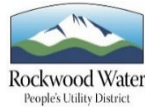


PRESIDENT, Steve Okazaki
VICE PRESIDENT, Kathy Zimmerman
SECRETARY, Tom Lewis



TREASURER, Larry Dixon
DIRECTOR, Colby Riley
GENERAL MANAGER, Kari J. Duncan

**REGULAR MEETING
ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
BOARD OF DIRECTORS**

April 24, 2024

6:00 p.m.

District Boardroom

Zoom Information:

<https://us02web.zoom.us/j/87310847832?pwd=S3UxYmZFcXZpbHVyVzBncWhBaUU5UT09>

Webinar ID: 873 1084 7832

Passcode: 366411

PRELIMINARY AGENDA

1. Approval of Agenda
2. Approval of Consent Agenda - Action
 - a. General Manager's Report - GM Duncan
 - b. Superintendent's Report - DS Crocker
 - c. Customer Service Report - OS Middleton
 - d. Engineer's Report - DE Hudson
 - e. Government Affairs Activities - GAC Clark
 - f. Financial Status – March 31, 2024
3. Approval of Minutes – March 20, 2024 Regular Board Meeting - Action
4. Approval of Bills - SA Zimmerman - Action
5. Public Comment on Non-Agenda Items
6. Portland Meter Reading Intergovernmental Agreement Final - Action
7. Resolution No. RWPUD 23/24-005 Resolution to Amend Policy Manual - Action
8. For the Good of the Order
9. Next Meeting - May 8, 2024 Second Budget Committee Meeting (if necessary)
May 22, 2024 Regular Board Meeting
Upcoming Topics:
 - SLGS Fund Investment Update (TBD)
10. Adjournment

The meeting location is wheelchair accessible. Requests for a sign language interpreter should be made as soon as possible or at least 5 days prior to the meeting. Requests for language interpretation should be made at least 2 days in advance of the meeting. Requests can be made by calling 503.665.4179.



MEMORANDUM

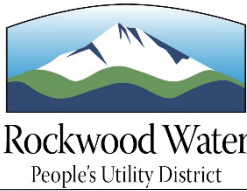
To: Board of Directors

From: Kari Duncan, General Manager

Date: April 17, 2024

Re: April 24th, Board Meeting

1. Production, project, financial, fiduciary, engineering and government affairs reports have been completed by staff and are provided.
2. Welcome to our new Customer Service Staff! On April 1, we welcomed Ona Underwood, and Courtney Russell. Ona and Courtney bring great energy and capability with them and have quickly come up to speed on our customer service needs! Please welcome our new employees when you visit the District office next.
3. It is finally official. The District has been approved for receipt of \$1,500,000 in Bipartisan Infrastructure Law Funding, in the form of a forgivable Loan (grant) from Business Oregon. This funding will be used towards the Manganese Filtration system that will be installed as part of the Package 4 project.
4. AWWA Water Matters Fly-In: GM Duncan attended the AWWA Water Matters Fly-In to Washington DC from April 8-10. As a delegate of the Fly-In representing the Oregon Water Utility Council, she met with each of the Congressional offices to discuss topics important to Water Utilities including Infrastructure Funding, PFAS-CERCLA liability, Cyber Security and other topics. The other Oregon delegates to the Fly-In are Mike Grimm, General Manager at the West Slope Water District and Rebecca Geisen, RWPC Manager and Manager of Intergovernmental Coordination at the Portland Water Bureau. During the visit, we were able to meet directly with Senator Ron Wyden, and Representative Lori Chavez DeRemer, as well as office staff from all of the Oregon Congressional offices. Bills related to PFOS/PFOA, Cyber Security and a Low Income Household Water Assistance Program (LIHWAP) were introduced as a result of the Fly-In. It was a great success.
5. Following the Board meeting is the District Budget Hearing. Staff have been busy preparing the budget documents for the Fiscal Year 2024/2025 budget. Thank you to the Board and Budget Committee for their time and attention reviewing the annual budget.



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MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: April 16, 2024

Re: Operations Update

Water distribution crews are mostly finished moving, organizing parts and equipment for the start of Package 4. This project will impact our day-to-day operations, so we are trying to consolidate our footprint. The storm damage at our Bella Vista and Cleveland sites has been mostly cleaned up, we currently have a few fence repairs being completed with some selective restoration and replanting remaining in the coming months. Crews are busy moving or adjusting services on 174th from SE Stark to SE Main for an improvement project Portland is doing. More new service installations have come in and I anticipate a busy summer and fall addressing new developments. Coordinating and addressing issues with groundwater projects has certainly kept us on our toes, it seems there is never a dull day. Advanced Meter Infrastructure (AMI) project is scheduled to kick off April 30th with a planning meeting at our office and a construction assessment for installing the collectors on May 1st.

Operations staff continue to make good progress flushing across the distribution system. The west side of the District is complete and we will be starting the east side this week. It's a race against increased demands and addressing other necessary work to be completed by summer. Staff have been very involved with groundwater project coordination, which has taken away from planned activities. Operations coordinated with a diving contractor to dive, clean, and inspect the Bella Vista tank, this is done about every 5 years. We are still trying to bring Well 7 online, once completed we plan to use it this summer. Offseason maintenance continues for the Cascade groundwater system and District distribution sites as time allows. Control valve maintenance and large meter testing are on the horizon. It's backflow testing season, the District has sent out customer annual testing notifications.

Demand for March dropped to 6.37 Million Gallons per Day (MGD), this was a dip from February 7 MGD. Although a decrease from February, comparing 2023 to 2024 it was an increase of about 100,000 gal. a day from March 2023. Groundwater operations will continue weekly maintenance runs throughout the spring.

FIELD PRODUCTION REPORT FY 2023/2024												
	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE
ACTIVITY												
Leak Repairs	1	1	1	0	1	3	2	1	2			
YTD	1	2	3	3	4	7	9	10	12			
CCF Loss	110	110	110	0	110	330	220	110	220			
Emergency repairs	3	0	0	0	1	1	1	1	2			
YTD	3	3	3	3	4	5	6	7	9			
CCF Loss	579	0	0	0	193	193	193	193	386			
Utility Locates	287	294	276	264	274	255	311	295	323			
YTD	287	581	857	1121	1395	1650	1961	2256	2579			
Meter Replacements	13	11	9	8	16	19	7	10	8			
YTD	13	24	33	41	57	76	83	93	101			
Water Service Installs	0	2	1	1	1	0	1	2	1			
YTD	0	2	3	4	5	5	6	8	9			
Fire Service Installs	0	1	0	0	0	0	0	1	0			
YTD	0	1	1	1	1	1	1	2	2			
Fire Hydrant repairs	3	1	2	5	2	6	3	1	0			
YTD	3	4	6	11	13	19	21	22	22			
Vault/Backflow inspections	2	3	2	1	3	1	0	1	0			
YTD	2	5	7	8	11	12	12	13	13			
Meter Boxes Repl.	11	7	8	5	7	6	4	9	6			
YTD	11	18	26	31	38	44	48	57	63			
Emergency calls	3	2	0	3	5	4	39	2	5			
YTD	3	5	5	8	13	17	56	58	63			



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MEMORANDUM

To: Board of Directors
From: Cathy Middleton, Office Supervisor
Date: April 1, 2024
Re: March Monthly Customer Service Production Report

The meter readers read 6,957 meters this month.

Of the 7,588 bills that were sent out this month, 1,483 of them were sent via e-mail and 37 were estimated.

We mailed out 909 late notices and e-mailed 241 for a total of 1,150.

Of the 439 door hangers that were hung this month, we turned 103 of them off.

Customer assistance was given to 7 customers and we sent 21 customers to collections.

There were 52 maintenance orders done. They consisted of the following:

- 44 were to check high usage, verify read, and check if leaking
- 2 were to check water pressure
- 6 were to turn on/off for repairs

There were 93 billing maintenance orders done. These were for the following:

- Verify high/low reads
- Check for leaks
- Check no reads
- Check usage on closed accounts

There were 2,272 phone calls this month and we had 780 walk-ins this month.

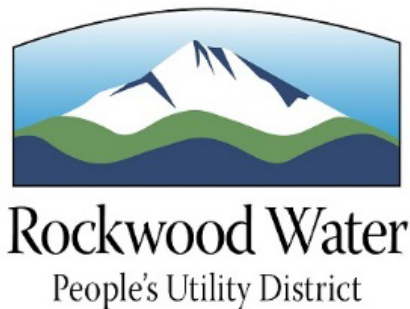
Cindy Schmunk's last day was the 29th of March. We want to thank her for 31 years of employment and we wish her well in her retirement.

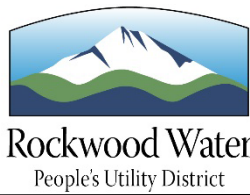
We had two new employees start on April 1st. Courtney Russell and Ona Underwood joined our front office team.

If you have any questions about this data, or would like to see other information, please let me know.

Customer Service Production Report FY 2023 - 2024

Function:	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Meter Reads	6,951	6,968	6,973	6,969	6,956	6,969	4,964	6,969	6,957				60,676
Estimates	-	-	-	-	-	-	2,045	18	37				2,100
Bills	7,369	7,007	7,487	7,279	7,548	7,228	7,363	7,250	7,588				66,119
Late Notices	1,124	1,357	1,124	1,397	1,164	1,415	1,213	1,358	1,150				11,302
Door Hangers	571	299	443	370	460	413	478	360	439				3,833
Turn Offs	72	56	102	47	90	99	86	54	103				709
Final Reads	106	104	111	103	73	69	74	60	87				787
New Accts	95	101	111	93	64	72	62	55	82				735
Bill Assistance	6	4	13	9	8	1	8	2	7				58
Collection Agency	11	19	17	15	-	25	29	20	21				157
Leak Adjustments	7	18	19	21	16	6	32	86	66				271
Phone Calls	2,189	2,201	2,409	2,280	1,909	1,958	2,499	2,000	2,272				19,717
Walk Ins	550	604	681	573	589	550	738	713	780				5,777
Work Orders	32	30	28	19	26	27	71	63	52				348
Misreads	-	-	-	-	-	-	-	-	2				2
Found On	-	-	1	1	-	-	-	-	1				3
Meters Pulled	-	-	-	-	-	-	-	-	-				-





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MEMORANDUM

To: Board of Directors

From: Jeremy Hudson, District Engineer

Date: April 17, 2024

Re: Engineer's Report: April 24, 2024 Board Meeting

The Cascade Reservoir 1 (CR1) roof replacement is nearly completed. The coatings will be applied in the next two months, weather dependent. The Groundwater Development Projects (GDP) Package 1 includes the structural updates to CR1 and the design for Cascade Reservoir 2 (CR2), Cascade Well 7 (CW7) pump station (PS) and Transmission Main (TM), Capital Improvement Project (CIP) ST4, and a portion of the proposed 36" groundwater TM Package 2B.

Package 2A is out for construction bids. Bids are due April 23rd. This is a TM project which moves water between an expanded Glendoveer Pressure Zone (PZ) and Main Zone. Construction is set to begin in Q2 of 2024 and will take a year to complete.

The Package 3 designs are complete and will be ready for construction bidding in May. Designs include replacing the existing 2.2 Million Gallons per Day (MGD) concrete reservoir (in the same location with a 1.9 MG reservoir), a 4.3 MGD WTP, Cascade Well 8 improvements, PS upgrades and a larger emergency power generator. This project is located at our 141st Avenue PS. Construction will begin in quarter three of 2024 and be completed in quarter one of 2026.

Package 4 permits were issued, and work has begun on this project. Erosion control, tree protection and tree removal are first on the list of tasks. Temporary employee parking will be constructed on the east side of the site and the contractor will begin mobilization of parts and equipment in the existing employee parking area. The water treatment plant (WTP) will be located near our existing equipment storage building, the new PS will be sited east of the existing PS, and the new equipment storage building will be south of CR2. Package 4 is a 28-32 MGD treatment facility, PS replacement and equipment building replacement.

The District's 20-year Water Master Plan (MP) update will be completed this Fiscal Year (FY). This project will determine what Capital Improvement Projects (CIPs) are recommended for the District. Master Plans are updated every 7-10 years and lists projects for the next 20 years. The last update was completed in 2013.

Current design and construction projects are described below.

FY 2023/2024:

ST7/8 - Located at NE 146th between Glisan and Burnside and includes Everett St, replaces 1,460 feet of outside diameter (OD) Steel pipe with 1,095 8” Ductile Iron (DI) and 365 feet of 6” DI. The mains are installed and approved. Final connections and services will be installed over the next two weeks. Paving and surface restorations will then be scheduled as weather allows.

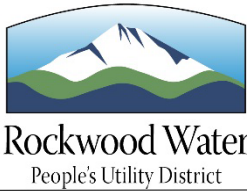
City of Gresham managed GDMP Projects:

Package 2B – 36” TM, Cascade to the District’s Bella Vista and Gresham’s Grant Butte reservoirs. The contractor is currently installing the transmission main and distribution piping, including the boring under the light rail tracks. This project will take approximately 19 months.

Package 5 – 223rd & Stark Street, the Cascade Well 6 driller removed and replaced the temporary casing with thicker walled casing as a response to deformed casing near the Sand and Gravel Aquifer. The driller had difficulties with equipment but will continue drilling deeper into the aquifer this week. The additional depth is expected to be 20 feet. The materials and capacity will be evaluated at that point, to determine if drilling should continue. Consultants began the design of the wellhouse, water treatment facility and TM. The project construction is scheduled to be completed by the end of 2025.

Package 6 – Kirk Park (CW9) wellhouse and TM. The contractor has installed the majority of the transmission mains and distribution piping. Testing and connections will be completed over the next two weeks. The wellhouse block is completed and roof trusses are next. Construction will be completed mid-2024. The TM terminated at our Cascade site and will contribute to the finished water that is pumped to the Bella Vista/Grant Butte reservoirs.

Package 7 – 217th & Yamhill Street (CW10), this is currently a Gresham-only project. Exploratory pilot hole drilling is completed, down to 1,000’ below ground surface (BGS). The City will work with their hydrogeologist to determine the anticipated capacity at this site. Raw water from this site will be piped to the CW6 Water Treatment Plant.



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MEMORANDUM

To: Board of Directors
From: Nyla Clark, Government Affairs Coordinator
Date: April 5, 2024
Re: Government Affairs Activities

COMMUNICATION

- The District has been participating in outreach campaigns with the Regional Water Providers Consortium on social media. During the month of March, the campaign is focused on Water Week (April 7 - 13).
- During the month of April The District also rolled out their first social media posts for the Cascade Groundwater Alliance (CGA) campaign. Staff have been working with The City of Gresham and Consor to create communications items to highlight the work of the CGA.

EDUCATION

- GAC Clark is Chairing the Children's Clean Water Festival planning committee this year, the event will take place on April 30. The District has three 4th grade classes attending. The District will also be participating as an exhibitor at the event.

OUTREACH

- Our upcoming newsletter has been sent to the printer. This newsletter featured our newly formatted CGA section that was created with The City of Gresham and Consor. We will continue to provide customers updates on the work of the CGA in future newsletters.
- Production on the Consumer Confidence Report has begun. The report will be ready in June.

UPCOMING EVENTS, TRAINING & CONFERENCE OPPORTUNITIES

Please let Nyla know if you would like to attend any of these classes or conferences.

SDAO 2024 Training Schedule

SDAO Classes: You can view all SDAO training and events at the following link along with full descriptions of trainings: <https://www.sdao.com/calendar>.

2024 Conferences:

2024 PNWS-AWWA

Conference: May 1-3
Spokane, WA

2024 AWWA Annual Conference

Conference: June 10-13
Anaheim, California



MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: April 17, 2024

Re: Finance/Budget Report – March 2024

The Finance/Budget Report is provided below and on the attached spreadsheet. The numbers provide the general conditions of the District. As more data is accumulated through the year, better estimates will be made and course corrections implemented, if needed.

- Water sales revenue at the end of March 2024 (Period 9) showed a **7.3% increase** when compared to Period 9 in March 2023. Water demand prior to this period had been averaging lower than in the previous year, however a recent increase in industrial and customer water demand resulted in an increase in total annual sales. This revenue is very strong, and the District is on track and continues to demonstrate the ability to meet debt service requirements for the 2021 bond sales, the 2022 WIFIA loan and future funding that is required to complete the Groundwater Development Projects.
- Overall revenue for Period 9 is **8.3%** higher than the same period in Fiscal Year (FY) 2022/2023 reflecting the impact of the rate increase, strong water demand, continued installation of new services and high interest rates. Notably, interest income has contributed to overall District financials due to continued high interest rates for funds held in the Local Government Investment Pool (LGIP). Please note that the groundwater payments to and from the City of Gresham for the Cascade Groundwater Supply Projects are removed from this calculation. The non-sales revenue in Period 9 FY 2023/2024 is **11.5% higher** than the same period in FY 2022/2023 due to service installation revenues and high interest income.
- Personal Services show a normal use pattern for this time of year, with 68% of budget expended after 75% of the year has been completed. Materials and Services expenditures are also on track at 52% of total budget. Capital Outlay for non-Cascade Groundwater projects is 37% of total budget.

FISCAL YEAR 2023-24

MARCH, 2024

REVENUES

Category	Budget	March 2024	March 2023	Variance	Year To Date	Projection	Balance of FY 22-23	
100.3-01-0101	Beginning Fund Balance	11,494,340						
100.3-10	Water Sales	12,095,864	607,855	607,855	-	9,843,696	13,007,079	3,163,383
100.3-20	Fees & Special Charges	350,000	23,618	23,618	-	237,214	314,595	77,382
100.3-40	Charges for Service	450,000	72,209	72,209	-	277,288	382,917	105,629
100.3-50	Investment Income	216,000	56,615	56,615	-	790,140	956,956	166,815
100.3-60	Other Income	730,100	39,568	39,568	-	552,918	726,507	173,588
100.3-90	Other Financing Sources	1,023,500	35,863	35,863		181,950	277,288	95,338
	Total Revenue Budget	26,359,804	835,727	835,727		11,883,206	15,665,341	3,782,135
	Annual Running Revenue (Includes Codes 100.3-10 thru -90)	14,865,464	835,727	835,727	-	11,883,206		

Assumptions: Projections are based on the balance of prior year's actual revenue plus current revenue to date.

EXPENDITURES

	Budget	March 2024	Total To Date	% Expended	
5.10-4000	Personnel Services	4,185,510	297,193	2,837,634	68%
5.20-5000	Material & Services	2,393,611	131,442	1,253,775	52%
	Water Purchase	3,761,530	290,421	2,696,479	72%
5.40-4000	Capital Outlay	2,148,320	25,014	790,768	37%
5.60-7000	Transfers	2,331,150	-	307,375	13%
5.70-7000	Contingency	1,700,000	-		
5.90-8000	Unappropriated Balance	11,589,683	-		
	Total Expense Budget	28,109,804	744,070	7,886,032	28%
	Annual Running Expense (Includes Codes 5.1 - 5.4)	12,488,971	744,070	7,578,657	61%

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD
March 20, 2024
Zoom Video Conference**

Board members present: Larry Dixon, Tom Lewis, Steve Okazaki, Kathy Zimmerman

Staff present: Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Jeremy Hudson, District Engineer (DE); Daniel Zimmerman, Senior Accountant (SA); Nyla Clark, Government Affairs Coordinator (GAC), Jay Breen, Assistant Superintendent Operations (ASO).

Guests present: Eric Cole

President Steve Okazaki called the meeting to order at 6:04 p.m.

APPROVAL OF THE AGENDA

President Okazaki asked if there were any changes or additions to the agenda. There were no changes.

Tom Lewis moved to approve the agenda. Larry Dixon seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

President Okazaki asked if there were any changes or updates to the consent agenda. There were no changes.

Tom Lewis moved to approve the consent agenda. Larry Dixon seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

President Okazaki asked if there were any changes to the minutes. There were no changes.

Kathy Zimmerman moved to approve the minutes from the February 28, 2024 regular Board meeting. Tom Lewis seconded the motion. The motion was approved; none opposed.

APPROVAL OF BILLS

President Okazaki asked if there were any questions about the bills. The Board discussed their questions.

Larry Dixon moved to approve the bills as presented. Tom Lewis seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT

There were no public comments.

PORTLAND METER READING INTERGOVERNMENTAL AGREEMENT DRAFT

The District has provided meter reading data to the City of Portland for the purpose of calculating Rockwood water customer sewer charges under Intergovernmental Agreement (IGA)

No. 30005863, dated August 1, 2017, with the Portland Water Bureau. This agreement expires on June 30, 2024. This year, the Portland Water Bureau has proposed that the Bureau of Environmental Services (BES) take over this IGA, so the new IGA will be between BES and Rockwood. The Portland Water Bureau is still the billing agency for the BES, so the customer Sewer/Stormwater bills will be issued by the Portland Water Bureau.

This IGA covers a two-year time period, from July 1, 2024, through June 30 2026, after which conditions will change sufficiently to merit a new IGA. By 2026, the District's transition to an Automated Metering Infrastructure (AMI) system, and a proposal by Portland to explore the option of Rockwood performing the billing services for sewer and stormwater for the Portland Customers within Rockwood's service district have the potential to significantly change the conditions of the IGA, therefore it is proposed that a new agreement be developed by that time. The board discusses. No decision was made, this topic will be discussed again at the April board meeting.

POSITIVE ARBITRAGE DISCUSSION

Positive arbitrage is defined as the interest earned on the investment of tax exempt Bond funds and, the interest on investment of designated debt reserve funds that is above the interest rate of the Bond itself. Even though the District spent down all the bond proceeds as of March 2023 the results showed that because of the District's Debt Reserve Fund, positive arbitrage has been building up, reaching a total of \$49,011.39 by November 2023. Positive arbitrage must be paid to the IRS by the bondholder five years after the date of the bond issuance. The District will need to file its final report with the IRS as of June 2026.

It has been recommended to modify the existing Financial Policy to remove the debt reserve funding requirement in Policy G.3, which states "The District will maintain a Debt Service Reserve Fund which maintains sufficient funds to cover debt service for no less than one year in advance of payment." This modification will eliminate future arbitrage relating to the 2021 Bond issuance. Importantly, this adjustment will not adversely impact the stipulations outlined in the 2021 Bond issuance, as there exists no explicit mandate to maintain a debt reserve fund. The funds held within the Debt Reserve Fund 301 would be transferred to the General Fund 101. This can be accomplished by temporarily suspending the policy until a permanent change is enacted and approving a resolution that transfers the funds.

Once the funds are moved out of the reserve fund 301, BLX will perform a final calculation to determine the District's total exposure to Positive Arbitrage and put forth an investment strategy with dollars and duration through the purchase of United States Treasury Securities- State and Local Government Series ("SLGS"). SLGS are a special type of low yield investment offered only to state and local governments as a means to mitigate positive arbitrage.

Discussion Ensued.

DEBT POLICY SUSPENSION AND POLICY AMENDMENT

Tom Lewis moved to temporarily suspend the policy Appendix 6, G.3. that states "The District shall maintain a Debt Service Reserve Fund which maintains sufficient funds to cover debt service for no less than one year in advance of payment. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.

RESOLUTION NO. RWPUD 23/24-005 RESOLUTION TO TRANSFER APPROPRIATIONS FOR FISCAL YEAR 2023/2024

Kathy Zimmerman moved to adopt Resolution No. RWPUD 23/24-005 resolution to transfer appropriations for fiscal year 2023/2024. Larry Dixon seconded the motion. The motion was approved; none opposed.

DRAFT WATER RATE MODEL DISCUSSION

GM Duncan and SA Zimmerman gave a presentation of the preliminary finance model report and preliminary results. Discussion ensued.

FOR THE GOOD OF THE ORDER

DS Crocker announced that the District is currently hiring for two Water Worker in Training / Water Worker 1 positions.

GM Duncan shared that Cindy Schmunk and Rita Thompson are both retiring from Rockwood Water. The District is having a retirement party for both employees on Thursday, April 4, 2024.

Larry Dixon asked for an update on the drilling at 223rd and Stark (Cascade Well 6). DE Hudson shared that the team is starting to drill back down to the designed aquifer depths this week. At this time we do not have any updated information about the amount of water that will be found.

GAC Clark shared that the District will be hosting a tour with the Budget Committee and Board to see District projects and learn more about work being done. The tour will be on Tuesday, April 4.

President Okazaki congratulated DS Crocker for his work on the Oregon Utility Notification Center Board of Directors. President Okazaki also congratulated GM Duncan on attending the AWWA Fly In again this year.

NEXT MEETING

President Okazaki reminded everyone the next Board meeting will be Wednesday, April 24, 2024 at 6:00 p.m.

ADJOURNMENT

Larry Dixon made a motion to adjourn the meeting. Larry Dixon seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:46 p.m.

Secretary



Rockwood Water
People's Utility District

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MEMORANDUM

To: Board of Directors

From: Daniel Zimmerman, Senior Accountant

Date: April 15, 2024

Re: Checklist and Financial Report

Enclosed is the checklist for your review. The total amount of the checks listed for your approval is \$1,907,884.45. Additionally, there were two payroll cycles, two final paychecks and one board payroll totaling \$129,231.65. If you have any questions regarding any of the checks listed, please don't hesitate to call Kari or myself anytime.

The cash balances on March 31, 2024 are as follows:

Restricted Cash - \$2,495,623.57

Unrestricted Cash - \$27,455,934.81



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MONTHLY FINANCIAL MONITORING CHECKLIST

BOARD OF DIRECTORS MEETING: 4/24/2024

FOR THE PERIOD

March 2024

1. Were books balanced and reconciled (General & Trust)? Yes
If no, why not?

2. Are YTD revenues and expenditures tracking per budget plan? Yes
If no, explain variances or flags.

3. Were all payroll liabilities paid in a timely manner? Yes
If no, explain why not.

4. Were required payroll reports (Federal, State) filed in a timely manner? Yes
If no, explain why not.

5. Were any cases of fraud detected and addressed? No
If yes, explain situation and actions taken and underway.

6. Were any changes made to the internal control system? No
If yes, describe changes.

7. Were all cash and investment accounts reconciled per schedule (LGIP)? Yes
If no, explain why not.



Rockwood Water District, OR

Rockwood Water
People's Utility District

Check Report

By Check Number

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00360	PARKROSE HARDWARE	03/20/2024	Regular	0.00	-49.99	54485
11667	ALLON ELECTRIC LLC	03/14/2024	Regular	0.00	1,249.92	54754
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
V18851	Invoice	03/14/2024	Card reader installation (Gate)	0.00	1,249.92	
	101-100-5406210		BUILDINGS		1,249.92	
			Card reader installation (Gate)			
00461	ALLWOOD RECYCLERS, INC.	03/14/2024	Regular	0.00	360.00	54755
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
313900	Invoice	03/14/2024	Wood from tree removal at Bella Vista/Cle...	0.00	120.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN... Brush Dump		120.00	
313916	Invoice	03/14/2024	Wood from tree removal at Bella Vista/Cle...	0.00	60.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN... Brush Dump		60.00	
313926	Invoice	03/14/2024	Wood from tree removal at Bella Vista/Cle...	0.00	60.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN... Brush Dump		60.00	
313936	Invoice	03/14/2024	Wood from tree removal at Bella Vista/Cle...	0.00	80.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN... Brush Dump		80.00	
313942	Invoice	03/14/2024	Wood from tree removal at Bella Vista/Cle...	0.00	40.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN... Brush Dump		40.00	
00981	CENTURYLINK	03/14/2024	Regular	0.00	45.28	54756
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006549	Invoice	03/14/2024	SE 148th Telemetry	0.00	45.28	
	101-100-5205660		TELEMETRY		45.28	
			SE 148th Telemetry			
00793	CITY OF GRESHAM	03/14/2024	Regular	0.00	2,503.19	54757
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006551	Invoice	03/14/2024	Sewer/Stormwater	0.00	2,503.19	
	101-100-5205220		SEWER/STORM WATER		511.79	
	101-100-5205220		SEWER/STORM WATER		1,991.40	
			Sewer/Stormwater NW 1st			
			Sewer/Stormwater Office			
01089	CITY OF PORTLAND	03/14/2024	Regular	0.00	10,955.42	54758
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
10461266	Invoice	03/14/2024	PBOT Permit 85671 ST 7/8 Job 324	0.00	10,955.42	
	101-100-5406010		WATER SYSTEM		10,955.42	
			PBOT Permit 85671 ST 7/8 Job 3...			
00637	COMCAST CABLE	03/14/2024	Regular	0.00	244.70	54759
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006550	Invoice	03/14/2024	TELEMETRY/INTERNET	0.00	244.70	
	101-100-5205660		TELEMETRY		119.85	
	101-100-5205660		TELEMETRY		124.85	
			148TH/DIVISION INTERNET			
			192ND/DIVISION INTERNET			
11533	Customer Service Group - American Water Wor	03/14/2024	Regular	0.00	4,310.00	54760
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
ACE 24- 30260925	Invoice	03/14/2024	Schlosser ACE 24 Registration	0.00	950.00	
	101-100-5205450		TRAINING & EDUCATION		950.00	
			Schlosser ACE 24 Registration			

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
ACE24 - 30260914	Invoice 101-100-5205450	03/14/2024	ACE 24 Registration - Doug Bray TRAINING & EDUCATION ACE 24 Registration Bray	0.00	450.00	
ACE24 - 30260915	Invoice 101-100-5205450	03/14/2024	Crocker ACE 24 Registration TRAINING & EDUCATION Crocker ACE Registration	0.00	950.00	
ACE24 - 30260917	Invoice 101-100-5205450	03/14/2024	Duncan ACE 24 Registration TRAINING & EDUCATION Duncan ACE 24 Registration	0.00	1,010.00	
ACE24- 30260919	Invoice 101-100-5205720	03/14/2024	Riley ACE 24 Registration DIRECTORS' EXPENSE Riley ACE 24 Registration	0.00	950.00	
00007	DAILY JOURNAL OF COMMERCE OREGON	03/14/2024	Regular	0.00	683.10	54761
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
745678539	Invoice 101-100-5205420	03/14/2024	CGA RFP ELECTIONS/LEGAL ADVER... RFP Posting in DJC	0.00	340.20	
745678549	Invoice 101-100-5205420	03/14/2024	Legal Notice CGA RFP ELECTIONS/LEGAL ADVER... CGA RFP	0.00	342.90	
11668	FASTSIGNS OF CLACKAMAS	03/14/2024	Regular	0.00	1,050.00	54762
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
EST-112431	Invoice 101-100-5205410	03/14/2024	CCWF - Sign boards CONSERVATION CCWF - Sign boards	0.00	1,050.00	
00607	FERGUSON WATERWORKS #3011	03/14/2024	Regular	0.00	458.34	54763
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1249674	Invoice 101-100-1601410 101-100-1601410	03/14/2024	Repair Bands INVENTORY 4" X 6" OD REPAIR BAND INVENTORY 4" X 3" OD REPAIR BAND	0.00	458.34	
01187	FISERV	03/14/2024	Regular	0.00	20.00	54764
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
064107040003489	Invoice 101-100-5205760	03/14/2024	Returned Home Banking payment BAD DEBT EXPENSE Returned Home Banking payme...	0.00	20.00	
00747	GENERAL PACIFIC, INC	03/14/2024	Regular	0.00	1,275.00	54765
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1487757	Invoice 101-100-1601410	03/14/2024	Valve Boxes INVENTORY VANCOUVER VALVE BOX	0.00	1,275.00	
00015	KAISER PERMANENTE	03/14/2024	Regular	0.00	17,062.54	54766
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006552	Invoice 101-100-6202107	03/14/2024	Empl Med/Dent Insurance KAISER INS PAYABLE Empl Med/Dent Insurance	0.00	17,062.54	
00940	O'REILLY AUTO PARTS	03/14/2024	Regular	0.00	74.91	54767
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2514-499093	Invoice 101-100-5205560	03/14/2024	def fluid and oil GAS/LUBRICANTS & DISP... def fluid and oil	0.00	38.96	
2514-499203	Invoice 101-100-5205560	03/14/2024	truck 42 oil change GAS/LUBRICANTS & DISP... truck 42 oil change	0.00	35.95	
00460	OUR JUST FUTURE	03/14/2024	Regular	0.00	112.00	54768

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006588	Invoice 101-100-5205800	03/14/2024	Customer Assistance - January 2024 CUSTOMER ASSISTANCE	0.00	112.00	
01057	OXARC, INC	03/14/2024	Regular	0.00	145.05	54769
0032020959	Invoice 101-100-5205560	03/14/2024	freeze bottle propane GAS/LUBRICANTS & DISP... freeze bottle propane	0.00	145.05	
00172	PARR LUMBER COMPANY	03/14/2024	Regular	0.00	754.32	54770
60059307	Invoice 101-100-5205610 101-100-5205610 101-100-5205610	03/14/2024	Bags of concrete UTILITY OPERATING SUPP... Pallet Rental UTILITY OPERATING SUPP... Bags of Concrete UTILITY OPERATING SUPP... Pallet Returns (2)	0.00	216.44 35.00 251.44 -70.00	
60059841	Invoice 101-100-5205610 101-100-5205610 101-100-5205610	03/14/2024	Concrete for sample stations UTILITY OPERATING SUPP... concrete bgs UTILITY OPERATING SUPP... Pallet Rental UTILITY OPERATING SUPP... Pallet Rental Return	0.00	537.88 502.88 70.00 -35.00	
00225	PORTER W. YETT COMPANY	03/14/2024	Regular	0.00	337.50	54771
28198	Invoice 101-100-5205610	03/14/2024	Asphalt UTILITY OPERATING SUPP... Asphalt	0.00	337.50	
00181	PORTLAND GENERAL ELECTRIC	03/14/2024	Regular	0.00	30,857.43	54772
INV0006548	Invoice 101-100-5205230 101-100-5205670 101-100-5406010 501-100-5205670 501-100-5205670 501-100-5205670	03/14/2024	Portland General Electric HEATING/ELECTRICITY Office Electricity PUMPING 311 NE 141st Ave WATER SYSTEM 710 NE 202nd Av PUMPING Cascade Boosters PUMPING Cascade Well 5 PUMPING Cascade Wells 3 & 4	0.00	30,857.43 1,439.08 1,780.01 7,713.85 3,220.30 12,397.32 4,306.87	
00189	QUILL CORPORATION	03/14/2024	Regular	0.00	745.05	54773
37441080	Invoice 101-100-5205320	03/14/2024	MULT. OFFICE SUPPLES OFFICE SUPPLIES	0.00	32.99	
37441811	Invoice 101-100-5205320	03/14/2024	MULT. OFFICE SUPPLES OFFICE SUPPLIES	0.00	18.99	
37460316	Invoice 101-100-5205320	03/14/2024	MULT. OFFICE SUPPLES OFFICE SUPPLIES	0.00	371.55	
37460667	Invoice 101-100-5205320	03/14/2024	MULT. OFFICE SUPPLES OFFICE SUPPLIES	0.00	277.16	
37462680	Invoice 101-100-5205320	03/14/2024	MULT. OFFICE SUPPLES OFFICE SUPPLIES	0.00	44.36	
00194	S & B INC.	03/14/2024	Regular	0.00	633.50	54774

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
26755A	Invoice 501-100-5205620	03/14/2024	GW CL2 Error correction/added reference ... TESTING	0.00	633.50	
00020	SAIF CORPORATION	03/14/2024	Regular	0.00	2,518.99	54775
1001308173	Invoice 101-100-5104840	03/14/2024	Workers Comp Premium WORKERS COMPENSATI...	0.00	2,518.99	
00767	SUPERIOR TIRE SERVICE	03/14/2024	Regular	0.00	3,857.89	54776
120359860	Invoice 101-100-5205550	03/14/2024	truck tires trailer tires TIRES	0.00	3,857.89	
11441	DEPARTMENT OF JUSTICE	03/21/2024	Regular	0.00	323.53	54777
INV0006629	Invoice 101-100-6202102	03/22/2024	ID # 21DR17205 EMPLOYEE DRAW PAYAB...	0.00	323.53	
00014	OREGON AFSCME	03/21/2024	Regular	0.00	429.91	54778
INV0006643	Invoice 101-100-6202140	03/22/2024	Union Dues UNION DUES PAYABLE	0.00	429.91	
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	03/21/2024	Regular	0.00	127.50	54779
INV0006644	Invoice 101-100-6202120	03/22/2024	United Way UNITED WAY PAYABLE	0.00	127.50	
11394	ACI PAYMENTS, INC	03/21/2024	Regular	0.00	93.75	54780
1000112572	Invoice 101-100-5205740	03/21/2024	Home Banking Fee February 2024 GENERAL OFFICE	0.00	93.75	
11669	Alberto Tirado	03/21/2024	Regular	0.00	4.77	54781
INV0006593	Invoice 101-100-6302430	03/18/2024	Closed account refund CUSTOMER REFUND CLE...	0.00	4.77	
00461	ALLWOOD RECYCLERS, INC.	03/21/2024	Regular	0.00	424.00	54782
313775	Invoice 101-100-5205520	03/21/2024	Tree dumps from Bella Vista and Cleveland BLDG/GROUNDS MAINTEN...	0.00	136.00	
313833	Invoice 101-100-5205520	03/21/2024	Tree dumps from Bella Vista and Cleveland BLDG/GROUNDS MAINTEN...	0.00	136.00	
313908	Invoice 101-100-5205520	03/21/2024	Tree dumps from Bella Vista and Cleveland BLDG/GROUNDS MAINTEN...	0.00	72.00	
313947	Invoice 101-100-5205520	03/21/2024	Tree dumps from Bella Vista and Cleveland BLDG/GROUNDS MAINTEN...	0.00	80.00	
01224	AT&T MOBILITY	03/21/2024	Regular	0.00	1,748.79	54783

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
287288607971X...	Invoice	03/18/2024	AT&T	0.00	1,748.79	
	101-100-5205210	TELEPHONE	CELL PHONES		1,588.79	
	101-100-5205660	TELEMETRY	141ST INTERNET		40.00	
	101-100-5205660	TELEMETRY	CLEVELAND INTERNET		40.00	
	101-100-5205660	TELEMETRY	NW 1ST INTERNET		40.00	
	101-100-5205660	TELEMETRY	BELLA VISTA FIOS INERNET		40.00	
00637	COMCAST CABLE	03/21/2024	Regular	0.00	289.85	54784
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006595	Invoice	03/18/2024	TELEMETRY/INTERNET	0.00	289.85	
	101-100-5205210	TELEPHONE	OFFICE INTERNET		289.85	
00417	CROCKER, ANDY	03/21/2024	Regular	0.00	468.19	54785
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006602	Invoice	03/21/2024	ACE Airfare reimbursement	0.00	468.19	
	101-100-5205450	TRAINING & EDUCATION	ACE Airfare reimbursement		468.19	
01060	EARTHCAPADES	03/21/2024	Regular	0.00	2,000.00	54786
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1119	Invoice	03/21/2024	CCWF - Stage show performances	0.00	2,000.00	
	101-100-5205410	CONSERVATION	CCWF - Stage show performances		2,000.00	
01085	EDGE ANALYTICAL LABORATORIES,	03/21/2024	Regular	0.00	2,620.80	54787
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
24-04876	Invoice	03/21/2024	1st QTR DBPs	0.00	2,620.80	
	101-100-5205620	WATER SAMPLES/TESTING	1st QTR DBPs		2,620.80	
00607	FERGUSON WATERWORKS #3011	03/21/2024	Regular	0.00	3,459.27	54788
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1249590	Invoice	03/21/2024	2" Fire Backflow Assb.	0.00	1,921.48	
	101-100-5406020	NEW SERVICES	2" Detector Check		1,921.48	
1251146	Invoice	03/21/2024	FireLine Install for Work Order 462	0.00	1,332.41	
	101-100-5406020	NEW SERVICES	6" MJ X FL Tee		321.89	
	101-100-5406020	NEW SERVICES	4" EBAA Mega Lug		114.32	
	101-100-5406020	NEW SERVICES	4" DI Pipe		896.20	
2394389	Invoice	03/21/2024	1" fittings for GW sample line repair Inv#2...	0.00	205.38	
	501-100-5205530	EQUIPMENT MAINTENAN...	1" fittings for GW sample line re...		205.38	
00085	H.D. FOWLER COMPANY	03/21/2024	Regular	0.00	3,286.04	54789
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
I6642451	Invoice	03/21/2024	2" Brass Parts	0.00	3,286.04	
	101-100-1601410	INVENTORY	2" CURB STOP COMPRESSION		985.04	
	101-100-1601410	INVENTORY	2" CURB STOP COMPRESSION		1,064.02	
	101-100-1601410	INVENTORY	2" CURB STOP COMPRESSION		875.90	
	101-100-1601410	INVENTORY	2" FLANGE COMPANION		361.08	
11442	HOME DEPOT	03/21/2024	Regular	0.00	29.97	54790
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6512101	Invoice	03/21/2024	light for soffit replacment	0.00	29.97	
	101-100-5205520	BLDG/GROUNDS MAINTEN...	light for soffit replacment		29.97	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00341	MIDDLETON, CATHERINE	03/21/2024	Regular	0.00	222.44	54791
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006614	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/21/2024	OGFOA Spring Conference Mileage Reimb...	0.00	222.44	
	101-100-5205450		TRAINING & EDUCATION		222.44	
11670	OREGON WOODSMEN TREE SERVICE	03/21/2024	Regular	0.00	23,400.00	54792
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
12150	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/21/2024	Tree removal and clean up	0.00	23,400.00	
	101-100-5205630		RESERVOIR MAINTENANCE		23,400.00	
01264	ORRICK, HERRINGTON & SUTCLIFFE LLP	03/21/2024	Regular	0.00	2,016.00	54793
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2173964	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/21/2024	Legal Services - relating to positive arbitra...	0.00	2,016.00	
	601-100-5205110		CONTRACT SERVICES		2,016.00	
00360	PARKROSE HARDWARE	03/21/2024	Regular	0.00	20.06	54794
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
A48782-R	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/21/2024	Digging bar - reissued payment - less credit..	0.00	20.06	
	101-100-5205610		UTILITY OPERATING SUPP...		49.99	
	101-100-5205610		UTILITY OPERATING SUPP...		-29.93	
00181	PORTLAND GENERAL ELECTRIC	03/21/2024	Regular	0.00	4,943.19	54795
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006609	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/20/2024	Portland General Electric	0.00	4,943.19	
	101-100-5205670		PUMPING		805.05	
	101-100-5205670		PUMPING		350.84	
	101-100-5205670		PUMPING		347.12	
	101-100-5205670		PUMPING		1,668.56	
	101-100-5205670		PUMPING		43.69	
	101-100-5205670		PUMPING		1,727.93	
11671	SANTIAM HEATING & SHEETMETAL, INC	03/21/2024	Regular	0.00	12,280.00	54796
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
29406	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/21/2024	Office soffit replacment	0.00	12,280.00	
	101-100-5406210		BUILDINGS		12,280.00	
11447	UTOPIA MANAGEMENT INC	03/21/2024	Regular	0.00	2,000.00	54797
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006620	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/21/2024	Bills due for Rental house on 141st, plus re...	0.00	2,000.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		2,000.00	
01205	ZIMMERMAN, DAN	03/21/2024	Regular	0.00	202.34	54798
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006613	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/21/2024	OGFOA Spring Conference Mileage Reimb...	0.00	202.34	
	101-100-5205450		TRAINING & EDUCATION		202.34	
01254	ZIPLY FIBER	03/21/2024	Regular	0.00	1,320.30	54799

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006594	Invoice	03/18/2024	Ziply Fiber	0.00	1,320.30	
	101-100-5205210	TELEPHONE	Telephone		1,061.16	
	101-100-5205210	TELEPHONE	Office Fios Internet		222.98	
	101-100-5205660	TELEMETRY	SE 148th Telemetry		36.16	
01126	CIVILWORKS NW INC.	03/28/2024	Regular	0.00	221,801.25	54800
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006680	Invoice	03/28/2024	CivilWorks NW - Job 324 - ST 7/8	0.00	221,801.25	
	101-100-5406010	WATER SYSTEM	CivilWorks NW - Job 324 - ST 7/8		221,801.25	
00059	COAST PAVEMENT SERVICES, INC	03/28/2024	Regular	0.00	300.32	54801
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4674032524	Invoice	03/28/2024	Parking Lot Sweeps March 2024	0.00	300.32	
	101-100-5205520	BLDG/GROUNDS MAINTEN...	Parking Lot Sweeps March 2024		300.32	
00607	FERGUSON WATERWORKS #3011	03/28/2024	Regular	0.00	240.00	54802
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1250607	Invoice	03/28/2024	Repair Bands	0.00	240.00	
	101-100-1601410	INVENTORY	4" X 3" OD REPAIR BAND		240.00	
00085	H.D. FOWLER COMPANY	03/28/2024	Regular	0.00	2,414.56	54803
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
16652364	Invoice	03/28/2024	3/4 Key Curb Stop For Sample Stations	0.00	2,082.99	
	101-100-5205610	UTILITY OPERATING SUPP...	3/4 Key Curb Stop		2,082.99	
16652369	Invoice	03/28/2024	Plastic Caps For Sample Stations	0.00	100.00	
	101-100-5205620	WATER SAMPLES/TESTING	Sample Station Plastic Cap		100.00	
16652373	Invoice	03/28/2024	3/4 Brass Corporation	0.00	231.57	
	101-100-1601410	INVENTORY	3/4" CC Corporation - Compress...		231.57	
01137	JW UNDERGROUND INC	03/28/2024	Regular	0.00	2,016.00	54804
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
55502	Invoice	03/28/2024	Dirt Dump	0.00	144.00	
	101-100-5205610	UTILITY OPERATING SUPP...	Dirt Dump		144.00	
55503	Invoice	03/28/2024	Dirt Dump	0.00	1,872.00	
	101-100-5205610	UTILITY OPERATING SUPP...	Dirt Dump		1,872.00	
00753	KNIFE RIVER CORPORATE NW	03/28/2024	Regular	0.00	443.29	54805
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3099148	Invoice	03/28/2024	Rock and Aspahl	0.00	301.40	
	101-100-5205610	UTILITY OPERATING SUPP...	Rock		301.40	
3099963	Invoice	03/28/2024	Rock and Aspahl	0.00	141.89	
	101-100-5205610	UTILITY OPERATING SUPP...	Asphalt		141.89	
00742	LAKESIDE INDUSTRIES	03/28/2024	Regular	0.00	586.32	54806
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
263015	Invoice	03/28/2024	Asphalt for work order 484	0.00	586.32	
	101-100-5406020	NEW SERVICES	Asphalt		586.32	
00139	NORTHWEST NATURAL GAS COMPANY	03/28/2024	Regular	0.00	1,414.91	54807

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006675	Invoice 101-100-5205230	03/25/2024	Office heating HEATING/ELECTRICITY	0.00	1,414.91 1,414.91	
00172	PARR LUMBER COMPANY	03/28/2024	Regular	0.00	35.53	54808
Payable # 60056920 & S60...	Payable Type Invoice 101-100-5205610	Post Date 03/28/2024	Payable Description Pallet Rental UTILITY OPERATING SUPP...	Discount Amount 0.00	Payable Amount 35.53 35.53	
Account Number	Account Name	Item Description	Distribution Amount			
01124	PAVELCOMM INC.	03/28/2024	Regular	0.00	2,863.40	54809
Payable # 300901	Payable Type Invoice 101-100-5205110	Post Date 03/28/2024	Payable Description Pavelcomm IT Contract CONTRACT SERVICES	Discount Amount 0.00	Payable Amount 2,863.40 2,863.40	
Account Number	Account Name	Item Description	Distribution Amount			
00026	ROCKWOOD WATER PUD	03/28/2024	Regular	0.00	69.68	54810
Payable # INV0006673	Payable Type Invoice 101-100-5104600 101-100-5205330 101-100-5205730	Post Date 03/25/2024	Payable Description Petty Cash ON CALL DUTY POSTAGE MANAGER'S EXPENSE	Discount Amount 0.00	Payable Amount 69.68 24.12 13.60 31.96	
Account Number	Account Name	Item Description	Distribution Amount			
11498	RYAN LINDSTROM	03/28/2024	Regular	0.00	201.60	54811
Payable # INV0006692	Payable Type Invoice 101-100-5205440	Post Date 03/28/2024	Payable Description Safety boot reimbursement SAFETY GEAR & EQUIPM...	Discount Amount 0.00	Payable Amount 201.60 201.60	
Account Number	Account Name	Item Description	Distribution Amount			
00767	SUPERIOR TIRE SERVICE	03/28/2024	Regular	0.00	200.30	54812
Payable # 120360471	Payable Type Invoice 101-100-5205550	Post Date 03/28/2024	Payable Description Tires TIRES	Discount Amount 0.00	Payable Amount 200.30 200.30	
Account Number	Account Name	Item Description	Distribution Amount			
11614	USAbLe Life	03/28/2024	Regular	0.00	1,871.76	54813
Payable # 0005123861	Payable Type Invoice 101-100-6202109	Post Date 03/27/2024	Payable Description Empl Life/Disability Insurance DISABILITY/LIFE PAYABLE	Discount Amount 0.00	Payable Amount 1,871.76 1,871.76	
Account Number	Account Name	Item Description	Distribution Amount			
11527	WATER SYSTEMS ENGINEERING, INC	03/28/2024	Regular	0.00	120.00	54814
Payable # 31280	Payable Type Invoice 101-100-5205620	Post Date 03/28/2024	Payable Description ATP & HPC Sampling for Well 8 WATER SAMPLES/TESTING	Discount Amount 0.00	Payable Amount 120.00 120.00	
Account Number	Account Name	Item Description	Distribution Amount			
11672	Wayne King	03/28/2024	Regular	0.00	257.37	54815
Payable # INV0006674	Payable Type Invoice 101-100-6302430	Post Date 03/25/2024	Payable Description Refund overpayment CUSTOMER REFUND CLE...	Discount Amount 0.00	Payable Amount 257.37 257.37	
Account Number	Account Name	Item Description	Distribution Amount			
00181	PORTLAND GENERAL ELECTRIC	03/28/2024	Regular	0.00	24.45	54816
Payable # INV0006716	Payable Type Invoice 101-100-5205230	Post Date 03/28/2024	Payable Description 335 NE 141st Av electricity HEATING/ELECTRICITY	Discount Amount 0.00	Payable Amount 24.45 24.45	
Account Number	Account Name	Item Description	Distribution Amount			

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11441	DEPARTMENT OF JUSTICE	04/04/2024	Regular	0.00	323.53	54817
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006792	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/05/2024	ID # 21DR17205	0.00	323.53	
	101-100-6202102		EMPLOYEE DRAW PAYAB... ID # 21DR17205		323.53	
00014	OREGON AFSCME	04/04/2024	Regular	0.00	431.18	54818
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006804	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/05/2024	Union Dues	0.00	431.18	
	101-100-6202140		UNION DUES PAYABLE Union Dues		431.18	
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	04/04/2024	Regular	0.00	127.50	54819
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006805	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/05/2024	United Way	0.00	127.50	
	101-100-6202120		UNITED WAY PAYABLE United Way		127.50	
00251	ADT COMMERCIAL LLC	04/04/2024	Regular	0.00	199.70	54820
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006772	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/04/2024	Alarm Monitoring Service - April 2024	0.00	199.70	
	101-100-5205520		BLDG/GROUNDS MAINTEN... Alarm Monitoring Service - April...		199.70	
00609	ALLEN, JEFFREY	04/04/2024	Regular	0.00	145.00	54821
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006723	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/04/2024	Raingear reimbursement	0.00	145.00	
	101-100-5205440		SAFETY GEAR & EQUIPM... Raingear reimbursement		145.00	
11667	ALLON ELECTRIC LLC	04/04/2024	Regular	0.00	1,518.50	54822
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
CO18855	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/04/2024	Electrical for security panel	0.00	268.60	
	101-100-5205520		BLDG/GROUNDS MAINTEN... Electrical for security panel		268.60	
V18851b	Invoice	04/04/2024	Card reader installation	0.00	1,249.90	
	101-100-5205520		BLDG/GROUNDS MAINTEN... Card reader installation		1,249.90	
11624	AS&P Billing Services Corp.	04/04/2024	Regular	0.00	615.00	54823
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
113977	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/04/2024	April Janitorial	0.00	615.00	
	101-100-5205110		CONTRACT SERVICES April Janitorial		615.00	
00883	ASSET CONTROL, INC	04/04/2024	Regular	0.00	199.00	54824
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
61903	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/04/2024	New employee background checks	0.00	199.00	
	101-100-5205110		CONTRACT SERVICES New employee background chec...		199.00	
00048	CABLE HUSTON LLP	04/04/2024	Regular	0.00	178.00	54825
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
138662	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/04/2024	Legal Services February 2024	0.00	178.00	
	101-100-5205140		LEGAL SERVICES Legal Services February 2024		178.00	
01029	CARDMEMBER SERVICE	04/04/2024	Regular	0.00	10,563.80	54826

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Vendor Number Payable #	Vendor Name Payable Type Account Number	Payment Date Post Date	Payment Type Payable Description Account Name Item Description	Discount Amount Discount Amount	Payment Amount Payable Amount Distribution Amount	Number
INV0006728	Invoice 101-100-5205110	04/04/2024	Search Commander Annual Subscription CONTRACT SERVICES Search Commander Annual Subs...	0.00	65.00 65.00	
INV0006729	Invoice 101-100-5205460	04/04/2024	Zoom Subscription DUES/LICENSES/SUBSCRI... Zoom Subscription	0.00	80.00 80.00	
INV0006730	Invoice 101-100-5205320 101-100-5205320	04/04/2024	CAR PHONE MOUNT & SHOULDER REST OFFICE SUPPLIES CAR PHONE MOUNT/LJ OFFICE SUPPLIES PHONE SHOULDER REST/HMC	0.00	23.44 13.49 9.95	
INV0006731	Invoice 101-100-5205450 101-100-5205450	04/04/2024	OGFOA Conference hotel CM & DZ TRAINING & EDUCATION OGFOA Conference hotel CM TRAINING & EDUCATION OGFOA Conference hotel DZ	0.00	862.36 431.18 431.18	
INV0006732	Invoice 101-100-5205450	04/04/2024	Breen, Duncan & Mattson PNWS Registrat... TRAINING & EDUCATION PNWS Registration	0.00	1,500.00 1,500.00	
INV0006733	Invoice 101-100-5205610	04/04/2024	Backflow Gauge Calibration UTILITY OPERATING SUPP... Backflow Gauge Calibration	0.00	100.00 100.00	
INV0006735	Invoice 101-100-5205450 101-100-5205720	04/04/2024	Flights to PNWS TRAINING & EDUCATION Flights to PNWS DIRECTORS' EXPENSE Flights to PNWS	0.00	1,744.84 872.42 872.42	
INV0006736	Invoice 101-100-5205450	04/04/2024	PNWS AWWA Cla Val Training Inv#PR2-47... TRAINING & EDUCATION PNWS AWWA Cla Val Training In...	0.00	300.00 300.00	
INV0006737	Invoice 101-100-5205410	04/04/2024	Items to fill conservation lobby stand CONSERVATION Conservation items to fill lobby s...	0.00	1,102.35 1,102.35	
INV0006738	Invoice 101-100-5205640	04/04/2024	Badger Registers METER MAINTENANCE Badger Registers	0.00	60.12 60.12	
INV0006739	Invoice 101-100-5205610	04/04/2024	pry bar set's UTILITY OPERATING SUPP... pry bar set's	0.00	204.87 204.87	
INV0006740	Invoice 101-100-5205440 101-100-5205440	04/04/2024	Boot for Lanny Jones SAFETY GEAR & EQUIPM... The Marin 8" BRUNT Toe (Comp... SAFETY GEAR & EQUIPM... The Bolduc BRUNT Toe (Comp T...	0.00	378.00 199.00 179.00	
INV0006741	Invoice 101-100-5205420	04/04/2024	PNWS Job Posting ELECTIONS/LEGAL ADVER... Water Worker in Training / Wat...	0.00	90.00 90.00	
INV0006742	Invoice 601-100-5406035 601-100-5406035	04/04/2024	Signs for Well 7 GROUNDWATER CONSTR... Reflective address sign GROUNDWATER CONSTR... Electrical room sign	0.00	52.68 23.99 28.69	
INV0006743	Invoice 101-100-5205520 101-100-5205610	04/04/2024	Hay and 1/4" Pins BLDG/GROUNDS MAINTEN... Hay UTILITY OPERATING SUPP... 1/4" Pin	0.00	34.97 31.98 2.99	
INV0006744	Invoice 101-100-5205440	04/04/2024	Doug Bray Work Boot SAFETY GEAR & EQUIPM... Doug Bray Work Boot Size 11.5	0.00	182.75 182.75	
INV0006745	Invoice 101-100-5205460 101-100-5205460	04/04/2024	Microsoft Office 365 Licenses DUES/LICENSES/SUBSCRI... E1 License - 20 each DUES/LICENSES/SUBSCRI... E3 License - 17 each	0.00	591.00 200.00 391.00	
INV0006746	Invoice 101-100-5205730	04/04/2024	CGA Hats - Payment to Sandy River Market.. MANAGER'S EXPENSE CGA Hats	0.00	1,020.00 1,020.00	
INV0006747	Invoice 101-100-5205730	04/04/2024	Flowers for Colby Riley MANAGER'S EXPENSE Flowers for Colby Riley	0.00	114.72 114.72	
INV0006748	Invoice 101-100-5205730	04/04/2024	Staff Meeting Food - February MANAGER'S EXPENSE Fruit & Milk - Staff Meeting Food	0.00	21.97 21.97	
INV0006749	Invoice 101-100-5205540	04/04/2024	mx2 hydro repair VEHICLE MAINTENANCE mx2 hydro repair	0.00	137.40 137.40	
INV0006750	Invoice 101-100-5205730	04/04/2024	Staff Meeting Food for February MANAGER'S EXPENSE Staff Meeting Food for February	0.00	285.28 285.28	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0006751	Invoice 101-100-5205320	04/04/2024	STAND UP DESK CONV. JHAN OFFICE SUPPLIES	0.00	143.99	
INV0006752	Invoice 101-100-5205610	04/04/2024	light switch panel water filter UTILITY OPERATING SUPP...	0.00	197.27	
INV0006753	Invoice 101-100-5205730	04/04/2024	PIZZA FOR EMPLOYEE APP. DAY MANAGER'S EXPENSE	0.00	132.95	
INV0006754	Invoice 101-100-5205320	04/04/2024	Office Supplies for Board and Budget Bind... OFFICE SUPPLIES	0.00	47.85	
INV0006759	Invoice 101-100-5205450	04/04/2024	JB Neptune Confrence TRAINING & EDUCATION	0.00	250.00	
INV0006760	Invoice 101-100-5205460	04/04/2024	Annual Subscription LogMeIn DUES/LICENSES/SUBSCRI...	0.00	839.99	
00981	CENTURYLINK	04/04/2024	Regular	0.00	45.28	54827
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006781	Invoice 101-100-5205660	04/03/2024	SE 148th Telemetry TELEMETRY	0.00	45.28	
00001	CHAVES CONSULTING, INC.	04/04/2024	Regular	0.00	9,719.63	54828
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
213509	Invoice 101-100-5205110 101-100-5205330	04/04/2024	Bill Printing & Mailing Service - March 2024 CONTRACT SERVICES POSTAGE	0.00	4,899.78	
213605	Invoice 101-100-5205320	04/04/2024	Billing letterhead and envelopes OFFICE SUPPLIES	0.00	4,819.85	
01185	CORE & MAIN LP	04/04/2024	Regular	0.00	2,085.70	54829
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
507716	Invoice 101-100-5205610 101-100-5205620	04/04/2024	Dechlor tablets & Handheld chlorine analy... UTILITY OPERATING SUPP... WATER SAMPLES/TESTING	0.00	2,085.70	
01147	CRYSTAL GREENS LANDSCAPING INC	04/04/2024	Regular	0.00	2,457.00	54830
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
298508	Invoice 101-100-5205520	04/04/2024	Landscaping Service - January 2024 - NW F... BLDG/GROUNDS MAINTEN...	0.00	647.00	
319798	Invoice 101-100-5205520	04/04/2024	Landscaping Service March 2024 BLDG/GROUNDS MAINTEN...	0.00	575.00	
319799	Invoice 101-100-5205520	04/04/2024	Landscaping Service March 2024 BLDG/GROUNDS MAINTEN...	0.00	588.00	
319800	Invoice 101-100-5205520	04/04/2024	Landscaping Service March 2024 BLDG/GROUNDS MAINTEN...	0.00	647.00	
11415	DOUG BRAY	04/04/2024	Regular	0.00	163.48	54831
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006775	Invoice 101-100-5104600	04/04/2024	On-Call Mileage ON CALL DUTY	0.00	163.48	
00580	ESRI, INC	04/04/2024	Regular	0.00	1,320.00	54832

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
94698191	Invoice	04/04/2024	ESRI ArcGIS Licenses	0.00	1,320.00	
	101-100-5205460	DUES/LICENSES/SUBSCRI...	ESRI ArcGIS Licenses		1,320.00	
00250	FEDEX	04/04/2024	Regular	0.00	230.94	54833
8-446-93048	Invoice	04/04/2024	Fed Ex Invoices	0.00	230.94	
	101-100-5205620	WATER SAMPLES/TESTING	Well 8 Sample to WSE 2/28/24		80.15	
	101-100-5205620	WATER SAMPLES/TESTING	Well 8 Sample to WSE 3/12/24		100.39	
	101-100-5205640	METER MAINTENANCE	Shipping for Sensus register repa..		50.40	
00088	GASKET TECHNOLOGY, INC.	04/04/2024	Regular	0.00	45.00	54834
62672	Invoice	04/04/2024	6" flange gaskets	0.00	45.00	
	101-100-5205610	UTILITY OPERATING SUPP...	6" flange gaskets		45.00	
00747	GENERAL PACIFIC, INC	04/04/2024	Regular	0.00	1,365.00	54835
1489224	Invoice	04/04/2024	Hydrant Meter	0.00	1,365.00	
	101-100-5205640	METER MAINTENANCE	Hydrant Meter		1,365.00	
01137	JW UNDERGROUND INC	04/04/2024	Regular	0.00	576.00	54836
55646	Invoice	04/04/2024	Dump Tickets W/O 462, 463, 464	0.00	576.00	
	101-100-5406020	NEW SERVICES	Dirt Dump		576.00	
00753	KNIFE RIVER CORPORATE NW	04/04/2024	Regular	0.00	1,198.56	54837
3102631	Invoice	04/04/2024	Rock for W/O 462, 463, 464	0.00	1,198.56	
	101-100-5406020	NEW SERVICES	Rock		1,198.56	
00604	LOWE'S	04/04/2024	Regular	0.00	428.55	54838
923079	Invoice	04/04/2024	Concrete tools and forms	0.00	51.06	
	101-100-5205610	UTILITY OPERATING SUPP...	18" wood grade Stake		13.26	
	101-100-5205610	UTILITY OPERATING SUPP...	6 mil 10' x 25' plastic		37.80	
972762	Invoice	04/04/2024	Plywood	0.00	151.00	
	101-100-5205520	BLDG/GROUNDS MAINTEN...	Plywood		151.00	
985538	Invoice	04/04/2024	Concrete tools and forms	0.00	19.59	
	101-100-5205610	UTILITY OPERATING SUPP...	Grout and Concrete		3.50	
	101-100-5205610	UTILITY OPERATING SUPP...	24" concrete broom		16.09	
985989	Invoice	04/04/2024	battery, tape	0.00	81.13	
	101-100-5205610	UTILITY OPERATING SUPP...	battery, tape		81.13	
991728	Invoice	04/04/2024	Duct tape, Screwdrivers	0.00	45.50	
	101-100-5205610	UTILITY OPERATING SUPP...	Gorilla Tape		12.33	
	101-100-5205610	UTILITY OPERATING SUPP...	3M 55 yard tape Red		8.53	
	101-100-5205610	UTILITY OPERATING SUPP...	3/8" screw driver		18.96	
	101-100-5205610	UTILITY OPERATING SUPP...	1/4" screw driver		5.68	
999556	Invoice	04/04/2024	Wood for concrete framing	0.00	80.27	
	101-100-5205610	UTILITY OPERATING SUPP...	12 ct x 24 wood Stake		25.59	
	101-100-5205610	UTILITY OPERATING SUPP...	2x6x10 Green Doug		31.60	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	101-100-5205610	UTILITY OPERATING SUPP...	2x4x10 Green Doug		23.08	
01047	OGLETREE, DEAKINS, NASH, SMOAK	04/04/2024	Regular	0.00	1,164.00	54839
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
91214693	Invoice	04/04/2024	Legal Services February 2024	0.00	1,164.00	
	101-100-5205140	LEGAL SERVICES	Legal Services February 2024		1,164.00	
01083	OREGON SECRETARY OF STATE	04/04/2024	Regular	0.00	300.00	54840
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006769	Invoice	04/04/2024	Audit Filing Fee FY 22-23	0.00	300.00	
	101-100-5205130	AUDITING	Audit Filing Fee FY 22-23		300.00	
00184	PORTLAND WATER BUREAU	04/04/2024	Regular	0.00	133.00	54841
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006776	Invoice	04/04/2024	335 NE 141st Ave - Qtr'ly Water Bill	0.00	133.00	
	101-100-5205220	SEWER/STORM WATER	335 NE 141st Ave - Qtr'ly Water ...		133.00	
00189	QUILL CORPORATION	04/04/2024	Regular	0.00	780.69	54842
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
37785814	Invoice	04/04/2024	CHAIR, TONER, SCREEN WIPES	0.00	348.72	
	101-100-5205320	OFFICE SUPPLIES	OFFICE CHAIR/NEW HIRE		194.74	
	101-100-5205320	OFFICE SUPPLIES	BLACK TONER 414A/CM		98.99	
	101-100-5205320	OFFICE SUPPLIES	SCREEN WIPES/200 PK		54.99	
37853774	Invoice	04/04/2024	PRINTER TONER	0.00	431.97	
	101-100-5205320	OFFICE SUPPLIES	410A BLACK TONER/LJ		106.99	
	101-100-5205320	OFFICE SUPPLIES	410A CYAN/LJ		139.99	
	101-100-5205320	OFFICE SUPPLIES	78A 2PK/FRONT OFFICE		184.99	
00021	SPECIAL DISTRICTS OF OREGON	04/04/2024	Regular	0.00	29,842.77	54843
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006780	Invoice	04/03/2024	Empl Med/Dent Insurance	0.00	29,842.77	
	101-100-6202108	SDAO INS PAYABLE	Empl Med/Dent Insurance		29,842.77	
00804	US CRANE & HOIST, INC	04/04/2024	Regular	0.00	342.00	54844
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
31014	Invoice	04/04/2024	Annual inspections	0.00	342.00	
	101-100-5205520	BLDG/GROUNDS MAINTEN...	Annual inspections		342.00	
00461	ALLWOOD RECYCLERS, INC.	04/11/2024	Regular	0.00	96.00	54845
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
314394	Invoice	04/11/2024	Tree dump from Bella Vista	0.00	96.00	
	101-100-5205520	BLDG/GROUNDS MAINTEN...	Tree Dump		96.00	
11644	BridgeTower Media	04/11/2024	Regular	0.00	224.10	54846
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
745686316	Invoice	04/11/2024	DJC Budget Posting	0.00	224.10	
	101-100-5205420	ELECTIONS/LEGAL ADVER...	DJC Budget Posting		224.10	
00793	CITY OF GRESHAM	04/11/2024	Regular	0.00	88,272.87	54847

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
00637	COMCAST CABLE	04/11/2024	Regular	0.00	244.70	54848
INV0006827	Invoice	04/10/2024	TELEMETRY/INTERNET	0.00	244.70	
	101-100-5205660		TELEMETRY		119.85	
	101-100-5205660		TELEMETRY		124.85	
11476	CONSOR	04/11/2024	Regular	0.00	241,598.43	54849
N213113OR.00-33	Invoice	04/11/2024	JOB 313 - Construction Management Servi...	0.00	15,186.50	
	601-100-5205120		ENGINEERING SERVICES		15,186.50	
N219742OR.00-17	Invoice	04/11/2024	Job 318 Groundwater Developemnt Projec...	0.00	60,356.25	
	601-100-5205120		ENGINEERING SERVICES		60,356.25	
W208178OR.00-...	Invoice	04/11/2024	GDMP - Package 4 - Design	0.00	166,055.68	
	601-100-5205120		ENGINEERING SERVICES		166,055.68	
00073	DELUXE FUEL OIL INC.	04/11/2024	Regular	0.00	2,291.04	54850
169289	Invoice	04/11/2024	gas/ diesel	0.00	1,638.75	
	101-100-5205560		GAS/LUBRICANTS & DISP... gas		1,638.75	
169290	Invoice	04/11/2024	gas/ diesel	0.00	652.29	
	101-100-5205560		GAS/LUBRICANTS & DISP... diesel		652.29	
10289	FAIRVIEW, CITY OF	04/11/2024	Regular	0.00	2,243.97	54851
INV0006877	Invoice	04/11/2024	Privelage Tax Q1 2024	0.00	2,243.97	
	101-100-5205790		FAIRVIEW UTILITY TAX		2,243.97	
01187	FISERV	04/11/2024	Regular	0.00	20.00	54852
064107040003281	Invoice	04/11/2024	Return home banking payment	0.00	20.00	
	101-100-5205760		BAD DEBT EXPENSE		20.00	
01097	GRESHAM FORD	04/11/2024	Regular	0.00	81.78	54853
5170659 1	Invoice	04/11/2024	stop light switch rw42	0.00	81.78	
	101-100-5205540		VEHICLE MAINTENANCE		81.78	
00085	H.D. FOWLER COMPANY	04/11/2024	Regular	0.00	14,132.13	54854
16662407	Invoice	04/11/2024	8" and 6" Valves	0.00	10,478.82	
	101-100-1601410		INVENTORY		7,244.44	
	101-100-1601410		INVENTORY		3,234.38	
16662408	Invoice	04/11/2024	Valves for Package 6 Tie Ins	0.00	2,652.11	
	601-100-5205120		ENGINEERING SERVICES		1,617.19	
	601-100-5205120		ENGINEERING SERVICES		1,034.92	
16662410	Invoice	04/11/2024	Brass Parts	0.00	1,001.20	
	101-100-1601410		INVENTORY		241.75	

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	101-100-1601410	INVENTORY	1" CC CORPORATION - COMPRE...	608.94		
	101-100-1601410	INVENTORY	2" COMPRESSION COUPLING	150.51		
00975	HDR ENGINEERING, INC	04/11/2024	Regular	0.00	5,956.25	54855
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1200607708	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/11/2024	2024 Rate Study	0.00	5,956.25	
	101-100-5205110	CONTRACT SERVICES	2024 Rate Study		5,956.25	
00842	HUNT, BRIAN	04/11/2024	Regular	0.00	139.36	54856
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006863	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/11/2024	Mileage Reimbursement - OAWU Training ...	0.00	139.36	
	101-100-5205450	TRAINING & EDUCATION	Mileage Reimbursement - 208 ...		139.36	
11591	JACOBS ENGINEERING GROUP INC.	04/11/2024	Regular	0.00	253,284.07	54857
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
D3722300-12	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/11/2024	JOB 319 - Pkg 3 - Design Work	0.00	253,284.07	
	601-100-5205120	ENGINEERING SERVICES	JOB 319 - Pkg 3 - Design Work		253,284.07	
01137	JW UNDERGROUND INC	04/11/2024	Regular	0.00	864.00	54858
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
55961	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/11/2024	Dirt Dumps	0.00	720.00	
	101-100-5406020	NEW SERVICES	Dirt Dump		720.00	
55962	Invoice	04/11/2024	Dirt Dumps	0.00	144.00	
	101-100-5205610	UTILITY OPERATING SUPP...	Dirtr Dump Shop		144.00	
11673	Keith Klippstein	04/11/2024	Regular	0.00	100.00	54859
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006850	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/11/2024	Toilet Rebate	0.00	100.00	
	101-100-5205410	CONSERVATION	Toilet Rebate		100.00	
00753	KNIFE RIVER CORPORATE NW	04/11/2024	Regular	0.00	1,472.68	54860
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
3104571	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/11/2024	Rock	0.00	288.86	
	101-100-5406020	NEW SERVICES	Rock		288.86	
3104687	Invoice	04/11/2024	Rock	0.00	593.34	
	101-100-5406020	NEW SERVICES	Rock		593.34	
3105686	Invoice	04/11/2024	Rock	0.00	590.48	
	101-100-5406020	NEW SERVICES	Rock		590.48	
00386	LIQUIVISION TECHNOLOGY, INC	04/11/2024	Regular	0.00	8,190.00	54861
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1004	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/11/2024	Bella Vista Dive Cleaning	0.00	8,190.00	
	101-100-5205630	RESERVOIR MAINTENANCE	Bella Vista Dive Cleaning		8,190.00	
00126	MOEN MACHINERY COMPANY	04/11/2024	Regular	0.00	58.70	54862
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
GRE-1036530	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/11/2024	2 stroke mix	0.00	58.70	
	101-100-5205560	GAS/LUBRICANTS & DISP...	2 stroke mix		58.70	
11414	NYLA CLARK	04/11/2024	Regular	0.00	451.19	54863

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006853	Invoice 101-100-5205450	04/11/2024	AWWA ACE Flight TRAINING & EDUCATION	0.00	451.19	
00940	O'REILLY AUTO PARTS	04/11/2024	Regular	0.00	47.02	54864
2514-106743	Invoice 101-100-5205540	04/11/2024	hardware / belt VEHICLE MAINTENANCE	0.00	47.02	
00460	OUR JUST FUTURE	04/11/2024	Regular	0.00	28.00	54865
INV0006861	Invoice 101-100-5205800	04/11/2024	Customer Assistance February 2024 CUSTOMER ASSISTANCE	0.00	28.00	
01203	PELAYO, VICTOR	04/11/2024	Regular	0.00	143.99	54866
INV0006879	Invoice 101-100-5205440	04/11/2024	Safety boot reimbursement SAFETY GEAR & EQUIPM...	0.00	143.99	
00443	POLLARD WATER	04/11/2024	Regular	0.00	338.18	54867
WP053659	Invoice 101-100-5205570	04/11/2024	Hydrant Wrenches and Manhole Puller SMALL EQUIPMENT/TOO...	0.00	145.00	
WP053663	Invoice 101-100-5205570 101-100-5205570	04/11/2024	Hydrant Wrenches and Manhole Puller SMALL EQUIPMENT/TOO... SMALL EQUIPMENT/TOO...	0.00	193.18 141.60 51.58	
00181	PORTLAND GENERAL ELECTRIC	04/11/2024	Regular	0.00	18,283.78	54868
INV0006828	Invoice 101-100-5205230 101-100-5205670 101-100-5406010 501-100-5205670 501-100-5205670	04/10/2024	Portland General Electric HEATING/ELECTRICITY PUMPING WATER SYSTEM PUMPING PUMPING	0.00	18,283.78 1,279.01 1,635.25 8,339.24 3,231.21 3,799.07	
00184	PORTLAND WATER BUREAU	04/11/2024	Regular	0.00	342,588.15	54869
INV0006862	Invoice 101-100-5205010	03/31/2024	Wholesale Water Purchase March 2024 WATER PURCHASES	0.00	342,588.15	
00070	PORTLAND, CITY OF	04/11/2024	Regular	0.00	13,572.00	54870
10464791	Invoice 101-100-5205610	04/11/2024	PBOT Permit 174th Main to Stark UTILITY OPERATING SUPP...	0.00	13,572.00	
11382	PREMIER TRUCK GROUP	04/11/2024	Regular	0.00	96,079.02	54871

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
819DE-51033	Invoice	04/11/2024	2024 Freighliner M2106	0.00	96,079.02	
	101-100-5406130		AUTOMOTIVE EQUIPMENT EST. Cat Tax		381.79	
	101-100-5406130		AUTOMOTIVE EQUIPMENT 2024 FreightlinerM2106		95,447.23	
	101-100-5406130		AUTOMOTIVE EQUIPMENT OR Dealer Prep Fee		250.00	
00189	QUILL CORPORATION	04/11/2024	Regular	0.00	284.28	54872
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
37898697	Invoice	04/11/2024	OFFICE SUPPLIES	0.00	284.28	
	101-100-5205320		OFFICE SUPPLIES WALL MOUNT SIGN HOLDER		74.95	
	101-100-5205320		OFFICE SUPPLIES OFFICE CHAIR/NEW HIRE		194.74	
	101-100-5205320		OFFICE SUPPLIES BLACK PENS/LJ		14.59	
01009	RICOH USA, INC	04/11/2024	Regular	0.00	88.48	54873
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
5069198912	Invoice	04/11/2024	Monthly Copier Fee	0.00	88.48	
	101-100-5205110		CONTRACT SERVICES Monthly Copier Fee		88.48	
00194	S & B INC.	04/11/2024	Regular	0.00	5,320.00	54874
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
26682A	Invoice	04/11/2024	SCADA Upgrades for Off-Peak Pumping 26...	0.00	5,320.00	
	501-100-5205630		RESERVOIR MAINTENANCE SCADA Upgrades for Off-Peak P...		5,320.00	
01265	TYLER TECHNOLOGIES, INC	04/11/2024	Regular	0.00	12,808.55	54875
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
025-459956	Invoice	04/11/2024	Payment Transaction Fees	0.00	12,671.25	
	101-100-5205740		GENERAL OFFICE Payment Transaction Fees		12,671.25	
025-460399	Invoice	04/11/2024	Billing Notification Calls	0.00	137.30	
	101-100-5205740		GENERAL OFFICE Billing Notification Calls		137.30	
00221	WASTE MANAGEMENT, INC	04/11/2024	Regular	0.00	287.55	54876
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006826	Invoice	04/10/2024	Garbage Service	0.00	287.55	
	101-100-5205520		BLDG/GROUNDS MAINTEN... Garbage Service		287.55	
00181	PORTLAND GENERAL ELECTRIC	03/14/2024	Bank Draft	0.00	465.03	DFT0001501
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
ACCT18047	Invoice	03/14/2024	Package 4 - PGE Fee	0.00	465.03	
	601-100-5406035		GROUNDWATER CONSTR... Package 4 - PGE Fee		465.03	
11381	Global Payments Integrated	03/14/2024	Bank Draft	0.00	12,388.70	DFT0001502
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006590	Invoice	03/14/2024	Card Processing Fees - Online Cards	0.00	12,388.70	
	101-100-5205740		GENERAL OFFICE Card Processing Fees - Online Ca...		12,388.70	
11381	Global Payments Integrated	03/14/2024	Bank Draft	0.00	1,410.18	DFT0001503
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006589	Invoice	03/14/2024	Card Processing Fees - Counter Cards	0.00	1,410.18	
	101-100-5205740		GENERAL OFFICE Card Processing Fees - Counter ...		1,410.18	
00733	UMPQUA BANK	03/20/2024	Bank Draft	0.00	613.41	DFT0001504

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006619	Invoice 101-100-5205740	03/21/2024	Account Analysis Fee February 2024 GENERAL OFFICE	0.00	613.41 613.41	
11581	MISSIONSQUARE	03/22/2024	Bank Draft	0.00	1,245.43	DFT0001505
INV0006623	Invoice 101-100-6202150	03/22/2024	Deferred Compensation DEFERRED COMP PAYABLE	0.00	1,245.43 1,245.43	
00016	NATIONWIDE RETIREMENT SOLUTION	03/22/2024	Bank Draft	0.00	690.00	DFT0001508
INV0006626	Invoice 101-100-6202150	03/22/2024	457 Deferred Comp DEFERRED COMP PAYABLE	0.00	690.00 690.00	
01211	HRA VEBA PLAN CONTRIBUTIONS	03/22/2024	Bank Draft	0.00	1,275.00	DFT0001509
INV0006631	Invoice 101-100-6202160	03/22/2024	HRA VEBA HRA VEBA PAYABLE	0.00	1,275.00 1,275.00	
00018	PERS	03/22/2024	Bank Draft	0.00	25,836.30	DFT0001511
INV0006639	Invoice 101-100-6202110	03/22/2024	PERS P.E.R.S. PAYABLE	0.00	25,836.30 25,836.30	
10253	INTERNAL REVENUE SERVICE	03/22/2024	Bank Draft	0.00	9,332.43	DFT0001516
INV0006648	Invoice 101-100-6202220	03/22/2024	FED TAX WITHHOLDING FEDERAL TAX PAYABLE	0.00	9,332.43 9,332.43	
00017	OREGON DEPARTMENT OF REVENUE	03/22/2024	Bank Draft	0.00	5,705.39	DFT0001517
INV0006649	Invoice 101-100-6202230	03/22/2024	STATE INCOME TAX STATE TAX PAYABLE	0.00	5,705.39 5,705.39	
10253	INTERNAL REVENUE SERVICE	03/22/2024	Bank Draft	0.00	10,632.02	DFT0001518
INV0006650	Invoice 101-100-6202210	03/22/2024	SOCIAL SECURITY TAX SOCIAL SECURITY PAYABLE	0.00	10,632.02 10,632.02	
10253	INTERNAL REVENUE SERVICE	03/22/2024	Bank Draft	0.00	2,486.54	DFT0001519
INV0006652	Invoice 101-100-6202210	03/22/2024	MEDICARE TAX SOCIAL SECURITY PAYABLE	0.00	2,486.54 2,486.54	
10253	INTERNAL REVENUE SERVICE	03/21/2024	Bank Draft	0.00	24.80	DFT0001520
INV0006654	Invoice 101-100-6202210	03/21/2024	SOCIAL SECURITY TAX BOARD SOCIAL SECURITY PAYABLE	0.00	24.80 24.80	
10253	INTERNAL REVENUE SERVICE	03/21/2024	Bank Draft	0.00	5.84	DFT0001521

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006655	Invoice 101-100-6202210	03/21/2024	MEDICARE TAX BOARD SOCIAL SECURITY PAYABLE	0.00	5.84	
00793	CITY OF GRESHAM	03/28/2024	Bank Draft	0.00	307.95	DFT0001548
INV-47396	Invoice 601-100-5406035	03/28/2024	Package 2A ROW Permit Fee GROUNDWATER CONSTR... Package 2A Permit Fee	0.00	307.95	
10253	INTERNAL REVENUE SERVICE	03/28/2024	Bank Draft	0.00	4,535.67	DFT0001549
INV0006715	Invoice 101-100-6202210 101-100-6202210 101-100-6202220	03/28/2024	TAXES SOCIAL SECURITY PAYABLE SOCIAL SECURITY PAYABLE FEDERAL TAX PAYABLE	0.00	4,535.67 1,605.66 375.54 2,554.47	
00017	OREGON DEPARTMENT OF REVENUE	03/28/2024	Bank Draft	0.00	1,125.32	DFT0001550
INV0006714	Invoice 101-100-6202230	03/28/2024	STATE TAX PAYABLE CS/RT FINAL CHECK STATE TAX PAYABLE	0.00	1,125.32	
11581	MISSIONSQUARE	04/05/2024	Bank Draft	0.00	1,245.43	DFT0001552
INV0006787	Invoice 101-100-6202150	04/05/2024	Deferred Compensation DEFERRED COMP PAYABLE	0.00	1,245.43	
00016	NATIONWIDE RETIREMENT SOLUTION	04/05/2024	Bank Draft	0.00	690.00	DFT0001554
INV0006789	Invoice 101-100-6202150	04/05/2024	457 Deferred Comp DEFERRED COMP PAYABLE	0.00	690.00	
01211	HRA VEBA PLAN CONTRIBUTIONS	04/05/2024	Bank Draft	0.00	1,275.00	DFT0001555
INV0006794	Invoice 101-100-6202160	04/05/2024	HRA VEBA HRA VEBA PAYABLE	0.00	1,275.00	
10253	INTERNAL REVENUE SERVICE	04/05/2024	Bank Draft	0.00	9,438.61	DFT0001561
INV0006809	Invoice 101-100-6202220	04/05/2024	FED TAX WITHHOLDING FEDERAL TAX PAYABLE	0.00	9,438.61	
00017	OREGON DEPARTMENT OF REVENUE	04/05/2024	Bank Draft	0.00	5,724.90	DFT0001562
INV0006810	Invoice 101-100-6202230	04/05/2024	STATE INCOME TAX STATE TAX PAYABLE	0.00	5,724.90	
10253	INTERNAL REVENUE SERVICE	04/05/2024	Bank Draft	0.00	10,283.60	DFT0001563
INV0006811	Invoice 101-100-6202210	04/05/2024	SOCIAL SECURITY TAX SOCIAL SECURITY PAYABLE	0.00	10,283.60	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
10253	INTERNAL REVENUE SERVICE	04/05/2024	Bank Draft	0.00	2,405.02	DFT0001564
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006813	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/05/2024	MEDICARE TAX	0.00	2,405.02	
	101-100-6202210		SOCIAL SECURITY PAYABLE		2,405.02	
01161	DEPT OF ENVIRONMENTAL QUALITY	04/04/2024	Bank Draft	0.00	3,013.92	DFT0001565
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
DEQEDM000033..	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/04/2024	Package 3 - DEQ 1200C Permit	0.00	3,013.92	
	601-100-5406035		GROUNDWATER CONSTR... Package 3 - DEQ 1200C Permit		3,013.92	
00017	OREGON DEPARTMENT OF REVENUE	04/04/2024	Bank Draft	0.00	9,299.45	DFT0001566
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0006758	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/03/2024	1st Quarter payment	0.00	9,299.45	
	101-100-6202235		TRANSIT TAX PAYABLE		538.41	
	101-100-6202240		WORKERS COMP PAYABLE		234.44	
	101-100-6202250		STATE UNEMPLOYMENT ...		562.62	
	101-100-6202260		TRI-MET PAYABLE		4,588.24	
	101-100-6202270		PAID LEAVE OREGON PAY...		3,375.74	
01089	CITY OF PORTLAND	04/11/2024	Bank Draft	0.00	1,361.61	DFT0001572
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
5027413	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/11/2024	Package 3 City of Portland Permits	0.00	1,361.61	
	601-100-5406035		GROUNDWATER CONSTR... Package 3 City of Portland Permi...		1,361.61	
01089	CITY OF PORTLAND	04/11/2024	Bank Draft	0.00	1,400.97	DFT0001573
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
5027410	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/11/2024	Package 3 City of Portland Permits	0.00	1,400.97	
	601-100-5406035		GROUNDWATER CONSTR... Package 3 City of Portland Permi...		1,400.97	
01089	CITY OF PORTLAND	04/11/2024	Bank Draft	0.00	49,486.66	DFT0001574
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
5027391	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/11/2024	Package 3 City of Portland Permits	0.00	49,486.66	
	601-100-5406035		GROUNDWATER CONSTR... Package 3 City of Portland Permi...		49,486.66	
01089	CITY OF PORTLAND	04/11/2024	Bank Draft	0.00	3,861.27	DFT0001575
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
5027404	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/11/2024	Package 3 City of Portland Permits	0.00	3,861.27	
	601-100-5406035		GROUNDWATER CONSTR... Package 3 City of Portland Permi...		3,861.27	
01089	CITY OF PORTLAND	04/11/2024	Bank Draft	0.00	38,268.69	DFT0001576
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
5027387	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/11/2024	Package 3 City of Portland Permits	0.00	38,268.69	
	601-100-5406035		GROUNDWATER CONSTR... Package 3 City of Portland Permi...		38,268.69	
01089	CITY OF PORTLAND	04/11/2024	Bank Draft	0.00	1,114.50	DFT0001577
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
5027390	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	04/11/2024	Package 3 City of Portland Permits	0.00	1,114.50	
	601-100-5406035		GROUNDWATER CONSTR... Package 3 City of Portland Permi...		1,114.50	
01089	CITY OF PORTLAND	04/11/2024	Bank Draft	0.00	15,944.15	DFT0001578

Check Report

Date Range: 03/09/2024 - 04/15/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5027407	Invoice 601-100-5406035	04/11/2024	Package 3 City of Portland Permits GROUNDWATER CONSTR... Package 3 City of Portland Permi...	0.00	15,944.15	
11381	Global Payments Integrated	04/11/2024	Bank Draft	0.00	7,707.65	DFT0001579
INV0006868	Invoice 101-100-5205740	04/11/2024	Credit Card Processing Fees - Online Cards GENERAL OFFICE Credit Card Processing Fees - Onl..	0.00	7,707.65	
11381	Global Payments Integrated	04/11/2024	Bank Draft	0.00	1,896.95	DFT0001580
INV0006867	Invoice 101-100-5205740	04/11/2024	Credit Card Processing Fees - Counter Cards GENERAL OFFICE Credit Card Processing Fees - Co...	0.00	1,896.95	
10253	INTERNAL REVENUE SERVICE	04/11/2024	Bank Draft	0.00	235.06	DFT0001581
INV0006824	Invoice 101-100-6202210 101-100-6202220	04/09/2024	Payroll Taxes RT final SOCIAL SECURITY PAYABLE Payroll SS/Med Taxes RT final FEDERAL TAX PAYABLE Payroll Federal Taxes RT final	0.00	235.06	
00017	OREGON DEPARTMENT OF REVENUE	04/11/2024	Bank Draft	0.00	81.76	DFT0001582
INV0006823	Invoice 101-100-6202230	04/09/2024	State payroll tax RT final STATE TAX PAYABLE State payroll tax RT final	0.00	81.76	
00018	PERS	04/11/2024	Bank Draft	0.00	52,396.75	DFT0001583
INV0006825	Invoice 101-100-6202110	04/10/2024	PERS Payable P.E.R.S. PAYABLE PERS Payable	0.00	52,396.75	
00070	PORTLAND, CITY OF	04/11/2024	Bank Draft	0.00	59,807.83	DFT0001584
INV0006876	Invoice 101-100-5205780	04/11/2024	Privelage Tax Q1 2024 PORTLAND UTILITY TAX Privelage Tax Q1 2024	0.00	59,807.83	

Bank Code UMPQUA BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	195	123	0.00	1,552,914.65
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-49.99
Bank Drafts	39	39	0.00	355,019.79
EFT's	0	0	0.00	0.00
	234	163	0.00	1,907,884.45

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	195	123	0.00	1,552,914.65
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-49.99
Bank Drafts	39	39	0.00	355,019.79
EFT's	0	0	0.00	0.00
	234	163	0.00	1,907,884.45

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	3/2024	454,855.59
999	POOLED CASH	4/2024	1,453,028.86
			1,907,884.45



Rockwood Water District, OR

Detail vs Budget Report Account Summary

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101 - GENERAL FUND								
Revenue								
101-100-3010101	BEGINNING FUND BALANCE	0.00	-13,722,356.00	0.00	0.00	0.00	-13,722,356.00	-100.00%
101-100-3101100	WATER SALES	0.00	-12,095,864.00	-9,108,740.20	-734,395.58	-9,843,135.78	-2,252,728.22	-18.62%
101-100-3202100	BACKFLOW CHARGES	0.00	-40,000.00	-27,456.37	-1,926.54	-29,382.91	-10,617.09	-26.54%
101-100-3202200	SET-UP FEES	0.00	-20,000.00	-9,865.92	-1,239.03	-11,104.95	-8,895.05	-44.48%
101-100-3202300	LATE FEES	0.00	-290,000.00	-175,224.94	-21,500.71	-196,725.65	-93,274.35	-32.16%
101-100-3404100	SERVICE INSTALLATIONS	0.00	-250,000.00	-152,315.11	0.00	-152,315.11	-97,684.89	-39.07%
101-100-3404200	SUB-DIVISION PROJECTS	0.00	-50,000.00	-18,579.75	0.00	-18,579.75	-31,420.25	-62.84%
101-100-3404300	OTHER SERVICE INCOME	0.00	-150,000.00	-72,946.50	-33,446.51	-106,393.01	-43,606.99	-29.07%
101-100-3505100	INTEREST INCOME	0.00	-200,000.00	-685,833.12	-100,394.76	-786,227.88	586,227.88	293.11%
101-100-3505200	RENTAL INCOME	0.00	-16,000.00	-3,912.41	0.00	-3,912.41	-12,087.59	-75.55%
101-100-3606100	SCRAP METAL SALES	0.00	-7,500.00	-7,086.65	0.00	-7,086.65	-413.35	-5.51%
101-100-3606600	OTHER MISC INCOME	0.00	-40,000.00	-8,866.93	-25,380.50	-34,247.43	-5,752.57	-14.38%
101-100-3606800	GRESHAM UTILITY TAX	0.00	-457,936.00	-326,820.33	-9,908.69	-336,729.02	-121,206.98	-26.47%
101-100-3606900	PORTLAND UTILITY TAX	0.00	-209,657.00	-135,375.00	-29,239.57	-164,614.57	-45,042.43	-21.48%
101-100-3607000	FAIRVIEW UTILITY TAX	0.00	-15,007.00	-10,219.84	8.61	-10,211.23	-4,795.77	-31.96%
101-100-3909200	INTERFUND TRANSFERS	0.00	-505,000.00	0.00	0.00	0.00	-505,000.00	-100.00%
101-100-3909300	FIXED ASSET DISPOSITION	0.00	-500,000.00	0.00	0.00	0.00	-500,000.00	-100.00%
101-100-3909500	OTHER GOVERNMENT AGENCIES	0.00	-18,500.00	-181,950.00	0.00	-181,950.00	163,450.00	883.51%
Revenue Totals:		0.00	-28,587,820.00	-10,925,193.07	-957,423.28	-11,882,616.35	-16,705,203.65	-58.43%
Expense								
101-100-5104450	SALARIES/WAGES	0.00	2,511,660.00	1,485,084.44	189,386.19	1,674,470.63	837,189.37	33.33%
101-100-5104500	OFFICE OVERTIME	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
101-100-5104550	FIELD OVERTIME	0.00	18,000.00	14,471.35	849.28	15,320.63	2,679.37	14.89%
101-100-5104600	ON CALL DUTY	0.00	80,100.00	44,488.67	5,287.59	49,776.26	30,323.74	37.86%
101-100-5104610	WATER CERTIFICATIONS	0.00	13,000.00	10,046.58	1,224.78	11,271.36	1,728.64	13.30%
101-100-5104620	EMPLOYEE BONUS	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
101-100-5104630	MARKET BASED WAGE ADJUST	0.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
101-100-5104800	SOCIAL SECURITY	0.00	152,000.00	93,809.02	11,920.52	105,729.54	46,270.46	30.44%
101-100-5104810	MEDICARE	0.00	36,000.00	22,069.87	2,789.99	24,859.86	11,140.14	30.94%
101-100-5104820	UNEMPLOYMENT INSURANCE	0.00	2,500.00	1,190.04	197.18	1,387.22	1,112.78	44.51%
101-100-5104830	TRI-MET	0.00	17,800.00	9,579.89	1,606.26	11,186.15	6,613.85	37.16%
101-100-5104840	WORKERS COMPENSATION	0.00	29,600.00	23,766.66	2,519.99	26,286.65	3,313.35	11.19%
101-100-5104900	P.E.R.S	0.00	715,000.00	440,681.68	56,213.13	496,894.81	218,105.19	30.50%
101-100-5104920	EMPLOYEE INSURANCE EXPENS	0.00	583,000.00	395,271.04	51,073.85	446,344.89	136,655.11	23.44%
101-100-5104930	PAID LEAVE OREGON	0.00	9,850.00	-18.27	410.94	392.67	9,457.33	96.01%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101-100-5205010	WATER PURCHASES	0.00	3,761,530.00	2,406,058.28	342,588.15	2,748,646.43	1,012,883.57	26.93%
101-100-5205110	CONTRACT SERVICES	-2,863.40	130,180.00	123,600.39	4,885.94	128,486.33	4,557.07	3.50%
101-100-5205120	TECHNICAL & CONSULTING	0.00	30,000.00	1,900.00	0.00	1,900.00	28,100.00	93.67%
101-100-5205130	AUDITING	0.00	24,500.00	6,575.00	0.00	6,575.00	17,925.00	73.16%
101-100-5205140	LEGAL SERVICES	0.00	100,000.00	20,115.50	0.00	20,115.50	79,884.50	79.88%
101-100-5205210	TELEPHONE	0.00	44,880.00	25,114.88	3,162.78	28,277.66	16,602.34	36.99%
101-100-5205220	SEWER/STORM WATER	0.00	12,000.00	7,457.96	2,649.95	10,107.91	1,892.09	15.77%
101-100-5205230	HEATING/ELECTRICITY	0.00	22,000.00	15,833.58	2,878.44	18,712.02	3,287.98	14.95%
101-100-5205310	ENGINEERING SUPPLIES	-230.46	1,500.00	672.81	230.46	903.27	827.19	55.15%
101-100-5205320	OFFICE SUPPLIES	391.21	40,000.00	24,273.46	745.05	25,018.51	14,590.28	36.48%
101-100-5205330	POSTAGE	369.06	45,300.00	28,917.02	3,793.35	32,710.37	12,220.57	26.98%
101-100-5205410	CONSERVATION	1,102.35	50,350.00	2,386.50	3,150.00	5,536.50	43,711.15	86.81%
101-100-5205420	ELECTIONS/LEGAL ADVERTISE	-258.00	3,000.00	1,143.60	1,031.10	2,174.70	1,083.30	36.11%
101-100-5205430	INSURANCE-GENERAL	0.00	117,270.00	82,008.66	9,820.91	91,829.57	25,440.43	21.69%
101-100-5205440	SAFETY GEAR & EQUIPMENT	547.00	23,000.00	15,005.76	201.60	15,207.36	7,245.64	31.50%
101-100-5205450	TRAINING & EDUCATION	2,058.98	36,500.00	17,006.61	7,517.11	24,523.72	9,917.30	27.17%
101-100-5205460	DUES/LICENSES/SUBSCRIPTNS	-694.17	100,969.00	76,314.86	4,277.17	80,592.03	21,071.14	20.87%
101-100-5205470	OFFICE EQUIPMENT	0.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
101-100-5205510	COMPUTER/OFFICE EQUIPMENT	0.00	10,760.00	5,912.00	0.00	5,912.00	4,848.00	45.06%
101-100-5205520	BLDG/GROUNDS MAINTENANCE	3,647.29	75,160.00	30,072.71	6,114.86	36,187.57	35,325.14	47.00%
101-100-5205530	SHOP EQUIPMENT MAINT	-3,519.00	10,000.00	1,967.16	3,519.00	5,486.16	8,032.84	80.33%
101-100-5205540	VEHICLE MAINTENANCE	-721.14	35,000.00	11,525.03	1,560.28	13,085.31	22,635.83	64.67%
101-100-5205550	TIRES	0.00	10,000.00	561.60	4,352.20	4,913.80	5,086.20	50.86%
101-100-5205560	GAS/LUBRICANTS & DISPOSAL	-62.60	45,000.00	26,448.24	282.56	26,730.80	18,331.80	40.74%
101-100-5205570	SMALL EQUIPMENT/TOOLS	163.12	15,000.00	10,207.26	175.06	10,382.32	4,454.56	29.70%
101-100-5205610	UTILITY OPERATING SUPPLY	-1,687.06	300,000.00	57,890.64	22,567.94	80,458.58	221,228.48	73.74%
101-100-5205620	WATER SAMPLES/TESTING	268.62	67,300.00	22,940.18	3,016.18	25,956.36	41,075.02	61.03%
101-100-5205625	WATER QUALITY & NOTICES	0.00	8,000.00	9,423.36	0.00	9,423.36	-1,423.36	-17.79%
101-100-5205630	RESERVOIR MAINTENANCE	-65.19	20,000.00	12,878.00	23,465.19	36,343.19	-16,278.00	-81.39%
101-100-5205640	METER MAINTENANCE	1,425.12	20,000.00	10,080.72	0.00	10,080.72	8,494.16	42.47%
101-100-5205650	HYDRANT MAINTENANCE	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
101-100-5205660	TELEMETRY	0.00	15,192.00	4,692.45	486.14	5,178.59	10,013.41	65.91%
101-100-5205670	PUMPING	0.00	65,150.00	30,899.55	6,723.20	37,622.75	27,527.25	42.25%
101-100-5205710	BOARD MEETING FEES	0.00	5,800.00	2,500.00	200.00	2,700.00	3,100.00	53.45%
101-100-5205720	DIRECTORS' EXPENSE	-177.54	24,000.00	4,563.95	4,016.16	8,580.11	15,597.43	64.99%
101-100-5205730	MANAGER'S EXPENSE	1,788.08	7,000.00	3,125.63	281.21	3,406.84	1,805.08	25.79%
101-100-5205740	GENERAL OFFICE	0.00	94,900.00	111,149.82	14,506.14	125,655.96	-30,755.96	-32.41%
101-100-5205760	BAD DEBT EXPENSE	0.00	25,000.00	-3,346.86	0.00	-3,346.86	28,346.86	113.39%
101-100-5205770	GRESHAM UTILITY TAX	0.00	457,936.00	248,456.15	0.00	248,456.15	209,479.85	45.74%
101-100-5205780	PORTLAND UTILITY TAX	0.00	209,657.00	49,344.75	0.00	49,344.75	160,312.25	76.46%
101-100-5205790	FAIRVIEW UTILITY TAX	0.00	15,007.00	7,967.26	0.00	7,967.26	7,039.74	46.91%
101-100-5205800	CUSTOMER ASSISTANCE	0.00	60,000.00	10,442.00	1,102.00	11,544.00	48,456.00	80.76%
101-100-5205820	TAXES & ASSESSMENTS	0.00	9,300.00	6,560.06	0.00	6,560.06	2,739.94	29.46%
101-100-5406010	WATER SYSTEM	-232,756.67	1,139,820.00	635,281.98	248,553.50	883,835.48	488,741.19	42.88%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101-100-5406020	NEW SERVICES	-146.92	65,000.00	54,516.82	-286.34	54,230.48	10,916.44	16.79%
101-100-5406030	METER UPGRADES	0.00	50,000.00	27,565.20	0.00	27,565.20	22,434.80	44.87%
101-100-5406110	METER EQUIPMENT	0.00	11,500.00	4,795.00	0.00	4,795.00	6,705.00	58.30%
101-100-5406120	SHOP EQUIPMENT	0.00	8,000.00	10,771.64	0.00	10,771.64	-2,771.64	-34.65%
101-100-5406130	AUTOMOTIVE EQUIPMENT	0.00	270,000.00	1,358.00	0.00	1,358.00	268,642.00	99.50%
101-100-5406140	COMPUTER/OFFICE EQUIP	0.00	29,000.00	16,976.70	0.00	16,976.70	12,023.30	41.46%
101-100-5406210	BUILDINGS	-431.57	75,000.00	14,489.00	13,961.49	28,450.49	46,981.08	62.64%
101-100-5406220	LAND	0.00	500,000.00	0.00	0.00	0.00	500,000.00	100.00%
101-100-5607110	TRANSFER TO OTHER FUND	0.00	2,331,150.00	307,375.00	0.00	307,375.00	2,023,775.00	86.81%
101-100-5707210	CONTINGENCY	0.00	1,700,000.00	0.00	0.00	0.00	1,700,000.00	100.00%
Expense Totals:		-231,852.89	16,520,121.00	7,144,216.84	1,065,008.48	8,209,225.32	8,542,748.57	51.71%
101 - GENERAL FUND Totals:		-231,852.89	-12,067,699.00	-3,780,976.23	107,585.20	-3,673,391.03	-8,162,455.08	

201 - SDC FUND-REIMBURSEMENT

Revenue								
201-100-3010101	BEGINNING FUND BALANCE	0.00	-745,546.00	0.00	0.00	0.00	-745,546.00	-100.00%
201-100-3404500	SYSTEM DEVELOPMENT FEES	0.00	-250,000.00	-115,220.08	0.00	-115,220.08	-134,779.92	-53.91%
201-100-3505100	INTEREST INCOME	0.00	-10,000.00	-64,979.87	-9,960.64	-74,940.51	64,940.51	649.41%
Revenue Totals:		0.00	-1,005,546.00	-180,199.95	-9,960.64	-190,160.59	-815,385.41	-81.09%
Expense								
201-100-5607110	TRANSFER TO OTHER FUND	0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
Expense Totals:		0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
201 - SDC FUND-REIMBURSEMENT Totals:		0.00	-705,546.00	-180,199.95	-9,960.64	-190,160.59	-515,385.41	

202 - SDC FUND-IMPROVEMENT

Revenue								
202-100-3010101	BEGINNING FUND BALANCE	0.00	-378,269.00	0.00	0.00	0.00	-378,269.00	-100.00%
202-100-3404500	SYSTEM DEVELOPMENT FEES	0.00	-80,000.00	-34,411.92	0.00	-34,411.92	-45,588.08	-56.99%
202-100-3505100	INTEREST INCOME	0.00	-1,200.00	-12,356.59	-1,941.83	-14,298.42	13,098.42	1,091.54%
Revenue Totals:		0.00	-459,469.00	-46,768.51	-1,941.83	-48,710.34	-410,758.66	-89.40%
202 - SDC FUND-IMPROVEMENT Totals:		0.00	-459,469.00	-46,768.51	-1,941.83	-48,710.34	-410,758.66	-89.40%

301 - DEBT RESERVE FUND

Revenue								
301-100-3010101	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
301-100-3505100	INTEREST INCOME	0.00	-6,000.00	-31,401.89	0.00	-31,401.89	25,401.89	423.36%
301-100-3909200	INTERFUND TRANSFERS	0.00	-2,006,150.00	-307,375.00	0.00	-307,375.00	-1,698,775.00	-84.68%
Revenue Totals:		0.00	-2,012,150.00	-338,776.89	0.00	-338,776.89	-1,673,373.11	-83.16%
Expense								
301-100-5607110	TRANS TO DEBT SERV FUND	0.00	2,006,150.00	307,375.00	0.00	307,375.00	1,698,775.00	84.68%
Expense Totals:		0.00	2,006,150.00	307,375.00	0.00	307,375.00	1,698,775.00	84.68%
301 - DEBT RESERVE FUND Totals:		0.00	-6,000.00	-31,401.89	0.00	-31,401.89	25,401.89	

401 - DEBT SERVICE FUND

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Revenue								
401-100-3909200	INTERFUND TRANSFERS	0.00	-2,006,150.00	-307,375.00	0.00	-307,375.00	-1,698,775.00	-84.68%
	Revenue Totals:	0.00	-2,006,150.00	-307,375.00	0.00	-307,375.00	-1,698,775.00	-84.68%
Expense								
401-100-5507050	PAYMENTS ON FINANCING	0.00	1,436,350.00	0.00	0.00	0.00	1,436,350.00	100.00%
401-100-5507070	INTEREST EXPENSE	0.00	569,800.00	390,640.19	0.00	390,640.19	179,159.81	31.44%
	Expense Totals:	0.00	2,006,150.00	390,640.19	0.00	390,640.19	1,615,509.81	80.53%
	401 - DEBT SERVICE FUND Totals:	0.00	0.00	83,265.19	0.00	83,265.19	-83,265.19	
501 - GROUND WATER PRODUCTION								
Revenue								
501-100-3010101	BEGINNING FUND BALANCE	0.00	-67,285.00	0.00	0.00	0.00	-67,285.00	-100.00%
501-100-3909200	INTERFUND TRANSFERS	0.00	-325,000.00	0.00	0.00	0.00	-325,000.00	-100.00%
501-100-3909400	CITY OF GRESHAM	0.00	-275,000.00	-275,000.00	0.00	-275,000.00	0.00	0.00%
	Revenue Totals:	0.00	-667,285.00	-275,000.00	0.00	-275,000.00	-392,285.00	-58.79%
Expense								
501-100-5205530	EQUIPMENT MAINTENANCE	-39.88	26,000.00	9,937.82	245.26	10,183.08	15,856.80	60.99%
501-100-5205610	OPERATING SUPPLIES	0.00	42,000.00	31,170.52	0.00	31,170.52	10,829.48	25.78%
501-100-5205615	WELLHEAD PROTECTION	0.00	70,000.00	70,000.00	0.00	70,000.00	0.00	0.00%
501-100-5205620	TESTING	0.00	5,000.00	2,291.79	633.50	2,925.29	2,074.71	41.49%
501-100-5205630	RESERVOIR MAINTENANCE	0.00	5,000.00	530.00	0.00	530.00	4,470.00	89.40%
501-100-5205670	PUMPING	0.00	385,000.00	187,483.80	19,924.49	207,408.29	177,591.71	46.13%
501-100-5607110	TRANSFER TO OTHER FUND	0.00	65,000.00	0.00	0.00	0.00	65,000.00	100.00%
	Expense Totals:	-39.88	598,000.00	301,413.93	20,803.25	322,217.18	275,822.70	46.12%
	501 - GROUND WATER PRODUCTION Totals:	-39.88	-69,285.00	26,413.93	20,803.25	47,217.18	-116,462.30	
601 - GW CONSTRUCTION FUND								
Revenue								
601-100-3010101	BEGINNING FUND BALANCE	0.00	-8,305,600.00	0.00	0.00	0.00	-8,305,600.00	-100.00%
601-100-3909400	FINANCING PROCEEDS	0.00	-11,950,000.00	-2,665,255.95	0.00	-2,665,255.95	-9,284,744.05	-77.70%
601-100-3909600	BOND PROCEEDS	0.00	-10,000,000.00	0.00	0.00	0.00	-10,000,000.00	-100.00%
601-100-3909650	WIFIA LOAN PROCEEDS	0.00	-20,419,935.00	-8,572,991.85	-4,921,549.00	-13,494,540.85	-6,925,394.15	-33.91%
	Revenue Totals:	0.00	-50,675,535.00	-11,238,247.80	-4,921,549.00	-16,159,796.80	-34,515,738.20	-68.11%
Expense								
601-100-5205110	CONTRACT SERVICES	0.00	150,000.00	12,200.00	2,016.00	14,216.00	135,784.00	90.52%
601-100-5205120	ENGINEERING SERVICES	-519,257.60	15,100,000.00	5,273,886.68	520,566.60	5,794,453.28	9,824,804.32	65.06%
601-100-5406035	GROUNDWATER CONSTRUCTION	18,488.26	29,000,000.00	2,448,042.08	976.73	2,449,018.81	26,532,492.93	91.49%
601-100-5607110	TRANSFER TO OTHER FUND	0.00	140,000.00	0.00	0.00	0.00	140,000.00	100.00%
	Expense Totals:	-500,769.34	44,390,000.00	7,734,128.76	523,559.33	8,257,688.09	36,633,081.25	82.53%
	601 - GW CONSTRUCTION FUND Totals:	-500,769.34	-6,285,535.00	-3,504,119.04	-4,397,989.67	-7,902,108.71	2,117,343.05	
	Report Total:	-732,662.11	-19,593,534.00	-7,433,786.50	-4,281,503.69	-11,715,290.19	-7,145,581.70	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101 - GENERAL FUND	-231,852.89	-12,067,699.00	-3,780,976.23	107,585.20	-3,673,391.03	-8,162,455.08	
201 - SDC FUND-REIMBURSEMENT	0.00	-705,546.00	-180,199.95	-9,960.64	-190,160.59	-515,385.41	
202 - SDC FUND-IMPROVEMENT	0.00	-459,469.00	-46,768.51	-1,941.83	-48,710.34	-410,758.66	-89.40%
301 - DEBT RESERVE FUND	0.00	-6,000.00	-31,401.89	0.00	-31,401.89	25,401.89	
401 - DEBT SERVICE FUND	0.00	0.00	83,265.19	0.00	83,265.19	-83,265.19	
501 - GROUND WATER PRODUCTION	-39.88	-69,285.00	26,413.93	20,803.25	47,217.18	-116,462.30	
601 - GW CONSTRUCTION FUND	-500,769.34	-6,285,535.00	-3,504,119.04	-4,397,989.67	-7,902,108.71	2,117,343.05	
Report Total:	-732,662.11	-19,593,534.00	-7,433,786.50	-4,281,503.69	-11,715,290.19	-7,145,581.70	



Rockwood Water
People's Utility District

19601 NE Halsey Street
Portland, OR 97230-7430
503-665-4179 - Phone
503-667-5108 - Fax
www.rwpud.org

MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: April 17, 2024

Re: Portland Bureau of Environmental Services Meter Reading IGA

At the March Board meeting, a new Meter Reading IGA with the Portland Bureau of Environmental Services (BES) was reviewed by the Board. The Board and staff discussed the following concerns and questions, to which BES has responded and provided a revised version of the IGA.

Questions/Concerns:

- 1. Question: Why is the IGA being moved from the Portland Water Bureau to the Bureau of Environmental Services?**
 - a. Answer: The BES is the agency that provides the sewer and storm service to the customers, and who pays for the meter reading service from Rockwood. Therefore, they are the appropriate agency for the IGA.

- 2. Question: Why is there an interest to pursue the future agreement defined in section 25?**
 - a. Answer: BES describes the future agreement envisioned in section 25 as more similar to their other agreements with surrounding service areas. BES believes that it will be simpler and more cost effective to the customer to be provided with one bill for water, wastewater and storm water services. They stated that the duplication of billing expenses to provide and collect two bills is expensive to the customer, and they believed that customers would experience a savings by moving to Rockwood as their billing provider. They also stated that with the implementation of AMI, the way that meter reading costs are calculated will change, and it is a good opportunity to re-evaluate the IGA to implement the transition to AMI as well.

- 3. Question: Does BES have similar agreements with other jurisdictions to what is referenced in section 25 of the IGA?**

- a. Answer: Yes, BES referenced other agencies with similar IGA's. Examples they gave were the City of Lake Oswego and Dunthorpe, among others.
- 4. Concern: Rockwood has a concern about the future IGA being defined as a wholesale agreement. Rockwood does not own and operate the wastewater collections system, and therefore does not believe that the description of "wholesale" is appropriate.**
- a. Response: BES has agreed to change the language in section 25 from "wholesale" to "agreement"

Staff Recommendation:

Staff Recommends approval of the IGA with BES to provide meter reading data. This IGA includes an opener for discussion of a future agreement. Staff recommends that the Board save the discussion of this future agreement for future Board meetings.

Enclosures:

1. Final Draft Intergovernmental Agreement - City of Portland BES

INTERGOVERNMENTAL AGREEMENT – DRAFT

CITY OF PORTLAND AGREEMENT NO.: 00000000

This Intergovernmental Agreement (“this Agreement”) is entered into by and between the City of Portland (“the City”), Oregon, acting by and through its Bureau of Environmental Services, and the Rockwood Water People’s Utility District (“Rockwood”). This Agreement is authorized pursuant to ORS 190.110 and City charter Section 2-105(a)(4).

RECITALS

- A. The City has sewer customers inside its city limits who reside within Rockwood’s boundaries. The City needs individual customer water meter-reading information in order to produce metered sewer billings for its customers.
- B. Rockwood agrees herein to read all water meters of the City’s sewer customers located within Rockwood boundaries and to provide the City weekly reports of all Rockwood water meters read inside the City limits. The City and Rockwood agree that Rockwood will provide necessary customer meter-reading information to the City for use in its metered sewer billings.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions of this Agreement.

1. STATEMENT OF WORK

Rockwood shall provide the City the services set out below:

- A. Read all water meters of the City’s sewer customers located within Rockwood’s boundaries.
- B. Provide City weekly reports of all Rockwood meters read inside City limits during the week.
- C. Provide new service, customer, and meter information to the best of Rockwood’s

knowledge and based upon reasonable efforts.

- D. Transmit information to City in electronic format, as requested, within Rockwood's software capabilities.

2. TERM

Work shall commence on the effective date of this Agreement, which is the later date of (1) July 1, 2024, or (2) the date of the last signature by the parties. The expiration date of this agreement shall be June 30, 2026.

3. BILLING PROCEDURES AND COMPENSATION

- A. The City agrees to pay Rockwood an annual sum not to exceed \$60,000 for FY 2024-25 and an annual sum not to exceed \$75,000 for FY 2025-26 for the work performed under this Agreement.
- B. Funding for shall be disbursed only for invoiced work.
- C. The City's policy is to pay its invoices via electronic funds transfers through the automated clearing house ("ACH") network. To initiate payment of invoices, Rockwood shall execute the City's standard ACH Vendor Payment Authorization Agreement.

Upon verification of the data provided, the Payment Authorization Agreement shall authorize the City to deposit payment for services rendered directly into Rockwood accounts with financial institutions. All payments shall be in United States currency. The City shall pay all amounts for which no dispute exists within 30 days of receipt of the invoice. Payment of any bill, however, does not preclude the City from later determining that an error in payment was made and from withholding the disputed sum from the next progress payment until the dispute is resolved.

- D. By the 15th of the month following the end of the previous quarter after the effective date of this Agreement, Rockwood shall submit to the City an invoice for work performed during the previous quarter.
- E. Invoices shall only be submitted to the Bureau of Environmental Services Accounting Department electronically to:
BESAccounting@portlandoregon.gov

F. Rockwood shall fully cooperate with a City audit of the records at any time. Rockwood shall also fully cooperate with any necessary audit to account for all expenses.

4. NOTICES

Unless otherwise stated in this Agreement, the designees named below shall be the contacts for all activities relating to the work to be performed under this Agreement.

Rockwood Technical Contact

Name: Cathy Middleton
Address: 19601 NE Halsey St.
Phone: 503-674-4507
Email: cmiddleton@rwpud.org

Rockwood Administrative Contact

Name: Kari Duncan
Address: 19601 NE Halsey St.
Phone: 503-674-4507
Email: kduncan@rwpud.org

City Technical Contact

Name: Eli Rosborough
Address:
Phone:
Email:

City Administrative Contact

Name: Matt Scott
Address:
Phone:
Email:

5. TERMINATION

This Agreement may be terminated by either party on thirty (30) days' written notice to the other party.

6. NON-DISCRIMINATION

In carrying out activities under this contract, neither party shall discriminate against any employee or applicant for employment because of race, color, religion, sex, age handicap, familial status, or national origin. Either party shall take affirmative actions to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color religion, sex, age, handicap, familial status, or national origin. Such action shall include but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff of termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

7. ACCESS TO RECORDS

Both parties and their duly authorized representatives shall have access to the books, documents, and records which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcript.

8. INDEMNIFICATION

Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, Rockwood shall indemnify, defend, and hold the City harmless from and against all liability, loss, and costs arising out of or resulting from the negligent or intentionally wrongful acts of Rockwood and its officers, employees, and agents in the performance of this Agreement.

Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, the City shall indemnify, defend, and hold Rockwood harmless from and against all liability, loss, and costs arising out of or resulting from the negligent or intentionally wrongful acts of the City and its officers, employees, and agents in the performance of this Agreement.

9. INSURANCE

Rockwood is a special district insured by Special Districts Insurance Services Trust. Rockwood is a subject employer under the Oregon Workers' Compensation law in compliance with ORS 656.017 and shall maintain workers' compensation insurance through the duration of this Agreement.

10. SUBCONTRACTING AND ASSIGNMENT

Rockwood may subcontract its work under this Agreement, provided such subcontracts are performed subject to applicable state laws related to the procurement of the contracted service. Rockwood shall notify the City of their intent to subcontract so the City may have an opportunity to provide input. Rockwood shall ensure that all subcontractors used to perform the services under this Agreement meet applicable City's Codes pertaining to permits, workmen's compensation, licensing, and all other legal requirements.

11. DISPUTES

The parties shall use their best efforts to resolve amicably any dispute that may arise under this Agreement. Any dispute that the parties are unable to resolve shall be submitted to the Director of Rockwood or their designee and the Director of Portland's Bureau of Environmental Services or their designee for resolution.

12. OREGON LAWS AND FORUM

This Agreement shall be construed according to the laws of the State of Oregon. Any litigation between the City and Rockwood arising under this contract or out of work performed under this contract shall occur, if in the state courts, in the Multnomah County Court having jurisdiction thereof and, if in the federal Courts, in the United States District Court for the State of Oregon.

13. FUNDS AVAILABLE AND AUTHORIZED

The City certifies that, at the time this Agreement is executed, sufficient funds are available and authorized for expenditure to finance the costs of this Agreement within current appropriation and limitation. In the event of any extension or non-appropriation, the City shall notify Rockwood of its intent to terminate this Agreement as provided herein. The City's contribution for each Fiscal Year of this Agreement is contingent upon receipt of approval by City Council and upon continuation of funding.

14. SEVERABILITY

If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the term or provision held to be invalid.

15. COMPLIANCE WITH APPLICABLE LAW

Both parties shall comply with all federal, state, and local laws, regulations, executive orders, and ordinances applicable to the work under this Agreement. Without limiting the generality of the foregoing, the parties expressly agrees to comply with (i) Title VI of Civil Rights Act of 1964; (ii) Section V of the Rehabilitation Act of 1973; (iii) the Americans

with Disabilities Act of 1990 and ORS 659.425; (iv) all regulations and administrative rules established pursuant to the foregoing laws; (v) any applicable sections of ORS Chapter 279, and (vi) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

16. FORCE MAJEURE

Neither party shall be held responsible for delay or default caused by fire, riot, acts of God, or war that are beyond that party's reasonable control. The affected party shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon cessation of the cause, diligently pursue performance of its obligation under this Agreement.

17. NO THIRD-PARTY BENEFICIARY

The City and Rockwood are the only parties to this Agreement and, as such, are the only parties entitled to enforce its terms. Nothing contained in this Agreement gives or shall be construed to give or provide any benefit, direct, indirect, or otherwise to third parties unless third persons are expressly described as intended to be beneficiaries of its terms.

18. MERGER CLAUSE

This Agreement constitutes the entire agreement between the parties. No waiver, consent, modification or change of terms of this Agreement shall bind either party unless in writing and signed by both parties. Such waiver, consent modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements, or representations, oral or written not specified herein regarding this Agreement.

19. AMENDMENTS

The City and Rockwood may amend this Agreement at any time only by written amendment executed by the City and Rockwood. The Director of the City's Bureau of Environmental Services, upon approval by the City Council, is authorized to approve amendments to this Agreement that do not increase the original Agreement by more than 25%. Each party shall

submit a written request to the other party's Technical Contact to initiate any amendment to this Agreement.

20. OWNERSHIP Of DOCUMENTS

- A. The City and Rockwood shall jointly own all data, documents, plans copyrights, specifications, working papers, and any other materials transmitted to the City by Rockwood in connection with this Agreement.
- B. Rockwood, upon request by the City, shall provide the City copies of the materials referred to above, including any electronic files containing the materials.

21. SEVERABILITY/SURVIVAL

If any of the provisions contained in this Agreement are held unconstitutional or unenforceable, the enforceability of the remaining provisions shall not be impaired and all provisions concerning the limitation of liability, indemnity, and conflicts of interest shall survive the termination of this Agreement for any cause.

22. CONFLICTS OF INTEREST

No City officer or employee, during their tenure or for one year thereafter, shall have any interest, direct, or indirect, in this Agreement or the proceeds thereof. No board of directors member or employee of Rockwood, during their tenure or for one year thereafter, shall have any direct financial interest in the Agreement or the proceeds thereof.

23. CONTRIBUTION

If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third-Party Claim") against a party ("the Notified Party") with respect to which the other party ("the Other Party") may have liability, the Notified Party must promptly notify the Other Party in writing of the Third-Party Claim and deliver to the Other Party a copy of the claim, process, and all legal pleadings with respect to the Third-Party Claim. Either party is entitled to participate in the defense of a Third-Party Claim and to defend a Third-Party Claim with counsel of its

own choosing. Receipt by the Other Party of the notice and copies required in this paragraph and meaningful opportunity for the Other Party to participate in the investigation, defense, and settlement of the Third-Party Claim with counsel of its own choosing are conditions precedent to the Other Party's liability with respect to the Third-Party Claim.

With respect to a Third-Party Claim for which Rockwood is jointly liable with the City (or would be if joined in the Third-Party Claim), Rockwood shall contribute to the amount of expenses (including attorneys' fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred and paid or payable by the City in such proportion as is appropriate to reflect the relative fault of the City, on the one hand, and of Rockwood, on the other, in connection with the events that resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of Rockwood, on the one hand, and of the City, on the other, shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines, or settlement amounts.

24. COUNTERPARTS

This Agreement may be signed in two (2) or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same Agreement.

25. INTENT TO EXPLORE FUTURE AGREEMENT

On June 30, 2025, both parties agree to begin exploration of an agreement between the City and Rockwood whereby Rockwood may be billed directly for the City's sewer customers in Rockwood's boundaries, effectively reducing the cost for the City's sewer customers in Rockwood's boundaries. Said agreement would be designed to shift meter read, customer management, and customer collections responsibilities to Rockwood from the City. The agreement would not result in Rockwood owning, operating, or otherwise having an interest in any City sewer facilities or result in Rockwood providing any sewer services to customers.

The remainder of this page is intentionally blank.

IN WITNESS WHEREOF, the City of Portland and the Rockwood Water People's Utility District have caused this Agreement to be executed.

CITY OF PORTLAND

**ROCKWOOD WATER PEOPLE'S
UTILITY DISTRICT**

Dawn Uchiyama, Director
Bureau of Environmental Services

Kari Duncan

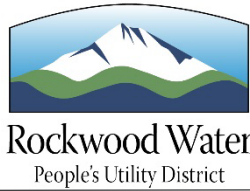
General Manager

Date

Date

APPROVED AS TO FORM

City Attorney



19601 NE Halsey Street
Portland, OR 97230-7430
503-665-4179 - Phone
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www.rwpud.org

MEMORANDUM

To: Board of Directors
From: Kari Duncan, General Manager
Date: April 17, 2024
Re: Financial Policy Amendment

As reviewed in the March 20th Board meeting regarding positive arbitrage related to the 2021 Bond, the District will be able to take appropriate steps to address the matter by taking the following action related to the Debt Policy.

Action:

1. **First Reading of Policy Amendment (March 20):** The Board conducted the initial review of the proposed policy amendment aimed at removing the requirement to maintain 1 year + current year debt service in the Debt Reserve Fund, thus mitigating positive arbitrage on the 2021 Bond issuance, as advised by Bond Counsel.
2. **Board Vote for Resolution RWPUD 23/24-005 (April 24):** Vote to amend the Financial Policy Appendix 6 Section D Debt Policies #3 related to maintain funds in Debt Reserve.

Documents:

1. Resolution RWPUD 23/24-005
2. Exhibit A – Debt Policies Amendment

ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT

RESOLUTION NO. RWPUD 23/24-005

RESOLUTION TO AMEND POLICY MANUAL

WHEREAS, this matter previously came before the Board of Directors of the Rockwood Water People's Utility District (District) at its regular meeting on March 20, 2024, to CONSIDER AMENDMENTS OF THE Policy Manual; and

WHEREAS, the Board wishes to revise policies for the following section of Appendix 6, G.3. Financial Policy, Debt Policies of the Policy Manual:

Appendix 6 – Financial Policy, Section G. Debt Policies

WHEREAS, the revised and new text of the policies were initially reviewed by the Board at the regular meeting on March 20, 2024, and the Board being fully advised:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT THAT:

Section 1. The following sections of Appendix 6 – Financial Policies Section G- Debt Policies are amended in the District’s Policy Manual as set forth in Exhibit A and incorporated herein by reference:

A. Appendix 6, Section D – Debt Policies #3

Section 2. This amendment to the Policy Manual is effective as of April 24, 2024, and the General Manager shall incorporate this addition into the Policy Manual.

ADOPTED this 24th day of April 2024.

ROCKWOOD WATER PEOPLES' UTILITY DISTRICT

By: _____
Steve Okazaki, President of the Board

By: _____
Tom Lewis, Secretary of the Board

EXHIBIT A

DEBT POLICIES

G. DEBT POLICIES

1. Long term debt issued to finance capital projects will be structured to match the useful life of the project. Current operations will not be financed with long term debt.
2. The District will maintain a rate covenant no less than 1.5 times coverage of annual debt service from on-going water sales revenue, excluding one-time sources of revenue like connection fees, minus the annual cost of Personnel and Operations and Maintenance.
- ~~3. The District shall maintain a Debt Service Reserve Fund which maintains sufficient funds to cover debt service for no less than one year in advance of payment.~~
4. The District shall strive to maintain cash reserves to cover a minimum of 365 days of Personnel and Operation and Maintenance costs.
5. All leases will be limited to the economic life of the equipment or facilities to be purchased or constructed and in no case shall be extended beyond 25 years.
6. Lease purchases of equipment and/or facilities will be limited to fit within the District's stated mission, goal or governmental role. Any exceptions must show an economic gain and be approved by the Board.