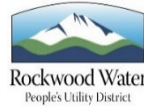


PRESIDENT, Colby Riley
VICE PRESIDENT, Steve Okazaki
SECRETARY, Kathy Zimmerman



TREASURER, Larry Dixon
DIRECTOR, Tom Lewis
GENERAL MANAGER, Kari J. Duncan

**REGULAR MEETING
ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
BOARD OF DIRECTORS**

December 20, 2023

6:00 p.m.

District Boardroom or via Zoom:

<https://us02web.zoom.us/j/83037917398?pwd=ZFBPOERhckp4TXk0aFk5ak4xUk9BUT09>

Webinar ID: 830 3791 7398

Passcode: 100812

PRELIMINARY AGENDA

1. Approval of Agenda
2. Approval of Consent Agenda - Action
 - a. General Manager's Report - GM Duncan
 - b. Legislative Report
 - c. Superintendent's Report - DS Crocker
 - d. Customer Service Report - OS Middleton
 - e. Engineer's Report - DE Hudson
 - f. Government Affairs Activities - GAC Clark
 - g. Financial Status – November 30, 2023
3. **Approval of Minutes – November 15, 2023 Regular Board Meeting - Action**
4. Approval of Bills - SA Zimmerman - Action
5. Public Comment on Non-Agenda Items
6. Outside Audit Report and Management Response - Presentation - Pauly Rogers and Co., PC - Review/Discussion/Action
7. Disposal of District Surplus Property – DS Crocker – Action
8. Policy Manual Updates – GM Duncan & OS Middleton
9. Cascade Wells 6 and 8 capacity allocation with the City of Gresham - Review / Discussion – GM Duncan & DE Hudson
10. Set January Board Meeting Date (Per Policy Series 1000, Article 4.0, Section 4.1) Fourth Wednesday in January is the 24th – Action
11. For the Good of the Order
12. Next Meeting – January TBD, 2023 Regular Board Meeting
Upcoming Topics:
 - 2024 Board Schedule (January)
 - Policy Manual Updates (January)
 - Package 4 Construction Contract Award (February)

- Well 8 Conversation Continued (TBD)
 - AMI Updates (TBD)
13. Adjournment

MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: December 13th, 2023

Re: December 20th, 2023, Board Meeting

1. Production, project, financial, fiduciary, engineering and government affairs reports have been completed by staff and are provided.
2. The District Holiday Potluck was held on Thursday December 14th! Staff and Board members were invited to join and bring a dish to share. The Board approved gift cards for \$100 to each employee, prizes and awards were given out, and there was a drawing for two employees to attend the annual PNWS Conference in Spokane. Thank you to all that were able to attend this year.
3. The updated Lead and Copper Rule language was just released on November 30th. Staff are currently reviewing the new language, however of particular significance is the lower action level from the current 15 to 10 parts per billion. There is also a new requirement that sets a deadline for water systems to replace all lead service lines which fortunately does not impact Rockwood because there are no lead water lines in the District. This has been verified by both records review and representative field sampling in the District.
4. Paid Leave Oregon benefits have now started, and included in this Board packet is a proposed policy to incorporate the State requirements and benefits into the District policy manual. Additional information can be reviewed in the Board packet and at the State of Oregon paid leave website: <https://paidleave.oregon.gov/>
5. An application for funding from the Bipartisan Infrastructure Law Emerging Contaminant funds will be submitted to the Business Oregon and the Oregon Health Authority before the end of December 2023. This is an updated application to our earlier Safe Drinking Water Revolving Fund application for a forgivable loan award in the amount of \$1.5 Million.
6. The Request for Proposals (RFP) for an Automated Metering Infrastructure closed on December 13th, and six proposals were received in response to the invitation to bid. This is an excellent turnout. An evaluation will be conducted on the proposals to rate the products based on factors presented in the RFP documents.

MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: December 1st, 2023

Re: Operations Update

Water distribution crews have been installing permanent water quality sample stations, we have 35 planned for Fiscal Year (FY) 2023-2024. Additionally, we identified a neighborhood that needs a few hydrants replaced due to being undersized, these will be replaced in conjunction with the sample station installs. I mentioned last month during the relocation of water main on NE 188th we discovered several valves that were not functioning properly, we've replaced these valves. Crews will be transitioning to Advance Metering Infrastructure (AMI) meter replacement sometime soon after the first of the year.

Operations staff is currently focusing most of its efforts on the service line inventory which must be completed by October 2024, we anticipate this being complete before the end of 2023. They will start distribution flushing early 2024 with the goal to complete the entire system this year. The system is overdue, and flushing will help smooth the transition in 2026 to groundwater. Control valve maintenance and large meter testing are on the horizon as well. Offseason maintenance continues for the Cascade groundwater system and District distribution sites. Jay has spent a lot of time analyzing and implementing operational strategies with the current maintenance runs of the groundwater system. Through this exercise we saved a substantial amount of the operational budget in the groundwater fund due to lower power costs. Additionally, we are planning operational sequencing for transitions during the construction of package 4.

We are closing in on the end of 2023 and looking forward to the excitement of a new year and new projects. The AMI Request for Proposals (RFP) has been advertised since early November and will close December 13th, we were surprised with the interest in the project and anticipate very competitive proposals. Staff will spend a couple weeks reviewing, with a goal to award at the beginning of 2024.

Demand for November was essentially flat compared to October. Our average daily demand in October was 6.22 Million Gallons per Day (MGD) and 6.17 MGD for November. The November month-to-month for 2023 to 2022 was about 40,000 gallons less per day. The heavy rain and winter weather upon us, demands will likely stabilize around 6.25 MGD. The groundwater operations will continue weekly maintenance runs throughout the winter and spring.

FIELD PRODUCTION REPORT FY 2023/2024												
ACTIVITY	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE
Leak Repairs		1	1	1	0	1						
YTD		1	2	3	3	4						
CCF Loss		110	220	330	330	440						
Emergency repairs		3	0	0	0	1						
YTD		3	3	3	3	4						
CCF Loss		579	579	579	579	772						
Utility Locates		287	294	276	264	274						
YTD		287	581	857	1121	1395						
Meter Replacements		13	11	9	8	16						
YTD		13	24	33	41	57						
Water Service Installs		0	2	1	1	1						
YTD		0	2	3	4	5						
Fire Service Installs		0	1	0	0	0						
YTD		0	1	1	1	1						
Fire Hydrant repairs		3	1	2	5	2						
YTD		3	4	6	11	13						
Vault/Backflow inspections		2	3	2	1	3						
YTD		2	5	7	8	11						
Meter Boxes Repl.		11	7	8	5	7						
YTD		11	18	26	31	38						
Emergency calls		3	2	0	3	5						
YTD		3	5	5	8	13						



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MEMORANDUM

To: Board of Directors

From: Cathy Middleton, Office Supervisor

Date: December 5, 2023

Re: November Monthly Customer Service Production Report

The meter reader read 6,956 meters this month.

Of the 7,548 bills that were sent out this month, 1,410 of them were sent via e-mail.

We mailed out 905 late notices and e-mailed 259 for a total of 1,164.

Of the 460 door hangers that were hung this month, we turned 90 of them off.

Customer assistance was given to 8 customers and no customers were sent to collections.

There were 26 maintenance orders done. They consisted of the following:

- 23 were to check high usage, verify read, and check if leaking
- 1 was to shut off/on for repairs
- 2 were to check the meter box

There were 81 billing maintenance orders done. These were for the following:

- Verify high/low reads
- Check for leaks
- Check no reads
- Check usage on closed accounts

There were 1,909 phone calls and 589 walk-ins.

If you have any questions about this data, or would like to see other information, please let me know.

Customer Service Production Report FY 2023 - 2024

Function:	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Meter Reads	6,951	6,968	6,973	6,969	6,956								34,817
Estimates	-	-	-	-	-								-
Bills	7,369	7,007	7,487	7,279	7,548								36,690
Late Notices	1,124	1,357	1,124	1,397	1,164								6,166
Door Hangers	571	299	443	370	460								2,143
Turn Offs	72	56	102	47	90								367
Final Reads	106	104	111	103	73								497
New Accts	95	101	111	93	64								464
Bill Assistance	6	4	13	9	8								40
Collection Agency	11	19	17	15	-								62
Leak Adjustments	7	18	19	21	16								81
Phone Calls	2,189	2,201	2,409	2,280	1,909								10,988
Walk Ins	550	604	681	573	589								2,996
Work Orders	32	30	28	19	26								135
Misreads	-	-	-	-	-								-
Found On	-	-	1	1	-								2
Meters Pulled	-	-	-	-	-								-



Rockwood Water
People's Utility District

MEMORANDUM

To: Board of Directors

From: Jeremy Hudson, District Engineer

Date: December 13, 2023

Re: Engineer's Report: December 20, 2023 Board Meeting

Cascade Reservoir 1 (CR1) shop drawings are in permit review for roof support/plate replacement. Structural work to begin in early 2024 and will be completed by summer 2024. Cascade Well 7 (CW7) pump and motor are installed. Startup will be scheduled in the next month. The Groundwater Development Projects (GDP) Package 1 includes the structural updates to CR1 and the design for Cascade Reservoir 2 (CR2), CW7 pump station (PS) and Transmission Main (TM), Capital Improvement Project (CIP) ST4, and a portion of the proposed 36" groundwater TM Package 2B.

The Package 4 plans will be advertised December 15th and bids are due February 15th. Construction will begin in early 2024. The water treatment plant (WTP) will be located near our existing equipment storage building, the new Pump Station (PS) will be sited east of the existing PS, and the new equipment storage building will be south of CR2. Package 4 is a 28-32 million gallon per day (MGD) treatment facility, PS replacement and equipment building replacement.

Package 3 60% design plans are in review. Designs include replacing the existing 2.2 MGD concrete reservoir in the same location, with a 1.9 MG reservoir. A new land use application will be submitted to account for the reservoir replacement and taller treatment building. This project includes a 4.3 MGD WTP, Cascade Well 8 improvements, reservoir replacement, PS upgrades and a larger emergency power generator. This project is located at our 141st Avenue PS. This design package will be completed early in 2024. Construction to take place in 2024 & 2025.

Package 2A is a TM project which moves water between an expanded Glendoveer Pressure Zone (PZ) and Main Zone. The 90% design draft will be delivered by the end of December. Construction is set to begin in Q2 of 2024 and will take a year to complete.

The District's 20-year Water Master Plan (MP) update will be completed this Fiscal Year (FY). This project will determine what Capitol Improvement Projects (CIPs) are recommended for the District. Master Plans are updated every 7-10 years and lists projects for the next 20 years. The last update was completed in 2013.

Current design and construction projects are described below.

FY 2023/2024:

ST7/8 - Located at NE 146th between Glisan and Burnside and includes Everett St, replaces 1,460 feet of outside diameter (OD) Steel pipe with 1,095 8” Ductile Iron (DI) and 365 feet of 6” DI. Construction to begin this winter.

City of Gresham managed GDMP Projects:

Package 2B – 36” TM, Cascade to the District’s Bella Vista and Gresham’s Grant Butte reservoirs. Construction is to begin this winter and take approximately 19 months.

Package 5 – 223rd & Stark Street, the capacity for the Cascade 6 production well is below expected volumes and we are evaluating the next steps. Consultants began the design of the wellhouse, water treatment facility and TM. The project construction is scheduled to be completed by the end of 2025.

Package 6 – Kirk Park (CW9) wellhouse and TM. Construction began this month and will be completed mid-2024. This TM will terminate at our Cascade site and contribute to the finished water that is pumped to the Bella Vista/Grant Butte reservoirs.

Package 7 – 217th & Yamhill Street (CW10), this is currently a Gresham-only project. Exploratory pilot hole drilling is expected to begin following the completion of Cascade Well 6. Raw water will be piped to the CW6 Water Treatment Plant.

MEMORANDUM

To: Board of Directors

From: Nyla Clark, Government Affairs Coordinator

Date: December 7, 2023

Re: Government Affairs Activities

CONSERVATION

- The District has been participating in outreach campaigns with the Regional Water Providers Consortium on social media. During the month of November, the campaign is about setting your new year's resolutions to conserve more water.

EDUCATION

- GAC Clark is Chairing the Children's Clean Water Festival planning committee this year. This month GAC Clark facilitated an in-person committee meeting to select participating schools.

OUTREACH

- Newsletter #4 2023 has been sent out to customers with their water bills. Production on Newsletter #1 2024 has begun.

UPCOMING EVENTS, TRAINING & CONFERENCE OPPORTUNITIES

Please let Nyla know if you would like to attend any of these classes or conferences. *Please let know as soon as possible if you plan to attend any conferences.*

SDAO 2023 Training Schedule

SDAO Classes: You can view all SDAO training and events at the following link along with full descriptions of trainings: <https://www.sdao.com/calendar>.

Conferences:

2024 SDAO Annual Conference

Pre-Conference Sessions: February 8

Conference: February 9 – 11

Seaside, Oregon

2024 PNWS-AWWA

Conference: May 1-3

Spokane, WA

AWWA 2024 Annual Conference

June 10-13

Anaheim, California



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MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: December 11, 2023

Re: Finance/Budget Report – November 2023

The Finance/Budget Report is provided below and on the attached spreadsheet. The numbers provide the general conditions of the District. As more data is accumulated through the year, better estimates will be made and course corrections implemented, if needed.

- Water sales revenue at the end of November 2023 (Period 5) showed a **4.9% increase** when compared to Period 5 in November 2022. Water sales for the summer of 2023 have been cumulatively higher than in 2022 but have tapered off this winter such that the running total demand combined with the 6% rate increase resulted in higher revenue. The revenue is on track and continues to demonstrate the District's ability to meet debt service requirements for the 2021 bond sales, the 2022 WIFIA loan and future funding that is required to complete the Groundwater Development Projects.
- Overall revenue for Period 5 is **8.9%** higher than the same period in FY 2022/2023 reflecting the impact of the rate increase, stable water demand and continued installation of new services. Notably, interest income has contributed to overall District financials due to continued high interest rates for funds held in the Local Government Investment Pool (LGIP). Please note that the groundwater payments to and from the City of Gresham for the Cascade Groundwater Supply Projects are removed from this calculation. The non-sales revenue in Period 5 FY 2023/2024 is **42% higher** than the same period in FY 2022/2023 due to service installation revenues and very high interest income.
- Personal Services show a normal use pattern for this time of year, with 36% of budget expended after 42% of the year has been completed. Materials and Services expenditures are 24% of total budget. Capital Outlay for non-Cascade Groundwater projects is 32% of total budget.

FISCAL YEAR 2023-24

NOVEMBER, 2023

REVENUES

Category	Budget	November 2023	Variance	Year To Date	Projection	Balance of FY 22-23
100.3-01-0101 Beginning Fund Balance	11,494,340					
100.3-10 Water Sales	12,095,864	762,664	-5%	5,667,184	12,601,417	6,934,233
100.3-20 Fees & Special Charges	350,000	24,162	-6%	130,129	314,859	184,731
100.3-40 Charges for Service	450,000	3,383	-48%	87,744	303,347	215,603
100.3-50 Investment Income	216,000	95,169	148%	423,331	798,772	375,440
100.3-60 Other Income	730,100	41,700	-3%	297,929	681,603	383,675
100.3-90 Other Financing Sources	1,023,500	28,222		105,410	656,500	551,090
Total Revenue Budget	26,359,804	955,301		6,711,726	15,356,498	8,644,772
Annual Running Revenue (Includes Codes 100.3-10 thru -90)	14,865,464	955,301	5%	6,711,726		

Assumptions:

Projections are based on the balance of prior year's actual revenue plus current revenue to date.

EXPENDITURES

	Budget	November 2023	Total To Date	% Expended
5.10-4000 Personnel Services	4,185,510	295,285	1,511,726	36%
5.20-5000 Material & Services	2,393,611	147,793	571,403	24%
Water Purchase	3,761,530	310,338	1,462,670	39%
5.40-4000 Capital Outlay	2,148,320	154,135	689,966	32%
5.60-7000 Transfers	2,331,150	-	-	0%
5.70-7000 Contingency	1,700,000	-		
5.90-8000 Unappropriated Balance	11,589,683	-		
Total Expense Budget	28,109,804	907,550	4,235,765	15%
Annual Running Expense (Includes Codes 5.1 - 5.4)	12,488,971	907,550	4,235,765	34%

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD**

November 15, 2023

Rockwood Water Board Room

Board members present: Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman

Staff present: Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Joey Schlosser, Assistant Superintendent (AS); Daniel Zimmerman, Senior Accountant (SA); Nyla Clark, Government Affairs Coordinator (GAC), Jeremy Hanson, Associate Engineer (AE), Jay Breen, Assistant Superintendent Operations (ASO).

Guests present: Cori Johnson, Eric Cole

President Colby Riley called the meeting to order at 6:04 p.m.

APPROVAL OF THE AGENDA

President Riley asked if there were any changes or additions to the agenda. **GM Duncan** noted there were no proposed changes.

Steve Okazaki moved to approve the agenda. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

President Riley asked if there were any changes or updates to the consent agenda. **GM Duncan** noted there were no changes.

Tom Lewis moved to approve the consent agenda. **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

President Riley asked if there were any changes to the minutes. There were no changes to the minutes.

Tom Lewis moved to approve the minutes from the October 25, 2023, **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

APPROVAL OF BILLS

President Riley asked if there were any questions about the bills. The Board discussed their questions.

Steve Okazaki moved to approve the bills as presented. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT

There were no public comments.

FOR THE GOOD OF THE ORDER

GM Duncan informed the board that she will be attending the Tri-State Water Utility council meeting this week. GM Duncan is the chair of this council for the year.

GM Duncan invited the Board to attend the District Holiday Potluck on December 14 at Noon.

SA Zimmerman explained that the District has recently started a new contract to track and report if the District has positive arbitrage, which is related to the amount of interest earned on Bond funds. The firm hired by the District will ensure that we remain in good standing with our bond requirements.

DS Crocker thanked staff who took care of two main breaks over Veteran's Holiday weekend.

DS Crocker informed the board that the AMI RFP has been released.

Kathy Zimmerman asked if the District would be providing gift cards to staff again. GM Duncan answered that they do plan to give staff gift cards at the end of the year. GM Duncan asked if the board would like to keep the dollar amount on the gift cards as the same as last year (\$100). The Board discussed this.

Steve Okazaki made a motion to approve the \$100 gift cards for staff during the holiday season, Kathy Zimmerman seconded the motion. The motion was approved; none opposed.

NEXT MEETING

President Riley reminded everyone the next Board meeting will be Wednesday, December 20 2023, at 6:00 p.m.

ADJOURNMENT

Kathy Zimmerman made a motion to adjourn the meeting. Tom Lewis seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 6:19 p.m.

Secretary



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MEMORANDUM

To: Board of Directors

From: Daniel Zimmerman, Senior Accountant

Date: December 7, 2023

Re: Checklist and Financial Report

Enclosed is the checklist for your review. The total amount of the checks listed for your approval is \$2,237,126.16. Additionally, there were two payroll cycles and a board payroll totaling \$122,778.28. If you have any questions regarding any of the checks listed, please don't hesitate to call Kari or myself anytime.

The cash balances on November 30, 2023 are as follows:

Restricted Cash - \$2,916,149.38

Unrestricted Cash - \$24,127,363.88



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MONTHLY FINANCIAL MONITORING CHECKLIST

BOARD OF DIRECTORS MEETING: 12/20/2023

FOR THE PERIOD

November 2023

- | | |
|---|-----|
| 1. Were books balanced and reconciled (General & Trust)?
If no, why not? | Yes |
| 2. Are YTD revenues and expenditures tracking per budget plan?
If no, explain variances or flags. | Yes |
| 3. Were all payroll liabilities paid in a timely manner?
If no, explain why not. | Yes |
| 4. Were required payroll reports (Federal, State) filed in a timely manner?
If no, explain why not. | Yes |
| 5. Were any cases of fraud detected and addressed?
If yes, explain situation and actions taken and underway. | No |
| 6. Were any changes made to the internal control system?
If yes, describe changes. | No |
| 7. Were all cash and investment accounts reconciled per schedule (LGIP)?
If no, explain why not. | Yes |



Rockwood Water District, OR

Rockwood Water
People's Utility District

Check Report

By Check Number

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: UMPQUA	BANK-UMPQUA BANK					
00251	ADT COMMERCIAL LLC	11/09/2023	Regular	0.00	124.70	54231
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005456	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	11/08/2023	Alarm service November	0.00	124.70	
	101-100-5205520		BLDG/GROUNDS MAINT		124.70	
00231	ADVENTIST HEALTH OCCUPATIONAL MEDICINE	11/09/2023	Regular	0.00	136.00	54232
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
98116	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	11/08/2023	DOT Collections	0.00	136.00	
	101-100-5205110		CONTRACT SERVICES		136.00	
11624	AS&P Billing Services Corp.	11/09/2023	Regular	0.00	615.00	54233
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
106893	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	11/09/2023	Janitorial (11/01-11/30)	0.00	615.00	
	101-100-5205110		CONTRACT SERVICES		615.00	
00981	CENTURYLINK	11/09/2023	Regular	0.00	45.28	54234
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005424	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	11/07/2023	SE 148th Telemetry	0.00	45.28	
	101-100-5205660		TELEMETRY		45.28	
00793	CITY OF GRESHAM	11/09/2023	Regular	0.00	2,298.61	54235
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005463	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	11/08/2023	Sewer/Stormwater	0.00	2,298.61	
	101-100-5205220		SEWER/STORM WATER		1,826.58	
	101-100-5205220		SEWER/STORM WATER		472.03	
00637	COMCAST CABLE	11/09/2023	Regular	0.00	116.85	54236
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005427	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	11/07/2023	148th/Division Internet	0.00	116.85	
	101-100-5205660		TELEMETRY		116.85	
01185	CORE & MAIN LP	11/09/2023	Regular	0.00	6,252.72	54237
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
T406080	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	11/09/2023	Clow Hydrant	0.00	2,309.67	
	101-100-5205610		UTILITY OPERATING SUPP		1,912.98	
	101-100-5205610		UTILITY OPERATING SUPP		396.69	
T805598	Invoice	11/09/2023	Clow Medallion Fire Hydrant	0.00	3,943.05	
	101-100-5205610		UTILITY OPERATING SUPP		3,943.05	
00073	DELUXE FUEL OIL INC.	11/09/2023	Regular	0.00	7,601.93	54238
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005442	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	11/08/2023	gas / diesel	0.00	7,601.93	
	101-100-5205560		GAS/LUBRICANTS & DISP		4,800.73	
	101-100-5205560		GAS/LUBRICANTS & DISP		2,801.20	

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11415	DOUG BRAY	11/09/2023	Regular	0.00	79.26	54239
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005439	Invoice	11/08/2023	On Call Mileage DB	0.00	79.26	
101-100-5104600	ON CALL DUTY	On Call Mileage DB	79.26			
00427	GRAINGER	11/09/2023	Regular	0.00	122.93	54240
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
9889508033	Invoice	11/09/2023	10 pH Buffer	0.00	22.25	
501-100-5205620	TESTING	10 pH Buffer	22.25			
9893988726	Invoice	11/09/2023	Fittings for Chlorine Injection	0.00	33.36	
501-100-5205530	EQUIPMENT MAINTENAN	Polypropylene Male Connector	16.72			
501-100-5205530	EQUIPMENT MAINTENAN	Sch 80 Bushing	16.64			
9896039469	Invoice	11/09/2023	Write in the rain pen	0.00	67.32	
101-100-5205610	UTILITY OPERATING SUPP	Write in the rain pens	67.32			
00813	GSI WATER SOLUTIONS, INC	11/09/2023	Regular	0.00	7,529.80	54241
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
00134.022	Invoice	11/08/2023	Job 331 Cascade Well 8 Redevelopment	0.00	7,529.80	
101-100-5406010	WATER SYSTEM	Job 331 Cascade Well 8 Redevel	7,529.80			
00085	H.D. FOWLER COMPANY	11/09/2023	Regular	0.00	14,460.14	54242
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
16530747	Invoice	11/09/2023	22-019 2" Service La Plaza W/O 344	0.00	4,058.70	
101-100-5406020	NEW SERVICES	2" Meter Setter	1,427.18			
101-100-5406020	NEW SERVICES	6" MJ x MJ Tee	227.50			
101-100-5406020	NEW SERVICES	2" Type K Hard Copper	888.00			
101-100-5406020	NEW SERVICES	2" Gate Valve	473.41			
101-100-5406020	NEW SERVICES	6" MJ Plug x 2" IP	134.07			
101-100-5406020	NEW SERVICES	2" MIP x CTS Coupling	498.75			
101-100-5406020	NEW SERVICES	2" Brass 45	178.48			
101-100-5406020	NEW SERVICES	2" FIP x CTS Coupling	104.27			
101-100-5406020	NEW SERVICES	6" EBAA Mega Lug	127.04			
16563195	Invoice	11/08/2023	Inventory Brass	0.00	1,457.40	
101-100-1601410	INVENTORY	3/4" FEMALE WHEEL VALVE (IP)	1,147.20			
101-100-1601410	INVENTORY	2" COPPER - IRON MALE	310.20			
16563203	Invoice	11/08/2023	Sample Station Pump	0.00	271.88	
101-100-5205570	SMALL EQUIPMENT/TOO	Small Sample Station Pump	271.88			
16563209	Invoice	11/08/2023	8" Gate Valves	0.00	8,672.16	
101-100-1601410	INVENTORY	8" MEGA LUG KIT	1,357.12			
101-100-1601410	INVENTORY	8" MJ SOLID SLEEVE	721.48			
101-100-1601410	INVENTORY	8" MJ X MJ GATE VALVE	6,593.56			
11378	HR Answers	11/09/2023	Regular	0.00	450.00	54243
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
53370	Invoice	11/08/2023	Assist in new job descriptions	0.00	450.00	
101-100-5205110	CONTRACT SERVICES	Assist in new job descriptions	450.00			
01137	JW UNDERGROUND INC	11/09/2023	Regular	0.00	432.00	54244
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
52741/52739	Invoice	11/08/2023	Dirt Dump Tickets	0.00	432.00	
101-100-5205610	UTILITY OPERATING SUPP	Dirt Dump	432.00			
00753	KNIFE RIVER CORPORATE NW	11/09/2023	Regular	0.00	1,233.39	54245

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3051038	Invoice	11/08/2023	Asphalt	0.00	457.87	
	101-100-5205610		UTILITY OPERATING SUPP		457.87	
3052665	Invoice	11/08/2023	Rock for work order 375	0.00	248.24	
	101-100-5205610		UTILITY OPERATING SUPP		248.24	
3053865/305386	Invoice	11/09/2023	Rock for sample station installs	0.00	527.28	
	101-100-5205610		UTILITY OPERATING SUPP		527.28	
00577	MAGELLAN HEALTHCARE	11/09/2023	Regular	0.00	2,499.98	54246
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
0031254814	Invoice	11/08/2023	Employee Assistance	0.00	2,499.98	
	101-100-6202109		DISABILITY/LIFE PAYABLE		2,499.98	
01021	OHA-DRINKING WATER SERVICES	11/09/2023	Regular	0.00	195.00	54247
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0005436	Invoice	11/09/2023	Cross Connection/Backflow Prevention re	0.00	195.00	
	101-100-5205460		DUES/LICENSES/SUBSCRI		195.00	
00940	O'REILLY AUTO PARTS	11/09/2023	Regular	0.00	212.82	54248
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
2514-468544 & 4	Invoice	11/09/2023	transmisson fluid/ shocks	0.00	95.93	
	101-100-5205540		VEHICLE MAINTENANCE		95.93	
2514-468763	Invoice	11/09/2023	battery for rw46	0.00	116.89	
	101-100-5205540		VEHICLE MAINTENANCE		116.89	
00360	PARKROSE HARDWARE	11/09/2023	Regular	0.00	29.93	54249
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
A11727/P	Invoice	11/08/2023	shop heater hardware	0.00	29.93	
	101-100-5205520		BLDG/GROUNDS MAINTEN		29.93	
01173	PITNEY BOWES GLOBAL FINANCIAL	11/09/2023	Regular	0.00	129.00	54250
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
3318244521	Invoice	11/08/2023	Postage meter lease payment	0.00	129.00	
	101-100-5205330		POSTAGE		129.00	
00225	PORTER W. YETT COMPANY	11/09/2023	Regular	0.00	1,373.40	54251
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
27 424	Invoice	11/08/2023	Asphalt for Job 304	0.00	538.20	
	101-100-5406020		NEW SERVICES		538.20	
27424	Invoice	11/08/2023	Asphalt for work order 352	0.00	835.20	
	101-100-5406020		NEW SERVICES		541.80	
	601-100-5205120		ENGINEERING SERVICES		293.40	
00181	PORTLAND GENERAL ELECTRIC	11/09/2023	Regular	0.00	10,590.22	54252
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0005464	Invoice	11/08/2023	Portland General Electric	0.00	10,590.22	
	101-100-5205230		HEATING/ELECTRICITY		939.36	
	101-100-5205670		PUMPING		810.33	
	501-100-5205670		PUMPING		5,907.87	
	501-100-5205670		PUMPING		2,932.66	

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00189	QUILL CORPORATION	11/09/2023	Regular	0.00	257.93	54253
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
35289589/35290	Invoice	11/08/2023	OFFICE SUPPLIES	0.00	257.93	
101-100-5205320	OFFICE SUPPLIES	COFFEE CREAMER	19.98			
101-100-5205320	OFFICE SUPPLIES	TISSUE 4PK	8.49			
101-100-5205320	OFFICE SUPPLIES	NAPKINS	6.49			
101-100-5205320	OFFICE SUPPLIES	PAPER PLATES	29.99			
101-100-5205320	OFFICE SUPPLIES	COFFEE CREAMER	8.99			
101-100-5205320	OFFICE SUPPLIES	HP 78A TONER 2PK	183.99			
01009	RICOH USA, INC	11/09/2023	Regular	0.00	237.08	54254
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
5068345997	Invoice	11/08/2023	Monthly copy fees	0.00	237.08	
101-100-5205110	CONTRACT SERVICES	Monthly copy fees	237.08			
01009	RICOH USA, INC	11/09/2023	Regular	0.00	9,856.70	54255
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
1098889046	Invoice	11/08/2023	Ricoh MP C4510	0.00	9,856.70	
101-100-5406140	COMPUTER/OFFICE EQUI	Ricoh MP C4510	9,856.70			
00020	SAIF CORPORATION	11/09/2023	Regular	0.00	2,087.07	54256
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
1001308168	Invoice	11/08/2023	Workers comp premium	0.00	2,087.07	
101-100-5104840	WORKERS COMPENSATIO	Workers comp premium	2,087.07			
11520	SANDY RIVER MARKETING, INC	11/09/2023	Regular	0.00	34.00	54257
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
31473	Invoice	11/08/2023	CGA Branded Hat Mock Ups	0.00	34.00	
101-100-5205730	MANAGER'S EXPENSE	CGA Branded Hat Mock Ups	34.00			
01243	SDAO	11/09/2023	Regular	0.00	4,232.00	54258
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005457	Invoice	11/08/2023	SDAO-SDIS Membership dues	0.00	4,232.00	
101-100-5205460	DUES/LICENSES/SUBSCRI	SDAO-SDIS Membership dues	4,232.00			
00021	SPECIAL DISTRICTS OF OREGON	11/09/2023	Regular	0.00	29,842.77	54259
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005421	Invoice	11/06/2023	Empl Med/Dent Insurance	0.00	29,842.77	
101-100-6202108	SDAO INS PAYABLE	Empl Med/Dent Insurance	29,842.77			
00221	WASTE MANAGEMENT, INC	11/09/2023	Regular	0.00	323.96	54260
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005423	Invoice	11/07/2023	Garbage Service	0.00	323.96	
101-100-5205520	BLDG/GROUNDS MAINTEN	Garbage Service	323.96			
11441	DEPARTMENT OF JUSTICE	11/16/2023	Regular	0.00	323.53	54261
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005513	Invoice	11/17/2023	ID # 21DR17205	0.00	323.53	
101-100-6202102	EMPLOYEE DRAW PAYABL	ID # 21DR17205	323.53			
00014	OREGON AFSCME	11/16/2023	Regular	0.00	446.33	54262

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005527	Invoice	11/17/2023	Union Dues	0.00	446.33	
	101-100-6202140		UNION DUES PAYABLE		446.33	
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	11/16/2023	Regular	0.00	117.50	54263
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005528	Invoice	11/17/2023	United Way	0.00	117.50	
	101-100-6202120		UNITED WAY PAYABLE		117.50	
00461	ALLWOOD RECYCLERS, INC.	11/16/2023	Regular	0.00	77.00	54264
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
289909	Invoice	11/16/2023	Brush Dump	0.00	14.00	
	101-100-5205520		BLDG/GROUNDS MAINTENANCE		14.00	
289952	Invoice	11/16/2023	Brush Dump	0.00	21.00	
	101-100-5205520		BLDG/GROUNDS MAINTENANCE		21.00	
290109	Invoice	11/16/2023	Brush Dump	0.00	14.00	
	101-100-5205520		BLDG/GROUNDS MAINTENANCE		14.00	
293599	Invoice	11/16/2023	Brush Dump	0.00	14.00	
	101-100-5205520		BLDG/GROUNDS MAINTENANCE		14.00	
298520	Invoice	11/16/2023	Brush Dump	0.00	14.00	
	101-100-5205520		BLDG/GROUNDS MAINTENANCE		14.00	
00001	CHAVES CONSULTING, INC.	11/16/2023	Regular	0.00	4,794.20	54265
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
213015	Invoice	11/16/2023	Bill Printing & Postage - October 2023	0.00	4,794.20	
	101-100-5205110		CONTRACT SERVICES		1,191.20	
	101-100-5205330		POSTAGE		3,603.00	
00793	CITY OF GRESHAM	11/16/2023	Regular	0.00	170,460.86	54266
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
63605	Invoice	11/16/2023	Job 334, Groundwater Development Poje	0.00	18,461.45	
	601-100-5205120		ENGINEERING SERVICES		18,461.45	
63606	Invoice	11/16/2023	Package 5 - Cascade Well6 Site, 223rd & S	0.00	67,443.31	
	601-100-5205120		ENGINEERING SERVICES		67,443.31	
63607	Invoice	11/16/2023	JOB 330 - Pkg 6 - Progress Invoice	0.00	84,556.10	
	601-100-5205120		ENGINEERING SERVICES		84,556.10	
00637	COMCAST CABLE	11/16/2023	Regular	0.00	121.85	54267
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005470	Invoice	11/15/2023	192nd/Division internet	0.00	121.85	
	101-100-5205660		TELEMETRY		121.85	
11476	CONSOR	11/16/2023	Regular	0.00	527,495.89	54268
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
N202855OR.00-3	Invoice	11/16/2023	JOB 313 PACKAGE #1	0.00	1,369.75	
	601-100-5205120		ENGINEERING SERVICES		1,369.75	
N202964OR.00-2	Invoice	11/16/2023	JOB 315 - GSDP Managment Assistance -	0.00	1,023.00	
	601-100-5205120		ENGINEERING SERVICES		1,023.00	
N213113OR.00-2	Invoice	11/16/2023	JOB 313 - Construction Management Serv	0.00	72,481.25	
	601-100-5205120		ENGINEERING SERVICES		72,481.25	
N219742OR.00-1	Invoice	11/16/2023	Job 318 Groundwater Developemnt Proje	0.00	50,365.58	

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	601-100-5205120	ENGINEERING SERVICES	Job 318 Groundwater Develop	50,365.58		
W208178OR.00-	Invoice	11/16/2023	GDMP - Package 4 - Design	0.00	402,256.31	
	601-100-5205120	ENGINEERING SERVICES	GDMP - Package 4 - Design - Inv	402,256.31		
11643	DOOLITTLE CONSTRUCTION	11/16/2023	Regular	0.00	333.12	54269
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0005482	Invoice	11/16/2023	Hydrant Meter Refund - 2103 SE 190th Av	0.00	333.12	
	101-100-6302430	CUSTOMER REFUND CLEA	Hydrant Meter Refund - 2103 SE		333.12	
01085	EDGE ANALYTICAL LABORATORIES,	11/16/2023	Regular	0.00	3,240.00	54270
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
23-33139	Invoice	11/16/2023	Fall 2023 LCR Samples	0.00	3,240.00	
	101-100-5205620	WATER SAMPLES/TESTIN	Fall 2023 LCR Samples		3,240.00	
01187	FISERV	11/16/2023	Regular	0.00	60.00	54271
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0005555	Invoice	11/16/2023	Returned home banking payment	0.00	60.00	
	101-100-5205760	BAD DEBT EXPENSE	Returned home banking payme		60.00	
00747	GENERAL PACIFIC, INC	11/16/2023	Regular	0.00	1,679.00	54272
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
1478888	Invoice	11/16/2023	Replacement Hydrant for Stolen Hydrant	0.00	1,679.00	
	101-100-5205610	UTILITY OPERATING SUPP	Upper Hydrant		1,679.00	
00813	GSI WATER SOLUTIONS, INC	11/16/2023	Regular	0.00	3,490.52	54273
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
00134.018-35	Invoice	11/16/2023	JOB 300 - Well Testing - Progress Invoice	0.00	3,490.52	
	101-100-5406010	WATER SYSTEM	JOB 300 - Well Testing - Progress		3,490.52	
00085	H.D. FOWLER COMPANY	11/16/2023	Regular	0.00	507.16	54274
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
I6563192b	Invoice	11/16/2023	Inventory items	0.00	507.16	
	101-100-1601410	INVENTORY	3/4" Female Curb Stop		406.42	
	101-100-1601410	INVENTORY	3/4" Female Wheel Valve		100.74	
00759	HARBOR FREIGHT TOOLS	11/16/2023	Regular	0.00	64.99	54275
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
021475	Invoice	11/16/2023	water pump for rw47	0.00	64.99	
	101-100-5205610	UTILITY OPERATING SUPP	water pump for rw47		64.99	
00975	HDR ENGINEERING, INC	11/16/2023	Regular	0.00	3,373.50	54276
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
1200514261b	Invoice	11/16/2023	Rate Study 2023	0.00	2,518.50	
	101-100-5205110	CONTRACT SERVICES	Rate Study 2023		2,518.50	
1200568881	Invoice	11/16/2023	Rate Study 2023	0.00	855.00	
	101-100-5205110	CONTRACT SERVICES	Rate Study 2023		855.00	
11642	Hydro Flow Products, Inc	11/16/2023	Regular	0.00	4,409.00	54277

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
54826	Invoice	11/16/2023	Hose Monster - hydrant flow kit	0.00	4,409.00	
	101-100-5205610		UTILITY OPERATING SUPP		28.00	
	101-100-5205610		UTILITY OPERATING SUPP		Catch All Spanner Wrench	35.00
	101-100-5205610		UTILITY OPERATING SUPP		Guage Calibration	68.00
	101-100-5205610		UTILITY OPERATING SUPP		Storz Adapter	271.00
	101-100-5205610		UTILITY OPERATING SUPP		Case	279.00
	101-100-5205610		UTILITY OPERATING SUPP		Fire Flow Test Bundle	3,728.00
11591	JACOBS ENGINEERING GROUP INC.	11/16/2023	Regular	0.00	114,738.44	54278
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
D3722300-07	Invoice	11/16/2023	JOB 319 - Pkg 3 - Design Work	0.00	114,738.44	
	601-100-5205120		ENGINEERING SERVICES		JOB 319 - Pkg 3 - Design Work	114,738.44
01137	JW UNDERGROUND INC	11/16/2023	Regular	0.00	720.00	54279
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
52740	Invoice	11/08/2023	Dirt Dump Tickets	0.00	432.00	
	101-100-5205610		UTILITY OPERATING SUPP		Dirt Dump	432.00
52878	Invoice	11/16/2023	Dirt Dump	0.00	144.00	
	101-100-5205610		UTILITY OPERATING SUPP		Dirt Dump	144.00
52879	Invoice	11/16/2023	Dirt Dump	0.00	144.00	
	101-100-5205610		UTILITY OPERATING SUPP		Dirt Dump	144.00
00015	KAISER PERMANENTE	11/16/2023	Regular	0.00	18,480.60	54280
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0017290670	Invoice	11/14/2023	Empl med/dent insurance	0.00	18,480.60	
	101-100-6202107		KAISER INS PAYABLE		Empl med/dent insurance	18,480.60
01184	KIPP, CHRIS	11/16/2023	Regular	0.00	137.25	54281
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005484	Invoice	11/16/2023	OAWU Conference - Per Diem - CK	0.00	137.25	
	101-100-5205450		TRAINING & EDUCATION		OAWU Conference - Per Diem -	137.25
00753	KNIFE RIVER CORPORATE NW	11/16/2023	Regular	0.00	257.21	54282
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3055680	Invoice	11/16/2023	Rock	0.00	257.21	
	101-100-5205610		UTILITY OPERATING SUPP		Rock	257.21
01259	MC ELECTRIC VEHICLES	11/16/2023	Regular	0.00	1,008.75	54283
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
738	Invoice	11/16/2023	rw 39 axles /repair	0.00	1,008.75	
	101-100-5205540		VEHICLE MAINTENANCE		rw 39 axles /repair	1,008.75
00948	OLD REPUBLIC SURETY GROUP	11/16/2023	Regular	0.00	188.00	54284
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6DY1CTE	Invoice	11/16/2023	Treasurer Bond	0.00	188.00	
	101-100-5205720		DIRECTORS' EXPENSE		Treasurer Bond	188.00
00460	OUR JUST FUTURE	11/16/2023	Regular	0.00	182.00	54285

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005487	Invoice	11/16/2023	Customer Assistance September 2023	0.00	182.00	
	101-100-5205800		CUSTOMER ASSISTANCE Customer Assistance September		182.00	
00360	PARKROSE HARDWARE	11/16/2023	Regular	0.00	79.48	54286
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
A11727	Invoice	11/16/2023	heater install parts	0.00	29.93	
	101-100-5205520		BLDG/GROUNDS MAINT		29.93	
A15958/P & A16	Invoice	11/16/2023	heater install parts	0.00	49.55	
	101-100-5205520		BLDG/GROUNDS MAINT heater install parts less credit m		49.55	
00181	PORTLAND GENERAL ELECTRIC	11/16/2023	Regular	0.00	2,455.61	54287
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005471	Invoice	11/15/2023	Pumping	0.00	2,455.61	
	101-100-5205670		PUMPING		328.61	
	101-100-5205670		PUMPING		516.39	
	101-100-5205670		PUMPING		582.23	
	101-100-5205670		PUMPING		997.58	
	101-100-5205670		PUMPING		30.80	
11498	RYAN LINDSTROM	11/16/2023	Regular	0.00	47.99	54288
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005492	Invoice	11/16/2023	Raingear	0.00	47.99	
	101-100-5205440		SAFETY GEAR & EQUIPME Raingear		47.99	
10731	SCHLOSSER, JOSEPH	11/16/2023	Regular	0.00	137.25	54289
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005485	Invoice	11/16/2023	OAWU Conference - Per Diem - JS	0.00	137.25	
	101-100-5205450		TRAINING & EDUCATION OAWU Conference - Per Diem - J		137.25	
00213	TWINCO CUTTING & CORING, INC.	11/16/2023	Regular	0.00	1,200.00	54290
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
24459	Invoice	11/16/2023	Concrete saw cutting	0.00	1,200.00	
	101-100-5205610		UTILITY OPERATING SUPP Saw Cutting		1,200.00	
01254	ZIPLY FIBER	11/16/2023	Regular	0.00	1,294.03	54291
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005469	Invoice	11/15/2023	Ziply Fiber	0.00	1,294.03	
	101-100-5205210		TELEPHONE		1,034.89	
	101-100-5205210		TELEPHONE		222.98	
	101-100-5205660		TELEMETRY		36.16	
01224	AT&T MOBILITY	11/22/2023	Regular	0.00	1,739.02	54292
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005564	Invoice	11/20/2023	AT&T	0.00	1,739.02	
	101-100-5205210		TELEPHONE		1,579.02	
	101-100-5205660		TELEMETRY		40.00	
	101-100-5205660		TELEMETRY		40.00	
	101-100-5205660		TELEMETRY		40.00	
	101-100-5205660		TELEMETRY		40.00	
00637	COMCAST CABLE	11/22/2023	Regular	0.00	289.85	54293

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005568	Invoice	11/20/2023	Office internet	0.00	289.85	
	101-100-5205210	TELEPHONE	Office internet		289.85	
11415	DOUG BRAY	11/22/2023	Regular	0.00	54.99	54294
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005567	Invoice	11/20/2023	Raingear reimbursement	0.00	54.99	
	101-100-5205440	SAFETY GEAR & EQUIPME	Raingear reimbursement		54.99	
00813	GSI WATER SOLUTIONS, INC	11/22/2023	Regular	0.00	2,696.25	54295
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
00134.022-15	Invoice	11/22/2023	Job 331 Cascade Well 8 Redevelopment/Te	0.00	2,696.25	
	101-100-5406010	WATER SYSTEM	Job 331 Cascade Well 8 Redevel		2,696.25	
11591	JACOBS ENGINEERING GROUP INC.	11/22/2023	Regular	0.00	128,299.28	54296
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
D32722300-8	Invoice	11/21/2023	JOB 319 - Pkg 3 - Design Work	0.00	128,299.28	
	601-100-5205120	ENGINEERING SERVICES	JOB 319 - Pkg 3 - Design Work		128,299.28	
01137	JW UNDERGROUND INC	11/22/2023	Regular	0.00	595.20	54297
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
52320	Invoice	11/21/2023	Work Order 352 Rock and Dirt Dump	0.00	595.20	
	101-100-5406020	NEW SERVICES	Dirt Dump		144.00	
	101-100-5406020	NEW SERVICES	Rock		451.20	
00139	NORTHWEST NATURAL GAS COMPANY	11/22/2023	Regular	0.00	654.31	54298
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005571	Invoice	11/20/2023	Office Heat	0.00	654.31	
	101-100-5205230	HEATING/ELECTRICITY	Office Heat		654.31	
00017	OREGON DEPARTMENT OF REVENUE	11/22/2023	Regular	0.00	297.00	54299
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
L0139134624	Invoice	11/21/2023	Hazardous Substance annual fee	0.00	297.00	
	501-100-5205610	OPERATING SUPPLIES	Hazardous Substance annual fe		297.00	
01124	PAVELCOMM INC.	11/22/2023	Regular	0.00	2,860.81	54300
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
239287	Invoice	11/22/2023	Pavelcomm IT Contract	0.00	2,860.81	
	101-100-5205110	CONTRACT SERVICES	Pavelcomm IT Contract		2,860.81	
00181	PORTLAND GENERAL ELECTRIC	11/22/2023	Regular	0.00	291.42	54301
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005569	Invoice	11/20/2023	NW 1st/Royal Av pumping	0.00	291.42	
	101-100-5205670	PUMPING	NW 1st/Royal Av pumping		291.42	
01174	PURCHASE POWER	11/22/2023	Regular	0.00	200.00	54302
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005570	Invoice	11/20/2023	Postage for meter	0.00	200.00	
	101-100-5205330	POSTAGE	Postage for meter		200.00	
11500	RICHARD J PETTIT	11/22/2023	Regular	0.00	242.31	54303

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005565	Invoice	11/20/2023	Refund overpayment	0.00	242.31	
	101-100-6302430	CUSTOMER REFUND CLEA	Refund overpayment		242.31	
11440	Schneider Water Services	11/22/2023	Regular	0.00	121,125.00	54304
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
14184	Invoice	11/22/2023	Cascade Well 8 Redevelopment	0.00	121,125.00	
	101-100-5406010	WATER SYSTEM	Job 331 - Cascade Well 8		121,125.00	
11394	ACI PAYMENTS, INC	11/30/2023	Regular	0.00	98.70	54305
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1000104963	Invoice	11/30/2023	Home Banking Fee October 2023	0.00	98.70	
	101-100-5205740	GENERAL OFFICE	Home Banking Fee October 202		98.70	
11644	BridgeTower Media	11/30/2023	Regular	0.00	143.10	54306
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
745654639	Invoice	11/30/2023	RFP for AMI	0.00	143.10	
	101-100-5205420	ELECTIONS/LEGAL ADVER	RFP for AMI - DJC		143.10	
00048	CABLE HUSTON LLP	11/30/2023	Regular	0.00	3,666.50	54307
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
134612	Invoice	11/30/2023	Legal Fees October 2023	0.00	3,666.50	
	101-100-5205140	LEGAL SERVICES	Legal Fees October 2023		3,666.50	
00054	CESSCO, INC.	11/30/2023	Regular	0.00	94.90	54308
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
465096	Invoice	11/30/2023	cut off blades	0.00	94.90	
	101-100-5205610	UTILITY OPERATING SUPP	cut off blades		94.90	
00059	COAST PAVEMENT SERVICES, INC	11/30/2023	Regular	0.00	286.00	54309
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4674112723	Invoice	11/30/2023	Parking Lot Sweeps November 2023	0.00	286.00	
	101-100-5205520	BLDG/GROUNDS MAINTEN	Parking Lot Sweeps November 2		286.00	
00066	CONSOLIDATED SUPPLY COMPANY	11/30/2023	Regular	0.00	6,117.89	54310
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
S011627031.001	Invoice	11/30/2023	Inventory Parts Pex, Romac 501, Megalug	0.00	5,045.38	
	101-100-1601410	INVENTORY	2" PROPEX COUPLING		103.18	
	101-100-1601410	INVENTORY	2" PROPEX RING		45.68	
	101-100-1601410	INVENTORY	4" MEGA LUG KIT		481.96	
	101-100-1601410	INVENTORY	6" MEGA LUG KIT		1,215.18	
	101-100-1601410	INVENTORY	1.25" PROPEX PEX/MIP		144.86	
	101-100-1601410	INVENTORY	2" PROPEX PEX/MIP		642.36	
	101-100-1601410	INVENTORY	3/4" PROPEX PEX/MIP		121.36	
	101-100-1601410	INVENTORY	12" CI/DI X OD DRESSER COUPLI		908.73	
	101-100-1601410	INVENTORY	6" FL X FL GATE VALVE		1,094.52	
	101-100-1601410	INVENTORY	3/4" PROPEX PEX/FIP		162.70	
	101-100-1601410	INVENTORY	1" PROPEX PEX/MIP		124.85	
S011629597.001	Invoice	11/30/2023	Parts to complete Romac 501 Coupling	0.00	1,072.51	
	101-100-5205610	UTILITY OPERATING SUPP	Romac 4" Black Ring		82.74	
	101-100-5205610	UTILITY OPERATING SUPP	2" ABS Plugs		43.01	
	101-100-5205610	UTILITY OPERATING SUPP	Romac 4"x5" Center Ring		509.36	

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	101-100-5205610	UTILITY OPERATING SUPP	Romac 501 5/8 x 8" Bolts and N		437.40	
11460	DANIEL MCLEAN	11/30/2023	Regular	0.00	948.78	54311
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0005622	Invoice	11/30/2023	Refund overpayment	0.00	948.78	
	101-100-6302430		CUSTOMER REFUND CLEA		948.78	
01018	DAS CASHIER	11/30/2023	Regular	0.00	900.00	54312
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
ARQ26067	Invoice	11/30/2023	Annual Procurement Fee 2024	0.00	900.00	
	101-100-5205110		CONTRACT SERVICES		900.00	
00295	DELUXE HEATING & COOLING	11/30/2023	Regular	0.00	1,999.00	54313
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
I-17921-1	Invoice	11/30/2023	hvac blower motor repair	0.00	1,999.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN		1,999.00	
11628	Ditch Witch West	11/30/2023	Regular	0.00	2,362.11	54314
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
547949	Invoice	11/30/2023	Hydraulic Trash Pump	0.00	2,362.11	
	101-100-5205570		SMALL EQUIPMENT/TOO		2,352.00	
	101-100-5205570		SMALL EQUIPMENT/TOO		10.11	
01085	EDGE ANALYTICAL LABORATORIES,	11/30/2023	Regular	0.00	2,448.00	54315
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
23-30757	Invoice	11/30/2023	4th QTR DBPs	0.00	2,448.00	
	101-100-5205620		WATER SAMPLES/TESTIN		2,448.00	
00250	FEDEX	11/30/2023	Regular	0.00	47.66	54316
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
8-327-75350	Invoice	11/30/2023	Shipping Cost	0.00	47.66	
	101-100-5205610		UTILITY OPERATING SUPP		47.66	
00748	FERGUSON ENTERPRISES #3007	11/30/2023	Regular	0.00	254.77	54317
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
2056680	Invoice	11/30/2023	1" Double Check for Well 7	0.00	254.77	
	101-100-5205520		BLDG/GROUNDS MAINTEN		254.77	
00607	FERGUSON WATERWORKS #3011	11/30/2023	Regular	0.00	60.27	54318
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
2026914	Invoice	11/30/2023	BRS PEX Adapt. GW Sample Line	0.00	60.27	
	501-100-5205530		EQUIPMENT MAINTENAN		60.27	
00427	GRAINGER	11/30/2023	Regular	0.00	289.33	54319
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
9908132278	Invoice	11/30/2023	shop supplies	0.00	289.33	
	101-100-5205610		UTILITY OPERATING SUPP		289.33	
00446	GRESHAM LOCKSMITH, INC.	11/30/2023	Regular	0.00	18.00	54320

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
160505	Invoice	11/30/2023	keys for propane cage	0.00	18.00	
	101-100-5205520		BLDG/GROUNDS MAINT		18.00	
01137	JW UNDERGROUND INC	11/30/2023	Regular	0.00	576.00	54321
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
53028	Invoice	11/30/2023	Dirt Dump Tickets	0.00	432.00	
	101-100-5205610		UTILITY OPERATING SUPP		432.00	
53029	Invoice	11/30/2023	Dirt Dump	0.00	144.00	
	101-100-5205610		UTILITY OPERATING SUPP		144.00	
00753	KNIFE RIVER CORPORATE NW	11/30/2023	Regular	0.00	1,049.37	54322
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3058002	Invoice	11/30/2023	Rock	0.00	211.19	
	101-100-5205610		UTILITY OPERATING SUPP		211.19	
3059758	Invoice	11/30/2023	Rock and Asphalt	0.00	458.25	
	101-100-5205610		UTILITY OPERATING SUPP		458.25	
3059758b	Invoice	11/30/2023	Rock and Asphalt	0.00	228.54	
	601-100-5205120		ENGINEERING SERVICES		228.54	
3060175	Invoice	11/30/2023	Rock and Asphalt	0.00	151.39	
	101-100-5205610		UTILITY OPERATING SUPP		151.39	
00126	MOEN MACHINERY COMPANY	11/30/2023	Regular	0.00	64.38	54323
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
GRE-1033377	Invoice	11/30/2023	hot saw air filter	0.00	64.38	
	101-100-5205540		VEHICLE MAINTENANCE		64.38	
01021	OHA-DRINKING WATER SERVICES	11/30/2023	Regular	0.00	350.00	54324
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
PWSID4100668	Invoice	11/30/2023	2024 Annual Cross Connection Fee	0.00	350.00	
	101-100-5205640		METER MAINTENANCE		350.00	
00360	PARKROSE HARDWARE	11/30/2023	Regular	0.00	59.21	54325
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
A19955	Invoice	11/30/2023	battery shop supply	0.00	51.23	
	101-100-5205530		SHOP EQUIPMENT MAIN		51.23	
A20634	Invoice	11/30/2023	water pipe insulation	0.00	7.98	
	101-100-5205520		BLDG/GROUNDS MAINT		7.98	
01124	PAVELCOMM INC.	11/30/2023	Regular	0.00	206.25	54326
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
239401	Invoice	11/30/2023	Keep Connect Install and Config	0.00	206.25	
	101-100-5205110		CONTRACT SERVICES		206.25	
11646	Pique Homes	11/30/2023	Regular	0.00	38.00	54327
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005621	Invoice	11/30/2023	Closed account refund	0.00	38.00	
	101-100-6302430		CUSTOMER REFUND CLEA		38.00	
00070	PORTLAND, CITY OF	11/30/2023	Regular	0.00	5,638.00	54328

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
10452456	Invoice	11/30/2023	PBOT Permits	0.00	5,638.00	
101-100-5205610			UTILITY OPERATING SUPP		754.00	
601-100-5205120			ENGINEERING SERVICES		4,884.00	
00899	POTTER WEBSTER COMPANY	11/30/2023	Regular	0.00	110.72	54329
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
144P520108	Invoice	11/30/2023	vac trailer parts	0.00	110.72	
101-100-5205540			VEHICLE MAINTENANCE		110.72	
11382	PREMIER TRUCK GROUP	11/30/2023	Regular	0.00	226.82	54330
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
819212759	Invoice	11/30/2023	rw48 cb antenna	0.00	226.82	
101-100-5205540			VEHICLE MAINTENANCE		226.82	
00189	QUILL CORPORATION	11/30/2023	Regular	0.00	234.53	54331
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
35592031	Invoice	11/30/2023	OFFICE SUPPLIES	0.00	16.59	
101-100-5205320			OFFICE SUPPLIES		16.59	
35610746	Invoice	11/30/2023	OFFICE SUPPLIES	0.00	97.99	
101-100-5205320			OFFICE SUPPLIES		97.99	
35611183	Invoice	11/30/2023	OFFICE SUPPLIES	0.00	119.95	
101-100-5205320			OFFICE SUPPLIES		119.95	
11612	RC Display Vans	11/30/2023	Regular	0.00	1,003.00	54332
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
4946	Invoice	11/30/2023	Extra shelf Parts	0.00	1,003.00	
101-100-5406130			AUTOMOTIVE EQUIPMEN		431.12	
101-100-5406130			AUTOMOTIVE EQUIPMEN		142.97	
101-100-5406130			AUTOMOTIVE EQUIPMEN		142.97	
101-100-5406130			AUTOMOTIVE EQUIPMEN		142.97	
101-100-5406130			AUTOMOTIVE EQUIPMEN		142.97	
11498	RYAN LINDSTROM	11/30/2023	Regular	0.00	104.00	54333
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005597	Invoice	11/30/2023	Distribution certification testing fees (OH	0.00	104.00	
101-100-5205450			TRAINING & EDUCATION		104.00	
11466	SILVER V CONSTRUCTION INC	11/30/2023	Regular	0.00	88.67	54334
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005620	Invoice	11/30/2023	Closed account refund	0.00	88.67	
101-100-6302430			CUSTOMER REFUND CLEA		88.67	
11645	Skondin, Jaime & Bart	11/30/2023	Regular	0.00	15.77	54335
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005619	Invoice	11/30/2023	Closed account refund	0.00	15.77	
101-100-6302430			CUSTOMER REFUND CLEA		15.77	
01265	TYLER TECHNOLOGIES, INC	11/30/2023	Regular	0.00	223.30	54336

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
025-445694	Invoice	11/30/2023	Receipt printer maintenance agreement-a	0.00	223.30	
	101-100-5205110	CONTRACT SERVICES	Receipt printer maintenance agr		223.30	
00003	USA BLUEBOOK	11/30/2023	Regular	0.00	94.54	54337
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
00191528	Invoice	11/30/2023	Distrubution Flash Cards	0.00	55.04	
	101-100-5205450	TRAINING & EDUCATION	Flash Cards		55.04	
00191578	Invoice	11/30/2023	Distrubution Flash Cards	0.00	39.50	
	101-100-5205450	TRAINING & EDUCATION	Flash Cards		39.50	
11614	USAbLe Life	11/30/2023	Regular	0.00	1,944.37	54338
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0004965365	Invoice	11/29/2023	Empl Disb/Life Insurance	0.00	1,944.37	
	101-100-6202109	DISABILITY/LIFE PAYABLE	Empl Disb/Life Insurance		1,944.37	
11441	DEPARTMENT OF JUSTICE	11/30/2023	Regular	0.00	323.53	54339
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005631	Invoice	12/01/2023	ID # 21DR17205	0.00	323.53	
	101-100-6202102	EMPLOYEE DRAW PAYABL	ID # 21DR17205		323.53	
00014	OREGON AFSCME	11/30/2023	Regular	0.00	443.67	54340
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005645	Invoice	12/01/2023	Union Dues	0.00	443.67	
	101-100-6202140	UNION DUES PAYABLE	Union Dues		443.67	
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	11/30/2023	Regular	0.00	117.50	54341
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005646	Invoice	12/01/2023	United Way	0.00	117.50	
	101-100-6202120	UNITED WAY PAYABLE	United Way		117.50	
00442	ADVANCED AUTO PARTS	12/07/2023	Regular	0.00	6.49	54343
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5744-867157	Invoice	12/07/2023	fuse's	0.00	6.49	
	101-100-5205540	VEHICLE MAINTENANCE	fuse's		6.49	
00461	ALLWOOD RECYCLERS, INC.	12/07/2023	Regular	0.00	28.00	54344
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
301801	Invoice	12/07/2023	Pallet Dump	0.00	28.00	
	101-100-5205610	UTILITY OPERATING SUPP	Pallet Dump		28.00	
01029	CARDMEMBER SERVICE	12/07/2023	Regular	0.00	8,190.51	54345
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
CM0000214	Credit Memo	12/07/2023	Interest Credit	0.00	-0.11	
	101-100-5205610	UTILITY OPERATING SUPP	Interest Credit		-0.11	
INV0005656	Invoice	12/07/2023	Employee gift cards	0.00	2,609.70	
	101-100-5205720	DIRECTORS' EXPENSE	Employee gift cards		2,609.70	
INV0005657	Invoice	12/07/2023	vac repair	0.00	103.00	
	101-100-5205540	VEHICLE MAINTENANCE	vac repair		103.00	
INV0005658	Invoice	12/07/2023	vacuum bleeder shop	0.00	79.90	

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	101-100-5205530	SHOP EQUIPMENT MAIN	vacuum bleeder shop		79.90	
INV0005659	Invoice	12/07/2023	TISSUE AND COFFEE FILTERS	0.00	11.99	
	101-100-5205320	OFFICE SUPPLIES	KEURIG WATER FILTERS		11.99	
INV0005660	Invoice	12/07/2023	.5" Polypro Tubing for Chlorine injection	0.00	258.56	
	501-100-5205530	EQUIPMENT MAINTENAN	Polypropylene Tubing 200'		258.56	
INV0005661	Invoice	12/07/2023	15' RV Hose	0.00	16.99	
	101-100-5205610	UTILITY OPERATING SUPP	15' Hose		16.99	
INV0005662	Invoice	12/07/2023	OAWU Annual End Of the Year Conferanc	0.00	710.00	
	101-100-5205450	TRAINING & EDUCATION	Operator Registration		710.00	
INV0005663	Invoice	12/07/2023	Good Sam Membership	0.00	39.00	
	101-100-5205610	UTILITY OPERATING SUPP	Good Sam Membership		39.00	
INV0005664	Invoice	12/07/2023	Amazon business prime	0.00	179.00	
	101-100-5205460	DUES/LICENSES/SUBSCRI	Amazon business prime		179.00	
INV0005665	Invoice	12/07/2023	big vav fuses	0.00	51.30	
	101-100-5205540	VEHICLE MAINTENANCE	big vav fuses		51.30	
INV0005666	Invoice	12/07/2023	lower shop new heater	0.00	1,408.00	
	101-100-5205520	BLDG/GROUNDS MAINTEN	lower shop new heater		1,408.00	
INV0005667	Invoice	12/07/2023	mx2 hydro repair	0.00	137.40	
	101-100-5205540	VEHICLE MAINTENANCE	mx2 hydro repair		137.40	
INV0005668	Invoice	12/07/2023	hardware bill to ben	0.00	63.72	
	101-100-5205530	SHOP EQUIPMENT MAIN	hardware bill to ben		63.72	
INV0005670	Invoice	12/07/2023	Employee Award Drinking Glasses	0.00	35.48	
	101-100-5205740	GENERAL OFFICE	Employee Awards - Glasses		35.48	
INV0005671	Invoice	12/07/2023	Drinks for Board Members	0.00	10.19	
	101-100-5205720	DIRECTORS' EXPENSE	Board Members Drinks		10.19	
INV0005672	Invoice	12/07/2023	Food for November Staff Meeting	0.00	170.55	
	101-100-5205730	MANAGER'S EXPENSE	Food for November staff meetin		170.55	
INV0005673	Invoice	12/07/2023	RV Dump Hose for Porta Pot	0.00	36.99	
	101-100-5205610	UTILITY OPERATING SUPP	RV Dump Hose		36.99	
INV0005674	Invoice	12/07/2023	rw 48 tie downs	0.00	120.90	
	101-100-5205610	UTILITY OPERATING SUPP	rw 48 tie downs		120.90	
INV0005675	Invoice	12/07/2023	OFFICE SUPPLIES	0.00	39.77	
	101-100-5205320	OFFICE SUPPLIES	CELL PHONE HOLDER/VP		16.01	
	101-100-5205320	OFFICE SUPPLIES	CHARGING CABLES 4PK		11.19	
	101-100-5205320	OFFICE SUPPLIES	USB-C CHARGER BLOCKS 4PK		12.57	
INV0005677	Invoice	12/07/2023	Microsoft Office 365 Licenses	0.00	597.14	
	101-100-5205460	DUES/LICENSES/SUBSCRI	E3 License - 17 each		397.14	
	101-100-5205460	DUES/LICENSES/SUBSCRI	E1 License - 20 each		200.00	
INV0005678	Invoice	12/07/2023	Spring Steel Button	0.00	18.37	
	101-100-5205440	SAFETY GEAR & EQUIPME	Spring Steel Button		18.37	
INV0005679	Invoice	12/07/2023	Office Supplies, BT USB, Wipes, Scale, Alu	0.00	72.58	
	101-100-5205320	OFFICE SUPPLIES	Engineer Scales x3		26.73	
	101-100-5205320	OFFICE SUPPLIES	Aluminum sheet 2x4		19.87	
	101-100-5205320	OFFICE SUPPLIES	Bluetooth USB x2		25.98	
INV0005680	Invoice	12/07/2023	Block for SE 154th hydrant job 327	0.00	167.30	
	101-100-5406010	WATER SYSTEM	Job 327 Blocks For Wall		167.30	
INV0005681	Invoice	12/07/2023	Zoom Subscription	0.00	160.00	
	101-100-5205460	DUES/LICENSES/SUBSCRI	Zoom Subscription		160.00	
INV0005682	Invoice	12/07/2023	Search Commander Annual Subscription	0.00	65.00	
	101-100-5205110	CONTRACT SERVICES	Search Commander Annual Sub		65.00	
INV0005683	Invoice	12/07/2023	Ice for SubSection Meeting	0.00	14.95	
	101-100-5205730	MANAGER'S EXPENSE	Ice for subsection meeting		14.95	
INV0005684	Invoice	12/07/2023	IT Equipment and Parts	0.00	248.47	

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	101-100-5205510	COMPUTER/OFFICE EQUI	Keep Connect Router Reboot	49.99		
	101-100-5205510	COMPUTER/OFFICE EQUI	WavLink Docking Station	160.00		
	101-100-5205510	COMPUTER/OFFICE EQUI	4x 6in extension cord	9.99		
	101-100-5205510	COMPUTER/OFFICE EQUI	Logitech MK295	28.49		
INV0005685	Invoice	12/07/2023	Vests and Glasses for CGA	0.00	147.53	
	101-100-5205730	MANAGER'S EXPENSE	Vests and Glasses for CGA		147.53	
INV0005686	Invoice	12/07/2023	OWUC Lunch - Reimbursable by PNWS-A	0.00	347.84	
	101-100-5205730	MANAGER'S EXPENSE	OWUC Lunch - Reimbursable by		347.84	
INV0005687	Invoice	12/07/2023	DJC Renewal	0.00	269.00	
	101-100-5205460	DUES/LICENSES/SUBSCRI	DJC Renewal		269.00	
	Void	12/07/2023	Regular	0.00	0.00	54346
00981	CENTURYLINK	12/07/2023	Regular	0.00	45.28	54347
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005654	Invoice	12/05/2023	SE 148th Telemetry	0.00	45.28	
	101-100-5205660	TELEMETRY	SE 148th Telemetry		45.28	
00001	CHAVES CONSULTING, INC.	12/07/2023	Regular	0.00	5,051.16	54348
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
213128	Invoice	12/07/2023	Printing and Postage for November 2023	0.00	5,051.16	
	101-100-5205110	CONTRACT SERVICES	Printing for November 2023 Bill		1,274.21	
	101-100-5205330	POSTAGE	Postage for November 2023 Bill		3,776.95	
00059	COAST PAVEMENT SERVICES, INC	12/07/2023	Regular	0.00	286.00	54349
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4674122523	Invoice	12/07/2023	Parking Lot Sweeps December 2023	0.00	286.00	
	101-100-5205520	BLDG/GROUNDS MAINTEN	Parking Lot Sweeps December 2		286.00	
01147	CRYSTAL GREENS LANDSCAPING INC	12/07/2023	Regular	0.00	1,719.50	54350
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
279952	Invoice	12/07/2023	Landscaping November 2023	0.00	549.50	
	101-100-5205520	BLDG/GROUNDS MAINTEN	Landscaping November 2023 - C		549.50	
279953	Invoice	12/07/2023	Landscaping November 2023	0.00	560.00	
	101-100-5205520	BLDG/GROUNDS MAINTEN	Landscaping November 2023 -		560.00	
279954	Invoice	12/07/2023	Landscaping November 2023	0.00	610.00	
	101-100-5205520	BLDG/GROUNDS MAINTEN	Landscaping November 2023 -		610.00	
01187	FISERV	12/07/2023	Regular	0.00	20.00	54351
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06410704000311	Invoice	12/07/2023	Retuned home banking payment	0.00	20.00	
	101-100-5205760	BAD DEBT EXPENSE	Retuned home banking payment		20.00	
00427	GRAINGER	12/07/2023	Regular	0.00	96.20	54352
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9923276035	Invoice	12/07/2023	feild supply	0.00	96.20	
	101-100-5205610	UTILITY OPERATING SUPP	feild supply		96.20	
00085	H.D. FOWLER COMPANY	12/07/2023	Regular	0.00	1,725.48	54353
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
I6579647	Invoice	12/07/2023	.75 MIP x Compression 90	0.00	1,309.60	
	101-100-1601410	INVENTORY	3/4" COMPRESSION X MIP 90		1,309.60	
I6581168	Invoice	12/07/2023	3/4" Meter Wivel Nut Angle Ball x4	0.00	415.88	

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	101-100-5205610	UTILITY OPERATING SUPP	3/4" Meter Wivel Nut Angle Ball		415.88	
01137	JW UNDERGROUND INC	12/07/2023	Regular	0.00	864.00	54354
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
53260	Invoice	12/07/2023	Dump Tickets	0.00	144.00	
	101-100-5205610	UTILITY OPERATING SUPP	Dirt Dumps		144.00	
53261	Invoice	12/07/2023	Dump Tickets	0.00	144.00	
	101-100-5205610	UTILITY OPERATING SUPP	Dirt Dumps		144.00	
53262a	Invoice	12/07/2023	Dump Tickets	0.00	144.00	
	101-100-5205610	UTILITY OPERATING SUPP	Dirt Dumps		144.00	
53262b	Invoice	12/07/2023	Dirt Dump	0.00	144.00	
	101-100-5205610	UTILITY OPERATING SUPP	Dirt Dump		144.00	
53263	Invoice	12/07/2023	Dump Tickets	0.00	288.00	
	101-100-5205610	UTILITY OPERATING SUPP	Dirt Dumps		288.00	
00753	KNIFE RIVER CORPORATE NW	12/07/2023	Regular	0.00	1,222.66	54355
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
3062174	Invoice	12/07/2023	Rock Tickets	0.00	483.80	
	101-100-5205610	UTILITY OPERATING SUPP	Rock		483.80	
3063184	Invoice	12/07/2023	Rock	0.00	738.86	
	101-100-5205610	UTILITY OPERATING SUPP	Rock		738.86	
00604	LOWE'S	12/07/2023	Regular	0.00	317.07	54356
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
976241	Invoice	12/07/2023	Materials for Service Line Inspection	0.00	111.07	
	101-100-5205610	UTILITY OPERATING SUPP	Misc. fittings and PSI nozzle		111.07	
987976	Invoice	12/07/2023	ice melt	0.00	97.24	
	101-100-5205520	BLDG/GROUNDS MAINTENANCE	ice melt		97.24	
991125	Invoice	12/07/2023	shop heater hardware	0.00	108.76	
	101-100-5205520	BLDG/GROUNDS MAINTENANCE	shop heater hardware		108.76	
01125	NORTHSTAR CHEMICAL INC	12/07/2023	Regular	0.00	2,930.00	54357
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
269273	Invoice	12/07/2023	1000 Gallons 12.5% Low Salt Sod. Hypo	0.00	2,930.00	
	501-100-5205610	OPERATING SUPPLIES	1000 Gallons 12.5% Low Salt So		2,930.00	
00159	OREGONIAN	12/07/2023	Regular	0.00	119.88	54358
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
10300 20544769	Invoice	12/06/2023	Subscription renewal	0.00	119.88	
	101-100-5205460	DUES/LICENSES/SUBSCRIPTION	Subscription renewal		119.88	
00940	O'REILLY AUTO PARTS	12/07/2023	Regular	0.00	50.04	54359
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
2514-474812	Invoice	12/07/2023	block heater	0.00	50.64	
	101-100-5205540	VEHICLE MAINTENANCE	block heater		50.64	
OSOO237933	Credit Memo	12/07/2023	Credit from Overpayment	0.00	-0.60	
	101-100-5205540	VEHICLE MAINTENANCE	Credit from Overpayment		-0.60	
00135	Point S Tire & Auto Service	12/07/2023	Regular	0.00	561.60	54360

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
2300139	Invoice	12/07/2023	rw36 tires	0.00	280.80	
	101-100-5205550		TIRES		280.80	
2306394	Invoice	12/07/2023	rw39 tires	0.00	280.80	
	101-100-5205550		TIRES		280.80	
00184	PORTLAND WATER BUREAU	12/07/2023	Regular	0.00	310,337.99	54361
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005712	Invoice	11/30/2023	Wholesale Water Purchase November 202	0.00	310,337.99	
	101-100-5205010		WATER PURCHASES		310,337.99	
00458	PREMIER RUBBER LLC	12/07/2023	Regular	0.00	226.98	54362
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
0434824-IN	Invoice	12/07/2023	hydro line plate compactor	0.00	226.98	
	101-100-5205540		VEHICLE MAINTENANCE		226.98	
01009	RICOH USA, INC	12/07/2023	Regular	0.00	104.29	54363
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
5068506962	Invoice	12/07/2023	Monthly Copier Fees November 2023	0.00	104.29	
	101-100-5205110		CONTRACT SERVICES		104.29	
00026	ROCKWOOD WATER PUD	12/07/2023	Regular	0.00	148.18	54364
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005720	Invoice	12/07/2023	Petty Cash	0.00	148.18	
	101-100-5104600		ON CALL DUTY		100.23	
	101-100-5205730		MANAGER'S EXPENSE		47.95	
00020	SAIF CORPORATION	12/07/2023	Regular	0.00	2,087.07	54365
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
1001308169	Invoice	12/07/2023	Workers Comp Premium	0.00	2,087.07	
	101-100-5104840		WORKERS COMPENSATIO		2,087.07	
00021	SPECIAL DISTRICTS OF OREGON	12/07/2023	Regular	0.00	29,842.77	54366
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005698	Invoice	12/06/2023	Emp Med/Dent insurance	0.00	29,842.77	
	101-100-6202108		SDAO INS PAYABLE		29,842.77	
00003	USA BLUEBOOK	12/07/2023	Regular	0.00	39.50	54367
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV00196000	Invoice	12/07/2023	Distrubution Flash Cards	0.00	39.50	
	101-100-5205450		TRAINING & EDUCATION		39.50	
00221	WASTE MANAGEMENT, INC	12/07/2023	Regular	0.00	287.55	54368
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
1502021-1574-0	Invoice	12/05/2023	Garbage service	0.00	287.55	
	101-100-5205520		BLDG/GROUNDS MAINTENANCE		287.55	

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00070	PORTLAND, CITY OF	11/09/2023	Bank Draft	0.00	2,232.06	DFT0001260
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005465	Invoice	11/08/2023	PBOT TSUP Permit Job 324	0.00	2,232.06	
	101-100-5406010		WATER SYSTEM		2,184.00	
	101-100-5406010		WATER SYSTEM		48.06	
01089	CITY OF PORTLAND	11/09/2023	Bank Draft	0.00	23,976.00	DFT0001261
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
4986992	Invoice	11/08/2023	Package 3 - Land Use Conditional Use App	0.00	23,976.00	
	601-100-5406035		GROUNDWATER CONSTR		23,976.00	
00018	PERS	11/09/2023	Bank Draft	0.00	25,213.82	DFT0001262
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005420	Invoice	11/06/2023	PERS Payable	0.00	25,213.82	
	101-100-6202110		P.E.R.S. PAYABLE		25,213.82	
11581	MISSIONSQUARE	11/17/2023	Bank Draft	0.00	1,351.16	DFT0001263
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005507	Invoice	11/17/2023	Deferred Compensation	0.00	1,351.16	
	101-100-6202150		DEFERRED COMP PAYABL		1,351.16	
00016	NATIONWIDE RETIREMENT SOLUTION	11/17/2023	Bank Draft	0.00	640.00	DFT0001266
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005510	Invoice	11/17/2023	457 Deferred Comp	0.00	640.00	
	101-100-6202150		DEFERRED COMP PAYABL		640.00	
01211	HRA VEBA PLAN CONTRIBUTIONS	11/17/2023	Bank Draft	0.00	1,315.00	DFT0001267
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005515	Invoice	11/17/2023	HRA VEBA	0.00	1,315.00	
	101-100-6202160		HRA VEBA PAYABLE		1,315.00	
10253	INTERNAL REVENUE SERVICE	11/17/2023	Bank Draft	0.00	10,295.96	DFT0001274
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005532	Invoice	11/17/2023	FED TAX WITHHOLDING	0.00	10,295.96	
	101-100-6202220		FEDERAL TAX PAYABLE		10,295.96	
00017	OREGON DEPARTMENT OF REVENUE	11/17/2023	Bank Draft	0.00	6,108.18	DFT0001275
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005533	Invoice	11/17/2023	STATE INCOME TAX	0.00	6,108.18	
	101-100-6202230		STATE TAX PAYABLE		6,108.18	
10253	INTERNAL REVENUE SERVICE	11/17/2023	Bank Draft	0.00	11,489.96	DFT0001276
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005534	Invoice	11/17/2023	SOCIAL SECURITY TAX	0.00	11,489.96	
	101-100-6202210		SOCIAL SECURITY PAYABL		11,489.96	
10253	INTERNAL REVENUE SERVICE	11/17/2023	Bank Draft	0.00	2,539.74	DFT0001277
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005536	Invoice	11/17/2023	MEDICARE TAX	0.00	2,539.74	
	101-100-6202210		SOCIAL SECURITY PAYABL		2,539.74	

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
10253	INTERNAL REVENUE SERVICE	11/16/2023	Bank Draft	0.00	31.00	DFT0001278
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005543	Invoice	11/16/2023	SOCIAL SECURITY TAX	0.00	31.00	
	101-100-6202210		SOCIAL SECURITY PAYABL		31.00	
10253	INTERNAL REVENUE SERVICE	11/16/2023	Bank Draft	0.00	7.30	DFT0001279
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005544	Invoice	11/16/2023	MEDICARE TAX	0.00	7.30	
	101-100-6202210		SOCIAL SECURITY PAYABL		7.30	
00070	PORTLAND, CITY OF	11/16/2023	Bank Draft	0.00	468.00	DFT0001280
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
4984883	Invoice	11/16/2023	PBOT TSUP Permit Job 324	0.00	468.00	
	101-100-5406010		WATER SYSTEM		468.00	
11381	Global Payments Integrated	11/16/2023	Bank Draft	0.00	11,361.82	DFT0001281
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005488	Invoice	11/16/2023	Online Card Processing Fee - October 202	0.00	11,361.82	
	101-100-5205740		GENERAL OFFICE		11,361.82	
11381	Global Payments Integrated	11/16/2023	Bank Draft	0.00	1,146.55	DFT0001282
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005489	Invoice	11/16/2023	Counter Card Processing Fee - October 20	0.00	1,146.55	
	101-100-5205740		GENERAL OFFICE		1,146.55	
10253	INTERNAL REVENUE SERVICE	11/20/2023	Bank Draft	0.00	10,460.39	DFT0001289
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005560	Invoice	11/20/2023	FED TAX WITHHOLDING	0.00	10,460.39	
	101-100-6202220		FEDERAL TAX PAYABLE		10,460.39	
00085	H.D. FOWLER COMPANY	11/22/2023	Bank Draft	0.00	910.12	DFT0001293
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
I6563192	Invoice	11/08/2023	FIP 3/4 X Meter Swivel	0.00	910.12	
	101-100-1601410		INVENTORY		406.42	
	101-100-1601410		INVENTORY		503.70	
00085	H.D. FOWLER COMPANY	11/22/2023	Bank Draft	0.00	-910.12	DFT0001293
00018	PERS	11/22/2023	Bank Draft	0.00	25,418.07	DFT0001294
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0005572	Invoice	11/21/2023	PERS Payable	0.00	25,418.07	
	101-100-5104900		P.E.R.S		7.01	
	101-100-6202110		P.E.R.S. PAYABLE		25,411.06	
11396	ROTSCHY	11/22/2023	Bank Draft	0.00	428,514.46	DFT0001295
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
ROT-29	Invoice	11/22/2023	Job 313 Package #1	0.00	428,514.46	
	601-100-5406035		GROUNDWATER CONSTR		428,514.46	
00733	UMPQUA BANK	11/30/2023	Bank Draft	0.00	626.82	DFT0001297

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005580	Invoice	11/30/2023	Account Analysis Fee October 2023	0.00	626.82	
	101-100-5205740	GENERAL OFFICE	Account Analysis Fee October 2		626.82	
11581	MISSIONSQUARE	12/01/2023	Bank Draft	0.00	1,345.43	DFT0001298
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005625	Invoice	12/01/2023	Deferred Compensation	0.00	1,345.43	
	101-100-6202150	DEFERRED COMP PAYABL	Deferred Compensation		1,345.43	
00016	NATIONWIDE RETIREMENT SOLUTION	12/01/2023	Bank Draft	0.00	640.00	DFT0001301
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005628	Invoice	12/01/2023	457 Deferred Comp	0.00	640.00	
	101-100-6202150	DEFERRED COMP PAYABL	457 Deferred Comp		640.00	
01211	HRA VEBA PLAN CONTRIBUTIONS	12/01/2023	Bank Draft	0.00	1,315.00	DFT0001302
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005633	Invoice	12/01/2023	HRA VEBA	0.00	1,315.00	
	101-100-6202160	HRA VEBA PAYABLE	HRA VEBA		1,315.00	
00017	OREGON DEPARTMENT OF REVENUE	12/01/2023	Bank Draft	0.00	6,181.43	DFT0001309
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005650	Invoice	12/01/2023	STATE INCOME TAX	0.00	6,181.43	
	101-100-6202230	STATE TAX PAYABLE	STATE INCOME TAX		6,181.43	
10253	INTERNAL REVENUE SERVICE	12/01/2023	Bank Draft	0.00	10,310.82	DFT0001310
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005651	Invoice	12/01/2023	SOCIAL SECURITY TAX	0.00	10,310.82	
	101-100-6202210	SOCIAL SECURITY PAYABL	SOCIAL SECURITY TAX		10,310.82	
10253	INTERNAL REVENUE SERVICE	12/01/2023	Bank Draft	0.00	2,570.66	DFT0001311
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005653	Invoice	12/01/2023	MEDICARE TAX	0.00	2,570.66	
	101-100-6202210	SOCIAL SECURITY PAYABL	MEDICARE TAX		2,570.66	
00018	PERS	12/07/2023	Bank Draft	0.00	25,591.22	DFT0001312
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005669	Invoice	12/06/2023	PERS payable	0.00	25,591.22	
	101-100-6202110	P.E.R.S. PAYABLE	PERS payable		25,591.22	
00793	CITY OF GRESHAM	12/07/2023	Bank Draft	0.00	2,353.50	DFT0001313
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV-42829	Invoice	12/07/2023	CGA P1: Building Permit for CR1 Roof Repl	0.00	2,045.55	
	601-100-5406035	GROUNDWATER CONSTR	CGA P1: Building Permit for CR1		2,045.55	
ROW-23-06349	Invoice	12/07/2023	Gresham ROW Permit Cherry Park Rd	0.00	307.95	

Check Report

Date Range: 11/08/2023 - 12/07/2023

Vendor Number

Vendor Name

[101-100-5205610](#)Payment Date
UTILITY OPERATING SUPPPayment Type
Gresham ROW Permit Fee

Discount Amount

Payment Amount

Number

307.95

Bank Code UMPQUA BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	211	136	0.00	1,623,621.81
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	29	29	0.00	613,504.35
EFT's	0	0	0.00	0.00
	240	166	0.00	2,237,126.16

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	211	136	0.00	1,623,621.81
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	29	29	0.00	613,504.35
EFT's	0	0	0.00	0.00
	240	166	0.00	2,237,126.16

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	11/2023	1,820,509.90
999	POOLED CASH	12/2023	416,616.26
			2,237,126.16



Rockwood Water District, OR

Detail vs Budget Report

Account Summary

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101 - GENERAL FUND								
Revenue								
<u>101-100-3010101</u>	BEGINNING FUND BALANCE	0.00	-11,494,340.00	0.00	0.00	0.00	-11,494,340.00	-100.00%
<u>101-100-3101100</u>	WATER SALES	0.00	-12,095,864.00	-4,903,959.54	-762,664.39	-5,666,623.93	-6,429,240.07	-53.15%
<u>101-100-3202100</u>	BACKFLOW CHARGES	0.00	-40,000.00	-13,734.16	-1,909.86	-15,644.02	-24,355.98	-60.89%
<u>101-100-3202200</u>	SET-UP FEES	0.00	-20,000.00	-5,195.73	-1,429.65	-6,625.38	-13,374.62	-66.87%
<u>101-100-3202300</u>	LATE FEES	0.00	-290,000.00	-87,036.73	-20,822.81	-107,859.54	-182,140.46	-62.81%
<u>101-100-3404100</u>	SERVICE INSTALLATIONS	0.00	-250,000.00	-51,198.12	-2,200.75	-53,398.87	-196,601.13	-78.64%
<u>101-100-3404200</u>	SUB-DIVISION PROJECTS	0.00	-50,000.00	0.00	0.00	0.00	-50,000.00	-100.00%
<u>101-100-3404300</u>	OTHER SERVICE INCOME	0.00	-150,000.00	-33,162.99	-1,182.05	-34,345.04	-115,654.96	-77.10%
<u>101-100-3505100</u>	INTEREST INCOME	0.00	-200,000.00	-324,250.11	-95,168.76	-419,418.87	219,418.87	109.71%
<u>101-100-3505200</u>	RENTAL INCOME	0.00	-16,000.00	-3,912.41	0.00	-3,912.41	-12,087.59	-75.55%
<u>101-100-3606100</u>	SCRAP METAL SALES	0.00	-7,500.00	-7,086.65	0.00	-7,086.65	-413.35	-5.51%
<u>101-100-3606600</u>	OTHER MISC INCOME	0.00	-40,000.00	-4,544.69	-695.20	-5,239.89	-34,760.11	-86.90%
<u>101-100-3606800</u>	GRESHAM UTILITY TAX	0.00	-457,936.00	-176,771.65	-10,509.16	-187,280.81	-270,655.19	-59.10%
<u>101-100-3606900</u>	PORTLAND UTILITY TAX	0.00	-209,657.00	-69,069.29	-30,494.55	-99,563.84	-110,093.16	-52.51%
<u>101-100-3607000</u>	FAIRVIEW UTILITY TAX	0.00	-15,007.00	-5,813.02	-1.48	-5,814.50	-9,192.50	-61.25%
<u>101-100-3909200</u>	INTERFUND TRANSFERS	0.00	-505,000.00	0.00	0.00	0.00	-505,000.00	-100.00%
<u>101-100-3909300</u>	FIXED ASSET DISPOSITION	0.00	-500,000.00	0.00	0.00	0.00	-500,000.00	-100.00%
<u>101-100-3909500</u>	OTHER GOVERNMENT AGENCIES	0.00	-18,500.00	-77,187.50	-28,222.25	-105,409.75	86,909.75	469.78%
Revenue Totals:		0.00	-26,359,804.00	-5,762,922.59	-955,300.91	-6,718,223.50	-19,641,580.50	-74.51%
Expense								
<u>101-100-5104450</u>	SALARIES/WAGES	0.00	2,511,660.00	711,953.78	170,713.76	882,667.54	1,628,992.46	64.86%
<u>101-100-5104500</u>	OFFICE OVERTIME	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
<u>101-100-5104550</u>	FIELD OVERTIME	0.00	18,000.00	4,357.18	1,851.50	6,208.68	11,791.32	65.51%
<u>101-100-5104600</u>	ON CALL DUTY	0.00	80,000.00	20,750.13	5,206.12	25,956.25	54,143.75	67.60%
<u>101-100-5104610</u>	WATER CERTIFICATIONS	0.00	13,000.00	4,589.85	1,128.82	5,718.67	7,281.33	56.01%
<u>101-100-5104620</u>	EMPLOYEE BONUS	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
<u>101-100-5104630</u>	MARKET BASED WAGE ADJUST	0.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
<u>101-100-5104800</u>	SOCIAL SECURITY	0.00	152,000.00	44,898.75	10,839.88	55,738.63	96,261.37	63.33%
<u>101-100-5104810</u>	MEDICARE	0.00	36,000.00	10,500.61	2,535.18	13,035.79	22,964.21	63.79%
<u>101-100-5104820</u>	UNEMPLOYMENT INSURANCE	0.00	2,500.00	564.53	0.07	564.60	1,935.40	77.42%
<u>101-100-5104830</u>	TRI-MET	0.00	17,800.00	4,556.57	14.57	4,571.14	13,228.86	74.32%
<u>101-100-5104840</u>	WORKERS COMPENSATION	0.00	29,600.00	8,732.87	2,087.54	10,820.41	18,779.59	63.44%
<u>101-100-5104900</u>	P.E.R.S	0.00	715,000.00	206,413.24	50,667.57	257,080.81	457,919.19	64.04%
<u>101-100-5104910</u>	DEF. COMP	0.00	0.00	1,887.57	478.82	2,366.39	-2,366.39	0.00%
<u>101-100-5104920</u>	EMPLOYEE INSURANCE EXPENS	0.00	583,000.00	197,235.99	49,760.79	246,996.78	336,003.22	57.63%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101-100-5104930	PAID LEAVE OREGON	0.00	9,850.00	0.02	0.00	0.02	9,849.98	100.00%
101-100-5205010	WATER PURCHASES	0.00	3,761,530.00	1,152,332.48	310,337.99	1,462,670.47	2,298,859.53	61.12%
101-100-5205110	CONTRACT SERVICES	-6,299.31	130,180.00	93,833.65	10,258.14	104,091.79	32,387.52	24.88%
101-100-5205120	TECHNICAL & CONSULTING	0.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00%
101-100-5205130	AUDITING	0.00	24,500.00	6,575.00	0.00	6,575.00	17,925.00	73.16%
101-100-5205140	LEGAL SERVICES	0.00	100,000.00	1,128.50	3,666.50	4,795.00	95,205.00	95.21%
101-100-5205210	TELEPHONE	0.00	44,880.00	12,451.93	3,126.74	15,578.67	29,301.33	65.29%
101-100-5205220	SEWER/STORM WATER	0.00	12,000.00	2,414.79	2,298.61	4,713.40	7,286.60	60.72%
101-100-5205230	HEATING/ELECTRICITY	0.00	22,000.00	3,308.04	1,593.67	4,901.71	17,098.29	77.72%
101-100-5205310	ENGINEERING SUPPLIES	0.00	1,500.00	672.81	0.00	672.81	827.19	55.15%
101-100-5205320	OFFICE SUPPLIES	-1,592.79	40,000.00	14,631.09	2,420.16	17,051.25	24,541.54	61.35%
101-100-5205330	POSTAGE	500.00	45,300.00	12,164.31	3,932.00	16,096.31	28,703.69	63.36%
101-100-5205410	CONSERVATION	0.00	50,350.00	1,936.50	100.00	2,036.50	48,313.50	95.96%
101-100-5205420	ELECTIONS/LEGAL ADVERTISE	0.00	3,000.00	349.80	143.10	492.90	2,507.10	83.57%
101-100-5205430	INSURANCE-GENERAL	0.00	117,270.00	37,756.68	8,189.17	45,945.85	71,324.15	60.82%
101-100-5205440	SAFETY GEAR & EQUIPMENT	-193.58	23,000.00	5,591.32	296.56	5,887.88	17,305.70	75.24%
101-100-5205450	TRAINING & EDUCATION	586.78	36,500.00	4,379.41	1,239.48	5,618.89	30,294.33	83.00%
101-100-5205460	DUES/LICENSES/SUBSCRIPTNS	-689.00	100,969.00	60,719.10	11,170.75	71,889.85	29,768.15	29.48%
101-100-5205470	OFFICE EQUIPMENT	0.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
101-100-5205510	COMPUTER/OFFICE EQUIPMENT	1,806.47	10,760.00	4,105.53	0.00	4,105.53	4,848.00	45.06%
101-100-5205520	BLDG/GROUNDS MAINTENANCE	206.00	75,160.00	12,932.15	3,200.82	16,132.97	58,821.03	78.26%
101-100-5205530	SHOP EQUIPMENT MAINT	54.73	10,000.00	1,134.94	76.40	1,211.34	8,733.93	87.34%
101-100-5205540	VEHICLE MAINTENANCE	255.60	35,000.00	6,164.38	1,844.50	8,008.88	26,735.52	76.39%
101-100-5205550	TIRES	0.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
101-100-5205560	GAS/LUBRICANTS & DISPOSAL	0.00	45,000.00	8,574.46	7,601.93	16,176.39	28,823.61	64.05%
101-100-5205570	SMALL EQUIPMENT/TOOLS	-2,958.80	15,000.00	6,995.05	2,958.80	9,953.85	8,004.95	53.37%
101-100-5205610	UTILITY OPERATING SUPPLY	-9,210.84	300,000.00	-79,914.48	50,827.65	-29,086.83	338,297.67	112.77%
101-100-5205620	WATER SAMPLES/TESTING	-2,448.00	67,300.00	7,694.99	5,588.00	13,282.99	56,465.01	83.90%
101-100-5205625	WATER QUALITY & NOTICES	0.00	8,000.00	9,423.36	0.00	9,423.36	-1,423.36	-17.79%
101-100-5205630	RESERVOIR MAINTENANCE	0.00	20,000.00	878.00	0.00	878.00	19,122.00	95.61%
101-100-5205640	METER MAINTENANCE	0.00	20,000.00	7,762.52	350.00	8,112.52	11,887.48	59.44%
101-100-5205650	HYDRANT MAINTENANCE	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
101-100-5205660	TELEMETRY	0.00	15,192.00	1,920.56	584.64	2,505.20	12,686.80	83.51%
101-100-5205670	PUMPING	0.00	65,150.00	10,460.99	3,557.36	14,018.35	51,131.65	78.48%
101-100-5205710	BOARD MEETING FEES	0.00	5,800.00	1,050.00	250.00	1,300.00	4,500.00	77.59%
101-100-5205720	DIRECTORS' EXPENSE	2,615.31	24,000.00	32.68	217.57	250.25	21,134.44	88.06%
101-100-5205730	MANAGER'S EXPENSE	-153.17	7,000.00	572.27	957.22	1,529.49	5,623.68	80.34%
101-100-5205740	GENERAL OFFICE	35.48	94,900.00	52,704.07	13,233.99	65,938.06	28,926.46	30.48%
101-100-5205760	BAD DEBT EXPENSE	0.00	25,000.00	-3,366.86	0.00	-3,366.86	28,366.86	113.47%
101-100-5205770	GRESHAM UTILITY TAX	0.00	457,936.00	99,916.27	0.00	99,916.27	358,019.73	78.18%
101-100-5205780	PORTLAND UTILITY TAX	0.00	209,657.00	10,393.56	0.00	10,393.56	199,263.44	95.04%
101-100-5205790	FAIRVIEW UTILITY TAX	0.00	15,007.00	2,964.07	0.00	2,964.07	12,042.93	80.25%
101-100-5205800	CUSTOMER ASSISTANCE	0.00	60,000.00	5,554.00	1,722.00	7,276.00	52,724.00	87.87%
101-100-5205820	TAXES & ASSESSMENTS	-6,386.75	9,300.00	0.00	6,386.75	6,386.75	9,300.00	100.00%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101-100-5406010	WATER SYSTEM	-121,125.00	1,139,820.00	441,482.71	137,541.63	579,024.34	681,920.66	59.83%
101-100-5406020	NEW SERVICES	-5,733.90	65,000.00	29,252.14	5,733.90	34,986.04	35,747.86	55.00%
101-100-5406030	METER UPGRADES	0.00	50,000.00	27,565.20	0.00	27,565.20	22,434.80	44.87%
101-100-5406110	METER EQUIPMENT	0.00	11,500.00	4,795.00	0.00	4,795.00	6,705.00	58.30%
101-100-5406120	SHOP EQUIPMENT	0.00	8,000.00	10,771.64	0.00	10,771.64	-2,771.64	-34.65%
101-100-5406130	AUTOMOTIVE EQUIPMENT	0.00	270,000.00	355.00	1,003.00	1,358.00	268,642.00	99.50%
101-100-5406140	COMPUTER/OFFICE EQUIP	0.00	29,000.00	7,120.00	9,856.70	16,976.70	12,023.30	41.46%
101-100-5406210	BUILDINGS	0.00	75,000.00	14,489.00	0.00	14,489.00	60,511.00	80.68%
101-100-5406220	LAND	0.00	500,000.00	0.00	0.00	0.00	500,000.00	100.00%
101-100-5607110	TRANSFER TO OTHER FUND	0.00	2,331,150.00	0.00	0.00	0.00	2,331,150.00	100.00%
101-100-5707210	CONTINGENCY	0.00	1,700,000.00	0.00	0.00	0.00	1,700,000.00	100.00%
Expense Totals:		-150,730.77	16,520,121.00	3,330,469.70	907,550.35	4,238,020.05	12,432,831.72	75.26%
201 - GENERAL FUND Totals:		-150,730.77	-9,839,683.00	-2,432,452.89	-47,750.56	-2,480,203.45	-7,208,748.78	
201 - SDC FUND-REIMBURSEMENT								
Revenue								
201-100-3010101	BEGINNING FUND BALANCE	0.00	-745,546.00	0.00	0.00	0.00	-745,546.00	-100.00%
201-100-3404500	SYSTEM DEVELOPMENT FEES	0.00	-250,000.00	-20,162.45	0.00	-20,162.45	-229,837.55	-91.94%
201-100-3505100	INTEREST INCOME	0.00	-10,000.00	-32,312.72	-8,016.88	-40,329.60	30,329.60	303.30%
Revenue Totals:		0.00	-1,005,546.00	-52,475.17	-8,016.88	-60,492.05	-945,053.95	-93.98%
Expense								
201-100-5607110	TRANSFER TO OTHER FUND	0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
Expense Totals:		0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
201 - SDC FUND-REIMBURSEMENT Totals:		0.00	-705,546.00	-52,475.17	-8,016.88	-60,492.05	-645,053.95	
202 - SDC FUND-IMPROVEMENT								
Revenue								
202-100-3010101	BEGINNING FUND BALANCE	0.00	-378,269.00	0.00	0.00	0.00	-378,269.00	-100.00%
202-100-3404500	SYSTEM DEVELOPMENT FEES	0.00	-80,000.00	-6,022.55	0.00	-6,022.55	-73,977.45	-92.47%
202-100-3505100	INTEREST INCOME	0.00	-1,200.00	-6,118.79	-1,522.92	-7,641.71	6,441.71	536.81%
Revenue Totals:		0.00	-459,469.00	-12,141.34	-1,522.92	-13,664.26	-445,804.74	-97.03%
202 - SDC FUND-IMPROVEMENT Totals:		0.00	-459,469.00	-12,141.34	-1,522.92	-13,664.26	-445,804.74	-97.03%
301 - DEBT RESERVE FUND								
Revenue								
301-100-3010101	BEGINNING FUND BALANCE	0.00	-2,228,016.00	0.00	0.00	0.00	-2,228,016.00	-100.00%
301-100-3505100	INTEREST INCOME	0.00	-6,000.00	-9,707.71	-2,395.24	-12,102.95	6,102.95	101.72%
301-100-3909200	INTERFUND TRANSFERS	0.00	-2,006,150.00	0.00	0.00	0.00	-2,006,150.00	-100.00%
Revenue Totals:		0.00	-4,240,166.00	-9,707.71	-2,395.24	-12,102.95	-4,228,063.05	-99.71%
Expense								
301-100-5607110	TRANS TO DEBT SERV FUND	0.00	2,006,150.00	0.00	0.00	0.00	2,006,150.00	100.00%
Expense Totals:		0.00	2,006,150.00	0.00	0.00	0.00	2,006,150.00	100.00%
301 - DEBT RESERVE FUND Totals:		0.00	-2,234,016.00	-9,707.71	-2,395.24	-12,102.95	-2,221,913.05	

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - DEBT SERVICE FUND								
Revenue								
401-100-3909200	INTERFUND TRANSFERS	0.00	-2,006,150.00	0.00	0.00	0.00	-2,006,150.00	-100.00%
	Revenue Totals:	0.00	-2,006,150.00	0.00	0.00	0.00	-2,006,150.00	-100.00%
Expense								
401-100-5507050	PAYMENTS ON FINANCING	0.00	1,436,350.00	0.00	0.00	0.00	1,436,350.00	100.00%
401-100-5507070	INTEREST EXPENSE	0.00	569,800.00	0.00	0.00	0.00	569,800.00	100.00%
	Expense Totals:	0.00	2,006,150.00	0.00	0.00	0.00	2,006,150.00	100.00%
	401 - DEBT SERVICE FUND Totals:	0.00	0.00	0.00	0.00	0.00	0.00	
501 - GROUND WATER PRODUCTION								
Revenue								
501-100-3010101	BEGINNING FUND BALANCE	0.00	-67,285.00	0.00	0.00	0.00	-67,285.00	-100.00%
501-100-3909200	INTERFUND TRANSFERS	0.00	-325,000.00	0.00	0.00	0.00	-325,000.00	-100.00%
501-100-3909400	CITY OF GRESHAM	0.00	-275,000.00	0.00	0.00	0.00	-275,000.00	-100.00%
	Revenue Totals:	0.00	-667,285.00	0.00	0.00	0.00	-667,285.00	-100.00%
Expense								
501-100-5205530	EQUIPMENT MAINTENANCE	258.56	26,000.00	5,626.17	250.38	5,876.55	19,864.89	76.40%
501-100-5205610	OPERATING SUPPLIES	2,930.00	42,000.00	22,083.52	297.00	22,380.52	16,689.48	39.74%
501-100-5205615	WELLHEAD PROTECTION	0.00	70,000.00	70,000.00	0.00	70,000.00	0.00	0.00%
501-100-5205620	TESTING	-22.25	5,000.00	2,215.00	22.25	2,237.25	2,785.00	55.70%
501-100-5205630	RESERVOIR MAINTENANCE	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
501-100-5205670	PUMPING	0.00	385,000.00	123,157.02	8,840.53	131,997.55	253,002.45	65.71%
501-100-5607110	TRANSFER TO OTHER FUND	0.00	65,000.00	0.00	0.00	0.00	65,000.00	100.00%
	Expense Totals:	3,166.31	598,000.00	223,081.71	9,410.16	232,491.87	362,341.82	60.59%
	501 - GROUND WATER PRODUCTION Totals:	3,166.31	-69,285.00	223,081.71	9,410.16	232,491.87	-304,943.18	
601 - GW CONSTRUCTION FUND								
Revenue								
601-100-3010101	BEGINNING FUND BALANCE	0.00	-8,305,600.00	0.00	0.00	0.00	-8,305,600.00	-100.00%
601-100-3909400	FINANCING PROCEEDS	0.00	-11,950,000.00	-1,045,373.69	-313,906.12	-1,359,279.81	-10,590,720.19	-88.63%
601-100-3909600	BOND PROCEEDS	0.00	-10,000,000.00	0.00	0.00	0.00	-10,000,000.00	-100.00%
601-100-3909650	WIFIA LOAN PROCEEDS	0.00	-20,419,935.00	-8,572,991.85	0.00	-8,572,991.85	-11,846,943.15	-58.02%
	Revenue Totals:	0.00	-50,675,535.00	-9,618,365.54	-313,906.12	-9,932,271.66	-40,743,263.34	-80.40%
Expense								
601-100-5205110	CONTRACT SERVICES	0.00	150,000.00	12,200.00	0.00	12,200.00	137,800.00	91.87%
601-100-5205120	ENGINEERING SERVICES	-856,664.15	15,100,000.00	1,324,849.73	947,355.79	2,272,205.52	13,684,458.63	90.63%
601-100-5406035	GROUNDWATER CONSTRUCTION	2,045.55	29,000,000.00	318,326.40	802,797.98	1,121,124.38	27,876,830.07	96.13%
601-100-5607110	TRANSFER TO OTHER FUND	0.00	140,000.00	0.00	0.00	0.00	140,000.00	100.00%
	Expense Totals:	-854,618.60	44,390,000.00	1,655,376.13	1,750,153.77	3,405,529.90	41,839,088.70	94.25%
	601 - GW CONSTRUCTION FUND Totals:	-854,618.60	-6,285,535.00	-7,962,989.41	1,436,247.65	-6,526,741.76	1,095,825.36	
	Report Total:	-1,002,183.06	-19,593,534.00	-10,246,684.81	1,385,972.21	-8,860,712.60	-9,730,638.34	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101 - GENERAL FUND	-150,730.77	-9,839,683.00	-2,432,452.89	-47,750.56	-2,480,203.45	-7,208,748.78	
201 - SDC FUND-REIMBURSEMENT	0.00	-705,546.00	-52,475.17	-8,016.88	-60,492.05	-645,053.95	
202 - SDC FUND-IMPROVEMENT	0.00	-459,469.00	-12,141.34	-1,522.92	-13,664.26	-445,804.74	-97.03%
301 - DEBT RESERVE FUND	0.00	-2,234,016.00	-9,707.71	-2,395.24	-12,102.95	-2,221,913.05	
401 - DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00	0.00	
501 - GROUND WATER PRODUCTION	3,166.31	-69,285.00	223,081.71	9,410.16	232,491.87	-304,943.18	
601 - GW CONSTRUCTION FUND	-854,618.60	-6,285,535.00	-7,962,989.41	1,436,247.65	-6,526,741.76	1,095,825.36	
Report Total:	-1,002,183.06	-19,593,534.00	-10,246,684.81	1,385,972.21	-8,860,712.60	-9,730,638.34	

Audit Documents to be
distributed as an
addendum next week



Rockwood Water
People's Utility District

19601 NE Halsey Street
Portland, OR 97230-7430
503-665-4179 - Phone
503-667-5108 - Fax
www.rwpud.org

MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: November 30, 2023

Re: District Surplus Property Disposal

Staff periodically brings items to the Board for consideration to declare as surplus. These items have been or are being replaced and no longer have value to future District activities. Through execution of the District Vehicle and IT replacement plans we will be generating surplus vehicles and equipment. Vehicles and equipment being replaced have served the District well but have come to the end of their useful life or no longer meet regulations or requirements. We use established industry replacement intervals based on age, mileage, hours, and additional drivers listed.

- ♦ Current vehicle value
- ♦ Maintenance and repair (becoming high in comparison to the vehicle's value)
- ♦ Fuel efficiency
- ♦ Emission standards (vehicle no longer meets regulatory requirements)
- ♦ Vehicle assignment no longer fits application
- ♦ Model or manufacture phasing out and lacking ability to diagnose and/or source parts

With Fiscal Year (FY) 2023-2024 vehicle replacements and package 4 construction starting soon, we have been moving materials and preparing the grounds at the main office. Some of the items listed have been stored for many years and serve no purpose currently or in the future.

For the Board's consideration, staff is requesting disposal of vehicles and equipment:

- 2002 International Service truck (RW 32)
- 2000 Volvo Dump truck (RW 28)
- 300hp electric pump motor
- 40hp electric pump motor
- 5 hp Vibratory plate compactor
- Portable space heater (non-working)
- Pneumatic vehicle jacks (pair)
- Vehicle ramps (pair)
- Pressure washer (non-working)
- Water heater for pressure washer (non-working)
- Engine stand
- Manual tire removal lift
- Air compressor (Ingersoll-Rand)

In addition to listed vehicles and equipment, we have several IT related items that have been replaced or removed from service and need to be disposed of. Below is the current list of IT items staff is requesting declared surplus.

- 3 each Desktop PCs
- 2 each Laptop PCs
- 1 Ricoh Multifunction Printer (MP C4503)

Staff is requesting a motion to declare the identified as surplus and direct staff to dispose through GovDeals auctions, local public sale or destruction processes.

Please direct any questions or concerns to Joey Schlosser, Assistant Superintendent, Jeremy Hanson or myself.

MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: December 13, 2023

Re: District Oregon Paid Leave Policy Review, December 20th Board Meeting

Starting in January of 2023, Oregon Employers were required to participate in the Paid Leave Oregon (PLO) program or provide an equivalent benefits program. Employers are required to contribute a minimum of 0.4% of the employees salary to the PLO program, and employees contribute 0.6% of their salary to the program. The District and its Employees started contributing into the program in January 2023, and benefits from the program started in September 2023. Due to the staggered rollout of this new program and lack of complete information from the State regarding all of the requirements and benefits, most Employers have waited to incorporate the program into policy until after it fully started, and all requirements were published by the State of Oregon. The incorporation of the PLO program requires a new District policy to incorporate this program, and it also required impact bargaining with the Employee Union representatives to update the impacted Articles in the Collective Bargaining Agreement (CBA).

Paid Leave Oregon (PLO) benefits have now started, and employees may access the State of Oregon paid leave benefit for qualifying leave that fits into three categories: Family Leave such as the birth of a child or to care for a family member with a serious illness, medical leave such as a surgery or serious health condition, and safe leave for survivors of sexual assault or domestic violence.

District Management met with the AFSME Union in October and November to review proposed updates to incorporate the PLO program. Management and the Union reached an agreement on language to incorporate the program into the CBA, and these updated Article 19 and 20 are attached. Also attached is a new proposed District Policy to incorporate PLO, that was based on a policy template provided by the Special District Association of Oregon through its Human Solutions consultant. You can find more information about the program which applies to all employees in the state here; <https://paidleave.oregon.gov/>

New and amended policies for the District must be reviewed and publicly available at an initial Board meeting, and will be available for a final review and approval at a second meeting, which is planned to occur during the January 2024 Board meeting.

ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT

POLICY MANUAL

SERIES	3000
ARTICLE	1.0
SECTION	1.8
PAGE	1 of 8
ADOPTED	TBD
REVISED	
REVIEW DUE	Annually

TITLE: Paid Leave Oregon

PURPOSE: To provide employees and their families with guidelines about Paid Leave Oregon. <https://paidleave.oregon.gov/>

POLICY: Rockwood Water People's Utility District provides a Paid Leave Oregon Insurance plan through *Oregon Employment Department*. This insurance is required by Oregon state law and provides paid time off to eligible employees. This is a protected leave. All health-related information gathered by the insurer and organization during this process will be maintained as confidential. Employees will not be discriminated against or retaliated against for using or trying to use this insurance benefit. We encourage each employee to use the combination of time off and benefits that meets their personal needs.

1.8.1 Cost
Employees will see a *0.60%* deduction from gross wages for each paycheck. The employer will contribute *0.40%* of the employee's gross wages for each paycheck. The employee and employer minimum and maximum, as well as overall costs, of this coverage will be assessed annually by the Oregon Employment Department and may change. We will provide notice to employees in advance of any change.

NOTE: Oregon Employment Department will assess and adjust, as needed, the employee deduction and employer contribution levels, and total gross wage cost annually.

1.8.2 Eligibility
Employees who have earned at least \$1,000 in wages in the previous year working in the State of Oregon are eligible to submit a claim. The determination of eligibility will be made by the *Oregon Employment Department*. If an employee disagrees with an eligibility determination, the employee may use the appeal process outlined in the determination notice.

1.8.3 Length of leave
The length of leave is part of the determination process.
An employee may qualify for up to twelve (12) weeks of leave annually, starting from the first day of leave. An additional two (2) weeks of leave may be available

if the employee is pregnant, has given birth, or has health needs because of childbirth. The coverage may be approved in *single day segments*.

1.8.4

Reasons for leave

Benefits may apply to a variety of situations, including:

Family leave - Caring for members of the employee's family:

- During the birth of a child
- Bonding with a child in the first year:
 - After birth
 - Through adoption
 - When the child is placed in the employee's home through foster care
- To care for a family member with a serious health condition*.

Medical leave - The employee caring for themselves when the employee has a serious health condition*.

Safe leave - For survivors of:

- Sexual assault
- Domestic violence
- Harassment
- Stalking

** A serious health condition is an illness, injury, impairment, or physical or mental condition that: requires inpatient care, poses an imminent danger of death or possibility of death in the near future, requires constant or continuing care, involves a period of incapacity, involves multiple treatments, or involves a period of disability due to pregnancy.*

1.8.5

Key Terms: (terms are for PLO only, not other District leave policies)

Family member:

A family member under Paid Leave Oregon can be any of the following:

- Your spouse or domestic partner
- Your child (biological, adopted, stepchild, or foster child), your spouse or domestic partner's child, or the child's spouse or domestic partner
- Your parent (biological, adoptive, stepparent, foster parent, or legal guardian), the parent of your spouse or domestic partner, or your parent's spouse or domestic partner
- Your sibling or stepsibling or their spouse or domestic partner
- Your grandparent or your grandparent's spouse or domestic partner
- Your grandchild or your grandchild's spouse or domestic partner
- Any person you are connected to like a family member

Serious Health Condition:

A serious health condition is an illness, injury, impairment, or physical or mental condition that: requires inpatient care, poses an imminent danger of death or possibility of death in the near future, requires constant or continuing care, involves a period of incapacity, involves multiple treatments, *or* involves a period of disability due to pregnancy.

1.8.6

Insurance benefit while on leave:

The amount of benefit the employee will receive will be calculated based upon the employee's earnings for the prior year. This will also be part of the determination of coverage process. The minimum and maximum benefit amounts may be adjusted by the Oregon Employment Department annually, and the employee will receive notification before a change occurs. Visit Employees and Paid Leave Oregon paidleaveoregon.gov for the current rates.

1.8.7

Combining Accrued Leave and PLO:

Employee may choose to make up the difference between the PLO benefit amount and their regular rate of pay. The following leave banks are available for this purpose; *PTO, Compensatory Leave, Personal Holiday, other accrued leave.*

If an employee uses their accrued leave for time that they later receive a PLO benefit for, the employee will reimburse their District leave bank for the PLO benefit. The District and the Oregon Employment Department under the Paid Leave Program does not allow a combined PLO and employee leave payout to be greater than the employees total compensation.

1.8.8

Notification of the need for leave:

An employee is required to provide the employer notice of the intention to take leave. For planned events the employee is required to provide thirty (30) days written notice. For unplanned events the employee is required to notify the employer within twenty-four (24) hours of the leave and provide written notice within three (3) days. If an employee is incapacitated due to the unplanned event and is unable to meet these obligations, we ask the employee or their designee to notify the employer as soon as possible.

Please complete the Notice Form found at the District front office, and break rooms, to notify the employer of the intention to take leave. The employee may also contact the Office Manager for a copy.

1.8.9

Filing a Claim for coverage:

Employees will need to establish an account at Frances Online <https://frances.oregon.gov> and file claims electronically. This is the electronic system of record for the Oregon Employment Department. Employees are responsible for submitting the required paperwork and any updates or changes to their claim. The employer will be unable to complete the application process on the employee's behalf.

1.8.10

Job and Benefit Protection while on leave:

If an employee has been employed with the employer for at least ninety (90) days prior to the leave, the employee will be restored to the same position upon their return, if the same position exists. If the same position does not exist Employees are entitled to a position equal to their previous position before they took leave, with equal employment benefits, pay and other terms and conditions. If, at the time of leave, the employee is receiving health benefits these will be maintained. The employee will be required to pay their portion of all elected benefits premiums while on leave.

1.8.11

Complaints Procedure:

Complaints related to a determination should be submitted directly to the Oregon Employment Department. The District encourages all employees to bring complaints related to elements under the control of the District to the Office Manager or General Manager promptly and in writing, however note that the Oregon Employment Department makes final determination on PLO benefits. We understand employees may choose to seek outside assistance to resolve complaints regarding this coverage. Employees may contact the Oregon Bureau of Labor and Industries to file a complaint or may contact an attorney of their choice to determine if a civil action may be appropriate.

1.8.12

Other Leave and Benefits Considerations

Leaves:

1. District employees are eligible for protected leave under the Oregon Family Leave Act (OFLA). The leave year for purposes of OFLA is a fixed 12-month period measured forward from the date of the employee's first OFLA leave. Paid Leave Oregon defines the benefit year as beginning the Sunday before the period of leave and lasting for fifty-two (52) weeks going forward.

Benefits:

1. Employee Health benefits will continue while an employee is receiving a PLO benefit.
2. District employees pay a 5% portion of their health care premium, and payment of this portion will continue when an employee is receiving a PLO benefit. This will be deducted from each paycheck issued during leave or if no District checks are issued upon return to work in the first paycheck or through a mutually agreed upon pay-plan.
3. The District offers a Short-Term and Long-Term disability insurance. Employees with conditions that qualify for Short Term Disability (STD) should file for both PLO and STD at the same time. The PLO benefit would be applied first, and the Short-Term and Long-Term disability benefits will cover second.

Chart of Leave and Benefit Options

The following chart outlines the different types of leave and benefits offered to employees in our organization. Below we summarize the eligibility requirements, reasons for use, and pay, if any, for each leave and benefit. Some of these leaves or benefits will run concurrently, others will not. If an employee is planning to use any of these leaves or benefits, it is important to notify the Office Manager or General Manager as soon as possible. We support the use of these leaves and want to coordinate coverage for the employee's time away when possible.

ELIGIBILITY	Paid Leave Oregon Insurance	OFLA	Oregon Sick Leave (temp staff only)	<i>District PTO/Comp leave</i>	<i>Short/Long Term Disability</i>
Wages required to be eligible for leave	\$1,000 in wages the previous year working in Oregon.	n/a	n/a	Accrued PTO balance	n/a
Required length of employment	n/a	180 days	90 days	n/a	n/a
Required hours worked for employee to be eligible for leave	n/a	25 hours/week in the past 180 days. Does not apply to parental leave	1 sick time hour earned for every 30 hours worked	1 Pay Period	No less than 24 hours a week

QUALIFYING PURPOSES	Paid Leave Oregon Insurance	OFLA	Oregon Sick Leave (temp staff only)	<i>District PTO/Comp/ leave</i>	<i>Short/Long Term Disability</i>
Birth, adoption, foster, or placement	Yes	Yes	Yes	Yes	Yes (Maternity leave only)
Family member's serious health condition	Yes	Yes	Yes	Yes	No
Employee's own serious health Condition	Yes	Yes	Yes	Yes	Yes
Domestic violence, sexual assault, harassment, or stalking	Yes	No <i>Serious health condition and reasonable safety accommodations under ORS 659A may include leave.</i>	Yes	Yes	No
Extended leave for a pregnancy* *In addition to leave for serious health condition	Yes	Yes	No	Yes	No
Sick child leave	No	Yes	Yes	Yes	No
Military family leave	No	Yes	No	Yes	No
Bereavement leave	No	Yes	Yes	Yes	No
Public health emergency	No	Yes Active Public Health Emergency allows for sick child leave for school or childcare closure only	Yes	Yes	No (unless personal illness)
Rest/Relaxation	No	No	No	Yes	No

LEAVE DURATION AND BENEFIT PAYMENTS	Paid Leave Oregon Insurance	OFLA	Oregon Sick Leave (temp staff only)	<i>District PTO/Comp/ leave</i>	<i>Short /Long Term Disability</i>
Leave duration (most cases)	12 weeks in a one-year period	12 weeks in a one-year period	40 hours in a one-year period	Per Accrual	25 weeks (short term)
Maximum leave duration (in most cases)	12 weeks in a one-year period; 14 weeks due to pregnancy in one-year period	12 weeks in a one-year period	Employers may cap use at 40 hours per year	Per Accrual	25 weeks (short term)
Payment	Paid benefit amount	Unpaid Leave	Paid Leave for employers with 10 or more employees (6 or more in Portland)	Paid Leave	Paid Leave
Benefit amount	Varies based on employee's average weekly wage.	n/a	100% of regular wages	100% of regular wages	60% of regular wages

Paid Leave Oregon - Notice of intent to take Leave

NOTE: This form will be stored in the employee medical file, not their personnel file.

First Name:	Last Name

Type of Leave: (Check one) See below for information about each leave type.			
<input type="checkbox"/>	Family Leave	<input type="checkbox"/>	Medical Leave
<input type="checkbox"/>	Safe Leave		

Description of the leave schedule (if needed) eg. Intermittent or continuous

Anticipated Start Date:	
-------------------------	--

Anticipated End Date:	
-----------------------	--

Anticipated Return Date, if different than End Date:	
--	--

Employees Signature

Received by

Date

Date



19001 NE Halsey Street
Portland, OR 97230-7430
503-665-4179 - Phone
503-667-5108 - Fax
www.nwpud.org

MEMORANDUM OF UNDERSTANDING

From: Kari Duncan, General Manager

Date: November 3, 2023

Re: Impact Bargaining on Paid Leave Oregon between AFSME Local 350-8 and District representatives

This Memorandum of Understanding acknowledges that representatives from the Rockwood Water Peoples Utility District and AFSME Local 350-0 met on October 4th 2023 and November 2nd 2023 to impact bargain changes to the Collective Bargaining Agreement related to the Paid Leave Oregon program that took effect in 2023.

Agreement has been reached between Management and Union Leadership on changes to Article 19, Paid Time Off, and Article 20, Health and Welfare that serve to incorporate and address the impacts of the Paid Leave Oregon program. A Draft Paid Leave Oregon Policy has also been provided by District Management and reviewed by Union Leadership, with updates made based on Union feedback.

ROCKWOOD WATER
PEOPLE'S UTILITY DISTRICT

By Kari Duncan
Kari Duncan, General Manager

By Andy Crocker
Andy Crocker, District Superintendent

By Cathy Middleton
Cathy Middleton, Office Manager
ROCKWOOD WATER PEOPLE'S
UTILITY DISTRICT
EMPLOYEES LOCAL 350-8, AFSCME
COUNCIL 75, AFL-CIO

By Tessa Brooks
Tessa Brooks, AFSME Council
Representative

By Heather Conner
Heather Conner, Union President

Date 11-8-23

ARTICLE 19

PAID TIME OFF

19.1 Eligible Employees. Regular full-time employees who are normally scheduled to work an average of at least 37.5 hours each week are eligible for Paid Time Off (PTO).

19.2 Maximum Earned PTO Accrual Rates.

19.2.1 Maximum PTO Accrual.

Eligible employees accrue earned PTO as follows:

YEARS OF SERVICE	MONTHLY ACCRUAL
1st through 4th year	13.34 hours
5th through 10th year	16.67 hours
After 10 years	20 hours

19.2.2 Accrual of PTO. Eligible employees accrue the designated amounts of earned PTO prorated on a monthly basis for each full month the employee is employed, provided the employee is also in a paid status the entire month. The monthly accrual will be prorated for employees who were employees for a full month but were in an unpaid status for more than 16 hours. The proration will be based upon the maximum number of straight-time hours the employee would normally have worked in that month.

19.3 Carryover of PTO. Eligible full-time employees may accumulate PTO time up to 200% of their maximum PTO accrual based upon the employee's then years of service. An employee who has accumulated the maximum will then cease earning any additional PTO time accruals until PTO has been taken, at which point the employee will again begin to accrue earned PTO until the maximum has again been reached.

19.4 Scheduling of PTO. All requests for PTO must be approved through procedures established by the District Manager. PTO use for vacation purposes must be scheduled with such advance notice and at such times and of such duration as will not significantly interfere with Employer operations. Seniority normally will apply in circumstances where the District Manager determines that such legitimate business needs will not allow two or more employees to take leave on some or all of the same dates if the employees requesting the same time cannot reach a compromise between themselves. Seniority can only be exercised once in any calendar year and only as to full work week vacation periods.

19.5 Scheduling of PTO for Illness. An employee who knows in advance that he/she will be using PTO due to illness (for example, for surgery, maternity, treatment of an injury, medical, or dental appointments, etc.) shall give the immediate supervisor notice as soon as the need is known. An employee who does not know in advance shall telephone the

supervisor prior to the time the employee is due to report to work, if physically able to do so, or if physically unable to do so, in no case shall the employee (or a third party on his/her behalf) call later than 24 hours after the time he/she is expected to report for work. PTO with pay shall not be allowed unless such report has been timely made. The supervisor may require a doctor's certificate as proof of illness for legitimate business reasons if a pattern of sick leave abuse is evident or there is reasonable cause to suspect abuse of PTO leave.

19.6 Use of PTO for Illness. PTO to be used for illness cannot be used until it has been accrued and may be used, charged, and compensated only for periods of absence falling within the employee's normal scheduled work hours and only for the following reasons:

- a. Because of and during any period of non-occupational illness or disability, including one caused by pregnancy, miscarriage, abortion, or childbirth, incapacitating the employee from performing one or more of the essential functions of his/her regular job;
- b. Because of and during any period of occupational disability incapacitating the employee from performing one or more of the essential functions of his/her regular job, provided that an employee will be allowed to use PTO pay to supplement workers' compensation time-loss payments during any period of hospitalization, as well as up to 24 additional hours of PTO in any 12-month period, so that the employee receives 100% of what would have been the employee's normal straight-time earnings. (An employee may be required to sign a repayment agreement prior to receiving PTO benefits for absences connected with any disputed workers' compensation claim);
- c. For "immediate family" members, PTO shall also be available in the circumstances described in subsections "a" and "b" above. PTO shall also be available where the family member is disabled or incapacitated to the extent that the employee's presence is necessary and no other family member is reasonably available to provide care or supervision, but limited to 24 hours per disability unless the family member is the employee's child under age 18. "Immediate family" will have the meaning established in Section 26.1; and
- d. An otherwise eligible employee may not use PTO to cover any time missed when Employer had work available (for example, modified or light-duty work) and/or Employer offered an accommodation which would allow the employee to perform the essential functions of the job which the employee refused to accept, provided the work was compatible with the employee's current medical restrictions.

Employees qualifying for the use of PTO must use their accrued PTO, followed by any remaining compensatory time prior to going on unpaid status. An employee that is eligible for Paid Leave Oregon (PLO) may use PLO prior to using accrued PTO or may use accrued PTO to make up the difference in salary after the PLO benefit. If a PTO payment is made while awaiting determination of benefits by the Oregon Department of Employment that results in a weekly payment which exceeds 100% of an employee's average weekly wage, the employee

shall repay the amount and reinstate used PTO. Misuse or abuse of PTO for illness will be grounds for disciplinary action, up to and including termination.

19.7 Use of Earned PTO. PTO must be used in quarter-hour increments, rounding up to the nearest quarter-hour, with eight hours (ten hours for employees on ten-hour shifts) to be charged for each shift's absence. PTO may be used, charged and compensated only for periods of absence falling within the employee's normal scheduled work hours and is compensated at the employee's regular wage rate.

19.8 Pay in Lieu of PTO. Employees (or, in the event of death, the employee's estate) who resign, retire, or are involuntarily separated from employment will be paid for all accrued and unused PTO up to the maximum established in Section 19.3.

19.9 PTO Cash Out. Employees may cash out up to 40 hours once a year as long as they have a standing balance of one year of PTO accrual after cash out. Requests for cash out must be submitted by January and will be paid out in July of the same year so that the District may budget for the expense.

19.10 PTO Pay Rate. Eligible employees will receive pay at their regular hourly rate for the number of PTO hours used.

ARTICLE 20

HEALTH AND WELFARE

20.1 Health Insurance.

a. Eligibility. Employer agrees to provide group health insurance coverage for all full-time and part-time employees (other than temporary employees) who are normally scheduled to work at least 24 hours each week. Health insurance includes medical, prescription, vision and dental coverage.

b. Coverage. Eligible employees desiring group health insurance coverage must sign up for coverage during the periods allowed by the plan and for new employees coverage normally can be effective on the first day of the month following the date of hire.

c. Plans. Employer agrees to continue providing its existing group health insurance plans for eligible employees and their eligible dependents and at renewal will use its best efforts to obtain the same or substantially equal coverage, taking into account a variety of factors, including but not limited to plan changes, financial considerations, and legislative changes (for example, Affordable Care Act).

d. Premiums. Employer and eligible employees will pay the following contributions toward health insurance premiums on a per-pay period basis:

PPO Plan: Employer will pay 95% of the premiums for employee only and employee and dependent/family coverage for eligible employees and eligible dependents. Eligible employees will pay the remaining 5% of those premiums.

HMO Plan: Employer will pay 95% of the premiums for employee only and employee and dependent/family coverage for eligible employees and eligible dependents. Eligible employees will pay the remaining 5% of those premiums.

An Internal Revenue Service 125 Plan is available to employees.

The District will pay up to ten percent (10%) of any premium increase above the prior plan year on the stated shared basis. The District and participating employees will share equally any health insurance premium increase more than ten percent (10%) above the prior plan year.

f. Disputes. All disputes, complaints, and questions, and any and all other issues arising out of or in any way connected with these plans, shall be exclusively resolved in accordance with the underlying plan procedures and ERISA and shall not be subject to Article 15 of this Agreement.

20.2 Paid Leave Oregon Insurance.

a. Background. Employer provides a Paid Leave Oregon Insurance plan through the *Oregon Employment Department*. This insurance is required by Oregon state law and provides paid time off to eligible employees. This is a protected leave. All health-related information gathered by the insurer and organization during this process will be maintained as confidential. Employees will not be discriminated against or retaliated against for using or trying to use this insurance benefit. We encourage each employee to use the combination of time off and benefits up to their full salary but not more.

b. Eligibility. Employees that have earned at least \$1000 in wages in the previous year working in the State of Oregon are eligible for PLO benefits.

c. Coverage. An employee may qualify for up to twelve (12) weeks of leave annually, starting from the first day of leave. An additional two (2) weeks of leave may be available if the employee is pregnant, has given birth, or has health needs because of childbirth. The coverage may be approved in *single day segments*.

d. Reasons for leave. Reasons for leave shall be based on the statute

e. Cost. Employees will see a 0.6% deduction from gross wages for each paycheck. The employer will contribute 0.4% of the employee's gross wages for each paycheck.

The employee and employer minimum and maximum, as well as overall costs, of this coverage will be assessed annually by the Oregon Employment Department and may change. Employers will provide notice to employees and the Union in advance of any change.

f. Disputes. Employer will follow all requirements of the Oregon Paid Leave Program. Employees may contact the Oregon Bureau of Labor and Industries to file a complaint or may contact an attorney of their choice to determine if a civil action may be appropriate.

g. Insurance. If an employee is on a state approved PLO leave, Employer is required by the Statute to continue the employee's medical and dental, life, short term and long term disability coverage, on the same terms as when the employee began their PLO leave. An employee when on a state approved PLO leave is responsible for paying their share of premiums. If the employer pays (directly or indirectly, voluntarily or as required by state or federal statute) any part of the employee's share of health or other insurance premium while the employee is on PLO leave, employer will deduct from their pay the employees share of the premium upon employees return to work. Employee will have the option to request the full amount deducted from their first paycheck upon return, or establish a flexible payment plan down to a minimum of 5% of the employee's gross pay each pay period after the employee returns to work, until the health or other insurance premium amount paid by employer are repaid.

20.3 Long-Term and Short-Term Disability Insurance.

- a. Eligibility. Employer agrees to provide both long-term and short-term insurance coverage for eligible full-time and part-time employees (other than temporary employees) who are normally scheduled to work at least 24 hours each week.
- b. Coverage. Eligible employees desiring group long term and short term insurance coverage must sign up for coverage during the periods allowed by the plan and for new employees coverage normally can be effective on the first day of the month following the date of hire.
- c. Plans. Employer agrees to continue providing its existing group long-term and short-term insurance plans for eligible employees and at renewal to use its best efforts to obtain the same or substantially equal coverage. Paid Leave Oregon should be applied for simultaneously with Short-Term Disability. PLO and short term disability will cover concurrently until PLO runs out at 12-14 weeks, and short term will continue up to 25 weeks. Long term disability will cover after 25 weeks.
- d. Premiums. Employer will pay 100% of the premium for employee coverage for eligible full-time employees and a prorated amount of the premium for eligible part-time employees. The proration will be based upon the relationship between the employee's normally scheduled weekly hours and full-time status (40 hours each week).
- e. Disputes. All disputes, complaints, and questions, and any and all other issues arising out of or in any way connected with this plan, shall be exclusively resolved in accordance with the underlying plan procedures and ERISA and shall not be subject to Article 15 of this Agreement.

20.4 Term Life and Accidental Death Insurance. Employer will provide a \$50,000 group term life and accidental death and dismemberment insurance policy for all eligible regular full-time employees who normally work an average of at least 37.5 hours a week and qualify for coverage under the terms of the plan. Employer will attempt to obtain such term life insurance coverage through a policy which will also allow eligible employees to obtain additional coverage as well as coverage for the employee's legal spouse and dependents if they otherwise qualify, but all such optional coverage will be conditioned on the employee signing an appropriate authorization for deduction form allowing the full cost to be paid through regular payroll deductions. Coverage will then become effective upon the date established in the Plan.

20.5 Continuation of Benefits.

20.5.1 Statutory Rights. Employer will provide eligible employees who lose group health insurance such continuation rights as are required by any applicable federal or state law.

20.5.2 On-the-Job Injuries. Employer will continue paying its share of the cost of group health (medical, dental, vision, and life) insurance for regular employees who are normally scheduled to work at least 37.5 hours a week for the balance of the month in which the employee suffers an accepted on-the-job injury (including any reinjury or aggravation) or illness, and for up to a cumulative total of five (5) additional month(s) in any twenty-four- (24-) month period regardless of the number of such injuries or illnesses, provided that the employee makes satisfactory arrangements to pay (or reimburse) Employer for the employee's share (if any) of such costs and/or any other optional coverages the employee wishes (and is eligible) to maintain during this period.

20.6 Labor/Management Benefits Committee

Employer and Union will each select three representatives to serve on the Labor/Management Benefits Committee. The Committee will meet quarterly to explore health insurance-related changes and issues. The Committee's charge is to research and analyze issues related to keeping medical insurance rates affordable to the District and its employees, while ensuring the provision of quality care to all employees.

20.7 Health Benefits Legislation

In the event that Health legislation (Federal, State, Local) results in tax liability to the Employer or employees, Employer and Union will immediately negotiate on the effect of that legislation.

MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: December 13th, 2023

Re: Cascade Well 6 and 8 Capacity Allocation with the City of Gresham

Introduction:

In 2020, Gresham and Rockwood signed an Intergovernmental Agreement (IGA) to jointly develop the infrastructure described in the Groundwater Development Master Plan (GDMP). The goal of this plan was to develop groundwater supply capacity to fully meet all current water supply needs for Rockwood and Gresham with room for expansion to meet 2045 water requirements. Per the 2020 GDMP, those requirements and estimated groundwater supply capacity are listed below. Based on predicted well capacity and schedule, it was anticipated that Rockwood would have a surplus of 2.7 Million Gallons per Day (MGD), and Gresham a surplus of 2 MGD, in firm production capacity with one well out of service, in 2026.

Well Development Results: From 2020 through the current date (December 2023), substantial progress has been made on the GDMP including the drilling and development of Cascade Well's 7, 8 and 9, the drilling and preliminary development for Cascade Well 6 and the site selection for Cascade Well 10. A comprehensive groundwater modeling analysis was also completed. As development of the wells has proceeded, the production capacity of each well has been more firmly established. Many of the wells, notably well 8 and 9, have produced more than predicted, however at least one of the wells, Cascade Well 6, is showing signs of producing less than initially anticipated. In addition, Gresham made the decision to postpone the connection of Well 10 into the system until a later date. Due to the ownership share for each well, this leaves Rockwood with a surplus of approximately 2.9 MGD, and Gresham with a deficit of approximately -1 MGD.

Cascade Well 8:

Well 8 located at 141st Ave was drilled and developed in 2021. Initial estimates for production on this well were for 2 MGD, however actual production is measured at 4.4 MGD. The expanded Glendoveer pressure zone that will be supplied by this well only has peak summertime demands of 1 MGD, so plans for the Glendoveer transmission main to move water from well 8 into the Main Rockwood pressure zone is under design as part of the Package 2A project. Currently Package 2A and Package 3 are Rockwood only projects, with a combined budget of \$23.7 to \$27 million.

Cascade Well 6: A drilling contractor, hired and managed by the City of Gresham, began drilling Cascade Well 6 in early 2023. The well was drilled, and the screen set at 827 ft deep, and initial development was conducted on the well. Results from this development demonstrated much lower than anticipated production on the well, so the Rockwood and Gresham partners

approved additional development work to attempt to increase production. After more enhanced development methods, production out of the well was still just around 1 MGD and the primary reason for the low production is believed to be fine materials in the area reducing (clogging) the movement of water. It has been recommended that the well contractor remove the screen and drill deeper with a new screen depth of 852 feet to increase the water production capacity of the well. Although the project team is hopeful that this will result in a more productive well, the Cascade Groundwater Alliance (CGA) has been cautioned not to expect too much out of the additional work, and staff are therefore planning alternatives in the event that the Well produces only 1 MGD.

Cascade Well 10: Gresham plans to drill an exploratory well, called a borehole, at the Well 10 site, in order to better predict the potential production capability in that location. It will base its decision to proceed with a production well based on the borehole results.

Aquifer Model and Analysis:

In addition to the results from drilling and testing the wells, the CGA contracted an aquifer modeling study in 2022 to assess the reliability of the wells and the influence of regional aquifer use by surrounding wells, such as the Portland Water Bureau. The results of this study were presented to the Board in February 2023. Overall, the results were that the use of the aquifer at the rates that the CGA expects is sustainable. However, when Portland turns on its backup groundwater system and relies on it heavily and for a long time period due to an emergency, there can be interference with some of the CGA wells. This would further reduce the capacity of several wells such that both Rockwood and Gresham could experience a deficit in firm capacity requirements to meet peak summer water demands. The results presented below are for normal operations, not the reduced Portland Emergency pumping scenario.

The following tables (Table 1 and 2) present the estimated capacity for each Well prior to drilling and development in the 2020 GDMP and the current tested capacity of the Wells as of December 2023.

Table 1: 2020 Groundwater Development Master Plan Well Capacity:

Description	2020 Estimated Groundwater Supply (mgd)		
	Gresham	Rockwood	Combined (2020 Estimate)
Cascade Well No. 3	1.6	1.6	3.2
Cascade Well No. 4	3	3	6
Cascade Well No. 5	2.9	2.9	5.8
Cascade Well No. 7 (NE 202nd Ave & NE Glisan St)	2.8	2.8	5.6
Cascade Well No. 8 (141st Avenue Reservoir site - District)		2	2
Cascade Well No. 9 (Kirk Park)	2.2	2.2	4.4
Cascade Well No. 6 (NE 223 rd Ave & SE Stark St)	2.2	2.2	4.4
Cascade Well No. 10 (SW Community Park - City)	1		1
Anticipated groundwater supply (firm capacity), 2026	12.7	13.7	26.4
Forecasted Max Day Demand 2026	10.7	11	21.7
Surplus/(Deficit)	2	2.7	4.7

Source: 2020 Groundwater Development Master Plan

Table 2 2023 Groundwater Supply Capacity (Tested Results 2023)

Description	2023 Tested Well Capacity (mgd)		Combined (2023 Tested Capacity)
	Gresham	Rockwood	
Cascade Well No. 3	2	2	4
Cascade Well No. 4	1.5	1.5	3*
Cascade Well No. 5	3.8	3.8	7.6
Cascade Well No. 7 (NE 202nd Ave & NE Glisan St)	2.8	2.8	5.6
Cascade Well No. 8 (141st Avenue Reservoir site - District)		4.2	4.2
Cascade Well No. 9 (Kirk Park)	2.9	2.9	5.8
Cascade Well No. 6 (NE 223 rd Ave & SE Stark St)**	0.5	0.5	1
Cascade Well No. 10 (SE 217 th & Yamhill)	Postponed		Postponed
Anticipated groundwater supply (firm capacity), 2026	9.7	13.9	23.6
Forecasted Max Day Demand, 2026	10.7	11	21.7
Surplus/(Deficit)	-1	2.9	1.9

**Well 4 capacity is reduced from the 2020 GDMP due to the interference when well 3 and 4 operate at the same time that was identified during the 2022 Aquifer modeling study by GSI.*

***Cascade Well 6 is still undergoing troubleshooting and development. Final production values may increase.*

Alternatives Analysis: Gresham is currently evaluating options for addressing its firm supply deficit. One option would be to return to the original plan from the GDMP and immediately develop Well 10, anticipating 1-4 MGD from this well. Another option that Gresham has requested Rockwood to consider is to develop an IGA (or IGA addendum) to share supply ownership in Cascade Well 8 at 141st Avenue, which is currently a Rockwood only well. Well 8 was expected to produce 2 MGD per the GDMP, however after drilling and development it has been measured to produce 4.4 MGD, leaving Rockwood with a surplus of water that helps to offset the uncertainty left by Well 6.

Cost Share Allocation: If Gresham shares in capacity of Cascade Well 8, the financial cost share would include Package 2A Glendoveer Transmission Main currently estimated at \$10,700,102 based on the 60% Design, and Package 3 Well 8 Water Treatment Plant, Reservoir Replacement and pump station improvements currently estimated at \$16,391,577 based on the 30% Design. Rockwood's current budget and rate plan has been established to pay 100% of these costs, and if capacity is shared, this would reduce Rockwood's current costs obligation by approximately 40% to 45% of this cost, or a reduction of between \$10.8 - \$12.1 million. Some of the expenses in these projects are attributed to Rockwood's Distribution System and Fire Flow capacity requirements and would not be shared as part of the cost allocation.

Cost Estimates Package 2A and 3 as of December 2023

Package2A: Transmission Mains			
Construction (60% est)	Design (Contract)	CM + Admin 5%	Total
\$ 9,306,930	\$ 927,826	\$ 465,347	\$ 10,700,103
Package 3: Well, WTP, Res., Pumpstation			
Construction (30% est)	Design (Contract)	CM + Admin 5%	Total
\$ 13,380,000	\$ 2,342,577	\$ 669,000	\$ 16,391,577
			\$ 27,091,680

Rate Impacts to Rockwood Customers:

If Gresham is allowed to share in ownership and cost of well 8, it is expected to lower the rate impact of the Groundwater Development Project to Rockwood customers. However, the full short- and long-term impacts should be modeled through Rockwood's rate model in order to fully evaluate the impact. If the Board guides staff to further evaluate this option, a rate impact evaluation can be conducted for the February Board meeting.

Considerations (Pro's/Cons):

1. Cost share of Package 2A and 3 would decrease future water rate adjustments. Total estimated cost of 2A and 3 is \$27,091,679, and cost share with Gresham would benefit the Rockwood rate-payers.
2. If all water production wells and treatment systems were owned 50:50, the process to track production and cost is simplified. All costs could be split 50:50 based on the fixed/variable method currently developed.

3. Sharing well 8 capacity means that Rockwood will need to seek additional capacity sooner. This entails pursuing a share in well 10, or development of future well 11 at an earlier date, but sometime after 2026. This need adds risk and uncertainty to the District, because we do not know what production will be obtained at these locations.
4. Gresham can commit to contributing funds to the Design and Construction of Well 6 or Well 8 facilities in the upcoming Budget year, but not to both. If the deeper drilling at the Well 6 site results in a fully productive well, then the CGA partnership will face a decision related to the timing of the well capacity development at each site.
5. The location and timing of a future well, such as well 10 or 11, will need to be jointly determined and planned with Gresham and not subject only to Rockwood's schedule. This reduces the flexibility for Rockwood to determine the timing of its next capacity adjustment. It is advised that Rockwood require a commitment from Gresham to commence with the next increment of well development at an established date if the Board decides to partner for the capacity in Cascade Well 8.
6. Water from Well 8 does not physically reach Gresham customers. Sharing ownership in this well entails looking at the groundwater supply system as a whole, and not by individual wells. Physically, more water from the Cascade site (Wells 3,4,5,7,9) would be distributed to Gresham customers, and water from the Well 8 site would be distributed to Rockwood customers through the new Glendoveer transmission main to the Bella Vista (main) zone.
7. Due to economies of scale and the relatively remote location, the cost of construction of well 8 facilities is higher in terms of relative \$ cost per unit of water than the main Cascade Site, however it is an essential and valuable asset to our water supply system in order to meet our capacity needs. Excess capacity is available here only because Well 8 is available to augment supply to the Rockwood main pressure zone, therefore if additional capacity from Cascade and Well 8 sites is made available to Gresham, the full cost of water production from all of these wells should be shared equally.
8. In lieu of sharing capacity in Well 8, Rockwood and Gresham could instead develop a temporary emergency water supply agreement so that Rockwood can supply emergency water to Gresham until Gresham is able to develop an additional well supply to meet its maximum day demands.

Options to move forward:

Staff is seeking Board feedback related to the Cascade Well 8 capacity allocation. However, until the Well 6 constructed capacity is determined based on the current drilling and exploration work, it is advised that any final decision regarding partnering on Well 8 is saved until the production capacity of Well 6 is determined through development and testing.

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
REGULAR BOARD MEETING SCHEDULE
FOR CALENDAR YEAR 2024
(4th Wednesday of the Month)**

<i>Date</i>	
January 24	
February 28	
March 20 (Third Wednesday due to Spring Break)	
April 24	
May 22	
June 26	
July 24	
August 28	
September 25	
October 23	
November 20 (Third Wednesday in November due to the Thanksgiving Holiday)	
December 18	(Third Wednesday in December due to the Christmas Holiday)