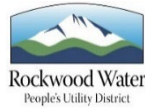


PRESIDENT, Steve Okazaki
VICE PRESIDENT, Kathy Zimmerman
SECRETARY, Tom Lewis



TREASURER, Larry Dixon
DIRECTOR, Colby Riley
GENERAL MANAGER, Kari J. Duncan

**REGULAR MEETING
ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
BOARD OF DIRECTORS**

July 24, 2024

6:00 p.m.

District Boardroom

Zoom Information:

<https://us02web.zoom.us/j/85915678161?pwd=eVDbI66JWz8exLebs2BRoSca4pg7vz.1>

Meeting ID: 859 1567 8161

Passcode: 683518

PRELIMINARY AGENDA

1. Approval of Agenda
2. Approval of Consent Agenda - Action
 - a. General Manager's Report - GM Duncan
 - b. Superintendent's Report - DS Crocker
 - c. Customer Service Report - OS Middleton
 - d. Engineer's Report - DE Hudson
 - e. Government Affairs Activities - GAC Clark
 - f. Financial Status – June 30, 2024
3. Approval of Minutes – June 26, 2024 Regular Board Meeting - Action
4. Approval of Bills - SA Zimmerman - Action
5. Public Comment on Non-Agenda Items
6. Water System Master Plan Update and Presentation – DE Hudson & Brian Ginter, Consor Engineering
7. Fire Hydrant Standards Details – AE Hanson
8. Wage Study – GM Duncan – Discussion
9. Board Travel Approval for SDAO Regional Board Trainings – GM Duncan - Action
10. For the Good of the Order
11. Next Meeting – August 28, 2024 Regular Board Meeting

Upcoming Topics:

- Bond Funding Resolution (August)
- CGA Budget Update (August)
- General Manager Review (September)

The meeting location is wheelchair accessible. Requests for a sign language interpreter should be made as soon as possible or at least 5 days prior to the meeting. Requests for language interpretation should be made at least 2 days in advance of the meeting. Requests can be made by calling 503.665.4179.

- Board Travel for Conferences (September)

12. Adjournment

The meeting location is wheelchair accessible. Requests for a sign language interpreter should be made as soon as possible or at least 5 days prior to the meeting. Requests for language interpretation should be made at least 2 days in advance of the meeting. Requests can be made by calling 503.665.4179.



Rockwood Water
People's Utility District

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MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: July 11, 2024

Re: July 24, 2024 Board Meeting

1. Production, project, financial, fiduciary, engineering and government affairs reports have been completed by staff and are provided.
2. District staff have met with Bond Counsel and our SDAO Municipal Advisor to begin the process of issuance of a second Bond series and a second WIFIA loan to complete the Groundwater Development Project. With the construction bids in hand for packages 2a, 3 and 4 and significant construction proceeding this year, the District will need to issue its second planned Bond by the end of this calendar year. A Budget update and a Funding Resolution is planned for the August Board meeting.
3. The Board approved a resolution to invest District funds in a State and Local Government Security (SLGS) for the purpose of blending down positive arbitrage, or interest earned above the 2021 Bond yield rate that was related to funds invested for the Debt Reserve Fund, 301. District staff have worked with US Bank and BLX, the Arbitrage consultant hired by the District to set up and invest in a SLGS account that will allow the District to meet its Bond requirements.
4. The AMI project is progressing as planned. Equipment for the first full year of installations is on order or received, and the remote read repeaters are being installed. A letter describing the meter replacements at customer services has been developed that will be distributed to customers before their meter is replaced with a new AMI meter.
5. The Package 4 Construction of the Water Treatment Plant and Equipment Storage Facility at the District Headquarters on Halsey is well underway. The Demolition of the pre-existing Equipment Shed and the foundation for the new Equipment Storage building to the East of the property has been completed. Excavation for the new 25-30 MGD Water Treatment Plant and the new Pump Station is underway.
6. The Package 2a construction is starting up this month! The District has executed the contract with the General Contractor, Moore Excavation, and they will begin work shortly. The Package 2a project is for the Glendoveer transmission main, a water line from the main pressure zone over to the Glendoveer area that will allow water to move from the Bella Vista Reservoir, and the Cascade Water Treatment Plant (at District Headquarters) to the

Glendoveer zone and from Well 8 at 141st Ave into the Main Zone, which provides the District excellent backup redundancy and resiliency for the system.

7. The results from lead testing over the past year in both Portland and Rockwood service areas have been excellent, demonstrating that the new corrosion control system installed by the Portland Water Bureau is performing well and meets the OHA requirements for Optimized Corrosion Control (OCCT). Due to this optimization, the City of Portland is ending its partnership with the Multnomah County Health Department LeadLine for customer samples. It will provide free lead-in-water sampling directly, including for Rockwood customers. Customers can access this service at www.portland.gov/water/LeadTest or by calling the Portland Water Quality line at 503-823-7525.

MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: July 17, 2024

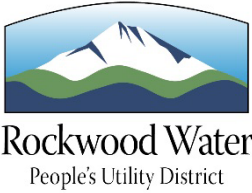
Re: Operations Update

Water distribution crews have been finishing outstanding work orders, cleaning sites and completing NR's meter changes. Crews started preparing for Advanced Meter Infrastructure (AMI) meter installations, we are using the vac to suck out the meter boxes which provides a clean and easier meter change. We plan to start production replacements in zone 1 later in the next couple of weeks. We continue assisting with transmission and distribution pipe projects, it seems this effort will likely continue through the end of these projects. We have had a lot of estimate requests, so far, we've sent out 18 new 5/8" and 3/4" services to install, a new 3" meter. There is also an upcoming project near 149th and Couch crews will need to move a segment of the water main.

Operations continue AMI retrofit installations of large meters, spy meters in vaults and will transition to Zone 1 when completed. AMI replacement notification letters are being sent out soon, this will indicate our meter change process and what a customer can expect as their meter is changed. The groundwater system has been online and running since the beginning of June and we started running well 7 at the beginning of July. Meter and backflow testing will continue throughout the summer.

Demand for June was 7.54 Million Gallons per Day (MGD) an increase of .75 MGD from May's 6.80 MGD. This was slightly higher than I expected considering the first week of June was considerably lower than anticipated. When comparing June 2023 to 2024 there is a decrease of about 500,000 gal. a day, I contribute most of that to a cooler start in June. July started off where we would expect, and we are tracking to line up with previous years. Cascade groundwater operations has been operating continuously for Rockwood and Gresham since early June.

FIELD PRODUCTION REPORT FY 2023/2024													
	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	
ACTIVITY													
Leak Repairs	1	1	1	0	1	3	2	1	2	1	5	2	
YTD	1	2	3	3	4	7	9	10	12	13	18	20	
CCF Loss	110	110	110	0	110	330	220	110	220	110	550	220	
Emergency repairs	3	0	0	0	1	1	1	1	2	2	2	1	
YTD	3	3	3	3	4	5	6	7	9	11	13	14	
CCF Loss	579	0	0	0	193	193	193	193	386	386	386	193	
Utility Locates	287	294	276	264	274	255	311	295	323	286	291	321	
YTD	287	581	857	1121	1395	1650	1961	2256	2579	2865	3156	3477	
Meter Replacements	13	11	9	8	16	19	7	10	8	4	3	28	
YTD	13	24	33	41	57	76	83	93	101	105	108	136	
Water Service Installs	0	2	1	1	1	0	1	2	1	2	2	17	
YTD	0	2	3	4	5	5	6	8	9	11	13	30	
Fire Service Installs	0	1	0	0	0	0	0	1	0	0	0	1	
YTD	0	1	1	1	1	1	1	2	2	2	2	3	
Fire Hydrant repairs	3	1	2	5	2	6	3	1	0	3	2	2	
YTD	3	4	6	11	13	19	21	22	22	25	27	29	
Vault/Backflow inspections	2	3	2	1	3	1	0	1	0	2	0	3	
YTD	2	5	7	8	11	12	12	13	13	15	15	18	
Meter Boxes Repl.	11	7	8	5	7	6	4	9	6	12	8	12	
YTD	11	18	26	31	38	44	48	57	63	75	83	95	
Emergency calls	3	2	0	3	5	4	39	2	5	1	2	1	
YTD	3	5	5	8	13	17	56	58	63	64	66	67	



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MEMORANDUM

To: Board of Directors

From: Cathy Middleton, Office Supervisor

Date: July 1, 2024

Re: June Monthly Customer Service Production Report

The meter readers read 6,971 meters this month.

Of the 7,413 bills that were sent out this month, 1,441 of them were sent via e-mail and 26 were estimated.

We mailed out 1,111 late notices and e-mailed 355 for a total of 1,466.

Of the 436 door hangers that were hung this month, we turned 78 of them off.

Customer assistance was given to 5 customers and we didn't send any customers to collections.

There were 38 maintenance orders done. They consisted of the following:

- 31 were to check high usage, verify read, and check if leaking
- 1 were to turn on/off for repairs
- 4 were to check/replace meter boxes
- 2 were to check water pressure

There were 39 billing maintenance orders done. These were for the following:

- Verify high/low reads
- Check for leaks
- Check no reads
- Check usage on closed accounts

There were 2,061 phone calls and 723 walk-ins this month.

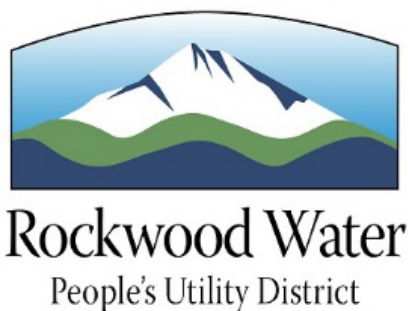
Bree Carlson joined our team on July 1. We are happy to have her here.

We have issued a lot of customer refunds this month. We ran a report at the end of the fiscal year and are refunding past customers with credits on their accounts.

If you have any questions about this data, or would like to see other information, please let me know.

Customer Service Production Report FY 2023 - 2024

Function:	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Meter Reads	6,951	6,968	6,973	6,969	6,956	6,969	4,964	6,969	6,957	6,970	6,959	6,971	81,576
Estimates	-	-	-	-	-	-	2,045	18	37	32	33	26	2,191
Bills	7,369	7,007	7,487	7,279	7,548	7,228	7,363	7,250	7,588	7,352	7,595	7,413	88,479
Late Notices	1,124	1,357	1,124	1,397	1,164	1,415	1,213	1,358	1,150	1,512	1,131	1,466	15,411
Door Hangers	571	299	443	370	460	413	478	360	439	398	394	436	5,061
Turn Offs	72	56	102	47	90	99	86	54	103	41	89	78	917
Final Reads	106	104	111	103	73	69	74	60	87	79	62	99	1,027
New Accts	95	101	111	93	64	72	62	55	82	69	103	82	989
Bill Assistance	6	4	13	9	8	1	8	2	7	4	3	5	70
Collection Agency	11	19	17	15	-	25	29	20	21	27	-	-	184
Leak Adjustments	7	18	19	21	16	6	32	86	66	69	50	16	406
Phone Calls	2,189	2,201	2,409	2,280	1,909	1,958	2,499	2,000	2,272	2,335	2,346	2,061	26,459
Walk Ins	550	604	681	573	589	550	738	713	780	850	868	723	8,218
Work Orders	32	30	28	19	26	27	71	63	52	65	39	38	490
Misreads	-	-	-	-	-	-	-	-	2	-	-	-	2
Found On	-	-	1	1	-	-	-	-	1	-	5	4	12
Meters Pulled	-	-	-	-	-	-	-	-	-	-	-	-	-



MEMORANDUM

To: Board of Directors

From: Jeremy Hudson, District Engineer

Date: July 17, 2024

Re: Engineer's Report: July 24, 2024 Board Meeting

The Cascade Reservoir 1 (CR1) coatings are being applied. The reservoir is expected to be back online in October. The Groundwater Development Projects (GDP) Package 1 includes the structural updates to CR1 and the design for Cascade Reservoir 2 (CR2), Cascade Well 7 pump station (PS) and Transmission Main (TM), Capital Improvement Project (CIP) ST4, and a portion of the proposed 36" groundwater TM Package 2B.

Package 2A construction started this week. Currently installing the 16" TM in 162nd & Stark, working west. The project is scheduled in multiple phases to meet the Package 3 scheduled start date. This is a TM project which moves water between an expanded Glendoveer Pressure Zone (PZ) and Main Zone. Construction will take 6 months to complete.

Package 3 construction will begin in August. The demolition of the existing 2.2 MG (Million Gallon) reservoir will start in late October after the Package 2A transmission main is installed up to the Package 3 site. Designs include replacing the existing 2.2 MG concrete reservoir (in the same location with a 1.9 MG reservoir), a 4.3 Million Gallons per Day (MGD) Water Treatment Plant (WTP), Cascade Well 8 improvements, PS upgrades and a larger emergency power generator. This project is located at our 141st Avenue PS. Construction will begin in quarter three of 2024 and be completed in quarter one of 2026.

Package 4 work is underway, affecting most of the Cascade site. The WTP location was graded, and the contractor is forming for the footings. The equipment storage building (ESB) metal structure will be delivered in August. The contractor is installing the pump cans for the booster pump station. Package 4 is a 28-32 MGD treatment facility, PS replacement and equipment building replacement. The bulk of construction will be completed by Q3 of 2025.

A presentation will be included at the July Board Meeting for the District's 20-year Water Master Plan (MP) update. This project determined what Capital Improvement Projects (CIP) are recommended for the District over the next 20 years. Master Plans are updated every 7-10 years. The last update was completed in 2013.

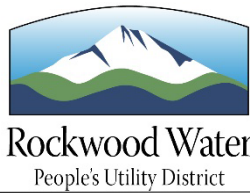
City of Gresham managed GDMP Projects:

Package 2B – a 36” TM, parallel to the existing 30” TM that provides finished groundwater from the Cascade site to the District’s Bella Vista and Gresham’s Grant Butte reservoirs. The contractor is currently installing the transmission main in 190th and Yamhill, and on Division east of 190th. This project will take approximately 19 months.

Package 5 – 223rd & Stark Street, the Cascade Well 6 driller continues to drill into the Sand and Gravel Aquifer (SGA), currently at 940’ below ground surface (BGS). The drill bit is currently in water-bearing gravels, according to the driller. The driller will continue to approximately 1,000’ BGS, or until they reach the bottom of this aquifer, whichever comes sooner. Consultants began the design of the wellhouse, water treatment facility and TM.

Package 6 – Kirk Park (CW9) wellhouse and TM. The wellhouse building is weather tight and interior improvements continue. The pump and motor installation is scheduled for September. Construction will be completed in Q3 of 2024. The CW5 & CW6 TM terminated at our Cascade site and will contribute to the finished water that is pumped to the Bella Vista/Grant Butte reservoirs.

Package 7 – 217th & Yamhill Street (CW10), this is a Gresham-only project. Production drilling is completed, down to about 60’ below ground surface (BGS). Raw water from this site will be piped to the CW6 Water Treatment Plant.



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MEMORANDUM

To: Board of Directors

From: Nyla Clark, Government Affairs Coordinator

Date: July 9, 2024

Re: Government Affairs Activities

COMMUNICATION

- The District has been participating in outreach campaigns with the Regional Water Providers Consortium on social media. During the month of July the campaign is focused on Smart Irrigation Month.
- The District continues to meet regularly with the City of Gresham and Consor to plan communications. During this quarter we are focused on the resiliency that groundwater provides in emergency situations. A communication piece was created for our newsletter and social media.
- A new landing page on our website was created to provide customers with information on AMI (Automatic Meter Infrastructure). This will be updated with additional information as the program progresses. <https://rwpud.org/ami/>

OUTREACH

- The Consumer Confidence Report is complete! Customers received a postcard with instructions to obtain a copy of the report. The report is available on the website and hard copies will be available at the District Office. Reports will be delivered upon request.
- The Q3 issue of the Rockwood Newsletter has been sent to the printer. This newsletter will be sent out on a rolling basis over July and August.
- District Staff will be attending the Rockwood National Night out on Tuesday, July 23. This event is put on by the Rockwood Neighborhood Association. District Staff will also attend Yamhill Block Party on Saturday, July 27 this event is being put on by Rockwood Common.

EVENTS, TRAINING & CONFERENCE OPPORTUNITIES

Please let Nyla know if you would like to attend any of these classes or conferences.

SDAO 2024 Training Schedule

SDAO Classes: You can view all SDAO training and events at the following link along with full descriptions of trainings: <https://www.sdao.com/calendar>.

Board of Directors and Management Staff Training

Join Attorney Eileen Eakins for a full-day training tailored to special district board members and management staff. Eileen will provide a comprehensive overview of laws and regulations governing Oregon's special districts and the public officials that represent them. It is essential

training for newly elected board members and newly appointed management staff, but even experienced individuals will benefit from this training.

Dates, Times and Locations

All trainings will be from 9:00am-3:30pm with check in beginning at 8:30am.

8/6 – Burns | Harney County Community Center

8/8 – Boardman | Port of Morrow

8/13 – Klamath Falls | Shilo Inn

8/15 – Bandon | The Barn Community Center

8/20 – Astoria | Hampton Inn

8/21 – Salem | Chemeketa Eola

MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: July 15th, 2024

Re: Finance/Budget Report – June 2024

The Finance/Budget Report is provided below and on the attached spreadsheet. The numbers provide the general conditions of the District as of the end of the fiscal year. It is important to note however, that some revenues and expenses will continue to be applied to the previous fiscal year as invoices and receipts from the prior month are not all closed. The numbers provide the general conditions of the District. As more data is accumulated through the year, better estimates will be made and course corrections implemented, if needed.

- Water sales revenue at the end of June 2024 (Period 12) showed a **6.8% increase** when compared to Period 12 in June 2023. Water demand over the Fiscal Year (FY) 2023/2024 has been similar to the previous FY, and in combination with the 6% rate adjustment in July 2023 results in an overall revenue increase. This revenue is strong, and the District is on track and continues to demonstrate the ability to meet debt service requirements for the 2021 bond sales, the 2022 WIFIA loan and future funding that is required to complete the Groundwater Development Projects.
- Overall revenue for Period 12 is **7.9%** higher than the same period in FY 2022/2023 reflecting the impact of the rate increase, strong water demand, continued installation of new services and high interest rates. Notably, interest income has contributed to overall District financials due to continued high interest rates for funds held in the Local Government Investment Pool (LGIP). The non-sales revenue in Period 12 FY 2023/2024 is **11.4% higher** than the same period in FY 2022/2023 due to service installation revenues and high interest income.
- Personal Services for the end of the fiscal year were slightly lower than budget, ending the year at 92% of budget expended after 100% of the year has been completed. Materials and Services expenditures are 88% of total budget. Capital Outlay for non-Cascade Groundwater projects is 57% of total budget. Some additional expenses will be charged to the FY 23/24 budget prior to closing out the year, however this does reflect that in general expenditures were lower than budget.

FISCAL YEAR 2023-24
JUNE, 2024
REVENUES

Category		Budget	June 2024	June 2023	Variance	Year To Date
100.3-01-0101	Beginning Fund Balance	11,494,340				
100.3-10	Water Sales	12,095,864	1,330,733	1,389,188	(0)	13,173,248
100.3-20	Fees & Special Charges	350,000	28,907	27,851	0	317,340
100.3-40	Charges for Service	450,000	(6,225)	69,357	(1)	335,771
100.3-50	Investment Income	216,000	91,802	55,431	1	1,102,313
100.3-60	Other Income	730,100	73,497	72,063	0	757,402
100.3-90	Other Financing Sources	1,023,500	-	-		181,950
	Total Revenue Budget	26,359,804	1,518,714	1,613,891		15,868,024
	Annual Running Revenue (Includes Codes 100.3-10 thru -90)	14,865,464	1,518,714	1,613,891	(0)	15,868,024

Assumptions: Projections are based on the balance of prior year's actual revenue plus current revenue to date.

EXPENDITURES

		Budget	June 2024	Total To Date	% Expended
5.10-4000	Personnel Services	4,185,510	307,479	3,836,154	92%
5.20-5000	Material & Services	2,393,611	384,185	2,103,710	88%
	Water Purchase	3,761,530	342,446	3,716,110	99%
5.40-4000	Capital Outlay	2,148,320	25,686	1,220,948	57%
5.60-7000	Transfers	2,331,150	-	307,375	13%
5.70-7000	Contingency	1,700,000	-		
5.90-8000	Unappropriated Balance	11,589,683	-		
	Total Expense Budget	28,109,804	1,059,797	11,184,297	40%
	Annual Running Expense (Includes Codes 5.1 - 5.4)	12,488,971	1,059,797	10,876,922	87%

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD
June 26, 2024
Rockwood Water Board Room and Zoom Video Conference**

Board members present: Larry Dixon, Tom Lewis, Colby Riley, Kathy Zimmerman, Steve Okazaki

Staff present: Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Jeremy Hudson, District Engineer (DE); Nyla Clark, Government Affairs Coordinator (GAC), Dan Zimmerman, Senior Accountant (SA); Cathy Middleton, Office Supervisor (OS); Joey Schlosser Assistant Superintendent (AS); Jeremy Hanson Assistant Engineer (AE)

Guests present: Catherine Nicewood, Eric Cole, Christine Hollenbeck, Cori Johnson

President Okazaki called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

President Okazaki asked if there were any changes or additions to the agenda. **GM Duncan** noted there were no changes to the agenda.

Kathy Zimmerman moved to approve the agenda. **Tom Lewis** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

President Okazaki asked if there were any changes or updates to the consent agenda. **GM Duncan** noted there were no changes to the consent agenda.

Colby Riley moved to approve the consent agenda. **Tom Lewis** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

President Okazaki asked if there were any changes to the minutes.

Kathy Zimmerman moved to approve the minutes from the May 22, 2024 regular Board meeting. **Colby Riley** seconded the motion. The motion was approved; none opposed.

APPROVAL OF BILLS

President Okazaki asked if there were any questions about the bills.

Larry Dixon moved to approve the bills as presented. **Tom Lewis** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT

There were no public comments.

SUSPEND REGULAR BOARD MEETING AND CONVENE BUDGET COMMITTEE MEETING - ACTION

Colby Riley made a motion to suspend the regular Board meeting and convene the Budget Committee meeting. Tom Lewis seconded the motion. The motion was approved; none opposed.

BUDGET COMMITTEE MEETING

Budget Committee Chair, Catherine Nicewood, called the Budget Committee meeting to order at 6:08 p.m.

APPROVAL OF AGENDA

Chair Nicewood asked if there were any changes or additions to the agenda. There were no changes.

Cori Johnson moved to approve the agenda. Eric Cole seconded the motion. The motion was approved; none opposed.

APPROVAL OF APRIL 24, 2024 BUDGET COMMITTEE MINUTES

Chair Nicewood asked if there were any changes to the Budget Committee minutes. There were no changes.

Eric Cole moved to approve the minutes from the April 24, 2024 Budget Committee meeting as written. Cori Johnson seconded the motion. The motion was approved; none opposed.

COMMENTS FROM THE BUDGET COMMITTEE CHAIR

Chair Nicewood asked about the overspending on the reservoir maintenance account. DS Crocker explained that was due to the winter storms this year, and it is not expected to be an ongoing expenditure. The District is seeking FEMA funding to reimburse them for the cost.

COMMENTS FROM THE BUDGET OFFICER DESIGNEE – GM DUNCAN

GM Duncan shared a presentation summarizing the FY 2024/2025 budget.

QUESTIONS FROM THE BUDGET COMMITTEE

Chair Nicewood asked if there were any questions from the Budget Committee. The Committee discussed their questions.

APPROVE THE BUDGET AND RECOMMEND IT TO THE BOARD - ACTION

Cori Johnson moved to approve the FY 2024/2025 budget and recommend it to the Board. Eric Cole seconded the motion. The motion was approved; none opposed.

ADJOURN BUDGET COMMITTEE MEETING

Eric Cole moved to adjourn the Budget Committee meeting. Cori Johnson seconded the motion. The motion was approved; none opposed.

The Budget Committee adjourned at 6:56 p.m.

Board President, Steve Okazaki, reconvened the regular Board meeting at 6:57 p.m.

PUBLIC HEARING - FY 2024/2025 BUDGET

President Okazaki asked if there were any comments from the public on the FY 2024/2025 budget. There were no public comments.

RESOLUTION NO. RWPUD 23/24-008 ADOPTING BUDGET & MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2024

Tom Lewis moved to adopt Resolution No. RWPUD 23/24-008 Adopting Budget & Making Appropriations for the Fiscal Year Commencing July 1, 2024. Larry Dixon seconded the motion. The motion was approved; none opposed.

RESOLUTION NO. RWPUD 23/24-009 ESTABLISHING FEES AND CHARGES FOR THE PROVISION OF WATER

Kathy Zimmerman moved to adopt Resolution No. RWPUD 23/24-009 Establishing Fees and Charges for the Provision of Water. Colby Riley seconded the motion. The motion was approved; none opposed.

RESOLUTION NO. RWPUD 23/24-010 - RESOLUTION TO AUTHORIZE GENERAL MANAGER TO INVEST DISTRICT FUNDS IN STATE AND LOCAL GOVERNMENT SECURITIES

Colby Riley moved to adopt Resolution No. RWPUD 23/24-010 - Resolution To Authorize General Manager To Invest District Funds In State And Local Government Securities. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.

RESOLUTION NO. RWPUD 23/24-011 - RESOLUTION TO AUTHORIZE GENERAL MANAGER TO ENTER INTO A CONTRACT FOR THE GROUNDWATER DEVELOPMENT PROJECT PACKAGE NO. 3 – JOB # 320

Colby Riley moved to adopt Resolution No. RWPUD 23/24-011 - Resolution To Authorize General Manager To Enter Into A Contract For The Groundwater Development Project Package No. 3 – Job # 320. Larry Dixon seconded the motion. The motion was approved; none opposed.

CUSTOMER ASSISTANCE PROGRAM

OS Middleton shared that customers have been reporting issues with getting in contact with the third party service provider used by the District for customer assistance. Due to these issues OS Middleton is proposing that the District start managing it's customer assistance program in house. This will ultimately allow for more dollars to be spent on the program since we won't have to pay the service provider and will allow us to provide a better experience to our customers.

The Board discussed the proposal. After much discussion the board gives it support for OS Middleton to move forward with the program.

LUNCHTIME CLOSURE RESULTS

During the January meeting it was decided that the District would try out closing from Noon – 1:00 PM daily to allow our customer service team to have a predictable lunch hour. The Board asked that an update be provided after a few months. OS Middleton shared that the pilot is going well. The office staff would like to continue the lunch hour closure. The board discussed the lunch hour closure. After much discussion the board gives it support for continuing to close from Noon – 1:00 PM.

FOR THE GOOD OF THE ORDER

DS Crocker announced that a new Water Worker in Training & Customer Service Associate have been hired. The new employees will start July 1.

GM Duncan shared that The District won a project award for their work on the transition from our old billing system to Tyler. SA Zimmerman and OS Middleton attended the Tyler Conference to accept the award.

GM Duncan shared that the District is planning to purchase a vending machine to keep stocked for employees to use as needed.

GAC Clark shared that the Employee Party will be held on Sunday, July 14 at Oaks Park. Board and Staff are encouraged to attend.

GAC Clark shared that District Elections will occur this year. In November District Seats # 1, 3 & 4 will be up for election. The election filing period is between July 18 – August 27.

NEXT MEETING

President Okazaki reminded everyone the next Board meeting will be Wednesday, July 24, 2024 at 6:00 p.m.

ADJOURNMENT

Larry Dixon made a motion to adjourn the meeting. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:46 p.m.

Secretary



Rockwood Water
People's Utility District

19601 NE Halsey Street
Portland, OR 97230-7430
503-665-4179 - Phone
503-667-5108 - Fax
www.rwpud.org

MEMORANDUM

To: Board of Directors

From: Daniel Zimmerman, Senior Accountant

Date: July 15, 2024

Re: Checklist and Financial Report

Enclosed is the checklist for your review. The total amount of the checks listed for your approval is \$1,760,128.24. Additionally, there were two payroll cycles, one PTO payout cycle and one board payroll totaling \$138,209.64. If you have any questions regarding any of the checks listed, please don't hesitate to call Kari or myself anytime.

The cash balances on June 30, 2024 are as follows:

Restricted Cash - \$2,545,095.05

Unrestricted Cash - \$20,560,735.84



Rockwood Water
People's Utility District

19601 NE Halsey Street
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MONTHLY FINANCIAL MONITORING CHECKLIST

BOARD OF DIRECTORS MEETING: 7/24/2024

FOR THE PERIOD

June 2024

- | | |
|---|-----|
| 1. Were books balanced and reconciled (General & Trust)?
If no, why not? | Yes |
| 2. Are YTD revenues and expenditures tracking per budget plan?
If no, explain variances or flags. | Yes |
| 3. Were all payroll liabilities paid in a timely manner?
If no, explain why not. | Yes |
| 4. Were required payroll reports (Federal, State) filed in a timely manner?
If no, explain why not. | Yes |
| 5. Were any cases of fraud detected and addressed?
If yes, explain situation and actions taken and underway. | No |
| 6. Were any changes made to the internal control system?
If yes, describe changes. | No |
| 7. Were all cash and investment accounts reconciled per schedule (LGIP)?
If no, explain why not. | Yes |



Rockwood Water District, OR

Check Report

By Check Number

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: UMPQUA BANK-UMPQUA BANK						
11394	ACI PAYMENTS, INC	06/20/2024	Regular	0.00	92.95	55155
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1000117932	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/20/2024	Home Banking Fee May 2024	0.00	92.95	
	101-100-5205740		GENERAL OFFICE		92.95	
11699	Amy Kirkpatrick	06/20/2024	Regular	0.00	50.00	55156
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0007504	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/20/2024	1 HET Rebate	0.00	50.00	
	101-100-5205410		CONSERVATION		50.00	
11698	Anthony Bozikovich	06/20/2024	Regular	0.00	50.00	55157
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0007505	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/20/2024	1 HET Rebate	0.00	50.00	
	101-100-5205410		CONSERVATION		50.00	
00059	COAST PAVEMENT SERVICES, INC	06/20/2024	Regular	0.00	375.40	55158
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
4674042924	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/20/2024	Parking Lot Sweeps April 2024	0.00	375.40	
	101-100-5205740		GENERAL OFFICE		375.40	
00637	COMCAST CABLE	06/20/2024	Regular	0.00	289.85	55159
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0007498	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/18/2024	Office Internet	0.00	289.85	
	101-100-5205210		TELEPHONE		289.85	
00417	CROCKER, ANDY	06/20/2024	Regular	0.00	63.59	55160
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0007501	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/20/2024	ACE - AWWA Conference Reimburse - AC	0.00	63.59	
	101-100-5205450		TRAINING & EDUCATION		63.59	
00299	D & H FLAGGING, INC.	06/20/2024	Regular	0.00	1,520.00	55161
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
121826	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/20/2024	Flagging For WO 463	0.00	1,520.00	
	101-100-5406020		NEW SERVICES		1,520.00	
00073	DELUXE FUEL OIL INC.	06/20/2024	Regular	0.00	2,888.77	55162
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
169773	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/20/2024	fuel	0.00	1,857.40	
	101-100-5205560		GAS/LUBRICANTS & DISP...		1,857.40	
169774	Invoice	06/20/2024	fuel	0.00	1,031.37	
	101-100-5205560		GAS/LUBRICANTS & DISP...		1,031.37	
00446	GRESHAM LOCKSMITH, INC.	06/20/2024	Regular	0.00	595.00	55163

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1634	Invoice	06/20/2024	pad lock supply	0.00	595.00	
	101-100-5205520		BLDG/GROUNDS MAINTENANCE		595.00	
00753	KNIFE RIVER CORPORATE NW	06/20/2024	Regular	0.00	284.46	55164
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3134448	Invoice	06/20/2024	Rock (20322 Interlachen Leak)	0.00	284.46	
	101-100-5205610		UTILITY OPERATING SUPPLIES		284.46	
00236	NORTHERN SAFETY CO., INC.	06/20/2024	Regular	0.00	150.72	55165
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
906241679	Invoice	06/20/2024	Gloves LG	0.00	150.72	
	101-100-5205440		SAFETY GEAR & EQUIPMENT		150.72	
01125	NORTHSTAR CHEMICAL INC	06/20/2024	Regular	0.00	10,252.07	55166
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
284074	Invoice	06/20/2024	12.5% Low Salt Chorine	0.00	10,252.07	
	501-100-5205610		OPERATING SUPPLIES		10,252.07	
11414	NYLA CLARK	06/20/2024	Regular	0.00	130.92	55167
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007493	Invoice	06/20/2024	Ride to Airport (BUR) ACE 2024	0.00	38.82	
	101-100-5205450		TRAINING & EDUCATION		38.82	
INV0007494	Invoice	06/20/2024	Ride to the Airport (PDX)	0.00	27.28	
	101-100-5205450		TRAINING & EDUCATION		27.28	
INV0007495	Invoice	06/20/2024	Ride home from PDX	0.00	29.82	
	101-100-5205450		TRAINING & EDUCATION		29.82	
INV0007496	Invoice	06/20/2024	Ride from Airport to Hotel	0.00	35.00	
	101-100-5205450		TRAINING & EDUCATION		35.00	
00940	O'REILLY AUTO PARTS	06/20/2024	Regular	0.00	109.36	55168
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2514-123654	Invoice	06/20/2024	rw36 battery	0.00	109.36	
	101-100-5205540		VEHICLE MAINTENANCE		109.36	
11435	Pamplin Media	06/20/2024	Regular	0.00	6,045.65	55169
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
27415	Invoice	06/20/2024	Postage for CCR Printing	0.00	5,870.75	
	101-100-5205330		POSTAGE		5,870.75	
329123	Invoice	06/20/2024	Legal Advertising - Budget meeting Notice	0.00	174.90	
	101-100-5205420		ELECTIONS/LEGAL ADVERTISING		174.90	
00360	PARKROSE HARDWARE	06/20/2024	Regular	0.00	80.47	55170
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
B59299/P	Invoice	06/20/2024	lock/hardware/tape/bulbs	0.00	80.47	
	101-100-5205520		BLDG/GROUNDS MAINTENANCE		80.47	
01124	PAVELCOMM INC.	06/20/2024	Regular	0.00	2,863.40	55171

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
301617	Invoice	06/20/2024	Pavelcomm IT Contract	0.00	2,863.40	
	101-100-5205110		CONTRACT SERVICES		2,863.40	
00976	PETERSON	06/20/2024	Regular	0.00	2,144.70	55172
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SW290094249	Invoice	06/20/2024	gen set maint.well 5 heater	0.00	2,144.70	
	101-100-5205520		BLDG/GROUNDS MAINTENANCE		2,144.70	
00225	PORTER W. YETT COMPANY	06/20/2024	Regular	0.00	630.90	55173
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
29286	Invoice	06/20/2024	Asphalt for work order 463	0.00	630.90	
	101-100-5406020		NEW SERVICES		630.90	
00181	PORTLAND GENERAL ELECTRIC	06/20/2024	Regular	0.00	4,641.39	55174
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007523	Invoice	06/20/2024	Portland General Electric	0.00	4,641.39	
	101-100-5205670		PUMPING		869.56	
	101-100-5205670		PUMPING		432.57	
	101-100-5205670		PUMPING		312.23	
	101-100-5205670		PUMPING		1,716.19	
	101-100-5205670		PUMPING		34.68	
	101-100-5205670		PUMPING		1,276.16	
01202	RILEY, COLBY	06/20/2024	Regular	0.00	177.54	55175
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007500	Invoice	06/20/2024	ACE - AWWA Conference Reimburse - CR	0.00	177.54	
	101-100-5205720		DIRECTORS' EXPENSE		177.54	
11520	SANDY RIVER MARKETING, INC	06/20/2024	Regular	0.00	40.00	55176
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
32612	Invoice	06/20/2024	Screen Printing	0.00	40.00	
	101-100-5205440		SAFETY GEAR & EQUIPMENT		40.00	
10731	SCHLOSSER, JOSEPH	06/20/2024	Regular	0.00	135.66	55177
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007502	Invoice	06/20/2024	ACE - AWWA Conference Reimburse - JS	0.00	135.66	
	101-100-5205450		TRAINING & EDUCATION		135.66	
01167	ULINE	06/20/2024	Regular	0.00	861.74	55178
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
179480696	Invoice	06/20/2024	Trash Can, Utility Cart	0.00	861.74	
	101-100-5205610		UTILITY OPERATING SUPPLIES		31.79	
	101-100-5205610		UTILITY OPERATING SUPPLIES		336.07	
	101-100-5205610		UTILITY OPERATING SUPPLIES		340.61	
	101-100-5205610		UTILITY OPERATING SUPPLIES		153.27	
01254	ZIPLY FIBER	06/20/2024	Regular	0.00	1,315.16	55179

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007497	Invoice	06/18/2024	Ziply Fiber	0.00	1,315.16	
	101-100-5205210	TELEPHONE	Telephon		1,056.02	
	101-100-5205210	TELEPHONE	Office Fios Internet		222.98	
	101-100-5205660	TELEMETRY	SE 148th Telemetry		36.16	
11441	DEPARTMENT OF JUSTICE	06/27/2024	Regular	0.00	323.53	55181
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007591	Invoice	06/28/2024	ID # 21DR17205	0.00	323.53	
	101-100-6202102	EMPLOYEE DRAW PAYAB...	ID # 21DR17205		323.53	
00014	OREGON AFSCME	06/27/2024	Regular	0.00	402.43	55182
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007603	Invoice	06/28/2024	Union Dues	0.00	402.43	
	101-100-6202140	UNION DUES PAYABLE	Union Dues		402.43	
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	06/27/2024	Regular	0.00	120.00	55183
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007604	Invoice	06/28/2024	United Way	0.00	120.00	
	101-100-6202120	UNITED WAY PAYABLE	United Way		120.00	
11524	12 MILE CROSSING APTS	06/27/2024	Regular	0.00	3,191.98	55184
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007526	Invoice	06/21/2024	Refund overpayment	0.00	3,191.98	
	101-100-6302430	CUSTOMER REFUND CLE...	Refund overpayment		3,191.98	
11716	Adriel Smith	06/27/2024	Regular	0.00	19.06	55185
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007557	Invoice	06/26/2024	Closed account refund	0.00	19.06	
	101-100-6302430	CUSTOMER REFUND CLE...	Closed account refund		19.06	
11705	Alex Borho	06/27/2024	Regular	0.00	21.37	55186
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007530	Invoice	06/25/2024	Closed Account Refund	0.00	21.37	
	101-100-6302430	CUSTOMER REFUND CLE...	Closed Account Refund		21.37	
00793	CITY OF GRESHAM	06/27/2024	Regular	0.00	362.15	55187
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007581	Invoice	06/26/2024	NE 202nd Sewer/Stormwater	0.00	362.15	
	101-100-5205220	SEWER/STORM WATER	NE 202nd Sewer/Stormwater		362.15	
11703	Cliff and Jackie Crabb	06/27/2024	Regular	0.00	17.77	55188
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007528	Invoice	06/25/2024	Closed Account Refund	0.00	17.77	
	101-100-6302430	CUSTOMER REFUND CLE...	Closed Account Refund		17.77	
00066	CONSOLIDATED SUPPLY COMPANY	06/27/2024	Regular	0.00	215.10	55189
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
S011962214.001	Invoice	06/27/2024	PEX Tub	0.00	215.10	
	101-100-5406020	NEW SERVICES	3/4 x 100' PEX Tubing		215.10	

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01185	CORE & MAIN LP	06/27/2024	Regular	0.00	10,995.05	55190
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007911	Invoice	06/27/2024	(2) Pipe Locators	0.00	4,188.00	
101-100-5406110	METER EQUIPMENT	(2) Pipe Locators	4,188.00			
U747443	Invoice	06/27/2024	Water Meters and Antennas for Inventory	0.00	6,667.50	
101-100-5205640	METER MAINTENANCE	AMI Water Meters for Inventory	6,667.50			
V031032	Invoice	06/27/2024	Water Meters and Antennas for Inventory	0.00	139.55	
101-100-5205640	METER MAINTENANCE	MIU Magnet	14.45			
101-100-5205640	METER MAINTENANCE	AMI Antennas	125.10			
11415	DOUG BRAY	06/27/2024	Regular	0.00	136.90	55191
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007574	Invoice	06/27/2024	DB AWWA reimbursment	0.00	136.90	
101-100-5205450	TRAINING & EDUCATION	DB AWWA reimbursment	136.90			
11704	Edward Brasley	06/27/2024	Regular	0.00	55.63	55192
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007529	Invoice	06/25/2024	Closed Account Refund	0.00	55.63	
101-100-6302430	CUSTOMER REFUND CLE...	Closed Account Refund	55.63			
00813	GSI WATER SOLUTIONS, INC	06/27/2024	Regular	0.00	11,003.75	55193
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
00134.018-41	Invoice	06/27/2024	job 300 Cascade #7	0.00	9,603.75	
101-100-5406010	WATER SYSTEM	job 300 Cascade #7	9,603.75			
0134.018-41	Invoice	06/27/2024	Job 307 Cascade #8	0.00	181.25	
101-100-5406010	WATER SYSTEM	Job 307 Cascade #8	181.25			
0134.022.21	Invoice	06/27/2024	Job 331 Well 8 Redevelopment	0.00	1,218.75	
101-100-5406010	WATER SYSTEM	Job 331 Well 8 Redevelopment	1,218.75			
00085	H.D. FOWLER COMPANY	06/27/2024	Regular	0.00	15,168.30	55194
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
I6726950	Invoice	06/27/2024	Parts for building Romac 501 Fittings	0.00	1,974.34	
101-100-5205610	UTILITY OPERATING SUPP...	12" Middle Ring for 501	268.72			
101-100-5205610	UTILITY OPERATING SUPP...	Bolts for 12" 501	263.68			
101-100-5205610	UTILITY OPERATING SUPP...	8" 501 End Cap	349.08			
101-100-5205610	UTILITY OPERATING SUPP...	12" 501 End Cap	1,092.86			
I6726953	Invoice	06/27/2024	12" Dressler Coupling	0.00	4,329.05	
101-100-1601410	INVENTORY	12" CI/DI X OD DRESSER COUPLI...	4,329.05			
I6735958	Invoice	06/27/2024	Female Curb Stop	0.00	3,379.50	
101-100-1601410	INVENTORY	3/4" FEMALE CURB STOP	3,379.50			
I6740621	Invoice	06/27/2024	Female Wheel Valve	0.00	2,031.36	
101-100-1601410	INVENTORY	3/4" FEMALE WHEEL VALVE (IP)	2,031.36			
I6740623	Invoice	06/27/2024	12" Middle Rinf for 501	0.00	1,574.64	
101-100-5205610	UTILITY OPERATING SUPP...	12" Middle Rinf for 501	1,574.64			
I6740624	Invoice	06/27/2024	Sample Station Cover	0.00	687.93	
101-100-5205610	UTILITY OPERATING SUPP...	Sample Station Cover	687.93			
I6740625	Invoice	06/27/2024	Sample Station	0.00	1,191.48	
101-100-5205610	UTILITY OPERATING SUPP...	Sample Station	1,191.48			
11697	Jack Kelley	06/27/2024	Regular	0.00	208.00	55195

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007552	Invoice	06/27/2024	Boot reimbursment - JK	0.00	168.00	
	101-100-5205440		SAFETY GEAR & EQUIPM...		168.00	
INV0007553	Invoice	06/27/2024	JK permit fee CDL	0.00	40.00	
	101-100-5205450		TRAINING & EDUCATION		40.00	
11591	JACOBS ENGINEERING GROUP INC.	06/27/2024	Regular	0.00	36,755.16	55196
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
D3722300-15	Invoice	06/27/2024	JOB 319 - Pkg 3 - Design Work	0.00	36,755.16	
	601-100-5205120		ENGINEERING SERVICES		36,755.16	
01137	JW UNDERGROUND INC	06/27/2024	Regular	0.00	432.00	55197
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
57471	Invoice	06/27/2024	Dirt Dump	0.00	432.00	
	101-100-5406020		NEW SERVICES		432.00	
11713	Katherine Hill	06/27/2024	Regular	0.00	107.46	55198
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007539	Invoice	06/25/2024	Closed account refund	0.00	107.46	
	101-100-6302430		CUSTOMER REFUND CLE...		107.46	
11714	Kedir Wako	06/27/2024	Regular	0.00	29.02	55199
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007540	Invoice	06/25/2024	Closed account refund	0.00	29.02	
	101-100-6302430		CUSTOMER REFUND CLE...		29.02	
11711	Ken Kveton	06/27/2024	Regular	0.00	55.03	55200
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007537	Invoice	06/25/2024	Closed account refund	0.00	55.03	
	101-100-6302430		CUSTOMER REFUND CLE...		55.03	
11706	Kim Coughlin	06/27/2024	Regular	0.00	110.00	55201
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007531	Invoice	06/25/2024	Closed Account Refund	0.00	110.00	
	101-100-6302430		CUSTOMER REFUND CLE...		110.00	
00753	KNIFE RIVER CORPORATE NW	06/27/2024	Regular	0.00	277.86	55202
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3138284	Invoice	06/27/2024	Rock for Wistful Vista Services	0.00	277.86	
	101-100-5406020		NEW SERVICES		277.86	
11691	LABORATORY COPORATION OF AMERICA HOLD	06/27/2024	Regular	0.00	25.00	55203
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
79969504	Invoice	06/27/2024	DOT screen	0.00	25.00	
	101-100-5205110		CONTRACT SERVICES		25.00	
00742	LAKESIDE INDUSTRIES	06/27/2024	Regular	0.00	998.76	55204

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
274704	Invoice	06/27/2024	Asphalt	0.00	998.76	
	101-100-5205610		UTILITY OPERATING SUPP...		998.76	
11715	Madeline Wiencken	06/27/2024	Regular	0.00	68.72	55205
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007556	Invoice	06/26/2024	Closed Account Refund	0.00	68.72	
	101-100-6302430		CUSTOMER REFUND CLE...		68.72	
11712	Maria Gamon	06/27/2024	Regular	0.00	32.11	55206
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007538	Invoice	06/25/2024	Closed account refund	0.00	32.11	
	101-100-6302430		CUSTOMER REFUND CLE...		32.11	
11709	Michael Mantei	06/27/2024	Regular	0.00	13.38	55207
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007535	Invoice	06/25/2024	Closed account refund	0.00	13.38	
	101-100-6302430		CUSTOMER REFUND CLE...		13.38	
11718	Nhan Nguyen	06/27/2024	Regular	0.00	50.07	55208
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007577	Invoice	06/26/2024	Closed account refund	0.00	50.07	
	101-100-6302430		CUSTOMER REFUND CLE...		50.07	
11710	Nicholas Macfarlane	06/27/2024	Regular	0.00	13.07	55209
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007536	Invoice	06/25/2024	Closed account refund	0.00	13.07	
	101-100-6302430		CUSTOMER REFUND CLE...		13.07	
11720	Nina Sakhnik	06/27/2024	Regular	0.00	48.65	55210
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007579	Invoice	06/26/2024	Closed account refund	0.00	48.65	
	101-100-6302430		CUSTOMER REFUND CLE...		48.65	
11719	Ninh Nguyen	06/27/2024	Regular	0.00	99.30	55211
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007578	Invoice	06/26/2024	Closed account refund	0.00	99.30	
	101-100-6302430		CUSTOMER REFUND CLE...		99.30	
11722	Nolan's Tire Company	06/27/2024	Regular	0.00	4.00	55212
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007580	Invoice	06/26/2024	Closed account refund	0.00	4.00	
	101-100-6302430		CUSTOMER REFUND CLE...		4.00	
00139	NORTHWEST NATURAL GAS COMPANY	06/27/2024	Regular	0.00	189.56	55213
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007534	Invoice	06/25/2024	Office heat	0.00	189.56	
	101-100-5205230		HEATING/ELECTRICITY		189.56	
00146	ONE CALL CONCEPTS, INC.	06/27/2024	Regular	0.00	105.20	55214

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4021085	Invoice	06/27/2024	February 2024 Locate Tickets	0.00	105.20	
	101-100-5205610		UTILITY OPERATING SUPP...		105.20	
01233	PACWEST MACHINERY	06/27/2024	Regular	0.00	285.50	55215
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10341433	Invoice	06/27/2024	roller water valve repair	0.00	285.50	
	101-100-5205540		VEHICLE MAINTENANCE		285.50	
00360	PARKROSE HARDWARE	06/27/2024	Regular	0.00	95.44	55216
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
B61053/P	Invoice	06/27/2024	zip ties hardware locks	0.00	95.44	
	101-100-5205530		SHOP EQUIPMENT MAINT		95.44	
00178	PLATT ELECTRIC SUPPLY INC.	06/27/2024	Regular	0.00	89.03	55217
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5G87154	Invoice	06/27/2024	4" Conduit Coupling WO	0.00	89.03	
	101-100-5406020		NEW SERVICES		89.03	
00135	Point S Tire & Auto Service	06/27/2024	Regular	0.00	467.00	55218
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2418481	Invoice	06/27/2024	rw50 van new tires	0.00	467.00	
	101-100-5205550		TIRES		467.00	
00181	PORTLAND GENERAL ELECTRIC	06/27/2024	Regular	0.00	23.29	55219
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007582	Invoice	06/26/2024	335 NE 141st Ave Electricity	0.00	23.29	
	101-100-5205230		HEATING/ELECTRICITY		23.29	
11664	PYE BARKER FIRE & SAFETY	06/27/2024	Regular	0.00	1,390.00	55220
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
IV00202342	Invoice	06/27/2024	basement fire panel inspection	0.00	1,390.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		1,390.00	
00189	QUILL CORPORATION	06/27/2024	Regular	0.00	258.68	55221
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
38961381	Invoice	06/27/2024	OFFICE SUPPLIES	0.00	186.70	
	101-100-5205320		OFFICE SUPPLIES		8.19	
	101-100-5205320		OFFICE SUPPLIES		11.99	
	101-100-5205320		OFFICE SUPPLIES		35.99	
	101-100-5205320		OFFICE SUPPLIES		107.95	
	101-100-5205320		OFFICE SUPPLIES		8.99	
	101-100-5205320		OFFICE SUPPLIES		13.59	
38963991	Invoice	06/27/2024	OFFICE SUPPLIES	0.00	12.99	
	101-100-5205320		OFFICE SUPPLIES		12.99	
38989521	Invoice	06/27/2024	OFFICE SUPPLIES	0.00	58.99	
	101-100-5205320		OFFICE SUPPLIES		58.99	
11717	REED WOODWARD	06/27/2024	Regular	0.00	76.04	55222

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007575	Invoice	06/27/2024	Hydrant Rental Refund	0.00	76.04	
	101-100-6302430		CUSTOMER REFUND CLE...		76.04	
00593	REYNOLDS SCHOOL DISTRICT #7	06/27/2024	Regular	0.00	225.24	55223
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
20240956	Invoice	06/27/2024	Bus for Reynolds School to go to CCWF 20...	0.00	225.24	
	101-100-5205410		CONSERVATION		225.24	
11707	Ruslan Vlasenko	06/27/2024	Regular	0.00	36.29	55224
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007532	Invoice	06/25/2024	Closed Account Refund	0.00	36.29	
	101-100-6302430		CUSTOMER REFUND CLE...		36.29	
11702	Sammy Ford & Wanda Demooy	06/27/2024	Regular	0.00	38.83	55225
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007527	Invoice	06/25/2024	Closed Account Refund	0.00	38.83	
	101-100-6302430		CUSTOMER REFUND CLE...		38.83	
11702	Sammy Ford & Wanda Demooy	07/08/2024	Regular	0.00	-38.83	55225
00622	SIGNIFICANT DIGITS, INC.	06/27/2024	Regular	0.00	75.00	55226
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
24H-087-113	Invoice	06/27/2024	Repair meter reader handheld device	0.00	75.00	
	101-100-5205610		UTILITY OPERATING SUPP...		75.00	
11587	SYLVIA & RICK THOMPSON	06/27/2024	Regular	0.00	83.31	55227
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007558	Invoice	06/26/2024	Closed account refund	0.00	83.31	
	101-100-6302430		CUSTOMER REFUND CLE...		83.31	
11694	TEAM Electric Company	06/27/2024	Regular	0.00	18,216.00	55228
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
28161	Invoice	06/27/2024	Cascade Booster #1 Soft Starter/Install	0.00	18,216.00	
	501-100-5205530		EQUIPMENT MAINTENAN...		18,216.00	
01265	TYLER TECHNOLOGIES, INC	06/27/2024	Regular	0.00	250.00	55229
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
025-468757	Invoice	06/27/2024	AMI Interface Project Management	0.00	250.00	
	101-100-5205110		CONTRACT SERVICES		250.00	
11614	USAbLe Life	06/27/2024	Regular	0.00	1,685.59	55230
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0005243155	Invoice	06/26/2024	Empl Disb/Life Insurance	0.00	1,685.59	
	101-100-6202109		DISABILITY/LIFE PAYABLE		1,685.59	
11723	TROY'S DIESEL & TRUCK REPAIR SERVICE, INC	07/01/2024	Regular	0.00	26,532.41	55231
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007617	Invoice	06/30/2024	RW33 New Engine	0.00	26,532.41	
	101-100-5205540		VEHICLE MAINTENANCE		26,532.41	
00793	CITY OF GRESHAM	07/02/2024	Regular	0.00	3,342.08	55232

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
63169...	Invoice	06/13/2024	Package 1 City of Gresham Const Svcs Job ...	0.00	3,342.08	
	601-100-5406035		GROUNDWATER CONSTR... Package 1 City of Gresham Const..		3,342.08	
01080	ALLEGIANCE BENEFIT PLAN	07/03/2024	Regular	0.00	100.00	55233
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
ID4184-2024	Invoice	07/03/2024	125 Plan Yearly Invoice	0.00	100.00	
	101-100-5205460		DUES/LICENSES/SUBSCRI... 125 Plan Yearly Invoice		100.00	
11667	ALLON ELECTRIC LLC	07/03/2024	Regular	0.00	1,037.74	55234
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
18861	Invoice	07/03/2024	2 card readers and install	0.00	1,037.74	
	101-100-5205520		BLDG/GROUNDS MAINTEN... 2 card readers and install		1,037.74	
11578	ARIELLE PHILLIPS	07/03/2024	Regular	0.00	65.87	55235
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007622	Invoice	06/30/2024	Closed Account Refund	0.00	65.87	
	101-100-6302430		CUSTOMER REFUND CLE... Closed Account Refund		65.87	
11624	AS&P Billing Services Corp.	07/03/2024	Regular	0.00	615.00	55236
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
118196	Invoice	07/03/2024	July Janitorial	0.00	615.00	
	101-100-5205110		CONTRACT SERVICES July Janitorial		615.00	
00883	ASSET CONTROL, INC	07/03/2024	Regular	0.00	75.00	55237
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
62145	Invoice	06/30/2024	Background check new employee	0.00	75.00	
	101-100-5205110		CONTRACT SERVICES Background check new employee		75.00	
11661	BLX GROUP LLC	07/03/2024	Regular	0.00	3,500.00	55238
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
43332-2551/070...	Invoice	06/30/2024	Positive Arbitrage Calculation	0.00	3,500.00	
	101-100-5205120		TECHNICAL & CONSULTI... Legal Services May 2024		3,500.00	
00048	CABLE HUSTON LLP	07/03/2024	Regular	0.00	2,146.00	55239
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
141411	Invoice	06/30/2024	Legal Services May 2024	0.00	2,146.00	
	101-100-5205140		LEGAL SERVICES Legal Services May 2024		2,146.00	
11701	Calportland	07/03/2024	Regular	0.00	1,042.19	55240
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
96383871	Invoice	06/30/2024	Rock/Sand for Wistful Vista WO's	0.00	1,042.19	
	101-100-5406020		NEW SERVICES Oregon Regulatory Fee		4.17	
	101-100-5406020		NEW SERVICES Sand		158.88	
	101-100-5406020		NEW SERVICES Rock		879.14	
01029	CARDMEMBER SERVICE	07/03/2024	Regular	0.00	16,764.38	55241
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
CM0000255	Credit Memo	06/30/2024	Credit - KZ AWWA Hotel	0.00	-29.42	
	101-100-5205720		DIRECTORS' EXPENSE Credit - KZ AWWA Hotel		-29.42	

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0007660	Invoice	06/30/2024	Pallet of 4" Quick Joint Tape	0.00	3,174.00	
	101-100-5205610		UTILITY OPERATING SUPP... Pallet of 4" Quick Joint Tape		3,174.00	
INV0007661	Invoice	06/30/2024	Knee pads and vests	0.00	1,150.04	
	101-100-5205440		SAFETY GEAR & EQUIPM... Readers Safety Glasses 1.5		12.80	
	101-100-5205440		SAFETY GEAR & EQUIPM... Large Safety Vest		337.22	
	101-100-5205440		SAFETY GEAR & EQUIPM... Knee Safety Pads		116.47	
	101-100-5205440		SAFETY GEAR & EQUIPM... Lift Gel Knee Pads		289.99	
	101-100-5205440		SAFETY GEAR & EQUIPM... Hanson Engineer Vest		42.73	
	101-100-5205440		SAFETY GEAR & EQUIPM... Readers Safety Glasses 2.5		13.62	
	101-100-5205440		SAFETY GEAR & EQUIPM... Medium Safety Vest		337.21	
INV0007662	Invoice	06/30/2024	Bella Vista fence	0.00	1,610.00	
	101-100-5205610		UTILITY OPERATING SUPP... Bella Vista fence		1,610.00	
INV0007663	Invoice	06/30/2024	Foam material for cases	0.00	35.51	
	101-100-5205610		UTILITY OPERATING SUPP... Foam material for cases		35.51	
INV0007664	Invoice	06/30/2024	Search Commander Annual Subscription	0.00	65.00	
	101-100-5205110		CONTRACT SERVICES Search Commander Annual Subs...		65.00	
INV0007665	Invoice	06/30/2024	Microsoft Office 365 Licenses	0.00	614.00	
	101-100-5205460		DUES/LICENSES/SUBSCRI... E1 License - 20 each		200.00	
	101-100-5205460		DUES/LICENSES/SUBSCRI... E3 License - 17 each		414.00	
INV0007666	Invoice	06/30/2024	Zoom Subscription	0.00	80.00	
	101-100-5205460		DUES/LICENSES/SUBSCRI... Zoom Subscription		80.00	
INV0007667	Invoice	06/30/2024	Search Commander Annual Subscription	0.00	65.00	
	101-100-5205110		CONTRACT SERVICES Search Commander Annual Subs...		65.00	
INV0007668	Invoice	06/30/2024	Flowers for Board Member	0.00	82.04	
	101-100-5205720		DIRECTORS' EXPENSE Flowers for Board Member		82.04	
INV0007669	Invoice	06/30/2024	May Staff Meeting Food	0.00	231.54	
	101-100-5205730		MANAGER'S EXPENSE May Staff Meeting Food		231.54	
INV0007670	Invoice	06/30/2024	CGA & Rockwood Stickers	0.00	179.00	
	101-100-5205410		CONSERVATION Rockwood and CGA stickers		179.00	
INV0007671	Invoice	06/30/2024	Mattson Business Cards	0.00	44.95	
	101-100-5205740		GENERAL OFFICE Mattson Business Cards		44.95	
INV0007672	Invoice	06/30/2024	Duncan Hotel ACE 24	0.00	896.46	
	101-100-5205450		TRAINING & EDUCATION Hotel Room ACE 2024		896.46	
INV0007673	Invoice	06/30/2024	Hotel Room - Schlosser	0.00	1,792.92	
	101-100-5205450		TRAINING & EDUCATION Hotel Room Schlosser		1,792.92	
INV0007674	Invoice	06/30/2024	Clark Hotel - ACE 2024	0.00	1,195.28	
	101-100-5205450		TRAINING & EDUCATION Clark Hotel ACE		1,195.28	
INV0007675	Invoice	06/30/2024	Crocker Hotel Room - ACE	0.00	1,195.28	
	101-100-5205450		TRAINING & EDUCATION Crocker Hotel Room - ACE 2024		1,195.28	
INV0007676	Invoice	06/30/2024	Hotel Room Bray ACE 2024	0.00	1,792.92	
	101-100-5205450		TRAINING & EDUCATION Hotel Room Bray ACE 2024		1,792.92	
INV0007677	Invoice	06/30/2024	Printing for Community Event	0.00	38.00	
	101-100-5205320		OFFICE SUPPLIES Printing for a community event		38.00	
INV0007678	Invoice	06/30/2024	CM & DZ Hotel Tyler Conference	0.00	859.95	
	101-100-5205450		TRAINING & EDUCATION CM Hotel Tyler Conference		859.95	
INV0007679	Invoice	06/30/2024	block heater	0.00	6.39	
	101-100-5205520		BLDG/GROUNDS MAINTEN... block heater		6.39	
INV0007690	Invoice	06/30/2024	pressure washer pump	0.00	101.99	
	101-100-5205540		VEHICLE MAINTENANCE pressure washer pump		101.99	
INV0007692	Invoice	06/30/2024	PHONE CASE/DB	0.00	15.98	
	101-100-5205320		OFFICE SUPPLIES PHONE CASE/DB		15.98	
INV0007693	Invoice	06/30/2024	PHONE CASES	0.00	52.98	
	101-100-5205320		OFFICE SUPPLIES PHONE CASE/LJ		26.99	

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	101-100-5205320	OFFICE SUPPLIES	PHONE CASE-SPARE		25.99	
INV0007694	Invoice	06/30/2024	hose repair kits	0.00	110.16	
	101-100-5205530	SHOP EQUIPMENT MAINT	hose repair kits		110.16	
INV0007695	Invoice	06/30/2024	meter head screws	0.00	32.01	
	101-100-5205610	UTILITY OPERATING SUPP...	meter head screws		32.01	
INV0007696	Invoice	06/30/2024	GOODS FOR JED	0.00	39.57	
	101-100-5205320	OFFICE SUPPLIES	CABLE COMPRESSION FITTING		39.57	
INV0007697	Invoice	06/30/2024	GOODS FOR JED	0.00	137.55	
	101-100-5205320	OFFICE SUPPLIES	COAX CABLE CRIMPER KIT		19.99	
	101-100-5205320	OFFICE SUPPLIES	COMPRESSION CONNECTORS 5...		40.95	
	101-100-5205320	OFFICE SUPPLIES	RITE IN THE RAIN NOTEBOOK		50.64	
	101-100-5205320	OFFICE SUPPLIES	PHONE CASE/RL		15.98	
	101-100-5205320	OFFICE SUPPLIES	BARREL CONNECTORS 20PCS		9.99	
INV0007702	Invoice	06/30/2024	Colby Riley Hotel AWWA ACE 2024	0.00	1,195.28	
	101-100-5205720	DIRECTORS' EXPENSE	AWWA ACE Colby Riley		1,195.28	
11724	Carpenter Media Group	07/03/2024	Regular	0.00	2,965.00	55242
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
27415	Invoice	06/30/2024	Printing of CCR	0.00	2,965.00	
	101-100-5205410	CONSERVATION	Printing of CCR		2,965.00	
00001	CHAVES CONSULTING, INC.	07/03/2024	Regular	0.00	4,973.41	55243
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
213967	Invoice	06/30/2024	Prepare & Mail Customer Bills June 2024	0.00	4,973.41	
	101-100-5205110	CONTRACT SERVICES	Prepare Customer Bills June 2024		1,261.75	
	101-100-5205330	POSTAGE	Postage Customer Bills June 2024		3,711.66	
01185	CORE & MAIN LP	07/03/2024	Regular	0.00	14,024.50	55244
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
U957495	Invoice	06/30/2024	1.5 & 2" AMI Meters	0.00	14,024.50	
	101-100-1601410	INVENTORY	1-1/2" METER		6,341.50	
	101-100-1601410	INVENTORY	2" METER		7,683.00	
01147	CRYSTAL GREENS LANDSCAPING INC	07/03/2024	Regular	0.00	10,570.00	55245
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
352078	Invoice	06/30/2024	Irrigation relocation, repairs and decomiss...	0.00	10,570.00	
	101-100-5205520	BLDG/GROUNDS MAINTEN...	Irrigation relocation, repairs and...		10,570.00	
11479	DAVID MATTSOON	07/03/2024	Regular	0.00	59.99	55246
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0007647	Invoice	06/30/2024	pants reimbursement	0.00	59.99	
	101-100-5205440	SAFETY GEAR & EQUIPM...	pants reimbursement		59.99	
01085	EDGE ANALYTICAL LABORATORIES,	07/03/2024	Regular	0.00	2,700.00	55247
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
24-17202	Invoice	06/30/2024	2024 LCR Sample Analysis	0.00	2,700.00	
	101-100-5205620	WATER SAMPLES/TESTING	2024 LCR Sample Analysis		2,700.00	
00250	FEDEX	07/03/2024	Regular	0.00	89.94	55248

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
8-545-04716	Invoice	06/30/2024	Mail meter reader device for repairs	0.00	89.94	
	101-100-5205330		POSTAGE		89.94	
00747	GENERAL PACIFIC, INC	07/03/2024	Regular	0.00	7,440.00	55249
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1495558	Invoice	06/30/2024	Cascade Groundwater Valve Can Lids	0.00	7,440.00	
	601-100-5406035		GROUNDWATER CONSTR... 910 Cascade Groundwater Lid		1,440.00	
	601-100-5406035		GROUNDWATER CONSTR... Heavy Duty Ground Water Lid		6,000.00	
11678	GoTo Communications Inc	07/03/2024	Regular	0.00	390.45	55250
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
IN7103051870	Invoice	07/03/2024	Goto Phone Bill	0.00	390.45	
	101-100-5205210		TELEPHONE		390.45	
00427	GRAINGER	07/03/2024	Regular	0.00	171.39	55251
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9155427884	Invoice	06/30/2024	Solenoid Valve & Fittings for Well prelube	0.00	155.97	
	501-100-5205610		OPERATING SUPPLIES Solenoid Valve		154.03	
	501-100-5205610		OPERATING SUPPLIES Copper fittings		1.94	
9156820764	Invoice	06/30/2024	1/2" Elect. Conduit Elbow	0.00	15.42	
	101-100-5205640		METER MAINTENANCE 1/2" Elect. Conduit Elbow		15.42	
11727	Hieu Pham	07/03/2024	Regular	0.00	41.32	55252
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007621	Invoice	06/30/2024	Closed Account Refund	0.00	41.32	
	101-100-6302430		CUSTOMER REFUND CLE... Closed Account Refund		41.32	
00842	HUNT, BRIAN	07/03/2024	Regular	0.00	139.03	55253
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007630	Invoice	06/30/2024	Safety boot reimbursement	0.00	139.03	
	101-100-5205440		SAFETY GEAR & EQUIPM... Safety boot reimbursement		139.03	
01137	JW UNDERGROUND INC	07/03/2024	Regular	0.00	144.00	55254
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
57610	Invoice	06/30/2024	Dump Fee	0.00	144.00	
	101-100-5205610		UTILITY OPERATING SUPP... Dirt Dump		144.00	
00753	KNIFE RIVER CORPORATE NW	07/03/2024	Regular	0.00	308.44	55255
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3111825	Invoice	06/30/2024	Rock for a main break at 336 NE 197th. Tic...	0.00	308.44	
	101-100-5205610		UTILITY OPERATING SUPP... Rock for a main break at 336 NE...		308.44	
00604	LOWE'S	07/03/2024	Regular	0.00	105.68	55256
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
975478	Invoice	06/30/2024	bug spray for jed	0.00	7.56	
	101-100-5205520		BLDG/GROUNDS MAINTEN... bug spray for jed		7.56	
983317	Invoice	06/30/2024	Truck Cleaning Materials	0.00	21.81	
	101-100-5205440		SAFETY GEAR & EQUIPM... Box of rags		14.23	
	101-100-5205540		VEHICLE MAINTENANCE 16 oz Armorall Cleaner		7.58	
987363	Invoice	06/30/2024	hardware	0.00	19.91	

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	101-100-5205540	VEHICLE MAINTENANCE	hardware		19.91	
998448	Invoice	06/30/2024	Paint, PVC Caps	0.00	56.40	
	101-100-5205610	UTILITY OPERATING SUPP...	Rain and Shine Handy Pack		12.62	
	101-100-5205610	UTILITY OPERATING SUPP...	Gloss popsicle paint		7.58	
	101-100-5205610	UTILITY OPERATING SUPP...	Safety Red Paint		9.48	
	101-100-5205610	UTILITY OPERATING SUPP...	2" Sch 40 Cap		17.24	
	101-100-5205610	UTILITY OPERATING SUPP...	Safety Blue Paint		9.48	
11725	Matthew Regan	07/03/2024	Regular	0.00	12.17	55257
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007619	Invoice	06/30/2024	Closed Account Refund	0.00	12.17	
	101-100-6302430	CUSTOMER REFUND CLE...	Closed Account Refund		12.17	
00139	NORTHWEST NATURAL GAS COMPANY	07/03/2024	Regular	0.00	571.41	55258
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007618	Invoice	06/30/2024	335 NE 141st Av Heating Jan-Jun	0.00	571.41	
	101-100-5205230	HEATING/ELECTRICITY	335 NE 141st Av Heating Jan-Jun		571.41	
00460	OUR JUST FUTURE	07/03/2024	Regular	0.00	98.00	55259
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
OJFAPR24	Invoice	06/30/2024	Customer Assistance April 2024	0.00	56.00	
	101-100-5205800	CUSTOMER ASSISTANCE	Customer Assistance April 2024		56.00	
OJFMAY24	Invoice	06/30/2024	Customer Assistance May 2024	0.00	42.00	
	101-100-5205800	CUSTOMER ASSISTANCE	Customer Assistance May 2024		42.00	
01057	OXARC, INC	07/03/2024	Regular	0.00	184.13	55260
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0032103234	Invoice	06/30/2024	propane fill	0.00	59.47	
	101-100-5205560	GAS/LUBRICANTS & DISP...	propane fill		59.47	
0032104135	Invoice	06/30/2024	co2 freeze	0.00	124.66	
	101-100-5205560	GAS/LUBRICANTS & DISP...	co2 freeze		124.66	
00360	PARKROSE HARDWARE	07/03/2024	Regular	0.00	36.55	55261
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
B66130/P	Invoice	06/30/2024	band saw blades and fastners	0.00	36.55	
	101-100-5205530	SHOP EQUIPMENT MAINT	band saw blades and fastners		36.55	
11726	Paul Sari	07/03/2024	Regular	0.00	69.60	55262
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007620	Invoice	06/30/2024	Closed Account Refund	0.00	69.60	
	101-100-6302430	CUSTOMER REFUND CLE...	Closed Account Refund		69.60	
00178	PLATT ELECTRIC SUPPLY INC.	07/03/2024	Regular	0.00	6.99	55263
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5G03734	Invoice	06/30/2024	25pk elec. connectors for AMI meters	0.00	6.99	
	101-100-5205640	METER MAINTENANCE	25pk elec. connectors for AMI ...		6.99	
00849	PNWS-AWWA	07/03/2024	Regular	0.00	350.00	55264
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007652	Invoice	07/03/2024	Water for People Fundraiser - Golf Hole S...	0.00	350.00	
	101-100-5205410	CONSERVATION	Water for People Fundraiser - Go..		350.00	

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00225	PORTER W. YETT COMPANY	07/03/2024	Regular	0.00	452.70	55265
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
29402	Invoice	06/30/2024	Apshalt	0.00	452.70	
	101-100-5205610		UTILITY OPERATING SUPP... Asphalt		452.70	
00026	ROCKWOOD WATER PUD	PETTY CASH	07/03/2024	Regular	0.00	47.57 55266
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007632	Invoice	06/30/2024	Petty Cash	0.00	47.57	
	101-100-5104600		ON CALL DUTY Petty Cash - on call mileage		47.57	
11498	RYAN LINDSTROM		07/03/2024	Regular	0.00	151.98 55267
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007646	Invoice	06/30/2024	raingear/pants reimbursement	0.00	151.98	
	101-100-5205440		SAFETY GEAR & EQUIPM... raingear/pants reimbursement		151.98	
00721	SPECIAL DISTRICTS INSURANCE SERVICES		07/03/2024	Regular	0.00	30,596.00 55268
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007643	Invoice	07/02/2024	Empl Med/Dent Insurance	0.00	30,596.00	
	101-100-6202108		SDAO INS PAYABLE Empl Med/Dent Insurance		30,596.00	
01265	TYLER TECHNOLOGIES, INC		07/03/2024	Regular	0.00	71,966.50 55269
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
025-468387	Invoice	07/03/2024	Billing system annual fee	0.00	71,604.00	
	101-100-5205110		CONTRACT SERVICES Billing system annual fee		71,604.00	
470529	Invoice	07/03/2024	AMI Interface progress billing	0.00	362.50	
	101-100-5205110		CONTRACT SERVICES AMI Interface progress billing		362.50	
00070	PORTLAND, CITY OF		07/09/2024	Regular	0.00	342,445.96 55270
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007734	Invoice	06/30/2024	June Water Purchase	0.00	342,445.96	
	101-100-5205010		WATER PURCHASES June Water Purchase		342,445.96	
00231	ADVENTIST HEALTH OCCUPATIONAL MEDICINE		07/11/2024	Regular	0.00	312.00 55272
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
100080	Invoice	06/30/2024	DOT screens	0.00	312.00	
	101-100-5205110		CONTRACT SERVICES DOT screens		312.00	
11667	ALLON ELECTRIC LLC		07/11/2024	Regular	0.00	14,851.29 55273
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
18863	Invoice	07/11/2024	Well 9 Security installation	0.00	7,100.74	
	601-100-5205120		ENGINEERING SERVICES Well 9 Security installation		7,100.74	
V18863	Invoice	07/11/2024	Well 9 Security cameras/access control	0.00	7,750.55	
	601-100-5205120		ENGINEERING SERVICES Well 9 Security cameras/access ...		7,750.55	
11701	Calportland		07/11/2024	Regular	0.00	283.43 55274
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
96390976	Invoice	06/30/2024	Rock	0.00	283.43	
	101-100-5205610		UTILITY OPERATING SUPP... Rock		283.43	
00981	CENTURYLINK		07/11/2024	Regular	0.00	44.75 55275

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007714	Invoice	06/30/2024	SE 148th Telemetry	0.00	44.75	
	101-100-5205660	TELEMETRY	SE 148th Telemetry		44.75	
00056	CHARLES. H. DAY CO., INC.	07/11/2024	Regular	0.00	101.98	55276
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1124332-01	Invoice	07/11/2024	mag drill repair	0.00	57.03	
	101-100-5205570	SMALL EQUIPMENT/TOO...	mag drill repair		57.03	
1125631-01	Invoice	07/11/2024	mag drill repair	0.00	44.95	
	101-100-5205570	SMALL EQUIPMENT/TOO...	mag drill repair		44.95	
00793	CITY OF GRESHAM	07/11/2024	Regular	0.00	2,503.19	55277
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007782	Invoice	06/30/2024	Sewer/Stormwater	0.00	2,503.19	
	101-100-5205220	SEWER/STORM WATER	Sewer/Stormwater NW 1st St		511.79	
	101-100-5205220	SEWER/STORM WATER	Sewer/Stormwater Office		1,991.40	
01089	CITY OF PORTLAND	07/11/2024	Regular	0.00	39,590.00	55278
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10474228	Invoice	07/11/2024	2024 RWPC Annual Dues	0.00	39,590.00	
	101-100-5205460	DUES/LICENSES/SUBSCRI...	2024 RWPC Annual Dues		39,590.00	
11617	City of Portland, Printing and Distributing	07/11/2024	Regular	0.00	791.00	55279
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10473858	Invoice	07/11/2024	RWPC Conservation Print Order	0.00	791.00	
	101-100-5205410	CONSERVATION	Annual Print Order with RWPC		791.00	
01185	CORE & MAIN LP	07/11/2024	Regular	0.00	166.80	55280
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
V031034	Invoice	07/11/2024	Water Meters and Antennas for Inventory	0.00	166.80	
	101-100-5205640	METER MAINTENANCE	AMI Antennas		166.80	
00747	GENERAL PACIFIC, INC	07/11/2024	Regular	0.00	1,365.00	55281
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1496136	Invoice	06/30/2024	Hydrant Meter	0.00	1,365.00	
	101-100-5205610	UTILITY OPERATING SUPP...	Hydrant Meter		1,365.00	
01137	JW UNDERGROUND INC	07/11/2024	Regular	0.00	144.00	55282
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
57696	Invoice	07/11/2024	Dirt Dump	0.00	144.00	
	101-100-5205610	UTILITY OPERATING SUPP...	Dirt Dump		144.00	
00753	KNIFE RIVER CORPORATE NW	07/11/2024	Regular	0.00	286.66	55283
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3145382	Invoice	07/11/2024	Rock	0.00	286.66	
	101-100-5205610	UTILITY OPERATING SUPP...	Rock		286.66	
00742	LAKESIDE INDUSTRIES	07/11/2024	Regular	0.00	252.00	55284

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
277478	Invoice 101-100-5205610	07/11/2024	Asphalt UTILITY OPERATING SUPP... Asphalt	0.00	252.00 252.00	
00127	MT. SCOTT FUEL COMPANY	07/11/2024	Regular	0.00	414.00	55285
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007722	Invoice 101-100-5205610 101-100-5205610	07/11/2024	Dirt Soil Mix UTILITY OPERATING SUPP... Top soil UTILITY OPERATING SUPP... Sand	0.00	414.00 174.00 240.00	
11401	NICHOLAS HENRY	07/11/2024	Regular	0.00	212.94	55286
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007743	Invoice 101-100-5205440	07/11/2024	Safety boot reimbursement SAFETY GEAR & EQUIPM... Safety boot reimbursement	0.00	212.94 212.94	
00225	PORTER W. YETT COMPANY	07/11/2024	Regular	0.00	1,603.80	55287
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
29442-a	Invoice 101-100-5205610	06/30/2024	Apshalt UTILITY OPERATING SUPP... Asphalt	0.00	186.30 186.30	
29442-b	Invoice 101-100-5205610	06/30/2024	Asphalt UTILITY OPERATING SUPP... Asphalt	0.00	540.00 540.00	
29465	Invoice 101-100-5205610	07/11/2024	Cold Mix UTILITY OPERATING SUPP... Cold Mix	0.00	877.50 877.50	
00181	PORTLAND GENERAL ELECTRIC	07/11/2024	Regular	0.00	25,348.62	55288
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007781	Invoice 101-100-5205230 101-100-5205670 501-100-5205670 501-100-5205670	06/30/2024	Portland General Electric HEATING/ELECTRICITY Office Electricity PUMPING 311 NE 141st Av PUMPING Cascade Boosters PUMPING Cascade Wells 3 & 4	0.00	25,348.62 989.34 1,179.34 11,800.36 11,379.58	
01009	RICOH USA, INC	07/11/2024	Regular	0.00	111.56	55289
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5069697115	Invoice 101-100-5205110	06/30/2024	Monthly Copier Fee June 2024 CONTRACT SERVICES Monthly Copier Fee June 2024	0.00	111.56 111.56	
00020	SAIF CORPORATION	07/11/2024	Regular	0.00	5,189.95	55290
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1001656381	Invoice 101-100-5104840	07/09/2024	Workers Comp premium WORKERS COMPENSATI... Workers Comp premium	0.00	5,189.95 5,189.95	
01265	TYLER TECHNOLOGIES, INC	07/11/2024	Regular	0.00	13,326.25	55291
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
025-471148	Invoice 101-100-5205740	07/11/2024	Transaction fees GENERAL OFFICE Online Payment Fees	0.00	13,173.75 13,173.75	
025-471586	Invoice 101-100-5205740	07/11/2024	Transaction fees GENERAL OFFICE Billing Notification Calls	0.00	152.50 152.50	
00069	US BANK	07/11/2024	Regular	0.00	6,000.00	55292

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7387907	Invoice	07/11/2024	Acceptance Fee & Custodian Annual Fee	0.00	6,000.00	
	601-100-5205110	CONTRACT SERVICES	Custodian Annual Fee		5,000.00	
	601-100-5205110	CONTRACT SERVICES	Acceptance Fee		1,000.00	
00221	WASTE MANAGEMENT, INC	07/11/2024	Regular	0.00	287.55	55293
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007715	Invoice	06/30/2024	Garbage Service	0.00	287.55	
	101-100-5205520	BLDG/GROUNDS MAINTEN...	Garbage Service		287.55	
11592	Wastequip Manufacturing Company LLC	07/11/2024	Regular	0.00	3,647.00	55294
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
20INV000591366	Invoice	07/11/2024	Dump metall waste bins	0.00	3,647.00	
	101-100-5205530	SHOP EQUIPMENT MAINT	1.5 yd Dump Bin		2,139.00	
	101-100-5205530	SHOP EQUIPMENT MAINT	2 yd dump bin		1,508.00	
11441	DEPARTMENT OF JUSTICE	07/11/2024	Regular	0.00	323.53	55295
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007759	Invoice	07/12/2024	ID # 21DR17205	0.00	323.53	
	101-100-6202102	EMPLOYEE DRAW PAYAB...	ID # 21DR17205		323.53	
00014	OREGON AFSCME	07/11/2024	Regular	0.00	409.37	55296
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007771	Invoice	07/12/2024	Union Dues	0.00	409.37	
	101-100-6202140	UNION DUES PAYABLE	Union Dues		409.37	
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	07/11/2024	Regular	0.00	120.00	55297
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007772	Invoice	07/12/2024	United Way	0.00	120.00	
	101-100-6202120	UNITED WAY PAYABLE	United Way		120.00	
01187	FISERV	07/11/2024	Regular	0.00	52.07	55298
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007783	Invoice	07/11/2024	Return home banking payment	0.00	52.07	
	101-100-5205760	BAD DEBT EXPENSE	Return home banking payment		52.07	
00733	UMPQUA BANK	06/20/2024	Bank Draft	0.00	739.31	DFT0001689
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007499	Invoice	06/20/2024	Bank Fee May 2024	0.00	739.31	
	101-100-5205740	GENERAL OFFICE	Bank Fee May 2024		739.31	
11396	ROTSCHY	06/20/2024	Bank Draft	0.00	505,479.26	DFT0001690
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007512	Invoice	06/20/2024	Package 4 Construction Rotschy Job 320	0.00	505,479.26	
	601-100-5406035	GROUNDWATER CONSTR...	Package 4 Construction Rotschy ...		505,479.26	
11581	MISSIONSQUARE	06/28/2024	Bank Draft	0.00	1,245.43	DFT0001691
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007585	Invoice	06/28/2024	Deferred Compensation	0.00	1,245.43	
	101-100-6202150	DEFERRED COMP PAYABLE	Deferred Compensation		1,245.43	

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00016	NATIONWIDE RETIREMENT SOLUTION	06/28/2024	Bank Draft	0.00	750.00	DFT0001694
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007588	Invoice	06/28/2024	457 Deferred Comp	0.00	750.00	
	101-100-6202150		DEFERRED COMP PAYABLE		750.00	
01211	HRA VEBA PLAN CONTRIBUTIONS	06/28/2024	Bank Draft	0.00	1,275.00	DFT0001695
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007593	Invoice	06/28/2024	HRA VEBA	0.00	1,275.00	
	101-100-6202160		HRA VEBA PAYABLE		1,275.00	
10253	INTERNAL REVENUE SERVICE	06/28/2024	Bank Draft	0.00	9,229.58	DFT0001701
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007608	Invoice	06/28/2024	FED TAX WITHHOLDING	0.00	9,229.58	
	101-100-6202220		FEDERAL TAX PAYABLE		9,229.58	
00017	OREGON DEPARTMENT OF REVENUE	06/28/2024	Bank Draft	0.00	5,745.64	DFT0001702
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007609	Invoice	06/28/2024	STATE INCOME TAX	0.00	5,745.64	
	101-100-6202230		STATE TAX PAYABLE		5,745.64	
10253	INTERNAL REVENUE SERVICE	06/28/2024	Bank Draft	0.00	10,892.02	DFT0001703
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007610	Invoice	06/28/2024	SOCIAL SECURITY TAX	0.00	10,892.02	
	101-100-6202210		SOCIAL SECURITY PAYABLE		10,892.02	
10253	INTERNAL REVENUE SERVICE	06/28/2024	Bank Draft	0.00	2,547.36	DFT0001704
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007612	Invoice	06/28/2024	MEDICARE TAX	0.00	2,547.36	
	101-100-6202210		SOCIAL SECURITY PAYABLE		2,547.36	
10253	INTERNAL REVENUE SERVICE	06/27/2024	Bank Draft	0.00	31.00	DFT0001705
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007615	Invoice	06/27/2024	SOCIAL SECURITY TAX BOARD	0.00	31.00	
	101-100-6202210		SOCIAL SECURITY PAYABLE		31.00	
10253	INTERNAL REVENUE SERVICE	06/27/2024	Bank Draft	0.00	7.30	DFT0001706
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007616	Invoice	06/27/2024	MEDICARE TAX BOARD	0.00	7.30	
	101-100-6202210		SOCIAL SECURITY PAYABLE		7.30	
00018	PERS	06/27/2024	Bank Draft	0.00	24,787.39	DFT0001707
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007525	Invoice	06/21/2024	PERS payable	0.00	24,787.39	
	101-100-6202110		P.E.R.S. PAYABLE		24,787.39	
10253	INTERNAL REVENUE SERVICE	07/03/2024	Bank Draft	0.00	2,053.96	DFT0001718
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0007710	Invoice	07/03/2024	BOARD PAYROLL TAX	0.00	7.66	
	101-100-6202210		SOCIAL SECURITY PAYABLE		7.66	
INV0007711	Invoice	07/03/2024	PAYROLL TAX	0.00	2,046.30	

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	101-100-6202210	SOCIAL SECURITY PAYABLE	PAYROLL TAX SOCIAL SECURITY	1,395.68		
	101-100-6202210	SOCIAL SECURITY PAYABLE	PAYROLL TAX MEDICARE	326.40		
	101-100-6202220	FEDERAL TAX PAYABLE	PAYROLL TAX FEDERAL	324.22		
00017	OREGON DEPARTMENT OF REVENUE	07/03/2024	Bank Draft	0.00	240.95	DFT0001719
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007712	Invoice	07/03/2024	STATE PAYROLL TAX	0.00	240.95	
	101-100-6202230	STATE TAX PAYABLE	STATE PAYROLL TAX		240.95	
11396	ROTSCHY	07/03/2024	Bank Draft	0.00	319,745.77	DFT0001720
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
JOB320-ROT-2	Invoice	06/30/2024	Package 4 Construction Rotschy Job 320	0.00	319,745.77	
	601-100-5406035	GROUNDWATER CONSTR...	Package 4 Construction Rotschy ...		319,745.77	
11581	MISSIONSQUARE	07/12/2024	Bank Draft	0.00	1,255.69	DFT0001721
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007753	Invoice	07/12/2024	Deferred Compensation	0.00	1,255.69	
	101-100-6202150	DEFERRED COMP PAYABLE	Deferred Compensation		1,255.69	
00016	NATIONWIDE RETIREMENT SOLUTION	07/12/2024	Bank Draft	0.00	600.00	DFT0001724
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007756	Invoice	07/12/2024	457 Deferred Comp	0.00	600.00	
	101-100-6202150	DEFERRED COMP PAYABLE	457 Deferred Comp		600.00	
01211	HRA VEBA PLAN CONTRIBUTIONS	07/12/2024	Bank Draft	0.00	1,355.00	DFT0001725
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007761	Invoice	07/12/2024	HRA VEBA	0.00	1,355.00	
	101-100-6202160	HRA VEBA PAYABLE	HRA VEBA		1,355.00	
10253	INTERNAL REVENUE SERVICE	07/12/2024	Bank Draft	0.00	10,027.98	DFT0001731
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007776	Invoice	07/12/2024	FED TAX WITHHOLDING	0.00	10,027.98	
	101-100-6202220	FEDERAL TAX PAYABLE	FED TAX WITHHOLDING		10,027.98	
00017	OREGON DEPARTMENT OF REVENUE	07/12/2024	Bank Draft	0.00	6,167.91	DFT0001732
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007777	Invoice	07/12/2024	STATE INCOME TAX	0.00	6,167.91	
	101-100-6202230	STATE TAX PAYABLE	STATE INCOME TAX		6,167.91	
10253	INTERNAL REVENUE SERVICE	07/12/2024	Bank Draft	0.00	11,386.16	DFT0001733
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007778	Invoice	07/12/2024	SOCIAL SECURITY TAX	0.00	11,386.16	
	101-100-6202210	SOCIAL SECURITY PAYABLE	SOCIAL SECURITY TAX		11,386.16	
10253	INTERNAL REVENUE SERVICE	07/12/2024	Bank Draft	0.00	2,662.88	DFT0001734
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007780	Invoice	07/12/2024	MEDICARE TAX	0.00	2,662.88	
	101-100-6202210	SOCIAL SECURITY PAYABLE	MEDICARE TAX		2,662.88	
00017	OREGON DEPARTMENT OF REVENUE	07/11/2024	Bank Draft	0.00	10,397.19	DFT0001735

Check Report

Date Range: 06/15/2024 - 07/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007717	Invoice	07/09/2024	2Nd Quarter payment	0.00	10,397.19	
	101-100-6202235		TRANSIT TAX PAYABLE		609.26	
	101-100-6202240		WORKERS COMP PAYABLE		273.18	
	101-100-6202250		STATE UNEMPLOYMENT ...		532.85	
	101-100-6202260		TRI-MET PAYABLE		5,172.41	
	101-100-6202270		PAID LEAVE OREGON PAY...		3,809.49	
00018	PERS	07/11/2024	Bank Draft	0.00	24,845.66	DFT0001736
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007713	Invoice	07/09/2024	PERS Payable	0.00	24,845.66	
	101-100-6202110		P.E.R.S. PAYABLE		24,845.66	
01224	AT&T MOBILITY	07/11/2024	Bank Draft	0.00	1,886.20	DFT0001737
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007716	Invoice	06/30/2024	AT&T	0.00	1,886.20	
	101-100-5205210		TELEPHONE		1,726.20	
	101-100-5205660		TELEMETRY		40.00	
	101-100-5205660		TELEMETRY		40.00	
	101-100-5205660		TELEMETRY		40.00	
	101-100-5205660		TELEMETRY		40.00	

Bank Code UMPQUA BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	200	142	0.00	804,812.43
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-38.83
Bank Drafts	26	25	0.00	955,354.64
EFT's	0	0	0.00	0.00
	226	168	0.00	1,760,128.24

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	200	142	0.00	804,812.43
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-38.83
Bank Drafts	26	25	0.00	955,354.64
EFT's	0	0	0.00	0.00
	226	168	0.00	1,760,128.24

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	6/2024	703,469.60
999	POOLED CASH	7/2024	1,056,658.64
			1,760,128.24



Rockwood Water District, OR

Detail vs Budget Report

Account Summary

Date Range: 06/01/2024 - 06/30/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101 - GENERAL FUND								
Revenue								
101-100-3010101	BEGINNING FUND BALANCE	0.00	-13,722,356.00	0.00	0.00	0.00	-13,722,356.00	-100.00%
101-100-3101100	WATER SALES	0.00	-12,095,864.00	-11,841,954.93	-1,330,732.84	-13,172,687.77	1,076,823.77	8.90%
101-100-3202100	BACKFLOW CHARGES	0.00	-40,000.00	-36,313.79	-5,001.42	-41,315.21	1,315.21	3.29%
101-100-3202200	SET-UP FEES	0.00	-20,000.00	-13,079.64	-836.37	-13,916.01	-6,083.99	-30.42%
101-100-3202300	LATE FEES	0.00	-290,000.00	-239,039.75	-23,069.15	-262,108.90	-27,891.10	-9.62%
101-100-3404100	SERVICE INSTALLATIONS	0.00	-250,000.00	-213,983.03	44,750.72	-169,232.31	-80,767.69	-32.31%
101-100-3404200	SUB-DIVISION PROJECTS	0.00	-50,000.00	-18,579.75	0.00	-18,579.75	-31,420.25	-62.84%
101-100-3404300	OTHER SERVICE INCOME	0.00	-150,000.00	-109,433.50	-38,525.82	-147,959.32	-2,040.68	-1.36%
101-100-3505100	INTEREST INCOME	0.00	-200,000.00	-1,006,598.25	-91,801.93	-1,098,400.18	898,400.18	449.20%
101-100-3505200	RENTAL INCOME	0.00	-16,000.00	-3,912.41	0.00	-3,912.41	-12,087.59	-75.55%
101-100-3606100	SCRAP METAL SALES	0.00	-7,500.00	-10,629.65	0.00	-10,629.65	3,129.65	41.73%
101-100-3606600	OTHER MISC INCOME	0.00	-40,000.00	-56,435.44	-1,651.63	-58,087.07	18,087.07	45.22%
101-100-3606800	GRESHAM UTILITY TAX	0.00	-457,936.00	-411,527.04	-64,186.95	-475,713.99	17,777.99	3.88%
101-100-3606900	PORTLAND UTILITY TAX	0.00	-209,657.00	-193,000.89	-5,353.67	-198,354.56	-11,302.44	-5.39%
101-100-3607000	FAIRVIEW UTILITY TAX	0.00	-15,007.00	-12,283.13	-2,304.62	-14,587.75	-419.25	-2.79%
101-100-3909200	INTERFUND TRANSFERS	0.00	-505,000.00	0.00	0.00	0.00	-505,000.00	-100.00%
101-100-3909300	FIXED ASSET DISPOSITION	0.00	-500,000.00	0.00	0.00	0.00	-500,000.00	-100.00%
101-100-3909500	OTHER GOVERNMENT AGENCIES	0.00	-18,500.00	-181,950.00	0.00	-181,950.00	163,450.00	883.51%
Revenue Totals:		0.00	-28,587,820.00	-14,348,721.20	-1,518,713.68	-15,867,434.88	-12,720,385.12	-44.50%
Expense								
101-100-5104450	SALARIES/WAGES	0.00	2,511,660.00	2,105,236.95	174,535.11	2,279,772.06	231,887.94	9.23%
101-100-5104500	OFFICE OVERTIME	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
101-100-5104550	FIELD OVERTIME	0.00	18,000.00	18,157.50	720.28	18,877.78	-877.78	-4.88%
101-100-5104600	ON CALL DUTY	0.00	80,100.00	62,763.19	5,497.52	68,260.71	11,839.29	14.78%
101-100-5104610	WATER CERTIFICATIONS	0.00	13,000.00	14,345.93	1,224.88	15,570.81	-2,570.81	-19.78%
101-100-5104620	EMPLOYEE BONUS	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
101-100-5104630	MARKET BASED WAGE ADJUST	0.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
101-100-5104800	SOCIAL SECURITY	0.00	152,000.00	133,111.70	11,140.78	144,252.48	7,747.52	5.10%
101-100-5104810	MEDICARE	0.00	36,000.00	31,261.53	2,605.56	33,867.09	2,132.91	5.92%
101-100-5104820	UNEMPLOYMENT INSURANCE	0.00	2,500.00	1,403.49	885.62	2,289.11	210.89	8.44%
101-100-5104830	TRI-MET	0.00	17,800.00	11,779.80	7,585.77	19,365.57	-1,565.57	-8.80%
101-100-5104840	WORKERS COMPENSATION	0.00	29,600.00	26,055.67	728.85	26,784.52	2,815.48	9.51%
101-100-5104900	EMPLOYEE'S RETIREMENT	0.00	715,000.00	620,263.61	50,143.79	670,407.40	44,592.60	6.24%
101-100-5104920	EMPLOYEE INSURANCE EXPENS	0.00	583,000.00	528,094.33	54,917.41	583,011.74	-11.74	0.00%
101-100-5104930	PAID LEAVE OREGON	0.00	9,850.00	2,487.84	-2,506.28	-18.44	9,868.44	100.19%

Detail vs Budget Report

Date Range: 06/01/2024 - 06/30/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101-100-5205010	WATER PURCHASES	342,445.96	3,761,530.00	3,425,830.93	342,445.96	3,768,276.89	-349,192.85	-9.28%
101-100-5205110	CONTRACT SERVICES	-3,058.40	130,180.00	126,868.85	8,338.47	135,207.32	-1,968.92	-1.51%
101-100-5205120	TECHNICAL & CONSULTING	0.00	30,000.00	11,229.75	3,500.00	14,729.75	15,270.25	50.90%
101-100-5205130	AUDITING	0.00	24,500.00	23,875.00	0.00	23,875.00	625.00	2.55%
101-100-5205140	LEGAL SERVICES	0.00	100,000.00	25,137.00	2,146.00	27,283.00	72,717.00	72.72%
101-100-5205210	TELEPHONE	0.00	44,880.00	33,053.76	5,424.34	38,478.10	6,401.90	14.26%
101-100-5205220	SEWER/STORM WATER	0.00	12,000.00	12,890.08	3,000.48	15,890.56	-3,890.56	-32.42%
101-100-5205230	HEATING/ELECTRICITY	0.00	22,000.00	22,457.75	3,449.02	25,906.77	-3,906.77	-17.76%
101-100-5205310	ENGINEERING SUPPLIES	0.00	1,500.00	903.27	0.00	903.27	596.73	39.78%
101-100-5205320	OFFICE SUPPLIES	-2,162.57	40,000.00	33,616.60	3,545.90	37,162.50	5,000.07	12.50%
101-100-5205330	POSTAGE	0.00	45,300.00	41,223.42	13,378.93	54,602.35	-9,302.35	-20.53%
101-100-5205410	CONSERVATION	350.00	50,350.00	26,495.69	3,469.24	29,964.93	20,035.07	39.79%
101-100-5205420	ELECTIONS/LEGAL ADVERTISE	-1,289.40	3,000.00	3,435.42	1,464.30	4,899.72	-610.32	-20.34%
101-100-5205430	INSURANCE-GENERAL	0.00	117,270.00	111,471.39	9,820.91	121,292.30	-4,022.30	-3.43%
101-100-5205440	SAFETY GEAR & EQUIPMENT	-1,221.92	23,000.00	17,827.22	5,775.55	23,602.77	619.15	2.69%
101-100-5205450	TRAINING & EDUCATION	-2,947.15	36,500.00	33,632.01	9,131.80	42,763.81	-3,316.66	-9.09%
101-100-5205460	DUES/LICENSES/SUBSCRIPTNS	-1,394.67	100,969.00	98,877.39	1,490.10	100,367.49	1,996.18	1.98%
101-100-5205470	OFFICE EQUIPMENT	0.00	2,000.00	898.52	0.00	898.52	1,101.48	55.07%
101-100-5205510	COMPUTER/OFFICE EQUIPMENT	-1,249.95	10,760.00	5,912.00	1,249.95	7,161.95	4,848.00	45.06%
101-100-5205520	BLDG/GROUNDS MAINTENANCE	-341.65	75,160.00	65,258.69	20,864.06	86,122.75	-10,621.10	-14.13%
101-100-5205530	SHOP EQUIPMENT MAINT	0.00	10,000.00	5,541.53	242.15	5,783.68	4,216.32	42.16%
101-100-5205540	VEHICLE MAINTENANCE	26,175.64	35,000.00	17,283.25	28,922.98	46,206.23	-37,381.87	-106.81%
101-100-5205550	TIRES	0.00	10,000.00	4,944.80	467.00	5,411.80	4,588.20	45.88%
101-100-5205560	GAS/LUBRICANTS & DISPOSAL	0.00	45,000.00	35,999.37	5,875.41	41,874.78	3,125.22	6.94%
101-100-5205570	SMALL EQUIPMENT/TOOLS	-262.67	15,000.00	11,321.53	1,528.96	12,850.49	2,412.18	16.08%
101-100-5205610	UTILITY OPERATING SUPPLY	-7,354.34	300,000.00	143,201.43	206,623.40	349,824.83	-42,470.49	-14.16%
101-100-5205620	WATER SAMPLES/TESTING	-1,972.91	67,300.00	34,532.60	8,808.19	43,340.79	25,932.12	38.53%
101-100-5205625	WATER QUALITY & NOTICES	0.00	8,000.00	10,022.36	0.00	10,022.36	-2,022.36	-25.28%
101-100-5205630	RESERVOIR MAINTENANCE	0.00	20,000.00	45,656.19	0.00	45,656.19	-25,656.19	-128.28%
101-100-5205640	METER MAINTENANCE	21.37	20,000.00	12,436.06	8,371.20	20,807.26	-828.63	-4.14%
101-100-5205650	HYDRANT MAINTENANCE	0.00	5,000.00	0.00	447.40	447.40	4,552.60	91.05%
101-100-5205660	TELEMETRY	0.00	15,192.00	5,990.87	690.89	6,681.76	8,510.24	56.02%
101-100-5205670	PUMPING	0.00	65,150.00	49,998.79	6,959.61	56,958.40	8,191.60	12.57%
101-100-5205710	BOARD MEETING FEES	0.00	5,800.00	3,200.00	250.00	3,450.00	2,350.00	40.52%
101-100-5205720	DIRECTORS' EXPENSE	-1,312.19	24,000.00	10,211.88	2,655.59	12,867.47	12,444.72	51.85%
101-100-5205730	MANAGER'S EXPENSE	460.23	7,000.00	5,630.41	863.22	6,493.63	46.14	0.66%
101-100-5205740	GENERAL OFFICE	-134.85	94,900.00	163,835.22	15,046.43	178,881.65	-83,846.80	-88.35%
101-100-5205760	BAD DEBT EXPENSE	0.00	25,000.00	-3,286.86	0.00	-3,286.86	28,286.86	113.15%
101-100-5205770	GRESHAM UTILITY TAX	0.00	457,936.00	336,729.02	0.00	336,729.02	121,206.98	26.47%
101-100-5205780	PORTLAND UTILITY TAX	0.00	209,657.00	109,152.58	0.00	109,152.58	100,504.42	47.94%
101-100-5205790	FAIRVIEW UTILITY TAX	0.00	15,007.00	10,211.23	0.00	10,211.23	4,795.77	31.96%
101-100-5205800	CUSTOMER ASSISTANCE	0.00	60,000.00	12,792.00	384.00	13,176.00	46,824.00	78.04%
101-100-5205820	TAXES & ASSESSMENTS	0.00	9,300.00	6,645.57	0.00	6,645.57	2,654.43	28.54%
101-100-5406010	WATER SYSTEM	0.00	1,139,820.00	1,158,366.77	8,201.03	1,166,567.80	-26,747.80	-2.35%

Detail vs Budget Report

Date Range: 06/01/2024 - 06/30/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101-100-5406020	NEW SERVICES	1,889.22	65,000.00	58,679.00	5,707.20	64,386.20	-1,275.42	-1.96%
101-100-5406030	METER UPGRADES	0.00	50,000.00	27,565.20	0.00	27,565.20	22,434.80	44.87%
101-100-5406110	METER EQUIPMENT	0.00	11,500.00	4,795.00	4,188.00	8,983.00	2,517.00	21.89%
101-100-5406120	SHOP EQUIPMENT	0.00	8,000.00	10,771.64	0.00	10,771.64	-2,771.64	-34.65%
101-100-5406130	AUTOMOTIVE EQUIPMENT	0.00	270,000.00	97,437.02	0.00	97,437.02	172,562.98	63.91%
101-100-5406140	COMPUTER/OFFICE EQUIP	0.00	29,000.00	16,976.70	0.00	16,976.70	12,023.30	41.46%
101-100-5406210	BUILDINGS	0.00	75,000.00	57,885.30	7,590.00	65,475.30	9,524.70	12.70%
101-100-5406220	LAND	0.00	500,000.00	0.00	0.00	0.00	500,000.00	100.00%
101-100-5607110	TRANSFER TO OTHER FUND	0.00	2,331,150.00	307,375.00	0.00	307,375.00	2,023,775.00	86.81%
101-100-5707210	CONTINGENCY	0.00	1,700,000.00	0.00	0.00	0.00	1,700,000.00	100.00%
Expense Totals:		346,639.75	16,520,121.00	10,447,757.74	1,059,796.96	11,507,554.70	4,665,926.55	28.24%
101 - GENERAL FUND Totals:		346,639.75	-12,067,699.00	-3,900,963.46	-458,916.72	-4,359,880.18	-8,054,458.57	
201 - SDC FUND-REIMBURSEMENT								
Revenue								
201-100-3010101	BEGINNING FUND BALANCE	0.00	-745,546.00	0.00	0.00	0.00	-745,546.00	-100.00%
201-100-3404500	SYSTEM DEVELOPMENT FEES	0.00	-250,000.00	-126,741.59	-2,880.57	-129,622.16	-120,377.84	-48.15%
201-100-3505100	INTEREST INCOME	0.00	-10,000.00	-92,926.63	-7,753.77	-100,680.40	90,680.40	906.80%
Revenue Totals:		0.00	-1,005,546.00	-219,668.22	-10,634.34	-230,302.56	-775,243.44	-77.10%
Expense								
201-100-5607110	TRANSFER TO OTHER FUND	0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
Expense Totals:		0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
201 - SDC FUND-REIMBURSEMENT Totals:		0.00	-705,546.00	-219,668.22	-10,634.34	-230,302.56	-475,243.44	
202 - SDC FUND-IMPROVEMENT								
Revenue								
202-100-3010101	BEGINNING FUND BALANCE	0.00	-378,269.00	0.00	0.00	0.00	-378,269.00	-100.00%
202-100-3404500	SYSTEM DEVELOPMENT FEES	0.00	-80,000.00	-37,853.41	-860.43	-38,713.84	-41,286.16	-51.61%
202-100-3505100	INTEREST INCOME	0.00	-1,200.00	-17,810.01	-1,516.00	-19,326.01	18,126.01	1,510.50%
Revenue Totals:		0.00	-459,469.00	-55,663.42	-2,376.43	-58,039.85	-401,429.15	-87.37%
202 - SDC FUND-IMPROVEMENT Totals:		0.00	-459,469.00	-55,663.42	-2,376.43	-58,039.85	-401,429.15	-87.37%
301 - DEBT RESERVE FUND								
Revenue								
301-100-3010101	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
301-100-3505100	INTEREST INCOME	0.00	-6,000.00	-31,401.89	0.00	-31,401.89	25,401.89	423.36%
301-100-3909200	INTERFUND TRANSFERS	0.00	-2,006,150.00	-307,375.00	0.00	-307,375.00	-1,698,775.00	-84.68%
Revenue Totals:		0.00	-2,012,150.00	-338,776.89	0.00	-338,776.89	-1,673,373.11	-83.16%
Expense								
301-100-5607110	TRANS TO DEBT SERV FUND	0.00	2,006,150.00	307,375.00	0.00	307,375.00	1,698,775.00	84.68%
Expense Totals:		0.00	2,006,150.00	307,375.00	0.00	307,375.00	1,698,775.00	84.68%
301 - DEBT RESERVE FUND Totals:		0.00	-6,000.00	-31,401.89	0.00	-31,401.89	25,401.89	
401 - DEBT SERVICE FUND								

Detail vs Budget Report

Date Range: 06/01/2024 - 06/30/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Revenue								
401-100-3909200	INTERFUND TRANSFERS	0.00	-2,006,150.00	-307,375.00	0.00	-307,375.00	-1,698,775.00	-84.68%
	Revenue Totals:	0.00	-2,006,150.00	-307,375.00	0.00	-307,375.00	-1,698,775.00	-84.68%
Expense								
401-100-5507050	PAYMENTS ON FINANCING	0.00	1,436,350.00	0.00	825,000.00	825,000.00	611,350.00	42.56%
401-100-5507070	INTEREST EXPENSE	0.00	569,800.00	390,640.19	450,262.28	840,902.47	-271,102.47	-47.58%
	Expense Totals:	0.00	2,006,150.00	390,640.19	1,275,262.28	1,665,902.47	340,247.53	16.96%
	401 - DEBT SERVICE FUND Totals:	0.00	0.00	83,265.19	1,275,262.28	1,358,527.47	-1,358,527.47	
501 - GROUND WATER PRODUCTION								
Revenue								
501-100-3010101	BEGINNING FUND BALANCE	0.00	-67,285.00	0.00	0.00	0.00	-67,285.00	-100.00%
501-100-3909200	INTERFUND TRANSFERS	0.00	-325,000.00	0.00	0.00	0.00	-325,000.00	-100.00%
501-100-3909400	CITY OF GRESHAM	0.00	-275,000.00	-275,000.00	0.00	-275,000.00	0.00	0.00%
	Revenue Totals:	0.00	-667,285.00	-275,000.00	0.00	-275,000.00	-392,285.00	-58.79%
Expense								
501-100-5205530	EQUIPMENT MAINTENANCE	0.00	26,000.00	11,101.58	22,298.39	33,399.97	-7,399.97	-28.46%
501-100-5205610	OPERATING SUPPLIES	0.00	42,000.00	31,170.52	10,408.04	41,578.56	421.44	1.00%
501-100-5205615	WELLHEAD PROTECTION	0.00	70,000.00	70,000.00	0.00	70,000.00	0.00	0.00%
501-100-5205620	TESTING	-481.01	5,000.00	5,180.31	481.01	5,661.32	-180.31	-3.61%
501-100-5205630	RESERVOIR MAINTENANCE	0.00	5,000.00	5,850.00	0.00	5,850.00	-850.00	-17.00%
501-100-5205670	PUMPING	0.00	385,000.00	224,195.86	41,912.42	266,108.28	118,891.72	30.88%
501-100-5607110	TRANSFER TO OTHER FUND	0.00	65,000.00	0.00	0.00	0.00	65,000.00	100.00%
	Expense Totals:	-481.01	598,000.00	347,498.27	75,099.86	422,598.13	175,882.88	29.41%
	501 - GROUND WATER PRODUCTION Totals:	-481.01	-69,285.00	72,498.27	75,099.86	147,598.13	-216,402.12	
601 - GW CONSTRUCTION FUND								
Revenue								
601-100-3010101	BEGINNING FUND BALANCE	0.00	-8,305,600.00	0.00	0.00	0.00	-8,305,600.00	-100.00%
601-100-3909400	FINANCING PROCEEDS	0.00	-11,950,000.00	-3,420,207.62	-958,500.65	-4,378,708.27	-7,571,291.73	-63.36%
601-100-3909600	BOND PROCEEDS	0.00	-10,000,000.00	0.00	0.00	0.00	-10,000,000.00	-100.00%
601-100-3909650	WIFIA LOAN PROCEEDS	0.00	-20,419,935.00	-13,494,540.85	0.00	-13,494,540.85	-6,925,394.15	-33.91%
	Revenue Totals:	0.00	-50,675,535.00	-16,914,748.47	-958,500.65	-17,873,249.12	-32,802,285.88	-64.73%
Expense								
601-100-5205110	CONTRACT SERVICES	0.00	150,000.00	14,216.00	2,282.40	16,498.40	133,501.60	89.00%
601-100-5205120	ENGINEERING SERVICES	-2,507,579.57	15,100,000.00	6,781,172.70	3,523,207.84	10,304,380.54	7,303,199.03	48.37%
601-100-5406035	GROUNDWATER CONSTRUCTION	-121,961.69	29,000,000.00	4,270,546.61	1,475,405.26	5,745,951.87	23,376,009.82	80.61%
601-100-5607110	TRANSFER TO OTHER FUND	0.00	140,000.00	0.00	0.00	0.00	140,000.00	100.00%
	Expense Totals:	-2,629,541.26	44,390,000.00	11,065,935.31	5,000,895.50	16,066,830.81	30,952,710.45	69.73%
	601 - GW CONSTRUCTION FUND Totals:	-2,629,541.26	-6,285,535.00	-5,848,813.16	4,042,394.85	-1,806,418.31	-1,849,575.43	
	Report Total:	-2,283,382.52	-19,593,534.00	-9,900,746.69	4,920,829.50	-4,979,917.19	-12,330,234.29	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101 - GENERAL FUND	346,639.75	-12,067,699.00	-3,900,963.46	-458,916.72	-4,359,880.18	-8,054,458.57	
201 - SDC FUND-REIMBURSEMENT	0.00	-705,546.00	-219,668.22	-10,634.34	-230,302.56	-475,243.44	
202 - SDC FUND-IMPROVEMENT	0.00	-459,469.00	-55,663.42	-2,376.43	-58,039.85	-401,429.15	-87.37%
301 - DEBT RESERVE FUND	0.00	-6,000.00	-31,401.89	0.00	-31,401.89	25,401.89	
401 - DEBT SERVICE FUND	0.00	0.00	83,265.19	1,275,262.28	1,358,527.47	-1,358,527.47	
501 - GROUND WATER PRODUCTION	-481.01	-69,285.00	72,498.27	75,099.86	147,598.13	-216,402.12	
601 - GW CONSTRUCTION FUND	-2,629,541.26	-6,285,535.00	-5,848,813.16	4,042,394.85	-1,806,418.31	-1,849,575.43	
Report Total:	-2,283,382.52	-19,593,534.00	-9,900,746.69	4,920,829.50	-4,979,917.19	-12,330,234.29	



Rockwood Water
People's Utility District

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Portland, OR 97230
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MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: July 16, 2024

Re: Water System Master Plan Update

The Board will receive an update of progress on the Water System Master Plan by Brian Ginter of Consor Engineering. A Water System Master Plan is required by the State of Oregon at least every 20 years, and Rockwood previously updated its Master Plan in 2013, and began this update in 2020. Due to the work on the Cascade Groundwater Alliance Facilities and the significant changes that this project has had on the system, the Master Plan completion was delayed to take into account and incorporate these changes.

Brian will provide the Board with an update on the status of the plan and the next steps towards completion.

MEMORANDUM

To: Board of Directors

From: Jeremy Hanson, Associate Engineer

Date: July 16, 2024

Re: Request for standardization of fire hydrants

Introduction:

Currently, Rockwood Water People's Utility District permits the installation of various fire hydrant brands and models into its water system as long as they adhere to AWWA Standard C502. These brands include Waterous, Clow, M&H, Mueller, Kennedy, and East Jordan Iron Works (EJIW). However, from an operational standpoint, this diversity poses challenges in maintenance. It necessitates stocking a wider array of repair parts and requires training across different hydrant styles. To streamline operations, Rockwood Water proposes adopting a single approved hydrant for future additions: the EJIW Watermaster 5CD250. Additionally, the Waterous Pacer WB67-25 could be considered with District approval as an alternate hydrant.

Findings:

Adopting a single approved hydrant, particularly the EJIW Watermaster distributed by General Pacific, offers numerous advantages. First, it would consolidate procurement efforts, reducing time and effort that it takes to identify and purchase hydrants. Standardizing to one model reduces the need to stock diverse repair parts and kits over time as older hydrants are phased out. Moreover, familiarity with a single hydrant model accelerates repair processes, speeds up installations, and allows for part consolidation and reuse, minimizing the necessity for additional part purchases. The Watermaster's design, with fewer moving components compared to other models, also enhances reliability by reducing potential points of failure. Finally, any potential shortages or extended lead times caused by relying on a single product can be mitigated by the use of an alternative hydrant, the Waterous Pacer WB67-25, distributed by Ferguson.

Cost Implications:

Allowing a single primary hydrant and backup hydrant is not anticipated to incur additional costs. The table below, (Table 1: Cost of hydrants as of October 5th, 2023,) outlines the prices of various hydrant models typically used in the District. The EJIW

Watermaster and the Waterous Pacer are generally priced lower compared to other models.

4 Ft Hydrant - October 5th, 2023	
EJIW - Watermaster	\$ 2,855.00
Waterous - Pacer	\$ 3,526.12
M&H - Reliant	\$ 3,704.91
Kennedy- Guardian	\$ 3,704.91
Mueller - Super Centurion	\$ 3,785.69
Clow - Medallion	\$ 3,943.05

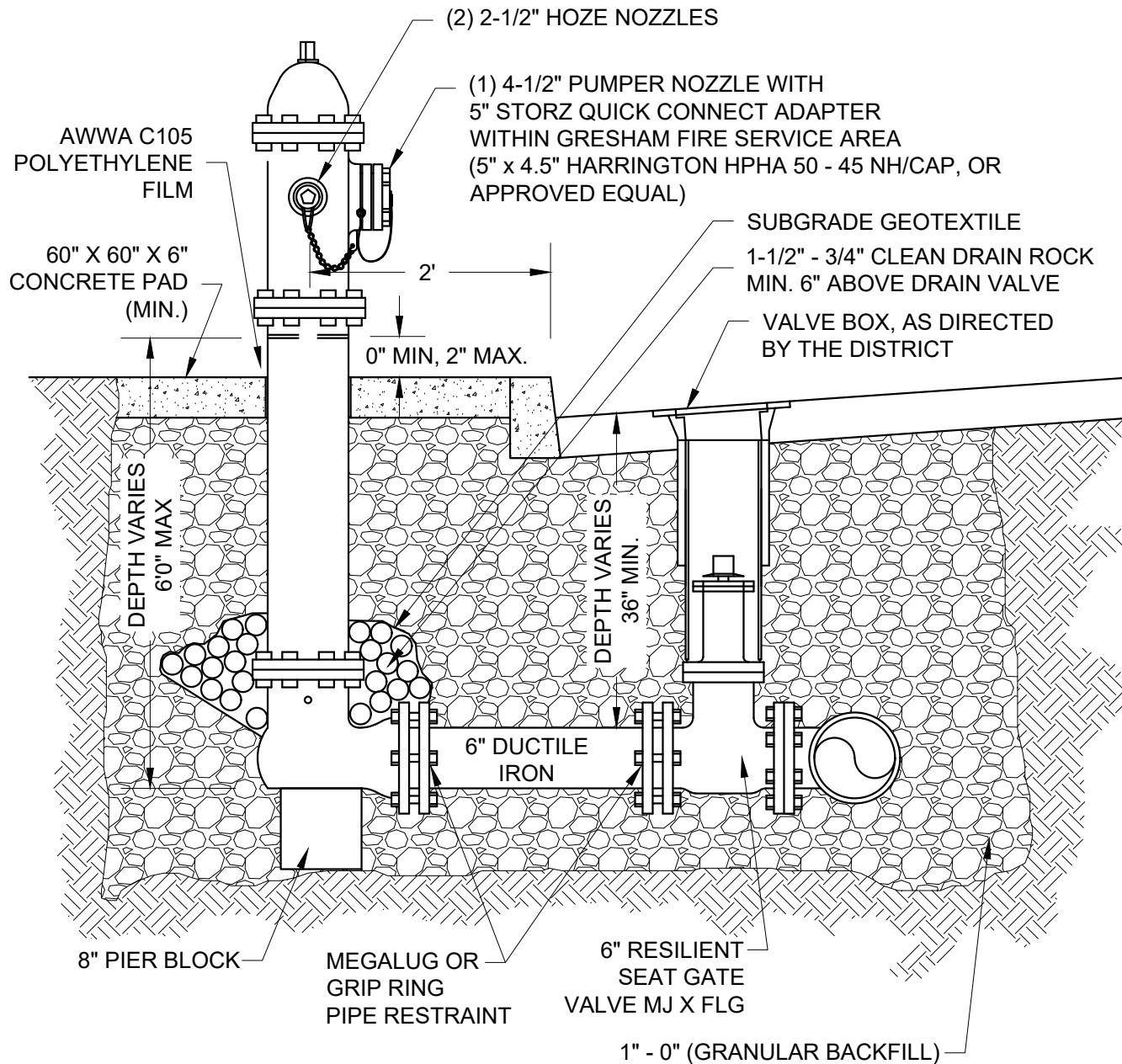
Table 1: Cost of hydrants as of October 5th, 2023

Recommendation:

The District recommends standardizing the use of the EJIW Watermaster as the primary allowable hydrant, with the Waterous Pacer WB67-25 approved as an alternate pending District approval. Upon approval of this recommendation, staff will proceed to update the District Standard Detail with SD-5 Fire Hydrant Assembly to specify the chosen hydrant models.



Jeremy Hanson
Associate Engineer
503.665.4170



NOTES:

1. FIRE HYDRANT SHALL BE DRY BARREL TYPE AND CONFORM TO AWWA STANDARD C502. HYDRANTS ARE TO BE YELLOW AND THE DEPTH OF BURY IS TO BE DETERMINED IN THE FIELD. HYDRANT SHALL BE EJIW 5CD250. SUITABLE SUBSTITUTE MAY BE THE WATEROUS PACER BY DISTRICT APPROVAL.
2. 5-1/4" VALVE OPENING.
3. OPERATING AND NOZZLE NUTS SHALL BE 1-1/2" POINT TO FLAT AT BASE OF NUT.
4. OPERATING NUT TO OPEN COUNTER CLOCKWISE.
5. ALL JOINTS TO BE RESTRAINED AS SHOWN, WITH FLANGED CONNECTIONS AND MECHANICAL JOINTS (GRIP RINGS OR MEGALUGS).
6. FIRE HYDRANTS MUST BE KEPT AT A MINIMUM DISTANCE OF 4 FEET FROM ALL POWER POLES.
EXCEPTION: WHERE CONDITIONS DO NOT PERMIT, A CLEARANCE OF NOT LESS THAN 3 FEET IS ALLOWED.

FIRE HYDRANT ASSEMBLY

ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT

19601 NE HALSEY ST., PORTLAND, OR 97230-7489, OFFICE: (503) 665-4179, FAX: (503) 667-5108

DRAWN BY: J. HANSON

DATE: JUNE 27, 2024

SCALE: N.T.S.

DWG NO: SD-5

MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: July 11, 2024

Re: Wage Survey Methods and Discussion

Background:

It is an important practice for all agencies to conduct periodic wage surveys to ensure that employee compensation is keeping up with the regional market for those positions. Paying fair wages helps with employee recruitment and retention and is a signifier that employees are valued in the organization. The District has historically conducted market wage studies using regional comparisons and comparison with the City of Portland. Wages in the District are governed by the Collective Bargaining Agreement, District Policy and the Oregon Revised Statute (ORS), and key language is highlighted below.

District Policy: Policy 3000 4.1 Pay Plan and Compensation includes the following language:

- POLICY: The General Manager will maintain a compensation plan which prescribes a base pay rate and any intermediate rates of pay appropriate for each class. To the extent possible within the District's budgetary constraints, the rate or range of each class/level will reflect compensation for comparable positions in other places of public and private employment within the same job market. Any such pay plan must meet the requirements of ORS Chapter 261.
- 4.1.1 On as as-needed basis, the General Manager will compare the current District salary rates, compensation policies and personnel developments with those of other public and private employers within the same job market. Changes in the cost of living index may also be considered.

ORS Chapter 261.345(2) states that:

"The minimum scale of wages to be paid by a people's utility district or by any contractor or subcontractor for such district shall be not less than the prevailing wage for the character of work in the same trade in the largest city having a population of 5,000 or more in the district, or if there is none, the nearest to the district."

During past contracted and internal wage studies comparable jobs in the Portland region and the City of Portland have been used to determine the market rate for each position. Two contracted wage studies have been conducted in the past 20 years, one in 2007 through LGPI, a firm that is no longer in business, and one in 2022 conducted by HR Answers, a firm that is associated with

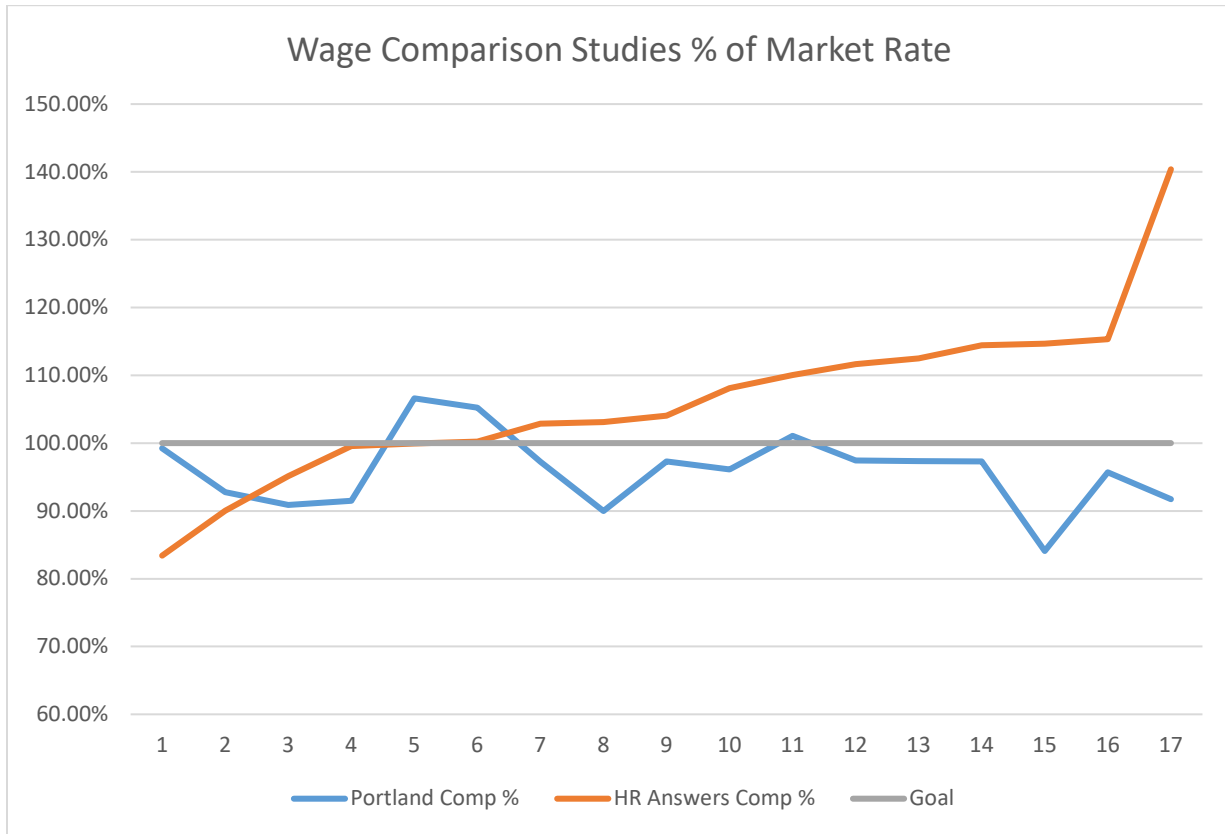
SDAO specializing in Human Resources and Wage Studies. The 2007 LGPI study compared positions only with City of Portland positions, and the HR Answers study used an index of comparable Portland area job matches, including the City of Portland. Between 2007 and 2022, the District General Manager, according to the District policy, updated the compensation plan based on similar City of Portland positions.

Portland made significant updates to its non-represented (Management) job classifications in 2018, and some of the position matches with the Rockwood staff became difficult to track and compare with the job match results from the 2007 study, because job titles and descriptions of responsibility changed substantially in many of the Portland classifications. The HR Answers 2022 study indicated that some positions may not have good matches in the City of Portland, however the study was not detailed enough to determine what Portland position is an appropriate match. If Rockwood is going to continue to match its wage classification with the City of Portland, a review of the position descriptions and appropriate job classification matches in addition to an interpretation of the salary scale (8 steps for Portland in contrast to 5 steps in Rockwood) will be valuable to ensure that the District remains at market levels with its salary scale.

Table 1 includes the results from the 2022 HR Answers wage study and a comparison with the salary scale for the Portland job classifications that have been previously matched with Rockwood positions in that same year. The number's on the bottom axis represent district employee positions. The 100% trendline represents the 'market level'. The orange trendline demonstrates where the HR Answers study determined where a Rockwood position was relative to the market level. The blue trendline represents where the Rockwood salary compared with the Portland classifications that have been historically used as comparators. Positions where the red and blue lines are far apart represent areas of inconsistency between the two studies that should be addressed in future assessments. When the red or blue line falls below 100%, it indicates that that study determined Rockwood was paying that classification a wage below the market average or target for that position. Where the line is above 100%, the study indicates that Rockwood's wage is above market average.

Wage adjustments have already been implemented for positions where both studies indicated that District salary scales were below market as part of the 2024-2025 budget.

Table 1: Rockwood Wage Study Comparison



Recommendation:

A job classification evaluation using a consultant that specializes in this work to determine the appropriate matches for positions in Rockwood is recommended. Sufficient funds are included in the Contract services account in the District budget for this task. If the Board wishes to move forward on the study, the General Manager will solicit proposals from qualified firms and evaluate according to the qualifications-based selection (QBS) process for the approach to a job classification study.



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MEMORANDUM

To: Board of Directors

From: Kari J. Duncan, General Manager

Date: July 10, 2024

Re: SDAO Board Regional Trainings

Per District policy, Directors' Education and Travel Expense Series 1000, Article 8.0, Section 8.1, "Directors wishing to attend such conferences or meetings must submit requests to the Board for prior approval in order to be reimbursed for expenses." This memo and Board discussion/action is meant to comply with the policy and address travel concerns previously expressed by the Board and staff. The following conference will fall under the District policy.

SDAO Board of Directors and Management Staff Training

8/6 – Burns | Harney County Community Center
8/8 – Boardman | Port of Morrow
8/13 – Klamath Falls | Shilo Inn
8/15 – Bandon | The Barn Community Center
8/20 – Astoria | Hampton Inn
8/21 – Salem | Chemeketa Eola