

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD
March 16, 2022
Zoom Video Conference**

Board members present: Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman.

Staff present: Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Cathy Middleton, Office Supervisor (OS); Jeremy Hudson, District Engineer (DE); Joey Schlosser, Assistant Superintendent (AS); Daniel Zimmerman, Senior Accountant (SA); Kerry Aden, Government Affairs Coordinator (GAC), Jeremy Hanson, Associate Engineer (AE).

Guests present: None.

President Tom Lewis called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

President Lewis asked if there were any changes or additions to the agenda. **GM Duncan** noted there were no changes to the agenda.

Steve Okazaki moved to approve the agenda. **Colby Riley** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

President Lewis asked if there were any changes or updates to the consent agenda. **GM Duncan** noted there were no changes to the consent agenda and reminded the group of the conference registration deadlines in the Government Affairs Coordinator report.

Colby Riley moved to approve the consent agenda. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

President Lewis asked if there were any changes to the minutes.

Kathy Zimmerman moved to approve the minutes from the February 23, 2022 regular Board meeting. **Colby Riley** seconded the motion. The motion was approved; none opposed.

APPROVAL OF BILLS

President Lewis asked if there were any questions about the bills.

Steve Okazaki moved to approve the bills as presented. **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT

There were no public comments.

APPOINT BUDGET COMMITTEE MEMBERS - DISCUSSION/ACTION

GM Duncan gave an overview of the positions to be filled on the Budget Committee and their terms. Discussion ensued.

Steve Okazaki moved to appoint **Cori Johnson** to the Budget Committee term ending **December 31, 2024**. **Colby Riley** seconded the motion. The motion was approved; none opposed.

2022 FINANCIAL MASTER PLAN MODEL UPDATE - DISCUSSION

GM Duncan gave a PowerPoint presentation of the preliminary finance model report and preliminary results. Discussion ensued.

SDIS BEST PRACTICES PROGRAM

GM Duncan explained the focus of this year's SDIS Best Practices Program is Board Duties and Responsibilities and Training. A portion of the program requires Board members to attend one online or in-person training class from SDAO and requires at least two Board members to enroll in the SDAO Board Leadership Academy. Discussion ensued.

Tom Lewis and **Colby Riley** volunteered to enroll in the Board Leadership Academy.

RESOLUTION NO. RWPUD 21/22-003 RESOLUTION TO AUTHORIZE EXPENDITURE OF SECURITY GRANT FUNDING - GM DUNCAN/DS CROCKER - DISCUSSION/ACTION

GM Duncan explained we are required to pass a resolution due to security grant funds received by the District. **DS Crocker** provided details of how the security grant funds were rewarded. Discussion ensued.

Steve Okazaki moved to adopt Resolution No. RWPUD 21/22-003 Resolution to Authorize Expenditure of Security Grant Funding. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

WIFIA LOAN UPDATE - GM DUNCAN - DISCUSSION

GM Duncan gave an update on the WIFIA Loan process. The District expects to close on March 21, 2022. **GM Duncan** reviewed the WIFIA documents in the meeting packet materials. Discussion ensued.

IN-PERSON BOARD MEETINGS - GM DUNCAN - DISCUSSION

President Lewis asked for a report on current mask requirements. **GM Duncan** noted mask requirements have been lifted at this time unless the State makes changes. She mentioned we are doing hybrid meetings, which is also a legal requirement. Discussion ensued.

The group decided to do live meetings. If a Board member decides to attend remotely, they will let GM Duncan, or the Government Affairs Coordinator, know prior to the meeting.

SET WORK SESSION DATE TO DISCUSS STRATEGIC PLANNING

GM Duncan explained one of her goals for this fiscal year is to have a strategic planning meeting. Discussion ensued.

Staff will present options for goal setting at the May regular Board meeting.

FOR THE GOOD OF THE ORDER

GM Duncan mentioned the Government Affairs Coordinator position hiring process is ongoing and getting close to be able to announce a chosen candidate.

Colby Riley suggested using a different Zoom video view for the Boardroom monitor.

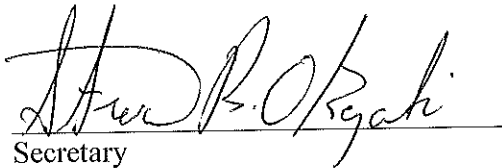
NEXT MEETING

President Lewis reminded everyone the next Board meeting will be Wednesday, April 20, 2022 at 6:00 p.m. with a Budget Committee meeting following and a Budget Committee meeting on May 11, 2022, if necessary.

ADJOURNMENT

Colby Riley made a motion to adjourn the meeting. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 8:14 p.m.


Secretary

