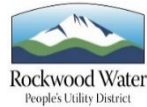


PRESIDENT, Colby Riley
VICE PRESIDENT, Steve Okazaki
SECRETARY, Kathy Zimmerman



TREASURER, Larry Dixon
DIRECTOR, Tom Lewis
GENERAL MANAGER, Kari J. Duncan

**REGULAR MEETING
ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
BOARD OF DIRECTORS**

August 23, 2023

6:00 p.m.

District Boardroom or via Zoom:

<https://us02web.zoom.us/j/88520573501?pwd=d0w0Vmc4UEV6L0hPKytSUzBUZkZZdz09>

Webinar ID: 885 2057 3501

Passcode: 451762

PRELIMINARY AGENDA

1. Approval of Agenda
2. Approval of Consent Agenda - Action
 - a. General Manager's Report - GM Duncan
 - b. Board of Directors Fiduciary Responsibility Memo
 - c. Superintendent's Report - DS Crocker
 - d. Customer Service Report - OS Middleton
 - e. Engineer's Report - DE Hudson
 - f. Government Affairs Activities - GAC Clark
 - g. Financial Status – July 31, 2023
3. **Approval of Minutes – July 26, 2023 Regular Board Meeting - Action**
4. Approval of Bills - SA Zimmerman - Action
5. Public Comment on Non-Agenda Items
6. Suspend Regular Board Meeting and Convene Local Contract Review Board - Action
 - a. Public Hearing for Exemption from Competitive Bidding Requirements for a Contract Specific Special Procurement
 - b. Local Contract Review Board to Adopt Proposed Findings - Action
 - c. Adjourn Local Contract Review Board Meeting - Action
7. Reconvene Regular Board Meeting
8. Resolution No. RWPUD 23/24-001 Exemption from Competitive Bidding Requirements for a Contract Specific Special Procurement for Instrumentation and Control Equipment Integration for Groundwater Development Project Package No. 4 - Action
9. Fiscal Year 2022/2023 General Manager Goals Recap and Accomplishments - GM Duncan - Discussion
10. General Manager Goals for Fiscal Year 2023/2024

The meeting location is wheelchair accessible. Requests for a sign language interpreter should be made as soon as possible or at least 5 days prior to the meeting. Requests for language interpretation should be made at least 2 days in advance of the meeting. Requests can be made by calling 503.665.4179.

11. Executive Session ORS 192.660 (2)
 - (i). To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.
12. Action on Executive Session (*if needed*)
13. Adopt General Manager Goals for Fiscal Year 2023/2024 - Action
14. For the Good of the Order
15. Next Meeting – September 27, 2023 Regular Board Meeting
Upcoming Topics:
 - SDIS Best Practices (October)
 - Groundwater Development Update (TBD)
 - Regional Water Providers Consortium Presentation (TBD)
16. Adjournment



Rockwood Water
People's Utility District

19601 NE Halsey Street
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MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: August 14th, 2023

Re: August 23rd, 2023, Board Meeting

1. Production, project, financial, fiduciary, engineering and government affairs reports have been completed by staff and are provided.
2. The Board packet includes a summary of the goals accomplished in Fiscal Year (FY) 2022/2023 and the proposed goals for FY 2023/2024. A presentation will be provided at the Board meeting on this topic. The Board will also convene an executive session at the August meeting to complete the General Manager annual review.
3. Package 3 Well #8, Water Treatment Facility, Pump Station and Reservoir Rehabilitation at the 141st Ave. site continues to progress. Rockwood Staff, Design Consultant and Land Use planner met with the City of Portland on July 20th to discuss modifications to the site layout and their impacts on the land use approval. Feedback from the City, and further evaluation of the site and facility needs have moved the District towards a decision to replace the existing 52 year old reservoir with a new reservoir, and additional changes to the original land use proposal including a back-up generator and air conditioning (HVAC) units behind the pump station and water treatment facility will be submitted to the City as land use amendments.
4. The Package 4 Cascade Water Treatment Facility Engineering Design process has completed the 60% design phase. Included in this board packet is a proposal for a Contract Specific Special Procurement to provide SCADA and Instrumentation and Controls equipment and services for the construction phase of the Package 4 project. This is an early procurement for materials and services in order to meet the construction deadlines for this project in light of the very long lead times for key equipment.
5. Package 1: An evaluation of the Cascade Reservoir # 1 by the contractor has determined that the roof must be replaced instead of rehabilitated. The change order cost and schedule is being finalized. Due to the roof replacement construction timeline, building permit review with the City of Gresham, and close-out activities, Package #1 construction will likely extend into 2024. The Package 1 pipeline along 202nd Ave has now passed its leak test after the contractor found and fixed two leaks on the pipeline related to a failed flange and missing bolts. Well #7 has undergone enhanced screen cleaning to remove debris from the screen and will undergo a flow test in the next few weeks.

6. Gresham managed projects: Package 2B, transmission main installation to Grants Butte and Bella Vista Reservoirs and Package 9 Kirk Park Well House and Pump projects will both begin construction at the end of the summer. Package 5, the Cascade Well 6 Pumping and Water Treatment Facility at Stark and 223rd Ave is beginning design.
7. I had the opportunity to go to Coos Bay for the Infrastructure Finance Authority Board (IFA) meeting and planning session on August 3-4. The Board visited several development sites for the Port of Coos Bay, including a new Ice-House that had been funded through the IGA, and a future shipping port location.

Thank you and please reach out to me with questions anytime.



LaVonne Griffin-Valade Secretary of State
Cheryl Myers Deputy Secretary of State, Tribal Liaison
Kip Memmott Audits Director

August 1, 2023

AUG 04 2023

BOARD OF DIRECTORS
ROCKWOOD WATER PUD
19601 NE HALSEY ST.
PORTLAND, OR 97230

RECEIVED

The May election is complete and some of you are new to your official positions. Welcome! And many more of you are returning officials who have been serving your local government for quite some time. Thank you.

We are providing this letter to remind you of your responsibilities as a fiduciary of your local government.

As a governing official, you are a trustee of the local government and must exercise due diligence and oversight to ensure the local government is well-managed and its financial situation remains sound. As a trustee, you also carry some responsibility to ensure compliance with certain laws, rules, and grant or loan covenants.

Municipal Audit Law provides instructions for reports local governments are required to submit annually to the Secretary of State. Annual reporting is important for ensuring local governments are transparent and accountable to the public.

Under Municipal Audit Law (ORS 297.405-297.990), financial reports **must be filed each year** with the Oregon Audits Division. These annual filings must be filed either 90 or 180 days after fiscal year end and require a response to any findings reported by the independent auditor within 30 days of filing. Failure to file annual reports could result in dissolution.

Other areas of responsibility include the following:

1. Government Ethics for Public Officials – ORS 244¹
2. Public meetings and public records law – ORS 192
3. Local budget law – ORS 294
4. Procurement and contracting – ORS Chapters 279A-C
5. Deposit and Investment of public funds – ORS Chapters 294 and 295

¹ ORS – Oregon Revised Statutes

More information and resources to help you understand and comply with these statutes can be found on our website: sos.oregon.gov/muniofficial

Please contact our office if you have questions or wish to discuss any of the responsibilities or requirements outlined in this letter or on the linked site. Your role as a government official is an important one to ensure needed services are available and we appreciate your willingness to serve in this capacity.

A handwritten signature in black ink, appearing to read "Amy John", with a long horizontal line extending to the right.

Amy John, CPA
Municipal Program Manager
Oregon Audits Division



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MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: August 16, 2023

Re: Operations Update

Water distribution crews installed one new and replaced two fire hydrants. Crews also were dispatched to repair three water main leaks, one of which was very large on NE 190th that caused an embankment to slide. We've been clearing and moving concrete blocks onto the front of the 185th site to restrict unauthorized access. Crews are on their final push in this heat to complete the capital projects, SE 154th and SE 157th between Stark St. and E Burnside. Crews have finished SE 154th and are scheduling final tie-ins on SE 157th for next week. Currently getting quotes from asphalt contractors to finish restoration of the asphalt, it's their busy season but we are hoping for a quick turnaround.

Operations staff have been running groundwater for the entire month of July, higher than normal demand required pumping 160 million gallons to Rockwood and Gresham. Of course, when the temperatures increase to triple digits, we tend to start to see deficiencies or failures in the current ground water operations. These are addressed immediately by our operations staff but some will need additional improvements in the future to ultimately be corrected. Staff has started annual large meter testing. We continue with an AMI (Advance Metering Infrastructure) pilot and compile information for decision making in the future.

Demand for July increased from June to an expected range in comparison to July 2022. Our average daily demand in June was 8.04 and increased to 8.79 million gallons per day (MGD) in July, month-to-month for 2023 to 2022 it stayed almost the same. With the hot dry weather in July we ran continuous groundwater operations, producing 160 million gallons in the month. The first half of August has continued to increase with having our biggest day so far this year with 9.9 million gallon day, I anticipate to see this high demand to continue through the rest of August and start to taper off in September.



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MEMORANDUM

To: Board of Directors
From: Cathy Middleton, Office Supervisor
Date: August 1, 2023
Re: July Monthly Customer Service Production Report

The meter readers read 6,951 meters this month.

Of the 7,369 bills that were sent out this month, 1,239 of them were sent via e-mail.

We mailed out 898 late notices and e-mailed 226 for a total of 1,124.

Of the 571 door hangers that were hung this month, we turned 72 of them off.

Customer assistance was given to 6 customers and 11 customers were sent to collections.

There were 32 maintenance orders done. They consisted of the following:

- 27 were to check high usage, verify read, and check if leaking
- 3 were to check if the meter was working
- 2 were to check the meter box

There were 2,189 phone calls and 550 walk-ins this month.

If you have any questions about this data, or would like to see other information, please let me know.

Customer Service Production Report FY 2023 - 2024

Function:	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Meter Reads	6,951												6,951
Estimates	-												-
Bills	7,369												7,369
Late Notices	1,124												1,124
Door Hangers	571												571
Turn Offs	72												72
Final Reads	106												106
New Accts	95												95
Bill Assistance	6												6
Collection Agency	11												11
Leak Adjustments	7												7
Phone Calls	2,189												2,189
Walk Ins	550												550
Work Orders	32												32
Misreads	-												-
Found On	-												-
Meters Pulled	-												-



Rockwood Water
People's Utility District

MEMORANDUM

To: Board of Directors

From: Jeremy Hudson, District Engineer

Date: August 16, 2023

Re: Engineer's Report: August 23, 2023 Board Meeting

Structural improvements for Cascade Reservoir 1 (CR1) will include a new roof. The condition of the interior roof support and plate is not economical to repair. Calculations and permits for roof support/plate replacement will be completed over the next two months and structural work will begin soon after. The coatings contractor can continue work, removing the interior coating and applying a primer, until the structural improvements are complete. Transmission main (TM) testing is complete. Final paving is scheduled for the end of August and striping is scheduled for early September before school starts. The repair of Cascade Well (CW) 7 screen is anticipated to be complete by the end of this month and the pump and motor installation is scheduled for early September. The Groundwater Development Projects (GDP) Package 1 includes the structural updates to CR1 and the design for Cascade Reservoir 2 (CR2), CW7 pump station (PS) and TM, Capital Improvement Project (CIP) ST4, and a portion of the proposed 36" groundwater TM Package 2B.

Package 4 90% draft plans will be delivered in the first week of September. Weekly meetings continue. Designs will be complete at the end of 2023 and construction is scheduled to begin in early 2024. The water treatment plant (WTP) will be located near our existing equipment storage building, the new Pump Station (PS) will be sited east of the existing PS, and the new equipment storage building will be south of CR2. Package 4 is a 25-32 million gallon per day (MGD) treatment facility, PS replacement and equipment building replacement.

Package 3 is in the early design phase. Designs to replace the existing 2.2 MGD concrete reservoir in the same location have begun. A new land use application will be submitted to account for the reservoir replacement and taller treatment building. This project includes a 4.3 MGD WTP, Cascade Well 8 improvements, reservoir replacement, PS upgrades and a larger emergency power generator. This project is located at our 141st Avenue PS. This design package will be completed early in 2024. Construction to take place in 2024 & 2025.

Package 2A is a TM project which moves water between an expanded Glendoveer Pressure Zone (PZ) and Main Zone. The designers are preparing the 60% draft. Construction is set to begin in Q1 of 2024 and will take a year to complete.

The District's 20-year Water Master Plan (MP) update will be completed this fiscal year (FY). This project will determine what CIPs are recommended for the District. Master Plans are updated every 7-10 years and lists projects for the next 20 years. The last update was completed in 2013.

Current design and construction projects are described below.

FY 2022/2023:

ST20 – Located on SE 154th Avenue between SE Stark Street and E Burnside Street, this project replaces 1,120 Linear Feet (LF) 4” Outside Diameter (OD) with 6” Ductile Iron (DI) lines. The mainline and services are complete. Surface restoration will take place with the completion of ST21.

ST21 - Located on SE 157th Avenue between SE Stark Street and E Burnside Street, this project replaces 1,102 lf of 4” OD with 6” DI lines. The mainline is installed. Crews are finishing services and tie-ins this month. Paving for ST20 & ST21 will be scheduled for early September.

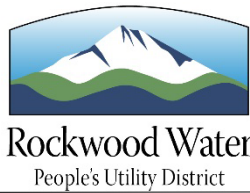
City of Gresham managed GDMP Projects:

Package 2B – 36” TM, Cascade to the District’s Bella Vista and Gresham’s Grant Butte reservoirs. This project is designed, and construction bids were submitted. A contractor was selected and construction to begin this fall and take approximately 19 months.

Package 5 – 223rd & Stark Street, the production well (Cascade Well 6) is nearly complete. Consultants will begin later this month for the design of the wellhouse, water treatment facility and TM. The project construction is scheduled to be completed by the beginning of 2025.

Package 6 – Kirk Park (CW9) wellhouse and TM construction contract was issued. Construction to begin this fall. This TM will terminate at our Cascade site and contribute to the finished water that is pumped to the Bella Vista/Grant Butte reservoirs.

Package 7 – CW10, this is currently a Gresham-only project. Drilling is expected to begin following the completion of Cascade Well 6. The well site is located approximately ½-mile from 223rd & Stark Street. Raw water will be piped to the CW6 Water Treatment Plant.



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MEMORANDUM

To: Board of Directors

From: Nyla Clark, Government Affairs Coordinator

Date: August 1, 2023

Re: Government Affairs Activities

CONSERVATION

- The District has been participating in outreach campaigns with the Regional Water Providers Consortium on social media. During the month of August, the campaign is focused on National Water Quality Month.
- Since we kicked off the Outdoor Conservation Kit campaign in early May we have given out over 246 outdoor kits, in all of 2022 we gave out only 74 kits. That's an increase in engagement year over year of over 300%!

UPCOMING EVENTS, TRAINING & CONFERENCE OPPORTUNITIES

Employee BBQ Potluck

September 7, 2023

Noon – 1:00 PM

Join staff for a BBQ potluck during lunch. The District will be grilling up burgers (meat and veggies) and staff will do a potluck. Let Nyla know if you plan to attend.

SDAO 2023 Training Schedule

SDAO Classes: You can view all SDAO training and events at the following link along with full descriptions of trainings: <https://www.sdao.com/calendar>.

Specific upcoming classes and events that may be of interest include:

2023 SDAO Member Scholarship Golf Tournament

Friday, September 15, 2023

Chehalem Glenn Golf Course

Newberg, Oregon

Board Member Relations, Expectations and Ethics

September 27, 2023 in Salem, OR

Please let Nyla know if you would like to attend any of these classes and she can help sign you up.



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MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: August 14, 2023

Re: Finance/Budget Report – July 2023

The Finance/Budget Report is provided below and on the attached spreadsheet. The numbers provide the general conditions of the District. As more data is accumulated through the year, better estimates will be made and course corrections implemented, if needed.

- Water sales revenue at the end of July 2023 (Period 1) showed a **14.4% increase** when compared to Period 1 in July 2022. Water sales in July of 2023 were higher than in July of 2022 and this combined with the 6% rate increase resulted in higher revenue. The revenue is on track and continues to demonstrate that the District's ability to meet debt service requirements for the 2021 bond sales, the 2022 WIFIA loan and future finding that is required to complete the Groundwater Development Projects.
- Overall revenue for Period 1 is **9.6%** higher than the same period in FY 2022/2023 reflecting the impact of the rate increase, and higher water demand in July 2023 in comparison to last year. Please note that the groundwater payments to and from the City of Gresham for the Cascade Groundwater Supply Projects are removed from this calculation. The non-sales revenue in Period 1 FY 2023/2024 is **14% lower** than the same period in FY 2022/2023 due to fewer service installations in July of 2022 than in 2023, however the interest income is higher this year than last year.
- Personal Services show a normal use pattern for this time of year, with 8% of budget expended after 8% of the year has been completed. Materials and Services expenditures are 7% of total budget. Capital Outlay for non-Cascade Groundwater projects are at 1% of total budget.

FISCAL YEAR 2023-24

JULY, 2023

REVENUES

Category		Budget	July 2023	July 2022	Variance	Year To Date	Projection	Balance of FY 22-23
100.3-01-0101	Beginning Fund Balance	11,494,340						
100.3-10	Water Sales	12,095,864	831,400	726,643	14.4%	831,400	12,439,597	11,608,197
100.3-20	Fees & Special Charges	350,000	24,400	26,153	-6.7%	24,400	320,582	296,182
100.3-40	Charges for Service	450,000	187	55,010	-99.7%	187	250,214	250,027
100.3-50	Investment Income	216,000	55,984	18,892	196.3%	55,984	551,306	495,322
100.3-60	Other Income	730,100	43,425	44,268	-1.9%	43,425	682,713	639,288
100.3-90	Other Financing Sources	1,023,500	-	(3,170)		-	551,090	551,090
	Total Revenue Budget	26,359,804	955,396	867,796		955,396	14,795,503	13,840,107
	Annual Running Revenue (Includes Codes 100.3-10 thru -90)	14,865,464	955,396	867,796	10.1%	955,396		

Assumptions: Projections are based on the balance of prior year's actual revenue plus current revenue to date.

EXPENDITURES

		Budget	July 2023	Total To Date	% Expended
5.10-4000	Personnel Services	4,185,510	314,508	314,508	8%
5.20-5000	Material & Services	2,393,611	162,030	162,030	7%
	Water Purchase	3,761,530	285,350	285,350	8%
5.40-4000	Capital Outlay	2,148,320	16,017	16,017	1%
5.60-7000	Transfers	2,331,150	0	0	0%
5.70-7000	Contingency	1,700,000	0		
5.90-8000	Unappropriated Balance	11,589,683	0		
	Total Expense Budget	28,109,804	777,904	777,904	3%
	Annual Running Expense (Includes Codes 5.1 - 5.4)	12,488,971	777,904	777,904	6%

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD
July 26, 2023**

Rockwood Water Board Room and Zoom Video Conference

Board members present: Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman.

Staff present: Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Cathy Middleton, Office Supervisor (OS); Jeremy Hudson, District Engineer (DE); Daniel Zimmerman, Senior Accountant (SA); Nyla Clark, Government Affairs Coordinator (GAC); Joey Schlosser, Assistant Superintendent (AS); Jay Breen, Assistant Superintendent – Operations (ASO); Jeremy Hanson, Associate Engineer (AE)

Guests present: Eric Cole

President Colby Riley called the meeting to order at 6:02 p.m.

APPROVAL OF THE AGENDA

President Riley asked if there were any changes or additions to the agenda. **GM Duncan** noted there were no changes to the agenda.

Larry Dixon moved to approve the agenda. **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

President Riley asked if there were any changes or updates to the consent agenda. **GM Duncan** noted there were no changes to the consent agenda.

Steve Okazaki moved to approve the consent agenda. **Tom Lewis** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

President Riley asked if there were any changes to the minutes. There were no changes.

Kathy Zimmerman moved to approve the minutes from the June 28, 2023 regular Board meeting. **Tom Lewis** seconded the motion. The motion was approved; none opposed.

APPROVAL OF BILLS

President Riley asked if there were any questions about the bills. There were no questions on the bills.

Steve Okazaki moved to approve the bills as presented. **Tom Lewis** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT

There were no public comments.

CASCADE GROUNDWATER ALLIANCE EARLY EQUIPMENT PROCUREMENT PROCESS

GM Duncan explained the Package 4 Design for the Cascade Water Treatment Facility, Pump Station and Vehicle Storage Building has now reached the 60% stage, with an expected construction start at the beginning of 2024. Some equipment must be ordered early, before the General Contractor is hired in order to meet project timelines. The Board discussed the process noting that some items would need be done via direct procurement and others via competitive process.

Action will be taken at a future meeting.

JUNE BOARD MEETING FOLLOW UP

GM Duncan answered follow-up items from the June Board Meeting.

GM explained that the lower-than-expected bid cost on package 2b Pipeline Construction will not impact rates for Fiscal Year (FY) 2023/2024. If there is a significant overall cost savings on all packages combined that would impact the rates for FY 2024/2025.

GM Duncan also explained that the staff recommendation regarding the Portland Inter-Governmental Agreement (IGA) was determined based on the written response from the City of Portland that was provided in the June Board packet as requested by the Board in May. Action on the IGA in June prevented a costly process to renegotiate the IGA for a shorter time period (Staff time & attorney fees).

EXECUTIVE SESSION ORS 192.660 (2)(e)

Kathy Zimmerman moved to suspend the regular Board meeting and go into executive session in accordance ORS 192.660 (2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Tom Lewis seconded the motion. The motion was approved; none opposed.

The Board recessed into executive session at 6:31 p.m.

President Riley reconvened the Board meeting at 7:37 p.m.

There was no action during executive session.

FOR THE GOOD OF THE ORDER

GM Duncan provided an up on her work with the Infrastructure Finance Authority (IFA) Board. Next week GM Duncan will attend an in person IFA workshop and meeting in Coos Bay.

NEXT MEETING

President Riley reminded everyone the next Board meeting will be Wednesday, August 23, 2023 at 6:00 p.m.

ADJOURNMENT

Larry Dixon made a motion to adjourn the meeting. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:39 p.m.

Secretary



Rockwood Water
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MEMORANDUM

To: Board of Directors

From: Daniel Zimmerman, Senior Accountant

Date: August 14, 2023

Re: Checklist and Financial Report

Enclosed is the checklist for your review. The total amount of the checks listed for your approval is \$1,931,645.47. Additionally, there were two payroll cycles and a board payroll totaling \$128,190.59. If you have any questions regarding any of the checks listed, please don't hesitate to call Kari or myself anytime.

The cash balances on July 31, 2023 are as follows:

Restricted Cash - \$2,839,757.44

Unrestricted Cash - \$24,994,474.15

MONTHLY FINANCIAL MONITORING CHECKLIST

BOARD OF DIRECTORS MEETING: 8/23/2023

FOR THE PERIOD

July 2023

- | | |
|---|-----|
| 1. Were books balanced and reconciled (General & Trust)?
If no, why not? | Yes |
| 2. Are YTD revenues and expenditures tracking per budget plan?
If no, explain variances or flags. | Yes |
| 3. Were all payroll liabilities paid in a timely manner?
If no, explain why not. | Yes |
| 4. Were required payroll reports (Federal, State) filed in a timely manner?
If no, explain why not. | Yes |
| 5. Were any cases of fraud detected and addressed?
If yes, explain situation and actions taken and underway. | No |
| 6. Were any changes made to the internal control system?
If yes, describe changes. | No |
| 7. Were all cash and investment accounts reconciled per schedule (LGIP)?
If no, explain why not. | Yes |



Rockwood Water
People's Utility District

Rockwood Water District, OR

Check Report

By Check Number

Date Range: 07/19/2023 - 08/11/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00025	Bank Code: UMPQUA BANK-UMPQUA BANK					
	A & A DRILLING SERVICE, INC.	07/20/2023	Regular	0.00	899.00	53797
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
52436	Invoice	07/20/2023	8" x 6" Tap Saddle	0.00	899.00	
	101-100-5406020		NEW SERVICES		899.00	
			8" x 6" Tap Saddle			
01249	ACI PAYMENTS, INC	07/20/2023	Regular	0.00	97.45	53798
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
1000097562	Invoice	06/30/2023	Home Banking Fee June 2023	0.00	97.45	
	101-100-5205740		GENERAL OFFICE		97.45	
			Home Banking Fee June 2023			
01224	AT&T MOBILITY	07/20/2023	Regular	0.00	1,739.65	53799
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
287288607971x0...	Invoice	07/20/2023	AT&T	0.00	1,739.65	
	101-100-5205210		TELEPHONE		1,579.65	
	101-100-5205660		TELEMETRY		40.00	
	101-100-5205660		TELEMETRY		40.00	
	101-100-5205660		TELEMETRY		40.00	
	101-100-5205660		TELEMETRY		40.00	
	101-100-5205660		TELEMETRY		40.00	
00001	CHAVES CONSULTING, INC.	07/20/2023	Regular	0.00	737.66	53800
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
212556	Invoice	07/20/2023	Backflow Mailings 7/17/2023	0.00	737.66	
	101-100-5205110		CONTRACT SERVICES		737.66	
			Backflow Mailings 7/17/2023			
00793	CITY OF GRESHAM	07/20/2023	Regular	0.00	129,378.50	53801
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
GUT-Q2-23	Invoice	06/30/2023	Privelage Tax Q2 2023	0.00	129,378.50	
	101-100-5205770		GRESHAM UTILITY TAX		129,378.50	
			Privelage Tax Q2 2023			
00793	CITY OF GRESHAM	07/20/2023	Regular	0.00	79,191.93	53802
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
62574	Invoice	06/30/2023	Pkg #5 - Job 330 - Progress Invoice	0.00	848.45	
	601-100-5205120		ENGINEERING SERVICES		848.45	
62575	Invoice	06/30/2023	Package 5 - Cascade Well6 Site, 223rd & Stark	0.00	8,364.95	
	601-100-5205120		ENGINEERING SERVICES		8,364.95	
62576	Invoice	06/30/2023	Job 334, Groundwater Development Poject ...	0.00	69,978.53	
	601-100-5205120		ENGINEERING SERVICES		69,978.53	
			Job 334, Groundwater Developm...			
11617	City of Portland, Printing and Distributing	07/20/2023	Regular	0.00	409.00	53803
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
10441226	Invoice	07/20/2023	Print Order from RWPC	0.00	409.00	
	101-100-5205410		CONSERVATION		409.00	
			Annual Print Order			
00977	COLUMBIA PEST CONTROL, INC	07/20/2023	Regular	0.00	125.00	53804

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
247780	Invoice	07/20/2023	Quarterly Pest Control	0.00	125.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		125.00	
00637	COMCAST CABLE	07/20/2023	Regular	0.00	289.85	53805
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004505	Invoice	07/20/2023	Internet	0.00	289.85	
	101-100-5205210		TELEPHONE		289.85	
00073	DELUXE FUEL OIL INC.	07/20/2023	Regular	0.00	1,964.87	53806
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
168521	Invoice	07/20/2023	fuel	0.00	1,323.56	
	101-100-5205560		GAS/LUBRICANTS & DISPO...		1,323.56	
168522	Invoice	07/20/2023	fuel	0.00	641.31	
	101-100-5205560		GAS/LUBRICANTS & DISPO...		641.31	
01263	ELECTRIC WORKS, INC	07/20/2023	Regular	0.00	1,820.00	53807
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004476	Invoice	07/20/2023	Booster pump wiring	0.00	1,820.00	
	501-100-5205530		EQUIPMENT MAINTENANCE		1,820.00	
11616	Elise Brant	07/20/2023	Regular	0.00	50.00	53808
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004464	Invoice	07/20/2023	Toilet Rebate	0.00	50.00	
	101-100-5205410		CONSERVATION		50.00	
10289	FAIRVIEW, CITY OF	07/20/2023	Regular	0.00	4,122.94	53809
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
FUT-Q2-23	Invoice	06/30/2023	Privelage Tax Q2 2023	0.00	4,122.94	
	101-100-5205790		FAIRVIEW UTILITY TAX		4,122.94	
11529	FLOWERVE VANCOUVER QRC	07/20/2023	Regular	0.00	49,486.00	53810
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
330/30003778	Invoice	07/20/2023	Job 320 - Pkg 4	0.00	49,486.00	
	601-100-5406035		GROUNDWATER CONSTRU...		49,486.00	
11618	Gary McCormack	07/20/2023	Regular	0.00	19.79	53811
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004502	Invoice	07/20/2023	Closed Account Refund	0.00	19.79	
	101-100-6302430		CUSTOMER REFUND CLEAR...		19.79	
00427	GRAINGER	07/20/2023	Regular	0.00	55.67	53812
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9766518345	Invoice	07/20/2023	grease/ electric fitting	0.00	55.67	
	101-100-5205530		SHOP EQUIPMENT MAINT		55.67	
00300	HACH COMPANY, INC	07/20/2023	Regular	0.00	232.00	53813

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
13657890	Invoice	07/20/2023	WQ Reagents & CL17sc	0.00	232.00	
	101-100-5205620		WATER SAMPLES/TESTING		232.00	
01137	JW UNDERGROUND INC	07/20/2023	Regular	0.00	2,192.10	53814
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
50542	Invoice	07/20/2023	Dump and Rock for job 327	0.00	1,488.90	
	101-100-5406010		WATER SYSTEM		768.90	
	101-100-5406010		WATER SYSTEM		720.00	
50543	Invoice	07/20/2023	Misc. Rock and Dump Tickets	0.00	559.20	
	101-100-5205610		UTILITY OPERATING SUPPLY		144.00	
	101-100-5205610		UTILITY OPERATING SUPPLY		415.20	
50544	Invoice	07/20/2023	Misc. Rock and Dump Tickets	0.00	144.00	
	101-100-5205610		UTILITY OPERATING SUPPLY		144.00	
00753	KNIFE RIVER CORPORATE NW	07/20/2023	Regular	0.00	733.75	53815
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
2994398	Invoice	07/20/2023	Asphalt and Rock for Job 327	0.00	262.67	
	101-100-5406010		WATER SYSTEM		262.67	
2995235	Invoice	07/20/2023	Asphalt	0.00	289.73	
	101-100-5205610		UTILITY OPERATING SUPPLY		289.73	
2995966	Invoice	07/20/2023	Rock Tickets	0.00	181.35	
	101-100-5205610		UTILITY OPERATING SUPPLY		181.35	
11401	NICHOLAS HENRY	07/20/2023	Regular	0.00	354.99	53816
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004487	Invoice	07/20/2023	Boot reimbursement	0.00	354.99	
	101-100-5205440		SAFETY GEAR & EQUIPME...		354.99	
01125	NORTHSTAR CHEMICAL INC	07/20/2023	Regular	0.00	7,544.75	53817
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
257450	Invoice	07/20/2023	4000 gallons 12.5% Low Salt Bleach	0.00	7,544.75	
	501-100-5205610		OPERATING SUPPLIES		7,544.75	
00139	NORTHWEST NATURAL GAS COMPANY	07/20/2023	Regular	0.00	737.06	53818
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
400000357	Invoice	06/30/2023	NWN Gas line repair	0.00	737.06	
	101-100-5205610		UTILITY OPERATING SUPPLY		737.06	
00158	OREGONIAN MEDIA GROUP	07/20/2023	Regular	0.00	1,160.46	53819
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
0010670167-b	Invoice	06/30/2023	Lb-1 Form Budget Notice - Oregonian	0.00	1,160.46	
	101-100-5205420		ELECTIONS/LEGAL ADVERT...		1,160.46	
00360	PARKROSE HARDWARE	07/20/2023	Regular	0.00	45.37	53820
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
J30228/P	Invoice	07/20/2023	hardware misc	0.00	45.37	
	101-100-5205530		SHOP EQUIPMENT MAINT		45.37	
00172	PARR LUMBER COMPANY	07/20/2023	Regular	0.00	14.08	53821

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
60035895	Invoice	07/20/2023	Wood Blocking for Booster Install	0.00	14.08	
	501-100-5205530		EQUIPMENT MAINTENANCE Wood Blocking for Booster Install		14.08	
00173	PAULY ROGERS & CO., P.C.	07/20/2023	Regular	0.00	6,575.00	53822
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
14078	Invoice	07/20/2023	FY22-23 Audit	0.00	6,575.00	
	101-100-5205130		AUDITING FY22-23 Audit		6,575.00	
01124	PAVELCOMM INC.	07/20/2023	Regular	0.00	2,860.81	53823
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
235491	Invoice	07/20/2023	Pavelcomm IT Contract	0.00	2,860.81	
	101-100-5205110		CONTRACT SERVICES Pavelcomm IT Contract		2,860.81	
00849	PNWS-AWWA	07/20/2023	Regular	0.00	300.00	53824
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004495	Invoice	07/20/2023	PNWS-AWWA - Water for People Golf Hole ...	0.00	300.00	
	101-100-5205410		CONSERVATION PNWS-AWWA - Water for People ...		300.00	
00443	POLLARD WATER	07/20/2023	Regular	0.00	632.20	53825
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
WP043442	Invoice	07/20/2023	Shovels	0.00	167.00	
	101-100-5205570		SMALL EQUIPMENT/TOOLS Razor Back Fiber Glass Handle		167.00	
WW043464	Invoice	07/20/2023	Shovels	0.00	329.80	
	101-100-5205570		SMALL EQUIPMENT/TOOLS Seymour S400 Shovel		131.40	
	101-100-5205570		SMALL EQUIPMENT/TOOLS Seymour S600 digging Shovel		146.55	
	101-100-5205570		SMALL EQUIPMENT/TOOLS Seymour Trench Shovel		51.85	
WW043465	Invoice	07/20/2023	Shovels	0.00	135.40	
	101-100-5205570		SMALL EQUIPMENT/TOOLS Razor Back Wood Handle		135.40	
00181	PORTLAND GENERAL ELECTRIC	07/20/2023	Regular	0.00	3,019.49	53826
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004503	Invoice	06/30/2023	Portland General Electric	0.00	3,019.49	
	101-100-5205670		PUMPING 148th Av Pumping		667.74	
	101-100-5205670		PUMPING 14801 SE Stark Pumping		465.55	
	101-100-5205670		PUMPING 2021 NW 1st Pumping		1,091.88	
	101-100-5205670		PUMPING NW 1st/Royal Av Pumping		310.52	
	101-100-5205670		PUMPING 192/Division Pumping		32.01	
	101-100-5205670		PUMPING SE 235 Av Pumping		451.79	
00899	POTTER WEBSTER COMPANY	07/20/2023	Regular	0.00	37.94	53827
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
144P504666	Invoice	07/20/2023	bench vise mount	0.00	37.94	
	101-100-5205540		VEHICLE MAINTENANCE bench vise mount		37.94	
01174	PURCHASE POWER	07/20/2023	Regular	0.00	200.00	53828
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004492	Invoice	07/20/2023	Postage Machine loaded with Postage	0.00	200.00	
	101-100-5205330		POSTAGE Postage Machine loaded with Pos...		200.00	
11440	Schneider Water Services	07/20/2023	Regular	0.00	77,805.00	53829

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
13787	Invoice	06/30/2023	Cascade Well 8 Redevelopment	0.00	35,957.50	
	101-100-5406010		WATER SYSTEM		35,957.50	
13873	Invoice	06/30/2023	Cascade Well 8 Redevelopment	0.00	41,847.50	
	101-100-5406010		WATER SYSTEM		41,847.50	
01266	TRUELOOK	07/20/2023	Regular	0.00	349.00	53830
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
1000074383	Invoice	07/20/2023	Video Time Lapse Service Monthly Fee	0.00	349.00	
	101-100-5205460		DUES/LICENSES/SUBSCRIP...		349.00	
01167	ULINE	07/20/2023	Regular	0.00	601.58	53831
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
165446012	Invoice	06/30/2023	Rubber Safety Gloves	0.00	601.58	
	101-100-5205440		SAFETY GEAR & EQUIPME...		114.93	
	101-100-5205440		SAFETY GEAR & EQUIPME...		486.65	
11592	Wastequip Manufacturing Company LLC	07/20/2023	Regular	0.00	7,997.00	53832
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
20INV000399604	Invoice	07/20/2023	30 Yard Steel Bin	0.00	7,997.00	
	101-100-5406120		SHOP EQUIPMENT		7,997.00	
01254	ZIPLY FIBER	07/20/2023	Regular	0.00	1,276.83	53833
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004504	Invoice	07/20/2023	Ziply Fiber	0.00	1,276.83	
	101-100-5205210		TELEPHONE		1,017.69	
	101-100-5205210		TELEPHONE		222.98	
	101-100-5205660		TELEMETRY		36.16	
11441	DEPARTMENT OF JUSTICE	07/27/2023	Regular	0.00	264.00	53835
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004545	Invoice	07/28/2023	ID # 21DR17205	0.00	264.00	
	101-100-6202102		EMPLOYEE DRAW PAYABLE		264.00	
00014	OREGON AFSCME	07/27/2023	Regular	0.00	446.45	53836
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004559	Invoice	07/28/2023	Union Dues	0.00	446.45	
	101-100-6202140		UNION DUES PAYABLE		446.45	
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	07/27/2023	Regular	0.00	127.50	53837
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004560	Invoice	07/28/2023	United Way	0.00	127.50	
	101-100-6202120		UNITED WAY PAYABLE		127.50	
00442	ADVANCED AUTO PARTS	07/27/2023	Regular	0.00	358.42	53838
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
5744-853473	Invoice	07/27/2023	battery	0.00	358.42	
	101-100-5205540		VEHICLE MAINTENANCE		358.42	
00803	ALEXIN ANALYTICAL LABS, INC	07/27/2023	Regular	0.00	15,530.00	53839

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
45126	Invoice	06/30/2023	Interlachen Colifrom Sampling 22/23	0.00	1,150.00	
	101-100-5205620		WATER SAMPLES/TESTING		1,150.00	
45127	Invoice	06/30/2023	Coliform Sampling / Alexin Analytical Inv # 4...	0.00	14,380.00	
	101-100-5205620		WATER SAMPLES/TESTING		14,360.00	
	501-100-5205620		TESTING		20.00	
00001	CHAVES CONSULTING, INC.	07/27/2023	Regular	0.00	8,287.56	53840
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
212562	Invoice	07/27/2023	Billing Stock	0.00	8,287.56	
	101-100-5205320		OFFICE SUPPLIES		8,287.56	
00066	CONSOLIDATED SUPPLY COMPANY	07/27/2023	Regular	0.00	485.94	53841
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
S011467685.001	Invoice	07/27/2023	PVC parts for the Truck 53	0.00	485.94	
	101-100-5205610		UTILITY OPERATING SUPPLY		194.44	
	101-100-5205610		UTILITY OPERATING SUPPLY		18.70	
	101-100-5205610		UTILITY OPERATING SUPPLY		272.80	
11606	D.P. NICOLI INC	07/27/2023	Regular	0.00	990.61	53842
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
378057a	Invoice	06/30/2023	WO-260 - Shoring supplies	0.00	990.61	
	101-100-5406020		NEW SERVICES		990.61	
00427	GRAINGER	07/27/2023	Regular	0.00	19.83	53843
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
9780872652	Invoice	07/27/2023	Rubber sheet for mounting	0.00	19.83	
	101-100-5205530		SHOP EQUIPMENT MAINT		19.83	
00085	H.D. FOWLER COMPANY	07/27/2023	Regular	0.00	6,225.60	53844
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
16457968	Invoice	07/27/2023	Invertry Parts	0.00	6,225.60	
	101-100-1601410		INVENTORY		122.27	
	101-100-1601410		INVENTORY		894.80	
	101-100-1601410		INVENTORY		51.90	
	101-100-1601410		INVENTORY		2,061.76	
	101-100-1601410		INVENTORY		410.80	
	101-100-1601410		INVENTORY		94.80	
	101-100-1601410		INVENTORY		53.35	
	101-100-1601410		INVENTORY		30.80	
	101-100-1601410		INVENTORY		1,959.12	
	101-100-1601410		INVENTORY		72.40	
	101-100-1601410		INVENTORY		294.00	
	101-100-1601410		INVENTORY		179.60	
00300	HACH COMPANY, INC	07/27/2023	Regular	0.00	2,400.00	53845
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
13668505	Invoice	07/27/2023	WQ Reagents & CL17sc	0.00	2,400.00	
	101-100-5205620		WATER SAMPLES/TESTING		1,800.00	
	501-100-5205620		TESTING		600.00	
11442	HOME DEPOT	07/27/2023	Regular	0.00	41.94	53846

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004521	Invoice	07/27/2023	paint	0.00	41.94	
	101-100-5205530	SHOP EQUIPMENT MAINT	paint		41.94	
11395	HONEY BUCKET, INC	07/27/2023	Regular	0.00	59.72	53847
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0553608645	Invoice	07/27/2023	Job 327 - Outhouse for job site	0.00	59.72	
	101-100-5406010	WATER SYSTEM	Job 327 - Outhouse for job site		59.72	
01137	JW UNDERGROUND INC	07/27/2023	Regular	0.00	1,425.60	53848
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
50541	Invoice	07/27/2023	Dirt Dump Tickets	0.00	288.00	
	101-100-5205610	UTILITY OPERATING SUPPLY	Dump Ticket Shop		288.00	
50690	Invoice	07/27/2023	Dirt Dump Tickets	0.00	576.00	
	101-100-5406010	WATER SYSTEM	Job 327 Dirt Dump Tickets		576.00	
50691	Invoice	07/27/2023	Dirt Dump Tickets	0.00	417.60	
	101-100-5205610	UTILITY OPERATING SUPPLY	1404 NE 155th Leak Rock		417.60	
50692	Invoice	07/27/2023	Dirt Dump Tickets	0.00	144.00	
	101-100-5205610	UTILITY OPERATING SUPPLY	1404 NE 155th Leak Dump		144.00	
00753	KNIFE RIVER CORPORATE NW	07/27/2023	Regular	0.00	3,702.22	53849
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2996998	Invoice	07/27/2023	Job 327 rock tickets	0.00	274.76	
	101-100-5406010	WATER SYSTEM	Rock for Job 327		274.76	
2998734	Invoice	07/27/2023	Job 327 rock tickets	0.00	490.63	
	101-100-5406010	WATER SYSTEM	Rock for Job 327		490.63	
2998735	Invoice	07/27/2023	Asphalt and Rock for Job 327	0.00	706.61	
	101-100-5406010	WATER SYSTEM	Asphalt		706.61	
2998736	Invoice	07/27/2023	Job 327 rock tickets	0.00	499.01	
	101-100-5406010	WATER SYSTEM	Rock for Job 327		499.01	
3000557	Invoice	07/27/2023	Asphalt Job 327	0.00	624.62	
	101-100-5406010	WATER SYSTEM	Asphalt		624.62	
3000558	Invoice	07/27/2023	Asphalt Job 327	0.00	587.10	
	101-100-5406010	WATER SYSTEM	Asphalt		587.10	
3001272	Invoice	07/27/2023	Asphalt Job 327	0.00	519.49	
	101-100-5406010	WATER SYSTEM	Asphalt		0.01	
	101-100-5406010	WATER SYSTEM	Job 327 - crushed rock		519.48	
11619	Larisa Gladun	07/27/2023	Regular	0.00	95.24	53850
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004508	Invoice	07/27/2023	Closed Account Refund	0.00	95.24	
	101-100-6302430	CUSTOMER REFUND CLEAR...	Closed Account Refund		95.24	
00139	NORTHWEST NATURAL GAS COMPANY	07/27/2023	Regular	0.00	66.43	53851
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004507	Invoice	07/27/2023	Office Heating	0.00	66.43	
	101-100-5205230	HEATING/ELECTRICITY	Office Heating		66.43	
00460	OUR JUST FUTURE	07/27/2023	Regular	0.00	112.00	53852

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004532	Invoice	06/30/2023	Customer Assistance - June 2023	0.00	112.00	
	101-100-5205800		CUSTOMER ASSISTANCE		112.00	
00372	PAPE MACHINERY	07/27/2023	Regular	0.00	531.85	53853
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
14626753 & 14626...	Invoice	07/27/2023	mx2 repairs	0.00	531.85	
	101-100-5205540		VEHICLE MAINTENANCE		531.85	
00360	PARKROSE HARDWARE	07/27/2023	Regular	0.00	79.62	53854
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
J38620/P	Invoice	07/27/2023	Bulk Fastener	0.00	14.48	
	101-100-5205530		SHOP EQUIPMENT MAINT		5.96	
	101-100-5205530		SHOP EQUIPMENT MAINT		3.36	
	101-100-5205530		SHOP EQUIPMENT MAINT		5.16	
J39415/P	Invoice	07/27/2023	misc hardware	0.00	38.16	
	101-100-5205530		SHOP EQUIPMENT MAINT		38.16	
J40090/P	Invoice	07/27/2023	shop tools	0.00	26.98	
	101-100-5205570		SMALL EQUIPMENT/TOOLS		26.98	
00189	QUILL CORPORATION	07/27/2023	Regular	0.00	460.55	53855
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
33383407	Invoice	07/27/2023	OFFICE SUPPLIES	0.00	32.99	
	101-100-5205320		OFFICE SUPPLIES		32.99	
33411176	Invoice	07/27/2023	OFFICE SUPPLIES	0.00	235.90	
	101-100-5205320		OFFICE SUPPLIES		235.90	
33427743	Invoice	07/27/2023	OFFICE SUPPLIES	0.00	191.66	
	101-100-5205320		OFFICE SUPPLIES		13.99	
	101-100-5205320		OFFICE SUPPLIES		7.99	
	101-100-5205320		OFFICE SUPPLIES		8.49	
	101-100-5205320		OFFICE SUPPLIES		5.89	
	101-100-5205320		OFFICE SUPPLIES		23.79	
	101-100-5205320		OFFICE SUPPLIES		12.99	
	101-100-5205320		OFFICE SUPPLIES		29.99	
	101-100-5205320		OFFICE SUPPLIES		8.89	
	101-100-5205320		OFFICE SUPPLIES		22.59	
	101-100-5205320		OFFICE SUPPLIES		7.99	
	101-100-5205320		OFFICE SUPPLIES		8.49	
	101-100-5205320		OFFICE SUPPLIES		16.79	
	101-100-5205320		OFFICE SUPPLIES		11.79	
	101-100-5205320		OFFICE SUPPLIES		11.99	
00026	ROCKWOOD WATER PUD PETTY CASH	07/27/2023	Regular	0.00	55.68	53856
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004570	Invoice	07/27/2023	Petty Cash	0.00	55.68	
	101-100-5104600		ON CALL DUTY		55.68	
01167	ULINE	07/27/2023	Regular	0.00	469.20	53857
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
165576235	Invoice	07/27/2023	New Service Truck Storage Bins	0.00	285.78	
	101-100-5205610		UTILITY OPERATING SUPPLY		179.85	
	101-100-5205610		UTILITY OPERATING SUPPLY		60.67	
	101-100-5205610		UTILITY OPERATING SUPPLY		45.26	

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165678046	Invoice	07/27/2023	Storage bins	0.00	183.42	
	101-100-5205610		UTILITY OPERATING SUPPLY		60.65	
	101-100-5205610		UTILITY OPERATING SUPPLY		122.77	
11614	USAbile Life	07/27/2023	Regular	0.00	1,944.37	53858
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
0004806363	Invoice	07/27/2023	Emp Disb/Life Insurance	0.00	1,944.37	
	101-100-6202109		DISABILITY/LIFE PAYABLE		1,944.37	
00461	ALLWOOD RECYCLERS, INC.	08/03/2023	Regular	0.00	384.00	53859
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
281878	Invoice	08/03/2023	3 way soil mix	0.00	384.00	
	101-100-5205610		UTILITY OPERATING SUPPLY		384.00	
00883	ASSET CONTROL, INC	08/03/2023	Regular	0.00	220.00	53860
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
61204	Invoice	08/03/2023	Background Check for Cleaners	0.00	220.00	
	101-100-5205110		CONTRACT SERVICES		220.00	
01029	CARDMEMBER SERVICE	08/03/2023	Regular	0.00	6,058.85	53861
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004600	Invoice	08/03/2023	Newsletter Printing #3	0.00	1,802.82	
	101-100-5205320		OFFICE SUPPLIES		1,802.82	
INV0004601	Invoice	08/03/2023	2.5" Pressure Gauges	0.00	95.90	
	101-100-5205610		UTILITY OPERATING SUPPLY		95.90	
INV0004602	Invoice	08/03/2023	well pump grease	0.00	59.85	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		59.85	
INV0004603	Invoice	08/03/2023	steel for rw53 vise	0.00	242.80	
	101-100-5205540		VEHICLE MAINTENANCE		242.80	
INV0004604	Invoice	08/03/2023	4" PVC Carrier Kit	0.00	194.64	
	101-100-5205540		VEHICLE MAINTENANCE		194.64	
INV0004605	Invoice	08/03/2023	lights for rw 53	0.00	340.00	
	101-100-5205540		VEHICLE MAINTENANCE		340.00	
INV0004606	Invoice	08/03/2023	vise for rw 53	0.00	185.00	
	101-100-5205540		VEHICLE MAINTENANCE		185.00	
INV0004607	Invoice	08/03/2023	Field Locator	0.00	1,268.00	
	101-100-5205570		SMALL EQUIPMENT/TOOLS		1,268.00	
INV0004608	Invoice	08/03/2023	New service Truck Storage	0.00	259.83	
	101-100-5205540		VEHICLE MAINTENANCE		29.03	
	101-100-5205540		VEHICLE MAINTENANCE		52.84	
	101-100-5205540		VEHICLE MAINTENANCE		59.76	
	101-100-5205540		VEHICLE MAINTENANCE		63.64	
	101-100-5205540		VEHICLE MAINTENANCE		54.56	
INV0004609	Invoice	06/30/2023	Zoom Video Conferencing	0.00	80.00	
	101-100-5205460		DUES/LICENSES/SUBSCRIP...		80.00	
INV0004610	Invoice	06/30/2023	Rubber mats	0.00	164.97	
	101-100-5205610		UTILITY OPERATING SUPPLY		164.97	
INV0004611	Invoice	08/03/2023	rw53 dmv fees	0.00	120.50	
	101-100-5205460		DUES/LICENSES/SUBSCRIP...		120.50	
INV0004612	Invoice	06/30/2023	rw53 stickers	0.00	25.04	
	101-100-5205540		VEHICLE MAINTENANCE		25.04	
INV0004613	Invoice	06/30/2023	Staff Meeting Drinks and Fruit - June	0.00	13.97	

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	101-100-5205320	OFFICE SUPPLIES	Staff Meeting Fruit and Drinks		13.97	
INV0004614	Invoice	06/30/2023	Staff Meeting Food - June Meeting	0.00	252.25	
	101-100-5205730	MANAGER'S EXPENSE	Staff Meeting Food - June Meeting		252.25	
INV0004616	Invoice	06/30/2023	Microsoft Licenses E1 and E3	0.00	568.00	
	101-100-5205460	DUES/LICENSES/SUBSCRIP...	Microsoft Licenses E3		368.00	
	101-100-5205460	DUES/LICENSES/SUBSCRIP...	Microsoft Licenses E1		200.00	
INV0004617	Invoice	06/30/2023	Search Commander - website support	0.00	65.00	
	101-100-5205110	CONTRACT SERVICES	Search Commander - website sup...		65.00	
INV0004618	Invoice	08/03/2023	Storage Cabinet for Cascade PS	0.00	249.99	
	501-100-5205530	EQUIPMENT MAINTENANCE	Storage Cabinet for Cascade		249.99	
INV0004621	Invoice	08/03/2023	Jd1 lug nuts	0.00	61.30	
	101-100-5205540	VEHICLE MAINTENANCE	Jd1 lug nuts		61.30	
INV0004622	Invoice	08/03/2023	Thank you Cards for Budget Committee	0.00	8.99	
	101-100-5205320	OFFICE SUPPLIES	Thank you Cards for Budget Comm..		8.99	
00981	CENTURYLINK	08/03/2023	Regular	0.00	45.28	53862
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004619	Invoice	08/03/2023	SE 148th Telemetry	0.00	45.28	
	101-100-5205660	TELEMETRY	SE 148th Telemetry		45.28	
00054	CESSCO, INC.	08/03/2023	Regular	0.00	528.60	53863
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
460764	Invoice	08/03/2023	water pump	0.00	528.60	
	101-100-5205570	SMALL EQUIPMENT/TOOLS	water pump		528.60	
00001	CHAVES CONSULTING, INC.	08/03/2023	Regular	0.00	4,779.12	53864
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
212575	Invoice	08/03/2023	Bill Printing	0.00	4,779.12	
	101-100-5205110	CONTRACT SERVICES	Bill Printing		1,195.10	
	101-100-5205330	POSTAGE	Postage		3,584.02	
00793	CITY OF GRESHAM	08/03/2023	Regular	0.00	70,000.00	53865
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
62598	Invoice	08/03/2023	Wellhead Protection	0.00	70,000.00	
	501-100-5205615	WELLHEAD PROTECTION	Wellhead Protection		70,000.00	
00059	COAST PAVEMENT SERVICES, INC	08/03/2023	Regular	0.00	357.50	53866
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
4674073123	Invoice	08/03/2023	Night Sweeps	0.00	357.50	
	101-100-5205520	BLDG/GROUNDS MAINTEN...	Night Sweeps		357.50	
01147	CRYSTAL GREENS LANDSCAPING INC	08/03/2023	Regular	0.00	1,719.50	53867
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
234348	Invoice	08/03/2023	Landscape	0.00	610.00	
	101-100-5205520	BLDG/GROUNDS MAINTEN...	Cleveland Landscaping		610.00	
234349	Invoice	08/03/2023	Landscape	0.00	560.00	
	101-100-5205520	BLDG/GROUNDS MAINTEN...	Main Office Landscaping		560.00	
234350	Invoice	08/03/2023	Landscape	0.00	549.50	
	101-100-5205520	BLDG/GROUNDS MAINTEN...	NW First Landscaping		549.50	
11415	DOUG BRAY	08/03/2023	Regular	0.00	158.51	53868

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004647	Invoice	08/03/2023	Oncall - Mileage - 7/29 & 7/30	0.00	158.51	
	101-100-5104600		ON CALL DUTY		158.51	
00446	GRESHAM LOCKSMITH, INC.	08/03/2023	Regular	0.00	480.00	53869
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0000159820	Invoice	08/03/2023	locks for sample station	0.00	480.00	
	101-100-5205610		UTILITY OPERATING SUPPLY		480.00	
00085	H.D. FOWLER COMPANY	08/03/2023	Regular	0.00	6,042.69	53870
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
I6466809	Invoice	08/03/2023	Parts for Park Lane Park	0.00	5,331.76	
	101-100-5406020		NEW SERVICES		139.17	
	101-100-5406020		NEW SERVICES		612.38	
	101-100-5406020		NEW SERVICES		251.07	
	101-100-5406020		NEW SERVICES		92.62	
	101-100-5406020		NEW SERVICES		85.29	
	101-100-5406020		NEW SERVICES		241.56	
	101-100-5406020		NEW SERVICES		23.09	
	101-100-5406020		NEW SERVICES		100.75	
	101-100-5406020		NEW SERVICES		31.28	
	101-100-5406020		NEW SERVICES		1,407.06	
	101-100-5406020		NEW SERVICES		123.12	
	101-100-5406020		NEW SERVICES		127.04	
	101-100-5406020		NEW SERVICES		102.50	
	101-100-5406020		NEW SERVICES		100.78	
	101-100-5406020		NEW SERVICES		1,365.47	
	101-100-5406020		NEW SERVICES		67.02	
	101-100-5406020		NEW SERVICES		22.74	
	101-100-5406020		NEW SERVICES		211.98	
	101-100-5406020		NEW SERVICES		67.02	
	101-100-5406020		NEW SERVICES		22.74	
	101-100-5406020		NEW SERVICES		137.08	
I6466812	Invoice	08/03/2023	2" Backflow for 2" water line (Cascade)	0.00	710.93	
	601-100-5406035		GROUNDWATER CONSTRU... 2" Double Check		704.29	
	601-100-5406035		GROUNDWATER CONSTRU... 2" Stiffner		6.64	
00759	HARBOR FREIGHT TOOLS	08/03/2023	Regular	0.00	84.97	53871
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
03657278	Invoice	08/03/2023	harbor freight tool bags	0.00	84.97	
	101-100-5205570		SMALL EQUIPMENT/TOOLS		84.97	
11395	HONEY BUCKET, INC	08/03/2023	Regular	0.00	246.80	53872
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0553627504	Invoice	08/03/2023	Portable Toilet Job 328	0.00	246.80	
	101-100-5406010		WATER SYSTEM		246.80	
11591	JACOBS ENGINEERING GROUP INC.	08/03/2023	Regular	0.00	45,413.58	53873
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
D3722300-04	Invoice	06/30/2023	JOB 319 - Pkg 3 - Design Work	0.00	45,413.58	
	601-100-5205120		ENGINEERING SERVICES		45,413.58	
01137	JW UNDERGROUND INC	08/03/2023	Regular	0.00	864.00	53874

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
50845a	Invoice	08/03/2023	Job 327 Dirt Dump	0.00	144.00	
	101-100-5406010		WATER SYSTEM		144.00	
50845b	Invoice	08/03/2023	Dirt Dumps Job 327	0.00	288.00	
	101-100-5406010		WATER SYSTEM		288.00	
50845c	Invoice	08/03/2023	Job 327 Dirt Dump	0.00	144.00	
	101-100-5406010		WATER SYSTEM		144.00	
50846	Invoice	08/03/2023	Dirt Dumps	0.00	144.00	
	101-100-5205610		UTILITY OPERATING SUPPLY		144.00	
50847	Invoice	08/03/2023	Dirt Dump for W/O 332	0.00	144.00	
	101-100-5205610		UTILITY OPERATING SUPPLY		144.00	
11379	Kari Duncan	08/03/2023	Regular	0.00	90.00	53875
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004626	Invoice	06/30/2023	AWWA Toronto Airport Parking	0.00	90.00	
	101-100-5205450		TRAINING & EDUCATION		90.00	
00753	KNIFE RIVER CORPORATE NW	08/03/2023	Regular	0.00	1,628.75	53876
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3002472	Invoice	08/03/2023	Rock Tickets job 327	0.00	477.56	
	101-100-5406010		WATER SYSTEM		477.56	
3002473	Invoice	08/03/2023	Rock Tickets job 327	0.00	259.16	
	101-100-5406010		WATER SYSTEM		259.16	
3003236	Invoice	08/03/2023	Job 327 Rock	0.00	400.04	
	101-100-5406010		WATER SYSTEM		400.04	
3004292	Invoice	08/03/2023	Rock Tickets for W/O 332	0.00	230.88	
	101-100-5205610		UTILITY OPERATING SUPPLY		230.88	
3004293	Invoice	08/03/2023	Rock for the leak on 192nd	0.00	261.11	
	101-100-5205610		UTILITY OPERATING SUPPLY		261.11	
11408	LAUZON CONTRACTING, LLC	08/03/2023	Regular	0.00	240.10	53877
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004627	Invoice	08/03/2023	Hydrant Permit Refund	0.00	240.10	
	101-100-6302430		CUSTOMER REFUND CLEAR...		240.10	
00604	LOWE'S	08/03/2023	Regular	0.00	55.27	53878
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
924230	Invoice	08/03/2023	shop misc	0.00	37.91	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		37.91	
924765	Invoice	08/03/2023	toilet lock hardware	0.00	17.36	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		17.36	
01007	OREGON WATER RESOURCES DEPARTMENT	08/03/2023	Regular	0.00	62.48	53879
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
T-13274 Notice	Invoice	08/03/2023	Permit Amendment Application Publication	0.00	62.48	
	601-100-5205120		ENGINEERING SERVICES		62.48	
00940	O'REILLY AUTO PARTS	08/03/2023	Regular	0.00	153.92	53880

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2514-443815	Invoice	08/03/2023	oil def fluid	0.00	153.92	
	101-100-5205560		GAS/LUBRICANTS & DISPO...		153.92	
00360	PARKROSE HARDWARE	08/03/2023	Regular	0.00	49.71	53881
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
J44633/P	Invoice	08/03/2023	misc hardware for rw50	0.00	49.71	
	101-100-5205540		VEHICLE MAINTENANCE		49.71	
00172	PARR LUMBER COMPANY	08/03/2023	Regular	0.00	31.12	53882
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
60035889	Invoice	08/03/2023	Lumber for pump install	0.00	8.32	
	501-100-5205530		EQUIPMENT MAINTENANCE		8.32	
60038679	Invoice	08/03/2023	wood for rw53	0.00	22.80	
	101-100-5205540		VEHICLE MAINTENANCE		22.80	
00443	POLLARD WATER	08/03/2023	Regular	0.00	100.70	53883
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
WW043464-1	Invoice	08/03/2023	Shovels	0.00	100.70	
	101-100-5205570		SMALL EQUIPMENT/TOOLS		51.85	
	101-100-5205570		SMALL EQUIPMENT/TOOLS		48.85	
10360	RIGGING PRODUCTS, INC	08/03/2023	Regular	0.00	52.35	53884
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4406	Invoice	08/03/2023	shackels	0.00	52.35	
	101-100-5205610		UTILITY OPERATING SUPPLY		52.35	
00021	SPECIAL DISTRICTS OF OREGON	08/03/2023	Regular	0.00	29,842.77	53885
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004636	Invoice	08/03/2023	Empl Med/Dent Insurance	0.00	29,842.77	
	101-100-6202108		SDAO INS PAYABLE		29,842.77	
01167	ULINE	08/03/2023	Regular	0.00	598.18	53886
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
166028726	Invoice	08/03/2023	Paper Products	0.00	598.18	
	101-100-5205320		OFFICE SUPPLIES		141.73	
	101-100-5205320		OFFICE SUPPLIES		183.03	
	101-100-5205320		OFFICE SUPPLIES		107.14	
	101-100-5205440		SAFETY GEAR & EQUIPME...		89.28	
	101-100-5205440		SAFETY GEAR & EQUIPME...		77.00	
11441	DEPARTMENT OF JUSTICE	08/10/2023	Regular	0.00	264.00	53887
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004689	Invoice	08/11/2023	ID # 21DR17205	0.00	264.00	
	101-100-6202102		EMPLOYEE DRAW PAYABLE		264.00	
00014	OREGON AFSCME	08/10/2023	Regular	0.00	446.45	53888
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004703	Invoice	08/11/2023	Union Dues	0.00	446.45	
	101-100-6202140		UNION DUES PAYABLE		446.45	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	08/10/2023	Regular	0.00	127.50	53889
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004704	Invoice	08/11/2023	United Way	0.00	127.50	
101-100-6202120	UNITED WAY PAYABLE	United Way	127.50			
11621	Adobe	08/10/2023	Regular	0.00	3,281.76	53890
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
2523442127	Invoice	08/10/2023	Abode VIP Enterprise	0.00	3,281.76	
101-100-5205460	DUES/LICENSES/SUBSCRIP...	Annual dues for Adobe Enterprise	3,281.76			
00251	ADT COMMERCIAL LLC	08/10/2023	Regular	0.00	114.41	53891
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004674	Invoice	08/10/2023	Alarm Monitoring Service August 2023	0.00	114.41	
101-100-5205520	BLDG/GROUNDS MAINTEN...	Alarm Monitoring Service August ...	114.41			
00231	ADVENTIST HEALTH OCCUPATIONAL MEDICINE	08/10/2023	Regular	0.00	204.00	53892
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
97416	Invoice	08/10/2023	2 DOT Exams	0.00	204.00	
101-100-5205110	CONTRACT SERVICES	DOT Exams	204.00			
00793	CITY OF GRESHAM	08/10/2023	Regular	0.00	25,000.00	53893
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
62558	Invoice	06/30/2023	Consultation cost share to update WMCP	0.00	25,000.00	
101-100-5205120	TECHNICAL & CONSULTING	Consultation cost share to update...	25,000.00			
00637	COMCAST CABLE	08/10/2023	Regular	0.00	116.85	53894
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004679	Invoice	08/10/2023	148th/Division Pumping	0.00	116.85	
101-100-5205660	TELEMETRY	148th/Division Pumping	116.85			
00066	CONSOLIDATED SUPPLY COMPANY	08/10/2023	Regular	0.00	120.93	53895
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
S011368080.001	Invoice	08/10/2023	Drill Holder for D-5 Machine	0.00	170.93	
101-100-5205610	UTILITY OPERATING SUPPLY	D-5 Holder	170.93			
S011467685.004	Credit Memo	08/10/2023	Customer Guarentee Credit	0.00	-25.00	
101-100-5205610	UTILITY OPERATING SUPPLY	Customer Guarentee Credit	-25.00			
S011467685.009	Credit Memo	08/10/2023	Customer Guarentee Credit	0.00	-25.00	
101-100-5205610	UTILITY OPERATING SUPPLY	Customer Guarentee Credit	-25.00			
11476	CONSOR	08/10/2023	Regular	0.00	555,552.76	53896
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
N202855OR.00-36	Invoice	06/30/2023	JOB 313 PACKAGE #1	0.00	10,024.50	
601-100-5205120	ENGINEERING SERVICES	JOB 313 PACKAGE #1 GDMP	10,024.50			
N202965OR.00-28	Invoice	06/30/2023	JOB 315 - Progress Invoice	0.00	3,076.75	
601-100-5205120	ENGINEERING SERVICES	JOB 315 - Progress Invoice	3,076.75			
N213113OR.00-26	Invoice	06/30/2023	JOB 313 Construction Management Services	0.00	40,817.06	
601-100-5205120	ENGINEERING SERVICES	JOB 313 Construction Managemen...	40,817.06			
N219742OR.00-9	Invoice	06/30/2023	Job 318 Groundwater Developemnt Project ...	0.00	48,893.28	
601-100-5205120	ENGINEERING SERVICES	Job 318 Groundwater Developem...	48,893.28			
W208178OR.00-8	Invoice	06/30/2023	GDMP - Package 4 - Design	0.00	452,741.17	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	601-100-5205120	ENGINEERING SERVICES	GDMP - Package 4 - Design - Inv - 1	452,741.17		
01147	CRYSTAL GREENS LANDSCAPING INC	08/10/2023	Regular	0.00	430.00	53897
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
236030	Invoice	08/10/2023	Irrigation repair/replace Cleveland PS	0.00	430.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		430.00	
01085	EDGE ANALYTICAL LABORATORIES,	08/10/2023	Regular	0.00	3,348.00	53898
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
23-15632	Invoice	06/30/2023	Lead and Copper samples	0.00	3,348.00	
	101-100-5205620		WATER SAMPLES/TESTING		3,348.00	
01263	ELECTRIC WORKS, INC	08/10/2023	Regular	0.00	520.00	53899
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
22139	Invoice	08/10/2023	Tracing power supply	0.00	520.00	
	101-100-5205110		CONTRACT SERVICES		520.00	
00747	GENERAL PACIFIC, INC	08/10/2023	Regular	0.00	13,300.00	53900
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
1469486	Invoice	08/10/2023	5/8 X 3/4 Meter Maintenance	0.00	6,650.00	
	101-100-5205640		METER MAINTENANCE		6,650.00	
1470082	Invoice	08/10/2023	Meters for ST7 & 8	0.00	6,650.00	
	101-100-5406010		WATER SYSTEM		6,650.00	
00427	GRAINGER	08/10/2023	Regular	0.00	449.28	53901
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
9793456220	Invoice	08/10/2023	Locating Paint	0.00	449.28	
	101-100-5205610		UTILITY OPERATING SUPPLY		449.28	
00085	H.D. FOWLER COMPANY	08/10/2023	Regular	0.00	1,163.93	53902
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
16478037	Invoice	08/10/2023	Inventory Parts	0.00	1,163.93	
	101-100-1601410		INVENTORY		1,163.93	
00300	HACH COMPANY, INC	08/10/2023	Regular	0.00	912.00	53903
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
13687685	Invoice	08/10/2023	Groundwater Production WQ Items	0.00	912.00	
	101-100-5205620		WATER SAMPLES/TESTING		422.00	
	501-100-5205620		TESTING		349.33	
	501-100-5205620		TESTING		140.67	
01137	JW UNDERGROUND INC	08/10/2023	Regular	0.00	432.00	53904
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
50972	Invoice	08/10/2023	Dirt Dumps	0.00	288.00	
	101-100-5205610		UTILITY OPERATING SUPPLY		288.00	
50973	Invoice	08/10/2023	192nd Fire Station	0.00	144.00	
	101-100-5205610		UTILITY OPERATING SUPPLY		144.00	
00753	KNIFE RIVER CORPORATE NW	08/10/2023	Regular	0.00	514.22	53905

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
3007295	Invoice	08/10/2023	Job 327 Tickets	0.00	514.22	
	101-100-5406010		WATER SYSTEM		514.22	
00577	MAGELLAN HEALTHCARE	08/10/2023	Regular	0.00	2,499.98	53906
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
0031251796	Invoice	08/10/2023	Employee Assistance Program	0.00	2,499.98	
	101-100-6202109		DISABILITY/LIFE PAYABLE		2,499.98	
01125	NORTHSTAR CHEMICAL INC	08/10/2023	Regular	0.00	14,181.20	53907
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
259535	Invoice	08/10/2023	4840 gallons low salt chlorine	0.00	14,181.20	
	501-100-5205610		OPERATING SUPPLIES		14,181.20	
11501	OREGON GOVERNMENT FINANCE OFFICERS ASSO	08/10/2023	Regular	0.00	850.00	53908
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0004653	Invoice	08/10/2023	OGFOA Fall Conference CM registration	0.00	850.00	
	101-100-5205450		TRAINING & EDUCATION		425.00	
	101-100-5205450		TRAINING & EDUCATION		425.00	
00940	O'REILLY AUTO PARTS	08/10/2023	Regular	0.00	173.93	53909
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
2514-445277	Invoice	08/10/2023	truck oil	0.00	173.93	
	101-100-5205560		GAS/LUBRICANTS & DISPO...		173.93	
01057	OXARC, INC	08/10/2023	Regular	0.00	54.37	53910
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
0031870613	Invoice	08/10/2023	propane refill	0.00	54.37	
	101-100-5205560		GAS/LUBRICANTS & DISPO...		54.37	
01124	PAVELCOMM INC.	08/10/2023	Regular	0.00	165.00	53911
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
235776	Invoice	08/10/2023	Pavelcomm support for inter-intra net outage	0.00	165.00	
	101-100-5205510		COMPUTER/OFFICE EQUI...		165.00	
01173	PITNEY BOWES GLOBAL FINANCIAL	08/10/2023	Regular	0.00	129.00	53912
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
3317829987	Invoice	08/10/2023	Postage Machine Quarterly Fee	0.00	129.00	
	101-100-5205330		POSTAGE		129.00	
00443	POLLARD WATER	08/10/2023	Regular	0.00	1,035.35	53913
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
WP044428	Invoice	08/10/2023	Operations and Field Tools	0.00	322.00	
	101-100-5205570		SMALL EQUIPMENT/TOOLS		241.25	
	101-100-5205570		SMALL EQUIPMENT/TOOLS		15.70	
	101-100-5205570		SMALL EQUIPMENT/TOOLS		65.05	
WP044435	Invoice	08/10/2023	Operations and Field Tools	0.00	576.25	
	101-100-5205570		SMALL EQUIPMENT/TOOLS		576.25	
WP044638	Invoice	08/10/2023	Tap Machine Parts	0.00	137.10	
	101-100-5205610		UTILITY OPERATING SUPPLY		81.70	

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	101-100-5205610	UTILITY OPERATING SUPPLY	Cap Packing		55.40	
00225	PORTER W. YETT COMPANY	08/10/2023	Regular	0.00	1,488.60	53914
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
26742	Invoice	08/10/2023	Asphalt for Misc Paving	0.00	1,488.60	
	101-100-5205610	UTILITY OPERATING SUPPLY	Asphalt		1,488.60	
00181	PORTLAND GENERAL ELECTRIC	08/10/2023	Regular	0.00	44,145.83	53915
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004678	Invoice	08/10/2023	Portland General Electric	0.00	44,145.83	
	101-100-5205230	HEATING/ELECTRICITY	Office Electricity		1,042.78	
	101-100-5205670	PUMPING	141st Av Pumping		418.60	
	501-100-5205670	PUMPING	Halsey Pumping		42,684.45	
00184	PORTLAND WATER BUREAU	08/10/2023	Regular	0.00	285,349.83	53916
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004671	Invoice	07/31/2023	Wholesale Water Purchase July 2023	0.00	285,349.83	
	101-100-5205010	WATER PURCHASES	Wholesale Water Purchase July 2...		285,349.83	
00458	PREMIER RUBBER LLC	08/10/2023	Regular	0.00	1,677.52	53917
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
0431132-IN	Invoice	08/10/2023	vac suction hose	0.00	1,677.52	
	101-100-5205540	VEHICLE MAINTENANCE	vac suction hose		1,677.52	
01008	RDO EQUIPMENT CO	08/10/2023	Regular	0.00	82.45	53918
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
P3374177	Invoice	08/10/2023	vac repair	0.00	82.45	
	101-100-5205540	VEHICLE MAINTENANCE	vac repair		82.45	
01009	RICOH USA, INC	08/10/2023	Regular	0.00	231.27	53919
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
5067783916	Invoice	08/10/2023	Monthly Copier Fee July 2023	0.00	231.27	
	101-100-5205110	CONTRACT SERVICES	Monthly Copier Fee July 2023		231.27	
00020	SAIF CORPORATION	08/10/2023	Regular	0.00	1,919.99	53920
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
1001308165	Invoice	08/10/2023	Workers Comp Premium	0.00	1,919.99	
	101-100-5104840	WORKERS COMPENSATION	Workers Comp Premium		1,919.99	
00221	WASTE MANAGEMENT, INC	08/10/2023	Regular	0.00	287.55	53921
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
1482329-1574-1	Invoice	08/10/2023	Garbage service	0.00	287.55	
	101-100-5205520	BLDG/GROUNDS MAINTEN...	Garbage service		287.55	
00070	PORTLAND, CITY OF	07/20/2023	Bank Draft	0.00	30,249.97	DFT0001089
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
PUT-Q2-23	Invoice	06/30/2023	Privelage Tax Q2 2023	0.00	30,249.97	
	101-100-5205780	PORTLAND UTILITY TAX	Privelage Tax Q2 2023		30,249.97	
11581	MISSIONSQUARE	07/28/2023	Bank Draft	0.00	1,339.64	DFT0001090

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004538	Invoice	07/28/2023	Deferred Compensation	0.00	1,339.64	
	101-100-6202150		DEFERRED COMP PAYABLE		1,339.64	
00016	NATIONWIDE RETIREMENT SOLUTION	07/28/2023	Bank Draft	0.00	590.00	DFT0001093
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004541	Invoice	07/28/2023	457 Deferred Comp	0.00	590.00	
	101-100-6202150		DEFERRED COMP PAYABLE		590.00	
01211	HRA VEBA PLAN CONTRIBUTIONS	07/28/2023	Bank Draft	0.00	1,315.00	DFT0001094
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004547	Invoice	07/28/2023	HRA VEBA	0.00	1,315.00	
	101-100-6202160		HRA VEBA PAYABLE		1,315.00	
10253	INTERNAL REVENUE SERVICE	07/28/2023	Bank Draft	0.00	9,562.98	DFT0001101
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004564	Invoice	07/28/2023	FED TAX WITHHOLDING	0.00	9,562.98	
	101-100-6202220		FEDERAL TAX PAYABLE		9,562.98	
00017	OREGON DEPARTMENT OF REVENUE	07/28/2023	Bank Draft	0.00	5,954.69	DFT0001102
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004565	Invoice	07/28/2023	STATE INCOME TAX	0.00	5,954.69	
	101-100-6202230		STATE TAX PAYABLE		5,954.69	
10253	INTERNAL REVENUE SERVICE	07/28/2023	Bank Draft	0.00	11,093.76	DFT0001103
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004566	Invoice	07/28/2023	SOCIAL SECURITY TAX	0.00	11,093.76	
	101-100-6202210		SOCIAL SECURITY PAYABLE		11,093.76	
10253	INTERNAL REVENUE SERVICE	07/28/2023	Bank Draft	0.00	2,594.52	DFT0001104
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004568	Invoice	07/28/2023	MEDICARE TAX	0.00	2,594.52	
	101-100-6202210		SOCIAL SECURITY PAYABLE		2,594.52	
10253	INTERNAL REVENUE SERVICE	07/27/2023	Bank Draft	0.00	38.30	DFT0001110
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004580	Invoice	07/27/2023	Board Payroll Taxes	0.00	38.30	
	101-100-6202210		SOCIAL SECURITY PAYABLE		38.30	
00018	PERS	07/27/2023	Bank Draft	0.00	26,439.21	DFT0001111
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004506	Invoice	07/27/2023	PERS Payable	0.00	26,439.21	
	101-100-6202110		P.E.R.S. PAYABLE		26,439.21	
11396	ROTSCHY	07/27/2023	Bank Draft	0.00	213,216.14	DFT0001112
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
ROT-25	Invoice	06/30/2023	Job 313 Package #1	0.00	213,216.14	
	601-100-5406035		GROUNDWATER CONSTRU...		213,216.14	
00733	UMPQUA BANK	07/27/2023	Bank Draft	0.00	670.76	DFT0001113

Check Report

Date Range: 07/19/2023 - 08/11/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004569	Invoice	07/27/2023	Bank Fees	0.00	670.76	
	101-100-5205740	GENERAL OFFICE	Bank Fees		670.76	
11581	MISSIONSQUARE	08/11/2023	Bank Draft	0.00	1,339.64	DFT0001114
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004682	Invoice	08/11/2023	Deferred Compensation	0.00	1,339.64	
	101-100-6202150	DEFERRED COMP PAYABLE	Deferred Compensation		1,339.64	
00016	NATIONWIDE RETIREMENT SOLUTION	08/11/2023	Bank Draft	0.00	590.00	DFT0001117
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004685	Invoice	08/11/2023	457 Deferred Comp	0.00	590.00	
	101-100-6202150	DEFERRED COMP PAYABLE	457 Deferred Comp		590.00	
01211	HRA VEBA PLAN CONTRIBUTIONS	08/11/2023	Bank Draft	0.00	1,315.00	DFT0001118
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004691	Invoice	08/11/2023	HRA VEBA	0.00	1,315.00	
	101-100-6202160	HRA VEBA PAYABLE	HRA VEBA		1,315.00	
10253	INTERNAL REVENUE SERVICE	08/11/2023	Bank Draft	0.00	10,478.01	DFT0001125
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004708	Invoice	08/11/2023	FED TAX WITHHOLDING	0.00	10,478.01	
	101-100-6202220	FEDERAL TAX PAYABLE	FED TAX WITHHOLDING		10,478.01	
00017	OREGON DEPARTMENT OF REVENUE	08/11/2023	Bank Draft	0.00	6,270.90	DFT0001126
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004709	Invoice	08/11/2023	STATE INCOME TAX	0.00	6,270.90	
	101-100-6202230	STATE TAX PAYABLE	STATE INCOME TAX		6,270.90	
10253	INTERNAL REVENUE SERVICE	08/11/2023	Bank Draft	0.00	11,305.82	DFT0001127
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004710	Invoice	08/11/2023	SOCIAL SECURITY TAX	0.00	11,305.82	
	101-100-6202210	SOCIAL SECURITY PAYABLE	SOCIAL SECURITY TAX		11,305.82	
10253	INTERNAL REVENUE SERVICE	08/11/2023	Bank Draft	0.00	2,644.06	DFT0001128
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004712	Invoice	08/11/2023	MEDICARE TAX	0.00	2,644.06	
	101-100-6202210	SOCIAL SECURITY PAYABLE	MEDICARE TAX		2,644.06	
00018	PERS	08/10/2023	Bank Draft	0.00	25,256.29	DFT0001129
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004648	Invoice	08/10/2023	PERS Payable	0.00	25,256.29	
	101-100-6202110	P.E.R.S. PAYABLE	PERS Payable		25,256.29	
11381	Global Payments Integrated	08/10/2023	Bank Draft	0.00	8,170.98	DFT0001130
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004670	Invoice	08/10/2023	Card Processing Fee - Online Cards - July 2023	0.00	8,170.98	
	101-100-5205740	GENERAL OFFICE	Card Processing Fee - Online Cards..		8,170.98	
11381	Global Payments Integrated	08/10/2023	Bank Draft	0.00	1,114.04	DFT0001131

Check Report

Date Range: 07/19/2023 - 08/11/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004669	Invoice	08/10/2023	Card Processing Fee - Counter Cards - July 2...	0.00	1,114.04	
	101-100-5205740	GENERAL OFFICE	Card Processing Fee - Counter Car...		1,114.04	

Bank Code UMPQUA BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	191	124	0.00	1,560,095.76
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	22	22	0.00	371,549.71
EFT's	0	0	0.00	0.00
	213	146	0.00	1,931,645.47

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	191	124	0.00	1,560,095.76
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	22	22	0.00	371,549.71
EFT's	0	0	0.00	0.00
	213	146	0.00	1,931,645.47

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	7/2023	732,302.02
999	POOLED CASH	8/2023	1,199,343.45
			1,931,645.47



Rockwood Water District, OR

Detail vs Budget Report Account Summary

Date Range: 07/01/2023 - 07/31/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101 - GENERAL FUND								
Revenue								
101-100-3010101	BEGINNING FUND BALANCE	0.00	-11,494,340.00	0.00	0.00	0.00	-11,494,340.00	-100.00%
101-100-3101100	WATER SALES	0.00	-12,095,864.00	0.00	-831,400.31	-831,400.31	-11,264,463.69	-93.13%
101-100-3202100	BACKFLOW CHARGES	0.00	-40,000.00	0.00	-1,894.14	-1,894.14	-38,105.86	-95.26%
101-100-3202200	SET-UP FEES	0.00	-20,000.00	0.00	-1,499.19	-1,499.19	-18,500.81	-92.50%
101-100-3202300	LATE FEES	0.00	-290,000.00	0.00	-21,006.80	-21,006.80	-268,993.20	-92.76%
101-100-3404100	SERVICE INSTALLATIONS	0.00	-250,000.00	0.00	0.00	0.00	-250,000.00	-100.00%
101-100-3404200	SUB-DIVISION PROJECTS	0.00	-50,000.00	0.00	0.00	0.00	-50,000.00	-100.00%
101-100-3404300	OTHER SERVICE INCOME	0.00	-150,000.00	0.00	-186.69	-186.69	-149,813.31	-99.88%
101-100-3505100	INTEREST INCOME	0.00	-200,000.00	0.00	-53,656.50	-53,656.50	-146,343.50	-73.17%
101-100-3505200	RENTAL INCOME	0.00	-16,000.00	0.00	-2,327.60	-2,327.60	-13,672.40	-85.45%
101-100-3606100	SCRAP METAL SALES	0.00	-7,500.00	0.00	0.00	0.00	-7,500.00	-100.00%
101-100-3606600	OTHER MISC INCOME	0.00	-40,000.00	0.00	-213.01	-213.01	-39,786.99	-99.47%
101-100-3606800	GRESHAM UTILITY TAX	0.00	-457,936.00	0.00	-11,598.51	-11,598.51	-446,337.49	-97.47%
101-100-3606900	PORTLAND UTILITY TAX	0.00	-209,657.00	0.00	-31,612.76	-31,612.76	-178,044.24	-84.92%
101-100-3607000	FAIRVIEW UTILITY TAX	0.00	-15,007.00	0.00	-0.52	-0.52	-15,006.48	-100.00%
101-100-3909200	INTERFUND TRANSFERS	0.00	-505,000.00	0.00	0.00	0.00	-505,000.00	-100.00%
101-100-3909300	FIXED ASSET DISPOSITION	0.00	-500,000.00	0.00	0.00	0.00	-500,000.00	-100.00%
101-100-3909500	OTHER GOVERNMENT AGENCIES	0.00	-18,500.00	0.00	0.00	0.00	-18,500.00	-100.00%
Revenue Totals:		0.00	-26,359,804.00	0.00	-955,396.03	-955,396.03	-25,404,407.97	-96.38%
Expense								
101-100-5104450	SALARIES/WAGES	0.00	2,511,660.00	0.00	187,465.87	187,465.87	2,324,194.13	92.54%
101-100-5104500	OFFICE OVERTIME	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
101-100-5104550	FIELD OVERTIME	0.00	18,000.00	0.00	754.72	754.72	17,245.28	95.81%
101-100-5104600	ON CALL DUTY	0.00	80,100.00	0.00	5,223.62	5,223.62	74,876.38	93.48%
101-100-5104610	WATER CERTIFICATIONS	0.00	13,000.00	0.00	1,142.25	1,142.25	11,857.75	91.21%
101-100-5104620	EMPLOYEE BONUS	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
101-100-5104630	MARKET BASED WAGE ADJUST	0.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
101-100-5104800	SOCIAL SECURITY	0.00	152,000.00	0.00	11,792.67	11,792.67	140,207.33	92.24%
101-100-5104810	MEDICARE	0.00	36,000.00	0.00	2,757.98	2,757.98	33,242.02	92.34%
101-100-5104820	UNEMPLOYMENT INSURANCE	0.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
101-100-5104830	TRI-MET	0.00	17,800.00	0.00	7.34	7.34	17,792.66	99.96%
101-100-5104840	WORKERS COMPENSATION	0.00	29,600.00	0.00	4,476.57	4,476.57	25,123.43	84.88%
101-100-5104900	P.E.R.S	0.00	715,000.00	0.00	51,695.40	51,695.40	663,304.60	92.77%
101-100-5104910	DEF. COMP	0.00	0.00	0.00	461.54	461.54	-461.54	0.00%
101-100-5104920	EMPLOYEE INSURANCE EXPENS	0.00	583,000.00	0.00	48,675.04	48,675.04	534,324.96	91.65%

Detail vs Budget Report

Date Range: 07/01/2023 - 07/31/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101-100-5104930	PAID LEAVE OREGON	0.00	9,850.00	0.00	55.03	55.03	9,794.97	99.44%
101-100-5205010	WATER PURCHASES	0.00	3,761,530.00	0.00	285,349.83	285,349.83	3,476,180.17	92.41%
101-100-5205110	CONTRACT SERVICES	33,797.11	130,180.00	0.00	76,134.28	76,134.28	20,248.61	15.55%
101-100-5205120	TECHNICAL & CONSULTING	0.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00%
101-100-5205130	AUDITING	17,000.00	24,500.00	0.00	6,575.00	6,575.00	925.00	3.78%
101-100-5205140	LEGAL SERVICES	0.00	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
101-100-5205210	TELEPHONE	0.00	44,880.00	0.00	3,110.17	3,110.17	41,769.83	93.07%
101-100-5205220	SEWER/STORM WATER	0.00	12,000.00	0.00	0.00	0.00	12,000.00	100.00%
101-100-5205230	HEATING/ELECTRICITY	0.00	22,000.00	0.00	66.43	66.43	21,933.57	99.70%
101-100-5205310	ENGINEERING SUPPLIES	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
101-100-5205320	OFFICE SUPPLIES	2,572.56	40,000.00	0.00	8,748.11	8,748.11	28,679.33	71.70%
101-100-5205330	POSTAGE	-3,327.89	45,300.00	0.00	200.00	200.00	48,427.89	106.90%
101-100-5205410	CONSERVATION	0.00	50,350.00	0.00	859.00	859.00	49,491.00	98.29%
101-100-5205420	ELECTIONS/LEGAL ADVERTISE	0.00	3,000.00	0.00	349.80	349.80	2,650.20	88.34%
101-100-5205430	INSURANCE-GENERAL	0.00	117,270.00	0.00	13,189.17	13,189.17	104,080.83	88.75%
101-100-5205440	SAFETY GEAR & EQUIPMENT	166.28	23,000.00	0.00	354.99	354.99	22,478.73	97.73%
101-100-5205450	TRAINING & EDUCATION	0.00	36,500.00	0.00	-180.00	-180.00	36,680.00	100.49%
101-100-5205460	DUES/LICENSES/SUBSCRIPTNS	4,482.28	100,969.00	0.00	11,021.17	11,021.17	85,465.55	84.65%
101-100-5205470	OFFICE EQUIPMENT	0.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
101-100-5205510	COMPUTER/OFFICE EQUIPMENT	0.00	10,760.00	0.00	0.00	0.00	10,760.00	100.00%
101-100-5205520	BLDG/GROUNDS MAINTENANCE	97.76	75,160.00	0.00	239.41	239.41	74,822.83	99.55%
101-100-5205530	SHOP EQUIPMENT MAINT	0.00	10,000.00	0.00	369.58	369.58	9,630.42	96.30%
101-100-5205540	VEHICLE MAINTENANCE	1,222.27	35,000.00	0.00	948.11	948.11	32,829.62	93.80%
101-100-5205550	TIRES	0.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
101-100-5205560	GAS/LUBRICANTS & DISPOSAL	153.92	45,000.00	0.00	1,964.87	1,964.87	42,881.21	95.29%
101-100-5205570	SMALL EQUIPMENT/TOOLS	4,983.21	15,000.00	0.00	659.18	659.18	9,357.61	62.38%
101-100-5205610	UTILITY OPERATING SUPPLY	3,234.05	300,000.00	0.00	15,244.82	15,244.82	281,521.13	93.84%
101-100-5205620	WATER SAMPLES/TESTING	14.40	67,300.00	0.00	2,198.00	2,198.00	65,087.60	96.71%
101-100-5205625	WATER QUALITY & NOTICES	0.00	8,000.00	0.00	9,423.36	9,423.36	-1,423.36	-17.79%
101-100-5205630	RESERVOIR MAINTENANCE	882.00	20,000.00	0.00	0.00	0.00	19,118.00	95.59%
101-100-5205640	METER MAINTENANCE	6,650.00	20,000.00	0.00	0.00	0.00	13,350.00	66.75%
101-100-5205650	HYDRANT MAINTENANCE	600.00	5,000.00	0.00	0.00	0.00	4,400.00	88.00%
101-100-5205660	TELEMETRY	0.00	15,192.00	0.00	480.14	480.14	14,711.86	96.84%
101-100-5205670	PUMPING	0.00	65,150.00	0.00	0.00	0.00	65,150.00	100.00%
101-100-5205710	BOARD MEETING FEES	0.00	5,800.00	0.00	250.00	250.00	5,550.00	95.69%
101-100-5205720	DIRECTORS' EXPENSE	0.00	24,000.00	0.00	0.00	0.00	24,000.00	100.00%
101-100-5205730	MANAGER'S EXPENSE	104.91	7,000.00	0.00	0.00	0.00	6,895.09	98.50%
101-100-5205740	GENERAL OFFICE	0.00	94,900.00	0.00	8,318.25	8,318.25	86,581.75	91.23%
101-100-5205760	BAD DEBT EXPENSE	0.00	25,000.00	0.00	0.00	0.00	25,000.00	100.00%
101-100-5205770	GRESHAM UTILITY TAX	0.00	457,936.00	0.00	0.00	0.00	457,936.00	100.00%
101-100-5205780	PORTLAND UTILITY TAX	0.00	209,657.00	0.00	0.00	0.00	209,657.00	100.00%
101-100-5205790	FAIRVIEW UTILITY TAX	0.00	15,007.00	0.00	0.00	0.00	15,007.00	100.00%
101-100-5205800	CUSTOMER ASSISTANCE	0.00	60,000.00	0.00	1,506.00	1,506.00	58,494.00	97.49%
101-100-5205820	TAXES & ASSESSMENTS	0.00	9,300.00	0.00	0.00	0.00	9,300.00	100.00%

Detail vs Budget Report

Date Range: 07/01/2023 - 07/31/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101-100-5406010	WATER SYSTEM	9,265.91	1,139,820.00	0.00	6,765.71	6,765.71	1,123,788.38	98.59%
101-100-5406020	NEW SERVICES	0.00	65,000.00	0.00	899.00	899.00	64,101.00	98.62%
101-100-5406030	METER UPGRADES	0.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00%
101-100-5406110	METER EQUIPMENT	0.00	11,500.00	0.00	0.00	0.00	11,500.00	100.00%
101-100-5406120	SHOP EQUIPMENT	2,729.00	8,000.00	0.00	7,997.00	7,997.00	-2,726.00	-34.08%
101-100-5406130	AUTOMOTIVE EQUIPMENT	0.00	270,000.00	0.00	355.00	355.00	269,645.00	99.87%
101-100-5406140	COMPUTER/OFFICE EQUIP	7,120.00	29,000.00	0.00	0.00	0.00	21,880.00	75.45%
101-100-5406210	BUILDINGS	0.00	75,000.00	0.00	0.00	0.00	75,000.00	100.00%
101-100-5406220	LAND	0.00	500,000.00	0.00	0.00	0.00	500,000.00	100.00%
101-100-5607110	TRANSFER TO OTHER FUND	0.00	2,331,150.00	0.00	0.00	0.00	2,331,150.00	100.00%
101-100-5707210	CONTINGENCY	0.00	1,700,000.00	0.00	0.00	0.00	1,700,000.00	100.00%
Expense Totals:		91,747.77	16,520,121.00	0.00	777,904.41	777,904.41	15,650,468.82	94.74%
101 - GENERAL FUND Totals:		91,747.77	-9,839,683.00	0.00	-177,491.62	-177,491.62	-9,753,939.15	
201 - SDC FUND-REIMBURSEMENT								
Revenue								
201-100-3010101	BEGINNING FUND BALANCE	0.00	-745,546.00	0.00	0.00	0.00	-745,546.00	-100.00%
201-100-3404500	SYSTEM DEVELOPMENT FEES	0.00	-250,000.00	0.00	0.00	0.00	-250,000.00	-100.00%
201-100-3505100	INTEREST INCOME	0.00	-10,000.00	0.00	-6,619.08	-6,619.08	-3,380.92	-33.81%
Revenue Totals:		0.00	-1,005,546.00	0.00	-6,619.08	-6,619.08	-998,926.92	-99.34%
Expense								
201-100-5607110	TRANSFER TO OTHER FUND	0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
Expense Totals:		0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
201 - SDC FUND-REIMBURSEMENT Totals:		0.00	-705,546.00	0.00	-6,619.08	-6,619.08	-698,926.92	
202 - SDC FUND-IMPROVEMENT								
Revenue								
202-100-3010101	BEGINNING FUND BALANCE	0.00	-378,269.00	0.00	0.00	0.00	-378,269.00	-100.00%
202-100-3404500	SYSTEM DEVELOPMENT FEES	0.00	-80,000.00	0.00	0.00	0.00	-80,000.00	-100.00%
202-100-3505100	INTEREST INCOME	0.00	-1,200.00	0.00	-1,249.81	-1,249.81	49.81	4.15%
Revenue Totals:		0.00	-459,469.00	0.00	-1,249.81	-1,249.81	-458,219.19	-99.73%
202 - SDC FUND-IMPROVEMENT Totals:		0.00	-459,469.00	0.00	-1,249.81	-1,249.81	-458,219.19	-99.73%
301 - DEBT RESERVE FUND								
Revenue								
301-100-3010101	BEGINNING FUND BALANCE	0.00	-2,228,016.00	0.00	0.00	0.00	-2,228,016.00	-100.00%
301-100-3505100	INTEREST INCOME	0.00	-6,000.00	0.00	-1,998.43	-1,998.43	-4,001.57	-66.69%
301-100-3909200	INTERFUND TRANSFERS	0.00	-2,006,150.00	0.00	0.00	0.00	-2,006,150.00	-100.00%
Revenue Totals:		0.00	-4,240,166.00	0.00	-1,998.43	-1,998.43	-4,238,167.57	-99.95%
Expense								
301-100-5607110	TRANS TO DEBT SERV FUND	0.00	2,006,150.00	0.00	0.00	0.00	2,006,150.00	100.00%
Expense Totals:		0.00	2,006,150.00	0.00	0.00	0.00	2,006,150.00	100.00%
301 - DEBT RESERVE FUND Totals:		0.00	-2,234,016.00	0.00	-1,998.43	-1,998.43	-2,232,017.57	

Detail vs Budget Report

Date Range: 07/01/2023 - 07/31/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - DEBT SERVICE FUND								
Revenue								
401-100-3909200	INTERFUND TRANSFERS	0.00	-2,006,150.00	0.00	0.00	0.00	-2,006,150.00	-100.00%
	Revenue Totals:	0.00	-2,006,150.00	0.00	0.00	0.00	-2,006,150.00	-100.00%
Expense								
401-100-5507050	PAYMENTS ON FINANCING	0.00	1,436,350.00	0.00	0.00	0.00	1,436,350.00	100.00%
401-100-5507070	INTEREST EXPENSE	0.00	569,800.00	0.00	0.00	0.00	569,800.00	100.00%
	Expense Totals:	0.00	2,006,150.00	0.00	0.00	0.00	2,006,150.00	100.00%
	401 - DEBT SERVICE FUND Totals:	0.00	0.00	0.00	0.00	0.00	0.00	
501 - GROUND WATER PRODUCTION								
Revenue								
501-100-3010101	BEGINNING FUND BALANCE	0.00	-67,285.00	0.00	0.00	0.00	-67,285.00	-100.00%
501-100-3909200	INTERFUND TRANSFERS	0.00	-325,000.00	0.00	0.00	0.00	-325,000.00	-100.00%
501-100-3909400	CITY OF GRESHAM	0.00	-275,000.00	0.00	0.00	0.00	-275,000.00	-100.00%
	Revenue Totals:	0.00	-667,285.00	0.00	0.00	0.00	-667,285.00	-100.00%
Expense								
501-100-5205530	EQUIPMENT MAINTENANCE	258.31	26,000.00	0.00	5,286.08	5,286.08	20,455.61	78.68%
501-100-5205610	OPERATING SUPPLIES	18,356.45	42,000.00	0.00	7,544.75	7,544.75	16,098.80	38.33%
501-100-5205615	WELLHEAD PROTECTION	0.00	70,000.00	0.00	0.00	0.00	70,000.00	100.00%
501-100-5205620	TESTING	4.80	5,000.00	0.00	1,725.00	1,725.00	3,270.20	65.40%
501-100-5205630	RESERVOIR MAINTENANCE	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
501-100-5205670	PUMPING	0.00	385,000.00	0.00	0.00	0.00	385,000.00	100.00%
501-100-5607110	TRANSFER TO OTHER FUND	0.00	65,000.00	0.00	0.00	0.00	65,000.00	100.00%
	Expense Totals:	18,619.56	598,000.00	0.00	14,555.83	14,555.83	564,824.61	94.45%
	501 - GROUND WATER PRODUCTION Totals:	18,619.56	-69,285.00	0.00	14,555.83	14,555.83	-102,460.39	
601 - GW CONSTRUCTION FUND								
Revenue								
601-100-3010101	BEGINNING FUND BALANCE	0.00	-8,305,600.00	0.00	0.00	0.00	-8,305,600.00	-100.00%
601-100-3909400	FINANCING PROCEEDS	0.00	-11,950,000.00	0.00	0.00	0.00	-11,950,000.00	-100.00%
601-100-3909600	BOND PROCEEDS	0.00	-10,000,000.00	0.00	0.00	0.00	-10,000,000.00	-100.00%
601-100-3909650	WIFIA LOAN PROCEEDS	0.00	-20,419,935.00	0.00	-8,572,991.85	-8,572,991.85	-11,846,943.15	-58.02%
	Revenue Totals:	0.00	-50,675,535.00	0.00	-8,572,991.85	-8,572,991.85	-42,102,543.15	-83.08%
Expense								
601-100-5205110	CONTRACT SERVICES	0.00	150,000.00	0.00	0.00	0.00	150,000.00	100.00%
601-100-5205120	ENGINEERING SERVICES	-3,543.00	15,100,000.00	0.00	3,543.00	3,543.00	15,100,000.00	100.00%
601-100-5406035	GROUNDWATER CONSTRUCTION	-49,453.07	29,000,000.00	0.00	50,164.00	50,164.00	28,999,289.07	100.00%
601-100-5607110	TRANSFER TO OTHER FUND	0.00	140,000.00	0.00	0.00	0.00	140,000.00	100.00%
	Expense Totals:	-52,996.07	44,390,000.00	0.00	53,707.00	53,707.00	44,389,289.07	100.00%
	601 - GW CONSTRUCTION FUND Totals:	-52,996.07	-6,285,535.00	0.00	-8,519,284.85	-8,519,284.85	2,286,745.92	
	Report Total:	57,371.26	-19,593,534.00	0.00	-8,692,087.96	-8,692,087.96	-10,958,817.30	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101 - GENERAL FUND	91,747.77	-9,839,683.00	0.00	-177,491.62	-177,491.62	-9,753,939.15	
201 - SDC FUND-REIMBURSEMENT	0.00	-705,546.00	0.00	-6,619.08	-6,619.08	-698,926.92	
202 - SDC FUND-IMPROVEMENT	0.00	-459,469.00	0.00	-1,249.81	-1,249.81	-458,219.19	-99.73%
301 - DEBT RESERVE FUND	0.00	-2,234,016.00	0.00	-1,998.43	-1,998.43	-2,232,017.57	
401 - DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00	0.00	
501 - GROUND WATER PRODUCTION	18,619.56	-69,285.00	0.00	14,555.83	14,555.83	-102,460.39	
601 - GW CONSTRUCTION FUND	-52,996.07	-6,285,535.00	0.00	-8,519,284.85	-8,519,284.85	2,286,745.92	
Report Total:	57,371.26	-19,593,534.00	0.00	-8,692,087.96	-8,692,087.96	-10,958,817.30	

MEMORANDUM

To: Board of Directors

From: Kari J. Duncan, General Manager

Date: August 15, 2023

Action: Contract Award to S&B, Inc. for Instrumentation and Control Equipment Procurement and Integration for Groundwater Development Project Package No. 4

The District follows the Oregon Attorney General's Model Public Contract Rules Manual for contracts and procurement per District Purchasing Policy 200.4.4.1. The majority of goods and services procurements are obtained through the public bid process, or the qualifications-based selection (QBS) process, which are both competitive procurement procedures. From time to time, however, the District must contract for goods and services that do not lend themselves to the traditional competitive approach, and in these situations, an alternative delivery method is determined to better meet the needs of the District and provide the greatest value to the District Ratepayers.

Per the attached "Proposed Findings and Contract Award Groundwater Development Package No. 4 Instrumentation and Control Equipment Integration" Memorandum, it has been described that a Contract Specific Special Procurement to S&B, Inc. to provide Instrumentation and Integration Services for Groundwater Development Project Package No. 4 be awarded. The estimated cost of this contract based on the 60% design for Package 4 is \$2,070,885.

If the attached findings are adopted by the Local Contract Review Board (LCRB), and the Resolution adopted by the Board, notice of the intent to award will be advertised in the Daily Journal of Commerce (DJC) with a seven (7) day protest period from the date of the public notice.

Staff requests the Board make the following motion for award:

As the Local Contract Review Board under agenda item #6.b. Motion: "The Rockwood Water PUD Board of Directors acting as the District's Local Contract Review Board hereby adopts the proposed findings and contract award to S&B, Inc. to provide instrumentation and integration services for Groundwater Development Project Package No. 4."

As the Board of Directors under agenda item #8 Motion: "The Rockwood Water PUD Board of Directors adopts Resolution No. RWPUD 23/24-001 Exemption from Competitive Bidding Requirements for a Contract Specific Special Procurement for Instrumentation and Control Equipment Integration for Groundwater Development Project Package No. 4."

MEMORANDUM

To: Board of Directors acting as the Local Contract Review Board

From: Kari Duncan, General Manager

Date: August 15, 2023

Re: Proposed Findings and Contract Award – Groundwater Development Package No. 4 Instrumentation and Control Equipment Integration

PROJECT DESCRIPTION:

S&B, Inc. has submitted a proposal to provide instrumentation and control equipment and integration services for Groundwater Development Project Package No. 4. District Staff request consideration from the Local Contract Review Board for approval of a Contract Specific Special Procurement for goods and services related to the SCADA Controls Systems.

CONTRACT SPECIFIC, SPECIAL PROCUREMENT

Acting as the Local Contract Review Board (LCRB), consider adopting the findings for and approving a Contract Specific Special Procurement to enter a Professional Services Agreement between Rockwood Water People's Utility District and S&B Inc. for Groundwater Development Project Package 4 Control Systems Services and Equipment.

The District Board adopted the Groundwater Development Master Plan in October 2020, which identifies projects required to be completed prior to June 2026. Project Package No. 4 includes the design and construction of the 25 million gallon per day Cascade Water Treatment Facility, Pump Station and Vehicle Storage facility. Part of this project is to integrate the new facilities supervisory control and data acquisition (SCADA) controls with the District's existing systems. All controls components, both hardware and software, and the programming of the control system must be compatible with the existing system, and with all the other project packages for the project to be successful.

SCADA is a system of software and hardware elements that allows organizations to:

- Control industrial processes locally or at remote locations
- Monitor, gather, and process real-time data
- Directly interact with devices such as sensors, valves, pumps, motors, and more through human-machine interface (HMI) software
- Record events into a log file

The District's SCADA system is crucial for the District because it helps to monitor and control our water system.

The District contracted S&B, Inc. through a competitive bid procurement to build its SCADA and control system in 1998. Since then, the District has used S&B, Inc. to maintain and upgrade its system. The City of Gresham also uses their services, as we share some controls throughout our water systems.

S&B, Inc. has an intimate knowledge of the District's SCADA system. Awarding a contract for the instrumentation and control equipment to S&B ensures that the District will receive the most cost effective, timely and expert service for the programming, design and equipment related to the instrumentation and controls equipment. Any other service provider would require substantial time and resources to become acquainted with the existing system, therefore it is clear that there is a cost benefit to the District to continue work with S&B on the system integration.

This contracting approach brings a service provider into the project with the knowledge of the District's facilities to help develop, design, assess the schedule, phasing of construction activities, evaluation of constructability, and provision of cost estimates of alternative design elements/criteria as they collaborate with the design engineer for facility design and construction. All of these activities will benefit the District through lower costs, expedited project completion and better, closer, relationships between the District, the consultants, design engineers, and contractors.

To use this contract approach, an evaluation process was followed to validate the conclusions of using this approach according to public contract law and the District's Local Contract Review Board (LCRB) Rules. To choose this award path, the District will demonstrate the approach is necessary to meet the project objectives, which will result in cost savings to the agency and not diminish competition nor result in favoritism in contract award. The following points target issues that lend themselves to the use of this award process.

- **Risks are high.** The District is operating under a significant time constraint. The District's completion of Package 4 is crucial to meeting our 2026 deadline. The control system contractor should be chosen for both the experience factor and specific qualifications they will bring to the job.
- **Coordination.** Elements of the work will benefit from this contract award. The first is established knowledge of the District's control systems. The contractor's experience with our control system should be a driver for this qualification-based selection.
- **Technical complexity.** The integration into our current control system is an issue in this project. The technical complexity of the work is paramount to the success or failure of the District to continue to provide safe, potable, abundant water to its customers. The technical complexity must be met head on to minimize the risk of failure and ensure success associated with this project. This can be best accomplished by hiring an expert with longstanding technical knowledge and understanding of the District's current system and design for the new system.
- **Schedule constraints.** The time to complete all tasks is an issue in this project and coordination is crucial. Early procurement of specific control system and electrical equipment is required to meet the schedule, and this can best be accomplished through the contract specific special procurement. Further savings will occur using the consultant who

has intimate knowledge of our control systems will avoid a lengthy procurement period in order to save time and cost to the project.

- **Design evaluation and constructability review.** Procuring the service of S&B, Inc. is a factor that will increase the success of this project and reduce the cost by removing some of the uncertainty on how another consultant might approach the project and how their engineering design, software, and equipment would integrate into our current system.
- **Cost.** This contract will allow for the technical and knowledgeable expert of the District to immediately utilize their knowledge and experience towards tasks that provide the greatest chance of success by the District. Any other provider would require additional time, and therefore cost, to gain the system knowledge that S&B currently has.

FINDINGS AND RECOMMENDATIONS FOR CONTRACT AWARD

The effort provides the ingredients for the most successful project results by using the competitive processes previously used by other utilities. We support the award of a contract to S&B Inc., a consultant who has the expert knowledge of the development of SCADA instrumentation and control equipment systems; has the intimate knowledge of our current SCADA system, intimate knowledge of the City of Gresham's control systems; and has demonstrated a proven track record on many similar, complex projects with the District and City of Gresham.

We recommend that Rockwood Water People's Utility District (District) award a contract to S&B, Inc. to give the best opportunity to successfully address the challenges presented in the identification and earliest construction start for instrumentation and control equipment that presents the least risk to the project quality, cost, and litigation. The following findings support the contract award.

- District policy designates both Engineering services and electrical equipment and telemetry (historic terminology for “SCADA”) exempt from competitive bid per Policy Series 2000, 4.1.2 and 4.1.3
- 4.1.2 Personal services do not require a competitive bid (engineer, attorney, etc.).
- 4.1.3 Electronic equipment and software including telemetry do not require a competitive bid.
- The foregoing points regarding risk, coordination, technical complexity, schedule, design and constructability review, cost and competition are reiterated.
 - There are few, if any, firms with the knowledge of the District's SCADA system and have the necessary capability to perform the services needed by the District for this project.
 - This consultant has:
 - An intimate knowledge of the District's control system.

- The significant, relevant experience and associated references for similar successful projects in the area.
 - The optimum firm and field superintendent experience that will be needed for the successful completion of this size and type of project.
 - Availability for this project, given a specific schedule for start and completion.
- The District and S&B, Inc. will negotiate a Not to Exceed Price (NTEP) contract.
 - Awarding a contract to S&B, Inc. is unlikely to encourage favoritism in the awarding of public contracts or to substantially diminish competition for public contracts. They perform specialty work that is specific to our existing system.
 - Cost savings to the project should occur given the contractor designed our current system and will not be integrating a completely different system.
 - This contract type is not commonly used in the District and is considered a rare exception. The vast majority of contracts and expenditures for the District are executed through the competitive “lowest responsible and responsive bid”, or “qualifications based selection” process, both of which are competitive processes. Figure 1 and Table 1 outline the work that has been completed or is planned as part of the Groundwater Development Projects under each type of selection process.

Figure 1:

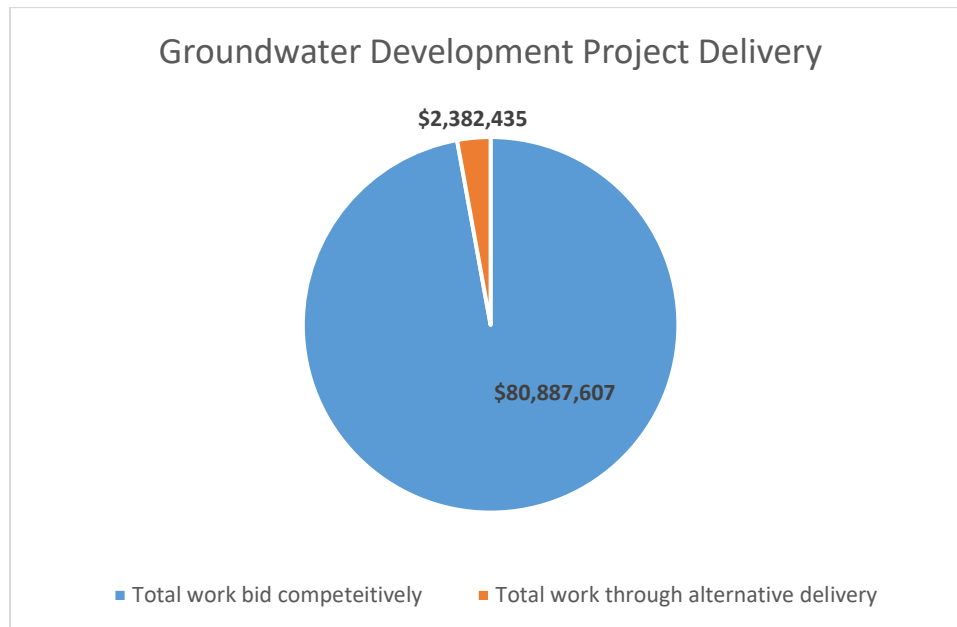


Table 1: Groundwater Development Program Contract Delivery Type and Cost

Contract	Contract Type	Delivery Strategy	Estimated Cost	Competitive Process (Y/N)
GDMP + Package 1 Design	Professional Services	Qualifications Based Selection	\$2,360,000	Yes
Package 1 Construction	General Contractor	Competitive Bid	\$20,000,000	Yes
Package 1 SCADA I&C	Goods and Services	Contract Specific Special Procurement	\$311,550	No
Package 3 Design	Professional Services	Qualifications Based Selection	\$2,342,577	Yes
Package 4 Design	Professional Services	Qualifications Based Selection	\$4,685,030	Yes
Package 4 SCADA I&C	Goods and Services	Contract Specific Special Procurement	\$2,070,885	No
Future Contracts				
Package 4 Construction	General Contractor	Competitive Bid	\$40,000,000	Yes
Package 3 Construction	General Contractor	Competitive Bid	\$11,500,000	Yes
Package 3 SCADA I&C	Goods and Services	Contract Specific Special Procurement or TBD	TBD	TBD

Total work bid competitively	\$80,887,607
Total work through alternative delivery	\$2,382,435



S&B inc. 13200 SE 30th St., Bellevue, Washington 98005 (425) 644-1700 FAX (425) 746-9312

August 7, 2023

Rockwood Water PUD

Via email: kduncan@rwpud.org, jhudson@rwpud.org

Cc: Jeff.Fuchs@consoreng.com, Matt.Hickey@consoreng.com

Attention: Kari Duncan and Jeremy Hudson

Subject: Cascade Groundwater Alliance
Package 04 Design
Proposal for Sole-Source and Unit Responsibility

Dear Rockwood Water,

We are nearing the 90% design milestone for Cascade Groundwater Alliance Package #04. For 60%, 90% and final designs, S&B prepares a scope of work and fee for materials (including the associated programming and commissioning services) related to the instrumentation and control (I&C) scope of work. The scope of I&C items examined also extend to controlled devices specified in the electrical apparatus category identified as “long lead items”. The intent is for S&B to quote the I&C package at the 100% design milestone for final pricing.

The I&C category of the project has some of longest-lead timelines of any equipment on the project. Therefore, in order to keep the project’s construction schedule on track, an early-procurement strategy is recommended to mitigate risks associated construction delay. We put together a timeline of recommended dates to order I&C equipment by specific categories. This timelines allows the overall project design work to mature as long as possible, reduce risk for change order cost impacts and cost associated with delays in construction. Additionally, the strategy includes ordering equipment before the known annual price increase from the Main I&C manufacturer which occurs annually on September 30.

Design Approach

Standard Approach

S&B is continuing to follow standard protocol for the District on capital projects where S&B is part of the overall design team, focusing on the instrumentation and control (I&C) scope of work. S&B works to value engineer solutions during the design and present options to both the team and owner.

Milestone Pricing Estimates

At the conclusion of each design milestone (60%, 90%, and FINAL), S&B presents the I&C scope and fee that represents the drawings and specifications at that stage of development. This provides traceability to cost impacts (+/-) to the design as it matures.

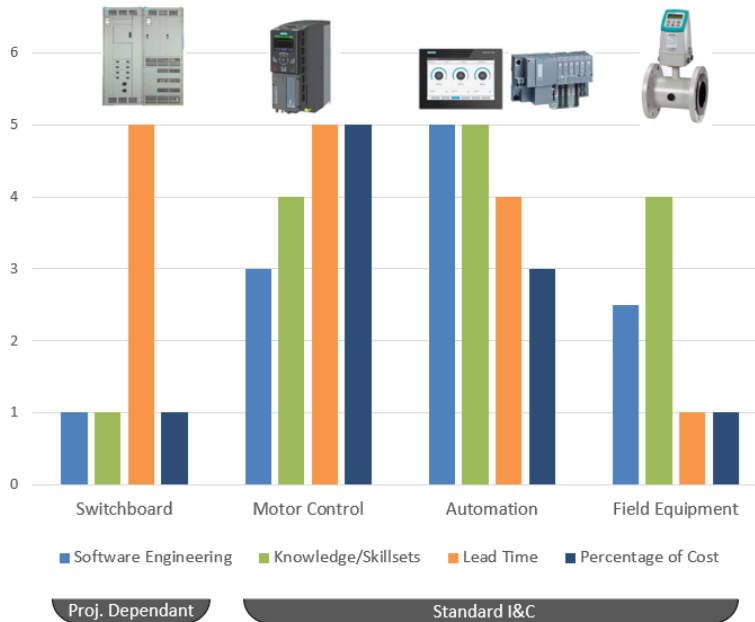
Control System Overview

The process control system is an engineered solution for autonomous water system control. It uses field sensors, motor control, and automation devices together with complete single-unit-responsibility. Hardware is selected and designed to fit the specific project requirements, and software stitched together with software engineering for all items to work as a cohesive system. S&B also develops application software to incorporate the current facility(s) in design into the existing water system to ensure a successful tie-in and compatibility to the overall water system control scheme.

The I&C scope covers three standard categories: 1) Automation, 2) Motor Control, and 3) Field Equipment. And depending upon the project requirements, the I&C scope may include an electrical apparatus like a Switchboard.

Approach for CGA Package 04

For Package 04 of the Cascade Groundwater Alliance/Rockwood project, S&B's scope includes the three standard categories of I&C, as well as a Switchboard. Each category of I&C has various requirements for the associated application software engineering to perform process control functions, knowledge/skills to configure and select products for the design, procurement lead times, and costs, as shown in the future below.



Early Procurement Foresight

The I&C scope is one of the longest, procurement timelines for equipment in the project. The I&C system must be tested together as a unified control system, therefore the entire deliverable of the I&C system is dictated by the last arriving part. S&B has been communicating with the Owner and Design Team on the project on current lead times for equipment, and strategies for mitigation. S&B has developed a method to early-order equipment in the 60% and 90% milestone timeframes, based on the lead times, to help meet the required startup date.

The table below has been shown to Rockwood and the design consultants during the design process, but it is a reminder of the current lead times for components within the I&C Package. The items in yellow represent the longest lead items which have the most urgency to be ordered early. And based upon lead times, the estimated date the equipment would arrive at the jobsite is shown in the far right column.

	Scope	lead time	test time	total lead time	days	Order Date	Date at Site
Switchboards	Electrical	76 weeks	1 weeks	77 weeks	539 days	8/15/2023	2/4/2025
MCCs	I&C	80 weeks	4 weeks	84 weeks	588 days	8/15/2023	3/25/2025
SCADA Control Panels	I&C	46 weeks	4 weeks	50 weeks	350 days	9/27/2023	9/11/2024
Enclosed Drives	I&C	56 weeks	4 weeks	60 weeks	420 days	9/27/2023	11/20/2024
Active Filters (for Drives)	I&C	38 weeks	4 weeks	42 weeks	294 days	9/27/2023	7/17/2024
Instruments	I&C	20 weeks	2 weeks	22 weeks	154 days	8/1/2024	1/2/2025
SCADA Comp. Visualization	I&C	16 weeks	4 weeks	20 weeks	140 days	8/1/2024	12/19/2024

Switchboard

As shown in the previous figures, the Switchboard is part of the longest lead timelines. For the Package 04 project, the Switchboard is part of S&B's I&C design scope/fee because of 1) the integration requirements and 2) long-lead risk mitigation strategy. The queue for electrical apparatus factories is at an all time high. In order to meet the construction schedule, the switchboard must be ordered prior to completing the design documents. This presents challenges that S&B is unique to solve.

Integration

The switchboards are to be equipped with power meter units, which will have a network connection to the SCADA system. By using a Switchboard / Power Meter from the same manufacturer as the Automation equipment, the Owner and the Integrator receive the benefit of single-unit-responsibility for networked data integration. Additionally, S&B has integrated with this same power meter previously, so the foundational framework of the application software has been vetted and it reduces risk of integration in case there is delay from the switchboard factory.

Long Lead Risk Mitigation to Change Requests

S&B has been diligently working with the design team from Jacobs on electrical loads to have the switchboard as close as possible to the FINAL design state. But with the Switchboard design approaching the 90% milestone, the Switchboard must be ordered in August 2023 in order to meet the construction timeline. With an order placed at the 90% design level, there is still the risk of design changes. S&B offers to leverage a relationship with Siemens to mitigate the risk of extending lead times due to final design changes.

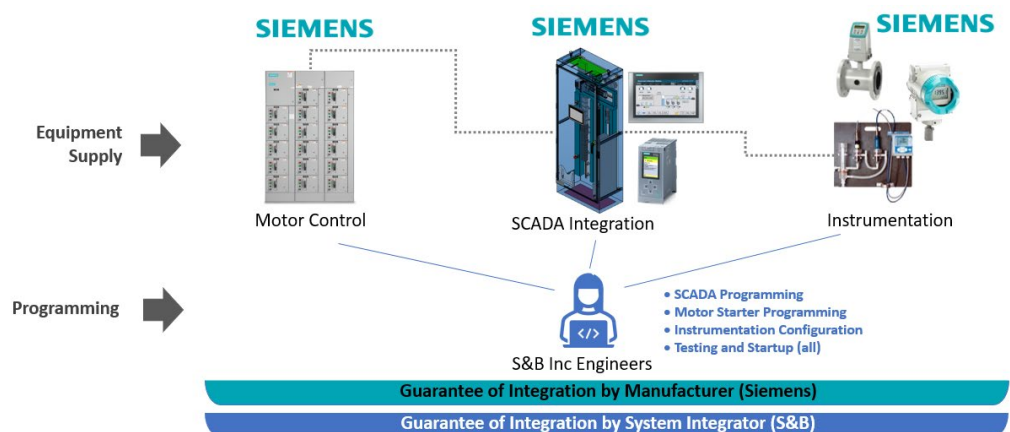
S&B's relationships with the Siemens organization reaches from sales staff to factory engineers. We have a unique factory direct relationship that does not include the typical distribution channel suppliers. When engaging with the factory regarding a change to the scope, value engineering is employed to minimize fees and charges necessary to complete a change. For this project, S&B has arranged with Siemens the opportunity to adjust the design of the switchboard up to 11-weeks after order entry without any schedule impact. This allows the design to reach the FINAL design milestone state with a single change (if a change is required). The design change is the actual cost of adjustment (e.g. breaker changed from 100A trip to 250A trip). S&B has been assured from our sales rep that we have his full support to ensure the change order is "at the lowest possible fee offered".

Single-Unit Responsibility

S&B has provided the I&C services, support and equipment for Rockwood since 1998. The Supply of the I&C package for the new water treatment plant and pump station will continue to offer the District the benefit of single-unit-responsibility from both S&B and their standard manufacturer.

The Operations staff has a single firm (S&B) to contact if an abnormality/problem occurs and S&B can provide service to all facilities. Additionally, S&B has unit responsibility for system-wide operational

performance, which can only be achieved from a single entity having programming responsibility.



Risk Mitigation

A major deliverable of project scope is the effort to change water sources and communicate with remove facilities. CGA Package 04 represents the "headquarters/heart" of the groundwater control system. The overall control strategy for the Utility will have a shift from using a wholesale source to groundwater source. In addition,

the new water treatment plant facility within Package 04 will be responsible for sharing operational data with disparate remote facilities across two Utilities, to act as a unified water system. This undertaking is significant and selecting a firm with the experience, expertise, and familiarity will reduce risks for the project. Several risk areas and methods of mitigation are outlined below.

SCADA Integration

The project scope requires the integration of new facilities supervisory control and data acquisition (SCADA) controls with the District's existing systems. All controls components, both hardware and software, and the programming of the control system must be compatible with the existing water system for the project to be successful. S&B's relationship as the dedicated system integrator for the District's water systems provides the ability for S&B to integrate controls with proficiency and expertise.

Time Constraint

The project is operating under a significant time constraint. The District's completion of Package 04 is crucial to meeting the 2026 construction deadline. S&B's knowledge of the combined utility systems and hydraulics provides a frictionless pathway to system testing and final cutover. Any other service provider would require substantial time and resources to bring the new system online while maintaining operation of the existing system.

Coordination.

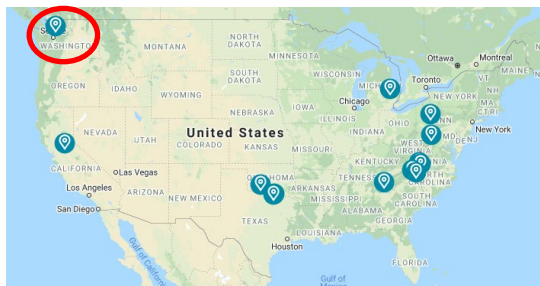
Several elements of the project scope of work will benefit from utilizing S&B as the provider of the I&C scope of work:

- S&B's knowledge of the District's control systems and hydraulics.
- S&B's experience with the City's and District's existing control systems.
- S&B's expertise on process control commissioning sequencing when linking existing remote sites to the new water treatment plant.

Technical Complexity

The technical complexity of the system integration work is high. There is significant motor control, PLC programming, networking and screen development to enable the control system to function for continuous operation. The District can reduce risk by using standard I&C equipment, as defined in the District SCADA Standards and utilizing a firm with the technical expertise to integrate the control system.

The Utility standardizes on Siemens I&C equipment. And S&B is one of only a handful of firms nationwide



with "Siemens Solution Partner" status - the highest level of certification offered by Siemens - who carry all three certificates for PLC, HMI, and VFD applications. S&B has carried these certifications since Siemens began the program in 2005. S&B is also the only firm in the northwest which Siemens recognizes with the required expertise for water/wastewater applications (as shown by the exhibit from the "Solution Partner Finder" on the Siemens website).

By utilizing the services of a Siemens solution partner, the Utility can be assured the I&C equipment used is correctly applied in design, reviewed, programmed, shop tested, and field commissioned according to the best practices and current technologies/methods as recommended by the manufacture, Siemens.

Standardization

The I&C scope matches the standards for I&C equipment, features, and functions, as per the SCADA Standards Manual. This ensures commonality between disparate facilities.

- **Automation Equipment** (in SCADA Control Panels) – Defined in section 1, 2.1, and 9 of the SCADA Control Panels doc. Seismic compliance for these devices is also defined in section 7.7.
- **Drives** – Defined in section 6.10 of the SCADA Field Equipment Standards
- **MCCs** – Defined in Section 6.11 of the SCADA Field Equipment Standards
- **Instruments** – Defined in Section 6.2 thru 6.7 of the SCADA Field Equipment Standards

Scope of Supply

S&B proposes to supply the following control systems equipment and application software, as outlined in the project specifications sections:

- 26 14 13 - Switchboards
- 26 24 19 – Low Voltage Motor Control Centers
- 26 29 10 – Variable Frequency Motor Controllers in MCC
- 26 29 10 – Variable Frequency Motor Controllers - Enclosed
- 26 35 26 – Active Filters
- 26 09 13 – Power Metering
- 40 61 00 - Instrumentation Controls and Telemetry Systems
- All “N” Sheets in Project Plans (Instrumentation & Control Drawings)

Pricing Approach

S&B is proposing a pricing methodology and contract for sole-source solution. Details of our pricing method and an exhibit of the contract structure are provided for your review.

Pricing Methodology

S&B is following our standard pricing methodology, and one the District has followed for over 20 years, including the recent CGA Package 01 and Package 06 designs. The I&C scope includes both hardware and professional engineering (design, software and commissioning). Hardware uses a fixed markup and professional engineering is linear - based upon the required engineering hours and software functions to automate the system. S&B is proposing to use the same methodology for the Package 04 scope of work.

Hardware

Hardware for I&C system is broken up into two categories: integral to automated functionality to the process control, and equipment outside of automated process control. Each has a specific hardware markup.

Integral to Automated Process Control (30% markup)	External to Automated Process Control (15% markup)
Control Panels	Switchboards
Motor Control	Active Filter Banks
Instruments	Panelboards (not part of current I&C scope)
SCADA Visualization Computer System	Transformers (not part of current I&C scope)

Professional Engineering

The professional services (hardware design, software design, equipment programming, testing, and commissioning) are linear pricing functions based upon the quantity of engineering hours and software

modules required to meet the project specifications. When S&B supplied hardware is paired with S&B supplied professional services it reduces some of the engineering overheads associated with discovery, coordination, and software development. The result of the pairing is a 15% discount on standard engineering rates passed on to the Owner.

Pricing Trend Category

The I&C package of equipment was estimated based upon the 60% design drawings and specifications. The 90% design is still currently moving and changing. Several categories like Switchboards, MCCs will have more significant adjustments based upon the designs being updated, and other categories are trending towards similar pricing. At this time of the quote letter, the 90% design estimate cannot yet be completed as the design is still changing. The table below provides indication of the pricing adjustment trend by I&C category.

Category	60% Qty	60% Price	Expected Adjustment for 90%
SCADA Control & Communication Panels	13	\$518,885.00	Similar
Switchboards	2	\$243,605.00	Increase as indicated by early 90% one-line drawings
Motor Control Centers	2	\$236,795.00	Reduction as 1 unit has been removed
Enclosed Drives	7	\$569,540.00	Similar
Active Filters (for Drives)	3	\$220,100.00	Slight reduction
SCADA Computer Visualization	2	\$60,490.00	Similar
Instruments	84	\$221,470.00	Similar
TOTAL	113	\$2,070,885.00	

We hope you found this information helpful. Let us know if you have any questions.

Yours very truly,



Jordan Stead
 Project Estimator / Business Development
 S&B Inc.



Randall T. Stead
 President
 S&B Inc.

**EXHIBIT A – Control System Pricing for Unit Responsibility
Cascade Groundwater Alliance
Planning, Design, Programming, and Field Services**

1.0 Introduction

This work defines the scope of work services to include panel fabrication, instrumentation, motor controllers, switchboards, hardware engineering and application software for each. This expansion of scope closes a risk area in the construction of the new facility by assigning unit responsibility for the performance of the automation system to the S&B Inc. The assignment creates a turnkey automation system with single unit responsibility upon the S&B, accelerating the delivery timeline, and reducing the time required to resolve problems. The terms and conditions provides Cascade Water Alliance (CGA) with transparency to cost estimates and early indication of electrical and control system costs from the design phase through final acceptance testing.

The coupling of system integration with engineering services for control systems is employed to provide the CGA direct control over the operation of their infrastructure.

2.0 Design Engineering

This work is defined by the drawings and specifications prepared by the Cascade Groundwater Alliance Design Consultant. The scope of work anticipated for the CGA will include new Water Treatment Facilities, Pump Stations and Flow Metering Interties. This work is separate from existing agreements in place currently for professional and technical services. For the purposes of this scope of work definition, the design services necessary to meet “unit responsibility” are identified below to augment and not replace the fundamental requirements of the Package 4 documents. Documentation and drawings produced by these efforts will conform to current Cascade Groundwater Alliance SCADA standards.

3.0 System Integration Services

Integration Services include the supply, fabrication, test and warranty of core automation equipment. Custom application programming is applied to implement monitoring and control of the system, as defined by each project’s control narrative(s) and approved by CGA. This work includes programmable logic controller (PLC) control panels, PLC based remote telemetry units (RTUs), communication panels, battery backup panels, miscellaneous field sensors and software applications. The CGA SCADA Standards Manual provides direction on selection of hardware and requirements for software integration to meet CGA’s objectives for functionality and resiliency that will be included in all designs. All work proposed will be compliant with the CGA’s SCADA Standards. Software supplied in conjunction with these services will be registered to CGA.

Procurement and installation of equipment is coordinated by the CGA and their designed Design Consultants. This may include direct and indirect methods as best determined to meet CGA requirements for assigning unit responsibility.

4.0 Fee and Rate Schedule

Services in the form of direct labor performed under this contract as identified in this scope of work will include conventional ‘fee for service’ and fixed fee components. Exhibit B – Engineer

EXHIBIT A – Control System Pricing for Unit Responsibility
Cascade Groundwater Alliance
Planning, Design, Programming, and Field Services

Fee and Rates schedule for July 2023 will be used as the basis for estimating and for direct services billing performed under this agreement.

5.0 Price Calculations

Pricing for the Control System include a range of products and services necessary to provide the CGA with an automated facility. Price calculations presented to the CGA will adhere to the information listed in the following table:

Category	Hardware Pricing	Design Services	Startup Services
Control Panel	S&B Panel Form	Included in price	Std Fee less 15%
SCADA	S&B cost + 30%	Std Fee less 15%	Std Fee less 15%
MCC	S&B cost + 30%	Included in price	Std Fee less 15%
Instruments	S&B cost + 30%	Included in price	Std Fee less 15%
Switchboard	S&B cost +15%	Review Mfg only	Std Fee less 15%
Active Filter	S&B cost +15%	Review Mfg only	Std Fee less 15%

Standard Fees refer to S&B Standard Fees, included as Exhibit B to the document. Fees are annually updated in July for each class of worker and service.

The control panel is an engineered product designed and manufactured in S&B's Bellevue, Washington facility. Price calculations are run on our standard business template, called the "Control Panel Quotation Form" which generates consistent and linear results for each project input. An example of the output from the template is included as paragraph 5.7 of this document. Changes to functional scope such as the number of inputs or outputs, enclosure specification, or power requirements result in a linearly predictable result.

Hardware pricing reflects S&B overheads (federal, state and local business and occupation taxes, warranty coordination and support, risk, administrative costs and profit.

CGA may elect to independently negotiate and/or purchase any equipment items listed in the I&C scope of supply prior to order placement without obligation.

5.1 Compliance to AIS Requirements:

Work performed as part of the quotation is compliant with the American Iron and Steel (AIS) Provision. The control panel represents the primary steel content related to this requirement and the materials are sourced from United States steel by our supplier, Saginaw Control & Engineering. A copy of their Step Certification letter is available upon request. All control panels supplied for use in the CGA include seismic certification and UL508A listings.

5.2 Labor Estimates:

Time estimates for shop assembly labor associated with panel fabrication are a linear solution that accounts for component mounting time and number of wiring terminations per device. Time for these tasks is determined by historical averages for our facility and

**EXHIBIT A – Control System Pricing for Unit Responsibility
Cascade Groundwater Alliance
Planning, Design, Programming, and Field Services**

uniformly applied for all system integration. Panel integration services for the CGA include purchasing, receiving, raw material quality control, wiring materials (conductors, track, rail, fasteners, etc), drilling, securing, wiring, power up verification test and application of third party listing certificates as applicable (UL508A, UL698, SSI Seismic).

5.3 Third Party Listings:

Third party listing costs are fixed rates where fabrication requirements are previously established and fall under existing certification standards. UL listing is \$50/panel. Seismic certification listing is \$3,500/panel where applicable. Fees include direct and indirect costs associated with subscription and maintenance of the listing source. If a panel design represents new testing requirements for seismic or UL compliance, the estimate will clearly indicate the estimate for listing including shake-table tests and submit this to the CGA in advance of final bid submission.

5.4 Professional Services:

Professional Services applied during system integration include pre-design block diagrams, preliminary cost estimation, final design drawings, cost proposal, submittal processing, fabrication supervision, As-Built product documentation, software applications for programmable devices within the control panel (PLCs, HMIs, network switches, VFDs, Smart Motor Controllers, etc), factory testing and crating/packaging/shipping.

5.5 Software Engineering:

Software engineering labor is estimated using algorithms that include the number of inputs and outputs, network connected values, communication method(s), and process loop requirements for control and display. Engineering includes application software required for local PLC, touch panel HMI. and SCADA computer visualization system. Control panels are priced to have autonomous control features when equipment is placed into the “remote” or “auto” switch positions and be suitable for demonstration of control operation and fail-safe response. The HMI shall provide visualization of the supervisory control setpoints from the SCADA computer visualization system and allow for local overwrite to demonstrate system automatic operation.

5.6 Field Services:

Professional Services associated with field work are estimated in the pricing document and included to comply with project specifications for field services including Contractor meetings, startup and acceptance testing. Anticipated services are described in the following sections.

EXHIBIT A – Control System Pricing for Unit Responsibility
Cascade Groundwater Alliance
Planning, Design, Programming, and Field Services

5.7 Example “Control Panel Quotation Form”:



S & B inc.

13200 SE 30th Street, Bellevue, WA 98005 (425) 644-1700 FAX (425) 746-9312

Project: CGA Package 04

Scope: WTP - Main SCADA Control Panel

Date: 23-Jun-23

revision: 60% Design

est delivery: 8/14/2024 if ordered today

freight: included in price

Task Order#

Panel Materials		\$	35,660.99		
qty	description				S&B price
1	WTP-MAIN (area 20)			\$	35,660.99
	<i>System integration includes materials, overheads associated with material purchase, assembly and support.</i>				
Fabrication Labor ¹		\$	4,023.39		
qty	description	Provider	unit price		total
33.62	wiring labor hours	Shop Foreman	\$ 90.00	\$	3,025.80
1.68	shop overhead for inventory control and coordination	Shop Foreman	\$ 90.00	\$	151.20
3.36	panel power up testing	Field Engineering	\$ 154.00	\$	517.44
3.87	purchasing, project documentation	Admin / Staff	\$ 85.00	\$	328.95
Engineering and Design ²		\$	61,659.62		
qty	description	Provider	unit price		total
12.10	Project scope of work, principal review and approval	Principal Engineering	\$ 238.00	\$	2,879.80
8.30	presentation and layout, As Built blocks	CAD/CAE design	\$ 117.00	\$	971.10
24.31	schematic drawings	CAD/CAE design	\$ 117.00	\$	2,844.27
11.51	Project Engineering schematic design and integration	Senior Engineer	\$ 178.00	\$	2,049.58
10.60	technical documents - Submittal, O&M, Project Management Tasks	Project Manager	\$ 154.00	\$	1,632.40
267.17	Software Development, PLC & HMI	PLC/HMI software dev	\$ 178.00	\$	47,555.67
13.60	Wonderware at WTP location for minor addition	SCADA software dev	\$ 154.00	\$	2,094.40
10.60	Factory test, project coordination & documentation	Field Engineering	\$ 154.00	\$	1,632.40
Field Engineering Services ³		\$	6,468.00		
qty	description	Provider	unit price		total
7.00	Mobilization and travel	Field Engineering	\$ 154.00	\$	1,078.00
15.75	On site startup, testing and acceptance testing	Field Engineering	\$ 154.00	\$	2,425.50
15.25	FAT with Owner	Field Engineering	\$ 154.00	\$	2,348.50
4.00	Training session per spec _____ (one hr prep/hour of training)	Field Engineering	\$ 154.00	\$	616.00
				Sub-Total:	\$ 107,812.00
Applicable Sales Tax:		0.00%			\$ -
				Total:	\$ 107,812.00

Labor unit prices are discounted from S&B Standard fees and rates described by Exhibit B by 15%.

**EXHIBIT A – Control System Pricing for Unit Responsibility
Cascade Groundwater Alliance
Planning, Design, Programming, and Field Services**

6.0 Project Task Orders

Non-critical / non-emergency work shall be presented to the CGA by a separate task order and must be approved by the CGA before such work begins. This work may include additional scope or a reduction in scope as directed by CGA.

The CGA may elect to commence multiple Project Task Orders to this contract as required to meet their project objectives. Each Project Task Order shall include specific details for the project and include features applicable within this attachment. Each Project Task Order shall include specific details for the project and include features applicable within this attachment. Pricing shall be valid for a minimum of ninety (90) days. Each Project Task Order will be assigned a unique identifier carrying the project designation along with "SBI-x.y" where 'x' is a sequential number starting with 1 of the scope of work count and "y" is a cost estimate update due to source costs for the estimate. For example a Project Task Order "HalseyWTP-SBI-3.0" indicates the 3rd update to the scope of work for the WTP project work at the District Office. The typical request for pricing for a project could include an x.y value of 1.0 = 60% design, 2.0=90%, 3.0=100% and 3.1=bid document form ready 14 months after the 100% price was estimated. Pricing at each design development phase is suitable for review by the project DC and also is intended to provide feedback upon the level of complexity of both hardware and engineering content of the automation system. Task order pricing is suitable for use in project planning as well as for direct entry in the Bid Form when elected by the CGA. Design work estimates will typically be quoted with two week lead times.

7.0 Field Coordination and Startup Services

The Contractor is provided full control over schedule and coordination, adhering to the requirements of the Project Documents. Professional Services for our integration work performed outside our fabrication facility include onsite coordination meeting(s) with the Contractor, installation inspection, startup and testing in accordance with the Design Consultant's specifications. The complexity of the project and the system integration is reflected in the project specifications and the Contractor is provided full control over the coordination of all startup activities including system integration to ensure harmony of schedule and sufficient time for each discipline to complete their scope of services. The specifications are anticipated to include provisions for onsite and offsite meetings between S&B, the Contractor and other sub-contractors during the construction process that address coordination of installation and prestartup activities. During the startup cycle our field engineer will supervise power up of the control system and connected instrumentation, completing forms indicating proper installation and initial process conditions. We will assist the Contractor with acceptance testing and demonstration of automatic operation, again completing forms indicating completion or identifying non-complying results that require follow up testing.

**EXHIBIT A – Control System Pricing for Unit Responsibility
Cascade Groundwater Alliance
Planning, Design, Programming, and Field Services**

8.0 Final Documents

Following completion of startup activities, our field engineer provides updates the drawings showing “Acceptance Tested” conditions and includes equipment startup forms described in the project documents for the control system. These documents typically include additional field wire termination information, configuration settings and/or corrections needed to complete the testing associated with each process area. Equipment not passing field tests are transmitted to the Engineer and/or Owner as described in the project documents, typically on a regular cadence during the construction cycle. Our field engineer also maintains a redlined documentation set on a ‘per panel’ basis during the construction cycle and make these available upon demand in addition to what is required for project compliance. Final documentation includes “Acceptance Tested” drawings and a compiled set of startup/test documents that are submitted to the Contractor and available to the owner within 20 working days of completed work.

9.0 Operator Training

The scope of work described as part of this project includes training to operations personnel. Owner’s maintenance personnel and operating personnel receive instructions that describe the interactions between hardware and software features as well as a summary of any unique maintenance issues identified by S&B staff during the power up, commissioning and testing cycle. Our field engineer coordinates with the Contractor and Owner’s O&M forces to document training material covered during the sessions as well as meet requirements identified in the Project specifications.

10.0 Warranty Support

System Integration includes unit responsibility for overall performance of the control system operation including factory testing, commissioning, startup, field acceptance testing and a follow up warranty support period for both equipment and labor. All materials secured directly from S&B include a two-year warranty from date of startup or 30 month warranty from date of shipment, whichever occurs first. For these materials S&B independently secures training and arranges factory support from the component manufacturer in advance of startup. This support reduces errors associated with installation, allows for proactive adjustments to application conditions and reduces the time to restore operation. During the warranty period, component failures and labor associated with repair are not charged to the CGA or its designated representative. Standard manufacturer warranty exclusions for components apply during the warranty period typically related to damage due to external forces.

11.0 Critical / Emergency Services

Immediate response / support requests by CGA are executed and delivered as S&B’s highest priority. These services may require work during non-business hours. S&B will provide both onsite and remote services capabilities, adhering to limitations invoked by the CGA for security of the systems. The scope of services may include one or more of the following services for control, instrumentation, communication, and computer systems: diagnostics,

**EXHIBIT A – Control System Pricing for Unit Responsibility
Cascade Groundwater Alliance
Planning, Design, Programming, and Field Services**

repair, exchange/replacement, and remedial control algorithms as necessary to restore automatic operation of facilities. Outside of the warranty period, these services are provided at rates listed in the Fee Schedule. Overtime or off-duty hours required to satisfy emergency services will be submitted with rate escalation reflecting labor rate premiums for overtime work.

12.0 Scheduled Support Services

Post commissioning routine maintenance, training, system optimization and support requests by the CGA are processed in the order received and typically are scheduled per mutual agreement for action within five working days. The scope of services may include one or more of the following services for electrical, control, instrumentation, communication, and computer systems: diagnostics, repair, calibration and maintenance procedures.

Emergency or critical service requests are processed in the order received and are scheduled for analysis within one hour during business hours and within eight hours during non-business hours.

**EXHIBIT B – Standard Fee Schedule
Cascade Groundwater Alliance
Planning, Design, Programming, and Field Services**

FEE SCHEDULE - PROFESSIONAL SERVICES

JULY 2023

PRINCIPALS	\$ 280.00 Per Hour
SENIOR ENGINEERS	\$ 209.00 Per Hour
ENGINEERS / PROGRAMMERS	\$ 181.00 Per Hour
CAE / CAD	\$ 137.00 Per Hour
OFFICE / SUPPORT PERSONNEL	\$ 100.00 Per Hour

TRAVEL EXPENSES

(1)	AUTO (Over 100 miles per day)	Mileage charged at current published IRS rates.
(2)	AIR TRAVEL	Actual Cost + 10%
(3)	OVERNIGHT TRAVEL	Actual Cost + 10%

MATERIALS

(1)	PRINTING	Actual Cost + 10%
(2)	OFFICE SUPPLIES, COPIES, Etc.	Generally No Charge

SPECIAL EQUIPMENT AND/OR SERVICES

(1)	EQUIPMENT AND MATERIALS	Actual Cost + 30%
(2)	CONTRACTED SERVICES	Actual Cost + 10%

**EXHIBIT B – Standard Fee Schedule
Cascade Groundwater Alliance
Planning, Design, Programming, and Field Services**

REPAIR AND FIELD SERVICE RATES

JULY 2023

Demand Field Service	(Same Day Service Required, non-Principals)	\$250.00 Per Hour
Scheduled Field Service	(Up to 5 day advance notice may be required)	
Principals	\$280.00 Per Hour	(\$2,520.00 Per Day, See Note #1)
Senior Engineers	\$209.00 Per Hour	(\$1,890.00 Per Day, See Note #1)
Engineers/Programmers	\$181.00 Per Hour	(\$1,630.00 Per Day, See Note #1)
Technician	\$137.00 Per Hour	(\$1,240.00 Per Day, See Note #1)
Mileage		See Note #2
Overtime Rate		See Note #3
Factory Repairs		\$ 105.00 Per Hour
Other Charges	(Air Travel, Car Rentals, Etc.)	Actual Cost + 10%

NOTES:

- 1) Daily field service includes eight (8) hours on site or if travel time is involved, a total of ten (10) hours of combined work and travel time. Minimum of four (4) hours will be charged for other than local service.
- 2) Service personnel will be sent from Bellevue, Washington. Mileage is charged at current published IRS rates.
- 3) Overtime rate will be charged for over eight (8) hours per day on site or ten (10) hours including travel or service required outside of our normal business hours (including weekend and holiday).

ROCKWOOD WATER PEOPLE’S UTILITY DISTRICT

RESOLUTION NO. RWPUD 23/24-001

BEFORE THE LOCAL CONTRACT REVIEW BOARD

In the Matter of an Exemption from
Competitive Bidding Requirements for a
Contract Specific Special Procurement for
Instrumentation and Control Equipment
Integration for Groundwater Development
Project Package No. 4

WHEREAS, THIS MATTER came before the Board of Directors of the Rockwood Water People’s Utility District, organized under Oregon Revised Statutes Chapter 261 (hereinafter “District”) acting as its Local Contract Review Board under ORS 279A.060, regarding Rockwood’s request that a contract specific special procurement for Instrumentation and Control Equipment Integration for Groundwater Development Package No. 4 be exempted from competitive bidding pursuant to the exemptions allowed under ORS 279B.085.

WHEREAS, part of this project is to integrate the new facilities supervisory control and data acquisition (SCADA) controls with the District’s existing systems. All controls components, both hardware and software, and the programming of the control system must be compatible with the existing system for the project to be successful.

WHEREAS, the District's SCADA system is crucial for the District because it helps to monitor and control its water system.

WHEREAS, the District contracted S&B, Inc. through a competitive bid procurement to build its SCADA and control system in 1998. Since then, the District has used S&B, Inc. to maintain and upgrade its system. The City of Gresham also uses their services, as we share some controls throughout our water systems and facilities.

WHEREAS, S&B, Inc. has an intimate knowledge of the District’s SCADA system. Awarding a contract for the instrumentation and control equipment ensures the District will receive the most cost effective, timely and expert service for the programming, design and equipment related to the instrumentation and controls equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DISTRICT ACTING AS THE LOCAL CONTRACT REVIEW BOARD THAT:

Section 1: The Board adopts the findings contained in the General Manager's Report dated August 15, 2023, regarding this subject, attached hereto as Exhibit A and incorporated herein by reference, and declares the criteria for exemptions from standard competitive bidding requirements as contained in ORS 279B.085(1)(b) , 279B.085(4)(a) and (b) and 279B.075 are satisfied.

Section 2: That a contract specific special procurement for instrumentation and control equipment and integration for Rockwood Water People’s Utility District is hereby exempt from the standard competitive bidding requirements.

Section 3: The District's General Manager is authorized to proceed to sign a contract with S&B, Inc., based on their quote attached hereto as Exhibit B and incorporated herein by reference, on such terms and conditions deemed appropriate by the General Manager.

DATED this 23rd day of August 2023.

**ROCKWOOD WATER PEOPLE’S UTILITY
DISTRICT**

By: _____
Colby Riley, President

By: _____
Kathy Zimmerman, Secretary

Fiscal Year (FY) 2022/2023 General Manager Goals Completed

General Goals for FY 2022/2023

- 1. Build and maintain a positive and effective working relationship with the Board.**
 - a. Continued regular email communication to the Board and all staff during FY 2022/2023.
 - b. Continued monthly hybrid Board meetings, with flexibility for attendance in-person or remotely.
 - c. Phone calls, email correspondence, and in-person meetings with individual Board members over the year.
 - d. Attendance with Board members at training events including the PNWS-AWWA Kennewick conference, the Children's Clean Water Festival and Employee appreciation dinner.
- 2. Communicate clearly and effectively with the Board, employees, customers, and stakeholders.**
 - a. Clearly written and on time Board meeting packets delivered Thursday prior to the Board meeting.
 - b. Weekly email updates to Board and Staff.
 - c. Weekly Management Team Meetings held in person, with a remote attendance option, on Tuesdays of every week.
 - d. Monthly all-staff meetings held the third Thursday of every month where staff is briefed on the Board meeting agendas and discussion, safety, construction, operational and customer service/billing topics.
 - e. Stakeholder and customer communication continues to increase in the District post COVID. The District has participated in public events this year and continues with regular print and media communication. Events the District contributed to this year includes Summer Block Party at the Rockwood Village Apartments and the Children's Clean Water Festival, publications include the Quarterly Newsletter, Water Quality Report, website and social media/web page updates.
- 3. Model effective leadership attributes and work habits to employees.**
 - a. Maintain up to date calendar and communicate scheduled or unscheduled absences to management team in advance.
 - b. Maintain a professional appearance.
 - c. Communicate clearly and courteously, act and lead in an ethical and transparent manner.
- 4. Prepare a FY 2023 Financial Plan and a comprehensive, participatory, and analytical FY 2023/2024 Budget.**
 - a. This goal has been accomplished through the annual budget process. Of particular note this year was the addition of two new members to the Budget committee, which

resulted in the first, full, five-member budget committee in many years. The Committee also generously praised the clear, concise and well-organized budget materials provided.

5. Prepare monthly operational and financial status reports for the Board.

- a. This goal has been accomplished through the monthly Board from the General Manager and Management Team.

6. Meet all EPA and Oregon Health Authority regulations and requirements.

- a. This goal has been accomplished, all health and reporting requirements for the EPA and OHA were met in FY 2022/2023. Of note, additional Lead and Copper compliance sampling was required due to Portland's change in corrosion control processes. District Operations staff planned and completed this significant effort with great success.

7. Represent the District on the Wholesale Water Managers Board, the Regional Water Providers [RWP] Consortium Technical Committee [CTC], on SDAO committees and regional water management efforts.

- a. This goal has been accomplished. I currently serve as Chair of the Regional Water Providers Consortium Technical Committee for two concurrent terms: 2022/23 and 2023/24. I am serving one term as the Chair of the Oregon Water Utility Council and serve as a Board member and Vice Chair on the Governor's Infrastructure Finance Authority Board (IFA). I continue to participate in the Special District Association of Oregon's Water Legislative Committee and other American Waterworks committees as time permits. I also presented at many regional and national professional workshops and conferences this year including the WIFIA/SRF Workshop hosted by the EPA and AWWA in September 2022, PNWS-AWWA Section Conference in Kennewick May 2023, Northwest Oregon AWWA Waterworks School at Clackamas Community College in June of 2023.

8. Complete a successful audit of FY 2021/2022 financial performance, internal controls, and procedures.

- a. The FY 2021/2022 financial audit was successfully completed by Pauly Rodgers and reported to the Board in December 2022. The FY 2022/2023 audit is currently underway.

9. Continue growth development strategies for individual District employees focusing on training and succession planning.

Our Employees are the future of the District, and this is a critical element of the District's long-term success. This is not a complete list of staff development and growth, but examples of some of the accomplishments for the year.

- a. Nyla Clark, Government Affairs Coordinator attended and Graduated from the NW Women's Leadership Academy and is participating on their Communication Committee. This is a program whose purpose is to advance women from a variety of backgrounds in local government with the goal of promoting more women into leadership roles. Nyla participated in the planning committee for the Childrens Clean Water Festival and will be the Chair of this committee from the upcoming year. Nyla's engagement in the conservation program and volunteer opportunities

with the budget committee has notably increased public participation in these District programs.

- b. Kristina Wolvert, Lead Customer Service Specialist, served in capacity as Office Manager while Cathy was recovering from Surgery. Kristina kept the office running during a very busy time, maintained efforts to correct issues related to the Tyler billing system and meter reads, and was able to build and demonstrate her leadership capacity for the District.
- c. Daniel Zimmerman, Senior Accountant presented at the PNWS-AWWA Conference in Kennewick, WA on “Financing the Cascade Groundwater Development Project.” Dan also attended training on the Tyler billing system in Texas this year, to help the District better utilize the system. Dan has also led the implementation of new requirements from the Governmental Accounting Standards Board (GASB-96) in the District by procuring and implementing the Debtbook software system. Finally, Dan has helped organize the District Golf teams for the NW Oregon AWWA and SDAO annual Golf tournaments, which is no small feat!
- d. Cathy Middleton has been working diligently with the Tyler Billing software system to address and correct issues related to the meter-reading and billing elements. She also helped to lead the implementation of the Debtbook system to bring the District into compliance with the new GASB-96 requirements.
- e. Operations Department Water Certifications and other licenses are critical to the District and demonstrate that its staff are experts in their field and continue learning and development. This year, six of our staff have studied, tested and met the requirements for certifications:
 - i. Douglas Bray, Lead Water Worker, Water Distribution Level 2 certificate and OSHA 30 hour class.
 - ii. Chris Kipp, Water Worker 2, Water Treatment Level 1 certificate
 - iii. Nicholas Henry, Water Worker 1, Water Distribution Level 1 certification
 - iv. Ryan Lindstrom, Water Worker 1, Class A CDL
 - v. David Mattson, Water Operator in Training, Backflow tester certificate
 - vi. Lanny Jones, Water Operator II, Backflow tester certificate
- f. Jay Breen, Assistant Superintendent continues the research and pilot program for Automated Metering Infrastructure. This has culminated in a Board endorsement for the District to move forward with an AMI project. Jay also conducted an analysis of the District’s PGE Electrical bills for the water pump stations after high bills were noted and discovered errors in the bills. After pointing out the billing issue with PGE, PGE staff investigated and learned that the error included additional customers. To date, the District has been reimbursed approximately \$11,000 as a result of the error discovery.
- g. Joey Schloser, Assistant Superintendent researched, ordered, specified and received delivery of the new Service truck this year. This was a complicated multi-year process, and a substantial amount of research and detailed specification went into this procurement.
- h. Jeremy Hanson successfully completed a Professional Engineer exam study course this year and also led the District in implementation of a Cybersecurity review and training program. All staff at the District have been participating and competing against each other to see who can get the highest training score! This has been a lot of fun for all, but also has provided critical training and information to help prevent the District from falling victim to a cyber related breach.

- i. Jeremy Hudson, District Engineer continues to successfully lead the District and City of Gresham \$160 million dollar Cascade Groundwater Development Projects. Successful management of this \$80 million series of projects is a substantial feat and one that it takes teams of Engineers to accomplish at other agencies.
- j. Andy Crocker, District Superintendent successfully completed the recruitment and hiring of several new staff this year. Andy also frequently stands in for the GM during vacations, and successfully acted as the GM designee during the June Board meeting this year that included Board and Budget committee meetings. Andy continues to serve on the Oregon Utility Notification Center (OUNC) Board for the State of Oregon.

Specific Goals for FY 2022/2023

1. Package 1 Completion: Complete the construction of Cascade Reservoir No.2, commission and place in service and transition to the rehabilitation of Cascade Reservoir No. 1. Complete the construction of Cascade Well No. 7 pump station.

- a. The largest element of the Package 1 project, the Cascade Reservoir No. 2 was completed and successfully placed into service during the first quarter of 2023. The Contractor has also completed the pipeline construction of this package. There have been delays for the completion of Cascade Well #7, and the rehabilitation of Cascade Reservoir #1 due to additional cleaning and repair required for the well screen and the need to replace the reservoir roof due to heavy corrosion discovered in the existing roof. The revised final project completion date is expected to be the first half of 2024.

2. Award a contract and proceed with design on the Cascade Well No. 8, 141st avenue well facility, project package 3 of the Groundwater Development Master Plan (GDMP). Per project schedule design should be nearing completion by the Fall of 2023.

- a. The Package 3 Design for the Groundwater Development Program was awarded to Jacob's Engineering in January of 2023 and is currently at the 30% design stage. Additional time was required to re-evaluate the original land-use submittal and to evaluate the long term cost- benefit of retrofitting the existing 53 year old reservoir versus replacing it with a new seismically resilient reservoir. The project is expected to complete design and begin construction in the second quarter of 2024. This is in line to provide water to the District before the 2026 Portland wholesale contract expires in June of 2026.

3. Award a contract and proceed with design on the Cascade Site (District Headquarters) 20 million gallons per day (MGD) Manganese Water Treatment Facility and Site Improvements. According to the project schedule the design should be nearing completion by the Fall of 2023.

- a. The Package 4 design for the Cascade Manganese Water Treatment Facility, Pump Station and Vehicle Storage building was awarded to Consor Engineers in November 2022. Work on the project has progressed on schedule, and the project will reach the 90% design in September and is expected to go out to Bid for

construction in January of 2024. The Project is on schedule for completion in 2025, prior to the 2026 Portland wholesale contract expiration.

4. **Begin work with the City of Gresham staff on a comprehensive water supply partnership IGA that will address short- and long-term questions such as future system operation, cost sharing and true up, how to address wholesale purchase relationships with neighboring utilities and the asset inventory.** \
 - a. The partnership with the City of Gresham to develop Rockwood's groundwater rights with the goal of providing water to both water systems is established through existing IGA's. Work between the two partners to identify gaps in the existing IGA's has been ongoing this year. An Asset Inventory (See Goal #8) was completed and values were assigned to all assets that are currently individually owned by Rockwood or Gresham but need to be part of a mutually agreed upon "buy in" for the purpose of sharing ownership in the Groundwater system. This Asset Inventory will be presented to the Rockwood Board and Gresham City Council as an attachment to IGA # 5794 and as part of this 'buy in' Gresham will pay Rockwood the difference of assets owned by the agencies. In addition to the Asset inventory, an Operations review and discussions have been conducted as part of a series of Operations Team meetings to review responsibilities outlined in the existing IGA's and discuss ongoing needs for the partnership. It is not certain that a new IGA will be needed as the existing IGA defines operational responsibilities and cost sharing, and the amendment for asset buy in will resolve the concern of shared infrastructure.
5. **Conduct ongoing cost and schedule reviews as part of a risk evaluation for the Cascade Groundwater Development Program and report findings back to the Board.**
 - a. As part of the 2020 Groundwater Development Master Plan, a high-level planning budget was assembled to help the District and the City of Gresham evaluate the feasibility of moving from Wholesale Portland water to Groundwater, and the total project budget at that time was estimated to be \$126 million, split between the two agencies with the Rockwood share at \$59 million. However, because of the COVID-19 pandemic, and construction supply chain deficiencies costs and lead time for many products dramatically increased well above a typical level of inflation in 2021 and 2022. Gresham and Rockwood Staff and the Design Engineers for the various project packages conducted preliminary cost evaluations for an update that was presented to the Board at the December 2022 Board meeting, and further refined the projections for the project budget that was used as part of the 2023-2024 water rate model and presented to the Board and Budget Committee in April of 2023. The cost update resulted in the total project Budget of \$167 Million, and a Rockwood share of \$89 Million.
6. **Evaluate if and what emergency water supply option is in the District's best interest and begin the process for establishing this relationship with Portland.**
 - a. This year, the General Manager and other District Staff participated in a series of planning meetings and workshops through the Regional Water Providers Consortium to develop the Emergency Drinking Water Framework. This framework identified the Emergency Water Supply needs in the region associated with a Cascadia Subduction Zone earthquake. Needs for emergency water distribution and treatment systems, as well as points of water distribution (POD) were identified. The District's current Emergency Response Action Plan identifies the District

Headquarters as the POD for the District, with water sources from the seismically resilient Cascade Reservoirs and Wells. Additional static locations where water may be accessed and distributed in an emergency may be the 141st Ave Reservoir, Well 8 and future Water Treatment Facility and the Future Well 6. The emergency water distribution and treatment systems are costly and take training and time for staff to operate and maintain. Based on discussion and evaluation in the past year, it is not currently recommended that the District pursue the acquisition of one of these systems. Instead, the District would benefit most by further developing plans to utilize its existing and new infrastructure as part of the emergency water distribution process and to develop plans and exercises associated with this provision of water. It is recommended that this evaluation and goal remain as the RWPC Emergency Drinking Water Framework is still in development and discussions with Multnomah County are also ongoing regarding the best locations for POD's.

- 7. Complete quarterly WIFIA reports and periodic disbursement requests and submit to the USEPA per requirements of the WIFIA loan.**
 - a. Quarterly reports to the WIFIA account administrator have been submitted and the first disbursement request was submitted and received in July for \$8.6 Million. The District has also started the process of the “single audit” in order to audit the compliance activities for the Federal Funding.
- 8. Complete development an Asset Inventory with the City of Gresham and negotiate terms for a “buy in” to the remaining facilities of the system.**
 - a. The Asset Inventory was completed in January of 2023 and has been handed over to Gresham staff for the development of the IGA amendment to add the inventory as an Attachment to IGA #5794. The Asset Inventory identified and valued \$16 million in Rockwood and Gresham assets that needed some level of buy in from the other agency to fully co-own all Groundwater supply facilities. This includes Cascade Wells 3,4,5,6,7 and 9, the properties where Well 7 and 6 are located, and specified groundwater transmission mains. The total buy-in for Rockwood was \$2.5 Million, and the buy in for Gresham is \$4.3 million, with the difference resulting in a payment from Gresham to Rockwood of \$1.7 million. This payment is expected to occur in FY 2024/2025.
- 9. Continue research and more accurate cost estimates for implementation of Automatic Meter Reading to determine if this is the District's best interest to implement.**
 - a. In the past year, staff conducted pilot tests using 4 different metering systems for Automatic Meter Infrastructure (AMI). Presentations to the Board on the progress of the AMI evaluation occurred at the February 2023 Board Meeting and an optional Capital Improvement Plan (AIP) and cost proposal was include in the 20 year Rate Plan and budget presented to the Budget Committee and Board at the April 2023 meeting to install AMI over the course of six years from 2023 through 2029. The addition of AMI into the CIP did entail some delays in other capital work including the replacement of older Steel Transmission Mains. The Board approved the plan to install AMI and staff are now working on the development of a request for proposals (RFP) to select a system.

FY 2022/2023 included a ramp up of the work on the Groundwater Development project such that all 9 packages are now concurrently in the Design and/or Construction phase. This is an enormous amount of capital project work and staff at the District are working diligently to manage these projects and continue to deliver day to day services to the District's customers. I cannot state enough how critical it is to fully support the District staff in this effort and how, in comparison to other agencies that have managed projects of this scale, the District employees are performing similar work with fewer staff.

I would like to thank the Board for their continued support of the District Staff and the General Manager as we progress through our infrastructure investment to make the District an independent producer of all of its water needs into the future.

Fiscal Year (FY) 2023/2024 General Manager Goals *(Draft for Discussion)*

General Goals for FY 2023/2024

1. Build and maintain a positive and effective working relationship with the Board.
2. Communicate clearly and effectively with the Board, employees, customers, and stakeholders.
3. Model effective leadership attributes and work habits to employees.
4. Prepare a FY 2023 Financial Plan and a comprehensive, participatory, and analytical FY 2024/25 Budget.
5. Prepare monthly operational and financial status reports for the Board.
6. Meet all EPA and Oregon Health Authority regulations and requirements.
7. Represent the District on the Wholesale Water Managers Board, the Regional Water Providers (RWP) Consortium Technical Committee (CTC), on SDAO committees and regional water management efforts.
8. Complete a successful audit of FY 2022/2023 financial performance, internal controls, and procedures.
9. Continue growth development strategies for individual District employees focusing on training and succession planning.

Specific Goals for FY 2023/2024

1. Package 1 Completion: Complete the rehabilitation and roof replacement of Cascade Reservoir No. 1. Complete the construction of Cascade Well No. 7 pump station and place all facilities for Package 1 online.
2. Package 2A: Complete the Design for the Glendoveer Transmission Main and Pressure Zone Improvements, place the project out to bid, select a General Contractor and begin construction.
3. Package 3: Complete the Design of the Cascade Well No. 8 pump station, 4 MGD Manganese Water Treatment Facility and replacement of the 141st avenue reservoir. Complete the land use amendment process with the City of Portland. Place the project out to bid, select a General Contractor and begin construction on the Package 3 project.

4. Package 4: Complete the Design of the Cascade Site (District Headquarters) 25 Million Gallons of water per Day (MGD) Manganese Water Treatment Facility and Site Improvements. Complete the land use and building permit approval process with the City of Gresham. Place this project out to bid and select a General Contractor to begin construction on Package 4.
5. Complete the IGA amendment to IGA #5794 to add the Asset Inventory that will allow joint ownership of all Groundwater facilities and payment from Gresham to Rockwood for the balance of the “buy in.”
6. Conduct ongoing cost and schedule reviews as part of a risk evaluation for the Cascade Groundwater Development Program and report findings back to the Board. Determine next steps for financing the remaining costs for the project.
7. Continue work with the Regional Water Providers Consortium on the Emergency Drinking Water Framework and with Multnomah County related to the Emergency Supply of drinking water. Revise the existing Rockwood Water PUD Emergency Response Action Plan to include additional Point of Distribution Sites for emergency water. If work with the County determines that the available fixed sites are not sufficient for emergency supply to the District, then return to the evaluation of emergency water distribution or treatment units.
8. Complete quarterly WIFIA reports and periodic disbursement requests and submit to the USEPA per requirements of the WIFIA loan.
9. Issue a Request for Proposals for the provision of an Automated Metering Infrastructure (AMI) and select a preferred vendor based on this competitive process. Begin procurement and installation of AMI.

The focus of FY 2023/2024 is to complete design and continue construction of Groundwater Development Projects. The past year and the next two years will require substantial capital investment and entail the risks that go with large projects. The District and staff must focus all of their efforts on successful delivery of these projects. The maintenance of the financial health and wellbeing of the District, and careful engineering and project management of the Cascade Groundwater Development project are critical to the successful future of the District.

Thank you for your review and input! I anticipate an active discussion during the August Board Meeting and Goal setting. If you have any questions about the goals, please contact me.