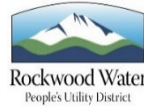


**PRESIDENT**, Colby Riley  
**VICE PRESIDENT**, Steve Okazaki  
**SECRETARY**, Kathy Zimmerman



**TREASURER**, Larry Dixon  
**DIRECTOR**, Tom Lewis  
**GENERAL MANAGER**, Kari J. Duncan

**REGULAR MEETING  
ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT  
BOARD OF DIRECTORS**

**January 24, 2024**

**6:00 p.m.**

**District Boardroom or via Zoom:**

**<https://us02web.zoom.us/j/86465900095?pwd=QWp5NTF1RG9XM2tZbVZ4RE5jUUNqUT09>**

**Webinar ID: 864 6590 0095**

**Passcode: 135774**

**PRELIMINARY AGENDA**

1. Approval of Agenda
2. Board Election of New Officers (Per Policy Series 1000, Article 1.0, Section 1.1) - Action  
POLICY: The President, Vice President, Secretary and Treasurer will be elected at the annual Board meeting held in January of each year.
3. Outgoing President's Comments
4. Incoming President's Comments
5. Approval of Consent Agenda - Action
  - a. General Manager's Report - GM Duncan
  - b. Superintendent's Report - DS Crocker
  - c. Customer Service Report - OS Middleton
  - d. Engineer's Report - DE Hudson
  - e. Government Affairs Activities - GAC Clark
  - f. Financial Status – December 31, 2023
6. **Approval of Minutes – December 20, 2023 Regular Board Meeting - Action**
7. Approval of Bills - SA Zimmerman - Action
8. Public Comment on Non-Agenda Items
9. Set Board Meeting Schedule for 2024 (Per Policy Series 1000, Article 4.0, Section 4.1) - Action  
POLICY: The regular meetings of the District will be determined at the annual Board meeting in January of each year.
10. Set Budget Process Schedule for FY 2024/2025 – Action
11. Suspend Regular Board Meeting and Convene Local Contract Review Board - Action
  - a. Public Hearing for Exemption from Competitive Bidding Requirements for a Contract Specific Special Procurement
  - b. Local Contract Review Board to Adopt Proposed Findings - Action

The meeting location is wheelchair accessible. Requests for a sign language interpreter should be made as soon as possible or at least 5 days prior to the meeting. Requests for language interpretation should be made at least 2 days in advance of the meeting. Requests can be made by calling 503.665.4179.

- c. Adjourn Local Contract Review Board Meeting - Action
12. Reconvene Regular Board Meeting
  13. Resolution No. RWPUD 23/24-002 Exemption from Competitive Bidding Requirements for a Contract Specific Special Procurement for Instrumentation and Control Equipment Integration for Groundwater Development Project Package No. 3 - Action
  14. Resolution No. RWPUD 23/24 -003 Amending Policy Manual – Action
  15. Outside Audit Report and Management Response - Presentation - Pauly Rogers and Co., PC - Review/Discussion/Action
  16. Cascade Wells 6 and 8 capacity allocation with the City of Gresham Continued - Review / Discussion – GM Duncan & DE Hudson
  17. Proposed Lunchtime Office Closure – OS Middleton, GM Duncan
  18. AMI Update – DS Crocker
  19. For the Good of the Order
  20. Next Meeting – February TBD, 2024 Regular Board Meeting  
Upcoming Topics:
    - Package 4 Construction Contract Award (February)
    - Staffing Update (February)
    - 2024/2025 Rate Modeling (March)
    - Budget Committee Appointments (March)
    - Budget Committee Meeting (April)
    - Outside Audit Report & Management Response (TBD)
    - Well 8 Conversation Continued (TBD)
  21. Adjournment

## MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: January 17<sup>th</sup>, 2024

Re: January 24th, Board Meeting

1. Production, project, financial, fiduciary, engineering and government affairs reports have been completed by staff and are provided.
2. Inclement weather has kept District staff very busy responding to emergencies in January. A major winter storm with snow, temperatures in the teens, high winds and freezing rain moved through our region from Friday January 12<sup>th</sup> through Friday, January 19<sup>th</sup>. The District experienced power outages at the Headquarters and some of the reservoir and pump station sites, and many customer water lines froze and broke due to the cold weather. A large fallen tree and disturbance to nearby trees at the Bella Vista site also impacted access to the reservoir and posed a risk to nearby homes. Staff were busy responding to emergency calls over the weekend and into the week and we expect customers to continue be impacted by leaks as the weather warms up and thawing exposes damaged pipes. Special recognition for working long hours and responding to emergencies around the clock goes out to Doug Bray, Jeff Allen, Ryan Lindstrom, Andy Crocker and Joey Schlosser. Many staff, including front office staff, made it into the office during working hours despite the challenging conditions. We did make the determination to keep the District office open during most business hours but to allow staff that could not safely travel to take PTO or comp time.
3. The District submitted its Lead line inventory as part of the compliance requirements for the new Lead and Copper Rule Revisions (LCRR) in January. The inventory is due in October of 2024, and the early submission shows that the District staff are well ahead of schedule, and most other utilities, in this process. I want to recognize Jay Breen, Jed Pacheco and Lanny Jones for their diligent work to complete the inventory well ahead of schedule- great job guys! The District also completed this work without the assistance of a consultant, saving cost to the district.
4. Paid Leave Oregon benefits have now started, and included in this Board packet is the second and final reading of the proposed policy to incorporate the State requirements and benefits into the District policy manual. Additional information can be reviewed in the Board packet and at the State of Oregon paid leave website: <https://paidleave.oregon.gov/>
5. The application for funding from the Bipartisan Infrastructure Law Emerging Contaminant funds was submitted to the Business Oregon and the Oregon Health Authority before the end on January 9<sup>th</sup>, 2024. This is an updated application to our earlier Safe Drinking Water

Revolving Fund application for a forgivable loan (grant) award in the amount of \$1.5 Million.

6. The Request for Proposals (RFP) for an Automated Metering Infrastructure closed on December 13th, and six proposals were received in response to the invitation to bid. This is an excellent turnout. An evaluation was conducted on the proposals to rate the products based on factors presented in the RFP documents, and a system was selected based on a best value evaluation to the District. DS Andy Crocker led this process and will present the results to the Board during the January meeting.
7. At the February meeting we anticipate providing a staffing update to the Board. The District anticipates two staff retirements from the front office in April. In addition, the Groundwater Development Projects have pulled many staff away from routine District operations and maintenance duties and this has resulted in some deferred work. Hiring the temporary staff positions that were budgeted for in the last two years has not been successful in the current job market, and Management would like to discuss additional ideas to meet District staffing needs with the Board at the February meeting.
8. Groundwater Development Projects: The groundwater projects continue to progress quickly, and major milestones anticipated in the next few weeks include the startup of Cascade Well 7 located on NE 202<sup>nd</sup> Ave, and the bid closing for the Package 4 Construction which includes the 25 MGD water treatment plant, pump station and storage facility at the District Headquarters, anticipated to be the largest construction project of all the groundwater packages, and the largest single contract in the District's history. This contract is scheduled for review and a vote to award by the Board at the February meeting.

## MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: January 16, 2024

Re: Operations Update

Water distribution crews continued installing permanent water quality sample stations, they have installed 39 out of the 35 planned this year. We ordered a few stations last FY (Fiscal Year) and were able to get them installed with the 35 planned this year. We identified two hydrants along SE Oak St. between NE Cleveland and NE Cherry Park Rd. being undersized. When planning to replace them, we realized it would be a good time to add more hydrants to the neighborhood and reduce the spacing between them. We installed four new hydrants with closer spacing to maximize fire protection, these were replaced in conjunction with the sample station installs. We replaced five distribution valves and two fire hydrants on NE 188<sup>th</sup> after we discovered several valves were not functioning properly. Crews will be addressing new service installations, distribution flushing and emergency repairs in the coming month. Transitioning to AMI (Advanced Metering Infrastructure) system installations this spring.

Operations staff is currently focusing most of its efforts on distribution flushing, the goal is to complete the entire distribution system this year. The system is overdue, and flushing will help smooth the transition in 2026 to groundwater. The service line inventory which must be completed by October 2024, has been completed and submitted to the Oregon Health Authority. This was a big effort compiling data and physically verifying service line materials. I want to thank Jay Breen for all his efforts putting the whole project together, it was a big lift. Jed Pacheco and Lanny Jones did a great job “boots on the ground” going through the system verifying service line materials. Offseason maintenance continues for the Cascade groundwater system and District distribution sites. Control valve maintenance and large meter testing are on the horizon as well.

Demand for December has increased a little compared to November. Our average daily demand in December was 6.45 Million Gallons per Day (MGD) and 6.17 MGD for November. The December month-to-month for 2023 to 2022 was about 500,000 gallons less per day. The colder rainy weather upon us, demands will likely stabilize around 6.25-6.5 MGD. We will likely see an increase in January due to distribution flushing activities and ruptured pipes during the freezing event. The groundwater operations will continue weekly maintenance runs throughout the winter and spring.

Thanks to all staff maintaining continuous operations through our recent inclement weather event, everyone did an amazing job!

FIELD PRODUCTION REPORT FY 2023/2024													
	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	
ACTIVITY													
Leak Repairs	1	1	1	0	1	3							
YTD	1	2	3	3	4	7							
CCF Loss	110	110	110	0	110	330							
Emergency repairs	3	0	0	0	1	1							
YTD	3	3	3	3	4	5							
CCF Loss	579	0	0	0	193	193							
Utility Locates	287	294	276	264	274	255							
YTD	287	581	857	1121	1395	1650							
Meter Replacements	13	11	9	8	16	19							
YTD	13	24	33	41	57	76							
Water Service Installs	0	2	1	1	1	0							
YTD	0	2	3	4	5	5							
Fire Service Installs	0	1	0	0	0	0							
YTD	0	1	1	1	1	1							
Fire Hydrant repairs	3	1	2	5	2	6							
YTD	3	4	6	11	13	19							
Vault/Backflow inspections	2	3	2	1	3	1							
YTD	2	5	7	8	11	12							
Meter Boxes Repl.	11	7	8	5	7	6							
YTD	11	18	26	31	38	44							
Emergency calls	3	2	0	3	5	4							
YTD	3	5	5	8	13	17							



**Rockwood Water**  
People's Utility District

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## MEMORANDUM

To: Board of Directors

From: Cathy Middleton, Office Supervisor

Date: January 4, 2024

Re: December Monthly Customer Service Production Report

The meter reader read 6,969 meters this month.

Of the 7,228 bills that were sent out this month, 1,226 of them were sent via e-mail.

We mailed out 1187 late notices and e-mailed 228 for a total of 1,415.

Of the 413 door hangers that were hung this month, we turned 99 of them off.

Customer assistance was given to 1 customer and 25 customers were sent to collections.

There were 27 maintenance orders done. They consisted of the following:

- 25 were to check high usage, verify read, and check if leaking
- 1 was to shut off/on for repairs
- 1 was to check water pressure

There were 36 billing maintenance orders done. These were for the following:

- Verify high/low reads
- Check for leaks
- Check no reads
- Check usage on closed accounts

There were 1958 phone calls and 550 walk-ins.

If you have any questions about this data, or would like to see other information, please let me know.

# Customer Service Production Report FY 2023 - 2024

Function:	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Meter Reads	6,951	6,968	6,973	6,969	6,956	6,969							41,786
Estimates	-	-	-	-	-	-							-
Bills	7,369	7,007	7,487	7,279	7,548	7,228							43,918
Late Notices	1,124	1,357	1,124	1,397	1,164	1,415							7,581
Door Hangers	571	299	443	370	460	413							2,556
Turn Offs	72	56	102	47	90	99							466
Final Reads	106	104	111	103	73	69							566
New Accts	95	101	111	93	64	72							536
Bill Assistance	6	4	13	9	8	1							41
Collection Agency	11	19	17	15	-	25							87
Leak Adjustments	7	18	19	21	16	6							87
Phone Calls	2,189	2,201	2,409	2,280	1,909	1,958							12,946
Walk Ins	550	604	681	573	589	550							3,546
Work Orders	32	30	28	19	26	27							162
Misreads	-	-	-	-	-	-							-
Found On	-	-	1	1	-	-							2
Meters Pulled	-	-	-	-	-	-							-



Rockwood Water  
People's Utility District



## MEMORANDUM

To: Board of Directors

From: Jeremy Hudson, District Engineer

Date: January 1, 2024

Re: Engineer's Report: January 24, 2024 Board Meeting

Cascade Reservoir 1 (CR1) permit has been issued and the contractor is purchasing and fabricating materials for the roof support/plate replacement. Structural work begins in early 2024 and will be completed by summer 2024. Cascade Well 7 (CW7) startup is scheduled for January 23rd. The Groundwater Development Projects (GDP) Package 1 includes the structural updates to CR1 and the design for Cascade Reservoir 2 (CR2), CW7 pump station (PS) and Transmission Main (TM), Capital Improvement Project (CIP) ST4, and a portion of the proposed 36" groundwater TM Package 2B.

The Package 4 plans were advertised December 15<sup>th</sup> and bids are due February 15<sup>th</sup>. Construction will begin in early 2024. The water treatment plant (WTP) will be located near our existing equipment storage building, the new Pump Station (PS) will be sited east of the existing PS, and the new equipment storage building will be south of CR2. Package 4 is a 28-32 million gallon per day (MGD) treatment facility, PS replacement and equipment building replacement.

Package 3 60% design comments were submitted to the designers, and they are working towards the 90% draft. A conditional land-use hearing is scheduled for February 21st. Designs include replacing the existing 2.2 MGD concrete reservoir in the same location, with a 1.9 MGD reservoir. This project includes a 4.3 MGD WTP, Cascade Well 8 improvements, reservoir replacement, PS upgrades and a larger emergency power generator. This project is located at our 141<sup>st</sup> Avenue PS. This design package will be completed early in 2024. Construction to take place in 2024 & 2025.

Package 2A is a TM project which moves water between an expanded Glendoveer Pressure Zone (PZ) and Main Zone. The 90% design draft will be delivered this month. Construction is set to begin in Q2 of 2024 and will take a year to complete.

The District's 20-year Water Master Plan (MP) update will be completed this Fiscal Year (FY). This project will determine what Capital Improvement Projects (CIPs) are recommended for the District. Master Plans are updated every 7-10 years and lists projects for the next 20 years. The last update was completed in 2013.

Current design and construction projects are described below.

**FY 2023/2024:**

**ST7/8** - Located at NE 146<sup>th</sup> between Glisan and Burnside and includes Everett St, replaces 1,460 feet of outside diameter (OD) Steel pipe with 1,095 8” Ductile Iron (DI) and 365 feet of 6” DI. Construction to begin this winter.

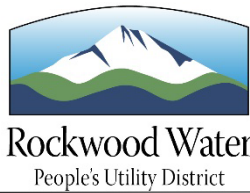
**City of Gresham managed GDMP Projects:**

**Package 2B** – 36” TM, Cascade to the District’s Bella Vista and Gresham’s Grant Butte reservoirs. Construction is to begin this winter and take approximately 19 months.

**Package 5** – 223<sup>rd</sup> & Stark Street, the capacity for the Cascade 6 production well is below expected volumes. The driller will remove the screen and drill deeper into the aquifer. The additional depth is expected to be 20 feet. The materials and capacity will be evaluated at that point, to determine if it should be drilled deeper. Consultants began the design of the wellhouse, water treatment facility and TM. The project construction is scheduled to be completed by the end of 2025.

**Package 6** – Kirk Park (CW9) wellhouse and TM. Construction began this month and will be completed mid-2024. This TM will terminate at our Cascade site and contribute to the finished water that is pumped to the Bella Vista/Grant Butte reservoirs.

**Package 7** – 217<sup>th</sup> & Yamhill Street (CW10), this is currently a Gresham-only project. Exploratory pilot hole drilling is expected to begin following the completion of Cascade Well 6. Raw water will be piped to the CW6 Water Treatment Plant.



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## MEMORANDUM

To: Board of Directors

From: Nyla Clark, Government Affairs Coordinator

Date: January 9, 2024

Re: Government Affairs Activities

### **CONSERVATION**

- The District has been participating in outreach campaigns with the Regional Water Providers Consortium on social media. During the month of January, the campaign is focused on indoor water conservation.

### **EDUCATION**

- GAC Clark is Chairing the Children's Clean Water Festival planning committee this year. This year the district will have 3 classes from Margret Scott Elementary attending the festival in April!

### **OUTREACH**

- The most recent Newsletter will be sent out to customers over the next several weeks.

### **UPCOMING EVENTS, TRAINING & CONFERENCE OPPORTUNITIES**

Please let Nyla know if you would like to attend any of these classes or conferences.

#### **SDAO 2024 Training Schedule**

SDAO Classes: You can view all SDAO training and events at the following link along with full descriptions of trainings: <https://www.sdao.com/calendar>.

#### **Conferences:**

##### **2024 SDAO Annual Conference**

Pre-Conference Sessions: February 8

Conference: February 9 – 11

Seaside, Oregon

##### **2024 PNWS-AWWA**

Conference: May 1-3

Spokane, WA

##### **AWWA 2024 Annual Conference**

June 10-13

Anaheim, California





Rockwood Water  
People's Utility District

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## MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: January 17, 2024

Re: Finance/Budget Report – December 2023

The Finance/Budget Report is provided below and on the attached spreadsheet. The numbers provide the general conditions of the District. As more data is accumulated through the year, better estimates will be made and course corrections implemented, if needed.

- Water sales revenue at the end of December 2023 (Period 6) showed a **4.3% increase** when compared to Period 6 in December 2022. Water demand for the first 6 months of FY (Fiscal Year) 2023/2024 has been slightly lower than in the previous year, and the rate increase of 6% with the lower water demand has correlated to the overall 4.3% sales revenue increase. This revenue is stable, and the District is on track and continues to demonstrate the ability to meet debt service requirements for the 2021 bond sales, the 2022 WIFIA loan and future funding that is required to complete the Groundwater Development Projects.
- Overall revenue for Period 6 is **8.5%** higher than the same period in FY 2022/2023 reflecting the impact of the rate increase, stable water demand, continued installation of new services and high interest. Notably, interest income has contributed to overall District financials due to continued high interest rates for funds held in the Local Government Investment Pool (LGIP). Please note that the groundwater payments to and from the City of Gresham for the Cascade Groundwater Supply Projects are removed from this calculation. The non-sales revenue in Period 6 FY 2023/2024 is **42% higher** than the same period in FY 2022/2023 due to service installation revenues and very high interest income.
- Personal Services show a normal use pattern for this time of year, with 46% of budget expended after 50% of the year has been completed. Materials and Services expenditures are a bit low at 27% of total budget. Capital Outlay for non-Cascade Groundwater projects is 32% of total budget.

**FISCAL YEAR 2023-24**
**DECEMBER, 2023**
**REVENUES**

Category		Budget	December 2023	December 2022	Variance	Year To Date	Projection	Balance of FY 22-23
100.3-01-0101	Beginning Fund Balance	11,494,340						
100.3-10	Water Sales	12,095,864	1,295,529	1,272,263	1.83%	6,962,713	12,624,683	5,661,971
100.3-20	Fees & Special Charges	350,000	29,728	29,027	2%	159,857	315,561	155,704
100.3-40	Charges for Service	450,000	39,917	27,811	44%	127,661	315,453	187,792
100.3-50	Investment Income	216,000	97,083	45,282	114%	520,414	850,572	330,158
100.3-60	Other Income	730,100	69,465	66,412	5%	374,480	691,743	317,263
100.3-90	Other Financing Sources	1,023,500	11,000	2,500		116,410	665,000	548,590
	Total Revenue Budget	26,359,804	1,542,722	1,443,295		8,261,535	15,463,012	7,201,478
	Annual Running Revenue (Includes Codes 100.3-10 thru -90)	14,865,464	1,542,722	1,443,295	7%	8,261,535		

Assumptions: Projections are based on the balance of prior year's actual revenue plus current revenue to date.

**EXPENDITURES**

		Budget	December 2023	Total To Date	% Expended
5.10-4000	Personnel Services	4,185,510	419,047	1,930,773	46%
5.20-5000	Material & Services	2,393,611	75,781	647,184	27%
	Water Purchase	3,761,530	328,094	1,790,765	48%
5.40-4000	Capital Outlay	2,148,320	1,165	691,131	32%
5.60-7000	Transfers	2,331,150	307,375	307,375	13%
5.70-7000	Contingency	1,700,000	-		
5.90-8000	Unappropriated Balance	11,589,683	-		
	Total Expense Budget	28,109,804	1,131,462	5,367,226	19%
	Annual Running Expense (Includes Codes 5.1 - 5.4)	12,488,971	824,087	5,059,851	41%

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT  
MINUTES, REGULAR MEETING OF THE BOARD**

**December 20, 2023**

**Rockwood Water Board Room**

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**Board members present:** Larry Dixon, Steve Okazaki, Colby Riley,

**Staff present:** Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Joey Schlosser, Assistant Superintendent (AS); Daniel Zimmerman, Senior Accountant (SA); Nyla Clark, Government Affairs Coordinator (GAC); Jeremy Hudson, District Engineer (DE); Jeremy Hanson, Associate Engineer (AE); Jay Breen, Assistant Superintendent Operations (ASO).

**Guests present:** Cori Johnson, Eric Cole

**President Colby Riley** called the meeting to order at 6:01 p.m.

**APPROVAL OF THE AGENDA**

**President Riley** asked if there were any changes or additions to the agenda. **GM Duncan** noted that agenda item 6 will now be a draft report of the audit with a brief presentation from Pauly Rogers and Co., the finalized audit will be available to the board at a future board meeting.

**Steve Okazaki** moved to approve the agenda. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF THE CONSENT AGENDA**

**President Riley** asked if there were any changes or updates to the consent agenda. **GM Duncan** noted there were no changes.

**Larry Dixon** moved to approve the consent agenda. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF MINUTES**

**President Riley** asked if there were any changes to the minutes. There were no changes to the minutes.

**Steve Okazaki** moved to approve the minutes from the November 15, 2023, **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF BILLS**

**President Riley** asked if there were any questions about the bills. The Board discussed their questions.

**Steve Okazaki** moved to approve the bills as presented. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

**PUBLIC COMMENT**

There were no public comments.

**OUTSIDE AUDIT REPORT UPDATE**

GM Duncan and SA Zimmerman introduce staff from Pauly Rogers & Co. Pauly Rogers & Co. provided an overview and update to the District audit in draft form. A finalized version of the audit will be available to board members prior to the January meeting.

#### **DISPOSAL OF DISTRICT SURPLUS PROPERTY**

DS Crocker provided an overview of District items that are ready to be marked as surplus. The Board discussed.

**Steve Okazaki moved to approve the presented district items as surplus. Larry Dixon seconded the motion. The motion was approved; none opposed.**

#### **POLICY MANUAL UPDATE**

GM Duncan and OS Middleton provided an overview of policy manual changes that will need to occur to implement Paid Leave Oregon. The Board discussed.

#### **CASCADE WELLS 6 AND 8 CAPACITY ALLOCATION WITH THE CITY OF GRESHAM**

GM Duncan and DE Hudson provide an update and overview on the Cascade Well 6 and 8 capacity and the allocation of the water to the City of Gresham. The Board discussed; this will be a continuing topic. No decision was made.

#### **SET JANUARY BOARD MEETING DATE (PER POLICY SERIES 1000, ARTICLE 4.0, SECTION 4.1) - ACTION**

The group discussed meeting January 24, 2024; the fourth Wednesday of the month.

**Steve Okazaki moved to set January 24, 2024, at 6:00 p.m. as the next regular Board meeting date. Larry Dixon seconded the motion. The motion was approved; none opposed.**

#### **FOR THE GOOD OF THE ORDER**

GM Duncan thanked the board and staff for a wonderful holiday lunch.

DS Crocker provided an update on the AMI RFP. The RFP closed last week and the District received 6 proposals. The District is currently reviewing proposals and will then be making a selection in the new year. DS Crocker also informed the board the Ryan Lindstrom passed his Oregon Water Distribution Operator 1 test and is now a Water Worker I.

#### **NEXT MEETING**

**President Riley** reminded everyone the next Board meeting will be Wednesday, January 24, 2024, at 6:00 p.m.

#### **ADJOURNMENT**

**Larry Dixon made a motion to adjourn the meeting. Steve Okazaki seconded the motion. The motion was approved; none opposed.**

The meeting was adjourned at 7:23 p.m.

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Secretary





**Rockwood Water**  
People's Utility District

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## **MEMORANDUM**

To: Board of Directors

From: Daniel Zimmerman, Senior Accountant

Date: January 12, 2024

Re: Checklist and Financial Report

Enclosed is the checklist for your review. The total amount of the checks listed for your approval is \$2,916,698.54. Additionally, there were three payroll cycles and a board payroll totaling \$187,868.80. If you have any questions regarding any of the checks listed, please don't hesitate to call Kari or myself anytime.

The cash balances on December 31, 2023 are as follows:

Restricted Cash - \$2,928,324.59

Unrestricted Cash - \$23,258,173.78

## MONTHLY FINANCIAL MONITORING CHECKLIST

BOARD OF DIRECTORS MEETING: 1/24/2024

FOR THE PERIOD

December 2023

- |   |     |
|---|-----|
| 1. Were books balanced and reconciled (General & Trust)?<br>If no, why not?                                     | Yes |
| 2. Are YTD revenues and expenditures tracking per budget plan?<br>If no, explain variances or flags.            | Yes |
| 3. Were all payroll liabilities paid in a timely manner?<br>If no, explain why not.                             | Yes |
| 4. Were required payroll reports (Federal, State) filed in a timely manner?<br>If no, explain why not.          | Yes |
| 5. Were any cases of fraud detected and addressed?<br>If yes, explain situation and actions taken and underway. | No  |
| 6. Were any changes made to the internal control system?<br>If yes, describe changes.                           | No  |
| 7. Were all cash and investment accounts reconciled per schedule (LGIP)?<br>If no, explain why not.             | Yes |



Rockwood Water District, OR

# Check Report

By Check Number

Date Range: 12/08/2023 - 01/11/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: UMPQUA BANK-UMPQUA BANK						
11639	Rockwood Professional Center	12/19/2023	Regular	0.00	-695.27	54222
00251	ADT COMMERCIAL LLC	12/14/2023	Regular	0.00	124.70	54370
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">INV0005736</a>	Invoice	12/14/2023	Alarm monitoring service - December	0.00	124.70	
	<a href="#">101-100-5205520</a>		BLDG/GROUNDS MAINTEN...		124.70	
00231	ADVENTIST HEALTH OCCUPATIONAL MEDICINE	12/14/2023	Regular	0.00	238.00	54371
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">98365</a>	Invoice	12/14/2023	DOT Collections	0.00	238.00	
	<a href="#">101-100-5205110</a>		CONTRACT SERVICES		238.00	
11624	AS&P Billing Services Corp.	12/14/2023	Regular	0.00	615.00	54372
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">108331</a>	Invoice	12/14/2023	December Janitorial	0.00	615.00	
	<a href="#">101-100-5205110</a>		CONTRACT SERVICES		615.00	
00637	COMCAST CABLE	12/14/2023	Regular	0.00	238.70	54373
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">INV0005722</a>	Invoice	12/13/2023	TELEMETRY/INTERNET	0.00	238.70	
	<a href="#">101-100-5205660</a>		TELEMETRY		116.85	
	<a href="#">101-100-5205660</a>		TELEMETRY		121.85	
11476	CONSOR	12/14/2023	Regular	0.00	442,043.51	54374
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">N202855OR.00-40</a>	Invoice	12/14/2023	JOB 313 PACKAGE #1	0.00	1,688.75	
	<a href="#">601-100-5205120</a>		ENGINEERING SERVICES		1,688.75	
<a href="#">N213113OR.00-29</a>	Invoice	12/14/2023	JOB 313 - Construction Management Services	0.00	40,404.65	
	<a href="#">601-100-5205120</a>		ENGINEERING SERVICES		40,404.65	
<a href="#">N219742OR.00-13</a>	Invoice	12/14/2023	Job 318 Groundwater Developemnt Project ...	0.00	55,809.59	
	<a href="#">601-100-5205120</a>		ENGINEERING SERVICES		55,809.59	
<a href="#">W208178OR.00-12</a>	Invoice	12/14/2023	GDMP - Package 4 - Design	0.00	344,140.52	
	<a href="#">601-100-5205120</a>		ENGINEERING SERVICES		344,140.52	
01185	CORE & MAIN LP	12/14/2023	Regular	0.00	260.00	54375
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">T047806</a>	Invoice	12/14/2023	5/8 Neptune register for 3" meter	0.00	260.00	
	<a href="#">101-100-5205640</a>		METER MAINTENANCE		260.00	
01018	DAS CASHIER	12/14/2023	Regular	0.00	1,134.82	54376
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">AIE19112</a>	Invoice	12/14/2023	Government Ethics Commision Annual Fee	0.00	1,134.82	
	<a href="#">101-100-5205110</a>		CONTRACT SERVICES		1,134.82	
00580	ESRI, INC	12/14/2023	Regular	0.00	120.25	54377

## Check Report

Date Range: 12/08/2023 - 01/11/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">94619529</a>	Invoice	12/14/2023	ESRI Mobile License	0.00	120.25	
	<a href="#">101-100-5205460</a>	DUES/LICENSES/SUBSCRIP...	ESRI Mobile License		120.25	
00747	GENERAL PACIFIC, INC	12/14/2023	Regular	0.00	5,946.00	54378
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">1480105</a>	Invoice	12/14/2023	5/8 and 3/4 Meters	0.00	5,946.00	
	<a href="#">101-100-1601410</a>	INVENTORY	3/4" METER		1,956.00	
	<a href="#">101-100-1601410</a>	INVENTORY	5/8" METER		3,990.00	
00427	GRAINGER	12/14/2023	Regular	0.00	18.10	54379
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">9931607825</a>	Invoice	12/14/2023	shop battery stock	0.00	18.10	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	shop battery stock		18.10	
11647	James P. Cherhuayang	12/14/2023	Regular	0.00	2,005.85	54380
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">077067003</a>	Invoice	12/11/2023	Refund overpayments	0.00	2,005.85	
	<a href="#">101-100-6302430</a>	CUSTOMER REFUND CLEAR...	Refund overpayments		2,005.85	
01137	JW UNDERGROUND INC	12/14/2023	Regular	0.00	720.00	54381
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">53407</a>	Invoice	12/14/2023	Dirt Dumps	0.00	432.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Dirt Dump		432.00	
<a href="#">53408</a>	Invoice	12/14/2023	Dirt Dump	0.00	144.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Dirt Dump		144.00	
<a href="#">53409</a>	Invoice	12/14/2023	Dirt Dump	0.00	144.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Dirt Dump		144.00	
00015	KAISER PERMANENTE	12/14/2023	Regular	0.00	18,480.60	54382
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">0017373430</a>	Invoice	12/12/2023	Empl Med/Dent insurance	0.00	18,480.60	
	<a href="#">101-100-6202107</a>	KAISER INS PAYABLE	Empl Med/Dent insurance		18,480.60	
00753	KNIFE RIVER CORPORATE NW	12/14/2023	Regular	0.00	1,541.49	54383
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">3064435</a>	Invoice	12/14/2023	Rock	0.00	259.94	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Rock		259.94	
<a href="#">3064949</a>	Invoice	12/14/2023	Crushed Rock	0.00	254.09	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Crushed Rock for Hydrant Replac...		254.09	
<a href="#">3065444</a>	Invoice	12/14/2023	Rock	0.00	253.70	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Rock		253.70	
<a href="#">3065981</a>	Invoice	12/14/2023	Rock	0.00	773.76	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Rock		773.76	
01047	OGLETREE, DEAKINS, NASH, SMOAK	12/14/2023	Regular	0.00	562.50	54384
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">91067487</a>	Invoice	12/14/2023	Legal Fees September 2023	0.00	562.50	
	<a href="#">101-100-5205140</a>	LEGAL SERVICES	Legal Fees September 2023		562.50	
01021	OHA-DRINKING WATER SERVICES	12/14/2023	Regular	0.00	90.00	54385

## Check Report

Date Range: 12/08/2023 - 01/11/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005724</a>	Invoice	12/14/2023	Certification exam fee	0.00	90.00	
	<a href="#">101-100-5205450</a>	TRAINING & EDUCATION	Certification exam fee		90.00	
00940	O'REILLY AUTO PARTS	12/14/2023	Regular	0.00	53.56	54386
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">2514-477476</a>	Invoice	12/14/2023	def fluid/ wipers	0.00	53.56	
	<a href="#">101-100-5205540</a>	VEHICLE MAINTENANCE	def fluid/ wipers		53.56	
00460	OUR JUST FUTURE	12/14/2023	Regular	0.00	126.00	54387
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0005735</a>	Invoice	12/14/2023	Customer Assistance - October 2023	0.00	126.00	
	<a href="#">101-100-5205800</a>	CUSTOMER ASSISTANCE	Customer Assistance - October 20...		126.00	
00360	PARKROSE HARDWARE	12/14/2023	Regular	0.00	16.41	54388
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">A33422</a>	Invoice	12/14/2023	tape / hardware	0.00	16.41	
	<a href="#">101-100-5205540</a>	VEHICLE MAINTENANCE	tape / hardware		16.41	
00225	PORTER W. YETT COMPANY	12/14/2023	Regular	0.00	816.75	54389
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">27620</a>	Invoice	12/14/2023	Cold Mix	0.00	816.75	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Cold Mix		816.75	
00181	PORTLAND GENERAL ELECTRIC	12/14/2023	Regular	0.00	12,032.36	54390
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0005723</a>	Invoice	12/13/2023	Portland General Electric	0.00	12,032.36	
	<a href="#">101-100-5205230</a>	HEATING/ELECTRICITY	Office Electricity		1,088.12	
	<a href="#">101-100-5205670</a>	PUMPING	141st Av Pumping		1,440.43	
	<a href="#">101-100-5406010</a>	WATER SYSTEM	Portland General Electric		109.34	
	<a href="#">501-100-5205670</a>	PUMPING	Halsey Pumping		6,431.63	
	<a href="#">501-100-5205670</a>	PUMPING	192nd Pumpint		2,962.84	
00189	QUILL CORPORATION	12/14/2023	Regular	0.00	248.66	54391
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">35788853</a>	Invoice	12/14/2023	2024 calendars	0.00	47.97	
	<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	WALL CALENDARS		47.97	
<a href="#">35788907</a>	Invoice	12/14/2023	2024 calendars	0.00	50.97	
	<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	WALL CALENDARS		50.97	
<a href="#">35803120</a>	Invoice	12/14/2023	2024 calendars	0.00	149.72	
	<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	DESK PAD CALENDARS		114.95	
	<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	RECEP. RE-FILL CALENDAR		17.99	
	<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	12" RULER		4.79	
	<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	WEEKLY PLANNER		11.99	
00194	S & B INC.	12/14/2023	Regular	0.00	530.00	54392
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">26487B</a>	Invoice	12/14/2023	Simatic DP I/O Card Well 3	0.00	530.00	
	<a href="#">501-100-5205630</a>	RESERVOIR MAINTENANCE	Simatic DP I/O Card Well 3		530.00	
11441	DEPARTMENT OF JUSTICE	12/14/2023	Regular	0.00	323.53	54393

## Check Report

Date Range: 12/08/2023 - 01/11/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005767</a>	Invoice	12/15/2023	ID # 21DR17205	0.00	323.53	
	<a href="#">101-100-6202102</a>		EMPLOYEE DRAW PAYABLE		323.53	
00014	OREGON AFSCME	12/14/2023	Regular	0.00	445.33	54394
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005781</a>	Invoice	12/15/2023	Union Dues	0.00	445.33	
	<a href="#">101-100-6202140</a>		UNION DUES PAYABLE		445.33	
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	12/14/2023	Regular	0.00	117.50	54395
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005782</a>	Invoice	12/15/2023	United Way	0.00	117.50	
	<a href="#">101-100-6202120</a>		UNITED WAY PAYABLE		117.50	
11394	ACI PAYMENTS, INC	12/21/2023	Regular	0.00	91.55	54397
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">1000106854</a>	Invoice	12/21/2023	Home Banking Fee November 2023	0.00	91.55	
	<a href="#">101-100-5205740</a>		GENERAL OFFICE		91.55	
00442	ADVANCED AUTO PARTS	12/21/2023	Regular	0.00	119.25	54398
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">5744-868363</a>	Invoice	12/21/2023	forklift battery	0.00	119.25	
	<a href="#">101-100-5205540</a>		VEHICLE MAINTENANCE		119.25	
11624	AS&P Billing Services Corp.	12/21/2023	Regular	0.00	2,413.00	54399
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">108708</a>	Invoice	12/21/2023	Deep Cleaning December 2023	0.00	2,413.00	
	<a href="#">101-100-5205110</a>		CONTRACT SERVICES		2,413.00	
01224	AT&T MOBILITY	12/21/2023	Regular	0.00	2,438.02	54400
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV000 5790</a>	Invoice	12/18/2023	AT&T - Firstnet Cell Booster Pro	0.00	699.00	
	<a href="#">101-100-5205510</a>		COMPUTER/OFFICE EQUI...		699.00	
<a href="#">INV0005790</a>	Invoice	12/18/2023	AT&T	0.00	1,739.02	
	<a href="#">101-100-5205210</a>		TELEPHONE		1,579.02	
	<a href="#">101-100-5205660</a>		TELEMETRY		40.00	
	<a href="#">101-100-5205660</a>		TELEMETRY		40.00	
	<a href="#">101-100-5205660</a>		TELEMETRY		40.00	
	<a href="#">101-100-5205660</a>		TELEMETRY		40.00	
00054	CESSCO, INC.	12/21/2023	Regular	0.00	31.22	54401
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">465751</a>	Invoice	12/21/2023	compactor fuel cap	0.00	31.22	
	<a href="#">101-100-5205540</a>		VEHICLE MAINTENANCE		31.22	
00793	CITY OF GRESHAM	12/21/2023	Regular	0.00	116.18	54402
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005792</a>	Invoice	12/20/2023	202nd Av Stormwater	0.00	116.18	
	<a href="#">101-100-5205220</a>		SEWER/STORM WATER		116.18	
00637	COMCAST CABLE	12/21/2023	Regular	0.00	289.85	54403

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005794</a>	Invoice	12/20/2023	Office Internet	0.00	289.85	
	<a href="#">101-100-5205210</a>	TELEPHONE	Internet		289.85	
00427	GRAINGER	12/21/2023	Regular	0.00	183.85	54404
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">9935953092</a>	Invoice	12/21/2023	pre trip inspection	0.00	137.60	
	<a href="#">101-100-5205540</a>	VEHICLE MAINTENANCE	pre trip inspection		137.60	
<a href="#">9941168479</a>	Invoice	12/21/2023	vac pull start	0.00	46.25	
	<a href="#">101-100-5205540</a>	VEHICLE MAINTENANCE	vac pull start		46.25	
00813	GSi WATER SOLUTIONS, INC	12/21/2023	Regular	0.00	1,721.25	54405
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">00134.018-36</a>	Invoice	12/21/2023	Job 313 - Package #1	0.00	1,721.25	
	<a href="#">601-100-5205120</a>	ENGINEERING SERVICES	Job 313 - Package #1		1,721.25	
11413	JEREMY HANSON	12/21/2023	Regular	0.00	105.00	54406
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005824</a>	Invoice	12/21/2023	Raingear reimbursement	0.00	105.00	
	<a href="#">101-100-5205440</a>	SAFETY GEAR & EQUIPME...	Raingear reimbursement		105.00	
01137	JW UNDERGROUND INC	12/21/2023	Regular	0.00	288.00	54407
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">53537</a>	Invoice	12/21/2023	Dirt Dump	0.00	144.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Dirt Dump		144.00	
<a href="#">53538</a>	Invoice	12/21/2023	Dirt Dump	0.00	144.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Dirt Dump		144.00	
00753	KNIFE RIVER CORPORATE NW	12/21/2023	Regular	0.00	251.94	54408
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">3068820</a>	Invoice	12/21/2023	Rock for Interlachen	0.00	251.94	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Rock		251.94	
00236	NORTHERN SAFETY CO., INC.	12/21/2023	Regular	0.00	220.68	54409
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">905912260</a>	Invoice	12/21/2023	Safety Gloves	0.00	220.68	
	<a href="#">101-100-5205440</a>	SAFETY GEAR & EQUIPME...	NSI Ruf Flex Thermo Externe		107.64	
	<a href="#">101-100-5205440</a>	SAFETY GEAR & EQUIPME...	NSI Ruf Flex D-2 Glove		113.04	
01021	OHA-DRINKING WATER SERVICES	12/21/2023	Regular	0.00	405.00	54410
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005810</a>	Invoice	12/21/2023	Certification renewals	0.00	405.00	
	<a href="#">101-100-5205450</a>	TRAINING & EDUCATION	JS Operator Renewal		210.00	
	<a href="#">101-100-5205450</a>	TRAINING & EDUCATION	JS Cross Connection /Backflow Pr...		195.00	
01057	OXARC, INC	12/21/2023	Regular	0.00	81.60	54411
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">0031961796</a>	Invoice	12/21/2023	propane forklift	0.00	81.60	
	<a href="#">101-100-5205560</a>	GAS/LUBRICANTS & DISPO...	propane forklift		81.60	
00360	PARKROSE HARDWARE	12/21/2023	Regular	0.00	28.58	54412

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">A35925/P</a>	Invoice	12/21/2023	shop supply	0.00	28.58	
	<a href="#">101-100-5205530</a>		SHOP EQUIPMENT MAINT		28.58	
00172	PARR LUMBER COMPANY	12/21/2023	Regular	0.00	286.44	54413
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">60053280</a>	Invoice	12/21/2023	Concrete bags	0.00	286.44	
	<a href="#">101-100-5205610</a>		UTILITY OPERATING SUPPLY		35.00	
	<a href="#">101-100-5205610</a>		UTILITY OPERATING SUPPLY		251.44	
00443	POLLARD WATER	12/21/2023	Regular	0.00	930.25	54414
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">0251986</a>	Invoice	12/21/2023	Flushing equipment	0.00	930.25	
	<a href="#">101-100-5205610</a>		UTILITY OPERATING SUPPLY		489.90	
	<a href="#">101-100-5205610</a>		UTILITY OPERATING SUPPLY		440.35	
00181	PORTLAND GENERAL ELECTRIC	12/21/2023	Regular	0.00	3,581.53	54415
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">INV0005821</a>	Invoice	12/21/2023	Portland General Electric	0.00	3,581.53	
	<a href="#">101-100-5205670</a>		PUMPING		610.69	
	<a href="#">101-100-5205670</a>		PUMPING		343.18	
	<a href="#">101-100-5205670</a>		PUMPING		344.63	
	<a href="#">101-100-5205670</a>		PUMPING		1,221.73	
	<a href="#">101-100-5205670</a>		PUMPING		33.15	
	<a href="#">101-100-5205670</a>		PUMPING		1,028.15	
11648	PR Design & Consulting	12/21/2023	Regular	0.00	25.92	54416
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">INV0005822</a>	Invoice	12/21/2023	New Service install refund	0.00	25.92	
	<a href="#">101-100-6302421</a>		NEW SERVICE TRUST ACC...		25.92	
01174	PURCHASE POWER	12/21/2023	Regular	0.00	500.00	54417
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">INV0005808</a>	Invoice	12/21/2023	Load postage machine	0.00	500.00	
	<a href="#">101-100-5205330</a>		POSTAGE		500.00	
00189	QUILL CORPORATION	12/21/2023	Regular	0.00	217.55	54418
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">35975634</a>	Invoice	12/21/2023	OFFICE SUPPLIES	0.00	217.55	
	<a href="#">101-100-5205320</a>		OFFICE SUPPLIES		64.99	
	<a href="#">101-100-5205320</a>		OFFICE SUPPLIES		111.98	
	<a href="#">101-100-5205320</a>		OFFICE SUPPLIES		22.59	
	<a href="#">101-100-5205320</a>		OFFICE SUPPLIES		17.99	
01265	TYLER TECHNOLOGIES, INC	12/21/2023	Regular	0.00	2,398.00	54419
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">1494</a>	Invoice	12/21/2023	CM & DZ Tyler Conference	0.00	1,199.00	
	<a href="#">101-100-5205450</a>		TRAINING & EDUCATION		1,199.00	
<a href="#">1505</a>	Invoice	12/21/2023	CM & DZ Tyler Conference	0.00	1,199.00	
	<a href="#">101-100-5205450</a>		TRAINING & EDUCATION		1,199.00	
01167	ULINE	12/21/2023	Regular	0.00	1,728.83	54420



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">172230907</a>	Invoice	12/21/2023	trash can cart	0.00	54.39	
	<a href="#">101-100-5205610</a>		UTILITY OPERATING SUPPLY		54.39	
<a href="#">172248272</a>	Invoice	12/21/2023	Carpet Chair Mat	0.00	875.61	
	<a href="#">101-100-5205320</a>		OFFICE SUPPLIES		327.08	
	<a href="#">101-100-5205440</a>		SAFETY GEAR & EQUIPME...		170.35	
	<a href="#">101-100-5205440</a>		SAFETY GEAR & EQUIPME...		84.04	
	<a href="#">101-100-5205440</a>		SAFETY GEAR & EQUIPME...		294.14	
<a href="#">172248794</a>	Invoice	12/21/2023	Gloves for Stock	0.00	798.83	
	<a href="#">101-100-5205320</a>		OFFICE SUPPLIES		67.27	
	<a href="#">101-100-5205320</a>		OFFICE SUPPLIES		34.69	
	<a href="#">101-100-5205440</a>		SAFETY GEAR & EQUIPME...		98.80	
	<a href="#">101-100-5205440</a>		SAFETY GEAR & EQUIPME...		345.81	
	<a href="#">101-100-5205440</a>		SAFETY GEAR & EQUIPME...		252.26	
01254	ZIPLY FIBER	12/21/2023	Regular	0.00	1,294.03	54421
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0005793</a>	Invoice	12/20/2023	Ziply Fiber	0.00	1,294.03	
	<a href="#">101-100-5205210</a>		TELEPHONE		1,034.89	
	<a href="#">101-100-5205210</a>		TELEPHONE		222.98	
	<a href="#">101-100-5205660</a>		TELEMETRY		36.16	
11441	DEPARTMENT OF JUSTICE	12/28/2023	Regular	0.00	323.53	54423
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0005853</a>	Invoice	12/29/2023	ID # 21DR17205	0.00	323.53	
	<a href="#">101-100-6202102</a>		EMPLOYEE DRAW PAYABLE		323.53	
00014	OREGON AFSCME	12/28/2023	Regular	0.00	447.53	54424
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0005858</a>	Invoice	12/29/2023	Union Dues	0.00	447.53	
	<a href="#">101-100-6202140</a>		UNION DUES PAYABLE		447.53	
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	12/28/2023	Regular	0.00	117.50	54425
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0005859</a>	Invoice	12/29/2023	United Way	0.00	117.50	
	<a href="#">101-100-6202120</a>		UNITED WAY PAYABLE		117.50	
00025	A & A DRILLING SERVICE, INC.	12/28/2023	Regular	0.00	3,592.00	54426
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">52721</a>	Invoice	12/28/2023	Tap Saddles	0.00	3,592.00	
	<a href="#">101-100-5205610</a>		UTILITY OPERATING SUPPLY		3,592.00	
00442	ADVANCED AUTO PARTS	12/28/2023	Regular	0.00	51.64	54427
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">5744-868923</a>	Invoice	12/28/2023	gas shock for doors on rw53	0.00	51.64	
	<a href="#">101-100-5205540</a>		VEHICLE MAINTENANCE		51.64	
00607	FERGUSON WATERWORKS #3011	12/28/2023	Regular	0.00	1,842.40	54428

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">1239296</a>	Invoice	12/28/2023	3034 Pipe	0.00	1,842.40	
	<a href="#">101-100-1601410</a>		INVENTORY		775.60	
	<a href="#">101-100-1601410</a>		INVENTORY		1,066.80	
00813	GSI WATER SOLUTIONS, INC	12/28/2023	Regular	0.00	887.98	54429
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">00134.022-16</a>	Invoice	12/27/2023	Job 331 Cascade Well 8 redeveloping & testi...	0.00	887.98	
	<a href="#">101-100-5406010</a>		WATER SYSTEM		887.98	
11442	HOME DEPOT	12/28/2023	Regular	0.00	105.88	54430
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">620911</a>	Invoice	12/28/2023	shop vac filter/bags	0.00	105.88	
	<a href="#">101-100-5205530</a>		SHOP EQUIPMENT MAINT		105.88	
11591	JACOBS ENGINEERING GROUP INC.	12/28/2023	Regular	0.00	177,633.78	54431
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">D3722300-09</a>	Invoice	12/28/2023	JOB 319 - Pkg 3 - Design Work	0.00	177,633.78	
	<a href="#">601-100-5205120</a>		ENGINEERING SERVICES		177,633.78	
01137	JW UNDERGROUND INC	12/28/2023	Regular	0.00	576.00	54432
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">53654</a>	Invoice	12/28/2023	Sample Station Dirt Dump	0.00	144.00	
	<a href="#">101-100-5205610</a>		UTILITY OPERATING SUPPLY		144.00	
<a href="#">53655</a>	Invoice	12/28/2023	Sample Station Dirt Dump	0.00	144.00	
	<a href="#">101-100-5205610</a>		UTILITY OPERATING SUPPLY		144.00	
<a href="#">53656</a>	Invoice	12/28/2023	Sample Station Dirt Dump	0.00	144.00	
	<a href="#">101-100-5205610</a>		UTILITY OPERATING SUPPLY		144.00	
<a href="#">53657</a>	Invoice	12/28/2023	Dirt DumpTickets	0.00	144.00	
	<a href="#">101-100-5205610</a>		UTILITY OPERATING SUPPLY		144.00	
01184	KIPP, CHRIS	12/28/2023	Regular	0.00	66.81	54433
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">INV0005834</a>	Invoice	12/28/2023	Short school mileage	0.00	66.81	
	<a href="#">101-100-5205450</a>		TRAINING & EDUCATION		66.81	
00753	KNIFE RIVER CORPORATE NW	12/28/2023	Regular	0.00	262.28	54434
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">3070858</a>	Invoice	12/28/2023	Rock for Sample Stations	0.00	262.28	
	<a href="#">101-100-5205610</a>		UTILITY OPERATING SUPPLY		262.28	
00139	NORTHWEST NATURAL GAS COMPANY	12/28/2023	Regular	0.00	2,041.38	54435
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">INV0005829</a>	Invoice	12/26/2023	Heating	0.00	2,041.38	
	<a href="#">101-100-5205230</a>		HEATING/ELECTRICITY		2,041.38	
00460	OUR JUST FUTURE	12/28/2023	Regular	0.00	98.00	54436
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">INV0005833</a>	Invoice	12/28/2023	Customer Assistance - Nov	0.00	98.00	
	<a href="#">101-100-5205800</a>		CUSTOMER ASSISTANCE		98.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01173	PITNEY BOWES GLOBAL FINANCIAL	12/28/2023	Regular	0.00	23.78	54437
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">3318456781</a>	Invoice	12/28/2023	Postage meter lease payment	0.00	23.78	
	<a href="#">101-100-5205330</a>	POSTAGE	Postage meter lease payment		23.78	
00225	PORTER W. YETT COMPANY	12/28/2023	Regular	0.00	1,243.35	54438
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">27785</a>	Invoice	12/28/2023	Cold Mix	0.00	1,243.35	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Cold Mix		1,243.35	
00189	QUILL CORPORATION	12/28/2023	Regular	0.00	558.08	54439
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">36106156</a>	Invoice	12/28/2023	OFFICE SUPPLIES	0.00	40.18	
	<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	DAWN DISH SOAP 3PACK		22.59	
	<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	PILOT G2 GEL PENS/BEN		17.59	
<a href="#">36107312</a>	Invoice	12/28/2023	OFFICE SUPPLIES	0.00	122.95	
	<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	DOOR HANGERS		122.95	
<a href="#">36215063</a>	Invoice	12/28/2023	GOJO TFX FOAMING HAND SOAP	0.00	394.95	
	<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	GOJO TFX ANTIBACTERIAL HAND ...		394.95	
11520	SANDY RIVER MARKETING, INC	12/28/2023	Regular	0.00	616.00	54440
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">31735</a>	Invoice	12/28/2023	RWPUD Beanies	0.00	616.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Beanie North Face		140.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Carhartt Beanie		476.00	
11614	USAbile Life	12/28/2023	Regular	0.00	1,944.37	54441
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">0005001503</a>	Invoice	12/26/2023	Empl Life/Disb insurance	0.00	1,944.37	
	<a href="#">101-100-6202109</a>	DISABILITY/LIFE PAYABLE	Empl Life/Disb insurance		1,944.37	
01029	CARDMEMBER SERVICE	01/04/2024	Regular	0.00	5,555.92	54442
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">INV0005898</a>	Invoice	01/04/2024	Zoom Subscription	0.00	80.00	
	<a href="#">101-100-5205460</a>	DUES/LICENSES/SUBSCRIP...	Zoom Subscription		80.00	
<a href="#">INV0005899</a>	Invoice	01/04/2024	Microsoft Office 365 Licenses	0.00	591.00	
	<a href="#">101-100-5205460</a>	DUES/LICENSES/SUBSCRIP...	E3 License - 17 each		391.00	
	<a href="#">101-100-5205460</a>	DUES/LICENSES/SUBSCRIP...	E1 License - 20 each		200.00	
<a href="#">INV0005900</a>	Invoice	01/04/2024	rw53 door support	0.00	85.98	
	<a href="#">101-100-5205540</a>	VEHICLE MAINTENANCE	rw53 door support		85.98	
<a href="#">INV0005901</a>	Invoice	01/04/2024	rw51 tow	0.00	383.00	
	<a href="#">101-100-5205540</a>	VEHICLE MAINTENANCE	rw51 tow		383.00	
<a href="#">INV0005902</a>	Invoice	01/04/2024	Conferencing Camera w/ speakers	0.00	859.00	
	<a href="#">101-100-5205510</a>	COMPUTER/OFFICE EQUI...	Meeting Owl 3		859.00	
<a href="#">INV0005903</a>	Invoice	01/04/2024	Owl Camera - Reimbursable by PNWS AWWA	0.00	859.00	
	<a href="#">101-100-5205450</a>	TRAINING & EDUCATION	Owl Camera - Reimbursable by P...		859.00	
<a href="#">INV0005904</a>	Invoice	01/04/2024	Food for December 2024 Holiday Potluck	0.00	292.48	
	<a href="#">101-100-5205730</a>	MANAGER'S EXPENSE	Ham and Turkey for Holiday potlu...		292.48	
<a href="#">INV0005905</a>	Invoice	01/04/2024	Holiday Lunch Items	0.00	17.99	
	<a href="#">101-100-5205730</a>	MANAGER'S EXPENSE	Plates, Cups, Napkins		17.99	
<a href="#">INV0005906</a>	Invoice	01/04/2024	Holiday Lunch Items	0.00	64.70	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<a href="#">101-100-5205730</a>	MANAGER'S EXPENSE	Items for Holiday Lunch		64.70	
<a href="#">INV0005907</a>	Invoice	01/04/2024	Wholesale Managers Breakfast - KD	0.00	150.60	
	<a href="#">101-100-5205730</a>	MANAGER'S EXPENSE	Wholesale Managers Breakfast - ...		150.60	
<a href="#">INV0005908</a>	Invoice	01/04/2024	TISSUE AND COFFEE FILTERS	0.00	17.34	
	<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	PUFFS PLUS 10 PACK		17.34	
<a href="#">INV0005909</a>	Invoice	01/04/2024	OFFICE SUPPLIES	0.00	22.49	
	<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	USB CHARGER BLOCKS 4PK		9.74	
	<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	PLANNER/JED		12.75	
<a href="#">INV0005910</a>	Invoice	01/04/2024	FOLDING HAND TRUCK	0.00	71.81	
	<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	FOLDING HANDTRUCK/DOLLY FR...		71.81	
<a href="#">INV0005911</a>	Invoice	01/04/2024	STANDING DESK/CS	0.00	179.98	
	<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	STANDING DESK		179.98	
<a href="#">INV0005912</a>	Invoice	01/04/2024	Board Drinks	0.00	20.58	
	<a href="#">101-100-5205720</a>	DIRECTORS' EXPENSE	Board Drinks		20.58	
<a href="#">INV0005913</a>	Invoice	01/04/2024	Vases for Retirement Gifts	0.00	24.99	
	<a href="#">101-100-5205720</a>	DIRECTORS' EXPENSE	3 vases for retirement gifts		24.99	
<a href="#">INV0005914</a>	Invoice	01/04/2024	Search Commander Annual Subscription	0.00	65.00	
	<a href="#">101-100-5205110</a>	CONTRACT SERVICES	Search Commander Annual Subscr...		65.00	
<a href="#">INV0005915</a>	Invoice	01/04/2024	Lodging For OAWU Confrance	0.00	847.56	
	<a href="#">101-100-5205450</a>	TRAINING & EDUCATION	Hotel Lodging		847.56	
<a href="#">INV0005916</a>	Invoice	01/04/2024	Steel Toe WIXIT Muck Boot	0.00	194.95	
	<a href="#">101-100-5205440</a>	SAFETY GEAR & EQUIPME...	Size 9 Muck Boot		194.95	
<a href="#">INV0005917</a>	Invoice	01/04/2024	Safety Glasses	0.00	152.47	
	<a href="#">101-100-5205440</a>	SAFETY GEAR & EQUIPME...	Safety Glasses		152.47	
<a href="#">INV0005918</a>	Invoice	01/04/2024	Certified Mailing	0.00	575.00	
	<a href="#">101-100-5205330</a>	POSTAGE	Certified Overnight Mailing		575.00	
00981	CENTURYLINK	01/04/2024	Regular	0.00	45.28	54443
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0005920</a>	Invoice	01/04/2024	SE 148th telemetry	0.00	45.28	
	<a href="#">101-100-5205660</a>	TELEMETRY	SE 148th telemetry		45.28	
00001	CHAVES CONSULTING, INC.	01/04/2024	Regular	0.00	4,947.13	54444
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">213168</a>	Invoice	01/04/2024	Bill Printing & Mailing - December 2023	0.00	4,947.13	
	<a href="#">101-100-5205110</a>	CONTRACT SERVICES	Bill Printing - December 2023		1,260.10	
	<a href="#">101-100-5205330</a>	POSTAGE	Bill Mailing - December 2023		3,687.03	
01147	CRYSTAL GREENS LANDSCAPING INC	01/04/2024	Regular	0.00	1,719.50	54445
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">289797</a>	Invoice	01/04/2024	Landscaping December 2023	0.00	549.50	
	<a href="#">101-100-5205520</a>	BLDG/GROUNDS MAINTEN...	Landscaping December 2023 - Cle...		549.50	
<a href="#">289798</a>	Invoice	01/04/2024	Landscaping December 2023	0.00	560.00	
	<a href="#">101-100-5205520</a>	BLDG/GROUNDS MAINTEN...	Landscaping December 2023 - Ma...		560.00	
<a href="#">289799</a>	Invoice	01/04/2024	Landscaping December 2023	0.00	610.00	
	<a href="#">101-100-5205520</a>	BLDG/GROUNDS MAINTEN...	Landscaping December 2023 - NW...		610.00	
00007	DAILY JOURNAL OF COMMERCE OREGON	01/04/2024	Regular	0.00	461.70	54446
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">745662865</a>	Invoice	01/04/2024	Ad for Package 4 Steel Pipe RFP	0.00	205.20	
	<a href="#">101-100-5205420</a>	ELECTIONS/LEGAL ADVERT...	DJC Ad for Package 4 RFP Steel Pi...		205.20	
<a href="#">745662882</a>	Invoice	01/04/2024	RFP for Package 4 - construction	0.00	256.50	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<a href="#">101-100-5205420</a>	ELECTIONS/LEGAL ADVERT...	Invoice for DJC Ad		256.50	
00607	FERGUSON WATERWORKS #3011	01/04/2024	Regular	0.00	720.48	54447
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">1239295</a>	Invoice	01/04/2024	8" x 2" Double Strap Tap Saddle	0.00	720.48	
	<a href="#">101-100-1601410</a>	INVENTORY	8" X 2" TAP SADDLE		720.48	
00747	GENERAL PACIFIC, INC	01/04/2024	Regular	0.00	23,632.00	54448
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">1482131</a>	Invoice	01/04/2024	Fire Hydrants	0.00	11,684.00	
	<a href="#">101-100-1601410</a>	INVENTORY	4'-6" HYDDRANT		11,684.00	
<a href="#">1482166</a>	Invoice	01/04/2024	Fire Hydrants	0.00	11,948.00	
	<a href="#">101-100-1601410</a>	INVENTORY	5' HYDDRANT		11,948.00	
00446	GRESHAM LOCKSMITH, INC.	01/04/2024	Regular	0.00	63.00	54449
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">54224</a>	Invoice	01/04/2024	sample station locks	0.00	63.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	sample station locks		63.00	
01137	JW UNDERGROUND INC	01/04/2024	Regular	0.00	1,008.00	54450
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">53772-a</a>	Invoice	01/04/2024	Dirt Dump Tickets	0.00	144.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Dirt Dump		144.00	
<a href="#">53772-b</a>	Invoice	01/04/2024	Dirt Dump Tickets	0.00	144.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Dirt Dumps		144.00	
<a href="#">53773</a>	Invoice	01/04/2024	Dirt Dump Tickets	0.00	144.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Dirt Dumps		144.00	
<a href="#">53774</a>	Invoice	01/04/2024	Dirt Dump Tickets	0.00	144.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Dirt Dumps		144.00	
<a href="#">53775</a>	Invoice	01/04/2024	Dirt Dump for leak	0.00	144.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Dirt Dump		144.00	
<a href="#">53776</a>	Invoice	01/04/2024	Dirt Dump Tickets	0.00	288.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Dirt Dumps		288.00	
00753	KNIFE RIVER CORPORATE NW	01/04/2024	Regular	0.00	1,255.62	54451
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">3072189-a</a>	Invoice	01/04/2024	Rock	0.00	252.14	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Rock		252.14	
<a href="#">3072189-b</a>	Invoice	01/04/2024	Rock for Leak	0.00	264.42	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Rock		264.42	
<a href="#">3072497</a>	Invoice	01/04/2024	Rock Tickets	0.00	247.85	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Rock		247.85	
<a href="#">3073016</a>	Invoice	01/04/2024	Rock Tickets	0.00	491.21	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Rock		491.21	
00604	LOWE'S	01/04/2024	Regular	0.00	140.16	54452
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">980022</a>	Invoice	01/04/2024	Concrete Bags	0.00	24.36	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Concrete Bags		24.36	
<a href="#">992924</a>	Invoice	01/04/2024	sawzall blades tape measure	0.00	115.80	

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	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	sawzall blades tape measure		115.80	
00940	O'REILLY AUTO PARTS	01/04/2024	Regular	0.00	11.68	54453
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">2514-481963</a>	Invoice	01/04/2024	gasket	0.00	11.68	
	<a href="#">101-100-5205540</a>		VEHICLE MAINTENANCE		11.68	
01195	PACHECO, JEDIDIAH	01/04/2024	Regular	0.00	158.00	54454
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0005919</a>	Invoice	01/04/2024	Clothing reimbursement	0.00	158.00	
	<a href="#">101-100-5205440</a>		SAFETY GEAR & EQUIPME...		158.00	
00360	PARKROSE HARDWARE	01/04/2024	Regular	0.00	74.84	54455
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">A43218/P</a>	Invoice	01/04/2024	files hardware	0.00	52.94	
	<a href="#">101-100-5205530</a>		SHOP EQUIPMENT MAINT		52.94	
<a href="#">A43840/P</a>	Invoice	01/04/2024	hardware	0.00	21.90	
	<a href="#">101-100-5205530</a>		SHOP EQUIPMENT MAINT		21.90	
01008	RDO EQUIPMENT CO	01/04/2024	Regular	0.00	370.32	54456
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">P3707477</a>	Invoice	01/04/2024	vac 4" valve	0.00	370.32	
	<a href="#">101-100-5205540</a>		VEHICLE MAINTENANCE		370.32	
00194	S & B INC.	01/04/2024	Regular	0.00	18,008.50	54457
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">25722H</a>	Invoice	01/04/2024	Job 313 Package 1 Instrumentation & Control	0.00	18,008.50	
	<a href="#">601-100-5205120</a>		ENGINEERING SERVICES		18,008.50	
11520	SANDY RIVER MARKETING, INC	01/04/2024	Regular	0.00	100.00	54458
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">31619</a>	Invoice	01/04/2024	Safety Vests with CGA Branding	0.00	100.00	
	<a href="#">101-100-5205730</a>		MANAGER'S EXPENSE		100.00	
00721	SPECIAL DISTRICTS INSURANCE SERVICES	01/04/2024	Regular	0.00	117,851.00	54459
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">39P54184-896</a>	Invoice	01/04/2024	2024 Insurance Premium	0.00	117,851.00	
	<a href="#">101-100-5205430</a>		INSURANCE-GENERAL		117,851.00	
11441	DEPARTMENT OF JUSTICE	01/11/2024	Regular	0.00	323.53	54460
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0005988</a>	Invoice	01/12/2024	ID # 21DR17205	0.00	323.53	
	<a href="#">101-100-6202102</a>		EMPLOYEE DRAW PAYABLE		323.53	
00014	OREGON AFSCME	01/11/2024	Regular	0.00	411.65	54461
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0006002</a>	Invoice	01/12/2024	Union Dues	0.00	411.65	
	<a href="#">101-100-6202140</a>		UNION DUES PAYABLE		411.65	
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	01/11/2024	Regular	0.00	127.50	54462

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0006003</a>	Invoice	01/12/2024	United Way	0.00	127.50	
	<a href="#">101-100-6202120</a>	UNITED WAY PAYABLE	United Way		127.50	
00251	ADT COMMERCIAL LLC	01/11/2024	Regular	0.00	124.70	54463
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005938</a>	Invoice	01/11/2024	Alarm Monitoring Service January 2024	0.00	124.70	
	<a href="#">101-100-5205740</a>	GENERAL OFFICE	Alarm Monitoring Service January...		124.70	
00442	ADVANCED AUTO PARTS	01/11/2024	Regular	0.00	281.38	54464
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">5744-870831</a>	Invoice	01/11/2024	well 5 battery replacment	0.00	281.38	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	well 5 battery replacment		281.38	
00803	ALEXIN ANALYTICAL LABS, INC	01/11/2024	Regular	0.00	6,872.00	54465
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">45551</a>	Invoice	01/11/2024	Coliform Samples 7/23-11/23 Invoice # 45551	0.00	6,372.00	
	<a href="#">101-100-5205620</a>	WATER SAMPLES/TESTING	Coliform Samples 7/23-11/23 Invo...		6,372.00	
<a href="#">45552</a>	Invoice	01/11/2024	Interlachen PUD Routine Samples Invoice #4...	0.00	500.00	
	<a href="#">101-100-5205620</a>	WATER SAMPLES/TESTING	Interlachen PUD Routine Samples ...		500.00	
00883	ASSET CONTROL, INC	01/11/2024	Regular	0.00	120.00	54466
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">61668</a>	Invoice	01/11/2024	Background Check for Deep Cleaning Team	0.00	120.00	
	<a href="#">101-100-5205110</a>	CONTRACT SERVICES	Background Check for Deep Clean...		120.00	
11377	Atlas Technical Consultants, LLC	01/11/2024	Regular	0.00	313.75	54467
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">212916</a>	Invoice	01/10/2024	Job 313 - Package 1	0.00	313.75	
	<a href="#">601-100-5205120</a>	ENGINEERING SERVICES	Job 313 - Package 1		313.75	
01062	BROWN & BROWN NORTHWEST	01/11/2024	Regular	0.00	8,231.86	54468
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">14688629</a>	Invoice	01/11/2024	Cyber Security Insurance Policy 2024	0.00	8,231.86	
	<a href="#">101-100-5205430</a>	INSURANCE-GENERAL	Cyber Security Insurance Policy 2...		8,231.86	
00793	CITY OF GRESHAM	01/11/2024	Regular	0.00	148,539.88	54469
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005933</a>	Invoice	01/11/2024	Quarterly Franchise Fee Q4 2023	0.00	148,539.88	
	<a href="#">101-100-5205770</a>	GRESHAM UTILITY TAX	Quarterly Franchise Fee Q4 2023		148,539.88	
00793	CITY OF GRESHAM	01/11/2024	Regular	0.00	2,489.79	54470
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005930</a>	Invoice	01/10/2024	Sewer/Stormwater	0.00	2,489.79	
	<a href="#">101-100-5205220</a>	SEWER/STORM WATER	Sewer/Stormwater Office		1,978.00	
	<a href="#">101-100-5205220</a>	SEWER/STORM WATER	Sewer/Stormwater NW 1st		511.79	
00637	COMCAST CABLE	01/11/2024	Regular	0.00	119.85	54471



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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005931</a>	Invoice	01/10/2024	148th/Division Internet	0.00	119.85	
	<a href="#">101-100-5205660</a>	TELEMETRY	148th/Division Internet		119.85	
11476	CONSOR	01/11/2024	Regular	0.00	641,088.53	54472
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">N202855OR.00-41</a>	Invoice	01/11/2024	JOB 313 PACKAGE #1	0.00	1,369.75	
	<a href="#">601-100-5205120</a>	ENGINEERING SERVICES	JOB 313 PACKAGE #1 GDMP		1,369.75	
<a href="#">N202964OR.00-30</a>	Invoice	01/11/2024	JOB 315 - Progress Invoice	0.00	1,716.00	
	<a href="#">601-100-5205120</a>	ENGINEERING SERVICES	JOB 315 - Progress Invoice		1,716.00	
<a href="#">N213113OR.00-30</a>	Invoice	01/11/2024	JOB 313 - Construction Management Services	0.00	30,875.54	
	<a href="#">601-100-5205120</a>	ENGINEERING SERVICES	JOB 313 - Construction Managem...		30,875.54	
<a href="#">N21974OR.00-14</a>	Invoice	01/11/2024	Job 318 Groundwater Developemnt Project ...	0.00	76,938.53	
	<a href="#">601-100-5205120</a>	ENGINEERING SERVICES	Job 318 Groundwater Developem...		76,938.53	
<a href="#">W208178OR.00-13</a>	Invoice	01/11/2024	GDMP - Package 4 - Design	0.00	530,188.71	
	<a href="#">601-100-5205120</a>	ENGINEERING SERVICES	GDMP - Package 4 - Design - Inv - 1		530,188.71	
10289	FAIRVIEW, CITY OF	01/11/2024	Regular	0.00	5,003.19	54473
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005934</a>	Invoice	01/11/2024	Quarterly Franchise Fee Q4 2023	0.00	5,003.19	
	<a href="#">101-100-5205790</a>	FAIRVIEW UTILITY TAX	Quarterly Franchise Fee Q4 2023		5,003.19	
00747	GENERAL PACIFIC, INC	01/11/2024	Regular	0.00	7,462.00	54474
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">1482591</a>	Invoice	01/11/2024	EJIW Storz Adapter	0.00	7,462.00	
	<a href="#">101-100-1601410</a>	INVENTORY	EJIW HYDRANT STORZ ADAPTOR		7,462.00	
00427	GRAINGER	01/11/2024	Regular	0.00	64.24	54475
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">9956379755</a>	Invoice	01/11/2024	Brian Hunt Bomber Jacket	0.00	64.24	
	<a href="#">101-100-5205440</a>	SAFETY GEAR & EQUIPME...	Brian Hunt Bomber Jacket		64.24	
00085	H.D. FOWLER COMPANY	01/11/2024	Regular	0.00	4,939.56	54476
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">I6599847-a</a>	Invoice	01/11/2024	3/4 Brass Inventory	0.00	4,879.56	
	<a href="#">101-100-1601410</a>	INVENTORY	3/4" CC Corporation - Compression		1,852.56	
	<a href="#">101-100-1601410</a>	INVENTORY	3/4" CURB STOP		3,027.00	
<a href="#">I6599847-b</a>	Invoice	01/11/2024	Shipping Cost for PO 00065	0.00	60.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Shipping Cost		60.00	
11649	HUSER FIRE FIGHTING EQUIPMENT	01/11/2024	Regular	0.00	1,614.61	54477
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">12462423</a>	Invoice	01/11/2024	fire inspection	0.00	1,614.61	
	<a href="#">101-100-5205520</a>	BLDG/GROUNDS MAINTEN...	fire inspection		1,614.61	
01036	JACOBSON, BENJAMIN	01/11/2024	Regular	0.00	208.95	54478
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005928</a>	Invoice	01/11/2024	mx2 battery	0.00	208.95	
	<a href="#">101-100-5205540</a>	VEHICLE MAINTENANCE	mx2 battery		208.95	
11413	JEREMY HANSON	01/11/2024	Regular	0.00	260.00	54479



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005973</a>	Invoice	01/11/2024	Safety Boot reimbursement	0.00	260.00	
	<a href="#">101-100-5205440</a>	SAFETY GEAR & EQUIPME...	Safety Boot reimbursement		260.00	
01137	JW UNDERGROUND INC	01/11/2024	Regular	0.00	576.00	54480
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">53894</a>	Invoice	01/11/2024	Rock and Dump for Jobs	0.00	144.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Dirt Dumps		144.00	
<a href="#">53895</a>	Invoice	01/11/2024	Rock and Dump for Jobs	0.00	144.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Dirt Dumps		144.00	
<a href="#">53896</a>	Invoice	01/11/2024	Rock and Dump for Jobs	0.00	288.00	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Dirt Dumps		288.00	
00753	KNIFE RIVER CORPORATE NW	01/11/2024	Regular	0.00	595.32	54481
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">3074937</a>	Invoice	01/11/2024	Rock	0.00	595.32	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	Rock		595.32	
00112	LEGACY LAB SERVICES	01/11/2024	Regular	0.00	68.00	54482
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">5653368</a>	Invoice	01/11/2024	DOT Test Panels	0.00	68.00	
	<a href="#">101-100-5205110</a>	CONTRACT SERVICES	DOT Test Panels		68.00	
00940	O'REILLY AUTO PARTS	01/11/2024	Regular	0.00	154.46	54483
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">2514-482609</a>	Invoice	01/11/2024	fuel filter	0.00	21.84	
	<a href="#">101-100-5205540</a>	VEHICLE MAINTENANCE	fuel filter		21.84	
<a href="#">2514-483465&amp;48...</a>	Invoice	01/11/2024	rw 35 battery	0.00	132.62	
	<a href="#">101-100-5205540</a>	VEHICLE MAINTENANCE	rw 35 battery		132.62	
00372	PAPE MACHINERY	01/11/2024	Regular	0.00	120.47	54484
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">14990787</a>	Invoice	01/11/2024	mx2 teeth	0.00	120.47	
	<a href="#">101-100-5205540</a>	VEHICLE MAINTENANCE	mx2 teeth		120.47	
00360	PARKROSE HARDWARE	01/11/2024	Regular	0.00	49.99	54485
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">A48782</a>	Invoice	01/11/2024	digging bar	0.00	49.99	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	digging bar		49.99	
01124	PAVELCOMM INC.	01/11/2024	Regular	0.00	2,860.81	54486
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">300058</a>	Invoice	01/11/2024	Pavelcomm IT Contract	0.00	2,860.81	
	<a href="#">101-100-5205110</a>	CONTRACT SERVICES	Pavelcomm IT Contract		2,860.81	
00178	PLATT ELECTRIC SUPPLY INC.	01/11/2024	Regular	0.00	35.04	54487
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">4T12361</a>	Invoice	01/11/2024	fuse for well 5	0.00	35.04	
	<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	fuse for well 5		35.04	
00181	PORTLAND GENERAL ELECTRIC	01/11/2024	Regular	0.00	6,009.18	54488

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">INV0005932</a>	Invoice	01/10/2024	Portland General Electric	0.00	6,009.18	
	<a href="#">101-100-5205230</a>		HEATING/ELECTRICITY		1,265.26	
	<a href="#">101-100-5205670</a>		PUMPING		1,415.72	
	<a href="#">101-100-5406010</a>		WATER SYSTEM		509.09	
	<a href="#">501-100-5205670</a>		PUMPING		2,819.11	
00184	PORTLAND WATER BUREAU	01/11/2024	Regular	0.00	328,094.15	54489
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">INV0005937</a>	Invoice	12/31/2023	Wholesale Water Purchase December 2023	0.00	328,094.15	
	<a href="#">101-100-5205010</a>		WATER PURCHASES		328,094.15	
00070	PORTLAND, CITY OF	01/11/2024	Regular	0.00	38,951.19	54490
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">INV0005935</a>	Invoice	01/11/2024	Quarterly Franchise Fee Q4 2023	0.00	38,951.19	
	<a href="#">101-100-5205780</a>		PORTLAND UTILITY TAX		38,951.19	
00070	PORTLAND, CITY OF	01/11/2024	Regular	0.00	-38,951.19	54490
00189	QUILL CORPORATION	01/11/2024	Regular	0.00	939.24	54491
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">36369291</a>	Invoice	01/11/2024	OFFICE SUPPLIES	0.00	35.90	
	<a href="#">101-100-5205320</a>		OFFICE SUPPLIES		35.90	
<a href="#">36370381</a>	Invoice	01/11/2024	OFFICE SUPPLIES	0.00	21.59	
	<a href="#">101-100-5205320</a>		OFFICE SUPPLIES		21.59	
<a href="#">36381902</a>	Invoice	01/11/2024	OFFICE SUPPLIES	0.00	725.22	
	<a href="#">101-100-5205320</a>		OFFICE SUPPLIES		725.22	
<a href="#">36382484</a>	Invoice	01/11/2024	OFFICE SUPPLIES	0.00	156.53	
	<a href="#">101-100-5205320</a>		OFFICE SUPPLIES		156.53	
01009	RICOH USA, INC	01/11/2024	Regular	0.00	97.07	54492
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">5068734823</a>	Invoice	01/11/2024	Monthly Copier Fee December 2023	0.00	97.07	
	<a href="#">101-100-5205110</a>		CONTRACT SERVICES		97.07	
00020	SAIF CORPORATION	01/11/2024	Regular	0.00	8,088.94	54493
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">1001308170</a>	Invoice	01/11/2024	Workers Comp Premium	0.00	8,088.94	
	<a href="#">101-100-5104840</a>		WORKERS COMPENSATION		8,088.94	
11440	Schneider Water Services	01/11/2024	Regular	0.00	48,278.25	54494
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">14299</a>	Invoice	01/11/2024	Cascade Well 8 Redevelopment	0.00	48,278.25	
	<a href="#">101-100-5406010</a>		WATER SYSTEM		48,278.25	
00021	SPECIAL DISTRICTS OF OREGON	01/11/2024	Regular	0.00	29,842.77	54495
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">INV0005926</a>	Invoice	01/10/2024	Empl med/dent insurance	0.00	29,842.77	
	<a href="#">101-100-6202108</a>		SDAO INS PAYABLE		29,842.77	
01265	TYLER TECHNOLOGIES, INC	01/11/2024	Regular	0.00	149.60	54496

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">025-451146</a>	Invoice	01/11/2024	Billing Notification calls	0.00	149.60	
	<a href="#">101-100-5205740</a>	GENERAL OFFICE	Billing Notification calls		149.60	
00221	WASTE MANAGEMENT, INC	01/11/2024	Regular	0.00	287.55	54497
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">1502810-1574-6</a>	Invoice	01/10/2024	Garbage Service	0.00	287.55	
	<a href="#">101-100-5205520</a>	BLDG/GROUNDS MAINTEN...	Garbage Service		287.55	
11651	Yuriy Selleshiy	01/11/2024	Regular	0.00	100.00	54498
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005960</a>	Invoice	01/11/2024	Toilet Rebate	0.00	100.00	
	<a href="#">101-100-5205410</a>	CONSERVATION	Toilet Rebate (2)		100.00	
00417	CROCKER, ANDY	01/11/2024	Regular	0.00	139.50	54499
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0006012</a>	Invoice	01/11/2024	SDAO Conference Per Diem - AC	0.00	139.50	
	<a href="#">101-100-5205450</a>	TRAINING & EDUCATION	SDAO Conference Per Diem - AC		139.50	
00401	LEWIS, THOMAS W	01/11/2024	Regular	0.00	244.50	54500
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0006013</a>	Invoice	01/11/2024	SDAO Conference Per Diem - TL	0.00	244.50	
	<a href="#">101-100-5205720</a>	DIRECTORS' EXPENSE	SDAO Conference Per Diem - TL		244.50	
01202	RILEY, COLBY	01/11/2024	Regular	0.00	244.50	54501
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0006014</a>	Invoice	01/11/2024	SDAO Conference Per Diem - CR	0.00	244.50	
	<a href="#">101-100-5205720</a>	DIRECTORS' EXPENSE	SDAO Conference Per Diem - CR		244.50	
00069	US BANK	12/13/2023	Bank Draft	0.00	307,375.00	DFT0001314
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">2422940</a>	Invoice	12/14/2023	Bond Payment - Interest Only - FY23/24	0.00	307,375.00	
	<a href="#">401-100-5507070</a>	INTEREST EXPENSE	Bond Payment - Interest Only - FY...		307,375.00	
11381	Global Payments Integrated	12/13/2023	Bank Draft	0.00	1,668.93	DFT0001315
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005732</a>	Invoice	12/14/2023	Counter card processing fee - November	0.00	1,668.93	
	<a href="#">101-100-5205740</a>	GENERAL OFFICE	Counter card processing fee - Nov...		1,668.93	
11381	Global Payments Integrated	12/13/2023	Bank Draft	0.00	6,277.72	DFT0001316
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005731</a>	Invoice	12/14/2023	Online card processing fee - November	0.00	6,277.72	
	<a href="#">101-100-5205740</a>	GENERAL OFFICE	Online card processing fee - Nov...		6,277.72	
11426	ENVIRONMENTAL PROTECTION AGENCY	12/13/2023	Bank Draft	0.00	83,265.19	DFT0001317
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">76572324398</a>	Invoice	12/14/2023	WIFIA - Interest Only Payment - FY23/24	0.00	83,265.19	
	<a href="#">401-100-5507070</a>	INTEREST EXPENSE	WIFIA - Interest Only Payment - ...		83,265.19	
00793	CITY OF GRESHAM	12/13/2023	Bank Draft	0.00	613.95	DFT0001318

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">ROW-23-06439 &amp; ...</a>	Invoice	12/14/2023	COG Permitting Fees	0.00	613.95	
	<a href="#">101-100-5205610</a>		UTILITY OPERATING SUPPLY		613.95	
11581	MISSIONSQUARE	12/15/2023	Bank Draft	0.00	1,345.43	DFT0001320
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005762</a>	Invoice	12/15/2023	Deferred Compensation	0.00	1,345.43	
	<a href="#">101-100-6202150</a>		DEFERRED COMP PAYABLE		1,345.43	
00016	NATIONWIDE RETIREMENT SOLUTION	12/15/2023	Bank Draft	0.00	640.00	DFT0001322
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005764</a>	Invoice	12/15/2023	457 Deferred Comp	0.00	640.00	
	<a href="#">101-100-6202150</a>		DEFERRED COMP PAYABLE		640.00	
01211	HRA VEBA PLAN CONTRIBUTIONS	12/15/2023	Bank Draft	0.00	1,315.00	DFT0001323
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005769</a>	Invoice	12/15/2023	HRA VEBA	0.00	1,315.00	
	<a href="#">101-100-6202160</a>		HRA VEBA PAYABLE		1,315.00	
10253	INTERNAL REVENUE SERVICE	12/15/2023	Bank Draft	0.00	10,250.66	DFT0001329
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005785</a>	Invoice	12/15/2023	FED TAX WITHHOLDING	0.00	10,250.66	
	<a href="#">101-100-6202220</a>		FEDERAL TAX PAYABLE		10,250.66	
00017	OREGON DEPARTMENT OF REVENUE	12/15/2023	Bank Draft	0.00	6,105.18	DFT0001330
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005786</a>	Invoice	12/15/2023	STATE INCOME TAX	0.00	6,105.18	
	<a href="#">101-100-6202230</a>		STATE TAX PAYABLE		6,105.18	
10253	INTERNAL REVENUE SERVICE	12/15/2023	Bank Draft	0.00	10,697.48	DFT0001331
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005787</a>	Invoice	12/15/2023	SOCIAL SECURITY TAX	0.00	10,697.48	
	<a href="#">101-100-6202210</a>		SOCIAL SECURITY PAYABLE		10,697.48	
10253	INTERNAL REVENUE SERVICE	12/15/2023	Bank Draft	0.00	2,544.74	DFT0001332
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005789</a>	Invoice	12/15/2023	MEDICARE TAX	0.00	2,544.74	
	<a href="#">101-100-6202210</a>		SOCIAL SECURITY PAYABLE		2,544.74	
00793	CITY OF GRESHAM	12/21/2023	Bank Draft	0.00	613.95	DFT0001335
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV-43517 &amp; 43518</a>	Invoice	12/21/2023	COG ROW Permits	0.00	613.95	
	<a href="#">101-100-5205610</a>		UTILITY OPERATING SUPPLY		613.95	
00733	UMPQUA BANK	12/21/2023	Bank Draft	0.00	603.90	DFT0001336
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005819</a>	Invoice	12/21/2023	Account Analysis Fee November 2023	0.00	603.90	
	<a href="#">101-100-5205740</a>		GENERAL OFFICE		603.90	
10253	INTERNAL REVENUE SERVICE	12/21/2023	Bank Draft	0.00	22.98	DFT0001337

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<a href="#">INV0005827</a>	Invoice	12/21/2023	Brd payroll taxes	0.00	22.98	
	<a href="#">101-100-6202210</a>		SOCIAL SECURITY PAYABLE		22.98	
00018	PERS	12/21/2023	Bank Draft	0.00	25,468.33	DFT0001338
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0005823</a>	Invoice	12/21/2023	PERS Payable	0.00	25,468.33	
	<a href="#">101-100-6202110</a>		P.E.R.S. PAYABLE		25,468.33	
11396	ROTSCHY	12/21/2023	Bank Draft	0.00	201,757.64	DFT0001339
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">ROT-30</a>	Invoice	12/21/2023	Job 313 Package #1	0.00	201,757.64	
	<a href="#">601-100-5406035</a>		GROUNDWATER CONSTRU...		201,757.64	
11581	MISSIONSQUARE	12/29/2023	Bank Draft	0.00	1,381.34	DFT0001340
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0005849</a>	Invoice	12/29/2023	Deferred Compensation	0.00	1,381.34	
	<a href="#">101-100-6202150</a>		DEFERRED COMP PAYABLE		1,381.34	
00016	NATIONWIDE RETIREMENT SOLUTION	12/29/2023	Bank Draft	0.00	640.00	DFT0001343
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0005852</a>	Invoice	12/29/2023	457 Deferred Comp	0.00	640.00	
	<a href="#">101-100-6202150</a>		DEFERRED COMP PAYABLE		640.00	
10253	INTERNAL REVENUE SERVICE	12/29/2023	Bank Draft	0.00	10,593.55	DFT0001348
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0005862</a>	Invoice	12/29/2023	FED TAX WITHHOLDING	0.00	10,593.55	
	<a href="#">101-100-6202220</a>		FEDERAL TAX PAYABLE		10,593.55	
00017	OREGON DEPARTMENT OF REVENUE	12/29/2023	Bank Draft	0.00	6,282.60	DFT0001349
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0005863</a>	Invoice	12/29/2023	STATE INCOME TAX	0.00	6,282.60	
	<a href="#">101-100-6202230</a>		STATE TAX PAYABLE		6,282.60	
10253	INTERNAL REVENUE SERVICE	12/29/2023	Bank Draft	0.00	10,297.80	DFT0001350
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0005864</a>	Invoice	12/29/2023	SOCIAL SECURITY TAX	0.00	10,297.80	
	<a href="#">101-100-6202210</a>		SOCIAL SECURITY PAYABLE		10,297.80	
10253	INTERNAL REVENUE SERVICE	12/29/2023	Bank Draft	0.00	2,607.84	DFT0001351
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0005866</a>	Invoice	12/29/2023	MEDICARE TAX	0.00	2,607.84	
	<a href="#">101-100-6202210</a>		SOCIAL SECURITY PAYABLE		2,607.84	
00793	CITY OF GRESHAM	01/04/2024	Bank Draft	0.00	4,296.24	DFT0001352
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV-43937</a>	Invoice	01/04/2024	Package 1 - CR1 Roof Rplcmnt Building Permi...	0.00	4,296.24	
	<a href="#">601-100-5406035</a>		GROUNDWATER CONSTRU...		4,296.24	
00017	OREGON DEPARTMENT OF REVENUE	01/04/2024	Bank Draft	0.00	10,305.92	DFT0001353

## Check Report

Date Range: 12/08/2023 - 01/11/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">INV0005921</a>	Invoice	01/04/2024	2023 4th Quarter payment	0.00	10,305.92	
<a href="#">101-100-6202235</a>	TRANSIT TAX PAYABLE	State Transit Tax	602.72			
<a href="#">101-100-6202240</a>	WORKERS COMP PAYABLE	Worker's Benefit Fund	253.86			
<a href="#">101-100-6202250</a>	STATE UNEMPLOYMENT P...	Unemployment Insurance	629.25			
<a href="#">101-100-6202260</a>	TRI-MET PAYABLE	Trimet Transit Tax	5,062.88			
<a href="#">101-100-6202270</a>	PAID LEAVE OREGON PAYA...	Paid Leave Oregon	3,757.21			
00793	CITY OF GRESHAM	01/11/2024	Bank Draft	0.00	307.95	DFT0001369
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">INV-44388</a>	Invoice	01/11/2024	COG ROW Permit 16503 E Burnside	0.00	307.95	
<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	COG ROW Permit 16503 E Burnside	307.95			
11381	Global Payments Integrated	01/11/2024	Bank Draft	0.00	11,085.66	DFT0001370
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">INV0005940</a>	Invoice	01/11/2024	Online Card Fees December 2023	0.00	11,085.66	
<a href="#">101-100-5205740</a>	GENERAL OFFICE	Online Card Fees December 2023	11,085.66			
11381	Global Payments Integrated	01/11/2024	Bank Draft	0.00	1,965.92	DFT0001371
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">INV0005939</a>	Invoice	01/11/2024	Counter Card Fees December 2023	0.00	1,965.92	
<a href="#">101-100-5205740</a>	GENERAL OFFICE	Counter Card Fees December 2023	1,965.92			
00018	PERS	01/11/2024	Bank Draft	0.00	25,386.85	DFT0001372
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">INV0005927</a>	Invoice	01/10/2024	Pers payable	0.00	25,386.85	
<a href="#">101-100-6202110</a>	P.E.R.S. PAYABLE	Pers payable	25,386.85			
00070	PORTLAND, CITY OF	01/11/2024	Bank Draft	0.00	38,951.19	DFT0001373
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">INV0005935</a>	Invoice	01/11/2024	Quarterly Franchise Fee Q4 2023	0.00	38,951.19	
<a href="#">101-100-5205780</a>	PORTLAND UTILITY TAX	Quarterly Franchise Fee Q4 2023	38,951.19			

## Bank Code UMPQUA BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	197	130	0.00	2,171,676.06
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-39,646.46
Bank Drafts	30	30	0.00	784,668.94
EFT's	0	0	0.00	0.00
	<b>227</b>	<b>162</b>	<b>0.00</b>	<b>2,916,698.54</b>

**All Bank Codes Check Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	197	130	0.00	2,171,676.06
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-39,646.46
Bank Drafts	30	30	0.00	784,668.94
EFT's	0	0	0.00	0.00
	<b>227</b>	<b>162</b>	<b>0.00</b>	<b>2,916,698.54</b>

**Fund Summary**

Fund	Name	Period	Amount
999	POOLED CASH	12/2023	1,392,703.37
999	POOLED CASH	1/2024	1,523,995.17
			<b>2,916,698.54</b>







Rockwood Water District, OR

# Detail vs Budget Report Account Summary

Date Range: 12/01/2023 - 12/31/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>101 - GENERAL FUND</b>								
<b>Revenue</b>								
<a href="#">101-100-3010101</a>	BEGINNING FUND BALANCE	0.00	-11,494,340.00	0.00	0.00	0.00	-11,494,340.00	-100.00%
<a href="#">101-100-3101100</a>	WATER SALES	0.00	-12,095,864.00	-5,666,623.93	-1,295,529.00	-6,962,152.93	-5,133,711.07	-42.44%
<a href="#">101-100-3202100</a>	BACKFLOW CHARGES	0.00	-40,000.00	-15,644.02	-4,973.55	-20,617.57	-19,382.43	-48.46%
<a href="#">101-100-3202200</a>	SET-UP FEES	0.00	-20,000.00	-6,625.38	-921.33	-7,546.71	-12,453.29	-62.27%
<a href="#">101-100-3202300</a>	LATE FEES	0.00	-290,000.00	-107,859.54	-23,833.49	-131,693.03	-158,306.97	-54.59%
<a href="#">101-100-3404100</a>	SERVICE INSTALLATIONS	0.00	-250,000.00	-53,398.87	-3,744.22	-57,143.09	-192,856.91	-77.14%
<a href="#">101-100-3404200</a>	SUB-DIVISION PROJECTS	0.00	-50,000.00	0.00	0.00	0.00	-50,000.00	-100.00%
<a href="#">101-100-3404300</a>	OTHER SERVICE INCOME	0.00	-150,000.00	-34,345.04	-36,172.47	-70,517.51	-79,482.49	-52.99%
<a href="#">101-100-3505100</a>	INTEREST INCOME	0.00	-200,000.00	-419,418.87	-97,083.00	-516,501.87	316,501.87	158.25%
<a href="#">101-100-3505200</a>	RENTAL INCOME	0.00	-16,000.00	-3,912.41	0.00	-3,912.41	-12,087.59	-75.55%
<a href="#">101-100-3606100</a>	SCRAP METAL SALES	0.00	-7,500.00	-7,086.65	0.00	-7,086.65	-413.35	-5.51%
<a href="#">101-100-3606600</a>	OTHER MISC INCOME	0.00	-40,000.00	-5,239.89	-893.98	-6,133.87	-33,866.13	-84.67%
<a href="#">101-100-3606800</a>	GRESHAM UTILITY TAX	0.00	-457,936.00	-187,175.81	-61,175.34	-248,456.15	-209,479.85	-45.74%
<a href="#">101-100-3606900</a>	PORTLAND UTILITY TAX	0.00	-209,657.00	-99,563.84	-5,242.90	-104,806.74	-104,850.26	-50.01%
<a href="#">101-100-3607000</a>	FAIRVIEW UTILITY TAX	0.00	-15,007.00	-5,814.50	-2,152.76	-7,967.26	-7,039.74	-46.91%
<a href="#">101-100-3909200</a>	INTERFUND TRANSFERS	0.00	-505,000.00	0.00	0.00	0.00	-505,000.00	-100.00%
<a href="#">101-100-3909300</a>	FIXED ASSET DISPOSITION	0.00	-500,000.00	0.00	0.00	0.00	-500,000.00	-100.00%
<a href="#">101-100-3909500</a>	OTHER GOVERNMENT AGENCIES	0.00	-18,500.00	-105,409.75	-11,000.00	-116,409.75	97,909.75	529.24%
<b>Revenue Totals:</b>		<b>0.00</b>	<b>-26,359,804.00</b>	<b>-6,718,223.50</b>	<b>-1,542,722.04</b>	<b>-8,260,945.54</b>	<b>-18,098,858.46</b>	<b>-68.66%</b>
<b>Expense</b>								
<a href="#">101-100-5104450</a>	SALARIES/WAGES	0.00	2,511,660.00	882,667.54	259,962.15	1,142,629.69	1,369,030.31	54.51%
<a href="#">101-100-5104500</a>	OFFICE OVERTIME	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
<a href="#">101-100-5104550</a>	FIELD OVERTIME	0.00	18,000.00	6,208.68	821.48	7,030.16	10,969.84	60.94%
<a href="#">101-100-5104600</a>	ON CALL DUTY	0.00	80,100.00	25,956.25	8,030.43	33,986.68	46,113.32	57.57%
<a href="#">101-100-5104610</a>	WATER CERTIFICATIONS	0.00	13,000.00	5,718.67	1,735.25	7,453.92	5,546.08	42.66%
<a href="#">101-100-5104620</a>	EMPLOYEE BONUS	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
<a href="#">101-100-5104630</a>	MARKET BASED WAGE ADJUST	0.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
<a href="#">101-100-5104800</a>	SOCIAL SECURITY	0.00	152,000.00	55,738.63	15,969.61	71,708.24	80,291.76	52.82%
<a href="#">101-100-5104810</a>	MEDICARE	0.00	36,000.00	13,035.79	3,861.95	16,897.74	19,102.26	53.06%
<a href="#">101-100-5104820</a>	UNEMPLOYMENT INSURANCE	0.00	2,500.00	564.60	0.00	564.60	1,935.40	77.42%
<a href="#">101-100-5104830</a>	TRI-MET	0.00	17,800.00	4,571.14	22.01	4,593.15	13,206.85	74.20%
<a href="#">101-100-5104840</a>	WORKERS COMPENSATION	0.00	29,600.00	10,820.41	2,087.79	12,908.20	16,691.80	56.39%
<a href="#">101-100-5104900</a>	P.E.R.S	0.00	715,000.00	257,080.81	76,410.67	333,491.48	381,508.52	53.36%
<a href="#">101-100-5104910</a>	DEF. COMP	0.00	0.00	2,366.39	718.23	3,084.62	-3,084.62	0.00%
<a href="#">101-100-5104920</a>	EMPLOYEE INSURANCE EXPENS	0.00	583,000.00	246,996.78	49,427.40	296,424.18	286,575.82	49.16%

Detail vs Budget Report

Date Range: 12/01/2023 - 12/31/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">101-100-5104930</a>	PAID LEAVE OREGON	0.00	9,850.00	0.02	0.00	0.02	9,849.98	100.00%
<a href="#">101-100-5205010</a>	WATER PURCHASES	328,094.15	3,761,530.00	1,462,670.47	328,094.15	1,790,764.62	1,642,671.23	43.67%
<a href="#">101-100-5205110</a>	CONTRACT SERVICES	-65.00	130,180.00	104,091.79	5,844.32	109,936.11	20,308.89	15.60%
<a href="#">101-100-5205120</a>	TECHNICAL & CONSULTING	0.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00%
<a href="#">101-100-5205130</a>	AUDITING	0.00	24,500.00	6,575.00	0.00	6,575.00	17,925.00	73.16%
<a href="#">101-100-5205140</a>	LEGAL SERVICES	0.00	100,000.00	4,795.00	562.50	5,357.50	94,642.50	94.64%
<a href="#">101-100-5205210</a>	TELEPHONE	0.00	44,880.00	15,578.67	3,126.74	18,705.41	26,174.59	58.32%
<a href="#">101-100-5205220</a>	SEWER/STORM WATER	0.00	12,000.00	4,713.40	116.18	4,829.58	7,170.42	59.75%
<a href="#">101-100-5205230</a>	HEATING/ELECTRICITY	0.00	22,000.00	4,901.71	3,129.50	8,031.21	13,968.79	63.49%
<a href="#">101-100-5205310</a>	ENGINEERING SUPPLIES	0.00	1,500.00	672.81	0.00	672.81	827.19	55.15%
<a href="#">101-100-5205320</a>	OFFICE SUPPLIES	612.42	40,000.00	17,051.25	1,577.67	18,628.92	20,758.66	51.90%
<a href="#">101-100-5205330</a>	POSTAGE	75.00	45,300.00	16,096.31	4,300.73	20,397.04	24,827.96	54.81%
<a href="#">101-100-5205410</a>	CONSERVATION	0.00	50,350.00	2,036.50	50.00	2,086.50	48,263.50	95.86%
<a href="#">101-100-5205420</a>	ELECTIONS/LEGAL ADVERTISE	461.20	3,000.00	492.90	0.00	492.90	2,045.90	68.20%
<a href="#">101-100-5205430</a>	INSURANCE-GENERAL	0.00	117,270.00	45,945.85	8,189.13	54,134.98	63,135.02	53.84%
<a href="#">101-100-5205440</a>	SAFETY GEAR & EQUIPMENT	329.05	23,000.00	5,887.88	1,589.45	7,477.33	15,193.62	66.06%
<a href="#">101-100-5205450</a>	TRAINING & EDUCATION	970.40	36,500.00	5,618.89	2,850.31	8,469.20	27,060.40	74.14%
<a href="#">101-100-5205460</a>	DUES/LICENSES/SUBSCRIPTNS	-936.14	100,969.00	71,889.85	1,445.27	73,335.12	28,570.02	28.30%
<a href="#">101-100-5205470</a>	OFFICE EQUIPMENT	0.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
<a href="#">101-100-5205510</a>	COMPUTER/OFFICE EQUIPMENT	-947.47	10,760.00	4,105.53	947.47	5,053.00	6,654.47	61.84%
<a href="#">101-100-5205520</a>	BLDG/GROUNDS MAINTENANCE	-1,614.00	75,160.00	16,132.97	4,031.75	20,164.72	56,609.28	75.32%
<a href="#">101-100-5205530</a>	SHOP EQUIPMENT MAINT	-43.75	10,000.00	1,211.34	278.08	1,489.42	8,554.33	85.54%
<a href="#">101-100-5205540</a>	VEHICLE MAINTENANCE	91.30	35,000.00	8,008.88	1,031.14	9,040.02	25,868.68	73.91%
<a href="#">101-100-5205550</a>	TIRES	0.00	10,000.00	0.00	561.60	561.60	9,438.40	94.38%
<a href="#">101-100-5205560</a>	GAS/LUBRICANTS & DISPOSAL	0.00	45,000.00	16,176.39	81.60	16,257.99	28,742.01	63.87%
<a href="#">101-100-5205570</a>	SMALL EQUIPMENT/TOOLS	0.00	15,000.00	9,953.85	0.00	9,953.85	5,046.15	33.64%
<a href="#">101-100-5205610</a>	UTILITY OPERATING SUPPLY	-1,387.22	300,000.00	-29,086.83	16,708.89	-12,377.94	313,765.16	104.59%
<a href="#">101-100-5205620</a>	WATER SAMPLES/TESTING	0.00	67,300.00	13,282.99	-100.00	13,182.99	54,117.01	80.41%
<a href="#">101-100-5205625</a>	WATER QUALITY & NOTICES	0.00	8,000.00	9,423.36	0.00	9,423.36	-1,423.36	-17.79%
<a href="#">101-100-5205630</a>	RESERVOIR MAINTENANCE	0.00	20,000.00	878.00	0.00	878.00	19,122.00	95.61%
<a href="#">101-100-5205640</a>	METER MAINTENANCE	-260.00	20,000.00	8,112.52	260.00	8,372.52	11,887.48	59.44%
<a href="#">101-100-5205650</a>	HYDRANT MAINTENANCE	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
<a href="#">101-100-5205660</a>	TELEMETRY	0.00	15,192.00	2,505.20	480.14	2,985.34	12,206.66	80.35%
<a href="#">101-100-5205670</a>	PUMPING	0.00	65,150.00	14,018.35	5,021.96	19,040.31	46,109.69	70.77%
<a href="#">101-100-5205710</a>	BOARD MEETING FEES	0.00	5,800.00	1,300.00	150.00	1,450.00	4,350.00	75.00%
<a href="#">101-100-5205720</a>	DIRECTORS' EXPENSE	-2,619.89	24,000.00	250.25	2,619.89	2,870.14	23,749.75	98.96%
<a href="#">101-100-5205730</a>	MANAGER'S EXPENSE	-150.34	7,000.00	1,529.49	728.82	2,258.31	4,892.03	69.89%
<a href="#">101-100-5205740</a>	GENERAL OFFICE	-35.48	94,900.00	65,938.06	8,677.63	74,615.69	20,319.79	21.41%
<a href="#">101-100-5205760</a>	BAD DEBT EXPENSE	0.00	25,000.00	-3,366.86	20.00	-3,346.86	28,346.86	113.39%
<a href="#">101-100-5205770</a>	GRESHAM UTILITY TAX	0.00	457,936.00	99,916.27	0.00	99,916.27	358,019.73	78.18%
<a href="#">101-100-5205780</a>	PORTLAND UTILITY TAX	0.00	209,657.00	10,393.56	0.00	10,393.56	199,263.44	95.04%
<a href="#">101-100-5205790</a>	FAIRVIEW UTILITY TAX	0.00	15,007.00	2,964.07	0.00	2,964.07	12,042.93	80.25%
<a href="#">101-100-5205800</a>	CUSTOMER ASSISTANCE	0.00	60,000.00	7,276.00	1,500.00	8,776.00	51,224.00	85.37%
<a href="#">101-100-5205820</a>	TAXES & ASSESSMENTS	0.00	9,300.00	6,386.75	0.00	6,386.75	2,913.25	31.33%

Detail vs Budget Report

Date Range: 12/01/2023 - 12/31/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">101-100-5406010</a>	WATER SYSTEM	-167.30	1,139,820.00	579,024.34	1,164.62	580,188.96	559,798.34	49.11%
<a href="#">101-100-5406020</a>	NEW SERVICES	0.00	65,000.00	34,986.04	0.00	34,986.04	30,013.96	46.18%
<a href="#">101-100-5406030</a>	METER UPGRADES	0.00	50,000.00	27,565.20	0.00	27,565.20	22,434.80	44.87%
<a href="#">101-100-5406110</a>	METER EQUIPMENT	0.00	11,500.00	4,795.00	0.00	4,795.00	6,705.00	58.30%
<a href="#">101-100-5406120</a>	SHOP EQUIPMENT	0.00	8,000.00	10,771.64	0.00	10,771.64	-2,771.64	-34.65%
<a href="#">101-100-5406130</a>	AUTOMOTIVE EQUIPMENT	0.00	270,000.00	1,358.00	0.00	1,358.00	268,642.00	99.50%
<a href="#">101-100-5406140</a>	COMPUTER/OFFICE EQUIP	0.00	29,000.00	16,976.70	0.00	16,976.70	12,023.30	41.46%
<a href="#">101-100-5406210</a>	BUILDINGS	0.00	75,000.00	14,489.00	0.00	14,489.00	60,511.00	80.68%
<a href="#">101-100-5406220</a>	LAND	0.00	500,000.00	0.00	0.00	0.00	500,000.00	100.00%
<a href="#">101-100-5607110</a>	TRANSFER TO OTHER FUND	0.00	2,331,150.00	0.00	307,375.00	307,375.00	2,023,775.00	86.81%
<a href="#">101-100-5707210</a>	CONTINGENCY	0.00	1,700,000.00	0.00	0.00	0.00	1,700,000.00	100.00%
Expense Totals:		322,406.93	16,520,121.00	4,238,020.05	1,131,461.51	5,369,481.56	10,828,232.51	65.55%
101 - GENERAL FUND Totals:		322,406.93	-9,839,683.00	-2,480,203.45	-411,260.53	-2,891,463.98	-7,270,625.95	
201 - SDC FUND-REIMBURSEMENT								
Revenue								
<a href="#">201-100-3010101</a>	BEGINNING FUND BALANCE	0.00	-745,546.00	0.00	0.00	0.00	-745,546.00	-100.00%
<a href="#">201-100-3404500</a>	SYSTEM DEVELOPMENT FEES	0.00	-250,000.00	-20,162.45	0.00	-20,162.45	-229,837.55	-91.94%
<a href="#">201-100-3505100</a>	INTEREST INCOME	0.00	-10,000.00	-40,329.60	-8,178.20	-48,507.80	38,507.80	385.08%
Revenue Totals:		0.00	-1,005,546.00	-60,492.05	-8,178.20	-68,670.25	-936,875.75	-93.17%
Expense								
<a href="#">201-100-5607110</a>	TRANSFER TO OTHER FUND	0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
Expense Totals:		0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
201 - SDC FUND-REIMBURSEMENT Totals:		0.00	-705,546.00	-60,492.05	-8,178.20	-68,670.25	-636,875.75	
202 - SDC FUND-IMPROVEMENT								
Revenue								
<a href="#">202-100-3010101</a>	BEGINNING FUND BALANCE	0.00	-378,269.00	0.00	0.00	0.00	-378,269.00	-100.00%
<a href="#">202-100-3404500</a>	SYSTEM DEVELOPMENT FEES	0.00	-80,000.00	-6,022.55	0.00	-6,022.55	-73,977.45	-92.47%
<a href="#">202-100-3505100</a>	INTEREST INCOME	0.00	-1,200.00	-7,641.71	-1,553.57	-9,195.28	7,995.28	666.27%
Revenue Totals:		0.00	-459,469.00	-13,664.26	-1,553.57	-15,217.83	-444,251.17	-96.69%
202 - SDC FUND-IMPROVEMENT Totals:		0.00	-459,469.00	-13,664.26	-1,553.57	-15,217.83	-444,251.17	-96.69%
301 - DEBT RESERVE FUND								
Revenue								
<a href="#">301-100-3010101</a>	BEGINNING FUND BALANCE	0.00	-2,228,016.00	0.00	0.00	0.00	-2,228,016.00	-100.00%
<a href="#">301-100-3505100</a>	INTEREST INCOME	0.00	-6,000.00	-12,102.95	-2,443.44	-14,546.39	8,546.39	142.44%
<a href="#">301-100-3909200</a>	INTERFUND TRANSFERS	0.00	-2,006,150.00	0.00	-307,375.00	-307,375.00	-1,698,775.00	-84.68%
Revenue Totals:		0.00	-4,240,166.00	-12,102.95	-309,818.44	-321,921.39	-3,918,244.61	-92.41%
Expense								
<a href="#">301-100-5607110</a>	TRANS TO DEBT SERV FUND	0.00	2,006,150.00	0.00	307,375.00	307,375.00	1,698,775.00	84.68%
Expense Totals:		0.00	2,006,150.00	0.00	307,375.00	307,375.00	1,698,775.00	84.68%
301 - DEBT RESERVE FUND Totals:		0.00	-2,234,016.00	-12,102.95	-2,443.44	-14,546.39	-2,219,469.61	

Detail vs Budget Report

Date Range: 12/01/2023 - 12/31/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>401 - DEBT SERVICE FUND</b>								
<b>Revenue</b>								
<a href="#">401-100-3909200</a>	INTERFUND TRANSFERS	0.00	-2,006,150.00	0.00	-307,375.00	-307,375.00	-1,698,775.00	-84.68%
	<b>Revenue Totals:</b>	<b>0.00</b>	<b>-2,006,150.00</b>	<b>0.00</b>	<b>-307,375.00</b>	<b>-307,375.00</b>	<b>-1,698,775.00</b>	<b>-84.68%</b>
<b>Expense</b>								
<a href="#">401-100-5507050</a>	PAYMENTS ON FINANCING	0.00	1,436,350.00	0.00	0.00	0.00	1,436,350.00	100.00%
<a href="#">401-100-5507070</a>	INTEREST EXPENSE	0.00	569,800.00	0.00	390,640.19	390,640.19	179,159.81	31.44%
	<b>Expense Totals:</b>	<b>0.00</b>	<b>2,006,150.00</b>	<b>0.00</b>	<b>390,640.19</b>	<b>390,640.19</b>	<b>1,615,509.81</b>	<b>80.53%</b>
	<b>401 - DEBT SERVICE FUND Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>83,265.19</b>	<b>83,265.19</b>	<b>-83,265.19</b>	
<b>501 - GROUND WATER PRODUCTION</b>								
<b>Revenue</b>								
<a href="#">501-100-3010101</a>	BEGINNING FUND BALANCE	0.00	-67,285.00	0.00	0.00	0.00	-67,285.00	-100.00%
<a href="#">501-100-3909200</a>	INTERFUND TRANSFERS	0.00	-325,000.00	0.00	0.00	0.00	-325,000.00	-100.00%
<a href="#">501-100-3909400</a>	CITY OF GRESHAM	0.00	-275,000.00	0.00	0.00	0.00	-275,000.00	-100.00%
	<b>Revenue Totals:</b>	<b>0.00</b>	<b>-667,285.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-667,285.00</b>	<b>-100.00%</b>
<b>Expense</b>								
<a href="#">501-100-5205530</a>	EQUIPMENT MAINTENANCE	-258.56	26,000.00	5,876.55	258.56	6,135.11	20,123.45	77.40%
<a href="#">501-100-5205610</a>	OPERATING SUPPLIES	-2,930.00	42,000.00	22,380.52	2,930.00	25,310.52	19,619.48	46.71%
<a href="#">501-100-5205615</a>	WELLHEAD PROTECTION	0.00	70,000.00	70,000.00	0.00	70,000.00	0.00	0.00%
<a href="#">501-100-5205620</a>	TESTING	0.00	5,000.00	2,237.25	0.00	2,237.25	2,762.75	55.26%
<a href="#">501-100-5205630</a>	RESERVOIR MAINTENANCE	5,320.00	5,000.00	0.00	530.00	530.00	-850.00	-17.00%
<a href="#">501-100-5205670</a>	PUMPING	0.00	385,000.00	131,997.55	9,394.47	141,392.02	243,607.98	63.27%
<a href="#">501-100-5607110</a>	TRANSFER TO OTHER FUND	0.00	65,000.00	0.00	0.00	0.00	65,000.00	100.00%
	<b>Expense Totals:</b>	<b>2,131.44</b>	<b>598,000.00</b>	<b>232,491.87</b>	<b>13,113.03</b>	<b>245,604.90</b>	<b>350,263.66</b>	<b>58.57%</b>
	<b>501 - GROUND WATER PRODUCTION Totals:</b>	<b>2,131.44</b>	<b>-69,285.00</b>	<b>232,491.87</b>	<b>13,113.03</b>	<b>245,604.90</b>	<b>-317,021.34</b>	
<b>601 - GW CONSTRUCTION FUND</b>								
<b>Revenue</b>								
<a href="#">601-100-3010101</a>	BEGINNING FUND BALANCE	0.00	-8,305,600.00	0.00	0.00	0.00	-8,305,600.00	-100.00%
<a href="#">601-100-3909400</a>	FINANCING PROCEEDS	0.00	-11,950,000.00	-1,359,279.81	0.00	-1,359,279.81	-10,590,720.19	-88.63%
<a href="#">601-100-3909600</a>	BOND PROCEEDS	0.00	-10,000,000.00	0.00	0.00	0.00	-10,000,000.00	-100.00%
<a href="#">601-100-3909650</a>	WIFIA LOAN PROCEEDS	0.00	-20,419,935.00	-8,572,991.85	0.00	-8,572,991.85	-11,846,943.15	-58.02%
	<b>Revenue Totals:</b>	<b>0.00</b>	<b>-50,675,535.00</b>	<b>-9,932,271.66</b>	<b>0.00</b>	<b>-9,932,271.66</b>	<b>-40,743,263.34</b>	<b>-80.40%</b>
<b>Expense</b>								
<a href="#">601-100-5205110</a>	CONTRACT SERVICES	0.00	150,000.00	12,200.00	0.00	12,200.00	137,800.00	91.87%
<a href="#">601-100-5205120</a>	ENGINEERING SERVICES	-619,677.29	15,100,000.00	2,272,205.52	621,830.54	2,894,036.06	12,825,641.23	84.94%
<a href="#">601-100-5406035</a>	GROUNDWATER CONSTRUCTION	-2,045.55	29,000,000.00	1,121,124.38	203,803.19	1,324,927.57	27,677,117.98	95.44%
<a href="#">601-100-5607110</a>	TRANSFER TO OTHER FUND	0.00	140,000.00	0.00	0.00	0.00	140,000.00	100.00%
	<b>Expense Totals:</b>	<b>-621,722.84</b>	<b>44,390,000.00</b>	<b>3,405,529.90</b>	<b>825,633.73</b>	<b>4,231,163.63</b>	<b>40,780,559.21</b>	<b>91.87%</b>
	<b>601 - GW CONSTRUCTION FUND Totals:</b>	<b>-621,722.84</b>	<b>-6,285,535.00</b>	<b>-6,526,741.76</b>	<b>825,633.73</b>	<b>-5,701,108.03</b>	<b>37,295.87</b>	
	<b>Report Total:</b>	<b>-297,184.47</b>	<b>-19,593,534.00</b>	<b>-8,860,712.60</b>	<b>498,576.21</b>	<b>-8,362,136.39</b>	<b>-10,934,213.14</b>	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101 - GENERAL FUND	322,406.93	-9,839,683.00	-2,480,203.45	-411,260.53	-2,891,463.98	-7,270,625.95	
201 - SDC FUND-REIMBURSEMENT	0.00	-705,546.00	-60,492.05	-8,178.20	-68,670.25	-636,875.75	
202 - SDC FUND-IMPROVEMENT	0.00	-459,469.00	-13,664.26	-1,553.57	-15,217.83	-444,251.17	-96.69%
301 - DEBT RESERVE FUND	0.00	-2,234,016.00	-12,102.95	-2,443.44	-14,546.39	-2,219,469.61	
401 - DEBT SERVICE FUND	0.00	0.00	0.00	83,265.19	83,265.19	-83,265.19	
501 - GROUND WATER PRODUCTION	2,131.44	-69,285.00	232,491.87	13,113.03	245,604.90	-317,021.34	
601 - GW CONSTRUCTION FUND	-621,722.84	-6,285,535.00	-6,526,741.76	825,633.73	-5,701,108.03	37,295.87	
Report Total:	-297,184.47	-19,593,534.00	-8,860,712.60	498,576.21	-8,362,136.39	-10,934,213.14	



**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT  
REGULAR BOARD MEETING SCHEDULE  
FOR CALENDAR YEAR 2024  
(4th Wednesday of the Month)**

<i><b>Date</b></i>	
January	24
February	28
March	20 (Third Wednesday due to Spring Break)
April	24
May	22
June	26
July	24
August	28
September	25
October	23
November	20 (Third Wednesday in November due to the Thanksgiving Holiday)
December	18 (Third Wednesday in December due to the Christmas Holiday)





BUDGET PROCESS SCHEDULE FOR THE FISCAL YEAR 2024/2025	
<i>Date</i>	<i>Action Item</i>
Wednesday, January 24 Regular Board Meeting	Establish budget calendar.
Tuesday, March 5	Application deadline for Budget Committee applicants.
Wednesday, March 20 Regular Board Meeting	<ul style="list-style-type: none"> <li>Review Financial Plan Update</li> <li>Board appoints applicants to fill vacancies on the Budget Committee. <b>It is recommended Budget Committee applicants be present for the appointment process.</b></li> </ul>
Friday, March 22	Publication of first notice of Budget Committee meeting - <i>Gresham Outlook and Oregonian</i> .
Wednesday, April 3	Publication of second notice of Budget Committee meeting - <i>Gresham Outlook and Oregonian</i> .
Week of Monday, April 15	Budget process materials delivered to Budget Committee members.
Wednesday, April 24 After Regular Board Meeting	First Budget Committee Meeting - 6:00 p.m.
Wednesday, May 8	Second Budget Committee Meeting - 6:00 p.m. (if necessary).
Friday, May 31	Publish date of June Budget Hearing and Form LB1 in the <i>Gresham Outlook and Oregonian</i> .
Wednesday, June 26 Regular Board Meeting	Hold public hearing and adopt Budget at Regular Board meeting. Pass resolution for adopting budget and making appropriations.



## MEMORANDUM

To: Board of Directors

From: Kari J. Duncan, General Manager

Date: January 8, 2024

Action: Contract Award to S&B, Inc. for Instrumentation and Control Equipment Procurement and Integration for Groundwater Development Project Package No. 3

The District follows the Oregon Attorney General's Model Public Contract Rules Manual for contracts and procurement per District Purchasing Policy 200.4.4.1. Most goods and services procurements are obtained through the low bid process, or the qualifications-based selection (QBS) process, which are both competitive procurement procedures. From time to time, however, the District must contract for goods and services that do not lend themselves to the traditional competitive approach, and in these situations, an alternative delivery method is determined to better meet the needs of the District and provide the greatest value to the District Ratepayers.

Per the attached "Proposed Findings and Contract Award Groundwater Development Package No. 3 Instrumentation and Control Equipment Integration" Memorandum, it has been described that a Contract Specific Special Procurement to S&B, Inc. to provide Instrumentation and Integration Services for Groundwater Development Project Package No. 3 be awarded. Three options for materials and services procurement through S&B were evaluated by the Engineering Design Team and District Staff and it is recommended that Alternative 2, the lowest cost item, provides the best value to the District. The estimated cost of this contract based on the 60% design for Package 3 and Alternative 2 is **\$1,031,095**.

If the attached findings are adopted by the Local Contract Review Board (LCRB), and the Resolution adopted by the Board, notice of the intent to award will be advertised in the Daily Journal of Commerce (DJC) with a seven (7) day protest period from the date of the public notice.

Staff recommends the Board make the following motion for award:

**As the Local Contract Review Board under agenda item #11.b. Motion: "The Rockwood Water PUD Board of Directors acting as the District's Local Contract Review Board hereby adopts the proposed findings and contract award to S&B, Inc. to provide instrumentation and integration services for Groundwater Development Project Package No. 3."**

## **MEMORANDUM**

To: Board of Directors acting as the Local Contract Review Board

From: Kari Duncan, General Manager

Date: January 8, 2024

Re: Proposed Findings and Contract Award – Groundwater Development Package No. 3  
Instrumentation and Control Equipment Integration

### **PROJECT DESCRIPTION:**

S&B, Inc. has submitted a proposal to provide instrumentation and control equipment and integration services for Groundwater Development Project Package No. 3. District Staff request consideration from the Local Contract Review Board for approval of a Contract Specific Special Procurement for goods and services related to the SCADA Controls Systems.

### **CONTRACT SPECIFIC, SPECIAL PROCUREMENT**

Acting as the Local Contract Review Board (LCRB), consider adopting the findings for and approving a Contract Specific Special Procurement to enter a Professional Services Agreement between Rockwood Water People's Utility District (District) and S&B Inc. for Groundwater Development Project Package 4 Control Systems Services and Equipment.

The District Board adopted the Groundwater Development Master Plan in October 2020, which identifies projects required to be completed prior to June 2026. Project Package No. 3 includes the design and construction of the 4.4 million gallon per day Glendoveer Water Treatment Facility, New Well Pump, Existing Pump Station Upgrades and Reservoir Replacement. Part of this project is to integrate the new facilities supervisory control and data acquisition (SCADA) controls with the District's existing systems. All controls components, both hardware and software, and the programming of the control system must be compatible with the existing system, and with all the other project packages for the project to be successful.

Although the process to select S&B as the equipment provider and system integrator is a sole source procurement, S&B has provided the District and the Design Engineering Firm Jacobs with three equipment procurement options for Instrumentation and Control on Package 3 as outlined in the attached proposal and summarized in Figure 1. After evaluating these options, Jacobs and District staff have recommended that the District proceed with the lowest cost option, Alternative 2, which provides the best value for the District.

Figure 1: Control Equipment Options for Package 3, provided by S&B

	Qty	Base Design	Alternative 1	Alternative 2	Lead Time (working days)
Switchboards	2	\$119,665.00	\$126,960.00	\$126,525.00	255
MCC	1	\$161,745.00	\$225,890.00	\$131,150.00	335
Enclosed VFD	1-3	\$336,630.00	\$257,020.00	\$336,630.00	190
Control Panels + SW	5	\$317,400.00	\$317,400.00	\$317,400.00	250
SCADA Visualization	1	\$34,620.00	\$34,620.00	\$34,620.00	100
Instruments	43	\$119,390.00	\$119,390.00	\$119,390.00	60
<b>TOTAL</b>	<b>53</b>	<b>\$1,054,830.00</b>	<b>\$1,046,660.00</b>	<b>\$1,031,095.00</b>	

SCADA is a system of software and hardware elements that allows organizations to:

- Control industrial processes locally or at remote locations
- Monitor, gather, and process real-time data
- Directly interact with devices such as sensors, valves, pumps, motors, and more through human-machine interface (HMI) software
- Record events into a log file

The District's SCADA system is crucial for the District because it helps to monitor and control our water system. The District contracted S&B, Inc. through a competitive bid procurement to build its SCADA and control system in 1998. Since then, the District has used S&B, Inc. to maintain and upgrade its system. The City of Gresham also uses their services, as we share some controls throughout our water systems.

S&B, Inc. has an intimate knowledge of the District's SCADA system. Awarding a contract for the instrumentation and control equipment to S&B ensures that the District will receive the most cost effective, timely and expert service for the programming, design and equipment related to the instrumentation and controls equipment. Any other service provider would require substantial time and resources to become acquainted with the existing system, therefore it is clear that there is a cost benefit to the District to continue work with S&B on the system integration.

This contracting approach brings a service provider into the project with the knowledge of the District's facilities to help develop, design, assess the schedule, phasing of construction activities, evaluation of constructability, and provision of cost estimates of alternative design elements/criteria as they collaborate with the design engineer for facility design and construction. All of these activities will benefit the District through lower costs, expedited project completion and better, closer, relationships between the District, the consultants, design engineers, and contractors.

To use this contract approach, an evaluation process was followed to validate the conclusions of using this approach according to public contract law and the District's LCRB Rules. To choose this award path, the District will demonstrate the approach is necessary to meet the project objectives, which will result in cost savings to the agency and not diminish competition nor result in favoritism in contract award. The following points target issues that lend themselves to the use of this award process.

- **Risks are high.** The District is operating under a significant time constraint. The District's completion of Package 3 is crucial to meeting our 2026 deadline. The control system

contractor should be chosen for both the experience factor and specific qualifications they will bring to the job.

- **Coordination.** Elements of the work will benefit from this contract award. The first is established knowledge of the District's control systems. The contractor's experience with our control system should be a driver for this qualification-based selection.
- **Technical complexity.** The integration into our current control system is an issue in this project. The technical complexity of the work is paramount to the success or failure of the District to continue to provide safe, potable, abundant water to its customers. The technical complexity must be met head on to minimize the risk of failure and ensure success associated with this project. This can be best accomplished by hiring an expert with longstanding technical knowledge and understanding of the District's current system and design for the new system.
- **Schedule constraints.** The time to complete all tasks is an issue in this project and coordination is crucial. Early procurement of specific control system and electrical equipment is required to meet the schedule, and this can best be accomplished through the contract specific special procurement. Further savings will occur using the consultant who has intimate knowledge of our control systems will avoid a lengthy procurement period in order to save time and cost to the project.
- **Design evaluation and constructability review.** Procuring the service of S&B, Inc. is a factor that will increase the success of this project and reduce the cost by removing some of the uncertainty on how another consultant might approach the project and how their engineering design, software, and equipment would integrate into our current system.
- **Cost.** This contract will allow for the technical and knowledgeable expert of the District to immediately utilize their knowledge and experience towards tasks that provide the greatest chance of success by the District. Any other provider would require additional time, and therefore cost, to gain the system knowledge that S&B currently has.

## **FINDINGS AND RECOMMENDATIONS FOR CONTRACT AWARD**

The effort provides the ingredients for the most successful project results by using the competitive processes previously used by other utilities. We support the award of a contract to S&B Inc., a consultant who has the expert knowledge of the development of SCADA instrumentation and control equipment systems; has the intimate knowledge of our current SCADA system, and has demonstrated a proven track record on many similar, complex projects with the District, including Package 1 and Package 4 of the Groundwater Development project.

We recommend that the District award a contract to S&B, Inc. to give the best opportunity to successfully address the challenges presented in the identification and earliest construction start for instrumentation and control equipment that presents the least risk to the project quality, cost, and litigation. The following findings support the contract award.

- District policy designates both Engineering services and electrical equipment and telemetry (historic terminology for “SCADA”) exempt from competitive bid per Policy Series 2000, 4.1.2 and 4.1.3

4.1.2                Personal services do not require a competitive bid (engineer, attorney, etc.).

4.1.3                Electronic equipment and software including telemetry do not require a competitive bid.

- The foregoing points regarding risk, coordination, technical complexity, schedule, design and constructability review, cost and competition are reiterated.
- There are few, if any, firms with the knowledge of the District's SCADA system and have the necessary capability to perform the services needed by the District for this project.
- This consultant has:
  - An intimate knowledge of the District's control system.
  - The significant, relevant experience and associated references for similar successful projects in the area.
  - The optimum firm and field superintendent experience that will be needed for the successful completion of this size and type of project.
  - Availability for this project, given a specific schedule for start and completion.
- The District and S&B, Inc. will negotiate a Not to Exceed Price (NTEP) contract.
- Awarding a contract to S&B, Inc. is unlikely to encourage favoritism in the awarding of public contracts or to substantially diminish competition for public contracts. They perform specialty work that is specific to our existing system.
- Cost savings to the project should occur given the contractor designed our current system and will not be integrating a completely different system.
- This contract type is not commonly used in the District and is considered a rare exception. The vast majority of contracts and expenditures for the District are executed through the competitive “lowest responsible and responsive bid”, or “qualifications based selection” process, both of which are competitive processes. Figure 2 and Table 1 outline the work that has been completed or is planned as part of the Groundwater Development Projects under each type of selection process.

Figure 2:

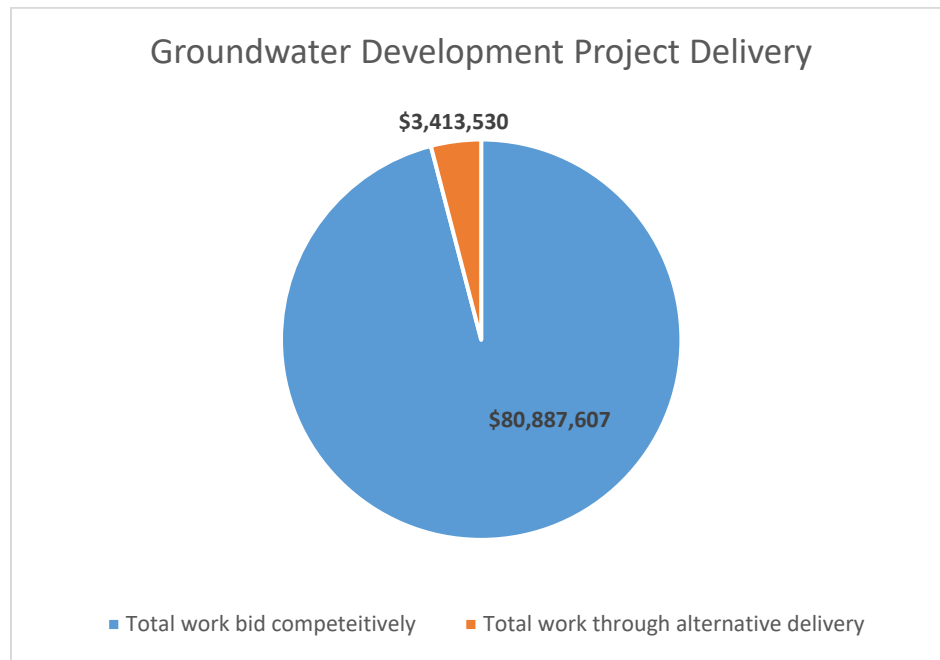




Table 1: Groundwater Development Program Contract Delivery Type and Cost

Contract	Contract Type	Delivery Strategy	Estimated Cost	Competitive Process (Y/N)
GDMP + Package 1 Design	Professional Services	Qualifications Based Selection	\$2,360,000	Yes
Package 1 Construction	General Contractor	Competitive Bid	\$20,000,000	Yes
Package 1 SCADA I&C	Goods and Services	Contract Specific Special Procurement	\$311,550	No
Package 3 Design	Professional Services	Qualifications Based Selection	\$2,342,577	Yes
Package 4 Design	Professional Services	Qualifications Based Selection	\$4,685,030	Yes
Package 4 SCADA I&C	Goods and Services	Contract Specific Special Procurement	\$2,070,885	No
Package 3 SCADA I&C	Goods and Services	Contract Specific Special Procurement	\$1,031,095	No
<b>Future Contracts</b>				
Package 4 Construction	General Contractor	Competitive Bid	\$40,000,000	Yes
Package 3 Construction	General Contractor	Competitive Bid	\$11,500,000	Yes

<b>Total work bid competitively</b>	\$80,887,607
Total work through alternative delivery	\$3,413,530



**S&B inc. 13200 SE 30th St., Bellevue, Washington 98005 (425) 644-1700 FAX (425) 746-9312**

January 8, 2024

Rockwood Water PUD

Via email: [kduncan@rwpud.org](mailto:kduncan@rwpud.org), [jhudson@rwpud.org](mailto:jhudson@rwpud.org)

Attention: Kari Duncan and Jeremy Hudson

Subject: Cascade Groundwater Alliance  
Package 03 Design, 60% Design Level  
Proposal for I&C Equipment

Dear Rockwood Water,

We have reached the 60% design milestone for Cascade Groundwater Alliance Package #03 Project. S&B has prepared a scope of work and opinion of probable cost (OPC) for materials and software related to the instrumentation and control (I&C) scope of work.

Currently there are 3 options in review for the electrical/motor control design from Jacobs, and S&B's I&C quote reflects the three options (as base design and two alternatives). All 3 Options are presented to help assist the stakeholders in making an informed decision on the project design. The highlighted yellow items in each alternative reflect the change(s) from the base design.

	Base Design	Alternative 1	Alternative 2
<b>Switchboard</b> (56 week lead time)	Power Distribution <ul style="list-style-type: none"><li>Well VFD</li><li>MCC (3 VFDs)</li></ul>	Power Distribution <ul style="list-style-type: none"><li>Well VFD</li><li>MCC (all VFDs)</li></ul>	Power Distribution <ul style="list-style-type: none"><li>Well VFD</li><li>MCC (3 VFDs)</li><li>VFDs 4 &amp; 5</li><li>Ancillary Loads</li></ul>
<b>MCC</b> (75 week lead time)	<ul style="list-style-type: none"><li>(3x) 60HP VFDs (Booster P1, P2, P3)</li></ul> Power Distribution to P4, P5 and all ancillary loads	<ul style="list-style-type: none"><li>(3x) 60HP VFDs (Booster P1, P2, P3)</li><li>(2x) 125HP booster station VFDs</li><li>power distribution to ancillary</li></ul>	<ul style="list-style-type: none"><li>(3x) 60HP VFDs (Booster P1, P2, P3)</li></ul>
<b>800HP enclosed drive</b>	One (1) Stand-Alone Unit (Well)	One (1) Stand-Alone Unit	One (1) Stand-Alone Unit (Well)
<b>125HP enclosed drive</b>	Two (2) Stand-Alone Units (P4 & P5)	(Integral with MCC)	Two (2) Stand-Alone Units (P4 & P5)

The I&C category of the project has some of longest-lead timelines of any equipment on the project. As discussed with the design team and the District's leadership, in order to keep the project's construction schedule on track, an early-procurement strategy is recommended to mitigate risks associated with construction delay. Early procurement is recommended for the longest lead I&C item – switchboards – sometime between the 60% to 90% design level, (just like what was done for the Package 04 project).

Details of S&B approach in design as well as the scope are found in the following sections.

## High Level Overview of Scope

The I&C package spans across several major categories of equipment. The breakdown of the costs by category are shown below, as well as a reference to the lead time in working days. Details on each of these categories are described in greater detail in the following sections.

	Qty	Base Design	Alternative 1	Alternative 2	Lead Time (working days)
<b>Switchboards</b>	2	\$119,665.00	\$126,960.00	\$126,525.00	255
<b>MCC</b>	1	\$161,745.00	\$225,890.00	\$131,150.00	335
<b>Enclosed VFD</b>	1-3	\$336,630.00	\$257,020.00	\$336,630.00	190
<b>Control Panels + SW</b>	5	\$317,400.00	\$317,400.00	\$317,400.00	250
<b>SCADA Visualization</b>	1	\$34,620.00	\$34,620.00	\$34,620.00	100
<b>Instruments</b>	43	\$119,390.00	\$119,390.00	\$119,390.00	60
<b>TOTAL</b>	<b>53</b>	<b>\$1,054,830.00</b>	<b>\$1,046,660.00</b>	<b>\$1,031,095.00</b>	

## Design Approach

### Standard Approach

S&B is continuing to follow standard protocol for the District on capital projects where S&B is part of the overall design team, focusing on the instrumentation and control (I&C) scope of work. S&B works to value engineer solutions during the design and present options to both the team and owner.

### Milestone Pricing Estimates

At the conclusion of each design milestone (60%, 90%, and FINAL), S&B presents the I&C scope and fee that represents the drawings and specifications at that stage of development. This provides traceability to cost impacts (+/-) to the design as it matures.

### Control System Overview

The process control system is an engineered solution for autonomous water system control. It uses field sensors, motor control, and automation devices together with complete single-unit-responsibility. Hardware is selected and designed to fit the specific project requirements, and software stitched together with software engineering for all items to work as a cohesive system. S&B also develops application software to incorporate the current facility(s) in design into the existing water system to ensure a successful tie-in and compatibility to the overall water system control scheme.

The I&C scope covers three standard categories: 1) Automation, 2) Motor Control, and 3) Field Equipment. And depending upon the project requirements, the I&C scope may include an electrical apparatus like a Switchboard. In the case of Package 03, a switchboard is required and it is part of the I&C scope.

### Early Procurement Foresight

The I&C scope is one of the longest, procurement timelines for equipment in the project. The I&C system must be tested together as a unified control system, therefore the entire delivery of the I&C system is dictated by the last arriving part. S&B has been communicating with the Owner and Design Team on the project on current lead times for equipment, and strategies for mitigation. S&B has developed a method to early-order equipment in the 60% and 90% milestone timeframes, based on the lead times, to help meet the required startup date.

### Single-Unit Responsibility

S&B has provided the I&C services, support and equipment for Rockwood since 1998. The Supply of the I&C package for the pump station will continue to offer the District the benefit of single-unit-responsibility from both S&B and their standard manufacturer. The Operations staff has a single firm (S&B) to contact if an abnormality/problem occurs and S&B can provide service to all facilities. Additionally, S&B has unit responsibility for system-wide operational performance, which can only be achieved from a single entity having programming responsibility.

## Detailed Scope

### SCADA Control Panels + Software

S&B provides several types of control panels for the project including PLC control panels, remote IO panels, and water quality analyzer boards. All panels are fabricated at S&B's panel shop, and are shop tested prior to shipment to the jobsite.

The control panel pricing also includes the required application software (PLC and HMI) to provide automatic control of the process. This software includes the in-office development, shop test, and on-site commissioning.

Below is a list of all control panels S&B includes in this scope.

Tag	Description
41CP1001	Booster Station Control Panel
21CP1001	Treatment Control Panel (Remote IO)
21CP1011	SHC Chemical Feed VFD Panel
20LCP1001	Water Quality Analyzer Mounting Board - Treatment Area
30LCP1001	Water Quality Analyzer Mounting Board - Pump Station

### Switchboards

S&B provides the project's switchboard. The switchboard is designed to provide Utility Power entry and major power distribution to the Well VFD and MCC. The Siemens Pac4200 power meter and electronic main breaker are the two items in the switchboard which require control system integration.

S&B will commission the power meter and breaker integration to the SCADA system. S&B has planned 1 day of startup for the integration to the PLC.

Below is a list of all switchboards S&B includes in this scope.

Tag	Description
41SWBD0001	Switchboard - Outdoor Utility Service Entrance
41SWBD1001	Switchboard - Indoor

### Enclosed Drives

Stand-alone enclosed, ultra-low harmonic drives, are used for large horsepower applications for the project. These units are seismically listed, and self-clean their own power to meet IEEE519-2014 compliance standards.

The VFD scope is currently in flux as the design is undergoing review of three options for the electrical/motor control alternatives analysis. The 800HP well pump VFD is consistent across all alternatives. The standalone 125HP Booster Pumps #4 & #5 are part of the Base option and Alternative #2 option.

For each drive used in the project, S&B will commission each VFD. This includes setting up each VFD for the associated motor starter nameplate, as well as programming local logic in the VFD, Profinet communication to the PLC, and responding to commands from the PLC for process control. S&B will continue to be the support point for the District for the VFDs, and will provide technical expertise for the drives. S&B has planned 1 day of parameterization time to program the drives prior to startup (performed at S&B) and then 1-day of startup for the Well and 1-day for the Booster Pumps 4 & 5 for the project.

Below is a list of all enclosed drives S&B is supplying.

Tag	Description
21VFD1001	800hp VFD, 1144A (Well)
41VFD1001	Booster Pump #4 VFD ( <i>used as part of Alternatives #1 &amp; #3</i> )
41VFD2001	Booster Pump #5 VFD ( <i>used as part of Alternatives #1 &amp; #3</i> )

#### Possible Reduction In Price Based Upon Selected Motor

There are currently two options of ampacity on the 800HP drive (830A and 1,144A versions). S&B used the higher ampacity version in the price, as we have not yet seen the submittal information on the bid motor, or the starting requirements for the motor. As soon as S&B is able to review this info for the well pumps, S&B will confirm which motor starter is needed. (Well pumps require the most amount of coordination as they typically have very specific stating requirements, and most commonly, a VFD must be oversized to meet the fast-starting requirements of a well pump. The degree at which the VFD must be oversized is determined by the technical submittal provided by the pump vendor, which is pump make/model specific).

S&B's approach is to review the pump submittal information and perform an electrical analysis to determine which VFD ampacity version is required (830A or 1,144A). If it is determined we can downsize and use the smaller ampacity VFD (the 830A version), then we can offer a reduction in price of \$57,500.

#### SCADA Computer Visualization

New SCADA Graphics are developed to provide controls and alarm management for the new facility. Several thousand new data points will be added to the SCADA system, requiring a software license upgrade to accommodate the new data. S&B has planned 20 days of engineering work at S&B's shop with 1 day of startup services for the computer system.

#### Instrumentation

S&B is to provide a significant portion of the instrumentation for the project, covering flow, pressure, level, vibration, temperature, water quality, and building status detection devices. All devices supplied by S&B are to be parameterized and commissioned by S&B. S&B has planned several days of time to commission several process areas as they are will all reach the stage of electrical readiness at different times, and will be started up in sequence on different day. We anticipate spending 1-day of time for the WTP, Well, chemical feed systems, and Booster Station facility areas.

Tag	Description
21FIT1002	Mag Meter, 4" (Integral mount)
51FE5001	Mag Meter, 4" (Integral mount)
41FIT1001	Mag Meter, 8" (Integral mount)
21FIT1001	Mag Meter, 10" (Integral mount)
21FIT2001	Mag Meter, 10" (Integral mount)
31FIT1001	Mag Meter, 16" (Remote mount)
21FIT4001	Mag Meter, chem feed application, 3/8 orifice" (Remote mount)

Tag	Description
21FIT4002	Mag Meter, chem feed application, 3/8 orifice" (Remote mount)
21FQT1100	Water Meter w/ Digital Register, 3/4" NPT
21FQT1001	Water Meter w/ Digital Register, 1" NPT
31PIT2001	Pressure Transmitter, 0-58PSI range
21PIT1001	Pressure Transmitter, 0-230PSI range
21PIT1001	Pressure Transmitter, 0-230PSI range
21PIT1002	Pressure Transmitter, 0-230PSI range
41PIT0172	Pressure Transmitter, 0-230PSI range
21PIT4001	Digital PSI Transmitter/Switch, Nano Size for Chemical Applications, 0-100PSI
21PIT4002	Digital PSI Transmitter/Switch, Nano Size for Chemical Applications, 0-100PSI
21LIT4001	Radar Level Probe, 0-49ft range
21LIT4002	Radar Level Probe, 0-49ft range
51LIT1001	Radar Level Probe, 0-49ft range
21LSH3000	Capacitance Probe Leak Detector, cabled version
21LT1001	Submersible Level Probe, micro-diameter type, for well applications
21LSH0001	Flood Switch, Buna-N float
31LSH2003	Flood Switch, Buna-N float
31LSH2003	Flood Switch, Buna-N float
31LSH2003	Flood Switch, Buna-N float
31LSH____	Flood Switch, Buna-N float
10SV1000	Solenoid Valve, 1", NC type
21ZS1001	Limit Switch, NEMA 4 type
31ZS1508	Limit Switch, NEMA 6P type
31ZS1509	Limit Switch, NEMA 6P type
31ZS____	Limit Switch, NEMA 6P type
31ZS____	Limit Switch, NEMA 6P type
21VT1001	Vibration Transmitter
21VT1002	Vibration Transmitter
21TIT1001	Temperature Transmitter
21TT0012	Temperature Transmitter
41TT0011	Temperature Transmitter
20AE0002	Chlorine Probe
20AE0003	pH/temp Probe
20AE0001	Turbidity Probe
20AIT0004	Analyzer Transmitter
30AE0002	Chlorine Probe
30AE0003	pH/temp Probe
30AIT0004	Analyzer Transmitter

**Water Quality Allowance Provisioned**

A portion of the instrumentation includes a “water quality allowance”. This is specifically designed to give selection flexibility to the District. Water Quality Analyzers are a category within instrumentation that is evolving far faster than traditional physical instrumentation. It was important to give the ability for the District to inquire to various manufacturers about demoing water quality devices to pick the unit that is best. All water quality analyzers are high maintenance items, and it is important to find the analyzer that will be low maintenance and reliable to the operations staff.

The way S&B approaches the allowance, is we have allotted \$63,320 to be spent on the two water quality assemblies:

- 1. Treated Water Analyzers (post filters, in the Sample Room) – CL2, pH/temp, and turbidity
- 2. Finished Water Analyzers (in the BPS) – CL2 and pH/temp

Any un-used budget will not be billed. This allows for the District to have flexibility to look at a variety of make/models and make a selection for the future. Additionally, the analyzers cannot be shelved, as the probes must be wetted. Therefore, they need to be purchased at the last minute. The allowance allows the District to take the time required to do a thorough evaluation.

**Pricing Approach**

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S&B is proposing a pricing methodology and contract for sole-source solution. Details of our pricing method and an exhibit of the contract structure are provided for your review.

**Pricing Methodology**

S&B is following our standard pricing methodology, and one the District has followed for over 20 years, including the recent CGA Package 01 , 06, and 04 designs. The I&C scope includes both hardware and professional engineering (design, software and commissioning). Hardware uses a fixed markup and professional engineering is linear - based upon the required engineering hours and software functions to automate the system. S&B is proposing to use the same methodology for the Package 04 scope of work.

**Hardware**

Hardware for I&C system is broken up into two categories: integral to automated functionality to the process control, and equipment outside of automated process control. Each has a specific hardware markup.

Integral to Automated Process Control (30% markup)	External to Automated Process Control (15% markup)
Control Panels	Switchboards
Motor Control	Active Filter Banks (not part of current I&C scope)
Instruments	Panelboards (not part of current I&C scope)
SCADA Visualization Computer System	Transformers (not part of current I&C scope)

**Professional Engineering**

The professional services (hardware design, software design, equipment programming, testing, and commissioning) are linear pricing functions based upon the quantity of engineering hours and software modules required to meet the project specifications. When S&B supplied hardware is paired with S&B supplied professional services it reduces some of the engineering overheads associated with discovery, coordination, and software development. The result of the pairing is a 15% discount on standard engineering rates passed on to the Owner.

**Pricing Trend Through the Design Process**

We begin with an opinion of probable cost at the 60% design, and we continue to price the project at the 90% and 100% design milestones to allow the District to have transparency in the pricing impact (+/-) that occurs as the design matures. As shown below, we only have the 60% opinion of probable cost (OPC) now, but we will continue to fill out the table for future design pricing updates.

The pricing for the 60% ranges between the 3 alternatives described previously.

100% Price	90% Price	60% Price
(not started)	(not started)	<b>\$1,054,830.00 - \$1,031,095.00</b>

We hope you found this information helpful. Let us know if you have any questions.

Yours very truly,



Jordan Stead  
Project Estimator / Business Development  
S&B Inc.



Randall T. Stead  
President  
S&B Inc.



**ROCKWOOD WATER PEOPLE’S UTILITY DISTRICT**

**RESOLUTION NO. RWPUD 23/24-002**

**BEFORE THE LOCAL CONTRACT REVIEW BOARD**

In the Matter of an Exemption from  
Competitive Bidding Requirements for a  
Contract Specific Special Procurement for  
Instrumentation and Control Equipment  
Integration for Groundwater Development  
Project Package No. 3

WHEREAS, THIS MATTER came before the Board of Directors of the Rockwood Water People’s Utility District, organized under Oregon Revised Statutes Chapter 261 (hereinafter “District”) acting as its Local Contract Review Board under ORS 279A.060, regarding Rockwood’s request that a contract specific special procurement for Instrumentation and Control Equipment Integration for Groundwater Development Package No. 3 be exempted from competitive bidding pursuant to the exemptions allowed under ORS 279B.085.

WHEREAS, part of this project is to integrate the new facilities supervisory control and data acquisition (SCADA) controls with the District’s existing systems. All controls components, both hardware and software, and the programming of the control system must be compatible with the existing system for the project to be successful.

WHEREAS, the District's SCADA system is crucial for the District because it helps to monitor and control its water system.

WHEREAS, the District contracted S&B, Inc. through a competitive bid procurement to build its SCADA and control system in 1998. Since then, the District has used S&B, Inc. to maintain and upgrade its system. The City of Gresham also uses their services, as we share some controls throughout our water systems and facilities.

WHEREAS, S&B, Inc. has an intimate knowledge of the District’s SCADA system. Awarding a contract for the instrumentation and control equipment ensures the District will receive the most cost effective, timely and expert service for the programming, design and equipment related to the instrumentation and controls equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DISTRICT ACTING AS THE LOCAL CONTRACT REVIEW BOARD THAT:

Section 1: The Board adopts the findings contained in the General Manager's Report dated January 8, 2024, regarding this subject, attached hereto as Exhibit A and incorporated herein by reference, and declares the criteria for exemptions from standard competitive bidding requirements as contained in ORS 279B.085(1)(b) , 279B.085(4)(a) and (b) and 279B.075 are satisfied.

Section 2: That a contract specific special procurement for instrumentation and control equipment and integration for Rockwood Water People’s Utility District is hereby exempt from the standard competitive bidding requirements.

Section 3: The District's General Manager is authorized to proceed to sign a contract with S&B, Inc., based on their quote attached hereto as Exhibit B and incorporated herein by reference, on such terms and conditions deemed appropriate by the General Manager.

DATED this 24th day of January 2024.

**ROCKWOOD WATER PEOPLE’S UTILITY  
DISTRICT**

By: \_\_\_\_\_  
Steve Okazaki, President

By: \_\_\_\_\_  
Tom Lewis, Secretary

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT**

**RESOLUTION NO. RWPUD 23/24-003**

**RESOLUTION TO AMEND POLICY MANUAL**

WHEREAS, this matter previously came before the Board of Directors of the Rockwood Water People's Utility District (District) at its regular meeting on December 20, 2023, to CONSIDER AMENDMENTS OF THE Policy Manual; and

WHEREAS, the Board wishes to adopt a new policy for the following section of the Series 3000 – Personnel provisions of the Policy Manual:

Article 1 – Work Conditions, Section 1.8 Paid Leave Oregon

WHEREAS, the new text of the policy was initially reviewed by the Board at the regular meeting on December 20, 2023, and the Board being fully advised:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT THAT:

Section 1. The following sections of the Series 3000 – Personnel provisions is adopted in the District's Policy Manual as set forth in Exhibit A and incorporated herein by reference:

A. Series 3000, Article 1 – Work Conditions, Section 1.1 Paid Leave Oregon

Section 2. This addition to the Policy Manual is effective as of January 24th, 2024, and the General Manager shall incorporate this addition into the Policy Manual.

ADOPTED this 24th day of January 2024.

ROCKWOOD WATER PEOPLES' UTILITY DISTRICT

By: \_\_\_\_\_  
Steve Okazaki, President of the Board

By: \_\_\_\_\_  
Tom Lewis, Secretary of the Board

## EXHIBIT A

# ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT

## POLICY MANUAL

SERIES	3000
ARTICLE	1.0
SECTION	1.8
PAGE	1 of 8
ADOPTED	TBD
REVISED	
REVIEW DUE	Annually

**TITLE:** Paid Leave Oregon

**PURPOSE:** *To provide employees and their families with guidelines about Paid Leave Oregon. <https://paidleave.oregon.gov/>*

**POLICY:** Rockwood Water People's Utility District provides a Paid Leave Oregon Insurance plan through *Oregon Employment Department*. This insurance is required by Oregon state law and provides paid time off to eligible employees. This is a protected leave. All health-related information gathered by the insurer and organization during this process will be maintained as confidential. Employees will not be discriminated against or retaliated against for using or trying to use this insurance benefit. We encourage each employee to use the combination of time off and benefits that meets their personal needs.

### 1.8.1 Cost

Employees will see a .060% deduction from gross wages for each paycheck. The employer will contribute .040% of the employee's gross wages for each paycheck. The employee and employer minimum and maximum, as well as overall costs, of this coverage will be assessed annually by the Oregon Employment Department and may change. We will provide notice to employees in advance of any change.

***NOTE: Oregon Employment Department will assess and adjust, as needed, the employee deduction and employer contribution levels, and total gross wage cost annually.***

### 1.8.2 Eligibility

Employees who have earned at least \$1,000 in wages in the previous year working in the State of Oregon are eligible to submit a claim. The determination of eligibility will be made by the *Oregon Employment Department*. If an employee disagrees with an eligibility determination, the employee may use the appeal process outlined in the determination notice.

### 1.8.3 Length of leave

The length of leave is part of the determination process.

An employee may qualify for up to twelve (12) weeks of leave annually, starting from the first day of leave. An additional two (2) weeks of leave may be available

if the employee is pregnant, has given birth, or has health needs because of childbirth. The coverage may be approved in *single day segments*.

#### 1.8.4

##### **Reasons for leave**

Benefits may apply to a variety of situations, including:

##### **Family leave** - Caring for members of the employee's family:

- During the birth of a child
- Bonding with a child in the first year:
  - After birth
  - Through adoption
  - When the child is placed in the employee's home through foster care
- To care for a family member with a serious health condition\*.

**Medical leave** - The employee caring for themselves when the employee has a serious health condition\*.

##### **Safe leave** - For survivors of:

- Sexual assault
- Domestic violence
- Harassment
- Stalking

*\* A serious health condition is an illness, injury, impairment, or physical or mental condition that: requires inpatient care, poses an imminent danger of death or possibility of death in the near future, requires constant or continuing care, involves a period of incapacity, involves multiple treatments, or involves a period of disability due to pregnancy.*

#### 1.8.5

**Key Terms:** *(terms are for PLO only, not other District leave policies)*

##### **Family member:**

A family member under Paid Leave Oregon can be any of the following:

- Your spouse or domestic partner
- Your child (biological, adopted, stepchild, or foster child), your spouse or domestic partner's child, or the child's spouse or domestic partner
- Your parent (biological, adoptive, stepparent, foster parent, or legal guardian), the parent of your spouse or domestic partner, or your parent's spouse or domestic partner
- Your sibling or stepsibling or their spouse or domestic partner
- Your grandparent or your grandparent's spouse or domestic partner
- Your grandchild or your grandchild's spouse or domestic partner
- Any person you are connected to like a family member

**Serious Health Condition:**

A serious health condition is an illness, injury, impairment, or physical or mental condition that: requires inpatient care, poses an imminent danger of death or possibility of death in the near future, requires constant or continuing care, involves a period of incapacity, involves multiple treatments, *or* involves a period of disability due to pregnancy.

1.8.6

**Insurance benefit while on leave:**

The amount of benefit the employee will receive will be calculated based upon the employee's earnings for the prior year. This will also be part of the determination of coverage process. The minimum and maximum benefit amounts may be adjusted by the Oregon Employment Department annually, and the employee will receive notification before a change occurs. Visit Employees and Paid Leave Oregon [paidleaveoregon.gov](http://paidleaveoregon.gov) for the current rates.

1.8.7

**Combining Accrued Leave and PLO:**

Employee may choose to make up the difference between the PLO benefit amount and their regular rate of pay. The following leave banks are available for this purpose; *PTO, Compensatory Leave, Personal Holiday, other accrued leave.*

If an employee uses their accrued leave for time that they later receive a PLO benefit for, the employee will reimburse their District leave bank for the PLO benefit. The District and the Oregon Employment Department under the Paid Leave Program does not allow a combined PLO and employee leave payout to be greater than the employees total compensation.

Employee may choose to use unpaid leave while waiting for a PLO determination. However, if PLO denies the request, then the District will apply the employee's accrued leave retroactively to the unpaid time.

1.8.8

**Notification of the need for leave:**

An employee is required to provide the employer notice of the intention to take leave. For planned events the employee is required to provide thirty (30) days written notice. For unplanned events the employee is required to notify the employer within twenty-four (24) hours of the leave and provide written notice within three (3) days. If an employee is incapacitated due to the unplanned event and is unable to meet these obligations, we ask the employee or their designee to notify the employer as soon as possible.

Please complete the Notice Form found at the District front office, and break rooms, to notify the employer of the intention to take leave. The employee may also contact the Office Manager for a copy.

1.8.9

**Filing a Claim for coverage:**

Employees will need to establish an account at Frances Online <https://frances.oregon.gov> and file claims electronically. This is the electronic system of record for the Oregon Employment Department. Employees are responsible for submitting the required paperwork and any updates or changes to

their claim. The employer will be unable to complete the application process on the employee's behalf.

1.8.10

**Job and Benefit Protection while on leave:**

If an employee has been employed with the employer for at least ninety (90) days prior to the leave, the employee will be restored to the same position upon their return, if the same position exists. If the same position does not exist Employees are entitled to a position equal to their previous position before they took leave, with equal employment benefits, pay and other terms and conditions. If, at the time of leave, the employee is receiving health benefits these will be maintained. The employee will be required to pay their portion of all elected benefits premiums while on leave.

1.8.11

**Complaints Procedure:**

Complaints related to a determination should be submitted directly to the Oregon Employment Department. The District encourages all employees to bring complaints related to elements under the control of the District to the Office Manager or General Manager promptly and in writing, however note that the Oregon Employment Department makes final determination on PLO benefits. We understand employees may choose to seek outside assistance to resolve complaints regarding this coverage. Employees may contact the Oregon Bureau of Labor and Industries to file a complaint or may contact an attorney of their choice to determine if a civil action may be appropriate.

1.8.12

**Other Leave and Benefits Considerations**

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**Leaves:**

1. District employees are eligible for protected leave under the Oregon Family Leave Act (OFLA). The leave year for purposes of OFLA is a fixed 12-month period measured forward from the date of the employee's first OFLA leave. Paid Leave Oregon defines the benefit year as beginning the Sunday before the period of leave and lasting for fifty-two (52) weeks going forward.

**Benefits:**

1. Employee Health benefits will continue while an employee is receiving a PLO benefit.
2. District employees pay a 5% portion of their health care premium, and payment of this portion will continue when an employee is receiving a PLO benefit. This will be deducted from each paycheck issued during leave or if no District checks are issued upon return to work in the first paycheck or through a mutually agreed upon pay-plan.
3. The District offers a Short-Term and Long-Term disability insurance. Employees with conditions that qualify for Short Term Disability (STD) should file for both PLO and STD at the same time. The PLO benefit



would be applied first, and the Short-Term and Long-Term disability benefits will cover second.

1.8.13

### **Chart of Leave and Benefit Options**

The following chart outlines the different types of leave and benefits offered to employees in our organization. Below we summarize the eligibility requirements, reasons for use, and pay, if any, for each leave and benefit. Some of these leaves or benefits will run concurrently, others will not. If an employee is planning to use any of these leaves or benefits, it is important to notify the Office Manager or General Manager as soon as possible. We support the use of these leaves and want to coordinate coverage for the employee's time away when possible.

<b>ELIGIBILITY</b>	<b>Paid Leave Oregon Insurance</b>	<b>OFLA</b>	<b>Oregon Sick Leave (temp staff only)</b>	<b><i>District PTO/Comp leave</i></b>	<b><i>Short/Long Term Disability</i></b>
<b>Wages required to be eligible for leave</b>	\$1,000 in wages the previous year working in Oregon.	n/a	n/a	Accrued PTO balance	<b>n/a</b>
<b>Required length of employment</b>	n/a	180 days	90 days	n/a	<b>n/a</b>
<b>Required hours worked for employee to be eligible for leave</b>	n/a	25 hours/week in the past 180 days.  Does not apply to parental leave	1 sick time hour earned for every 30 hours worked	1 Pay Period	No less than 24 hours a week

<b>QUALIFYING PURPOSES</b>	<b>Paid Leave Oregon Insurance</b>	<b>OFLA</b>	<b>Oregon Sick Leave (temp staff only)</b>	<b><i>District PTO/Comp/ leave</i></b>	<b><i>Short/Long Term Disability</i></b>
<b>Birth, adoption, foster, or placement</b>	Yes	Yes	Yes	Yes	Yes (Maternity leave only)
<b>Family member's serious health condition</b>	Yes	Yes	Yes	Yes	No
<b>Employee's own serious health Condition</b>	Yes	Yes	Yes	Yes	Yes
<b>Domestic violence, sexual assault, harassment, or stalking</b>	Yes	No <i>Serious health condition and reasonable safety accommodations under ORS 659A may include leave.</i>	Yes	Yes	No
<b>Extended leave for a pregnancy* *In addition to leave for serious health condition</b>	Yes	Yes	No	Yes	No
<b>Sick child leave</b>	No	Yes	Yes	Yes	No
<b>Military family leave</b>	No	Yes	No	Yes	No
<b>Bereavement leave</b>	No	Yes	Yes	Yes	No
<b>Public health emergency</b>	No	Yes Active Public Health Emergency allows for sick child leave for school or childcare closure only	Yes	Yes	No (unless personal illness)
<b>Rest/Relaxation</b>	No	No	No	Yes	No

<b>LEAVE DURATION AND BENEFIT PAYMENTS</b>	<b>Paid Leave Oregon Insurance</b>	<b>OFLA</b>	<b>Oregon Sick Leave (temp staff only)</b>	<b><i>District PTO/Comp/ leave</i></b>	<b><i>Short /Long Term Disability</i></b>
<b>Leave duration (most cases)</b>	12 weeks in a one-year period	12 weeks in a one-year period	40 hours in a one-year period	Per Accrual	25 weeks (short term)
<b>Maximum leave duration (in most cases)</b>	12 weeks in a one-year period; 14 weeks due to pregnancy in one-year period	12 weeks in a one-year period	Employers may cap use at 40 hours per year	Per Accrual	25 weeks (short term)
<b>Payment</b>	Paid benefit amount	Unpaid Leave	Paid Leave for employers with 10 or more employees (6 or more in Portland)	Paid Leave	Paid Leave
<b>Benefit amount</b>	Varies based on employee's average weekly wage.	n/a	100% of regular wages	100% of regular wages	60% of regular wages

## Paid Leave Oregon - Notice of intent to take Leave

***NOTE: This form will be stored in the employee medical file, not their personnel file.***

<b>First Name:</b>	<b>Last Name</b>

<b>Type of Leave: (Check one) See below for information about each leave type.</b>			
<input type="checkbox"/>	Family Leave	<input type="checkbox"/>	Medical Leave
<input type="checkbox"/>	Safe Leave		
<b>Designate if you would like to use PTO for part of the leave (PLO typically pay's 60%)</b>			
<input type="checkbox"/>	Use accrued PTO/Comp		
<input type="checkbox"/>	Use unpaid leave		

- Note- if PLO is denied by the OED, accrued leave will be applied for any unpaid leave taken per District policy

<b>Description of the leave schedule (if needed) eg. Intermittent or continuous</b>

<b>Anticipated Start Date:</b>	
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<b>Anticipated End Date:</b>	
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<b>Anticipated Return Date, if different than End Date:</b>	
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\_\_\_\_\_  
Employees Signature

\_\_\_\_\_  
Received by

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



Rockwood Water  
People's Utility District

19601 NE Halsey Street  
Portland, OR 97230-7430  
503-665-4179 - Phone  
503-667-5108 - Fax  
[www.rwpud.org](http://www.rwpud.org)

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## MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: January 17th, 2024

Re: Cascade Well 6 and 8 Capacity Allocation with the City of Gresham

### Summary of December Board Meeting Discussion:

At the December Board meeting a presentation and discussion of the Cascade Well 6 construction progress and the Cascade Well 8 capacity allocation was held. The memo and power point presentation slides from the December meeting are included in this Board packet for review. The discussion focused on challenges related to the Cascade Well 6 capacity and a request from the City of Gresham for Rockwood to consider partnering in the cost and capacity of Cascade Well 8 located at 141<sup>st</sup> Ave, currently a Rockwood only project.

### Follow up Questions:

One significant follow up question received on this topic was related to the water rights allocation and whether including Gresham as a partner in the Well 8 capacity would allocate additional water rights to them. The water rights allocation approved in the 2020 Intergovernmental Agreement (IGA) dedicates no more than 18 Million of Gallons per Day (MGD) of the total 42 MGD of water rights to the City of Gresham, and 24 MGD to Rockwood. Sharing capacity in Well 8 will not allocate additional water rights to Gresham, they will only be able to access up to 18 MGD of water. Changing the allocation of wells will not change the total allocation of water-rights available to each agency.

### Current Status:

Between the December 20<sup>th</sup> Board meeting and the date this report is written, work has continued on the Cascade Well 6 and the Test Well. Investigation and test pumping from the test well at that same site has revealed that the most productive portion of the aquifer is in a deeper location than the initial screen placement of the production well. This provides the Cascade Groundwater Alliance (CGA) with some level of confidence that by drilling deeper into the aquifer for the production well, we will be able to access additional water that may result in a more productive well. Progress to remove the screen from the production well and drill deeper continues, and it is important to note that this is very challenging and delicate work for a well driller to perform that does include a level of risk.

## MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: December 13th, 2023

Re: Cascade Well 6 and 8 Capacity Allocation with the City of Gresham

### **Introduction:**

In 2020, Gresham and Rockwood signed an Intergovernmental Agreement (IGA) to jointly develop the infrastructure described in the Groundwater Development Master Plan (GDMP). The goal of this plan was to develop groundwater supply capacity to fully meet all current water supply needs for Rockwood and Gresham with room for expansion to meet 2045 water requirements. Per the 2020 GDMP, those requirements and estimated groundwater supply capacity are listed below. Based on predicted well capacity and schedule, it was anticipated that Rockwood would have a surplus of 2.7 Million Gallons per Day (MGD), and Gresham a surplus of 2 MGD, in firm production capacity with one well out of service, in 2026.

**Well Development Results:** From 2020 through the current date (December 2023), substantial progress has been made on the GDMP including the drilling and development of Cascade Well's 7, 8 and 9, the drilling and preliminary development for Cascade Well 6 and the site selection for Cascade Well 10. A comprehensive groundwater modeling analysis was also completed. As development of the wells has proceeded, the production capacity of each well has been more firmly established. Many of the wells, notably well 8 and 9, have produced more than predicted, however at least one of the wells, Cascade Well 6, is showing signs of producing less than initially anticipated. In addition, Gresham made the decision to postpone the connection of Well 10 into the system until a later date. Due to the ownership share for each well, this leaves Rockwood with a surplus of approximately 2.9 MGD, and Gresham with a deficit of approximately -1 MGD.

### **Cascade Well 8:**

Well 8 located at 141<sup>st</sup> Ave was drilled and developed in 2021. Initial estimates for production on this well were for 2 MGD, however actual production is measured at 4.4 MGD. The expanded Glendoveer pressure zone that will be supplied by this well only has peak summertime demands of 1 MGD, so plans for the Glendoveer transmission main to move water from well 8 into the Main Rockwood pressure zone is under design as part of the Package 2A project. Currently Package 2A and Package 3 are Rockwood only projects, with a combined budget of \$23.7 to \$27 million.

**Cascade Well 6:** A drilling contractor, hired and managed by the City of Gresham, began drilling Cascade Well 6 in early 2023. The well was drilled, and the screen set at 827 ft deep, and initial development was conducted on the well. Results from this development demonstrated much lower than anticipated production on the well, so the Rockwood and Gresham partners

approved additional development work to attempt to increase production. After more enhanced development methods, production out of the well was still just around 1 MGD and the primary reason for the low production is believed to be fine materials in the area reducing (clogging) the movement of water. It has been recommended that the well contractor remove the screen and drill deeper with a new screen depth of 852 feet to increase the water production capacity of the well. Although the project team is hopeful that this will result in a more productive well, the Cascade Groundwater Alliance (CGA) has been cautioned not to expect too much out of the additional work, and staff are therefore planning alternatives in the event that the Well produces only 1 MGD.

**Cascade Well 10:** Gresham plans to drill an exploratory well, called a borehole, at the Well 10 site, in order to better predict the potential production capability in that location. It will base its decision to proceed with a production well based on the borehole results.

**Aquifer Model and Analysis:**

In addition to the results from drilling and testing the wells, the CGA contracted an aquifer modeling study in 2022 to assess the reliability of the wells and the influence of regional aquifer use by surrounding wells, such as the Portland Water Bureau. The results of this study were presented to the Board in February 2023. Overall, the results were that the use of the aquifer at the rates that the CGA expects is sustainable. However, when Portland turns on its backup groundwater system and relies on it heavily and for a long time period due to an emergency, there can be interference with some of the CGA wells. This would further reduce the capacity of several wells such that both Rockwood and Gresham could experience a deficit in firm capacity requirements to meet peak summer water demands. The results presented below are for normal operations, not the reduced Portland Emergency pumping scenario.

The following tables (Table 1 and 2) present the estimated capacity for each Well prior to drilling and development in the 2020 GDMP and the current tested capacity of the Wells as of December 2023.

Table 1: 2020 Groundwater Development Master Plan Well Capacity:

Description	2020 Estimated Groundwater Supply (mgd)		
	Gresham	Rockwood	Combined (2020 Estimate)
Cascade Well No. 3	1.6	1.6	3.2
Cascade Well No. 4	3	3	6
Cascade Well No. 5	2.9	2.9	5.8
Cascade Well No. 7 (NE 202nd Ave & NE Glisan St)	2.8	2.8	5.6
Cascade Well No. 8 (141st Avenue Reservoir site - District)		2	2
Cascade Well No. 9 (Kirk Park)	2.2	2.2	4.4
Cascade Well No. 6 (NE 223 <sup>rd</sup> Ave & SE Stark St)	2.2	2.2	4.4
Cascade Well No. 10 (SW Community Park - City)	1		1
Anticipated groundwater supply (firm capacity), 2026	12.7	13.7	26.4
Forecasted Max Day Demand 2026	10.7	11	21.7
Surplus/(Deficit)	2	2.7	4.7

Source: 2020 Groundwater Development Master Plan



Table 2 2023 Groundwater Supply Capacity (Tested Results 2023)

Description	2023 Tested Well Capacity (mgd)		Combined (2023 Tested Capacity)
	Gresham	Rockwood	
Cascade Well No. 3	2	2	4
Cascade Well No. 4	1.5	1.5	3*
Cascade Well No. 5	3.8	3.8	7.6
Cascade Well No. 7 (NE 202nd Ave & NE Glisan St)	2.8	2.8	5.6
Cascade Well No. 8 (141st Avenue Reservoir site - District)		4.2	4.2
Cascade Well No. 9 (Kirk Park)	2.9	2.9	5.8
Cascade Well No. 6 (NE 223 <sup>rd</sup> Ave & SE Stark St)**	0.5	0.5	1
Cascade Well No. 10 (SE 217 <sup>th</sup> & Yamhill)	Postponed		Postponed
Anticipated groundwater supply (firm capacity), 2026	9.7	13.9	23.6
Forecasted Max Day Demand, 2026	10.7	11	21.7
Surplus/(Deficit)	-1	2.9	1.9

*\*Well 4 capacity is reduced from the 2020 GDMP due to the interference when well 3 and 4 operate at the same time that was identified during the 2022 Aquifer modeling study by GSI.*

*\*\*Cascade Well 6 is still undergoing troubleshooting and development. Final production values may increase.*

**Alternatives Analysis:** Gresham is currently evaluating options for addressing its firm supply deficit. One option would be to return to the original plan from the GDMP and immediately develop Well 10, anticipating 1-4 MGD from this well. Another option that Gresham has requested Rockwood to consider is to develop an IGA (or IGA addendum) to share supply ownership in Cascade Well 8 at 141<sup>st</sup> Avenue, which is currently a Rockwood only well. Well 8 was expected to produce 2 MGD per the GDMP, however after drilling and development it has been measured to produce 4.4 MGD, leaving Rockwood with a surplus of water that helps to offset the uncertainty left by Well 6.

**Cost Share Allocation:** If Gresham shares in capacity of Cascade Well 8, the financial cost share would include Package 2A Glendoveer Transmission Main currently estimated at \$10,700,102 based on the 60% Design, and Package 3 Well 8 Water Treatment Plant, Reservoir Replacement and pump station improvements currently estimated at \$16,391,577 based on the 30% Design. Rockwood's current budget and rate plan has been established to pay 100% of these costs, and if capacity is shared, this would reduce Rockwood's current costs obligation by approximately 40% to 45% of this cost, or a reduction of between \$10.8 - \$12.1 million. Some of the expenses in these projects are attributed to Rockwood's Distribution System and Fire Flow capacity requirements and would not be shared as part of the cost allocation.

Cost Estimates Package 2A and 3 as of December 2023

Package2A: Transmission Mains			
Construction (60% est)	Design (Contract)	CM + Admin 5%	Total
\$ 9,306,930	\$ 927,826	\$ 465,347	<b>\$ 10,700,103</b>
Package 3: Well, WTP, Res., Pumpstation			
Construction (30% est)	Design (Contract)	CM + Admin 5%	Total
\$ 13,380,000	\$ 2,342,577	\$ 669,000	<b>\$ 16,391,577</b>
			<b>\$ 27,091,680</b>

#### **Rate Impacts to Rockwood Customers:**

If Gresham is allowed to share in ownership and cost of well 8, it is expected to lower the rate impact of the Groundwater Development Project to Rockwood customers. However, the full short- and long-term impacts should be modeled through Rockwood's rate model in order to fully evaluate the impact. If the Board guides staff to further evaluate this option, a rate impact evaluation can be conducted for the February Board meeting.

#### **Considerations (Pro's/Cons):**

1. Cost share of Package 2A and 3 would decrease future water rate adjustments. Total estimated cost of 2A and 3 is \$27,091,679, and cost share with Gresham would benefit the Rockwood rate-payers.
2. If all water production wells and treatment systems were owned 50:50, the process to track production and cost is simplified. All costs could be split 50:50 based on the fixed/variable method currently developed.

3. Sharing well 8 capacity means that Rockwood will need to seek additional capacity sooner. This entails pursuing a share in well 10, or development of future well 11 at an earlier date, but sometime after 2026. This need adds risk and uncertainty to the District, because we do not know what production will be obtained at these locations.
4. Gresham can commit to contributing funds to the Design and Construction of Well 6 or Well 8 facilities in the upcoming Budget year, but not to both. If the deeper drilling at the Well 6 site results in a fully productive well, then the CGA partnership will face a decision related to the timing of the well capacity development at each site.
5. The location and timing of a future well, such as well 10 or 11, will need to be jointly determined and planned with Gresham and not subject only to Rockwood's schedule. This reduces the flexibility for Rockwood to determine the timing of its next capacity adjustment. It is advised that Rockwood require a commitment from Gresham to commence with the next increment of well development at an established date if the Board decides to partner for the capacity in Cascade Well 8.
6. Water from Well 8 does not physically reach Gresham customers. Sharing ownership in this well entails looking at the groundwater supply system as a whole, and not by individual wells. Physically, more water from the Cascade site (Wells 3,4,5,7,9) would be distributed to Gresham customers, and water from the Well 8 site would be distributed to Rockwood customers through the new Glendoveer transmission main to the Bella Vista (main) zone.
7. Due to economies of scale and the relatively remote location, the cost of construction of well 8 facilities is higher in terms of relative \$ cost per unit of water than the main Cascade Site, however it is an essential and valuable asset to our water supply system in order to meet our capacity needs. Excess capacity is available here only because Well 8 is available to augment supply to the Rockwood main pressure zone, therefore if additional capacity from Cascade and Well 8 sites is made available to Gresham, the full cost of water production from all of these wells should be shared equally.
8. In lieu of sharing capacity in Well 8, Rockwood and Gresham could instead develop a temporary emergency water supply agreement so that Rockwood can supply emergency water to Gresham until Gresham is able to develop an additional well supply to meet its maximum day demands.

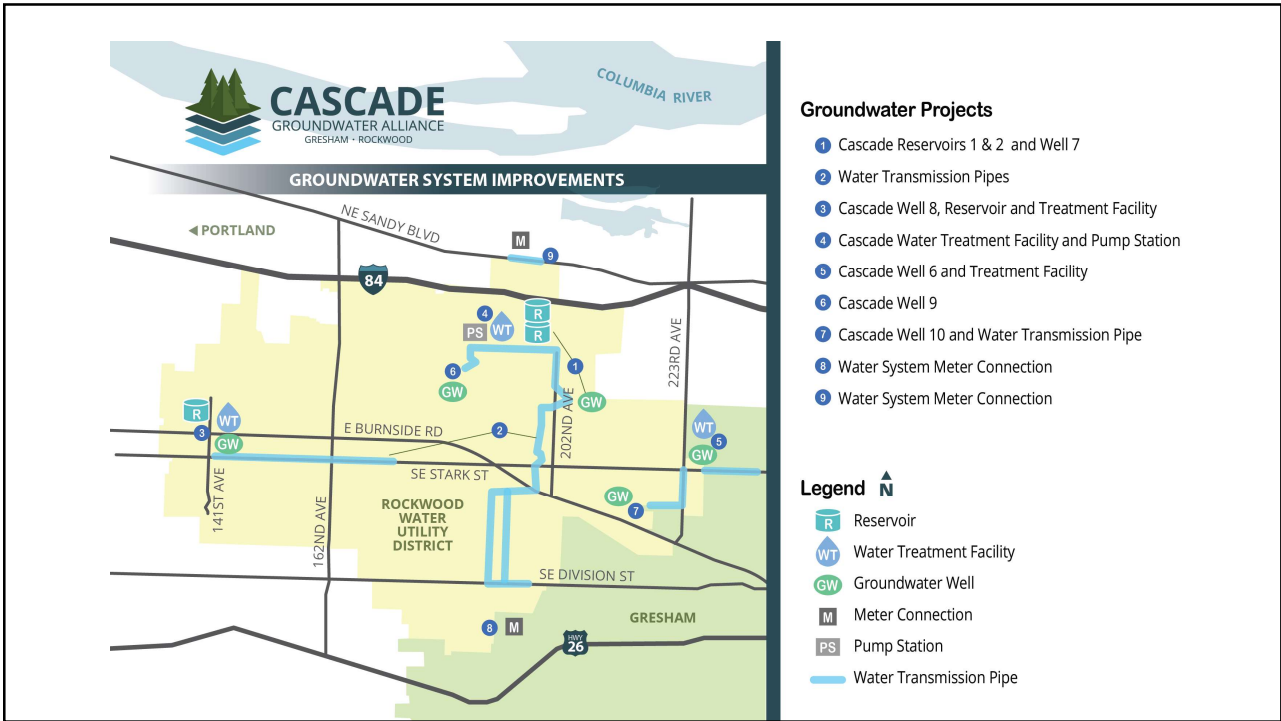
**Options to move forward:**

Staff is seeking Board feedback related to the Cascade Well 8 capacity allocation. However, until the Well 6 constructed capacity is determined based on the current drilling and exploration work, it is advised that any final decision regarding partnering on Well 8 is saved until the production capacity of Well 6 is determined through development and testing.

# Cascade Well 6 and 8 Capacity Evaluation

Rockwood Water People's Utility District  
Board Meeting December 20, 2023

1



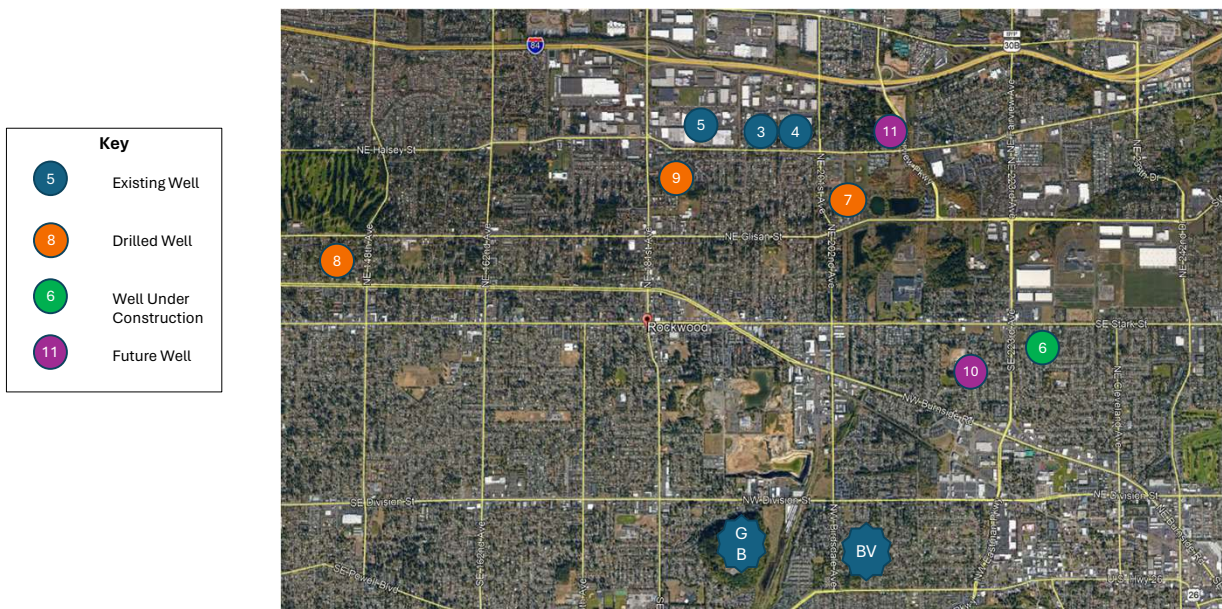
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## Cascade Groundwater Alliance Capacity

- 2020 Inter Governmental Agreement (IGA) and the Groundwater Development Master Plan (GDMP) defines allocating 50:50 shared capacity in wells 3,4,5,6,7,9.
- Well 8, located at 141<sup>st</sup> Ave (Glendoveer) has been planned as a Rockwood only well, due to its remote location from the City of Gresham water service area.
- The City of Gresham has plans to develop a future well, Cascade Well 10, that has been anticipated to serve only Gresham.

3

## Well Siting Map



4

## Estimated Well Capacity – 2020 GDMP

Description	2020 Estimated Groundwater Supply (mgd)		Combined (2020 Estimate)
	Gresham	Rockwood	
Cascade Well No. 3	1.6	1.6	3.2
Cascade Well No. 4	3	3	6
Cascade Well No. 5	2.9	2.9	5.8
Cascade Well No. 7 (NE 202nd Ave & NE Glisan St)	2.8	2.8	5.6
Cascade Well No. 8 (141st Avenue Reservoir site - District)		2	2
Cascade Well No. 9 (Kirk Park)	2.2	2.2	4.4
Cascade Well No. 6 (NE 223 <sup>rd</sup> Ave & SE Stark St)	2.2	2.2	4.4
Cascade Well No. 10 (SW Community Park - City)	1		1
Anticipated groundwater supply (firm capacity), 2026	12.7	13.7	<b>26.4</b>
Forecasted MDD, 2026	10.7	11	21.7
<b>Surplus/(Deficit)</b>	<b>2</b>	<b>2.7</b>	<b>4.7</b>

5

## Tested Well Capacity 2023

Description	2023 Tested Well Capacity (mgd)		Combined (2023 Capacity)
	Gresham	Rockwood	
Cascade Well No. 3	2	2	4
Cascade Well No. 4	1.5	1.5	3
Cascade Well No. 5	3.8	3.8	7.6
Cascade Well No. 7 (NE 202nd Ave & NE Glisan St)	2.8	2.8	5.6
Cascade Well No. 8 (141st Avenue Reservoir site - District)		4.2	4.2
Cascade Well No. 9 (Kirk Park)	2.9	2.9	5.8
Cascade Well No. 6 (NE 223 <sup>rd</sup> Ave & SE Stark St)*	0.5	0.5	1
Cascade Well No. 10 (SW Community Park - City)	Postponed		Postponed
Anticipated groundwater supply (firm capacity), 2026	9.7	13.9	23.6
Forecasted MDD, 2026	10.7	11	21.7
<b>Surplus/Deficit</b>	<b>-1</b>	<b>2.9</b>	<b>1.9</b>

\* Cascade Well 6 is still undergoing troubleshooting and development. Final production value may change.

6

## 7



- Rockwood- Firm Capacity Surplus of 2.9 Million Gallons per Day (MGD) (2023) up from the anticipated 2.7 MGD anticipated in 2020
- Gresham has a deficit of (1) MGD.
- Gresham needs to explore additional capacity options that may include:
  - Completing full construction and development of Well 10 earlier than planned
  - Exploring additional well locations
  - Request Rockwood to consider emergency water supply agreement
  - Request Rockwood to consider adding Well 8 capacity to CGA partnership with full cost share of facilities



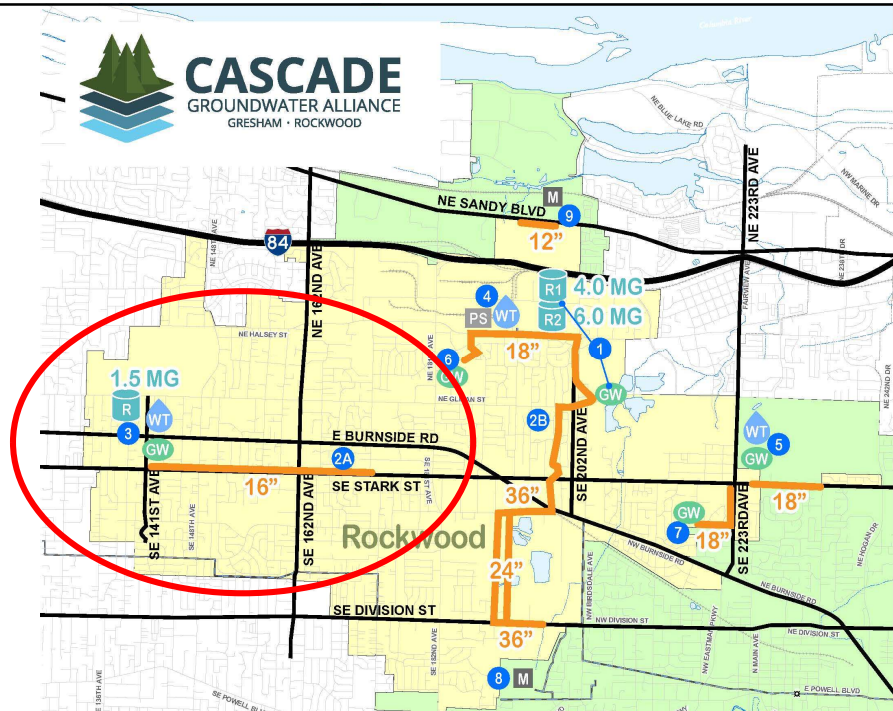
## Additional capacity options for Gresham could include

- Request Rockwood to consider adding Well 8 capacity to CGA partnership with full cost share of facilities
- Complete full construction and development of Well 10 earlier than planned
- Exploring additional well locations
- Request Rockwood to consider emergency water supply agreement

9

Package 2A  
and 3  
Facilities

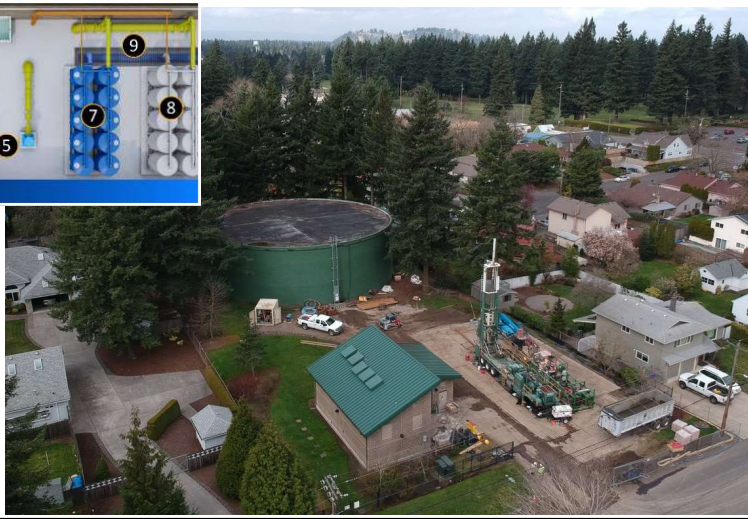
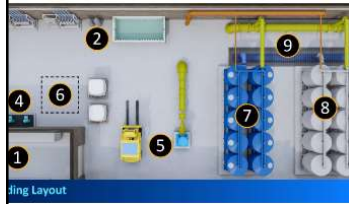
Rockwood  
Only



10



# Package 3 - 141<sup>st</sup> Avenue Site (Rockwood)



- 1. Reservoir
- 2. Pump Station
- 3. Phase 1 - Laydown for Reservoir Rehab
- Phase 2 - Water Treatment Facility Construction
- 4. Backwash Tank



11



12



13



14

## Cost Estimates Package 2A and 3 December 2023

Package2A: Transmission Mains			
Construction (60% est)	Design (Contract)	CM + Admin 5%	Total
\$ 9,306,930	\$ 927,826	\$ 465,347	\$ 10,700,103
Package 3: Well, WTP, Res., Pumpstation			
Construction (30% est)	Design (Contract)	CM + Admin 5%	Total
\$ 13,380,000	\$ 2,342,577	\$ 669,000	\$ 16,391,577
			\$ 27,091,680

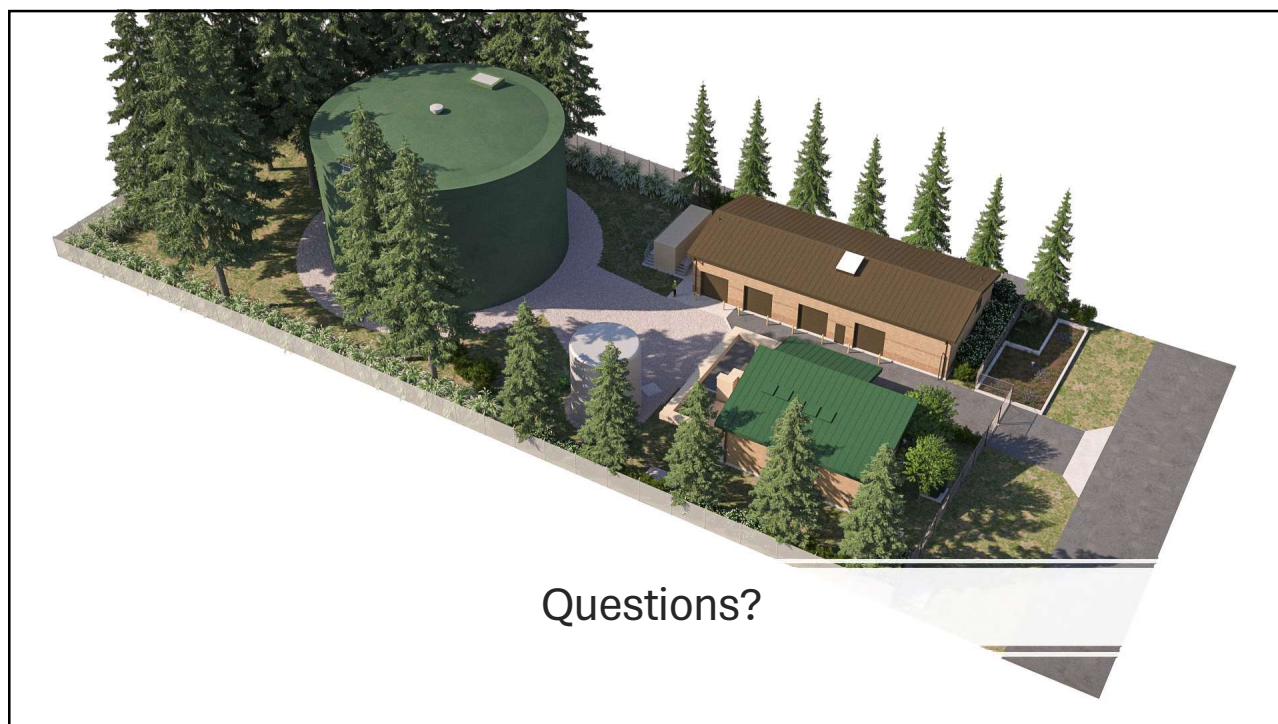
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## To be determined

- Well 6 final production values anticipated in March 2024
- Long term rate impacts to Rockwood customers if Well 8 cost and capacity is shared. (Rate Model Study)

16





Questions?



Rockwood Water  
People's Utility District

19601 NE Halsey Street  
Portland, OR 97230-7430  
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503-667-5108 - Fax  
[www.rwpud.org](http://www.rwpud.org)

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## MEMORANDUM

To: Board of Directors

From: Cathy Middleton, Office Supervisor

Date: January 12, 2024

Subject: Proposed Lunchtime Office Closure

**Background:** Currently, our front office operates with a minimum two-person staff for operational and safety reasons. The necessity for two individuals at all times, however, creates challenges when managing employee time-off requests, especially during extended absences. To maintain coverage, we often need to adjust lunch schedules on short notice.

**Desire:** We propose closing the office daily from 12:00 pm to 1:00 pm. This would synchronize lunch breaks for all front office staff, ensuring consistent coverage and addressing the challenges posed by staggered lunch times. With the upcoming retirements, hiring replacements might take time, making this adjustment crucial for maintaining optimal service.

### Benefits:

1. **Consistent Schedule:** Synchronizing lunch breaks will establish a more predictable schedule for employees and eliminate the need for last-minute adjustments.
2. **Improved Coverage:** Closing during lunch hours will mitigate the risks associated with having only one person in the office, offering enhanced safety and operational efficiency.
3. **Customer Communication:** To manage customer expectations, we propose updating phone messages, the website, and the newsletter to inform them of the closure during lunch hours.

**Data:** From December 18th to January 12th, we recorded 30 walk-ins and 59 phone calls during the noon hour, underscoring the need for reliable coverage. This averages out to 1.5 walk in customers and 3 calls during this time each day.

**Request for Approval:** We seek the Board's approval for the proposed lunchtime office closure. This measure will enhance our operational efficiency, address safety concerns, and provide a consistent schedule for our employees. We are prepared to implement communication strategies to inform customers about this change.

Your consideration of this proposal is highly appreciated. Please let me know if you require any additional information. Thank you.

Best regards,  
Cathy Middleton  
Office Supervisor





**Rockwood Water**  
People's Utility District

19601 NE Halsey Street  
Portland, OR 97230-7430  
503-665-4179 - Phone  
503-667-5108 - Fax  
[www.rwpud.org](http://www.rwpud.org)

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## MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: January 12, 2024

Re: Water Meter Replacement Project (AMI)

Last year the board gave staff direction to move forward with a project to transition the District to an AMI (Advanced Metering Infrastructure) collection system. In early November, the District issued an RFP (Request for Proposal) to supply meters, collection system and support for this AMI project.

We received six very qualified proposals that several staff evaluated for our requirements and preferred options. There were three that were very close, we ended up selecting Core and Main which will supply the District with Neptune meters, a LoRaWan collection and Neptune 360 interface/platform. This system will integrate with our Tyler billing system, we checked a reference that uses the same product with good feedback. The total cost of the proposed meters and system is \$3,849,210.00 which may be reduced slightly due to keeping some current AMI ready meters.

The District has funding budgeted for FY (Fiscal Year) 2023/2024 to start the implementation of the proposed system and converting or replacing AMI ready meters. The Project will really kick into high gear FY 2024/2025 around October when the collection system is installed and we receive our first bulk order of meters.

We will be piloting installation processes and procedures with our crews to streamline the installations. We have already been in contact with another agency that is doing almost the same project and they gave us some good pointers. This will be a continuous internal effort for several years.