

**BUDGET PROCESS SCHEDULE
FOR THE FISCAL YEAR 2023/2024**

<i>Date</i>	<i>Action Item</i>
Wednesday, January 25 Regular Board Meeting	Establish budget calendar.
Tuesday, March 7	Application deadline for Budget Committee applicants.
Wednesday, March 22 Regular Board Meeting	<ul style="list-style-type: none"> • Review Financial Plan Update • Board appoints applicants to fill vacancies on the Budget Committee. It is recommended Budget Committee applicants be present for the appointment process.
Friday, March 24	Publication of first notice of Budget Committee meeting - <i>Gresham Outlook and Oregonian</i> .
Wednesday, April 5	Publication of second notice of Budget Committee meeting - <i>Gresham Outlook and Oregonian</i> .
Week of Monday, April 17	Budget process materials delivered to Budget Committee members.
Wednesday, April 26 After Regular Board Meeting	First Budget Committee Meeting - 6:00 p.m.
Wednesday, May 10	Second Budget Committee Meeting - 6:00 p.m. (if necessary).
Friday, June 2	Publish date of June Budget Hearing and Form LB1 in the <i>Gresham Outlook and Oregonian</i> .
Wednesday, June 28 Regular Board Meeting	Hold public hearing and adopt Budget at Regular Board meeting. Pass resolution for adopting budget and making appropriations.