



19601 NE Halsey Street
Portland, OR 97230-7430
503-665-4179 - Phone
503-667-5108 - Fax
www.rwpud.org

MEMORANDUM

To: Budget Committee
Rockwood Water People's Utility District

From: Kari J. Duncan
General Manager/Budget Officer

Date: June 17, 2024

Re: **Updates and Corrections for Fiscal Year (FY) 2024/2025 Budget Documents**

BUDGET UPDATES

The following corrections have been made to documents that were presented at the April 24th 2024 Budget Meeting. Both items were typos or omissions in the attached documents, and the line-item budget did not change as a result of these correctios.

Binder Tab: **Projected FY 24/25 Fees and Charges**

Hydrant Meter Rental Charges: This page was included in the on-line PDF document that was posted on the District website and in the public record, but unfortunately due to a printing error the paper copy of the budget binders that were distributed to the Board and Budget Committee did not include this page. The page is attached.

Binder Tab: **Supplemental Information**

The document in the Supplemental Information Tab titled "District Salary Scales 24-25" included errors that have been corrected. Based on the salary surveys conducted, three classifications were listed for a salary increase due to the results of the market surveys. These included the Lead Person, Maintenance Mechanic, and Operator 2 positions. The salary scale in the attached document reflects these updates. This information was used to calculate the personnel services totals in the budget that was presented in April, so no changes are necessary to the budget.

HYDRANT METER RENTAL CHARGES

~~\$13.30~~**\$13.65** for the first day.
~~\$6.65~~**\$7.00** per day thereafter - up to two (2) weeks.
~~\$3.30~~**\$3.50** per day thereafter - up to one (1) month.
 (Seven [7]-day week computation),
 plus current volumetric charge as adjusted by the Board.

For Contractors' uses in excess of thirty (30) days: ~~\$13.30~~**\$13.65** for the first day,
~~\$6.65~~**\$7.00** per day for the next fourteen (14) days, weekends excluded, ~~\$3.30~~**\$3.50** for the
 balance of the month, weekends excluded, thence ~~\$3.30~~**\$3.50** per day for as many months
 as they retain it, weekends excluded; plus current volumetric charge as adjusted by the
 Board.

For religious, fraternal and charitable organizations using a meter for a legitimate fund-
 raising activity, the applicable fee shall be exactly one half (1/2) of the fee for the usual,
 customary residential use.

APPROVED BACKFLOW PREVENTION DEVICE

Rental rate:

Two-inch (2") double check valve:	
First three (3) days or part thereof	\$29.80 \$31.30
Each additional day or part thereof	9.95 \$10.45
Two-inch (2") combination meter and backflow device:	
First three (3) days or part thereof	\$44.70 \$46.95
Each additional day or part thereof	\$14.90 \$15.65

Deposit (refundable):

Meter	\$311.70 \$327.30
Backflow	\$155.90 \$163.70
Combination Device	\$435.00 \$456.75

*** A COLA of 3.8% has been assigned to the salary scales according to the results of the CPI.*

FY 2024/25 Budget

REPRESENTED EMPLOYEES

Position	Minimum	Maximum
Customer Account Specialist I	\$ 4,602	\$ 5,594
Customer Account Specialist II	\$ 5,265	\$ 6,400
Lead Person - Field	\$ 6,603	\$ 8,026
Lead Person - Front	\$ 6,603	\$ 8,026
Maintenance Mechanic	\$ 5,906	\$ 7,179
Meter Reader	\$ 4,942	\$ 6,007
Meter Technician	\$ 5,671	\$ 6,894
Operator 1	\$ 5,271	\$ 6,407
Operator 2	\$ 6,396	\$ 7,774
Operator in Training	\$ 4,905	\$ 5,150
Utility Worker I	\$ 5,271	\$ 6,407
Utility Worker II	\$ 5,625	\$ 6,837
Water Worker I	\$ 5,271	\$ 6,407
Water Worker II	\$ 5,625	\$ 6,837
Water Worker in Training	\$ 4,905	\$ 5,150

NON-REPRESENTED EMPLOYEES

Position	Minimum	Maximum
Associate Engineer	\$8,319	\$10,112
Asst District Superintendent - Field	\$8,303	\$10,092
Asst District Superintendent - Operations	\$8,303	\$10,092
Business Office Supervisor	\$8,625	\$10,484
District Engineer	\$10,666	\$12,964
District Superintendent	\$9,523	\$11,575
General Manager	N/A	\$15,303
Governmental Affairs Coordinator	\$7,098	\$8,627
Senior Accountant	\$8,004	\$9,729