.00	1,185.00	
	101-100-5205110	CONTRACT SERVICES	Alarm Monitoring Service - Sept	296.34		
	101-100-5205520	BLDG/GROUNDS MAINTE	Alarm Monitoring Service call &	888.66		
11678	GoTo Communications Inc	10/08/2026	Regular	0.00	413.24	58418
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015534	Invoice	10/08/2026	TELEPHONES	0.00	413.24	
	101-100-5205210	TELEPHONE	TELEPHONES	413.24		
00427	GRAINGER	10/08/2026	Regular	0.00	503.72	58419

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	9105036348	Invoice	10/08/2026	Trash Bags	0.00	503.72	
		101-100-5205320	OFFICE SUPPLIES	Black Trash Bags	268.85		
		101-100-5205320	OFFICE SUPPLIES	Clear Trash Bags	234.87		
11981	Jaycob Johnston & Tim Janesofsky	10/08/2026	Regular	0.00	617.34	58420
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	INV0015573	Invoice	10/08/2026	Closed account refund	0.00	617.34	
		101-100-6302430	CUSTOMER REFUND CLEA	Closed account refund	617.34		
01137	JW UNDERGROUND INC	10/08/2026	Regular	0.00	288.00	58421
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	72079	Invoice	10/08/2026	Dirt Dump	0.00	288.00	
		101-100-5205610	UTILITY OPERATING SUPP	Dirt Dump	288.00		
11978	Kelley Create	10/08/2026	Regular	0.00	169.98	58422
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	IN2453264	Invoice	10/08/2026	EZ seal bottles for postage machine	0.00	124.99	
		101-100-5205330	POSTAGE	EZ seal bottles for postage mach	124.99		
	IN246503	Invoice	10/08/2026	Ink pad for postage machine	0.00	44.99	
		101-100-5205330	POSTAGE	Ink pad for postage machine	44.99		
11848	Lenovo Inc.	10/08/2026	Regular	0.00	12,918.00	58423
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	N301239321, N3	Invoice	10/08/2026	10 yr IT - Workstation Refresh	0.00	12,918.00	
		101-100-5205510	COMPUTER/OFFICE EQUI	6x 27" monitors	657.48		
		101-100-5205510	COMPUTER/OFFICE EQUI	keyboards and docks for new la	1,438.40		
		101-100-5205510	COMPUTER/OFFICE EQUI	Thinkpad Laptops	9,896.60		
		101-100-5205510	COMPUTER/OFFICE EQUI	3yr support on computers	925.52		
00604	LOWE'S	10/08/2026	Regular	0.00	724.51	58424
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	910985	Invoice	10/08/2026	meter shop trim outlet covers caulking	0.00	179.94	
		101-100-5205520	BLDG/GROUNDS MAINTE	meter shop trim outlet covers c	179.94		
	917958	Invoice	10/08/2026	outlet screws meter shop	0.00	3.78	
		101-100-5205520	BLDG/GROUNDS MAINTE	outlet screws meter shop	3.78		
	921240	Invoice	10/08/2026	paint supply meter shop	0.00	77.93	
		101-100-5205520	BLDG/GROUNDS MAINTE	paint supply meter shop	77.93		
	951293 & 298095	Invoice	10/08/2026	Sprinkler Head & Concrete Edger	0.00	24.81	
		101-100-5205610	UTILITY OPERATING SUPP	Spinkler Rotar Head	14.52		
		101-100-5205610	UTILITY OPERATING SUPP	Concrete Edger	9.48		
		101-100-5205610	UTILITY OPERATING SUPP	Adjustable Nipple	0.81		
	952458	Invoice	10/08/2026	CLR and Tank Sprayer for Driveway Rust R	0.00	63.59	
		101-100-5205630	RESERVOIR MAINTENANC	CLR and Tank Sprayer for Drivew	63.59		
	953352	Invoice	10/08/2026	1.5" PVC Parts	0.00	33.56	
		101-100-5205610	UTILITY OPERATING SUPP	1.5" PVC Male Adapter	15.84		
		101-100-5205610	UTILITY OPERATING SUPP	1.5" PVC 90	11.72		
		101-100-5205610	UTILITY OPERATING SUPP	1.5" PVC Coupling	6.00		
	953493	Invoice	10/08/2026	spray paint shop	0.00	66.88	
		101-100-5205520	BLDG/GROUNDS MAINTE	spray paint shop	66.88		
	967255	Invoice	10/08/2026	trim for meter shop	0.00	11.37	
		101-100-5205520	BLDG/GROUNDS MAINTE	trim for meter shop	11.37		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
981749	Invoice 10/08/2026	Parts for ice maker installation Ops Sampl		0.00	165.22	
	501-100-5205530	EQUIPMENT MAINTENAN	Parts for ice maker installation		165.22	
981953	Invoice 10/08/2026	Caulk, caulk gun, caulk tool kit		0.00	39.21	
	101-100-5205610	UTILITY OPERATING SUPP	Caulk, caulk gun, caulk tool kit		39.21	
999081	Invoice 10/08/2026	caulking for meter shop		0.00	58.22	
	101-100-5205520	BLDG/GROUNDS MAINTE	caulking for meter shop		58.22	
01038	OREGON ASSOCIATION OF WATER	10/08/2026	Regular	0.00	1,600.00	58425
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
62814	Invoice 10/08/2026	Membership Dues FY2026-27		0.00	1,600.00	
	101-100-5205460	DUES/LICENSES/SUBSCRI	Membership Dues FY2026-27		1,600.00	
00940	O'REILLY AUTO PARTS	10/08/2026	Regular	0.00	332.03	58426
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2514-346898	Invoice 10/08/2026	fuse's/oil		0.00	138.84	
	101-100-5205540	VEHICLE MAINTENANCE	fuse's/oil		138.84	
2514-347222	Invoice 10/08/2026	engine oil		0.00	112.97	
	101-100-5205560	GAS/LUBRICANTS & DISP	engine oil		112.97	
2514-347353	Invoice 10/08/2026	gas station filters		0.00	39.88	
	101-100-5205520	BLDG/GROUNDS MAINTE	gas station filters		39.88	
2514-348735	Invoice 10/08/2026	rw 12 wiper blades		0.00	40.34	
	101-100-5205540	VEHICLE MAINTENANCE	rw 12 wiper blades		40.34	
00360	PARKROSE HARDWARE	10/08/2026	Regular	0.00	122.96	58427
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
9236901P	Invoice 10/08/2026	Muriatic acid & PVC pipe		0.00	122.96	
	501-100-5205530	EQUIPMENT MAINTENAN	Muriatic acid & PVC pipe		122.96	
00225	PORTER W. YETT COMPANY	10/08/2026	Regular	0.00	161.92	58428
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
35039	Invoice 10/08/2026	AsphaltInterlachen		0.00	161.92	
	101-100-5205610	UTILITY OPERATING SUPP	Asphalt		161.92	
00181	PORTLAND GENERAL ELECTRIC	10/08/2026	Regular	0.00	54,198.59	58429
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015532	Invoice 10/08/2026	PGE ELECTRICITY		0.00	54,198.59	
	101-100-5205230	HEATING/ELECTRICITY	OFFICE ELECTRICITY		1,171.63	
	101-100-5205670	PUMPING	SE 148TH AVE 15FT N/O DIV		50.31	
	501-100-5205670	PUMPING	CASCADE WELL #5		44,444.82	
	501-100-5205670	PUMPING	TREATMENT BLDG		8,531.83	
00184	PORTLAND WATER BUREAU	10/08/2026	Regular	0.00	561.05	58430
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015576	Invoice 10/08/2026	Wholesale Water - Base Meter Fee - Sept		0.00	561.05	
	101-100-5205010	WATER PURCHASES	Wholesale Water - Base Meter F		561.05	
00458	PREMIER RUBBER LLC	10/08/2026	Regular	0.00	534.85	58431
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0465224-IN	Invoice 10/08/2026	garden hose/nozzels/vac wands/vac hose		0.00	534.85	
	101-100-5205540	VEHICLE MAINTENANCE	garden hose/nozzels/vac wands		534.85	
00189	QUILL CORPORATION	10/08/2026	Regular	0.00	859.25	58432

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
50482228	Invoice	10/08/2026	OFFICE SUPPLIES/MULTI	0.00	98.86	
	101-100-5205320	OFFICE SUPPLIES	OFFICE SUPPLIES/JED	98.86		
50482237	Invoice	10/08/2026	OFFICE SUPPLIES/MULTI	0.00	748.90	
	101-100-5205320	OFFICE SUPPLIES	OFFICE SUPPLIES/MULTI	748.90		
50482828	Invoice	10/08/2026	OFFICE SUPPLIES/MULTI	0.00	11.49	
	101-100-5205320	OFFICE SUPPLIES	OFFICE SUPPLIES/MULTI	11.49		
00721	SPECIAL DISTRICTS INSURANCE SERVICES	10/08/2026	Regular	0.00	36,948.00	58433
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015536	Invoice	10/08/2026	EMPLOYEE MEDICAL/DENTAL INSURANCE	0.00	36,948.00	
	101-100-6202108	SDAO INS PAYABLE	EMPLOYEE MEDICAL/DENTAL IN	36,948.00		
01167	ULINE	10/08/2026	Regular	0.00	654.46	58434
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
214207633	Invoice	10/08/2026	Papertowels, Safety, Totes	0.00	654.46	
	101-100-5205320	OFFICE SUPPLIES	Paper Towel Rolls 6 Rolls	98.81		
	101-100-5205320	OFFICE SUPPLIES	Paper Towels	39.52		
	101-100-5205320	OFFICE SUPPLIES	GOJO Soap	209.24		
	101-100-5205440	SAFETY GEAR & EQUIPME	Sharpes Container 10PK	48.82		
	101-100-5205610	UTILITY OPERATING SUPP	Space Age Tote	48.82		
	101-100-5205610	UTILITY OPERATING SUPP	Utility Tote	111.60		
	101-100-5205610	UTILITY OPERATING SUPP	Trash Can Bands	52.31		
	101-100-5205610	UTILITY OPERATING SUPP	Trash Dolly	45.34		
00221	WASTE MANAGEMENT, INC	10/08/2026	Regular	0.00	331.58	58435
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015538	Invoice	10/08/2026	GARBAGE	0.00	331.58	
	101-100-5205520	BLDG/GROUNDS MAINTE	GARBAGE	331.58		
11527	WATER SYSTEMS ENGINEERING, INC	10/08/2026	Regular	0.00	255.00	58436
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
33023b	Invoice	10/08/2026	Well 8 ATP Samples	0.00	255.00	
	601-100-5406035	GROUNDWATER CONSTR	Well 8 ATP Samples	255.00		
11441	DEPARTMENT OF JUSTICE	10/15/2026	Regular	0.00	323.53	58438
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015607	Invoice	10/16/2026	ID # 21DR17205	0.00	323.53	
	101-100-6202102	EMPLOYEE DRAW PAYABL	ID # 21DR17205	323.53		
00014	OREGON AFSCME	10/15/2026	Regular	0.00	531.14	58439
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015619	Invoice	10/16/2026	Union Dues	0.00	531.14	
	101-100-6202140	UNION DUES PAYABLE	Union Dues	531.14		
00609	ALLEN, JEFFREY	10/15/2026	Regular	0.00	210.00	58440
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015654	Invoice	10/15/2026	JA OAWU Conference Per Diem	0.00	210.00	
	101-100-5205450	TRAINING & EDUCATION	JA OAWU Conference Per Diem	210.00		
00520	BATTERIES PLUS	10/15/2026	Regular	0.00	73.90	58441

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
P95341379	Invoice	10/15/2026	Backup batteries for WTP	0.00	73.90	
	501-100-5205530	EQUIPMENT MAINTENAN	Backup batteries for WTP	73.90		
00793	CITY OF GRESHAM	10/15/2026	Regular	0.00	2,319.81	58442
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015629	Invoice	10/15/2026	UTILITY BILL	0.00	2,319.81	
	501-100-5205220	SEWER/STORM WATER	SEWER	2,319.81		
00637	COMCAST CABLE	10/15/2026	Regular	0.00	282.60	58443
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015596	Invoice	10/15/2026	CABLE	0.00	282.60	
	101-100-5205660	TELEMETRY	192ND/DIVISION INTERNET	143.80		
	101-100-5205660	TELEMETRY	148TH/DIVISION INTERNET	138.80		
00066	CONSOLIDATED SUPPLY COMPANY	10/15/2026	Regular	0.00	1,531.33	58444
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015661	Invoice	10/15/2026	Inventory items	0.00	0.02	
	101-100-5205610	UTILITY OPERATING SUPP	Inventory items	0.02		
S013103618.002	Invoice	10/15/2026	Brass Meter Parts, 3/4 Romac Couplings	0.00	1,531.31	
	101-100-5205610	UTILITY OPERATING SUPP	3/4" COMPRESSION/GALV	492.12		
	101-100-5205610	UTILITY OPERATING SUPP	1" X 3/4" METER COUPLING	716.00		
	101-100-5205610	UTILITY OPERATING SUPP	1/2" X 5" COMPRESSION/GALV	323.19		
01185	CORE & MAIN LP	10/15/2026	Regular	0.00	6,401.96	58445
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0037408	Invoice	10/15/2026	SL1000 & reagents	0.00	6,401.96	
	501-100-5205610	OPERATING SUPPLIES	SL1000 & reagents	6,401.96		
01147	CRYSTAL GREENS LANDSCAPING INC	10/15/2026	Regular	0.00	350.00	58446
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
666419	Invoice	10/15/2026	141st Rental Yard Maintenance	0.00	350.00	
	101-100-5205520	BLDG/GROUNDS MAINTE	141st Rental Yard Maintenance	350.00		
11628	Ditch Witch West	10/15/2026	Regular	0.00	62.40	58447
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1073474	Invoice	10/15/2026	fuel cap/tax	0.00	60.31	
	101-100-5205540	VEHICLE MAINTENANCE	fuel cap	60.31		
1078174b	Invoice	10/15/2026	fuel cap/tax	0.00	2.09	
	101-100-5205540	VEHICLE MAINTENANCE	/tax	2.09		
11874	EAST PORTLAND LOCKSMITH	10/15/2026	Regular	0.00	346.00	58448
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
09105	Invoice	10/15/2026	WTP Secure Location reykey	0.00	346.00	
	501-100-5205630	RESERVOIR MAINTENANC	WTP Secure Location reykey	346.00		
00813	GSI WATER SOLUTIONS, INC	10/15/2026	Regular	0.00	1,121.25	58449
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
00134.024-2	Invoice	10/15/2026	141st house- OHA regulatory support	0.00	1,121.25	
	601-100-5406035	GROUNDWATER CONSTR	GSI regulatory support	1,121.25		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11517	HYDRA SHIELD	10/15/2026	Regular	0.00	331.30	58450
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
37867	Invoice	10/15/2026	Angle Meter Plug Lock	0.00	331.30	
	101-100-5205610	UTILITY OPERATING SUPP	Angle Meter Plug Lock	331.30		
11911	Insidesource	10/15/2026	Regular	0.00	9,272.26	58451
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
68900	Invoice	10/15/2026	Board Room & Conference Room Chairs	0.00	9,272.26	
	101-100-5406210	BUILDINGS	Board Member Chairs and Conf	9,272.26		
00610	JONES, LANNY	10/15/2026	Regular	0.00	210.00	58452
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015655	Invoice	10/15/2026	LJ OAWU Conference Per Diem	0.00	210.00	
	101-100-5205450	TRAINING & EDUCATION	LJ OAWU Conference Per Diem	210.00		
00015	KAISER PERMANENTE	10/15/2026	Regular	0.00	16,403.46	58453
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015628	Invoice	10/15/2026	INSURANCE	0.00	16,403.46	
	101-100-6202107	KAISER INS PAYABLE	EMPL MED/ DENT INSURANCE	16,403.46		
00753	KNIFE RIVER CORPORATE NW	10/15/2026	Regular	0.00	319.27	58454
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
3464835	Invoice	10/15/2026	Rock for W/O 1249	0.00	319.27	
	101-100-5406020	NEW SERVICES	Enviromental Fee	5.50		
	101-100-5406020	NEW SERVICES	Rock	296.01		
	101-100-5406020	NEW SERVICES	Fuel Surcharge	17.76		
00139	NORTHWEST NATURAL GAS COMPANY	10/15/2026	Regular	0.00	10.72	58455
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015595	Invoice	10/15/2026	NATURAL GAS	0.00	10.72	
	101-100-5205230	HEATING/ELECTRICITY	OFFICE HEAT	10.72		
01198	OAWU	10/15/2026	Regular	0.00	380.00	58456
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
62898	Invoice	10/15/2026	OAWU Conference Breen	0.00	380.00	
	101-100-5205450	TRAINING & EDUCATION	OAWU Conference Breen	380.00		
00940	O'REILLY AUTO PARTS	10/15/2026	Regular	0.00	44.97	58457
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2514-350598	Invoice	10/15/2026	rw60 oil	0.00	44.97	
	101-100-5205560	GAS/LUBRICANTS & DISP	rw60 oil	44.97		
00163	OVERHEAD DOOR COMPANY	10/15/2026	Regular	0.00	320.00	58458
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
169868533	Invoice	10/15/2026	truck storage door repair	0.00	320.00	
	101-100-5205520	BLDG/GROUNDS MAINTE	truck storage door repair	320.00		
01057	OXARC, INC	10/15/2026	Regular	0.00	30.47	58459

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
32671778	Invoice	10/15/2026	propane	0.00	30.47	
	101-100-5205560	GAS/LUBRICANTS & DISP	propane	30.47		
00360	PARKROSE HARDWARE	10/15/2026	Regular	0.00	37.95	58460
924021/P	Invoice	10/15/2026	hardware/paint/tape	0.00	37.95	
	101-100-5205530	SHOP EQUIPMENT MAIN	hardware/paint/tape	37.95		
00178	PLATT ELECTRIC SUPPLY INC.	10/15/2026	Regular	0.00	19.32	58461
7554990	Invoice	10/15/2026	Fuses for OSHG	0.00	19.32	
	501-100-5205530	EQUIPMENT MAINTENAN	Fuses for OSHG	19.32		
00181	PORTLAND GENERAL ELECTRIC	10/15/2026	Regular	0.00	204,847.52	58462
INV0015593	Invoice	10/15/2026	ELECTRICITY	0.00	204,847.52	
	101-100-5205670	PUMPING	NE 141ST TREATMENT PLANT	36,747.55		
	501-100-5205670	PUMPING	KIRK PARK	98,634.31		
	501-100-5205670	PUMPING	CASCADE PUMP STATION	65,143.22		
	501-100-5205670	PUMPING	710 NE 202ND AVE	4,322.44		
01009	RICOH USA, INC	10/15/2026	Regular	0.00	283.76	58463
110360914	Invoice	10/15/2026	Ricoh Copier - WTF and Engineering	0.00	141.88	
	101-100-5205110	CONTRACT SERVICES	Ricoh Engineering	141.88		
110360915	Invoice	10/15/2026	Ricoh Copier - WTF and Engineering	0.00	141.88	
	501-100-5205610	OPERATING SUPPLIES	Ricoh WTF	141.88		
11921	STONER ELECTRIC, LLC	10/15/2026	Regular	0.00	10,054.00	58464
143342	Invoice	10/15/2026	Bella Vista VFD Replacement	0.00	10,054.00	
	101-100-5406110	METER EQUIPMENT	Bella Vista VFD Replacement	10,054.00		
11982	Tim Bowers	10/15/2026	Regular	0.00	36.49	58465
INV0015656	Invoice	10/15/2026	Hydrant deposit refund	0.00	36.49	
	101-100-6302430	CUSTOMER REFUND CLEA	Hydrant deposit refund	36.49		
01265	TYLER TECHNOLOGIES, INC	10/15/2026	Regular	0.00	15,679.05	58466
025-567751	Invoice	10/15/2026	Fees	0.00	15,501.25	
	101-100-5205740	GENERAL OFFICE	Payment processing fees	15,501.25		
025-568232	Invoice	10/15/2026	Fees	0.00	177.80	
	101-100-5205740	GENERAL OFFICE	Notification calls	177.80		
11581	MISSIONSQUARE	09/18/2026	Bank Draft	0.00	1,301.80	DFT0003286
INV0015357	Invoice	09/18/2026	Deferred Compensation	0.00	1,301.80	
	101-100-6202150	DEFERRED COMP PAYABL	Deferred Compensation	1,301.80		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00016	NATIONWIDE RETIREMENT SOLUTION	09/18/2026	Bank Draft	0.00	1,275.00	DFT0003289

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0015360	Invoice	09/18/2026	457 Deferred Comp	0.00	1,275.00
	101-100-6202150	DEFERRED COMP PAYABL	457 Deferred Comp	1,275.00	

01211	HRA VEBA PLAN CONTRIBUTIONS	09/18/2026	Bank Draft	0.00	1,355.00	DFT0003291

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0015367	Invoice	09/18/2026	HRA VEBA	0.00	1,355.00
	101-100-6202160	HRA VEBA PAYABLE	HRA VEBA	1,355.00	

10253	INTERNAL REVENUE SERVICE	09/18/2026	Bank Draft	0.00	13,215.36	DFT0003297

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0015381	Invoice	09/18/2026	FED TAX WITHHOLDING	0.00	13,215.36
	101-100-6202220	FEDERAL TAX PAYABLE	FED TAX WITHHOLDING	13,215.36	

00017	OREGON DEPARTMENT OF REVENUE	09/18/2026	Bank Draft	0.00	7,668.64	DFT0003298

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0015382	Invoice	09/18/2026	STATE INCOME TAX	0.00	7,668.64
	101-100-6202230	STATE TAX PAYABLE	STATE INCOME TAX	7,668.64	

10253	INTERNAL REVENUE SERVICE	09/18/2026	Bank Draft	0.00	13,217.52	DFT0003299

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0015383	Invoice	09/18/2026	SOCIAL SECURITY TAX	0.00	13,217.52
	101-100-6202210	SOCIAL SECURITY PAYABL	SOCIAL SECURITY TAX	13,217.52	

10253	INTERNAL REVENUE SERVICE	09/18/2026	Bank Draft	0.00	3,091.20	DFT0003300

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0015385	Invoice	09/18/2026	MEDICARE TAX	0.00	3,091.20
	101-100-6202210	SOCIAL SECURITY PAYABL	MEDICARE TAX	3,091.20	

10253	INTERNAL REVENUE SERVICE	09/24/2026	Bank Draft	0.00	45.94	DFT0003304

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0015426	Invoice	09/24/2026	Board payroll tax	0.00	45.94
	101-100-6202210	SOCIAL SECURITY PAYABL	Board payroll tax	45.94	

00018	PERS	09/24/2026	Bank Draft	0.00	28,133.49	DFT0003305

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0015414	Invoice	09/23/2026	PERS Payable	0.00	28,133.49
	101-100-6202110	P.E.R.S. PAYABLE	PERS Payable	28,133.49	

00733	COLUMBIA BANK	09/24/2026	Bank Draft	0.00	440.97	DFT0003306

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0015393	Invoice	09/22/2026	Bank Fees August 2026	0.00	440.97
	101-100-5205740	GENERAL OFFICE	BAnk Fees August 2026	440.97	

00016	NATIONWIDE RETIREMENT SOLUTION	10/02/2026	Bank Draft	0.00	1,275.00	DFT0003310

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0015463	Invoice	10/02/2026	457 Deferred Comp	0.00	1,275.00
	101-100-6202150	DEFERRED COMP PAYABL	457 Deferred Comp	1,275.00	

01211	HRA VEBA PLAN CONTRIBUTIONS	10/02/2026	Bank Draft	0.00	1,355.00	DFT0003312

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015470	Invoice	10/02/2026	HRA VEBA	0.00	1,355.00	
	101-100-6202160	HRA VEBA PAYABLE	HRA VEBA	1,355.00		
10253	INTERNAL REVENUE SERVICE	10/02/2026	Bank Draft	0.00	12,678.74	DFT0003318
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015485	Invoice	10/02/2026	FED TAX WITHHOLDING	0.00	12,678.74	
	101-100-6202220	FEDERAL TAX PAYABLE	FED TAX WITHHOLDING	12,678.74		
00017	OREGON DEPARTMENT OF REVENUE	10/02/2026	Bank Draft	0.00	7,378.19	DFT0003319
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015486	Invoice	10/02/2026	STATE INCOME TAX	0.00	7,378.19	
	101-100-6202230	STATE TAX PAYABLE	STATE INCOME TAX	7,378.19		
10253	INTERNAL REVENUE SERVICE	10/02/2026	Bank Draft	0.00	13,036.80	DFT0003320
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015487	Invoice	10/02/2026	SOCIAL SECURITY TAX	0.00	13,036.80	
	101-100-6202210	SOCIAL SECURITY PAYABL	SOCIAL SECURITY TAX	13,036.80		
10253	INTERNAL REVENUE SERVICE	10/02/2026	Bank Draft	0.00	3,053.80	DFT0003321
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015489	Invoice	10/02/2026	MEDICARE TAX	0.00	3,053.80	
	101-100-6202210	SOCIAL SECURITY PAYABL	MEDICARE TAX	3,053.80		
11581	MISSIONSQUARE	10/01/2026	Bank Draft	0.00	1,301.80	DFT0003322
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015494	Invoice	10/01/2026	Deferred Comp	0.00	1,301.80	
	101-100-6202150	DEFERRED COMP PAYABL	Deferred Comp	1,301.80		
11581	MISSIONSQUARE	10/01/2026	Bank Draft	0.00	1,301.80	DFT0003326
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015527	Invoice	10/01/2026	Def Comp	0.00	1,301.80	
	101-100-6202150	DEFERRED COMP PAYABL	Def Comp	1,301.80		
01029	CARDMEMBER SERVICE	10/08/2026	Bank Draft	0.00	23,624.97	DFT0003327
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015430	Invoice	09/30/2026	Custom Patch Hats	0.00	1,032.50	
	101-100-5205610	UTILITY OPERATING SUPP	Hats for Rockwood Water	1,032.50		
INV0015431	Invoice	09/30/2026	Milwaukee Tools	0.00	9,092.83	
	101-100-5205570	SMALL EQUIPMENT/TOO	Replacement Tools for Equipme	9,092.83		
INV0015432	Invoice	09/30/2026	Victor Pelayo Boots	0.00	224.99	
	101-100-5205440	SAFETY GEAR & EQUIPME	Victor Pelayo Boots	224.99		
INV0015433	Invoice	09/30/2026	Battery Pack	0.00	498.00	
	101-100-5205570	SMALL EQUIPMENT/TOO	Battery Pack M12	498.00		
INV0015434	Invoice	09/30/2026	Doug Bray Oregon ABPA Seminar	0.00	175.00	
	101-100-5205450	TRAINING & EDUCATION	Doug Bray Oregon ABPA Semina	175.00		
INV0015435	Invoice	09/30/2026	Signs for Main Building	0.00	413.78	
	101-100-5205610	UTILITY OPERATING SUPP	Delivery Entrance Sign	102.35		
	101-100-5205610	UTILITY OPERATING SUPP	Delivery Sign Arrow	183.76		
	101-100-5205610	UTILITY OPERATING SUPP	Post Drive Cap	54.95		
	101-100-5205610	UTILITY OPERATING SUPP	Sign Nuts & Bolts	72.72		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0015436	Invoice	09/30/2026	Brunt Shirts & Sweatshirts	0.00	1,082.40	
101-100-5205610		UTILITY OPERATING SUPP	Brunt Shirts & Sweatshirts		1,082.40	
INV0015437	Invoice	09/30/2026	Polos	0.00	195.00	
101-100-5205610		UTILITY OPERATING SUPP	Polos Xl		195.00	
INV0015438	Invoice	09/30/2026	Carhartt Shirts & Sweatshirts	0.00	2,195.48	
101-100-5205610		UTILITY OPERATING SUPP	Carhartt Shirts & Sweatshirts		2,195.48	
INV0015439	Invoice	09/30/2026	Dryshod Boots Bray, Lehmann	0.00	324.90	
101-100-5205440		SAFETY GEAR & EQUIPME	Size 9 Dryshod Boot Lehmann		154.95	
101-100-5205440		SAFETY GEAR & EQUIPME	Size 12 Dry Shod Boot Bray		169.95	
INV0015441	Invoice	09/30/2026	Ergonomic chair	0.00	1,380.00	
101-100-5406140		COMPUTER/OFFICE EQUI	Ergonomic chair		1,380.00	
INV0015442	Invoice	09/30/2026	Dry Erase Calendar Whiteboard & Assc	0.00	468.37	
101-100-5205610		UTILITY OPERATING SUPP	Dry Erase Calendar		313.49	
101-100-5205610		UTILITY OPERATING SUPP	Dry Erase Wipes		15.19	
101-100-5205610		UTILITY OPERATING SUPP	Dry Erase Eraser		26.85	
101-100-5205610		UTILITY OPERATING SUPP	Expo Markers		6.59	
101-100-5205610		UTILITY OPERATING SUPP	Double Sided Magnetic Number		89.28	
101-100-5205610		UTILITY OPERATING SUPP	TV Wall Mount		16.97	
INV0015443	Invoice	09/30/2026	Search Commander	0.00	65.00	
101-100-5205460		DUES/LICENSES/SUBSCRI	Search Commander - Website M		65.00	
INV0015444	Invoice	09/30/2026	Zoom Subscription	0.00	96.00	
101-100-5205460		DUES/LICENSES/SUBSCRI	Zoom Webinar 500 monthly x2		96.00	
INV0015445	Invoice	09/30/2026	Staff Meeting Food	0.00	22.05	
101-100-5205730		MANAGER'S EXPENSE	Staff Meeting Food		22.05	
INV0015446	Invoice	09/30/2026	Staff Meeting Food	0.00	209.96	
101-100-5205730		MANAGER'S EXPENSE	Staff Meeting Food		209.96	
INV0015447	Invoice	09/30/2026	Labor Day Potluck Food	0.00	64.77	
101-100-5205730		MANAGER'S EXPENSE	Labor Day Potluck Food		64.77	
INV0015448	Invoice	09/30/2026	VENDING SNACKS	0.00	114.61	
101-100-5205320		OFFICE SUPPLIES	VENDING SNACKS/MULTI		114.61	
INV0015449	Invoice	09/30/2026	rw12 water pump repair parts	0.00	299.33	
101-100-5205540		VEHICLE MAINTENANCE	rw12 water pump repair parts		299.33	
INV0015450	Invoice	09/30/2026	rw12 coolant repair parts	0.00	215.96	
101-100-5205540		VEHICLE MAINTENANCE	rw12 coolant repair parts		215.96	
INV0015451	Invoice	09/30/2026	rw 53/54 water fill port replacment	0.00	84.59	
101-100-5205540		VEHICLE MAINTENANCE	rw 53/54 water fill port replacm		84.59	
INV0015452	Invoice	09/30/2026	VENDING SNACKS	0.00	86.26	
101-100-5205320		OFFICE SUPPLIES	VENDING SNACKS		86.26	
INV0015453	Invoice	09/30/2026	KEY CABINET/JED	0.00	28.49	
101-100-5205320		OFFICE SUPPLIES	KEY CABINET/JED		28.49	
INV0015454	Invoice	09/30/2026	dump truck service work 1	0.00	3,707.51	
101-100-5205540		VEHICLE MAINTENANCE	dump truck service work 1		3,707.51	
INV0015455	Invoice	09/30/2026	VENDING SNACKS/POP	0.00	76.51	
101-100-5205320		OFFICE SUPPLIES	VENDING SNACKS/POP		76.51	
INV0015456	Invoice	09/30/2026	CELLPHONE MOUNT/VP	0.00	49.34	
101-100-5205320		OFFICE SUPPLIES	CELLPHONE MOUNT/VP		49.34	
INV0015457	Invoice	09/30/2026	Disposable Items for 141st / Truck Flashlig	0.00	382.51	
101-100-5205630		RESERVOIR MAINTENANC	Disposable Items for 141st / Tru		382.51	
INV0015491	Invoice	10/01/2026	Pollard Water - HD Valve Keys	0.00	294.39	
101-100-5205610		UTILITY OPERATING SUPP	Pollard Water - HD Valve Keys		294.39	
INV0015530	Invoice	10/05/2026	Clear sumps for softened water filters (4)	0.00	679.44	
501-100-5205530		EQUIPMENT MAINTENAN	Clear sumps for softened water		679.44	
INV0015531	Invoice	10/05/2026	Search Commander	0.00	65.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	101-100-5205460 DUES/LICENSES/SUBSCRI	Search Commander - Website M			65.00	
11769	EMERY & SONS CONSTRUCTION GROUP, LLC	10/01/2026	Bank Draft	0.00	46,677.50	DFT0003327
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
E&S-JOB319-26	Invoice	10/01/2026	Package 3 - Construction Job# 319	0.00	46,677.50	
	601-100-5406035	GROUNDWATER CONSTR	Package 3 - Construction Job# 3	46,677.50		
00018	PERS	10/08/2026	Bank Draft	0.00	31,458.93	DFT0003328
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015535	Invoice	10/08/2026	EMPLOYEE PERS	0.00	31,458.93	
	101-100-6202110	P.E.R.S. PAYABLE	EMPLOYEE PERS	31,458.93		
11396	ROTSCHY	10/01/2026	Bank Draft	0.00	272,960.79	DFT0003328
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
ROT-JOB320-28	Invoice	10/01/2026	Package 4 Construction Rotschy Job 320	0.00	272,960.79	
	601-100-5406035	GROUNDWATER CONSTR	Package 4 Construction Rotschy	272,960.79		
00017	OREGON DEPARTMENT OF REVENUE	10/08/2026	Bank Draft	0.00	10,901.30	DFT0003329
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015529	Invoice	09/30/2026	3rd Quarter Tax Payment	0.00	10,901.30	
	101-100-6202235	TRANSIT TAX PAYABLE	3rd Quarter Transit Tax Payment	633.02		
	101-100-6202240	WORKERS COMP PAYABLE	3rd Quarter Workers Benefit Ta	229.27		
	101-100-6202250	STATE UNEMPLOYMENT P	3rd Quarter Unemployment Tax	658.24		
	101-100-6202260	TRI-MET PAYABLE	3rd Quarter Trimet Tax Payment	5,431.36		
	101-100-6202270	PAID LEAVE OREGON PAY	3rd Quarter Paid Leave Oregon	3,949.41		
11591	JACOBS ENGINEERING GROUP INC.	10/08/2026	Bank Draft	0.00	72,714.45	DFT0003330
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
D3722300-42SDC	Invoice	10/08/2026	JOB 319 - Pkg 3 - Design Work	0.00	72,714.45	
	601-100-5205120	ENGINEERING SERVICES	JOB 319 - Pkg 3 - Construction	72,714.45		
11769	EMERY & SONS CONSTRUCTION GROUP, LLC	10/08/2026	Bank Draft	0.00	17,672.42	DFT0003331
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
E&S-Job319-26b	Invoice	10/08/2026	Package 3 - Construction Job# 319	0.00	17,672.42	
	601-100-5406035	GROUNDWATER CONSTR	Package 3 - Construction Job# 3	17,672.42		
11381	Global Payments Integrated	10/08/2026	Bank Draft	0.00	844.18	DFT0003332
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015581	Invoice	10/08/2026	Counter Card Fees - September 2026	0.00	844.18	
	101-100-5205740	GENERAL OFFICE	Counter Card Fees - September	844.18		
11381	Global Payments Integrated	10/08/2026	Bank Draft	0.00	16,453.60	DFT0003333
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015582	Invoice	10/08/2026	Online Card Fees - September 2026	0.00	16,453.60	
	101-100-5205740	GENERAL OFFICE	Online Card Fees - September 2	16,453.60		
11581	MISSIONSQUARE	10/16/2026	Bank Draft	0.00	1,033.63	DFT0003334
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0015599	Invoice	10/16/2026	Deferred Compensation	0.00	1,033.63	
	101-100-6202150	DEFERRED COMP PAYABL	Deferred Compensation	1,033.63		
00016	NATIONWIDE RETIREMENT SOLUTION	10/16/2026	Bank Draft	0.00	1,125.00	DFT0003337

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015602	Invoice	10/16/2026	457 Deferred Comp	0.00	1,125.00	
	101-100-6202150	DEFERRED COMP PAYABL	457 Deferred Comp	1,125.00		
01211	HRA VEBA PLAN CONTRIBUTIONS	10/16/2026	Bank Draft	0.00	1,355.00	DFT0003339
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015609	Invoice	10/16/2026	HRA VEBA	0.00	1,355.00	
	101-100-6202160	HRA VEBA PAYABLE	HRA VEBA	1,355.00		
10253	INTERNAL REVENUE SERVICE	10/16/2026	Bank Draft	0.00	12,204.66	DFT0003345
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015623	Invoice	10/16/2026	FED TAX WITHHOLDING	0.00	12,204.66	
	101-100-6202220	FEDERAL TAX PAYABLE	FED TAX WITHHOLDING	12,204.66		
00017	OREGON DEPARTMENT OF REVENUE	10/16/2026	Bank Draft	0.00	7,139.61	DFT0003346
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015624	Invoice	10/16/2026	STATE INCOME TAX	0.00	7,139.61	
	101-100-6202230	STATE TAX PAYABLE	STATE INCOME TAX	7,139.61		
10253	INTERNAL REVENUE SERVICE	10/16/2026	Bank Draft	0.00	12,791.96	DFT0003347
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015625	Invoice	10/16/2026	SOCIAL SECURITY TAX	0.00	12,791.96	
	101-100-6202210	SOCIAL SECURITY PAYABL	SOCIAL SECURITY TAX	12,791.96		
10253	INTERNAL REVENUE SERVICE	10/16/2026	Bank Draft	0.00	2,997.26	DFT0003348
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015627	Invoice	10/16/2026	MEDICARE TAX	0.00	2,997.26	
	101-100-6202210	SOCIAL SECURITY PAYABL	MEDICARE TAX	2,997.26		
11769	EMERY & SONS CONSTRUCTION GROUP, LLC	10/15/2026	Bank Draft	0.00	9,856.95	DFT0003349
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
E&S-Job319-27	Invoice	10/15/2026	Package 3 - Construction Job# 319	0.00	9,856.95	
	601-100-5406035	GROUNDWATER CONSTR	Package 3 - Construction Job# 3	9,856.95		
00018	PERS	10/15/2026	Bank Draft	0.00	29,908.19	DFT0003350
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0015592	Invoice	09/14/2026	Pers Payable	0.00	29,908.19	
	101-100-6202110	P.E.R.S. PAYABLE	Pers Payable	29,908.19		

Bank Code UMPQUA BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	173	136	0.00	824,710.33
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-2,676.72
Bank Drafts	65	36	0.00	682,846.45
EFT's	0	0	0.00	0.00
	238	**174**	**0.00**	**1,504,880.06**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	173	136	0.00	824,710.33
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-2,676.72
Bank Drafts	65	36	0.00	682,846.45
EFT's	0	0	0.00	0.00
	238	**174**	**0.00**	**1,504,880.06**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	9/2026	314,878.45
999	POOLED CASH	10/2026	1,190,001.61
			1,504,880.06

Rockwood Water District, OR

Detail vs Budget Report
Account Summary
Date Range: 09/01/2026 - 09/30/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101 - GENERAL FUND								
Revenue								
101-100-3010101	BEGINNING FUND BALANCE	0.00	-20,670,274.00	0.00	0.00	0.00	-20,670,274.00	-100.00%
101-100-3101100	WATER SALES	0.00	-13,991,143.00	-2,848,920.30	-990,383.82	-3,839,304.12	-10,151,838.88	-72.56%
101-100-3202100	BACKFLOW CHARGES	0.00	-45,000.00	-7,426.64	-2,140.08	-9,566.72	-35,433.28	-78.74%
101-100-3202200	SET-UP FEES	0.00	-30,000.00	-5,288.25	-1,971.34	-7,259.59	-22,740.41	-75.80%
101-100-3202300	LATE FEES	0.00	-290,000.00	-45,114.83	-22,632.31	-67,747.14	-222,252.86	-76.64%
101-100-3404100	SERVICE INSTALLATIONS	0.00	-250,000.00	-6,161.68	1,398.50	-4,763.18	-245,236.82	-98.09%
101-100-3404200	SUB-DIVISION PROJECTS	0.00	-50,000.00	0.00	0.00	0.00	-50,000.00	-100.00%
101-100-3404300	OTHER SERVICE INCOME	0.00	-155,000.00	-1,231.96	-39,088.00	-40,319.96	-114,680.04	-73.99%
101-100-3505100	INTEREST INCOME	0.00	-400,000.00	-106,133.63	-51,870.05	-158,003.68	-241,996.32	-60.50%
101-100-3606100	SCRAP METAL SALES	0.00	-20,000.00	-8,573.70	-3,352.40	-11,926.10	-8,073.90	-40.37%
101-100-3606600	OTHER MISC INCOME	0.00	-40,000.00	-8,183.99	-6,922.08	-15,106.07	-24,893.93	-62.23%
101-100-3606800	GRESHAM UTILITY TAX	0.00	-517,544.00	-104,844.56	-14,403.88	-119,248.44	-398,295.56	-76.96%
101-100-3606900	PORTLAND UTILITY TAX	0.00	-236,947.00	-38,523.84	-38,337.67	-76,861.51	-160,085.49	-67.56%
101-100-3607000	FAIRVIEW UTILITY TAX	0.00	-16,960.00	-3,290.39	-64.54	-3,354.93	-13,605.07	-80.22%
101-100-3909200	INTERFUND TRANSFERS	0.00	-600,000.00	0.00	0.00	0.00	-600,000.00	-100.00%
101-100-3909300	FIXED ASSET DISPOSITION	0.00	-633,000.00	0.00	0.00	0.00	-633,000.00	-100.00%
101-100-3909500	OTHER GOVERNMENT AGENCIES	0.00	-18,500.00	0.00	0.00	0.00	-18,500.00	-100.00%
	Revenue Totals:	**0.00**	**-37,964,368.00**	**-3,183,693.77**	**-1,169,767.67**	**-4,353,461.44**	**-33,610,906.56**	**-88.53%**
Expense								
101-100-5104450	SALARIES/WAGES	0.00	2,696,550.00	418,022.88	206,894.73	624,917.61	2,071,632.39	76.83%
101-100-5104500	OFFICE OVERTIME	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
101-100-5104550	FIELD OVERTIME	0.00	15,000.00	4,570.29	2,707.76	7,278.05	7,721.95	51.48%
101-100-5104600	ON CALL DUTY	0.00	98,000.00	9,578.63	5,803.77	15,382.40	82,617.60	84.30%
101-100-5104610	WATER CERTIFICATIONS	0.00	16,000.00	2,417.21	1,139.13	3,556.34	12,443.66	77.77%
101-100-5104620	EMPLOYEE BONUS	0.00	3,120.00	0.00	0.00	0.00	3,120.00	100.00%
101-100-5104630	MARKET BASED WAGE ADJUST	0.00	25,000.00	0.00	0.00	0.00	25,000.00	100.00%
101-100-5104800	SOCIAL SECURITY	0.00	177,000.00	26,673.13	14,914.66	41,587.79	135,412.21	76.50%
101-100-5104810	MEDICARE	0.00	42,000.00	6,239.51	3,090.55	9,330.06	32,669.94	77.79%
101-100-5104820	UNEMPLOYMENT INSURANCE	0.00	2,700.00	439.90	218.34	658.24	2,041.76	75.62%
101-100-5104830	TRI-MET	0.00	23,500.00	3,630.63	1,800.73	5,431.36	18,068.64	76.89%
101-100-5104840	WORKERS COMPENSATION	0.00	35,000.00	7,662.00	3,181.45	10,843.45	24,156.55	69.02%
101-100-5104900	EMPLOYEE'S RETIREMENT	0.00	952,000.00	122,973.38	61,219.77	184,193.15	767,806.85	80.65%
101-100-5104920	EMPLOYEE INSURANCE EXPENS	0.00	640,000.00	102,571.30	53,868.06	156,439.36	483,560.64	75.56%
101-100-5104930	PAID LEAVE OREGON	0.00	11,500.00	1,759.68	-1,759.62	0.06	11,499.94	100.00%
101-100-5205010	WATER PURCHASES	0.00	300,810.00	40,750.88	0.00	40,750.88	260,059.12	86.45%

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101-100-5205110	CONTRACT SERVICES	-4,177.26	246,275.00	125,670.40	7,171.45	132,841.85	117,610.41	47.76%
101-100-5205120	TECHNICAL & CONSULTING	-2,601.25	30,000.00	0.00	2,601.25	2,601.25	30,000.00	100.00%
101-100-5205130	AUDITING	0.00	30,500.00	8,800.00	0.00	8,800.00	21,700.00	71.15%
101-100-5205140	LEGAL SERVICES	0.00	100,000.00	513.00	190.00	703.00	99,297.00	99.30%
101-100-5205210	TELEPHONE	0.00	45,700.00	9,900.73	3,799.39	13,700.12	31,999.88	70.02%
101-100-5205220	SEWER/STORM WATER	0.00	82,000.00	3,066.96	0.00	3,066.96	78,933.04	96.26%
101-100-5205230	HEATING/ELECTRICITY	0.00	26,000.00	93,267.45	-90,246.40	3,021.05	22,978.95	88.38%
101-100-5205310	ENGINEERING SUPPLIES	27.98	6,500.00	0.00	0.00	0.00	6,472.02	99.57%
101-100-5205320	OFFICE SUPPLIES	911.02	58,000.00	17,137.18	773.79	17,910.97	39,178.01	67.55%
101-100-5205330	POSTAGE	-201.00	56,450.00	5,503.38	5,069.32	10,572.70	46,078.30	81.63%
101-100-5205410	CONSERVATION	0.00	49,500.00	300.00	100.00	400.00	49,100.00	99.19%
101-100-5205420	ELECTIONS/LEGAL ADVERTISE	0.00	4,000.00	4,005.44	0.00	4,005.44	-5.44	-0.14%
101-100-5205430	INSURANCE-GENERAL	0.00	129,000.00	26,510.00	19,885.32	46,395.32	82,604.68	64.03%
101-100-5205440	SAFETY GEAR & EQUIPMENT	794.10	25,000.00	1,383.34	831.50	2,214.84	21,991.06	87.96%
101-100-5205450	TRAINING & EDUCATION	1,083.40	50,000.00	229.02	935.00	1,164.02	47,752.58	95.51%
101-100-5205460	DUES/LICENSES/SUBSCRIPTNS	-161.00	102,874.00	61,135.20	6,503.88	67,639.08	35,395.92	34.41%
101-100-5205470	OFFICE EQUIPMENT	0.00	5,000.00	3,000.00	510.00	3,510.00	1,490.00	29.80%
101-100-5205510	COMPUTER/OFFICE EQUIPMENT	15,051.29	31,000.00	6,354.04	0.00	6,354.04	9,594.67	30.95%
101-100-5205520	BLDG/GROUNDS MAINTENANCE	-3,630.69	83,380.00	21,240.49	14,061.52	35,302.01	51,708.68	62.02%
101-100-5205530	SHOP EQUIPMENT MAINT	0.00	10,000.00	590.44	278.83	869.27	9,130.73	91.31%
101-100-5205540	VEHICLE MAINTENANCE	110.39	40,000.00	5,425.33	5,341.15	10,766.48	29,123.13	72.81%
101-100-5205550	TIRES	0.00	15,000.00	0.00	134.23	134.23	14,865.77	99.11%
101-100-5205560	GAS/LUBRICANTS & DISPOSAL	4,507.09	54,000.00	6,210.44	1,337.70	7,548.14	41,944.77	77.68%
101-100-5205570	SMALL EQUIPMENT/TOOLS	-9,650.70	30,000.00	1,811.74	10,270.15	12,081.89	27,568.81	91.90%
101-100-5205610	UTILITY OPERATING SUPPLY	-3,721.59	300,000.00	25,712.13	14,465.36	40,177.49	263,544.10	87.85%
101-100-5205620	WATER SAMPLES/TESTING	0.00	78,000.00	11,959.05	1,950.00	13,909.05	64,090.95	82.17%
101-100-5205625	WATER QUALITY & NOTICES	0.00	10,000.00	9,885.64	0.00	9,885.64	114.36	1.14%
101-100-5205630	RESERVOIR MAINTENANCE	838.78	10,000.00	0.00	382.51	382.51	8,778.71	87.79%
101-100-5205640	METER MAINTENANCE	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
101-100-5205650	HYDRANT MAINTENANCE	0.00	5,000.00	360.00	0.00	360.00	4,640.00	92.80%
101-100-5205660	TELEMETRY	0.00	26,000.00	1,135.80	487.90	1,623.70	24,376.30	93.76%
101-100-5205670	PUMPING	2,650.00	306,000.00	-85,845.74	137,668.31	51,822.57	251,527.43	82.20%
101-100-5205710	BOARD MEETING FEES	0.00	15,000.00	850.00	300.00	1,150.00	13,850.00	92.33%
101-100-5205720	DIRECTORS' EXPENSE	0.00	26,000.00	3,197.86	0.00	3,197.86	22,802.14	87.70%
101-100-5205730	MANAGER'S EXPENSE	56.50	11,000.00	1,312.82	296.78	1,609.60	9,333.90	84.85%
101-100-5205740	GENERAL OFFICE	0.00	437,450.00	16,930.59	20,554.39	37,484.98	399,965.02	91.43%
101-100-5205760	BAD DEBT EXPENSE	0.00	50,000.00	1.12	0.00	1.12	49,998.88	100.00%
101-100-5205770	GRESHAM UTILITY TAX	0.00	517,544.00	0.00	0.00	0.00	517,544.00	100.00%
101-100-5205780	PORTLAND UTILITY TAX	0.00	236,947.00	0.00	0.00	0.00	236,947.00	100.00%
101-100-5205790	FAIRVIEW UTILITY TAX	0.00	16,960.00	0.00	0.00	0.00	16,960.00	100.00%
101-100-5205800	CUSTOMER ASSISTANCE	0.00	60,000.00	9,199.87	6,200.00	15,399.87	44,600.13	74.33%
101-100-5406010	WATER SYSTEM	45,152.00	1,145,000.00	505,173.06	38,405.67	543,578.73	556,269.27	48.58%
101-100-5406020	NEW SERVICES	0.00	65,000.00	670.83	0.00	670.83	64,329.17	98.97%
101-100-5406030	METER UPGRADES	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101-100-5406110	METER EQUIPMENT	21,670.00	107,000.00	0.00	0.00	0.00	85,330.00	79.75%
101-100-5406120	SHOP EQUIPMENT	-34.12	10,000.00	37.92	443.78	481.70	9,552.42	95.52%
101-100-5406130	AUTOMOTIVE EQUIPMENT	0.00	270,000.00	0.00	0.00	0.00	270,000.00	100.00%
101-100-5406140	COMPUTER/OFFICE EQUIP	-1,380.00	29,500.00	1,172.41	1,380.00	2,552.41	28,327.59	96.03%
101-100-5406210	BUILDINGS	0.00	47,500.00	4,624.15	17,708.28	22,332.43	25,167.57	52.98%
101-100-5406220	LAND	0.00	613,000.00	0.00	0.00	0.00	613,000.00	100.00%
101-100-5607110	TRANSFER TO OTHER FUND	0.00	5,503,726.00	0.00	0.00	0.00	5,503,726.00	100.00%
101-100-5707210	CONTINGENCY	0.00	1,870,000.00	0.00	0.00	0.00	1,870,000.00	100.00%
	Expense Totals:	**67,294.94**	**18,121,986.00**	**1,655,721.51**	**582,870.39**	**2,238,591.90**	**15,816,099.16**	**87.28%**
	101 - GENERAL FUND Totals:	**67,294.94**	**-19,842,382.00**	**-1,527,972.26**	**-586,897.28**	**-2,114,869.54**	**-17,794,807.40**	
201 - SDC FUND-REIMBURSEMENT								
Revenue								
201-100-3010101	BEGINNING FUND BALANCE	0.00	-789,205.00	0.00	0.00	0.00	-789,205.00	-100.00%
201-100-3404500	SYSTEM DEVELOPMENT FEES	0.00	-250,000.00	-2,880.57	0.00	-2,880.57	-247,119.43	-98.85%
201-100-3505100	INTEREST INCOME	0.00	-10,000.00	-18,228.67	-8,917.81	-27,146.48	17,146.48	171.46%
	Revenue Totals:	**0.00**	**-1,049,205.00**	**-21,109.24**	**-8,917.81**	**-30,027.05**	**-1,019,177.95**	**-97.14%**
Expense								
201-100-5607110	TRANSFER TO OTHER FUND	0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
	Expense Totals:	**0.00**	**300,000.00**	**0.00**	**0.00**	**0.00**	**300,000.00**	**100.00%**
	201 - SDC FUND-REIMBURSEMENT Totals:	**0.00**	**-749,205.00**	**-21,109.24**	**-8,917.81**	**-30,027.05**	**-719,177.95**	
202 - SDC FUND-IMPROVEMENT								
Revenue								
202-100-3010101	BEGINNING FUND BALANCE	0.00	-616,981.00	0.00	0.00	0.00	-616,981.00	-100.00%
202-100-3404500	SYSTEM DEVELOPMENT FEES	0.00	-80,000.00	-860.43	0.00	-860.43	-79,139.57	-98.92%
202-100-3505100	INTEREST INCOME	0.00	-1,200.00	-3,806.03	-1,862.62	-5,668.65	4,468.65	372.39%
	Revenue Totals:	**0.00**	**-698,181.00**	**-4,666.46**	**-1,862.62**	**-6,529.08**	**-691,651.92**	**-99.06%**
	202 - SDC FUND-IMPROVEMENT Totals:	**0.00**	**-698,181.00**	**-4,666.46**	**-1,862.62**	**-6,529.08**	**-691,651.92**	**-99.06%**
401 - DEBT SERVICE FUND								
Revenue								
401-100-3909200	INTERFUND TRANSFERS	0.00	-3,703,726.00	0.00	0.00	0.00	-3,703,726.00	-100.00%
	Revenue Totals:	**0.00**	**-3,703,726.00**	**0.00**	**0.00**	**0.00**	**-3,703,726.00**	**-100.00%**
Expense								
401-100-5507050	PAYMENTS ON FINANCING	0.00	2,915,850.00	0.00	0.00	0.00	2,915,850.00	100.00%
401-100-5507070	INTEREST EXPENSE	0.00	787,876.00	0.00	0.00	0.00	787,876.00	100.00%
	Expense Totals:	**0.00**	**3,703,726.00**	**0.00**	**0.00**	**0.00**	**3,703,726.00**	**100.00%**
	401 - DEBT SERVICE FUND Totals:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	
501 - GROUND WATER PRODUCTION								
Revenue								
501-100-3010101	BEGINNING FUND BALANCE	0.00	-250,605.00	0.00	0.00	0.00	-250,605.00	-100.00%
501-100-3909200	INTERFUND TRANSFERS	0.00	-1,800,000.00	0.00	0.00	0.00	-1,800,000.00	-100.00%

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
501-100-3909400	CITY OF GRESHAM	0.00	-1,800,000.00	0.00	0.00	0.00	-1,800,000.00	-100.00%
	Revenue Totals:	**0.00**	**-3,850,605.00**	**0.00**	**0.00**	**0.00**	**-3,850,605.00**	**-100.00%**
Expense								
501-100-5205220	SEWER/STORM WATER	0.00	250,000.00	61,306.51	0.00	61,306.51	188,693.49	75.48%
501-100-5205430	INSURANCE-GENERAL	0.00	110,000.00	-18,300.00	3,127.68	-15,172.32	125,172.32	113.79%
501-100-5205530	EQUIPMENT MAINTENANCE	679.44	159,000.00	16,942.89	3,367.91	20,310.80	138,009.76	86.80%
501-100-5205610	OPERATING SUPPLIES	1,243.67	487,500.00	26,325.49	8,438.36	34,763.85	451,492.48	92.61%
501-100-5205615	WELLHEAD PROTECTION	0.00	100,000.00	70,000.00	0.00	70,000.00	30,000.00	30.00%
501-100-5205620	TESTING	0.00	22,000.00	448.00	0.00	448.00	21,552.00	97.96%
501-100-5205630	RESERVOIR MAINTENANCE	0.00	20,000.00	0.00	0.00	0.00	20,000.00	100.00%
501-100-5205670	PUMPING	0.00	2,250,000.00	250,475.03	161,891.95	412,366.98	1,837,633.02	81.67%
501-100-5607110	TRANSFER TO OTHER FUND	0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
	Expense Totals:	**1,923.11**	**3,698,500.00**	**407,197.92**	**176,825.90**	**584,023.82**	**3,112,553.07**	**84.16%**
	501 - GROUND WATER PRODUCTION Totals:	**1,923.11**	**-152,105.00**	**407,197.92**	**176,825.90**	**584,023.82**	**-738,051.93**	
601 - GW CONSTRUCTION FUND								
Revenue								
601-100-3010101	BEGINNIING FUND BALANCE	0.00	-3,690,019.00	0.00	0.00	0.00	-3,690,019.00	-100.00%
601-100-3909400	FINANCING PROCEEDS	8,815.82	-1,650,000.00	-1,727,268.12	0.00	-1,727,268.12	68,452.30	4.15%
601-100-3909600	BOND PROCEEDS	0.00	-12,106,964.00	0.00	0.00	0.00	-12,106,964.00	-100.00%
601-100-3909650	WIFIA LOAN PROCEEDS	0.00	-3,150,000.00	0.00	0.00	0.00	-3,150,000.00	-100.00%
	Revenue Totals:	**8,815.82**	**-20,596,983.00**	**-1,727,268.12**	**0.00**	**-1,727,268.12**	**-18,878,530.70**	**-91.66%**
Expense								
601-100-5205110	CONTRACT SERVICES	0.00	15,000.00	0.00	9,984.33	9,984.33	5,015.67	33.44%
601-100-5205120	ENGINEERING SERVICES	-285,001.41	3,100,000.00	25,233.55	93,725.68	118,959.23	3,266,042.18	105.36%
601-100-5406035	GROUNDWATER CONSTRUCTION	-292,402.20	8,800,000.00	-81,067.51	320,714.70	239,647.19	8,852,755.01	100.60%
	Expense Totals:	**-577,403.61**	**11,915,000.00**	**-55,833.96**	**424,424.71**	**368,590.75**	**12,123,812.86**	**101.75%**
	601 - GW CONSTRUCTION FUND Totals:	**-568,587.79**	**-8,681,983.00**	**-1,783,102.08**	**424,424.71**	**-1,358,677.37**	**-6,754,717.84**	
	Report Total:	**-499,369.74**	**-30,123,856.00**	**-2,929,652.12**	**3,572.90**	**-2,926,079.22**	**-26,698,407.04**	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101 - GENERAL FUND	67,294.94	-19,842,382.00	-1,527,972.26	-586,897.28	-2,114,869.54	-17,794,807.40	
201 - SDC FUND-REIMBURSEMENT	0.00	-749,205.00	-21,109.24	-8,917.81	-30,027.05	-719,177.95	
202 - SDC FUND-IMPROVEMENT	0.00	-698,181.00	-4,666.46	-1,862.62	-6,529.08	-691,651.92	-99.06%
401 - DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00	0.00	
501 - GROUND WATER PRODUCTION	1,923.11	-152,105.00	407,197.92	176,825.90	584,023.82	-738,051.93	
601 - GW CONSTRUCTION FUND	-568,587.79	-8,681,983.00	-1,783,102.08	424,424.71	-1,358,677.37	-6,754,717.84	
Report Total:	**-499,369.74**	**-30,123,856.00**	**-2,929,652.12**	**3,572.90**	**-2,926,079.22**	**-26,698,407.04**	

ERP Pro 10 SIGNATURE FORM

Use this form to submit signature samples that will be scanned for use on Accounts Payable Checks, Payroll Checks, Purchase Orders, and Refund Checks. Please have the person authorized to sign these forms sign his/her name in the box below. **Use one form per person.**

- Press firmly using a **medium point black pen only**.
- Make sure the **signature fits within each box and does not cross over any lines**!
- Complete the rest of the form (Signer's Name, Title, and Email Address). We will scan the signature(s) for you and forward the finished product for your use.

If you have an open support case for this signature change, reply to the email that was sent by the client experience advocate with this completed form; otherwise, start a new case and attach this completed form.

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ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT

POLICY MANUAL

SERIES	3000
ARTICLE	1.0
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ADOPTED	12/19/00
REVISED	~~10/26/22~~ 11/19/26
REVIEW DUE	Annually

TITLE: **HOLIDAYS**

PURPOSE: *To provide paid time off benefits to recognize certain traditional holidays.*

POLICY: Regular and probationary full time and part time employees will receive pay for recognized holidays.

1.2.1 All regular employees of the District will be entitled to the holidays listed below with pay. Full time employees will receive ~~eight~~ ten (~~8~~10) hours; permanent part time employees will receive prorated pay based on the number of hours they worked in the previous pay period.

(a) New Year's Day (January 1)
(b) Martin Luther King, Jr. Day (third Monday in January)
(c) Presidents' Day (third Monday in February)
(d) Memorial Day (last Monday in May)
(e) Juneteenth (June 19th)
(f) Independence Day (July 4)
(g) Labor Day (first Monday in September)
(h) ~~Veterans' Day (November 11)~~
(i) Thanksgiving Day
(j) ~~The day after Thanksgiving (fourth Friday in November)~~
(k) Christmas Day (December 25)

1.2.2 If any holiday falls on a Friday or Saturday, the preceding ~~Friday~~ Thursday shall be given as a holiday. If any holiday falls on a Sunday, the following Monday shall be given as a holiday.

1.2.3 Holidays that occur during a period of paid time off shall not be charged against the employee's PTO bank.

1.2.4 Eligible employees receive ~~one personal holiday~~ 6 hours of personal holiday time per fiscal year. It must be used within the fiscal year and cannot be carried over or banked.

Rockwood Water
People's Utility District
19601 NE Halsey Street
Portland, OR 97230-7430
503-665-4179 - Phone
503-667-5108 - Fax
www.rwpud.org

MEMORANDUM

To: Board of Directors

From: Jeremy Hudson, General Manager

Date: October 01, 2026

Re: Conference/Meeting Travel for fiscal year (FY) 2026/2027

Per District policy, Directors' Education and Travel Expense Series 1000, Article 8.0, Section 8.1, "Directors wishing to attend such conferences or meetings must submit requests to the Board for prior approval in order to be reimbursed for expenses." This memo and Board discussion/action is meant to comply with the policy and address travel concerns previously expressed by the Board and staff. The following conferences will fall under the District policy.

2027 SDAO Annual Conference
Thursday, February 4 - Sunday, February 7, 2027
Sunriver, OR
More information to be announced.

2027 Pacific Northwest Section/AWWA Conference
Wednesday, April 28 – Friday April 30, 2027
Spokane, Washington
More information to be announced.

2027 AWWA Annual Conference and Exposition
Sunday, June 13 - Wednesday, June 16, 2027
San Diego, CA
More information to be announced.

SDIS 2027 Best Practices Survey

SDIS 2027

Entity Name

Rockwood Water P.U.D.

Contact Name

Nyla Clark

Contact Email

nclark@rwpud.org

Contact Phone

503-665-4179

Total Discount %

10

	Check Yes if completed	Yes	Help	More Information
Affiliate Membership - 2% Credit. Is your organization a member of:				
1	Oregon Fire District Directors Association (OFDDA)?	☐		(http://www.ofdda.com)
2	Oregon Fire Chiefs Association (OFCA)?	☐	?	(http://www.ofca.org)
3	Oregon Water Resources Congress (OWRC)?	☐		(https://www.owrc.org/)
4	Oregon Mosquito and Vector Control Association?	☐		(http://www.omvca.org)
5	Oregon Recreation and Park Association (ORPA)?	☐		(https://www.orpa.org)
6	Oregon Public Ports Association (OPPA)?	☐		(http://www.oregonports.com)
7	Oregon Association of Clean Water Agencies (ORACWA)?	☐		(http://www.oracwa.org)

	Check Yes if completed	Yes	Help	More Information
8	Oregon Association of Conservation Districts (OACD)?	☐		(https://oacd.org)
9	Cemetery Association of Oregon? (CAO)	☐		(http://www.oregoncemeteries.com)
10	Oregon APCO-NENA?	☐		(http://www.oregonapconena.org/)
11	Oregon Transit Association (OTA)?	☐		(http://www.oregontransit.com)
12	Oregon People's Utility Districts Association (OPUDA)?	☑		(http://www.opuda.org/)
13	Oregon Association of Water Utilities (OAWU)?	☑		(http://www.oawu.net)
14	Oregon Library Association (OLA)?	☐		(http://www.olaweb.org)
15	Oregon Economic Development District Association (OEDD)?	☐		(http://www.oedd.org/)
16	Oregon PRIMA?	☐	?	(http://orprima.org)
17	Hospital Association of Oregon?	☐		(https://oregonhospitals.org/)
18	Oregon Association Chiefs of Police (OACP)?	☐		(http://www.policechief.org)
19	Oregon Rural Health Association (ORHA)?	☐		(https://orha.wildapricot.org)
Public Meeting Checklist - 2% Credit.				
20	Does your district give notice of the time and place of all regular, special and emergency meetings, including an agenda of the principal topics to be discussed?	☑		
21	Does your district give notice for executive sessions and include a citation of the specific authority granted by statute under which the session is being held?	☑		
22	Are your public meetings held in places that are accessible to individuals with mobility and other impairments?	☑		

	Check Yes if completed	Yes	Help	More Information
23	Does your district provide, or try to provide in good faith effort, an interpreter for hearing-impaired persons?	☑		
24	Is your Board familiar with the Americans with Disabilities Act (ADA) and ensuring it is acting within accordance with any additional requirements of the ADA beyond that of state law?	☑		
25	Do you try to provide members of the public an opportunity (if possible) to access and attend your meetings virtually?	☑		
26	Does your district have one of the following record keeping options of your meetings, including executive sessions; Written minutes, video or digital recording?	☑		
27	Does your district conduct regular monthly meetings?	☑		
28	Per the training requirement from HB 2805, has EACH board member attended a public meetings law training at least once during their term? (*Leave blank if your district has less than $1 million of total expenditure during the fiscal year.*)	☑		
Public Meeting Policy - 2% Credit.				
29	Does your district have a current policy in place that meets the criteria of the public meetings law?	☑	?	ℹ (https://sdaoresourcelibrary.com/?wpdmdl=1643)
Public Meeting Training- Online - 2% Credit.				
30	Have ALL members of the Board of Directors completed one (1) of the following public meetings law trainings? 1. SDAO online public meetings law training offered on Vector Solutions (search Public Meetings Law under Employment Practices/Supervisory section) 2. In-person SDAO public meetings law training 3. OGEC approved public meetings law training	☑	?	ℹ (https://www.sdao.com/vector-solutions-formerly-safepersonnel)

	Check Yes if completed	Yes	Help	More Information
SDAO/SDIS Training- At least one (1) representative of the district must complete a SDAO/SDIS training: - 2% Credit.				
31	Has anyone from your district attended a SDAO Regional Training Summit? (The one or two-day attendance both qualify.)	☐		(https://www.sdao.com/calendar)
32	Did a representative from your district attend the 2026 SDAO Annual Conference?	☑		(https://www.sdao.com/calendar)
33	Has anyone from your district attended a 2026 Metro Breakfast?	☐		(https://www.sdao.com/calendar)
34	Has your board completed a Board Practices Assessment Training?	☐	?	(https://www.sdao.com/sdao-consulting-services-program-board-practices-assessment-and-board-governance-questionnaire)

© 2026 - SDIS Contact Us (/Resources/Support) FAQ (/Pages?page=_NewSiteFAQMember) SDAO.com (https://sdao.com)

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MEMORANDUM

To: Board of Directors

From: Jeremy Hudson, General Manager

Date: October 21, 2026

Re: PSU Compensation Study

Per Rockwood Policy series 3000, article 4.1, the General Manager is tasked with maintaining a compensation plan which prescribes a base pay rate and any intermediate rates of pay appropriate for each class. Comparison of similar job classifications in other places of public and private employment within the same job market should be used to establish the pay plan and must meet the requirements of ORS Chapter 261.

In August of 2025, the General Manager worked with PSU Center for Public Service to commission a wage and compensation study for all positions in the District. The General Manager at the time recommended a title change and job description update of the Senior Accountant position. This study has been completed, and a summary of the results are below.

The Study compared job positions from a total of 8 public agencies in the region that provide similar services as the District. This includes a comparison with the City of Portland. Salary, insurance, retirement and paid leave benefits were all included and compared as part of the evaluation. The following jurisdictions were used as comparators.

Table 1: Population and Location

Jurisdiction/ District	Population*	Miles from RWPUD
Rockwood Water PUD	66,000	n/a
Clackamas River Water District (WD)	50,000	17
City of Gresham	114,247	3
City of Hillsboro	106,447	34
City of Lake Oswego	40,731	20
Oak Lodge Water Service (WS)	28,400	20
City of Portland	652,503	14
Sunrise Water Authority	45,000	10
Tualatin Valley Water District (WD)	222,800	24

*Portland State University, Population Research Center 2020 Census State, County, and Metro Area Data (Certified 2020 Census Data)
**Car traveling miles from Rockwood's office building (19601 NE Halsey Street, Portland, Oregon 97230

Per ORS Chapter 261.345 "Employment of Labor, pay and conditions" governing People's Utility Districts, the District must use the following standards when establishing employee compensation:

"(2) The minimum scale of wages to be paid by a people's utility district or by any contractor or subcontractor for such district shall be not less than the prevailing wage for the

character of work in the same trade in the largest city having a population of 5,000 or more in the district, or if there is none, the nearest to the district."

For Rockwood, the largest city in the District is the City of Portland. Due to this language in the ORS, a separate evaluation was provided for the position descriptions and compensation data provided from the City of Portland, which serve as the primary 'prevailing wage.' Regional comparisons including the average and mean regional compensation for each job classification in eight nearby organizations is also evaluated to provide context compared to the region. The comparisons focus on the median compensation, or middle step, for each job classification, not the maximum compensation. Comparisons to Portland's maximum compensation result in much greater discrepancies between the Rockwood comp and Portland comp, because many of the Portland positions have a higher pay range with more steps than Rockwood, which standardizes on a 5-step range.

Overall, the current District's Senior Accountant's adjusted compensation was 12.0% below the average adjusted compensation for the region and 7.2% below the adjusted compensation for the Portland position.

In review of the position and position description used for the compensation study, a title change and job description update will better align the position with comparable positions and their associated duties. This change will ensure position title and description more accurately reflect the scope of responsibilities and job duty of comparable positions. The recommendation is to change the title from Senior Accountant to Accounting Supervisor.

To meet the prevailing wage requirement in ORS Ch 261, it is recommended that the current Senior Accountant job classification be adjusted by + 5%, or one step adjustment, during the current Fiscal Year (FY) 2026/2027. In the following year, this position should again be evaluated with their match and further adjusted with another 5% step until they are within 5% of the market, which is the Portland median adjusted wage for the matching classification. Adjusting by one step each year helps to minimize the budget impacts to the District. The approximate total budget impact to the District for this 2026-2027 FY is $4,000, which is within the budget designated for wage adjustments in this budget year. It is recommended that job classifications be reviewed in future years utilizing the job matches from this PSU study. Now that the study has been completed, the job matches can be checked internally each year until such time as the study becomes out of date due to changes in job classifications.

The Current and Proposed FY 26/27 District Accountant salary schedules are below.

Position		Minimum	Maximum
Current:	Senior Accountant	$8,450	$10,272
Proposed:	Accounting Supervisor	$8,873	$10,786

ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT

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TITLE: **BOARD ORGANIZATION**

PURPOSE: *To provide procedures for establishing and maintaining the District's Board of Directors.*

POLICY: The Board of Directors will consist of five District Directors elected by the voters of the Rockwood Water P.U.D. in the manner prescribed by ORS, Chapter 261.

1.1.1 The term Board or District Board as used in these rules and regulations will mean the Board of Directors of the Rockwood Water People's Utility District (P.U.D.), Multnomah County, Portland, Oregon.

1.1.2 Elections will be held for those positions when the term of office expires that year.

1.1.3 The name of any qualified elector will be placed on the ballot as a candidate for office of Director of the Rockwood Water P.U.D.

1.1.4 Vacancies in the Board of Directors will be filled through appointment by the remaining members of the Board pursuant to ORS 261.415. The Director so appointed will serve until the next biennial general election and until a successor is elected and qualified.

1.1.5 The President, Vice President, Secretary and Treasurer will be elected at the annual Board meeting held in January of each year.

1.1.6 The Board may adopt such further bylaws or policies as it deems necessary.

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REVISED	04/24/13
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TITLE: **DUTIES AND RESPONSIBILITIES OF THE BOARD AND ITS OFFICERS**

PURPOSE: *To outline the duties and responsibilities of the District's Board of Directors and its Officers.*

POLICY: The Board is responsible for the establishment of policies relating to and operation of the District. It derives its power from the state, ORS, Chapter 261. It is an agent of the state as well as an agent of the people of the District it serves. Its powers and duties are described in and limited to the provisions of Oregon law and the will of the patrons of the District. It has, among others, the following responsibilities:

2.1.1 To adopt policies, rules and regulations for the proper administration of the District.

2.1.2 To employ a General Manager to administer policies adopted by the District Board and to furnish him with the necessary personnel to carry out the said policies.

2.1.3 To oversee, to establish policies, and to give direction to the General Manager in regard to the construction, maintenance and evaluation of the District's component water and other transmission systems.

2.1.4 To support the General Manager in administration of such policies and appointments, and to provide for the financial means for their successful achievement.

2.1.5 To work with the General Manager to prepare an annual budget. To then, with an appointed Budget Committee, review the annual budget, and then to pass upon the said budget in accordance with law, which may include submission to the proper governmental agencies.

2.1.6 Act upon the monetary expenditures previously authorized by the Senior Accountant.

2.1.7 Study and act on all reports submitted and recommended by the General Manager.

2.1.8 Supervise and regulate the fixing of rates, rental charges, contracts, and schedules.

2.1.9 Upon recommendation of the General Manager, to strictly fix and prescribe the class of duties to be performed by all employees of the District.

2.1.10 Determine the schedule of salaries.

2.1.11 Estimate and levy taxes, borrow money and issue bonds in accordance with state law and means of the District.

2.1.12 By resolution to act as the Local Contract Review Board under ORS 279A.060.

2.1.13 Protect the District against the intrusion of special interests that seek District use for the purpose of commercial advertising propaganda.

2.1.14 Exercise prudent judgment regarding the protection of the rights of individuals and for the proper administration of the policies and programs of the District so they are in keeping with the Oregon laws and the constitutional rights of a citizen.

2.1.15 Hear communications, written or oral, from citizens or organizations on matters of administrative policy.

2.1.16 Any individual member of the Board who desires a written report or survey prepared by the administrative staff will make a request for such research to the General Manager. Upon completion of such report or survey, the General Manager will submit copies to each member of the Board. A written report or survey requiring employment of additional personnel or other expenses will be submitted to the entire Board for its consideration.

2.1.17 In no circumstances will the Board or its employees approve or authorize the use of District funds for the direct purchase of alcoholic beverages.

2.1.18 In addition to the duties imposed by law, it will be the duty of the President of the Board to preside at all regular and special meetings of the Board, to sign such instruments as the Board may authorize and to lay before the Board from time to time such suggestions as may seem necessary in the best interest of the proper working order of the District.

In the absence of the President, the Vice President will preside. In the absence of the President and the Vice President, the Treasurer will preside.

2.1.19 May participate with the General Manager in the hiring of exempt employees.

2.1.20 Unless it is a matter concerning the actions, conduct, errors, or omissions of the

General Manager, the General Manager has the authority and will be the contact person with legal counsel on behalf of the District. In matters involving the General Manager, the Board President shall be the contact person with legal counsel on behalf of the District. The President shall take reasonable steps to apprise the Board members of the need to contact legal counsel. The President is authorized to engage counsel on behalf of the District as reasonably necessary for counsel to then advise the full Board at the earliest reasonable opportunity, so the Board can direct its counsel as appropriate.

2.1.21 From time to time the District receives requests from groups, entities, or individuals for donation of funds or other items of value. Such examples include, but are not limited to, high school sports, bands, leadership or extracurricular activities, school and community fundraising, Habitat for Humanity, American Water Works Association, or Water for People. The Board must approve any donation with a value in excess of $200. The General Manager may approve donations up to $200, so long as such request comes from individuals, groups, or entities having a direct connection with, or location within, the District's service area.

2.1.22 No Board member may access the funds of the District's financial accounts unless an emergency situation is declared at a duly called regular, special, or emergency meeting authorizing such action and three (3) Board members sign the withdrawal documents for the funds at the financial institution.

ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT

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TITLE: **GENERAL MANAGER EVALUATION**

PURPOSE: *To conduct General Manager evaluation.*

POLICY: The Board is responsible for performing an evaluation for the General Manager.

2.2.1 The Board will conduct an annual evaluation for the General Manager.

2.2.2 All evaluation materials will be sent to the Board members in their July Board meeting packets.

2.2.3 The General Manager's evaluation will be conducted at the July Board meeting.

2.2.4 A work session will be held in August to set the goals for the next year for the General Manager.

2.2.5 The Board will adopt the goals set for the General Manager at the August Board meeting.

ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT

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TITLE: **AMENDMENT OR SUSPENSION OF POLICIES AND BYLAWS**

PURPOSE: *To establish procedures for amending or suspending District policies and bylaws.*

POLICY: The Board of Directors must approve any amendments or suspensions of policies and bylaws.

3.1.1 The written policies and bylaws of the District Board will be subject to amendment only upon a majority vote of the members of the Board at a regularly-scheduled, monthly Board meeting in which the call for the proposed amendment has been described in writing at the prior regular Board meeting.

3.1.2 The policies of the Board will be subject to temporary suspension only upon a unanimous vote of the Board at a regularly-scheduled, monthly Board meeting.

3.1.3 The Board will periodically review the District Policy Manual and determine any necessary amendments. Work sessions will be held as needed.

ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT

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TITLE: **BOARD MEETINGS**

PURPOSE: *To establish procedures for conducting meetings of the District's Board of Directors.*

POLICY: The regular meetings of the District will be determined at the annual Board meeting in January of each year. The date of the January meeting may be set at the preceding regular December meeting.

4.1.1 A special meeting may be called at a time certain by the President of the Board, three Board Members or the General Manager, in compliance with ORS 192.640.

4.1.2 Public notification in regard to all regular and special meetings will conform with ORS 192.640 regarding the Open Meetings laws.

4.1.3 When deemed appropriate by the Board, press releases will be sent to local news media in the immediate area.

4.1.4 The District Board may meet in executive sessions only in regard to matters authorized by ORS 192.660. The Board of Directors of the District freely subscribes to the principles and purposes apparent in the Public Meetings laws, and the Public Records laws, ORS, Chapter 192.

4.1.5 A quorum for the transaction of District business will consist of a majority of the members of the Board. In accordance with ORS 261.430, the affirmative vote of a majority of a quorum of the Board is required to transact any business.

4.1.6 Official business of the Board will be transacted by motion, ordinance or resolution at duly called regular or special meetings.

4.1.7 The District will keep a list by number of all ordinances and resolutions of the Board.

4.1.8 The President will decide all questions relative to points of order, subject to appeal to the Board.

4.1.9 It is the intent of the Board to include public testimony on agenda items. The Board will conduct its meetings with a Consent Agenda as well as discussion agenda that may or may not require action.

A. Consent Agenda
A Consent Agenda will include items which are considered to be of a routine nature. A Board member may move an item from the Consent Agenda to the discussion agenda. Public comments will not be taken on Consent Agenda items.

B. Discussion Agenda Items
Following the staff report on a discussion agenda item, citizens may also speak prior to the Board taking action, if action is required. Comments shall be limited to two minutes. The Board President may allow testimony for longer periods of time at his or her discretion or for the Board to ask questions and receive answers. The President may limit redundant or cumulative testimony.

C. Non-agenda Comment Period
For items not on the discussion agenda, citizens will be provided a time when they may provide information they feel the Board should hear. Comments will be limited to three minutes.

D. Conduct of Meeting
Only Board members or the General Manager may ask questions of a person, staff member or attendee making a presentation or giving testimony. No questions from the audience to staff members or guests will be allowed. The President is authorized to stop interruptions of Board deliberation, attempts to debate with staff, other meeting attendees or Board members, or testimony complaining about District staff members. The President may exclude a person for not complying with meeting policy.

E. Staff Complaints
No personnel complaints about District employees will be considered during a public meeting unless it is a discussion agenda item. The District has developed a form for citizens to use to comment about interactions they have had with District staff. This form is available at the front desk during all working hours and at all public meetings. The General Manager will process these forms by taking action in accordance with the policies of the District. If a citizen feels that complaints have not been addressed, he or she should contact the General Manager. If the complaint is about the General Manager, the citizen should contact the Board President prior to or after a meeting. Specific personnel action cannot and will not be discussed, but general information regarding the personnel policy can and should be available.

4.1.10 Any member of the Board may request inclusion of an item on a regular or special meeting agenda in one of three ways:

(a) By requesting orally at an existing regular or special meeting, in which case the item will be placed on the agenda for the next regularly scheduled meeting; or,

(b) By requesting the General Manager or Board President include such agenda item by noon on the Wednesday prior to the Board meeting, in which case the agenda item will be included on the agenda for the upcoming regular or special meeting; or,

(c) By making a motion prior to the approval of the agenda followed by an affirmative vote of the Board.

4.1.11 After a motion has been made, any member may raise an objection on the grounds that such motion is in violation of existing bylaws, policies or law. The President will rule on such objection, and, if this ruling is not accepted by any member, such member may appeal from the ruling of the President of the Board in the manner so prescribed in Roberts Rules of Order, Newly Revised.

ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT

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TITLE: **EXECUTIVE SESSION NEWS MEDIA ATTENDANCE**

PURPOSE: *To establish eligibility requirements for media attendance in executive sessions.*

POLICY: This policy is solely for determining eligibility to attend executive sessions, which requires non-disclosure of specified information from executive sessions and is not intended to otherwise define "news media" or to determine eligibility to report on the District's activities or to limit access to other District meetings by any person.

4.2.1 Recognized News Media Organizations. The following entities are recognized as news media organizations eligible to attend executive sessions:

- Daily newspapers, non-daily, and small-market newspapers/publications, as well as those publications that are released as digital and multiplatform products.

- A newspaper or publication that the District uses for publication of public notices and that meets the requirements of ORS 193.020.

- An entity that is organized and operated to regularly and continuously publish, broadcast, transmit via television, radio, or the internet or otherwise disseminate news to the public, and that regularly reports on activities of public concern.

4.2.2 Attendance at Executive Sessions. Representatives of news media organizations recognized pursuant to Section 8.1.1 of this policy shall be allowed to attend executive sessions, except as described by ORS 192.660(4) and 192.660(5), pursuant to the following process:

- The representative must provide substantial evidence persuading the District that he or she is a news reporter for the recognized news media organization. In making its determination whether to recognize the person as a representative of the news media organization, the District shall require:

(a) A press badge or identification issued by the recognized news media organization, plus proof of identity (such as a valid driver's license); or

(b) A recently published news article in the recognized news media organization publication or broadcast, with the person's byline, or a masthead showing the person's name as a member of the news gathering staff of the news media organization, plus valid proof of identity; or

(c) A letter on letterhead from an editor of the recognized news media organization in which the editor states that the reporter is covering the meeting for the news media organization, plus valid proof of identity.

4.2.3 Representatives of the news media are not permitted to attend executive sessions involving deliberations with persons designated to carry on labor negotiations. ORS 192.660(4).

4.2.4 If the executive session is being held to confer with counsel about current litigation or litigation likely to be filed, the District shall exclude any member of the news media from attending if the member is a party to the litigation to be discussed or is an employee, agent, or contractor of a news media organization that is a party of the litigation. ORS 192.660(5).

4.2.5 Recording devices. Cameras, tape recorders, and other recording devices shall not be used in executive sessions, except for the official executive session recordings made by District staff.

4.2.6 Application to Boards and Commissions. These policies and procedures shall apply to the District Board and all its boards and commissions.

ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT

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TITLE: **PROGRAM OF MEETINGS AND REPORTING OF MEETINGS PROCEEDINGS**

PURPOSE: *To provide guidelines for organizing and reporting the proceedings of District Board meetings.*

POLICY: The following guidelines will be used in setting the agenda and reporting the proceedings of District Board meetings.

5.1.1 Regular Meetings. Reports and communications for consideration of the Board will be in the office of the District not later than the day preceding the regular Board meeting. A preliminary agenda and information will be forwarded to each member of the Board on the 5th day prior to the regular Board meeting. A preliminary agenda and information will also be forwarded to members of the public per the District's board meeting mailing list on the 5th day prior to the regular Board meeting. The agenda will become permanent following Board approval at the Board meeting.

5.1.2 Special Meetings/Emergency Meetings. Reports and communications for consideration of the Board during a special or emergency meeting shall be provided to the Board as determined reasonable under the circumstances in the discretion of the President. An agenda will be prepared prior to the special or emergency meeting.

5.1.3 At a regular meeting of the Board, any subject may be presented for the consideration of the Board by or from the audience in accordance with Series 1000, Article 4, Section 4.1.9. Series 1000, Article 4.0, Section 4.1.9 does not apply during special or emergency meetings. Public comment shall be in the discretion of the President.

5.1.4 No action may be taken at any Board meeting on items authorizing expenditures of money unless recommendations of such expenditures appear in the preliminary agenda, provided that in an emergency this provision may be waived by unanimous consent of the Board.

5.1.5 The Administrative Secretary will report all formal motions and official statements made at Board meetings by Directors and District Administrators. The minutes of all regular and special Board meetings will be prepared for presentation in the Board's regular meeting information packets unless otherwise directed on an emergency basis by the President of the Board.

5.1.6 The statements of persons appearing before committees or at meetings of the Board may be recorded by appropriate mechanical means for purposes of reference upon request of a member of the Board. Such statements may be incorporated into the official record of the meeting.

5.1.7 Any person who is invited by the President to address the Board at a meeting will make such address immediately. For purposes of reference, all persons will state to the Board their name, address and the name of any organization they represent, if they are speaking on behalf of an organization.

5.1.8 At the request of any Board member, the President will require the Administrative Secretary to call the roll and to record the Ayes and Nays of any motion or resolution. The Administrative Secretary will poll the Board and record the votes of members of all actions regarding the appointment or discharge of any or all District employees.

5.1.9 In matters of parliamentary procedures not covered by the rules and regulations, the provisions of Roberts Rules of Order, Newly Revised, will prevail.

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TITLE: **DISTRICT ELECTIONS**

PURPOSE: *To establish guidelines for conducting District-related elections.*

POLICY: District-related elections are to be conducted by the County Elections Officer in accordance with the appropriate state statutes.

6.1.1 The General Manager will be deemed to be the District Elections Officer, unless someone is otherwise specifically appointed by the Board, and will undertake to perform those acts necessary to enable the County Elections Office to conduct District related elections.

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TITLE: **BUDGET COMMITTEE**

PURPOSE: *To establish a Budget Committee comprised of citizens to assist the Board in annual budget adoption.*

POLICY: The Board will appoint citizens of the District who are elected by the Board to terms on the Budget Committee who will serve with the Board members in a schedule of meetings set up according to statutory requirement for completion and submission of the annual District budget by a specified date.

7.1.1 The Budget Committee will consist of the Board of Directors and a number of electors, equal to the number of Board members, appointed by the Board in accordance with ORS 294.336.

7.1.2 The appointive members of the Budget Committee will be appointed to serve terms of three (3) years. The terms will be staggered so that approximately one-third of the terms of the appointive members end each year.

7.1.3 Appointive members will not be compensated for meeting attendance.

7.1.4 Board members will be compensated in accordance with the District's Board Compensation Policy.

7.1.5 Any vacancies will be filled according to ORS 294.336.

7.1.6 Budget committee members will be notified of appropriate Board meetings.

7.1.7 A tentative Budget Committee meeting schedule will be prepared subject to Board approval. The official schedule will be determined by the Board. The Budget Committee will determine the number of meetings required.

7.1.8 The purpose of the first Budget Committee meeting will be to present the budget message and budget document. A public comment period will be provided at each subsequent Budget Committee meeting.

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TITLE: **DIRECTORS' EDUCATION AND TRAVEL EXPENSE**

PURPOSE: *To provide guidelines for reimbursing education and travel expenses incurred by the Board of Directors.*

POLICY: In order that progress and development of the Rockwood Water P.U.D. be properly assessed, and its constituency be well represented and informed, Directors may attend and participate in meetings and conferences of organizations of which the District is a member or has related educational and business interests. Directors wishing to attend such conferences or meetings must submit requests to the Board for prior approval in order to be reimbursed for expenses.

8.1.1 All arrangements for travel will be coordinated with the Manager's office. Fees connected with participation in the above described activities will be reimbursed at the authorized rate.

(a) Use of private transportation (auto) at District-approved mileage rate. Reimbursement will be limited to an amount equal to the lowest fare of the public carrier that would have been deemed most practical to provide the service.
(b) Public conveyance at actual costs to and from conducting District-related business.
(c) Fees and registration at meetings.
(d) Meals & incidentals expenses (M & IE) allowance will be per diem based on the federal General Services Administration (GSA) M & IE guidelines in effect at the time.
(e) Standard single-room rate at motels/hotels.

8.1.2 Registration and transportation may be prepaid by the District or will be reimbursed, if applicable, by submitting a request with proper documentation.

8.1.3 Lodging may be prepaid directly to the hotel/motel by designating the single-room rate on the purchase order. Lodging is not permitted in the Tri-County area unless special circumstances exist and unless such arrangements have prior Board approval.

8.1.4 All expenses for accompanying family members are the responsibility of the Director, including all personal phone calls, difference between single room rate and double room rate, meals, etc. Guest travel arrangements may also be coordinated with the Manager's office. However, all guest-related expenses will be invoiced to the Director once the District is charged for guest expenses.

Invoices are due within 10 days upon receipt of the invoice.

8.1.5 Directors must submit an expense report, receipts for all claimed expenses and any reimbursement due the District, to the District within ten (10) days following return from District-related travel.

8.1.6 With the exception of per diem, cash advances will not be provided to Directors.

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TITLE: **POLICY FOR PROVIDING LAPTOP COMPUTERS FOR MEMBERS OF THE BOARD OF DIRECTORS**

PURPOSE: *To establish the respective responsibilities of the District and the members of the Board of Directors in regard to laptop computers purchased by the District for use by the members of the Board of Directors. As used herein, "laptop computer" shall include all related equipment and hardware, such as but not limited to, modem, printer, software, and internet access.*

POLICY: In its continuing effort to provide excellent service to its customers, the District's use of computers has continued to grow and evolve. The use of computers has enhanced the capability of the District and its staff to perform its duties, responsibilities, and functions in an efficient and timely manner. The Board of Directors has determined it will enhance the capabilities and efficiency of its individual members and of the staff's time and talents, as well as reduce the use of paper and reduce paper costs, mailing costs and paper-handling time costs by establishing an electronic link to the Board of Directors allowing better and more timely communications between the individual members of the Board and the District, as well as enhance the overall communication capabilities of the District.

DISTRICT'S RESPONSIBILITIES

9.1.1 The District will provide to each member of the Board of Directors, for his or her use, a laptop computer.

9.1.2 The District will provide to each member of the Board of Directors basic training in the use of the laptop computer and will provide technical support for the care and maintenance of the computer hardware and software. Training will be scheduled at the earliest possible opportunity, at a convenient site for instruction of the members of the Board, upon how to connect to the District's electronic network, how to use the e-mail system, how to make and use internet access, and how to otherwise efficiently utilize the laptop computer. As appropriate, and as determined by the Board of Directors, additional classes or seminars for these purposes may be made available through outside sources and paid for by the District. The laptop computer will be the sole property of the District.

9.1.3 The District shall be responsible for the cost of the maintenance and/or replacement of any defective equipment and/or software, the cost of connection to the internet, and the cost of use of the internet for District purposes.

9.1.4 The District will keep the laptop computer insured under its policy.

RESPONSIBILITIES OF BOARD MEMBERS

9.1.5 Upon receipt of laptop computers, the Board member agrees to take basic training and such other training as is provided by the District to enhance his or her abilities to use the laptop computer in furtherance of District business.

9.1.6 At the end of the term of the member's Board service, or resignation from the Board, the Board member will either purchase the laptop computer or return it to the District within thirty (30) days after the end of his or her term or resignation date. If the member elects to purchase the laptop computer, it will be sold to the Board member at the District's depreciated cost of purchase as reflected on the financial records of the District. The District has adopted a five-year straight line depreciation schedule for computer equipment. The purchase price shall be 100% in year one and decreasing to 20% in year five. In years six and beyond, the price shall be set as approved by the other Board members following recusement by the purchasing Board member(s).

9.1.7 The Board member agrees to provide a phone line or cable connection for the laptop computer, to pay all costs and expenses, and to pay any internet usage costs not related to District business.

9.1.8 To the extent the usage of the laptop computer for personal and/or family purposes is a taxable benefit to the Board member, the Board member agrees to report and pay any such taxes and to defend, hold harmless, and indemnify the District of any liability for such taxes.

9.1.9 If the laptop computer is damaged because of a negligent or intentional act, or other act for which the Board member is responsible, the Board member will be responsible for all its replacement costs.

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TITLE: **BOARD DIRECTOR COMPENSATION**

PURPOSE: *To establish and clarify the District's policy regarding compensation of Board members.*

POLICY: Board members will be compensated $50 for attendance at official meetings as delineated and described herein.

10.1.1 Regular Board meetings, Special Board meetings and Board work sessions, as well as executive sessions not part of any of the foregoing meetings, will be compensated at $50/meeting.

10.1.2 One budget meeting/year (not held on the same day as a Board meeting) will be compensated at $50.

10.1.3 Training sessions and conferences of the Special Districts Association of Oregon (SDAO) and American Water Works Association (AWWA) are official meetings and are compensated at $50/day or partial day of attendance when technical sessions or business meetings are attended.

Training sessions and conferences of other associations and organizations (e.g., American Public Works Association, Oregon People's Utility District Association) do not constitute official meetings, and Directors are not compensated for attendance.

10.1.4 "Official meetings" also includes representing the District as a Director of the Board with such organizations as Metro and the Regional Water Providers Consortium. Such meetings will be compensated at $50/meeting.

10.1.5 On an ad-hoc basis, the Board will determine if any other meeting constitutes official District business. Meetings so determined will be compensated at $50/meeting. One example might be attendance at a City Council meeting to represent the District's position on an item under discussion. These situations will be decided by the Board of Directors, preferably in advance of the meeting, for which compensation is claimed.

10.1.6 Exceptions

From time to time, District Directors may want to acquire or use as part of their official duties the same items as those that qualify as incidental fringe benefits offered to employees. Such incidental fringe benefits include, but are not limited to, de minimis food items served at District meetings, team building activities, potlucks, volunteer appreciation dinners, retirement parties, retreats, and conferences. Such incidental fringe benefits may also include items with the District logo provided to Directors in their role as a Board member, such as clothing, water bottles, pens, and paper, as part of the District's marketing efforts. Because those items are provided by the District incidentally to the District's official work functions and events, or for the purpose of promoting the District's business and professional interests, those items are expenses requiring the District to reimburse Directors if Directors acquire such items and are not part of a Director's compensation.

The administrative and cost burdens of requiring District Directors to pay for and then seek reimbursement for items the District considers to be de minimis fringe benefits provided incidentally to Directors as part of the District's official business outweighs the benefits of instituting such procedural requirements. The time and expense incurred in having to identify the individual cost of a de minimis item, collecting payment from the Directors, only to then simultaneously reimburse the Director for the same de minimis item would result in inefficient use of District resources and ratepayer funds.

To protect the District from inefficient or wasteful practices, District Directors are not required to submit expense reports for items that would qualify as incidental fringe benefits described in this policy.

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TITLE: **SAFETY AND HEALTH PROGRAM**

PURPOSE: *To ensure the safety and health of all District employees and to provide guidelines for reporting accidents.*

POLICY: The General Manager, or his designee, will be responsible for the development and maintenance of a safety and health program. Such program will include safety and health regulations and discipline controls.

1.1.1 Supervisors and employees will guard the safety and health of themselves, fellow employees and the public and follow all safety and health regulations.

1.1.2 When accidents occur during work hours, the employee will contact his supervisor immediately and the supervisor will complete an accident report form. In case of a motor vehicle accident, the proper law enforcement agency will also be notified immediately.

1.1.3 The General Manager will be notified of all accidents involving District employees and District equipment as soon as possible and not later than the next workday.

1.1.4 The Safety and Health Program is adopted by the Board of Directors as set forth in Appendix VIII.

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TITLE: **LEGAL LIABILITY**

PURPOSE: *To state the District's position on the legal liability of its employees.*

POLICY: Employees will abide by all laws and regulations, which govern the performance of their duties, and will perform their duties as reasonable, prudent persons.

1.2.1 Employees who are reasonably cautious and prudent in the performance of their duties are not negligent and, therefore, neither legally nor morally liable for accidents or injuries which may occur.

1.2.2 If an employee is negligent in the performance of duties and responsibilities and if an accident results from such negligent performance of duties and responsibilities, the employee may be held personally and legally liable.

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TITLE: **DISTRICT BUILDING PREVENTATIVE MAINTENANCE**

PURPOSE: *To define clear expectations for the preventative maintenance of District buildings. This policy will include critical areas to be inspected and a schedule of when to conduct these inspections. The District will decide who will conduct these inspections and provide training as necessary.*

POLICY: District buildings will be inspected throughout the year. That will include daily, monthly, quarterly, and during inclement weather.

1.3.1 Schedule:

Daily – Daily inspections should be conducted by all employees. These inspections will be done visually. The visual inspections are simply taking notice of something that does not look correct and making sure to report it.

Monthly – Monthly inspections will be conducted by maintenance personnel. This inspection should be comprehensive and documented. The District will provide a checklist of items that should be viewed. Any recommendations will be made to the General Manager.

Quarterly – The Safety Committee will conduct quarterly inspections of the buildings per OR OSHA Rule 437-001-0765 (7). Once they have completed their inspections, these should be compared to the monthly inspections. Any recommendations will be made to the General Manager.

Inclement Weather – When the District is aware of a forecasted storm, the maintenance staff will conduct a preventative inspection to make sure the facilities are ready. Once the storm has passed, the maintenance staff will conduct anther inspection to identify any damage or repairs that need to be made. Any recommendations for repairs will be made to the General Manager.

1.3.2 Building Maintenance:

The following areas should be looked at during the documented inspections:

Outdoors

- Roof
- Gutters/Scuppers
- Downspouts - Direct Water Away from the Building
- Doors/Seals/Caulking
- Exterior Wall Conditions/Holes/Paint/Siding
- Exterior Lighting/Cameras
- Parking Lots/Light Poles
- Emergency Backup Generators
- Vegetation Trimmed Away from Buildings
- Foundation
- Combustibles Away from Buildings
- Exposed Piping

Indoors

- Emergency Lighting
- HVAC System/Filters/Batteries in Thermostats
- Water Intrusion/Moisture Issues
- Storage Areas
- Interior Wall Conditions
- Electrical Panels

1.3.3 Training:

The District will conduct annual training for staff that includes refreshing staff of items to be viewed or any new buildings or conditions they should be aware of. Refresher training should occur if a property claim is filed.

PROPERTY MAINTENANCE CHECKLIST

Date of Inspection: _____ Inspected by: _____

General:	**OK**	**FIX**	**N/A**	**Comments**
Emergency Procedures available				
SDS binders are up to date and available				
Map for emergency shut off locations for water, gas, etc. is posted				
All fire extinguisher inspected and serviced				
Fire alarm, smoke detectors, etc. have been tested				
Boiler, elevator, alarm permits are current and posted				
Back flow inspections are current				
Lock out tag out devices are onsite				
Emergency contact numbers posted				
First aid kits are available and properly stocked				
Personal protection equipment is available				
Custodial:	**OK**	**FIX**	**N/A**	**Comments**
Hand trucks, chair dolly's available/good condition				
Ladders are in good condition and secured				
Flammable products are stored in fireproof cabinets				
Hand tools and power tools are in good condition				
Appropriate container is available for oily rags				
Clean and dirty rags are clearly marked				
Wet floor signs are available				
Secondary containers are properly labeled				
Parking Lots and Grounds:	**OK**	**FIX**	**N/A**	**Comments**
Sidewalks and parking lots free of trip hazards				
Parking lot surfaces are adequate				
Parking lot light timers are adjusted properly				
All exterior signage is in good condition				
Security cameras cleaned, adjusted and operating				
All exterior lighting in working condition				
Bushes/trees have been trimmed away from facilities and exterior lighting				

Roofs:	**OK**	**FIX**	**N/A**	**Comments**
Check roof for damage				
Roof drains, down spouts are clear of debris				
Moss problems have been treated				
Roof access ladders are securely mounted				
Offices:	**OK**	**FIX**	**N/A**	**Comments**
All spaces are adequately lit and in good repair				
Power strips are UL listed and in good repair				
Electrical outlets within 4’ of sinks are GFCI protected				
Extension cords are only used for temporary use				
Cords have been checked for grounding plugs				
Portable heaters have tip over switches and are not near flammable products				
Overhead storage is secured and stable				
Restrooms:	**OK**	**FIX**	**N/A**	**Comments**
Flooring is in good condition and clean				
All plumbing fixtures are in good condition				
Storage, Mechanical, Boiler Rooms:	**OK**	**FIX**	**N/A**	**Comments**
Insulation material around piping is in good condition				
Electrical panels are accessible				
All electrical junction boxes have covers				
Water heaters are accessible				
Pressure release valve on water heaters works				
Filters have replaced in HVAC equipment				
Roof hatches work and can be secured				
Inclement Weather Preparation:	**OK**	**FIX**	**N/A**	**Comments**
Ice melt and snow removal equipment is available				
Check with Operations if HVAC system is set for cold weather conditions				
Shut off water to unheated out buildings				
Remove all exterior hoses from hose bibs				
Roof drains and storm drains are clear				

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TITLE: **POSITION CLASSIFICATION PLAN**

PURPOSE: *To provide a framework for clear and concise job titles and job descriptions as a necessary reference for the personnel, budget and financial records of the District.*

POLICY: The General Manager will maintain a file with a current listing of all job classifications including a written job description for all District positions.

2.1.1 Job descriptions will be updated on an ongoing basis by the General Manager, if warranted, by changes in duties.

2.1.2 The classification plan will include all District job titles. This plan will be so developed and maintained that all positions substantially similar with respect to duties, responsibilities, authority and character of work are included within the same job classification and job level.

2.1.3 All positions within Rockwood Water People's Utility District will have a clear and concise job title based on the duties regularly assigned to that position. Job titles will refer to a particular position and will be used in all personnel, budget and financial records.

2.1.4 All job titles within Rockwood Water People's Utility District will have a written job description to include essential functions, duties, responsibilities, qualifications, experience and training.

2.1.5 The compensation schedule will apply with equity under like working conditions to all positions in the same level and class, equal pay for equal work. Compensation levels will be based upon market, legal mandates, and, when applicable, the Collective Bargaining Agreement.

2.1.6 The General Manager will review the plan and may recommend reclassification or job title change to the Board of Directors as part of the budget process only if a position's job description has had significant changes. Reclassification is not to be used to avoid compensation restrictions.

2.1.7 A copy of job titles and job descriptions will be available in the offices of the General Manager and Office Supervisor. A compensation plan is included in the payroll system, budget, and Collective Bargaining Agreement.

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TITLE: **PERFORMANCE REVIEW**

PURPOSE: *To provide a consistent practice of job performance review for all regular and probationary period employees.*

POLICY: All regular employees will receive a formal job performance review during the month prior to their anniversary date. Additional informal job performance discussions may be conducted throughout the year. Probationary employees will receive a formal job performance review at three (3) months and again at the end of their probationary period, usually six (6) months.

2.2.1 The employee's immediate supervisor is responsible for conducting both formal and informal performance reviews throughout the performance period to document performance areas in which the employee does well and those areas which require improvement. The supervisor will set and communicate clear performance standards at the beginning of and throughout the review period. In addition, the supervisor is responsible to observe and discuss with his/her employees positive and negative aspects of their performance in relation to standards throughout the review period.

2.2.2 The employee is responsible to discuss issues and plans, contribute ideas and assist in setting goals during both formal and informal review discussions.

2.2.3 Employee performance reviews must be reviewed with the General Manager before a supervisor may discuss the review with the employee. The General Manager may provide additional input at that time.

2.2.4 All performance review discussions will be held by appointment at a location free from interruption.

2.2.5 The employee will be given an opportunity to add his/her written comments.

2.2.6 The employee will be asked to sign the review form to acknowledge receiving the review. If the employee declines to sign the form, the supervisor will write, "employee declined to sign" at the bottom of the form, add his/her initials and the date. The supervisor will notify the General Manager of the situation.

2.2.7 The employee will receive a photocopy of the signed review form.

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TITLE: **IN-SERVICE TRAINING/EDUCATIONAL ASSISTANCE**

PURPOSE: *To provide financial assistance to regular employees who show a commitment to improving themselves and their positions within the District by continuing their education.*

POLICY: Upon approval of the General Manager, the District may provide full or partial reimbursement of tuition costs for educational courses, in-services, conferences or conventions in fields related to the work of the District when financial assistance is not available from any other source and funds are available in the current budget. Course work may be designed to meet an immediate need of the District or to prepare employees for promotion to positions of greater responsibility.

2.3.1 The District will allow time off with pay and will reimburse an employee for the expenses of attending classes, lectures, conferences or conventions when attendance is on assignment basis with prior approval of the General Manager.

2.3.2 To be eligible for educational assistance, an Education Reimbursement Form must be submitted and written approval received from the General Manager prior to the start of the class, in-service, convention or conference. Once the class is completed, employees must submit a certified transcript of grades showing evidence of a "C" or better grade and receipts for authorized expenses. If the class is not graded, a certificate or statement the class was completed is required.

2.3.3 To apply for assistance with the cost of individual course work related to a degree, an employee must have a minimum of one (1) year of continuous service in a regular full time position with the District. The District may reimburse part or all of the tuition and registration fees. Normally, books, travel, meals or other related expenses are not eligible for reimbursement. If the District purchases any of the textbooks and publications for such courses, such textbooks and publications will become the property of the District. This type of course work must be completed outside of work hours.

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TITLE: **TRAINING**

PURPOSE: *To train personnel to cover the critical functions of the District.*

POLICY: The General Manager is expected to ensure all of the critical functions of the District are covered in the event an individual is unable to perform that key function.

2.4.1 The General Manager will train appropriate personnel, and a sufficient number of personnel, to cover all the critical functions of the District.

2.4.2 The General Manager will utilize the strengths and interests of employees to determine appropriate training.

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TITLE: **PERSONNEL GRIEVANCE PROCEDURE**

PURPOSE: *The Board of Directors of Rockwood Water People's Utility District have adopted this policy in order to provide all District employees with a clear outline to follow if they should need to resolve a concern about wages, hours, co-workers, disciplinary action or any other working condition.*

POLICY: Open Door Policy. An employee having a complaint concerning any matter relating to wages, hours or working conditions (including discipline and performance evaluations) or the interpretation of any of the provisions in this manual will present the complaint to the District as a grievance according to the following procedures:

3.1.1 STEP I: Since the employee's supervisor is often in the best position to help resolve or answer questions, the employee will first discuss the grievance with her/his immediate supervisor. The grievance must be discussed with the supervisor within five (5) working days following the occurrence out of which it arose or the first date the employee knew (or should have known) of the occurrence.

STEP II: If the employee is not satisfied with the supervisor's response, the grievance must be presented in writing to the General Manager within five (5) working days after receiving the supervisor's response. The General Manager or her/his representative will review the problem and will give the employee a written reply within ten (10) working days.

STEP III: If an employee wishes to appeal her/his suspension or discharge, s/he has five (5) working days in which to request a review before the Board of Directors. The complaint will then be filed with the General Manager, who will be responsible for transmitting the complaint to the Directors. Organizational channels will be followed; no Director may be approached at any time by the employee regarding the complaint. Consideration of the employee's appeal will be made at a meeting of the Directors, which shall be scheduled within 30 days following receipt of the complaint filed by the employee. The Directors will receive statements from the employee and any other testimony and information as the employee deems helpful. If the employee chooses, s/he may be represented at this meeting by legal counsel or other representative. All appeals will be heard by

the Board of Directors in Executive Session, unless otherwise requested by the employee. The Board of Directors' decision will be final and binding upon both the District and the employee.

No punitive action will be taken against an employee for utilizing these procedures. All written material relating to any grievance will become a part of the employee's personnel file. See Appendix II for the guidelines to be used by the Board of Directors.

3.1.2 Special Cases/Sensitive Complaints. Although an employee's supervisor is normally in the best position to help resolve problems or answer questions, the District recognizes there may be situations where an employee honestly feels her/his immediate supervisor is either the cause of the problem or does not have the authority to resolve the problem or answer questions. In these unusual situations, an employee may present her/his complaint at Step II, or, if the same situation exists at that level, at Step III, provided it is received within the time limits specified in Step I.

3.1.3 Waiver. Failure to use the procedures outlined in this section or to act within the specified time limits will constitute a waiver of the employee's right to any further consideration of the grievance by the District or by any court or administrative agency, provided, however, this provision will not apply to claims based solely upon a federal or state statute or regulation.

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REVISED	04/24/13
REVIEW DUE	Annually

TITLE: **PURCHASING POLICY**

PURPOSE: *To provide employees with guidelines for purchasing items for the District.*

POLICY: All District purchases must be made in accordance with the following policy.

4.1.1 Items that cost $5,000 per item and under do not require a competitive bid.

4.1.2 Personal services do not require a competitive bid (engineer, attorney, etc.).

4.1.3 Electronic equipment and software including telemetry do not require a competitive bid.

4.1.4 Purchase orders are required for purchases $50 and up. All purchase orders must be signed and submitted to the Senior Accountant.

4.1.5 Petty cash. Petty cash may be used for purchases under $50. Purchases above $50 require General Manager approval.

4.1.6 Emergencies. In the case of an emergency, the General Manager may authorize purchases above the limits of this policy with notification to the Board.

4.1.7 The District will follow the Oregon Attorney General's Model Public Contract Rules Manual for purchasing, which are the District's Local Contract Review Board Rules.