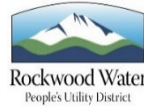


PRESIDENT, Steve Okazaki
VICE PRESIDENT, Kathy Zimmerman
SECRETARY, Tom Lewis



TREASURER, Larry Dixon
DIRECTOR, Colby Riley
GENERAL MANAGER, Kari J. Duncan

**REGULAR MEETING
ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
BOARD OF DIRECTORS**

February 28, 2024

6:00 p.m.

District Boardroom or via Zoom:

<https://us02web.zoom.us/j/89138326322?pwd=bGNlc2pnMjZXM0MvNmRMTm1lVEllUT09>

Webinar ID: 891 3832 6322

Passcode: 494129

PRELIMINARY AGENDA

1. Approval of Agenda
2. Approval of Consent Agenda - Action
 - a. General Manager's Report - GM Duncan
 - b. Superintendent's Report - DS Crocker
 - c. Customer Service Report - OS Middleton
 - d. Engineer's Report - DE Hudson
 - e. Government Affairs Activities - GAC Clark
 - f. Financial Status – January 31, 2024
3. **Approval of Minutes – January 24, 2024 Regular Board Meeting - Action**
4. Approval of Bills - SA Zimmerman - Action
5. Public Comment on Non-Agenda Items
6. Resolution No. RWPUD 23/24-004 Resolution to Authorize General Manager To Enter Into A Contract For The Groundwater Development Project Package No. 4 – Job #320 Cascade Water Treatment Plant, Pump Station And Storage Facility – Action
7. Front Office Recruitment, OS Middleton - Information
8. Request for new Full Time Employee (FTE), DS Crocker - Action
9. For the Good of the Order
10. Next Meeting – March 20, 2024, Regular Board Meeting
Upcoming Topics:
 - 2024/2025 Rate Modeling (March)
 - Budget Committee Appointments (March)
 - Budget Committee Meeting (April)
 - Well 8 Conversation Continued (TBD)
 - Portland Meter Reading Intergovernmental Agreement (TBD)
11. Adjournment

The meeting location is wheelchair accessible. Requests for a sign language interpreter should be made as soon as possible or at least 5 days prior to the meeting. Requests for language interpretation should be made at least 2 days in advance of the meeting. Requests can be made by calling 503.665.4179.

MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: February 21, 2024

Re: February 28th, Board Meeting

1. Production, project, financial, fiduciary, engineering and government affairs reports have been completed by staff and are provided.
2. The District is proud to announce that the new Cascade Reservoir # 2 has been awarded the American Council of Engineering Companies "Grand Award." Enclosed in the Board packet consent agenda and linked here is additional information about the award.
<https://www.acecoregon.org/content.asp?admin=Y&contentid=172> The structural engineer for this project, PSE submitted the award and the reservoir is recognized for its seismic resilience, design and construction strategy to build this type of pre-stressed concrete reservoir to such a tall height- it is the tallest of its kind in the Northwestern US.
3. The District was represented by a delegation of 2 Board Members and 2 staff at the SDAO annual conference in Seaside Oregon February 8-11. Tom Lewis, Colby Riley, Andy Crocker, and Kari Duncan attended the conference. It was very helpful training and we all brought home a lot of good information and met new colleagues. One important new training requirement that we learned about is a required Board Ethics training that will be provided by the Oregon Ethics Commission in the next few months. All Board members, and likely all Budget committee members will need to take ethics training each year. This training will be available online or in person and will cover some basic information about ethics and responsibilities of serving on a public Board. As soon as more information is available about this new requirement, we will provide this training to all Board and Budget Committee members.
4. It was shared last month that the District submitted its Lead line inventory as part of the compliance requirements for the new Lead and Copper Rule Revisions (LCRR) in January. I am happy to share that in February the Oregon Health Authority reviewed the inventory submittal and has indicated it is complete! Great job to Jay, Jed, Lanny, Andy, Jeremy Hanson, and all staff that contributed to this effort.
5. Upcoming Retirements and Celebration! We have two dedicated, long time staff members that will be retiring in April. Cindy Schmunk, Customer Account Specialist II was hired at the District in 1992, and has worked for Rockwood for over 31 years. Rita Tompkins, Receptionist was hired in 2005, and has been with the District for over 18 years. We will

have a retirement celebration for Cindy and Rita at Migration Brewing in Gresham on April 4th from 4:30-7 pm.

6. Staffing request – Water Worker in Training: The Board packet includes discussion of current staffing restraints related to an increase in workload from the groundwater projects, AMI and reduction in staff availability due to the challenge of recruiting temporary staff and increased leave availability. The request will focus on replacing the current utility temporary employee position that has gone unfilled for two years with a full-time employee starting out as a Water Worker in Training.
7. Groundwater Development Projects: The groundwater projects continue to progress quickly, and major milestones anticipated in the next few weeks include the startup of Cascade Well 7 located on NE 202nd Ave, and the bid closing for the Package 4 Construction which includes the 25 MGD water treatment plant, pump station and storage facility at the District Headquarters, anticipated to be the largest construction project of all the groundwater packages, and the largest single contract in the District's history. This contract is scheduled for review and a vote to award by the Board at the February meeting.

MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: February 21, 2024

Re: Operations Update

Water distribution crews continued installing permanent water quality sample stations, they have 3 left to finish this year. These are on a stretch of pipe that is scheduled to be replaced in the next couple months, we will install them during construction. Crews are currently working on pouring concrete pads around the previously installed sample stations and fire hydrants. We are also organizing and building storage racks for materials preparing for the start of package 4. Crews continue service installations, distribution flushing and emergency repairs in the coming month. With the agreement completed for our AMI (Advanced Metering Infrastructure) system crews will be starting to do some retrofitting of large meters and some smaller meter installations as we receive materials.

Operations staff continues to focus most of their efforts on distribution flushing. Our goal is to complete the entire distribution system this year and again in the winter of 2025. The system is overdue, and flushing will help smooth the new groundwater transition in 2026. The service line inventory has been completed, submitted and now has been approved by Oregon Health Authority, all operations staff did an outstanding job getting this one completed! Operations coordinated a meter replacement at the Bella Vista site, this large mag meter on the outlet is so critical we've never taken it or the tank offline since the commissioning Bella Vista in the late 90s. Its smaller bypass "partner" meter failed last year and was replaced easily because there was valving to isolate it. Operations did an excellent job of testing and preparing to take it offline without impacting service. The distribution crews helped with the removal and replacement of the pipe and new meter. We had contingency plans but it went smoothly thanks to all our great employees working together. Offseason maintenance continues for the Cascade groundwater system and District distribution sites as time allows. Control valve maintenance and large meter testing are on the horizon as we finish system flushing.

Demand for January started the new year off on a high note, demand increased substantially over December. Our average daily demand in January was 7.46 Million Gallons per Day (MGD) compared to 6.45 MGD for December. I believe a lot of this is due to the cold weather, customers letting their water run so it wouldn't freeze pipes or frozen pipes that burst. We did see one of the highest peak days during the storm on January 18th which reached 10.98 MG. The January month-to-month for 2023 to 2024 was about 1 million gallons more per day. Groundwater operations will continue weekly maintenance runs throughout the winter and spring.

FIELD PRODUCTION REPORT FY 2023/2024													
ACTIVITY	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	
Leak Repairs	1	1	1	0	1	3	2						
YTD	1	2	3	3	4	7	9						
CCF Loss	110	110	110	0	110	330	220						
Emergency repairs	3	0	0	0	1	1	1						
YTD	3	3	3	3	4	5	6						
CCF Loss	579	0	0	0	193	193	193						
Utility Locates	287	294	276	264	274	255	311						
YTD	287	581	857	1121	1395	1650	1961						
Meter Replacements	13	11	9	8	16	19	7						
YTD	13	24	33	41	57	76	83						
Water Service Installs	0	2	1	1	1	0	1						
YTD	0	2	3	4	5	5	6						
Fire Service Installs	0	1	0	0	0	0	0						
YTD	0	1	1	1	1	1	1						
Fire Hydrant repairs	3	1	2	5	2	6	3						
YTD	3	4	6	11	13	19	21						
Vault/Backflow inspections	2	3	2	1	3	1	0						
YTD	2	5	7	8	11	12	12						
Meter Boxes Repl.	11	7	8	5	7	6	4						
YTD	11	18	26	31	38	44	48						
Emergency calls	3	2	0	3	5	4	39						
YTD	3	5	5	8	13	17	56						

MEMORANDUM

To: Board of Directors

From: Cathy Middleton, Office Supervisor

Date: February 1, 2024

Re: January Monthly Customer Service Production Report

The meter reader read 4,964 meters this month. Due to the ice storm, 721 reads in zone 3 and all 1,324 reads in zone 4 were estimated.

Of the 7,363 bills that were sent out this month, 1,358 of them were sent via e-mail.

We mailed out 979 late notices and e-mailed 234 for a total of 1,213.

Of the 478 door hangers that were hung this month, we turned 86 of them off.

Customer assistance was given to 8 customer and 29 customers were sent to collections.

There were 71 maintenance orders done. They consisted of the following:

- 60 were to check high usage, verify read, and check if leaking
- 9 was to shut off/on for repairs
- 2 were to check meter boxes

There were 84 billing maintenance orders done. These were for the following:

- Verify high/low reads
- Check for leaks
- Check no reads
- Check usage on closed accounts

There were 2,499 phone calls and 738 walk-ins.

Today is the first day of shutting the office down at lunchtime. We will be keeping track of any customer complaints due to this.

If you have any questions about this data, or would like to see other information, please let me know.

Customer Service Production Report FY 2023 - 2024

Function:	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Meter Reads	6,951	6,968	6,973	6,969	6,956	6,969	4,964						46,750
Estimates	-	-	-	-	-	-	2,045						2,045
Bills	7,369	7,007	7,487	7,279	7,548	7,228	7,363						51,281
Late Notices	1,124	1,357	1,124	1,397	1,164	1,415	1,213						8,794
Door Hangers	571	299	443	370	460	413	478						3,034
Turn Offs	72	56	102	47	90	99	86						552
Final Reads	106	104	111	103	73	69	74						640
New Accts	95	101	111	93	64	72	62						598
Bill Assistance	6	4	13	9	8	1	8						49
Collection Agency	11	19	17	15	-	25	29						116
Leak Adjustments	7	18	19	21	16	6	32						119
Phone Calls	2,189	2,201	2,409	2,280	1,909	1,958	2,499						15,445
Walk Ins	550	604	681	573	589	550	738						4,284
Work Orders	32	30	28	19	26	27	71						233
Misreads	-	-	-	-	-	-	-						-
Found On	-	-	1	1	-	-	-						2
Meters Pulled	-	-	-	-	-	-	-						-



Rockwood Water
People's Utility District

MEMORANDUM

To: Board of Directors

From: Jeremy Hudson, District Engineer

Date: February 21, 2024

Re: Engineer's Report: February 28, 2024 Board Meeting

The Cascade Reservoir 1 (CR1) roof and structural elements are mostly removed in preparation for a new roof, which will be installed this spring and completed this summer. Cascade Well 7 (CW7) startup was earlier this month. A replacement part is needed before we can regularly use this well, but we were able to test the equipment successfully with good results. Peterson Structural Engineers (PSE) submitted for and received an Engineering Excellence award from the American Council of Engineering Companies (ACEC) of Oregon, for Cascade Reservoir 2. This is the tallest reservoir of this design on the west coast. PSE was also selected to present for the AWWA ACE conference this summer. We appreciate the design and construction teams' efforts to construct this reservoir. The Groundwater Development Projects (GDP) Package 1 includes the structural updates to CR1 and the design for Cascade Reservoir 2 (CR2), CW7 pump station (PS) and Transmission Main (TM), Capital Improvement Project (CIP) ST4, and a portion of the proposed 36" groundwater TM Package 2B.

The Package 4 plans were advertised for construction on December 15th and bids are due February 22nd. Construction will begin in early 2024. The water treatment plant (WTP) will be located near our existing equipment storage building, the new Pump Station (PS) will be sited east of the existing PS, and the new equipment storage building will be south of CR2. Package 4 is a 28-32 million gallon per day (MGD) treatment facility, PS replacement and equipment building replacement.

The Package 3 design team are working towards the 90% design. The conditional land-use hearing was today. No arguments against were presented. Designs include replacing the existing 2.2 MGD concrete reservoir in the same location, with a 1.9 MG reservoir. This project includes a 4.3 MGD WTP, Cascade Well 8 improvements, reservoir replacement, PS upgrades and a larger emergency power generator. This project is located at our 141st Avenue PS. This design package will be completed early in 2024. Construction to take place in 2024 & 2025.

Package 2A is at the 90% design level. This is a TM project which moves water between an expanded Glendoveer Pressure Zone (PZ) and Main Zone. Construction is set to begin in Q2 of 2024 and will take a year to complete.

The District's 20-year Water Master Plan (MP) update will be completed this Fiscal Year (FY). This project will determine what Capital Improvement Projects (CIPs) are recommended for the District. Master Plans are updated every 7-10 years and lists projects for the next 20 years. The last update was completed in 2013.

Current design and construction projects are described below.

FY 2023/2024:

ST7/8 - Located at NE 146th between Glisan and Burnside and includes Everett St, replaces 1,460 feet of outside diameter (OD) Steel pipe with 1,095 8” Ductile Iron (DI) and 365 feet of 6” DI. Construction to begin this spring.

City of Gresham managed GDMP Projects:

Package 2B – 36” TM, Cascade to the District’s Bella Vista and Gresham’s Grant Butte reservoirs. Construction has begun and will take approximately 19 months.

Package 5 – 223rd & Stark Street, the capacity for the Cascade 6 production well is below expected volumes. The driller removed the screen and is drilling deeper into the aquifer. The additional depth is expected to be 20 feet. The materials and capacity will be evaluated at that point, to determine if drilling should continue. Consultants began the design of the wellhouse, water treatment facility and TM. The project construction is scheduled to be completed by the end of 2025.

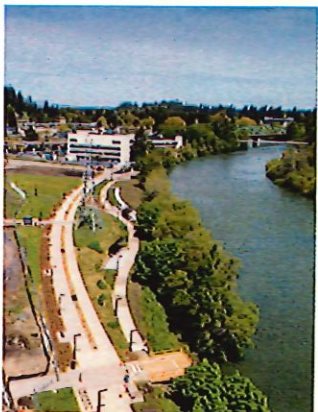
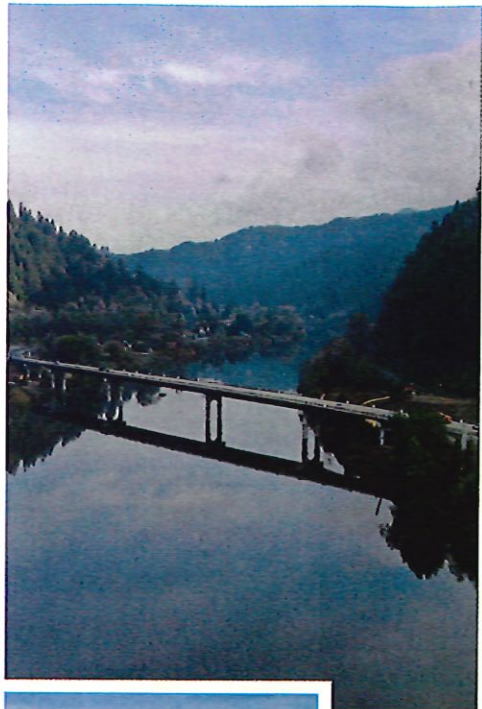
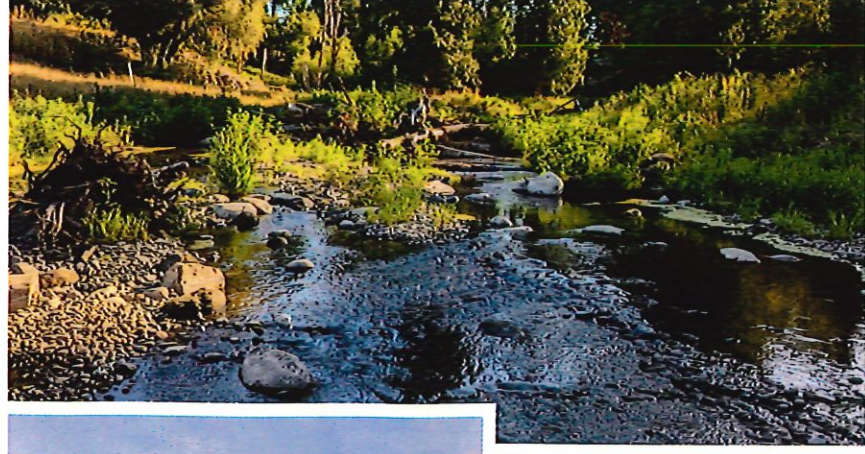
Package 6 – Kirk Park (CW9) wellhouse and TM. Construction began last month and will be completed mid-2024. This TM will terminate at our Cascade site and contribute to the finished water that is pumped to the Bella Vista/Grant Butte reservoirs.

Package 7 – 217th & Yamhill Street (CW10), this is currently a Gresham-only project. Exploratory pilot hole drilling began. They are currently 80’ below ground surface (BGS). Raw water will be piped to the CW6 Water Treatment Plant.

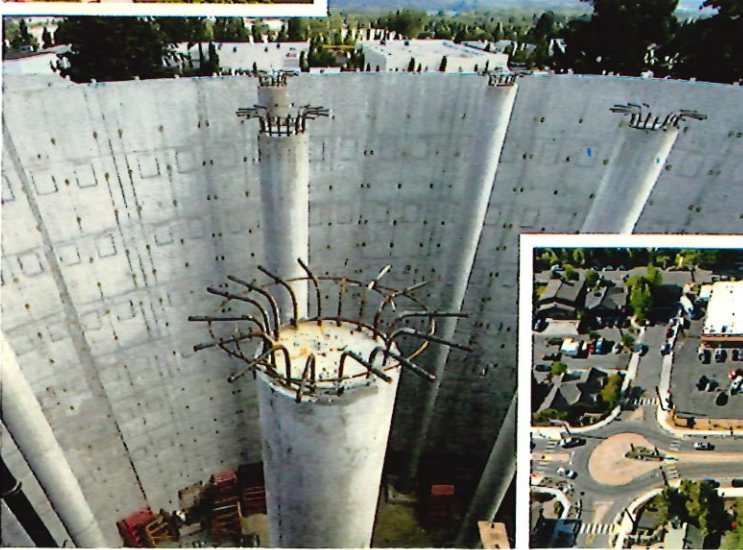
The logo for the American Council of Engineering Companies of Oregon (ACEC). It features the acronym "ACEC" in a large, bold, black serif font. Above the letters is a thin, curved yellow line that arches over the text.

ACEC

AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Oregon



2024 Engineering Excellence Awards



Grand Award

ROCKWOOD WATER CASCADE RESERVOIR #2

Submitting Firm: Peterson Structural Engineers (PSE)

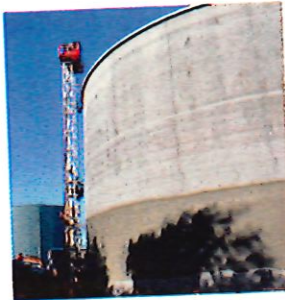
Location: Gresham

Client/Owner: Rockwood Water PUD

Other Consultants/Key Participants: Consor, R&W Engineering, Rotschy Inc.

The Rockwood Water People's Utility District Cascade Reservoir #2 is a 6.0 million gallon AWWA D110 prestressed concrete reservoir with a 66-foot wall height, making it the tallest wall height D110 prestressed concrete reservoir in the Northwestern United States. This reservoir serves to provide essential storage capacity for the Cascade Groundwater Alliance: A partnership between the city of Gresham and the Rockwood Water People's Utility District.

The structural design of the reservoir utilizes a flexible anchored connection between the foundation slab and the reservoir wall, which allows for independent movement of the wall relative to the slab during a seismic event. The connection increases



A unique aspect of this design is the geometry of the reservoir.



Wall observation during construction of Cascade Reservoir #2. Photos courtesy of PSE.

the ductility of the entire system and prevents out of plane forces in the reservoir wall that could potentially cause cracking at the wall base and compromise the watertightness of the reservoir. Similar to the base connection, the wall is connected to the roof slab through shear cans that restrain slab movement along the length of the wall but allows for movement of the slab relative to the wall in the perpendicular direction. This connection also allows for the roof slab to expand and contract as needed with environmental temperature changes without creating out of plane pressures on the wall.

The height of the wall created design challenges. As part of the structural design, PSE performed additional wall buckling checks using Finite Element analysis, and special detailing at the wall base connection to address the increased base shear over

a small diameter.

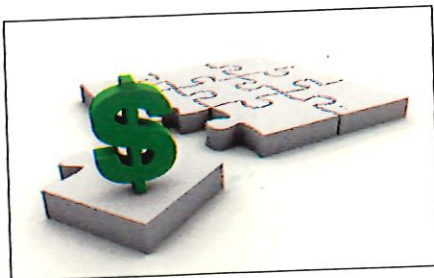
"PSE's communication and meeting availability was excellent throughout the entire project, keeping the project moving within a tight schedule," noted Jeremy Hudson, district engineer with the Rockwood Water PUD, and Jason Branstetter, senior water engineer with the city of Gresham, when recommending the project for an ACEC award.

Noteworthy: Cascade Reservoir #2 is 66 feet tall, with a diameter of 126 feet. The completion of the reservoir marks a significant milestone in the efforts of the Cascade Groundwater Alliance to develop a fully independent groundwater supply by 2026.

ACEC Oregon

American Council of Engineering Companies of Oregon
presents...

Financial Management Tuesday, March 5



Risk Management Wednesday, April 10



Both sessions:

Are good for accruing 1.5 (one and half) continuing professional development credits.

Will run from 9:00 to 10:30 A.M. with breakfast at 8:30 A.M. and

will be held at David Evans and Associates, Inc., Portland.

More Info:

www.acecOregon.org ♦ mwebber@acecOregon.org ♦ (503) 292-2348

MEMORANDUM

To: Board of Directors

From: Nyla Clark, Government Affairs Coordinator

Date: February 07, 2024

Re: Government Affairs Activities

CONSERVATION

- The District has been participating in outreach campaigns with the Regional Water Providers Consortium on social media. During the month of February, the campaign is focused on regional water conservation.
- During the 2024 calendar year the District gave out 276 Outdoor Kits, 83 Indoor Kits and 16 Toilet Rebates.

EDUCATION

- GAC Clark is Chairing the Children's Clean Water Festival planning committee this year. This month GAC Clark facilitated an on-site planning meeting for the committee.

OUTREACH

- The most recent Newsletter will be sent out to customers over the next several weeks.
- Production on the Consumer Confidence Report has begun. The report will be ready in June.

UPCOMING EVENTS, TRAINING & CONFERENCE OPPORTUNITIES

Please let Nyla know if you would like to attend any of these classes or conferences.

SDAO 2024 Training Schedule

SDAO Classes: You can view all SDAO training and events at the following link along with full descriptions of trainings: <https://www.sdao.com/calendar>.

2024 Conferences:

2024 PNWS-AWWA

Conference: May 1-3
Spokane, WA

2024 AWWA Annual Conference

Conference: June 10-13
Anaheim, California

MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: February 21, 2024

Re: Finance/Budget Report – January 2024

The Finance/Budget Report is provided below and on the attached spreadsheet. The numbers provide the general conditions of the District. As more data is accumulated through the year, better estimates will be made and course corrections implemented, if needed.

- Water sales revenue at the end of January 2024 (Period 7) showed a **4.7% increase** when compared to Period 7 in January 2023. Water demand for the first 7 months of Fiscal Year (FY) 2023/2024 has been slightly lower than in the previous year, and the rate increase of 6% with the lower water demand has correlated to the overall 4.7% sales revenue increase. This revenue is stable, and the District is on track and continues to demonstrate the ability to meet debt service requirements for the 2021 bond sales, the 2022 WIFIA loan and future funding that is required to complete the Groundwater Development Projects.
- Overall revenue for Period 7 is **5.7%** higher than the same period in FY 2022/2023 reflecting the impact of the rate increase, stable water demand, continued installation of new services and high interest. Notably, interest income has contributed to overall District financials due to continued high interest rates for funds held in the Local Government Investment Pool (LGIP). Please note that the groundwater payments to and from the City of Gresham for the Cascade Groundwater Supply Projects are removed from this calculation. The non-sales revenue in Period 7 FY 2023/2024 is **53% higher** than the same period in FY 2022/2023 due to service installation revenues and very high interest income.
- Personal Services show a normal use pattern for this time of year, with 54% of budget expended after 58% of the year has been completed. Materials and Services expenditures are also on track at 41% of total budget. Capital Outlay for non-Cascade Groundwater projects is 34% of total budget.

FISCAL YEAR 2023-24
JANUARY, 2024
REVENUES

Category		Budget	January 2024	January 2023	Variance	Year To Date	Projection	Balance of FY 22-23
100.3-01-0101	Beginning Fund Balance	11,494,340						
100.3-10	Water Sales	12,095,864	701,281	646,232	8.52%	7,663,994	12,679,732	5,015,739
100.3-20	Fees & Special Charges	350,000	25,837	27,786	-7.01%	185,695	313,613	127,918
100.3-40	Charges for Service	450,000	83,764	(26,522)	-415.83%	211,424	425,739	214,314
100.3-50	Investment Income	216,000	86,939	51,192	69.83%	607,354	886,319	278,966
100.3-60	Other Income	730,100	40,790	40,473	0.78%	415,270	692,060	276,790
100.3-90	Other Financing Sources	1,023,500	50,271	383,333		166,681	331,939	165,258
Total Revenue Budget		26,359,804	988,882	1,122,493		9,250,417	15,329,402	6,078,984
Annual Running Revenue (Includes Codes 100.3-10 thru -90)		14,865,464	988,882	1,122,493	-11.90%	9,250,417		

Assumptions: Projections are based on the balance of prior year's actual revenue plus current revenue to date.

EXPENDITURES

		Budget	January 2024	Total To Date	% Expended
5.10-4000	Personnel Services	4,185,510	312,476	2,243,248	54%
5.20-5000	Material & Services	2,393,611	343,707	990,891	41%
	Water Purchase	3,761,530	324,873	2,115,637	56%
5.40-4000	Capital Outlay	2,148,320	49,610	740,740	34%
5.60-7000	Transfers	2,331,150	-	307,375	13%
5.70-7000	Contingency	1,700,000	-		
5.90-8000	Unappropriated Balance	11,589,683	-		
Total Expense Budget		28,109,804	1,030,666	6,397,892	23%
Annual Running Expense (Includes Codes 5.1 - 5.4)		12,488,971	1,030,666	6,090,517	49%

ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD
January 25, 2024
Zoom Video Conference

Board members present: Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman

Staff present: Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Jeremy Hudson, District Engineer (DE); Daniel Zimmerman, Senior Accountant (SA); Nyla Clark, Government Affairs Coordinator (GAC), Jeremy Hanson, Associate Engineer (AE), Cathy Middleton, Office Supervisor (OS); Joey Schlosser, Assistant Superintendent (AS); Jay Breen, Assistant Superintendent Operations (ASO).

Guests present: Cori Johnson

President Colby Riley called the meeting to order at 6:01 p.m.

APPROVAL OF THE AGENDA

President Riley asked if there were any changes or additions to the agenda. GM Duncan noted that Agenda item 15 is to be removed from the agenda.

Tom Lewis moved to approve the agenda with the removal of agenda item #15. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

BOARD ELECTION OF NEW OFFICERS - ACTION

Colby Riley suggested a slate of officers as follows: **Steve Okazaki**, President; **Kathy Zimmerman**, Vice President; **Tom Lewis**, Secretary; **Larry Dixon**, Treasurer; and **Colby Riley** Director.

Tom Lewis moved a slate of officers as **Steve Okazaki**, President; **Kathy Zimmerman**, Vice President; **Tom Lewis**, Secretary; **Larry Dixon**, Treasurer; and **Colby Riley** Director. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

OUTGOING PRESIDENT'S COMMENTS

Colby Riley made a statement as outgoing president.

INCOMING PRESIDENT'S COMMENTS

President Steve Okazaki made a statement as incoming president.

APPROVAL OF THE CONSENT AGENDA

President Okazaki asked if there were any changes or updates to the consent agenda. There were no changes.

Colby Riley moved to approve the consent agenda. **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

President Okazaki asked if there were any changes to the minutes. There were no changes.

Colby Riley moved to approve the minutes from the December 20, 2023 regular Board meeting. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.

APPROVAL OF BILLS

President Okazaki asked if there were any questions about the bills. The Board discussed their questions.

Larry Dixon moved to approve the bills as presented. Colby Riley seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT

There were no public comments.

SET BOARD MEETING SCHEDULE FOR 2024 - ACTION

POLICY: The regular meetings of the District will be determined at the annual Board meeting in January of each year. (Policy Series 1000, Article 4.0, Section 4.1)

President Okazaki reviewed the proposed Board meeting schedule for 2024.

Colby Riley moved to adopt the proposed Board meeting schedule for 2024. Tom Lewis seconded the motion. The motion was approved; none opposed.

SET BUDGET MEETING SCHEDULE FOR FISCAL YEAR 2024/2025

The group discussed the proposed budget meeting schedule for fiscal year 2024/2025.

Tom Lewis moved to adopt the Budget Process Schedule for fiscal year 2024/2025, Larry Dixon seconded the motion. The motion was approved; none opposed.

SUSPEND REGULAR BOARD MEETING AND CONVENE LOCAL CONTRACT REVIEW BOARD - ACTION

Colby Riley made a motion to suspend the regular Board meeting and convene the Local Contract Review Board. Tom Lewis seconded the motion. The motion was approved; none opposed.

President Okazaki convened the Local Contract Review Board at 6:17 p.m.

GM Duncan explained the Local Contract Review process. **GM Duncan** gave a presentation about the proposed contract services and the findings related to the Contract Specific Special Procurement.

PUBLIC HEARING FOR EXEMPTION FROM COMPETITIVE BIDDING REQUIREMENTS FOR A CONTRACT SPECIFIC SPECIAL PROCUREMENT

President Okazaki asked if there were any comments from the public on the exemption from competitive bidding requirements for a contract specific special procurement. There were no comments.

LOCAL CONTRACT REVIEW BOARD TO ADOPT PROPOSED FINDINGS - ACTION

Tom Lewis made a motion to adopt the proposed findings. Colby Riley seconded the motion. The motion was approved; none opposed.

ADJOURN LOCAL CONTRACT REVIEW BOARD MEETING - ACTION

Kathy Zimmerman moved to adjourn the Local Contract Review Board. Colby Riley seconded the motion. The motion was approved; none opposed.

RECONVENE REGULAR BOARD MEETING

President Okazaki reconvened the regular Board meeting at 6:41 p.m.

RESOLUTION NO. RWPUD 23/24-002 EXEMPTION FROM COMPETITIVE BIDDING REQUIREMENTS FOR A CONTRACT SPECIFIC SPECIAL PROCUREMENT FOR INSTRUMENTATION AND CONTROL EQUIPMENT INTEGRATION FOR GROUNDWATER DEVELOPMENT PROJECT PACKAGE NO. 3 - ACTION

Tom Lewis moved to adopt Resolution No. RWPUD 23/24-002 - Exemption from Competitive Bidding Requirements for a Contract Specific Special Procurement for Instrumentation and Control Equipment Integration for Groundwater Development Project Package No. 3. Colby Riley seconded the motion. The motion was approved; none opposed.

RESOLUTION NO. RWPUD 23/24 -003 AMENDING POLICY MANUAL

Colby Riley moved to adopt Resolution No. RWPUD 23/24 -003 Amending Policy Manual. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.

PROPOSED LUNCHTIME CLOSURE

GM Duncan and OS Middleton explained to the board the proposed lunchtime office closure. Staff is recommending that The District office be closed from Noon – 1:00 PM daily. Closing the office during this time will allow staff to take their lunch breaks and maintain minimum staff needs. The Board discussed. After discussion the board gave their support to close the office from Noon – 1:00 PM daily as a test run. At a future board meeting staff will report to the board on the results of the office closure.

AMI (ADVANCED METERING INFRASTRUCTURE) UPDATE

DS Crocker informed the board that an award has been made from the AMI RFP (Request For Proposals). The District selected Core and Main to supply the District with Neptune meters which includes a LoRaWan collection system and Neptune 360 interface/platform. The total cost of the proposed meters and system is \$3,849,210.00 which may be reduced slightly due to keeping some current AMI ready meters.

FOR THE GOOD OF THE ORDER

GM Duncan thanked staff for their hard work during the ice storm.

DS Crocker also thanked staff for their hard work and dedication during the storm.

Tom Lewis asked for clarification on remote attendance notation on the minutes. GAC Clark explained that board members who attend meetings remotely are marked as in attendance.

Colby Riley asked if we would be getting an increase in weather safety resources for staff. DS Crocker answered that they are looking to get staff increased resources.

NEXT MEETING

President Okazaki reminded everyone the next Board meeting will be Wednesday, February 28, 2024 at 6:00 p.m.

ADJOURNMENT

Colby Riley made a motion to adjourn the meeting. Tom Lewis seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:43 p.m.

Secretary



Rockwood Water
People's Utility District

19601 NE Halsey Street
Portland, OR 97230-7430
503-665-4179 - Phone
503-667-5108 - Fax
www.rwpud.org

MONTHLY FINANCIAL MONITORING CHECKLIST

BOARD OF DIRECTORS MEETING: 2/28/2024

FOR THE PERIOD

January 2024

1. Were books balanced and reconciled (General & Trust)? Yes
If no, why not?
2. Are YTD revenues and expenditures tracking per budget plan? Yes
If no, explain variances or flags.
3. Were all payroll liabilities paid in a timely manner? Yes
If no, explain why not.
4. Were required payroll reports (Federal, State) filed in a timely manner? Yes
If no, explain why not.
5. Were any cases of fraud detected and addressed? No
If yes, explain situation and actions taken and underway.
6. Were any changes made to the internal control system? No
If yes, describe changes.
7. Were all cash and investment accounts reconciled per schedule (LGIP)? Yes
If no, explain why not.



Rockwood Water
People's Utility District

Rockwood Water District, OR

Check Report

By Check Number

Date Range: 01/12/2024 - 02/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: UMPQUA BANK-UMPQUA BANK						
00461	ALLWOOD RECYCLERS, INC.	01/18/2024	Regular	0.00	72.00	54503
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
305777	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	01/18/2024	Wood and Tree Removal from Shop	0.00	72.00	
	101-100-5205610		UTILITY OPERATING SUPP... Brush Dumping		72.00	
01224	AT&T MOBILITY	01/18/2024	Regular	0.00	2,438.02	54504
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006015	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	01/17/2024	AT&T	0.00	2,438.02	
	101-100-5205210		TELEPHONE		2,278.02	
	101-100-5205660		TELEMETRY		40.00	
	101-100-5205660		TELEMETRY		40.00	
	101-100-5205660		TELEMETRY		40.00	
	101-100-5205660		TELEMETRY		40.00	
00637	COMCAST CABLE	01/18/2024	Regular	0.00	124.85	54505
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006017	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	01/17/2024	192nd/Division Internet	0.00	124.85	
	101-100-5205660		TELEMETRY		124.85	
11415	DOUG BRAY	01/18/2024	Regular	0.00	322.78	54506
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006031	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	01/18/2024	On Call	0.00	322.78	
	101-100-5104600		ON CALL DUTY		162.14	
	101-100-5104600		ON CALL DUTY		160.64	
01187	FISERV	01/18/2024	Regular	0.00	60.00	54507
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
064107040003684	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	01/18/2024	Returned home banking payment	0.00	60.00	
	101-100-5205760		BAD DEBT EXPENSE		60.00	
00085	H.D. FOWLER COMPANY	01/18/2024	Regular	0.00	3,001.10	54508
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
I6603328	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	01/18/2024	Mega Lugs	0.00	2,913.40	
	101-100-1601410		INVENTORY		1,905.60	
	101-100-1601410		INVENTORY		1,007.80	
I6605251	Invoice	01/18/2024	Kupferle Sample Station Parts	0.00	87.70	
	101-100-5205610		UTILITY OPERATING SUPP... Petcock Plastic Cap		43.85	
	101-100-5205610		UTILITY OPERATING SUPP... Plastic Nozzle Cap		43.85	
01137	JW UNDERGROUND INC	01/18/2024	Regular	0.00	1,007.04	54509
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
54065	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	01/18/2024	Rock and Dump for Jobs	0.00	1,007.04	
	101-100-5205610		UTILITY OPERATING SUPP... Rock		863.04	
	101-100-5205610		UTILITY OPERATING SUPP... Dirt Dumps		144.00	
00015	KAISER PERMANENTE	01/18/2024	Regular	0.00	18,480.60	54510

Check Report

Date Range: 01/12/2024 - 02/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006016	Invoice	01/17/2024	Empl med/dental insurance	0.00	18,480.60	
	101-100-6202107	KAISER INS PAYABLE	Empl med/dental insurance		18,480.60	
00969	KELCO SALES & ENGINEERING CO	01/18/2024	Regular	0.00	99.87	54511
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
208545	Invoice	01/18/2024	blast cabinet nozzle	0.00	99.87	
	101-100-5205530	SHOP EQUIPMENT MAINT	blast cabinet nozzle		99.87	
00753	KNIFE RIVER CORPORATE NW	01/18/2024	Regular	0.00	303.60	54512
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3075540	Invoice	01/18/2024	Rock	0.00	303.60	
	101-100-5205610	UTILITY OPERATING SUPP...	Rock		303.60	
00126	MOEN MACHINERY COMPANY	01/18/2024	Regular	0.00	60.42	54513
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
GRE-126133	Invoice	01/18/2024	Parts for the chainsaws	0.00	60.42	
	101-100-5205530	SHOP EQUIPMENT MAINT	Chainsaw Chains		51.84	
	101-100-5205530	SHOP EQUIPMENT MAINT	Bar Chain Guides		8.58	
00144	OFFICE DEPOT, INC.	01/18/2024	Regular	0.00	31.76	54514
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006042	Invoice	01/18/2024	CALENDARS/JS	0.00	31.76	
	101-100-5205320	OFFICE SUPPLIES	12X12 CALENDAR JS		25.99	
	101-100-5205320	OFFICE SUPPLIES	CALENDAR 20X30 JS		5.77	
00940	O'REILLY AUTO PARTS	01/18/2024	Regular	0.00	111.94	54515
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2514-483802	Invoice	01/18/2024	def fluid	0.00	43.96	
	101-100-5205560	GAS/LUBRICANTS & DISP...	def fluid		43.96	
2514-484241	Invoice	01/18/2024	degreaser 10 gal	0.00	67.98	
	101-100-5205540	VEHICLE MAINTENANCE	degreaser 10 gal		67.98	
00360	PARKROSE HARDWARE	01/18/2024	Regular	0.00	4.76	54516
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
A51682/P	Invoice	01/18/2024	Clevis Pin For Vault Lid	0.00	4.76	
	101-100-5205610	UTILITY OPERATING SUPP...	Clevis Pin		4.76	
00443	POLLARD WATER	01/18/2024	Regular	0.00	213.57	54517
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0253211	Invoice	01/18/2024	MagLocator Manual Locator	0.00	213.57	
	101-100-5205570	SMALL EQUIPMENT/TOO...	MagLocator Manual Locator		213.57	
00181	PORTLAND GENERAL ELECTRIC	01/18/2024	Regular	0.00	7,585.59	54518
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006018	Invoice	01/18/2024	Portland General Electric	0.00	7,585.59	
	101-100-5205670	PUMPING	148th Av Pumping		818.85	
	101-100-5205670	PUMPING	14801 SE Stark Pumping		329.92	
	501-100-5205670	PUMPING	Halsey Pumping		6,436.82	
00070	PORTLAND, CITY OF	01/18/2024	Regular	0.00	1,508.00	54519

Check Report

Date Range: 01/12/2024 - 02/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
518596	Invoice 101-100-5205610	01/18/2024	PBOT Permit WO 304 UTILITY OPERATING SUPP... PBOT Permit WO 304	0.00	1,508.00 1,508.00	
00189	QUILL CORPORATION	01/18/2024	Regular	0.00	365.52	54520
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
36411644	Invoice 101-100-5205320	01/18/2024	OFFICE SUPPLIES OFFICE SUPPLIES	0.00	183.99 183.99	
36412722	Invoice 101-100-5205320	01/18/2024	OFFICE SUPPLIES OFFICE SUPPLIES	0.00	122.95 122.95	
36479656	Invoice 101-100-5205320	01/18/2024	OFFICE SUPPLIES OFFICE SUPPLIES	0.00	33.99 33.99	
36479931	Invoice 101-100-5205320	01/18/2024	OFFICE SUPPLIES OFFICE SUPPLIES	0.00	24.59 24.59	
00622	SIGNIFICANT DIGITS, INC.	01/18/2024	Regular	0.00	650.00	54521
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
24H-087-047	Invoice 101-100-5205460	01/18/2024	Annual software license fee DUES/LICENSES/SUBSCRI... Annual software license fee	0.00	650.00 650.00	
01265	TYLER TECHNOLOGIES, INC	01/18/2024	Regular	0.00	12,222.50	54522
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
025-450710	Invoice 101-100-5205740	01/18/2024	Credit card transaction fees GENERAL OFFICE Credit card transaction fees	0.00	12,222.50 12,222.50	
01167	ULINE	01/18/2024	Regular	0.00	398.05	54523
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
173009447	Invoice 101-100-5205320 101-100-5205440	01/18/2024	Safety and Office products OFFICE SUPPLIES Urinal Grip Tight Mat SAFETY GEAR & EQUIPM... 18" Traffic Cones	0.00	398.05 99.51 298.54	
00003	USA BLUEBOOK	01/18/2024	Regular	0.00	1,715.45	54524
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV00237437	Invoice 101-100-5205610 101-100-5205610	01/18/2024	Flushing Diffuser and Swival Elbow UTILITY OPERATING SUPP... 2.5NST(M) x 2.5NST 30degree b... UTILITY OPERATING SUPP... Aluminum Diffuser	0.00	1,715.45 415.68 1,299.77	
11394	ACI PAYMENTS, INC	01/24/2024	Regular	0.00	94.75	54526
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1000108977	Invoice 101-100-5205740	01/25/2024	Home Banking Fees Dec 2023 GENERAL OFFICE Home Banking Fees Dec 2023	0.00	94.75 94.75	
00442	ADVANCED AUTO PARTS	01/24/2024	Regular	0.00	119.25	54527
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5744-871960	Invoice 101-100-5205520	01/25/2024	cleveland gen battery BLDG/GROUNDS MAINTEN... cleveland gen battery	0.00	119.25 119.25	
11377	Atlas Technical Consultants, LLC	01/24/2024	Regular	0.00	480.00	54528

Check Report

Date Range: 01/12/2024 - 02/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
213214_K21198...	Invoice	01/24/2024	Job 313 Package #1	0.00	480.00	
	601-100-5205120	ENGINEERING SERVICES	Job 313 Package #1		480.00	
00793	CITY OF GRESHAM	01/24/2024	Regular	0.00	266,006.46	54529
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
63928	Invoice	01/25/2024	Job 334, Groundwater Development Pojec...	0.00	27,055.90	
	601-100-5205120	ENGINEERING SERVICES	Job 334, Groundwater Develop...		27,055.90	
63929	Invoice	01/25/2024	Package 5 - Cascade Well6 Site, 223rd & St...	0.00	47,557.34	
	601-100-5205120	ENGINEERING SERVICES	Package 5 - Cascade Well6 Site, ...		47,557.34	
63930	Invoice	01/25/2024	JOB 330 - Pkg 6 - Progress Invoice	0.00	191,393.22	
	601-100-5205120	ENGINEERING SERVICES	JOB 330 - Pkg 6 - Progress Invoice		191,393.22	
00977	COLUMBIA PEST CONTROL, INC	01/24/2024	Regular	0.00	125.00	54530
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
255932	Invoice	01/25/2024	Quarterly Pest Controle Service	0.00	125.00	
	101-100-5205520	BLDG/GROUNDS MAINTEN...	Quarterly Pest Controle Service		125.00	
00637	COMCAST CABLE	01/24/2024	Regular	0.00	289.85	54531
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006047	Invoice	01/23/2024	Office internet	0.00	289.85	
	101-100-5205210	TELEPHONE	Office internet		289.85	
01147	CRYSTAL GREENS LANDSCAPING INC	01/24/2024	Regular	0.00	1,163.00	54532
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
298506	Invoice	01/25/2024	Landscaping Service January 2024	0.00	575.00	
	101-100-5205520	BLDG/GROUNDS MAINTEN...	Landscaping Service January 20...		575.00	
298507	Invoice	01/25/2024	Landscaping Service January 2024	0.00	588.00	
	101-100-5205520	BLDG/GROUNDS MAINTEN...	Landscaping Service January 20...		588.00	
00007	DAILY JOURNAL OF COMMERCE OREGON	01/24/2024	Regular	0.00	91.80	54533
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
745636341	Invoice	01/25/2024	RFP Bid Notice	0.00	91.80	
	101-100-5205420	ELECTIONS/LEGAL ADVER...	RFP bid notice		91.80	
00607	FERGUSON WATERWORKS #3011	01/24/2024	Regular	0.00	613.14	54534
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2224336	Invoice	01/25/2024	Ferguson Invoices #2225147 & 2224336	0.00	450.74	
	501-100-5205530	EQUIPMENT MAINTENAN...	1" Female adapter		38.09	
	501-100-5205530	EQUIPMENT MAINTENAN...	1" Male Adapter		32.82	
	501-100-5205530	EQUIPMENT MAINTENAN...	1" PRV		379.83	
2225147	Invoice	01/25/2024	Ferguson Invoices #2225147 & 2224336	0.00	162.40	
	501-100-5205530	EQUIPMENT MAINTENAN...	1" Union		41.63	
	501-100-5205530	EQUIPMENT MAINTENAN...	1" Copper 90		20.13	
	501-100-5205530	EQUIPMENT MAINTENAN...	10' x 1" copper tube		84.74	
	501-100-5205530	EQUIPMENT MAINTENAN...	1" Copper Coupling		15.90	
00427	GRAINGER	01/24/2024	Regular	0.00	38.44	54535

Check Report

Date Range: 01/12/2024 - 02/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9961260222	Invoice	01/25/2024	curb stop lock	0.00	38.44	
	101-100-5205610		UTILITY OPERATING SUPP...		38.44	
00813	GSI WATER SOLUTIONS, INC	01/24/2024	Regular	0.00	2,209.00	54536
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
00134.018-37	Invoice	01/24/2024	Job 331 Cascade #8	0.00	822.50	
	101-100-5406010		WATER SYSTEM		822.50	
00134.021-19	Invoice	01/24/2024	Job 329 Groundwter modeling	0.00	1,386.50	
	601-100-5205120		ENGINEERING SERVICES		1,386.50	
11379	Kari Duncan	01/24/2024	Regular	0.00	244.50	54537
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006072	Invoice	01/25/2024	Per Diem - SDAO Conference - KD	0.00	244.50	
	101-100-5205450		TRAINING & EDUCATION		244.50	
11501	OREGON GOVERNMENT FINANCE OFFICERS AS	01/24/2024	Regular	0.00	900.00	54538
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
E1223	Invoice	01/25/2024	Conference registration CM	0.00	450.00	
	101-100-5205450		TRAINING & EDUCATION		450.00	
E1237	Invoice	01/25/2024	Conference registration CM	0.00	450.00	
	101-100-5205450		TRAINING & EDUCATION		450.00	
01021	OHA-DRINKING WATER SERVICES	01/24/2024	Regular	0.00	97.50	54539
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006059	Invoice	01/25/2024	DM Cross Connection & Backflow tester a...	0.00	97.50	
	101-100-5205460		DUES/LICENSES/SUBSCRI...		97.50	
01057	OXARC, INC	01/24/2024	Regular	0.00	78.34	54540
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0031984540	Invoice	01/25/2024	freeze bottle	0.00	78.34	
	101-100-5205560		GAS/LUBRICANTS & DISP...		78.34	
01195	PACHECO, JEDIDIAH	01/24/2024	Regular	0.00	84.42	54541
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006055	Invoice	01/25/2024	On call mileage	0.00	84.42	
	101-100-5104600		ON CALL DUTY		84.42	
00178	PLATT ELECTRIC SUPPLY INC.	01/24/2024	Regular	0.00	74.23	54542
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4U09907	Invoice	01/25/2024	cleveland gen fuse	0.00	74.23	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		74.23	
00443	POLLARD WATER	01/24/2024	Regular	0.00	93.00	54543
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
WP050353	Invoice	01/25/2024	Locating Paint	0.00	93.00	
	101-100-5205610		UTILITY OPERATING SUPP...		93.00	
00181	PORTLAND GENERAL ELECTRIC	01/24/2024	Regular	0.00	3,363.35	54544

Check Report

Date Range: 01/12/2024 - 02/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006067	Invoice	01/24/2024	Portland General Electric	0.00	3,363.35	
	101-100-5205670	PUMPING	NW 1st/Royal Av Pumping		354.77	
	101-100-5205670	PUMPING	2021 NW 1st Pumping		1,760.62	
	101-100-5205670	PUMPING	SE 235 Av Pumping		1,247.96	
00189	QUILL CORPORATION	01/24/2024	Regular	0.00	50.35	54545
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
36569260	Invoice	01/25/2024	OFFICE SUPPLIES	0.00	50.35	
	101-100-5205320	OFFICE SUPPLIES	DATE STAMPER		27.99	
	101-100-5205320	OFFICE SUPPLIES	HIGHLIGHTERS/JED		22.36	
00003	USA BLUEBOOK	01/24/2024	Regular	0.00	377.97	54546
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV00244053	Invoice	01/25/2024	Pitot Assembly w/ Gauge	0.00	377.97	
	101-100-5205610	UTILITY OPERATING SUPP...	Pitot Gauge		377.97	
01254	ZIPLY FIBER	01/24/2024	Regular	0.00	1,306.54	54547
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006048	Invoice	01/23/2024	Ziply Fiber	0.00	1,306.54	
	101-100-5205210	TELEPHONE	Telephon		1,047.40	
	101-100-5205210	TELEPHONE	Office Fios Internet		222.98	
	101-100-5205660	TELEMETRY	SE 148th Telemetry		36.16	
11441	DEPARTMENT OF JUSTICE	01/25/2024	Regular	0.00	323.53	54548
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006085	Invoice	01/26/2024	ID # 21DR17205	0.00	323.53	
	101-100-6202102	EMPLOYEE DRAW PAYAB...	ID # 21DR17205		323.53	
00014	OREGON AFSCME	01/25/2024	Regular	0.00	429.91	54549
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006099	Invoice	01/26/2024	Union Dues	0.00	429.91	
	101-100-6202140	UNION DUES PAYABLE	Union Dues		429.91	
00172	PARR LUMBER COMPANY	01/25/2024	Regular	0.00	8.98	54550
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6 0055820	Invoice	01/25/2024	2 Bags of concrete	0.00	8.98	
	101-100-5205610	UTILITY OPERATING SUPP...	2 Bags of concrete		8.98	
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	01/25/2024	Regular	0.00	127.50	54551
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006100	Invoice	01/26/2024	United Way	0.00	127.50	
	101-100-6202120	UNITED WAY PAYABLE	United Way		127.50	
11395	HONEY BUCKET, INC	01/31/2024	Regular	0.00	95.00	54552
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
055397443	Invoice	01/31/2024	Honey Bucket Service	0.00	95.00	
	101-100-5205610	UTILITY OPERATING SUPP...	Porta Potty Cleaning		95.00	
10253	INTERNAL REVENUE SERVICE	01/31/2024	Regular	0.00	-38.30	54553
10253	INTERNAL REVENUE SERVICE	01/31/2024	Regular	0.00	38.30	54553

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0000 6110	Invoice	01/31/2024	Board Payroll Tax	0.00	38.30	
	101-100-6202210		SOCIAL SECURITY PAYABLE		31.00	
	101-100-6202210		SOCIAL SECURITY PAYABLE		7.30	
11377	Atlas Technical Consultants, LLC	02/01/2024	Regular	0.00	1,187.50	54554
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
213496 K211981C	Invoice	01/31/2024	Job 313 Package #1	0.00	1,187.50	
	601-100-5205120		ENGINEERING SERVICES		1,187.50	
01029	CARDMEMBER SERVICE	02/01/2024	Regular	0.00	13,164.17	54555
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006119	Invoice	02/01/2024	Deluxe OV SSL Certificate for SonicWall V...	0.00	169.99	
	101-100-5205460		DUES/LICENSES/SUBSCRI...		169.99	
INV0006120	Invoice	02/01/2024	rwpud.org domain renewal	0.00	23.17	
	101-100-5205460		DUES/LICENSES/SUBSCRI...		23.17	
INV0006121	Invoice	02/01/2024	Zoom Subscription	0.00	559.70	
	101-100-5205460		DUES/LICENSES/SUBSCRI...		559.70	
INV0006122	Invoice	02/01/2024	Microsoft Office 365 Licenses	0.00	591.00	
	101-100-5205460		DUES/LICENSES/SUBSCRI...		391.00	
	101-100-5205460		DUES/LICENSES/SUBSCRI...		200.00	
INV0006123	Invoice	02/01/2024	us flag	0.00	125.28	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		125.28	
INV0006124	Invoice	02/01/2024	SDAO Registration - Duncan & Riley	0.00	595.00	
	101-100-5205720		DIRECTORS' EXPENSE		595.00	
INV0006125	Invoice	02/01/2024	SDAO Lewis Registration	0.00	315.00	
	101-100-5205720		DIRECTORS' EXPENSE		315.00	
INV0006126	Invoice	02/01/2024	Newsletter Printing	0.00	1,808.33	
	101-100-5205320		OFFICE SUPPLIES		1,808.33	
INV0006127	Invoice	02/01/2024	Safety Water Proof Boots	0.00	389.90	
	101-100-5205440		SAFETY GEAR & EQUIPM...		389.90	
INV0006128	Invoice	02/01/2024	Cot's and Sleeping Bags	0.00	849.93	
	101-100-5205440		SAFETY GEAR & EQUIPM...		149.99	
	101-100-5205440		SAFETY GEAR & EQUIPM...		159.96	
	101-100-5205440		SAFETY GEAR & EQUIPM...		539.98	
INV0006129	Invoice	02/01/2024	Head Lamp Flashlights	0.00	719.88	
	101-100-5205440		SAFETY GEAR & EQUIPM...		719.88	
INV0006130	Invoice	02/01/2024	Package 4 OHA Plan Review	0.00	4,125.00	
	601-100-5406035		GROUNDWATER CONSTR...		4,125.00	
INV0006131	Invoice	02/01/2024	Search Commander Annual Subscription	0.00	65.00	
	101-100-5205110		CONTRACT SERVICES		65.00	
INV0006132	Invoice	02/01/2024	Search Commander Annual Subscription	0.00	65.00	
	101-100-5205110		CONTRACT SERVICES		65.00	
INV0006133	Invoice	02/01/2024	Water Supply Operations Study Guide	0.00	98.50	
	101-100-5205450		TRAINING & EDUCATION		98.50	
INV0006134	Invoice	02/01/2024	SDAO Registration - Crocker	0.00	230.00	
	101-100-5205450		TRAINING & EDUCATION		230.00	
INV0006135	Invoice	02/01/2024	OGFOA Conference hotel CM & DZ	0.00	326.54	
	101-100-5205450		TRAINING & EDUCATION		163.27	
	101-100-5205450		TRAINING & EDUCATION		163.27	
INV0006137	Invoice	02/01/2024	Tyler conference airfare DZ, CM	0.00	1,898.40	
	101-100-5205450		TRAINING & EDUCATION		1,898.40	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0006138	Invoice	02/01/2024	Office lunch snow day	0.00	208.55	
	101-100-5205730		MANAGER'S EXPENSE		208.55	
01230	CLACKAMAS STEEL MFG, INC	02/01/2024	Regular	0.00	222.80	54556
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
249192	Invoice	02/01/2024	Square Tube for Hose Holder	0.00	222.80	
	101-100-5205530		SHOP EQUIPMENT MAINT		222.80	
00059	COAST PAVEMENT SERVICES, INC	02/01/2024	Regular	0.00	357.50	54557
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
4674012924	Invoice	02/01/2024	Parking Lot Sweeps January 2024	0.00	357.50	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		357.50	
11476	CONSOR	02/01/2024	Regular	0.00	390,265.25	54558
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
N202855OR.00-42	Invoice	02/01/2024	JOB 313 PACKAGE #1	0.00	1,585.75	
	601-100-5205120		ENGINEERING SERVICES		1,585.75	
N213113OR.00-31	Invoice	02/01/2024	JOB 313 - Construction Management Servi...	0.00	17,940.23	
	601-100-5205120		ENGINEERING SERVICES		17,940.23	
N219742OR.00-15	Invoice	02/01/2024	Job 318 Groundwater Developemnt Projec...	0.00	61,567.59	
	601-100-5205120		ENGINEERING SERVICES		61,567.59	
W208178OR.00-...	Invoice	02/01/2024	GDMP - Package 4 - Design	0.00	309,171.68	
	601-100-5205120		ENGINEERING SERVICES		309,171.68	
01185	CORE & MAIN LP	02/01/2024	Regular	0.00	1,527.00	54559
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0005150	Invoice	02/01/2024	CL17 Reagents	0.00	1,527.00	
	101-100-5205620		WATER SAMPLES/TESTING		1,527.00	
00073	DELUXE FUEL OIL INC.	02/01/2024	Regular	0.00	2,534.54	54560
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
169640	Invoice	02/01/2024	gen set diesel	0.00	2,534.54	
	101-100-5205560		GAS/LUBRICANTS & DISP...		2,534.54	
01263	ELECTRIC WORKS, INC	02/01/2024	Regular	0.00	650.00	54561
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
22332	Invoice	02/01/2024	Cascade Booster Pump #1 Electrical Inspec...	0.00	650.00	
	501-100-5205530		EQUIPMENT MAINTENAN...		650.00	
00747	GENERAL PACIFIC, INC	02/01/2024	Regular	0.00	6,624.00	54562
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
1484054	Invoice	02/01/2024	Valve cans	0.00	6,624.00	
	101-100-1601410		INVENTORY		6,624.00	
00427	GRAINGER	02/01/2024	Regular	0.00	132.50	54563
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
9976773276	Invoice	02/01/2024	kneeling pads	0.00	132.50	
	101-100-5205610		UTILITY OPERATING SUPP...		132.50	
00085	H.D. FOWLER COMPANY	02/01/2024	Regular	0.00	523.20	54564

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
I6608924	Invoice	02/01/2024	T Bolts and Gaskets	0.00	523.20	
	101-100-5205610		UTILITY OPERATING SUPP...		244.16	
	101-100-5205610		UTILITY OPERATING SUPP...		279.04	
11591	JACOBS ENGINEERING GROUP INC.	02/01/2024	Regular	0.00	138,646.87	54565
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
D3722300-10	Invoice	02/01/2024	JOB 319 - Pkg 3 - Design Work	0.00	138,646.87	
	601-100-5205120		ENGINEERING SERVICES		138,646.87	
01137	JW UNDERGROUND INC	02/01/2024	Regular	0.00	432.00	54566
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
54226	Invoice	02/01/2024	Dirt Dump	0.00	288.00	
	101-100-5205610		UTILITY OPERATING SUPP...		288.00	
54227	Invoice	02/01/2024	Dirt Dump	0.00	144.00	
	101-100-5205610		UTILITY OPERATING SUPP...		144.00	
00753	KNIFE RIVER CORPORATE NW	02/01/2024	Regular	0.00	589.82	54567
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3079233	Invoice	02/01/2024	Rock Tickets	0.00	589.82	
	101-100-5205610		UTILITY OPERATING SUPP...		589.82	
00604	LOWE'S	02/01/2024	Regular	0.00	220.78	54568
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
923418	Invoice	02/01/2024	Invoice 923418 PO JONES	0.00	159.57	
	501-100-5205530		EQUIPMENT MAINTENAN...		94.99	
	501-100-5205530		EQUIPMENT MAINTENAN...		64.58	
971079	Invoice	02/01/2024	Spray Paint	0.00	37.92	
	101-100-5205610		UTILITY OPERATING SUPP...		37.92	
999867	Invoice	02/01/2024	Tape Measure and Rope	0.00	23.29	
	101-100-5205440		SAFETY GEAR & EQUIPM...		9.10	
	101-100-5205570		SMALL EQUIPMENT/TOO...		14.19	
10367	MULTNOMAH COUNTY	02/01/2024	Regular	0.00	173.31	54569
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
R268292	Invoice	01/31/2024	718 NE 202nd Av sewer lien payment	0.00	173.31	
	101-100-5205820		TAXES & ASSESSMENTS		173.31	
00139	NORTHWEST NATURAL GAS COMPANY	02/01/2024	Regular	0.00	2,874.62	54570
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006160	Invoice	01/31/2024	Office heating	0.00	2,874.62	
	101-100-5205230		HEATING/ELECTRICITY		2,874.62	
01021	OHA-DRINKING WATER SERVICES	02/01/2024	Regular	0.00	97.50	54571
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006167	Invoice	02/01/2024	DM Cross Connection & Backflow Tester A...	0.00	97.50	
	101-100-5205460		DUES/LICENSES/SUBSCRI...		97.50	
00940	O'REILLY AUTO PARTS	02/01/2024	Regular	0.00	534.99	54572

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2514-487246	Invoice	02/01/2024	oil for heavy trucks	0.00	534.99	
	101-100-5205560		GAS/LUBRICANTS & DISP...		534.99	
00962	OVERTON SAFETY TRAINING, INC	02/01/2024	Regular	0.00	1,330.00	54573
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
24-0058	Invoice	02/01/2024	Forklift Training	0.00	1,330.00	
	101-100-5205450		TRAINING & EDUCATION		1,330.00	
00172	PARR LUMBER COMPANY	02/01/2024	Regular	0.00	537.88	54574
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
60056158	Invoice	02/01/2024	concrete bags	0.00	286.44	
	101-100-5205610		UTILITY OPERATING SUPP...		35.00	
	101-100-5205610		UTILITY OPERATING SUPP...		251.44	
60056354	Invoice	02/01/2024	Bags of Concrete	0.00	251.44	
	101-100-5205610		UTILITY OPERATING SUPP...		35.00	
	101-100-5205610		UTILITY OPERATING SUPP...		251.44	
	101-100-5205610		UTILITY OPERATING SUPP...		-35.00	
01124	PAVELCOMM INC.	02/01/2024	Regular	0.00	97.50	54575
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
300424	Invoice	02/01/2024	Pavelcomm Mitel Phone Assistance	0.00	97.50	
	101-100-5205210		TELEPHONE		97.50	
00443	POLLARD WATER	02/01/2024	Regular	0.00	930.00	54576
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
WP050366	Invoice	02/01/2024	Locating Paint	0.00	930.00	
	101-100-5205610		UTILITY OPERATING SUPP...		186.00	
	101-100-5205610		UTILITY OPERATING SUPP...		744.00	
01218	PRINT & PROMOTIONAL IMAGING	02/01/2024	Regular	0.00	466.50	54577
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
23188	Invoice	02/01/2024	WINDOWED ENVELOPES	0.00	466.50	
	101-100-5205320		OFFICE SUPPLIES		466.50	
00189	QUILL CORPORATION	02/01/2024	Regular	0.00	51.99	54578
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
36215022	Invoice	02/01/2024	GOJO SOAP DISPENSER FOR CLEVELAND	0.00	51.99	
	101-100-5205320		OFFICE SUPPLIES		51.99	
11496	RICH'S TREE SERVICE	02/01/2024	Regular	0.00	12,000.00	54579
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
20201017	Invoice	02/01/2024	Tree falling & removal	0.00	9,500.00	
	101-100-5205630		RESERVOIR MAINTENANCE		9,500.00	
20201018	Invoice	02/01/2024	Tree falling & removal	0.00	2,500.00	
	101-100-5205630		RESERVOIR MAINTENANCE		2,500.00	
11614	USAbile Life	02/01/2024	Regular	0.00	1,944.37	54580

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0005045051	Invoice	01/31/2024	Empl Disb/Life Insurance	0.00	1,944.37	
	101-100-6202109		DISABILITY/LIFE PAYABLE		1,944.37	
01202	RILEY, COLBY	02/07/2024	Regular	0.00	124.62	54581
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006194	Invoice	02/07/2024	SDAO conference mileage	0.00	124.62	
	101-100-5205720		DIRECTORS' EXPENSE		124.62	
11441	DEPARTMENT OF JUSTICE	02/08/2024	Regular	0.00	323.53	54585
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006215	Invoice	02/09/2024	ID # 21DR17205	0.00	323.53	
	101-100-6202102		EMPLOYEE DRAW PAYAB...		323.53	
00014	OREGON AFSCME	02/08/2024	Regular	0.00	429.91	54586
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006229	Invoice	02/09/2024	Union Dues	0.00	429.91	
	101-100-6202140		UNION DUES PAYABLE		429.91	
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	02/08/2024	Regular	0.00	127.50	54587
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006230	Invoice	02/09/2024	United Way	0.00	127.50	
	101-100-6202120		UNITED WAY PAYABLE		127.50	
00251	ADT COMMERCIAL LLC	02/08/2024	Regular	0.00	124.70	54588
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006245	Invoice	02/08/2024	Alarm Monitoring Service February 2024	0.00	124.70	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		124.70	
00803	ALEXIN ANALYTICAL LABS, INC	02/08/2024	Regular	0.00	1,360.00	54589
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
45839	Invoice	02/08/2024	Interlachen Dec 2023 samples Inv#45839	0.00	100.00	
	101-100-5205620		WATER SAMPLES/TESTING		100.00	
45840	Invoice	02/08/2024	RWPUD Routine Samples Dec 2023 Inv#45...	0.00	1,260.00	
	101-100-5205620		WATER SAMPLES/TESTING		1,260.00	
00461	ALLWOOD RECYCLERS, INC.	02/08/2024	Regular	0.00	64.00	54590
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
308261	Invoice	02/08/2024	Brush Dump	0.00	48.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		48.00	
308419	Invoice	02/08/2024	Brush Dump	0.00	16.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		16.00	
11624	AS&P Billing Services Corp.	02/08/2024	Regular	0.00	615.00	54591
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
111192	Invoice	02/08/2024	Janitorial	0.00	615.00	
	101-100-5205110		CONTRACT SERVICES		615.00	
00981	CENTURYLINK	02/08/2024	Regular	0.00	45.28	54592

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006179	Invoice	02/05/2024	SE 148th Telemetry	0.00	45.28	
	101-100-5205660	TELEMETRY	SE 148th Telemetry		45.28	
00001	CHAVES CONSULTING, INC.	02/08/2024	Regular	0.00	4,751.91	54593
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
213300	Invoice	02/08/2024	Bill Printing & Mailing January 2024	0.00	4,751.91	
	101-100-5205110	CONTRACT SERVICES	Bill Printing January 2024		1,186.78	
	101-100-5205330	POSTAGE	Bill Mailing January 2024		3,565.13	
00245	COLUMBIA FORMS	02/08/2024	Regular	0.00	746.70	54594
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
30481	Invoice	02/08/2024	A/P Checks	0.00	746.70	
	101-100-5205320	OFFICE SUPPLIES	A/P Checks		746.70	
00073	DELUXE FUEL OIL INC.	02/08/2024	Regular	0.00	2,475.97	54595
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
169696	Invoice	02/08/2024	gen set fuel 2	0.00	2,475.97	
	101-100-5205560	GAS/LUBRICANTS & DISP...	gen set fuel 2		2,475.97	
11517	HYDRA SHIELD	02/08/2024	Regular	0.00	239.54	54596
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
36079	Invoice	02/08/2024	Meter Stop Locks	0.00	239.54	
	101-100-5205610	UTILITY OPERATING SUPP...	1.25" Plug Lock		81.30	
	101-100-5205610	UTILITY OPERATING SUPP...	1.0 Plug Lock		125.64	
	101-100-5205610	UTILITY OPERATING SUPP...	Plug Lock Wrench		32.60	
01137	JW UNDERGROUND INC	02/08/2024	Regular	0.00	288.00	54597
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
54380	Invoice	02/08/2024	Dirt Dump	0.00	144.00	
	101-100-5205610	UTILITY OPERATING SUPP...	Dirt Dump		144.00	
54381	Invoice	02/08/2024	Dirt Dump For W/O 470	0.00	144.00	
	101-100-5205610	UTILITY OPERATING SUPP...	Dirt Dump		144.00	
00401	LEWIS, THOMAS W	02/08/2024	Regular	0.00	124.62	54598
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006248	Invoice	02/08/2024	SDAO Mileage	0.00	124.62	
	101-100-5205720	DIRECTORS' EXPENSE	SDAO Mileage		124.62	
11656	LOY CLARK CONSTRUCTION	02/08/2024	Regular	0.00	5,235.00	54599
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006192	Invoice	02/08/2024	Package 3 Onsite Utility Potholing	0.00	5,235.00	
	601-100-5406035	GROUNDWATER CONSTR...	Package 3 Onsite Utility Potholi...		5,235.00	
00341	MIDDLETON, CATHERINE	02/08/2024	Regular	0.00	174.00	54600
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006250	Invoice	02/08/2024	OGFOA Mileage	0.00	174.00	
	101-100-5205450	TRAINING & EDUCATION	OGFOA Mileage		174.00	
00127	MT. SCOTT FUEL COMPANY	02/08/2024	Regular	0.00	707.00	54601

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Date Range: 01/12/2024 - 02/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006189	Invoice	02/08/2024	Sawdust, TopSoil and Sand	0.00	707.00	
	101-100-5205610		UTILITY OPERATING SUPP... Sand		165.00	
	101-100-5205610		UTILITY OPERATING SUPP... Saw Dust		310.00	
	101-100-5205610		UTILITY OPERATING SUPP... Top Soil		232.00	
00940	O'REILLY AUTO PARTS	02/08/2024	Regular	0.00	6.30	54602
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
2514-487947	Invoice	02/08/2024	oil plug	0.00	6.30	
	101-100-5205540		VEHICLE MAINTENANCE oil plug		6.30	
00460	OUR JUST FUTURE	02/08/2024	Regular	0.00	126.00	54603
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006240	Invoice	02/08/2024	Customer Assistance December 2023	0.00	126.00	
	101-100-5205800		CUSTOMER ASSISTANCE Customer Assistance December ...		126.00	
00360	PARKROSE HARDWARE	02/08/2024	Regular	0.00	10.99	54604
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
A65464/P	Invoice	02/08/2024	rope	0.00	10.99	
	101-100-5205520		BLDG/GROUNDS MAINTEN... rope		10.99	
00976	PETERSON	02/08/2024	Regular	0.00	60.05	54605
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
PC540020913	Invoice	02/08/2024	cat gen set keys	0.00	60.05	
	101-100-5205610		UTILITY OPERATING SUPP... cat gen set keys		60.05	
00184	PORTLAND WATER BUREAU	02/08/2024	Regular	0.00	324,872.51	54606
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006247	Invoice	01/31/2024	Wholesale Water Purchase January 2024	0.00	324,872.51	
	101-100-5205010		WATER PURCHASES Wholesale Water Purchase Janu...		324,872.51	
00189	QUILL CORPORATION	02/08/2024	Regular	0.00	88.81	54607
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
36855646	Invoice	02/08/2024	OFFICE SUPPLIES	0.00	88.81	
	101-100-5205320		OFFICE SUPPLIES COFFEE CUPS/LIDS 50PK		24.99	
	101-100-5205320		OFFICE SUPPLIES RED PENS		19.79	
	101-100-5205320		OFFICE SUPPLIES DOUBLE SIDED TAPE 3 PK		7.59	
	101-100-5205320		OFFICE SUPPLIES WHITE OUT		8.07	
	101-100-5205320		OFFICE SUPPLIES SCISSORS 3PK		10.79	
	101-100-5205320		OFFICE SUPPLIES PUFFS TISSUE		17.58	
01009	RICOH USA, INC	02/08/2024	Regular	0.00	83.60	54608
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
5068835617	Invoice	02/08/2024	Monthly Copier Fee January 2024	0.00	83.60	
	101-100-5205110		CONTRACT SERVICES Monthly Copier Fee January 2024		83.60	
00026	ROCKWOOD WATER PUD PETTY CASH	02/08/2024	Regular	0.00	84.81	54609

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006206	Invoice	02/08/2024	Petty Cash	0.00	84.81	
	101-100-5104600		ON CALL DUTY		41.82	
	101-100-5205610		UTILITY OPERATING SUPP...		9.99	
	101-100-5205730		MANAGER'S EXPENSE		33.00	
00020	SAIF CORPORATION	02/08/2024	Regular	0.00	2,519.00	54610
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1001308171	Invoice	02/08/2024	Workers Comp Premium	0.00	2,519.00	
	101-100-5104840		WORKERS COMPENSATI...		2,519.00	
00021	SPECIAL DISTRICTS OF OREGON	02/08/2024	Regular	0.00	29,842.77	54611
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006180	Invoice	02/05/2024	Empl med/dent insurance	0.00	29,842.77	
	101-100-6202108		SDAO INS PAYABLE		29,842.77	
01205	ZIMMERMAN, DAN	02/08/2024	Regular	0.00	174.00	54612
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006249	Invoice	02/08/2024	OGFOA Conference per diem	0.00	174.00	
	101-100-5205450		TRAINING & EDUCATION		174.00	
11581	MISSIONSQUARE	01/12/2024	Bank Draft	0.00	1,245.43	DFT0001354
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005982	Invoice	01/12/2024	Deferred Compensation	0.00	1,245.43	
	101-100-6202150		DEFERRED COMP PAYABLE		1,245.43	
00016	NATIONWIDE RETIREMENT SOLUTION	01/12/2024	Bank Draft	0.00	640.00	DFT0001357
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005985	Invoice	01/12/2024	457 Deferred Comp	0.00	640.00	
	101-100-6202150		DEFERRED COMP PAYABLE		640.00	
01211	HRA VEBA PLAN CONTRIBUTIONS	01/12/2024	Bank Draft	0.00	1,275.00	DFT0001358
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005990	Invoice	01/12/2024	HRA VEBA	0.00	1,275.00	
	101-100-6202160		HRA VEBA PAYABLE		1,275.00	
10253	INTERNAL REVENUE SERVICE	01/12/2024	Bank Draft	0.00	9,449.77	DFT0001365
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006007	Invoice	01/12/2024	FED TAX WITHHOLDING	0.00	9,449.77	
	101-100-6202220		FEDERAL TAX PAYABLE		9,449.77	
00017	OREGON DEPARTMENT OF REVENUE	01/12/2024	Bank Draft	0.00	6,036.63	DFT0001366
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006008	Invoice	01/12/2024	STATE INCOME TAX	0.00	6,036.63	
	101-100-6202230		STATE TAX PAYABLE		6,036.63	
10253	INTERNAL REVENUE SERVICE	01/12/2024	Bank Draft	0.00	10,979.78	DFT0001367
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006009	Invoice	01/12/2024	SOCIAL SECURITY TAX	0.00	10,979.78	
	101-100-6202210		SOCIAL SECURITY PAYABLE		10,979.78	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
10253	INTERNAL REVENUE SERVICE	01/12/2024	Bank Draft	0.00	2,567.86	DFT0001368
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006011	Invoice	01/12/2024	MEDICARE TAX	0.00	2,567.86	
	101-100-6202210		SOCIAL SECURITY PAYABLE		2,567.86	
11396	ROTSCHY	01/24/2024	Bank Draft	0.00	127,436.14	DFT0001374
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
ROT-31	Invoice	01/24/2024	Job 313 Package #1	0.00	127,436.14	
	601-100-5406035		GROUNDWATER CONSTR...		127,436.14	
00018	PERS	01/24/2024	Bank Draft	0.00	25,698.54	DFT0001375
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006046	Invoice	01/22/2024	PERS Payable	0.00	25,698.54	
	101-100-6202110		P.E.R.S. PAYABLE		25,698.54	
00733	UMPQUA BANK	01/24/2024	Bank Draft	0.00	679.00	DFT0001376
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006073	Invoice	01/25/2024	Account Analysis Fee - December 2023	0.00	679.00	
	101-100-5205740		GENERAL OFFICE		679.00	
01161	DEPT OF ENVIRONMENTAL QUALITY	01/24/2024	Bank Draft	0.00	3,013.92	DFT0001377
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006060	Invoice	01/25/2024	Package 4 DEQ 1200-C Application Fee	0.00	3,013.92	
	601-100-5406035		GROUNDWATER CONSTR...		3,013.92	
00793	CITY OF GRESHAM	01/29/2024	Bank Draft	0.00	-54,241.15	DFT0001378
00793	CITY OF GRESHAM	01/24/2024	Bank Draft	0.00	54,241.15	DFT0001378
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV-44875	Invoice	01/25/2024	Package 4 Building Plan Permit Fees	0.00	54,241.15	
	601-100-5406035		GROUNDWATER CONSTR...		54,241.15	
11581	MISSIONSQUARE	01/26/2024	Bank Draft	0.00	1,245.43	DFT0001379
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006079	Invoice	01/26/2024	Deferred Compensation	0.00	1,245.43	
	101-100-6202150		DEFERRED COMP PAYABLE		1,245.43	
00016	NATIONWIDE RETIREMENT SOLUTION	01/26/2024	Bank Draft	0.00	640.00	DFT0001382
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006082	Invoice	01/26/2024	457 Deferred Comp	0.00	640.00	
	101-100-6202150		DEFERRED COMP PAYABLE		640.00	
01211	HRA VEBA PLAN CONTRIBUTIONS	01/26/2024	Bank Draft	0.00	1,275.00	DFT0001383
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006087	Invoice	01/26/2024	HRA VEBA	0.00	1,275.00	
	101-100-6202160		HRA VEBA PAYABLE		1,275.00	
10253	INTERNAL REVENUE SERVICE	01/26/2024	Bank Draft	0.00	9,168.83	DFT0001390
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006104	Invoice	01/26/2024	FED TAX WITHHOLDING	0.00	9,168.83	
	101-100-6202220		FEDERAL TAX PAYABLE		9,168.83	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00017	OREGON DEPARTMENT OF REVENUE	01/26/2024	Bank Draft	0.00	5,957.36	DFT0001391
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006105	Invoice	01/26/2024	STATE INCOME TAX	0.00	5,957.36	
101-100-6202230	STATE TAX PAYABLE	STATE INCOME TAX	5,957.36			
10253	INTERNAL REVENUE SERVICE	01/26/2024	Bank Draft	0.00	11,286.24	DFT0001392
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006106	Invoice	01/26/2024	SOCIAL SECURITY TAX	0.00	11,286.24	
101-100-6202210	SOCIAL SECURITY PAYABLE	SOCIAL SECURITY TAX	11,286.24			
10253	INTERNAL REVENUE SERVICE	01/26/2024	Bank Draft	0.00	2,642.86	DFT0001393
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006108	Invoice	01/26/2024	MEDICARE TAX	0.00	2,642.86	
101-100-6202210	SOCIAL SECURITY PAYABLE	MEDICARE TAX	2,642.86			
00793	CITY OF GRESHAM	01/31/2024	Bank Draft	0.00	53,241.15	DFT0001397
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV-44875a	Invoice	01/31/2024	Package 4 Building Plan Permit Fees	0.00	53,241.15	
601-100-5406035	GROUNDWATER CONSTR...	Package 4 Building Plan Permit F...	53,241.15			
00793	CITY OF GRESHAM	01/31/2024	Bank Draft	0.00	127.95	DFT0001398
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV-44985	Invoice	01/31/2024	Package 4 LUCS - DEQ Permit Requirement	0.00	127.95	
601-100-5406035	GROUNDWATER CONSTR...	Package 4 LUCS - DEQ Permit Re...	127.95			
00793	CITY OF GRESHAM	01/31/2024	Bank Draft	0.00	54.95	DFT0001399
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV-45030	Invoice	01/31/2024	Package 4 Gresham Demo Permit	0.00	54.95	
601-100-5406035	GROUNDWATER CONSTR...	Package 4 Gresham Demo Permit	54.95			
00793	CITY OF GRESHAM	01/31/2024	Bank Draft	0.00	54.95	DFT0001400
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV-45031	Invoice	01/31/2024	Package 4 Gresham Demo Permit	0.00	54.95	
601-100-5406035	GROUNDWATER CONSTR...	Package 4 Gresham Demo Permit	54.95			
00748	FERGUSON ENTERPRISES #3007	01/31/2024	Bank Draft	0.00	-350.00	DFT0001401
00748	FERGUSON ENTERPRISES #3007	01/31/2024	Bank Draft	0.00	350.00	DFT0001401
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006112	Invoice	01/29/2024	this is a test	0.00	350.00	
101-100-1601410	INVENTORY	4" X 2" MJ CAP	350.00			
10253	INTERNAL REVENUE SERVICE	02/01/2024	Bank Draft	0.00	38.30	DFT0001406
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0000 6110	Invoice	01/31/2024	Board Payroll Tax	0.00	38.30	
101-100-6202210	SOCIAL SECURITY PAYABLE	Social Security Tax Board Payroll	31.00			
101-100-6202210	SOCIAL SECURITY PAYABLE	MedicareTax Board Payroll	7.30			
10253	INTERNAL REVENUE SERVICE	02/01/2024	Bank Draft	0.00	7.66	DFT0001407

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006176	Invoice	02/01/2024	Board Payroll Taxes	0.00	7.66	
	101-100-6202210		SOCIAL SECURITY PAYABLE		6.20	
	101-100-6202210		SOCIAL SECURITY PAYABLE		1.46	
11581	MISSIONSQUARE	02/09/2024	Bank Draft	0.00	1,245.43	DFT0001408
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006209	Invoice	02/09/2024	Deferred Compensation	0.00	1,245.43	
	101-100-6202150		DEFERRED COMP PAYABLE		1,245.43	
00016	NATIONWIDE RETIREMENT SOLUTION	02/09/2024	Bank Draft	0.00	640.00	DFT0001411
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006212	Invoice	02/09/2024	457 Deferred Comp	0.00	640.00	
	101-100-6202150		DEFERRED COMP PAYABLE		640.00	
01211	HRA VEBA PLAN CONTRIBUTIONS	02/09/2024	Bank Draft	0.00	1,275.00	DFT0001412
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006217	Invoice	02/09/2024	HRA VEBA	0.00	1,275.00	
	101-100-6202160		HRA VEBA PAYABLE		1,275.00	
10253	INTERNAL REVENUE SERVICE	02/09/2024	Bank Draft	0.00	9,006.95	DFT0001419
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006234	Invoice	02/09/2024	FED TAX WITHHOLDING	0.00	9,006.95	
	101-100-6202220		FEDERAL TAX PAYABLE		9,006.95	
00017	OREGON DEPARTMENT OF REVENUE	02/09/2024	Bank Draft	0.00	5,888.78	DFT0001420
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006235	Invoice	02/09/2024	STATE INCOME TAX	0.00	5,888.78	
	101-100-6202230		STATE TAX PAYABLE		5,888.78	
10253	INTERNAL REVENUE SERVICE	02/09/2024	Bank Draft	0.00	10,943.56	DFT0001421
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006236	Invoice	02/09/2024	SOCIAL SECURITY TAX	0.00	10,943.56	
	101-100-6202210		SOCIAL SECURITY PAYABLE		10,943.56	
10253	INTERNAL REVENUE SERVICE	02/09/2024	Bank Draft	0.00	2,559.40	DFT0001422
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006238	Invoice	02/09/2024	MEDICARE TAX	0.00	2,559.40	
	101-100-6202210		SOCIAL SECURITY PAYABLE		2,559.40	
10253	INTERNAL REVENUE SERVICE	02/08/2024	Bank Draft	0.00	68.20	DFT0001423
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006242	Invoice	02/08/2024	SOCIAL SECURITY TAX BOARD	0.00	68.20	
	101-100-6202210		SOCIAL SECURITY PAYABLE		68.20	
10253	INTERNAL REVENUE SERVICE	02/08/2024	Bank Draft	0.00	15.96	DFT0001424
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006243	Invoice	02/08/2024	MEDICARE TAX BOARD	0.00	15.96	
	101-100-6202210		SOCIAL SECURITY PAYABLE		15.96	
00793	CITY OF GRESHAM	02/08/2024	Bank Draft	0.00	127.95	DFT0001425

Check Report

Date Range: 01/12/2024 - 02/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV-45374	Invoice	02/08/2024	Package 2A LUCS From Gresham, for DEQ ...	0.00	127.95	
	601-100-5406035		GROUNDWATER CONSTR... Package 2A LUCS From Gresham,...		127.95	
01089	CITY OF PORTLAND	02/08/2024	Bank Draft	0.00	342.00	DFT0001426
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Item Description	Distribution Amount		
5253562	Invoice	02/08/2024	Package 2A City of Portland LUCS for DEQ ...	0.00	342.00	
	601-100-5406035		GROUNDWATER CONSTR... Package 2A City of Portland LUCS..		342.00	
01089	CITY OF PORTLAND	02/08/2024	Bank Draft	0.00	2,244.00	DFT0001427
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Item Description	Distribution Amount		
5010670	Invoice	02/08/2024	Package 3 City of Portland Meeting Fee	0.00	2,244.00	
	601-100-5406035		GROUNDWATER CONSTR... Package 3 City of Portland Meet...		2,244.00	
00018	PERS	02/08/2024	Bank Draft	0.00	26,373.20	DFT0001428
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Item Description	Distribution Amount		
INV0006181	Invoice	02/06/2024	PERS Payable	0.00	26,373.20	
	101-100-6202110		P.E.R.S. PAYABLE PERS Payable		26,373.20	
00181	PORTLAND GENERAL ELECTRIC	02/08/2024	Bank Draft	0.00	209.86	DFT0001429
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Item Description	Distribution Amount		
INV0006178	Invoice	02/02/2024	Pumping & Electricity	0.00	209.86	
	101-100-5205230		HEATING/ELECTRICITY 141st Rental house electricity		168.14	
	101-100-5205670		PUMPING Pumping 192nd/Division		41.72	
00070	PORTLAND, CITY OF	02/08/2024	Bank Draft	0.00	30.00	DFT0001430
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Item Description	Distribution Amount		
2598464	Invoice	02/08/2024	PBOT TSUP Permit change	0.00	30.00	
	101-100-5406010		WATER SYSTEM 2ea TSUP permit changes		30.00	
00070	PORTLAND, CITY OF	02/08/2024	Bank Draft	0.00	30.00	DFT0001431
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Item Description	Distribution Amount		
2598463	Invoice	02/08/2024	PBOT TSUP Permit change	0.00	30.00	
	101-100-5406010		WATER SYSTEM 2ea TSUP permit changes		30.00	

Bank Code UMPQUA BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	146	106	0.00	1,283,644.24
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-38.30
Bank Drafts	42	44	0.00	335,763.04
EFT's	0	0	0.00	0.00
	188	151	0.00	1,619,368.98

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	146	106	0.00	1,283,644.24
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-38.30
Bank Drafts	42	44	0.00	335,763.04
EFT's	0	0	0.00	0.00
	188	151	0.00	1,619,368.98

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	1/2024	604,380.02
999	POOLED CASH	2/2024	1,014,988.96
			1,619,368.98



Rockwood Water District, OR

Detail vs Budget Report

Account Summary

Date Range: 01/01/2024 - 01/31/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101 - GENERAL FUND								
Revenue								
101-100-3010101	BEGINNING FUND BALANCE	0.00	-11,494,340.00	0.00	0.00	0.00	-11,494,340.00	-100.00%
101-100-3101100	WATER SALES	0.00	-12,095,864.00	-6,962,152.93	-701,281.03	-7,663,433.96	-4,432,430.04	-36.64%
101-100-3202100	BACKFLOW CHARGES	0.00	-40,000.00	-20,617.57	-1,904.30	-22,521.87	-17,478.13	-43.70%
101-100-3202200	SET-UP FEES	0.00	-20,000.00	-7,546.71	-1,366.11	-8,912.82	-11,087.18	-55.44%
101-100-3202300	LATE FEES	0.00	-290,000.00	-131,693.03	-22,566.94	-154,259.97	-135,740.03	-46.81%
101-100-3404100	SERVICE INSTALLATIONS	0.00	-250,000.00	-57,143.09	-63,554.12	-120,697.21	-129,302.79	-51.72%
101-100-3404200	SUB-DIVISION PROJECTS	0.00	-50,000.00	0.00	-18,579.75	-18,579.75	-31,420.25	-62.84%
101-100-3404300	OTHER SERVICE INCOME	0.00	-150,000.00	-70,517.51	-1,629.80	-72,147.31	-77,852.69	-51.90%
101-100-3505100	INTEREST INCOME	0.00	-200,000.00	-516,501.87	-86,939.26	-603,441.13	403,441.13	201.72%
101-100-3505200	RENTAL INCOME	0.00	-16,000.00	-3,912.41	0.00	-3,912.41	-12,087.59	-75.55%
101-100-3606100	SCRAP METAL SALES	0.00	-7,500.00	-7,086.65	0.00	-7,086.65	-413.35	-5.51%
101-100-3606600	OTHER MISC INCOME	0.00	-40,000.00	-6,133.87	-3,178.00	-9,311.87	-30,688.13	-76.72%
101-100-3606800	GRESHAM UTILITY TAX	0.00	-457,936.00	-248,456.15	-9,298.05	-257,754.20	-200,181.80	-43.71%
101-100-3606900	PORTLAND UTILITY TAX	0.00	-209,657.00	-104,806.74	-28,314.58	-133,121.32	-76,535.68	-36.51%
101-100-3607000	FAIRVIEW UTILITY TAX	0.00	-15,007.00	-7,967.26	0.85	-7,966.41	-7,040.59	-46.92%
101-100-3909200	INTERFUND TRANSFERS	0.00	-505,000.00	0.00	0.00	0.00	-505,000.00	-100.00%
101-100-3909300	FIXED ASSET DISPOSITION	0.00	-500,000.00	0.00	0.00	0.00	-500,000.00	-100.00%
101-100-3909500	OTHER GOVERNMENT AGENCIES	0.00	-18,500.00	-116,409.75	-50,271.25	-166,681.00	148,181.00	800.98%
Revenue Totals:		0.00	-26,359,804.00	-8,260,945.54	-988,882.34	-9,249,827.88	-17,109,976.12	-64.91%
Expense								
101-100-5104450	SALARIES/WAGES	0.00	2,511,660.00	1,142,629.69	171,544.06	1,314,173.75	1,197,486.25	47.68%
101-100-5104500	OFFICE OVERTIME	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
101-100-5104550	FIELD OVERTIME	0.00	18,000.00	7,030.16	5,963.68	12,993.84	5,006.16	27.81%
101-100-5104600	ON CALL DUTY	0.00	80,100.00	33,986.68	5,699.74	39,686.42	40,413.58	50.45%
101-100-5104610	WATER CERTIFICATIONS	0.00	13,000.00	7,453.92	1,235.40	8,689.32	4,310.68	33.16%
101-100-5104620	EMPLOYEE BONUS	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
101-100-5104630	MARKET BASED WAGE ADJUST	0.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
101-100-5104800	SOCIAL SECURITY	0.00	152,000.00	71,708.24	11,151.61	82,859.85	69,140.15	45.49%
101-100-5104810	MEDICARE	0.00	36,000.00	16,897.74	2,609.74	19,507.48	16,492.52	45.81%
101-100-5104820	UNEMPLOYMENT INSURANCE	0.00	2,500.00	564.60	444.52	1,009.12	1,490.88	59.64%
101-100-5104830	TRI-MET	0.00	17,800.00	4,593.15	3,508.39	8,101.54	9,698.46	54.49%
101-100-5104840	WORKERS COMPENSATION	0.00	29,600.00	12,908.20	8,338.50	21,246.70	8,353.30	28.22%
101-100-5104900	P.E.R.S	0.00	715,000.00	333,491.48	52,071.56	385,563.04	329,436.96	46.08%
101-100-5104910	DEF. COMP	0.00	0.00	3,084.62	478.82	3,563.44	-3,563.44	0.00%
101-100-5104920	EMPLOYEE INSURANCE EXPENS	0.00	583,000.00	296,424.18	49,448.02	345,872.20	237,127.80	40.67%

Detail vs Budget Report

Date Range: 01/01/2024 - 01/31/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101-100-5104930	PAID LEAVE OREGON	0.00	9,850.00	0.02	-18.29	-18.27	9,868.27	100.19%
101-100-5205010	WATER PURCHASES	-328,094.15	3,761,530.00	1,790,764.62	324,872.51	2,115,637.13	1,973,987.02	52.48%
101-100-5205110	CONTRACT SERVICES	-2,925.81	130,180.00	109,936.11	4,470.98	114,407.09	18,698.72	14.36%
101-100-5205120	TECHNICAL & CONSULTING	0.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00%
101-100-5205130	AUDITING	0.00	24,500.00	6,575.00	0.00	6,575.00	17,925.00	73.16%
101-100-5205140	LEGAL SERVICES	0.00	100,000.00	5,357.50	0.00	5,357.50	94,642.50	94.64%
101-100-5205210	TELEPHONE	97.50	44,880.00	18,705.41	3,838.25	22,543.66	22,238.84	49.55%
101-100-5205220	SEWER/STORM WATER	0.00	12,000.00	4,829.58	2,489.79	7,319.37	4,680.63	39.01%
101-100-5205230	HEATING/ELECTRICITY	0.00	22,000.00	8,031.21	4,139.88	12,171.09	9,828.91	44.68%
101-100-5205310	ENGINEERING SUPPLIES	0.00	1,500.00	672.81	0.00	672.81	827.19	55.15%
101-100-5205320	OFFICE SUPPLIES	1,847.72	40,000.00	18,628.92	1,778.00	20,406.92	17,745.36	44.36%
101-100-5205330	POSTAGE	-444.06	45,300.00	20,397.04	4,262.03	24,659.07	21,084.99	46.55%
101-100-5205410	CONSERVATION	0.00	50,350.00	2,086.50	100.00	2,186.50	48,163.50	95.66%
101-100-5205420	ELECTIONS/LEGAL ADVERTISE	-461.20	3,000.00	492.90	553.50	1,046.40	2,414.80	80.49%
101-100-5205430	INSURANCE-GENERAL	0.00	117,270.00	54,134.98	18,052.77	72,187.75	45,082.25	38.44%
101-100-5205440	SAFETY GEAR & EQUIPMENT	1,621.39	23,000.00	7,477.33	1,128.20	8,605.53	12,773.08	55.54%
101-100-5205450	TRAINING & EDUCATION	4,107.24	36,500.00	8,469.20	2,990.56	11,459.76	20,933.00	57.35%
101-100-5205460	DUES/LICENSES/SUBSCRIPTNS	-357.17	100,969.00	73,335.12	1,418.50	74,753.62	26,572.55	26.32%
101-100-5205470	OFFICE EQUIPMENT	0.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
101-100-5205510	COMPUTER/OFFICE EQUIPMENT	-859.00	10,760.00	5,053.00	859.00	5,912.00	5,707.00	53.04%
101-100-5205520	BLDG/GROUNDS MAINTENANCE	813.24	75,160.00	20,164.72	5,103.14	25,267.86	49,078.90	65.30%
101-100-5205530	SHOP EQUIPMENT MAINT	122.93	10,000.00	1,489.42	235.13	1,724.55	8,152.52	81.53%
101-100-5205540	VEHICLE MAINTENANCE	-468.98	35,000.00	9,040.02	1,402.84	10,442.86	25,026.12	71.50%
101-100-5205550	TIRES	0.00	10,000.00	561.60	0.00	561.60	9,438.40	94.38%
101-100-5205560	GAS/LUBRICANTS & DISPOSAL	3,069.52	45,000.00	16,257.99	122.30	16,380.29	25,550.19	56.78%
101-100-5205570	SMALL EQUIPMENT/TOOLS	14.19	15,000.00	9,953.85	213.57	10,167.42	4,818.39	32.12%
101-100-5205610	UTILITY OPERATING SUPPLY	3,058.19	300,000.00	-12,377.94	55,614.84	43,236.90	253,704.91	84.57%
101-100-5205620	WATER SAMPLES/TESTING	1,786.99	67,300.00	13,182.99	6,772.00	19,954.99	45,558.02	67.69%
101-100-5205625	WATER QUALITY & NOTICES	0.00	8,000.00	9,423.36	0.00	9,423.36	-1,423.36	-17.79%
101-100-5205630	RESERVOIR MAINTENANCE	12,000.00	20,000.00	878.00	0.00	878.00	7,122.00	35.61%
101-100-5205640	METER MAINTENANCE	0.00	20,000.00	8,372.52	0.00	8,372.52	11,627.48	58.14%
101-100-5205650	HYDRANT MAINTENANCE	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
101-100-5205660	TELEMETRY	0.00	15,192.00	2,985.34	486.14	3,471.48	11,720.52	77.15%
101-100-5205670	PUMPING	0.00	65,150.00	19,040.31	5,927.84	24,968.15	40,181.85	61.68%
101-100-5205710	BOARD MEETING FEES	0.00	5,800.00	1,450.00	300.00	1,750.00	4,050.00	69.83%
101-100-5205720	DIRECTORS' EXPENSE	885.01	24,000.00	2,870.14	534.57	3,404.71	19,710.28	82.13%
101-100-5205730	MANAGER'S EXPENSE	-88.07	7,000.00	2,258.31	625.77	2,884.08	4,203.99	60.06%
101-100-5205740	GENERAL OFFICE	0.00	94,900.00	74,615.69	26,322.23	100,937.92	-6,037.92	-6.36%
101-100-5205760	BAD DEBT EXPENSE	0.00	25,000.00	-3,346.86	0.00	-3,346.86	28,346.86	113.39%
101-100-5205770	GRESHAM UTILITY TAX	0.00	457,936.00	99,916.27	148,539.88	248,456.15	209,479.85	45.74%
101-100-5205780	PORTLAND UTILITY TAX	0.00	209,657.00	10,393.56	38,951.19	49,344.75	160,312.25	76.46%
101-100-5205790	FAIRVIEW UTILITY TAX	0.00	15,007.00	2,964.07	5,003.19	7,967.26	7,039.74	46.91%
101-100-5205800	CUSTOMER ASSISTANCE	0.00	60,000.00	8,776.00	1,298.00	10,074.00	49,926.00	83.21%
101-100-5205820	TAXES & ASSESSMENTS	0.00	9,300.00	6,386.75	173.31	6,560.06	2,739.94	29.46%

Detail vs Budget Report

Date Range: 01/01/2024 - 01/31/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101-100-5406010	WATER SYSTEM	-37,322.83	1,139,820.00	580,188.96	49,609.84	629,798.80	547,344.03	48.02%
101-100-5406020	NEW SERVICES	12,307.69	65,000.00	34,986.04	0.00	34,986.04	17,706.27	27.24%
101-100-5406030	METER UPGRADES	0.00	50,000.00	27,565.20	0.00	27,565.20	22,434.80	44.87%
101-100-5406110	METER EQUIPMENT	0.00	11,500.00	4,795.00	0.00	4,795.00	6,705.00	58.30%
101-100-5406120	SHOP EQUIPMENT	0.00	8,000.00	10,771.64	0.00	10,771.64	-2,771.64	-34.65%
101-100-5406130	AUTOMOTIVE EQUIPMENT	0.00	270,000.00	1,358.00	0.00	1,358.00	268,642.00	99.50%
101-100-5406140	COMPUTER/OFFICE EQUIP	0.00	29,000.00	16,976.70	0.00	16,976.70	12,023.30	41.46%
101-100-5406210	BUILDINGS	0.00	75,000.00	14,489.00	0.00	14,489.00	60,511.00	80.68%
101-100-5406220	LAND	0.00	500,000.00	0.00	0.00	0.00	500,000.00	100.00%
101-100-5607110	TRANSFER TO OTHER FUND	0.00	2,331,150.00	307,375.00	0.00	307,375.00	2,023,775.00	86.81%
101-100-5707210	CONTINGENCY	0.00	1,700,000.00	0.00	0.00	0.00	1,700,000.00	100.00%
Expense Totals:		-329,289.66	16,520,121.00	5,369,481.56	1,030,665.50	6,400,147.06	10,449,263.60	63.25%
101 - GENERAL FUND Totals:		-329,289.66	-9,839,683.00	-2,891,463.98	41,783.16	-2,849,680.82	-6,660,712.52	
201 - SDC FUND-REIMBURSEMENT								
Revenue								
201-100-3010101	BEGINNING FUND BALANCE	0.00	-745,546.00	0.00	0.00	0.00	-745,546.00	-100.00%
201-100-3404500	SYSTEM DEVELOPMENT FEES	0.00	-250,000.00	-20,162.45	-72,009.63	-92,172.08	-157,827.92	-63.13%
201-100-3505100	INTEREST INCOME	0.00	-10,000.00	-48,507.80	-8,052.06	-56,559.86	46,559.86	465.60%
Revenue Totals:		0.00	-1,005,546.00	-68,670.25	-80,061.69	-148,731.94	-856,814.06	-85.21%
Expense								
201-100-5607110	TRANSFER TO OTHER FUND	0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
Expense Totals:		0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
201 - SDC FUND-REIMBURSEMENT Totals:		0.00	-705,546.00	-68,670.25	-80,061.69	-148,731.94	-556,814.06	
202 - SDC FUND-IMPROVEMENT								
Revenue								
202-100-3010101	BEGINNING FUND BALANCE	0.00	-378,269.00	0.00	0.00	0.00	-378,269.00	-100.00%
202-100-3404500	SYSTEM DEVELOPMENT FEES	0.00	-80,000.00	-6,022.55	-21,509.37	-27,531.92	-52,468.08	-65.59%
202-100-3505100	INTEREST INCOME	0.00	-1,200.00	-9,195.28	-1,529.60	-10,724.88	9,524.88	793.74%
Revenue Totals:		0.00	-459,469.00	-15,217.83	-23,038.97	-38,256.80	-421,212.20	-91.67%
202 - SDC FUND-IMPROVEMENT Totals:		0.00	-459,469.00	-15,217.83	-23,038.97	-38,256.80	-421,212.20	-91.67%
301 - DEBT RESERVE FUND								
Revenue								
301-100-3010101	BEGINNING FUND BALANCE	0.00	-2,228,016.00	0.00	0.00	0.00	-2,228,016.00	-100.00%
301-100-3505100	INTEREST INCOME	0.00	-6,000.00	-14,546.39	-8,390.36	-22,936.75	16,936.75	282.28%
301-100-3909200	INTERFUND TRANSFERS	0.00	-2,006,150.00	-307,375.00	0.00	-307,375.00	-1,698,775.00	-84.68%
Revenue Totals:		0.00	-4,240,166.00	-321,921.39	-8,390.36	-330,311.75	-3,909,854.25	-92.21%
Expense								
301-100-5607110	TRANS TO DEBT SERV FUND	0.00	2,006,150.00	307,375.00	0.00	307,375.00	1,698,775.00	84.68%
Expense Totals:		0.00	2,006,150.00	307,375.00	0.00	307,375.00	1,698,775.00	84.68%
301 - DEBT RESERVE FUND Totals:		0.00	-2,234,016.00	-14,546.39	-8,390.36	-22,936.75	-2,211,079.25	

Detail vs Budget Report

Date Range: 01/01/2024 - 01/31/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - DEBT SERVICE FUND								
Revenue								
401-100-3909200	INTERFUND TRANSFERS	0.00	-2,006,150.00	-307,375.00	0.00	-307,375.00	-1,698,775.00	-84.68%
	Revenue Totals:	0.00	-2,006,150.00	-307,375.00	0.00	-307,375.00	-1,698,775.00	-84.68%
Expense								
401-100-5507050	PAYMENTS ON FINANCING	0.00	1,436,350.00	0.00	0.00	0.00	1,436,350.00	100.00%
401-100-5507070	INTEREST EXPENSE	0.00	569,800.00	390,640.19	0.00	390,640.19	179,159.81	31.44%
	Expense Totals:	0.00	2,006,150.00	390,640.19	0.00	390,640.19	1,615,509.81	80.53%
	401 - DEBT SERVICE FUND Totals:	0.00	0.00	83,265.19	0.00	83,265.19	-83,265.19	
501 - GROUND WATER PRODUCTION								
Revenue								
501-100-3010101	BEGINNING FUND BALANCE	0.00	-67,285.00	0.00	0.00	0.00	-67,285.00	-100.00%
501-100-3909200	INTERFUND TRANSFERS	0.00	-325,000.00	0.00	0.00	0.00	-325,000.00	-100.00%
501-100-3909400	CITY OF GRESHAM	0.00	-275,000.00	0.00	0.00	0.00	-275,000.00	-100.00%
	Revenue Totals:	0.00	-667,285.00	0.00	0.00	0.00	-667,285.00	-100.00%
Expense								
501-100-5205530	EQUIPMENT MAINTENANCE	849.45	26,000.00	6,135.11	613.14	6,748.25	18,402.30	70.78%
501-100-5205610	OPERATING SUPPLIES	0.00	42,000.00	25,310.52	0.00	25,310.52	16,689.48	39.74%
501-100-5205615	WELLHEAD PROTECTION	0.00	70,000.00	70,000.00	0.00	70,000.00	0.00	0.00%
501-100-5205620	TESTING	0.00	5,000.00	2,237.25	0.00	2,237.25	2,762.75	55.26%
501-100-5205630	RESERVOIR MAINTENANCE	0.00	5,000.00	530.00	0.00	530.00	4,470.00	89.40%
501-100-5205670	PUMPING	0.00	385,000.00	141,392.02	9,255.93	150,647.95	234,352.05	60.87%
501-100-5607110	TRANSFER TO OTHER FUND	0.00	65,000.00	0.00	0.00	0.00	65,000.00	100.00%
	Expense Totals:	849.45	598,000.00	245,604.90	9,869.07	255,473.97	341,676.58	57.14%
	501 - GROUND WATER PRODUCTION Totals:	849.45	-69,285.00	245,604.90	9,869.07	255,473.97	-325,608.42	
601 - GW CONSTRUCTION FUND								
Revenue								
601-100-3010101	BEGINNING FUND BALANCE	0.00	-8,305,600.00	0.00	0.00	0.00	-8,305,600.00	-100.00%
601-100-3909400	FINANCING PROCEEDS	0.00	-11,950,000.00	-1,359,279.81	-819,808.08	-2,179,087.89	-9,770,912.11	-81.76%
601-100-3909600	BOND PROCEEDS	0.00	-10,000,000.00	0.00	0.00	0.00	-10,000,000.00	-100.00%
601-100-3909650	WIFIA LOAN PROCEEDS	0.00	-20,419,935.00	-8,572,991.85	0.00	-8,572,991.85	-11,846,943.15	-58.02%
	Revenue Totals:	0.00	-50,675,535.00	-9,932,271.66	-819,808.08	-10,752,079.74	-39,923,455.26	-78.78%
Expense								
601-100-5205110	CONTRACT SERVICES	0.00	150,000.00	12,200.00	0.00	12,200.00	137,800.00	91.87%
601-100-5205120	ENGINEERING SERVICES	-691,359.02	15,100,000.00	2,894,036.06	928,471.24	3,822,507.30	11,968,851.72	79.26%
601-100-5406035	GROUNDWATER CONSTRUCTION	4,287.00	29,000,000.00	1,324,927.57	188,225.30	1,513,152.87	27,482,560.13	94.77%
601-100-5607110	TRANSFER TO OTHER FUND	0.00	140,000.00	0.00	0.00	0.00	140,000.00	100.00%
	Expense Totals:	-687,072.02	44,390,000.00	4,231,163.63	1,116,696.54	5,347,860.17	39,729,211.85	89.50%
	601 - GW CONSTRUCTION FUND Totals:	-687,072.02	-6,285,535.00	-5,701,108.03	296,888.46	-5,404,219.57	-194,243.41	
	Report Total:	-1,015,512.23	-19,593,534.00	-8,362,136.39	237,049.67	-8,125,086.72	-10,452,935.05	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101 - GENERAL FUND	-329,289.66	-9,839,683.00	-2,891,463.98	41,783.16	-2,849,680.82	-6,660,712.52	
201 - SDC FUND-REIMBURSEMENT	0.00	-705,546.00	-68,670.25	-80,061.69	-148,731.94	-556,814.06	
202 - SDC FUND-IMPROVEMENT	0.00	-459,469.00	-15,217.83	-23,038.97	-38,256.80	-421,212.20	-91.67%
301 - DEBT RESERVE FUND	0.00	-2,234,016.00	-14,546.39	-8,390.36	-22,936.75	-2,211,079.25	
401 - DEBT SERVICE FUND	0.00	0.00	83,265.19	0.00	83,265.19	-83,265.19	
501 - GROUND WATER PRODUCTION	849.45	-69,285.00	245,604.90	9,869.07	255,473.97	-325,608.42	
601 - GW CONSTRUCTION FUND	-687,072.02	-6,285,535.00	-5,701,108.03	296,888.46	-5,404,219.57	-194,243.41	
Report Total:	-1,015,512.23	-19,593,534.00	-8,362,136.39	237,049.67	-8,125,086.72	-10,452,935.05	



Rockwood Water
People's Utility District

19601 NE Halsey Street
Portland, OR 97230-7430
503-665-4179 - Phone
503-667-5108 - Fax
www.rwpud.org

MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: February 20, 2024

Re: Package 4 Construction Contract Authorizing Resolution

Attached is Resolution No. RWPUD 23/24-004 to authorize the General Manager to enter into a public improvements contract for the construction of the Groundwater Development Package No. 4 Water Treatment Plan, Pump Station and Storage Facility. The District issued an invitation to Bid through the Daily Journal of Commerce on December 15th, 2023 and the Bid opening date was on February 22nd 2024. The District has issued a notice of intent to award the contract, and pending the 7 day protest period and Board approval, the Notice of Award will be issued.

The Engineering estimate for this work was \$45 to \$60 Million. The final contractors' bid will be shared after the bid opening.

Proposed Project Schedule

Major Milestones

- | | |
|---|------------------|
| ▪ Notice to Proceed: | March 2024 |
| ▪ Substantial Completion of Water Treatment Plant | Summer 2025 |
| ▪ Water Available to CGA | Fall/Winter 2025 |
| ▪ Installation of Emergency Generator | Fall 2026 |
| ▪ Project Completion: | Fall 2026 |

Staff recommends approval of the resolution to authorize the General Manager to enter into a contract for construction of groundwater development project package no. 4.

ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT

RESOLUTION NO. RWPUD 23/24-004

**RESOLUTION TO AUTHORIZE GENERAL MANAGER TO
ENTER INTO A CONTRACT FOR THE
GROUNDWATER DEVELOPMENT PROJECT PACKAGE NO. 4 – Job # 320
CASCADE WATER TREATMENT PLANT, PUMP STATION AND STORAGE
FACILITY**

THIS MATTER came before the Board of Directors of the Rockwood Water People's Utility District (District) at its regular meeting on FEBRUARY 28, 2024, to authorize the General Manager of the District to sign a contract with the successful bidder for the Groundwater Development Project Package No. 4 - Cascade Water Treatment Plant, Pump Station and Storage Facility (CGA Project Package No. 4); and

WHEREAS, ORS 279C.300 requires public improvement contracts awarded must be based on competitive bidding; and

WHEREAS, the District has completed the competitive bidding process and has identified a contractor who is the lowest, most responsible bid; and

WHEREAS, the District wishes to enter into a contract with the successful bidder to complete GWD Project Package No. 4; and.

WHEREAS, the Board wishes to authorize the General Manager to sign the necessary documents to begin and complete construction of the GWD Project Package No. 4, and the Board being fully advised:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT THAT:

Section 1. The Board of Directors authorizes the General Manager to enter into a contract with the successful bidder and sign the appropriate documents to begin and complete Groundwater Development Project Package No. 4 - Cascade Water Treatment Plant, Pump Station and Storage Facility.

ADOPTED this 28th day of February 2024.

ROCKWOOD WATER PEOPLES' UTILITY DISTRICT

By: _____
President of the Board

By: _____
Secretary of the Board

MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: February 20, 2024

Re: Staffing Request – 1 Full Time Employee (FTE) Utilities

I am writing to request consideration of the Board for an additional Full Time Employee (FTE) in the Utilities Department in response to staffing constraints related to multiple items. Additionally, the District has budgeted for a temporary employee for the last two years but we have been unsuccessful in filling the position due to the lack of applicants interested in temporary employment. This proposal to add an FTE would replace the part time temporary employee that has been budgeted for several years. Several factors were considered in evaluating the District's projected staffing needs, these are summarized in the following paragraphs.

Automated Metering Infrastructure (AMI) water meter replacement project which is aimed at enhancing metering accuracy and efficiency, has just started to ramp up. This replacement project is scheduled to be a 5-year commitment from the District. Our goal is to replace roughly 3,000 meters a year using our staff to do the work. This effort will need consistent staff engagement over the course of 4-5 months each year.

Leak detection and repair initiatives will begin this summer, our steel water mains demand proactive leak detection and immediate repair efforts. In their response to the 2024 update to the Rockwood/Gresham Water Management and Conservation Plan, the Oregon Water Resources Department directed the District to take additional action regarding leak detection to address its water loss rates that exceed 10% of system water demand. The District plans to contract with a professional to survey about 11 miles of steel water mains. Additional resources would significantly contribute to the efficiency of these repairs, minimizing water losses and safeguarding our infrastructure.

Coordination with Cascade Groundwater Alliance (CGA) projects in operations and distribution has demanded a substantial number of resources and will continue for several years. One of the larger effort tasks will be preparing the water system for the source water change. This will consist of a full water system flushing twice prior to 2026, this will be very important to minimize complaints.

The normal day-to-day maintenance and construction is anticipated to continue at the same level. Some work will take priority over the projects and disrupt production. Having additional resources will allow us to address and make progress on both fronts.

The work drivers are one portion of the equation, the other has to do with current staff. Because of the longer tenure of our staff they are accumulating a higher level of paid time off (PTO).

Employees are eligible to schedule PTO all year long, and usually request more time off in the summer or hunting season. We have and do work with all employees to accommodate their requests within the terms of the current employee Collective Bargaining Agreement. As PTO pools have increased, we are starting to experience overlap, lacking personnel and causing jobs to be postponed. I believe having an additional position will help bridge the gap between both distribution and operations.

Paid Leave Oregon has also been a contributor in the recent year, as of September 2023, eligible employees may use the program for qualified leave. This means that they do not need to use as much of the District provided PTO making it available for later use. Some of the absences are planned, some are emergency unplanned leave. The District is required by both Oregon Family Medical Leave Act and the Paid Leave Oregon Program to allow employees to take qualified leave, and this results in reduced staffing. Leaves associated with PLO are less of an impact to the District budget because 60% of the salary is paid through the program.

Attempts to recruit a temporary employee for this last two-year period have proven unsuccessful. While the temporary position has been budgeted for, not being able to fill this role has highlighted the need for a permanent position, which would attract a different pool of applicants. The next 4-5 years are going to take a high level of commitment on the District's behalf to fulfill our goals of transitioning and operating a groundwater supply and treatment system for Rockwood and Gresham, and full implementation of the AMI system.

Board Direction and Budget Impact: If the Board is supportive of an FTE it will result in the current FTE staff at the District to be increased to 26 FTE. Because the new FTE will replace an already budgeted, but not filled temporary position, the net budget change will be approximately \$40,000 in the first year.