

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT  
MINUTES, REGULAR MEETING OF THE BOARD  
December 18, 2024  
Rockwood Water Board Room and Zoom Video Conference**

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**Board members present:** Tom Lewis, Kathy Zimmerman, Steve Okazaki, Colby Riley

**Staff present:** Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Nyla Clark, Government Affairs Coordinator (GAC), Cathy Middleton, Office Supervisor (OS); Joey Schlosser Assistant Superintendent (AS); Jeremy Hudson District Engineer (DE); Jeremy Hanson Assistant Engineer (AE); Dan Zimmerman, Senior Accountant (SA); Jay Breen, Assistant Superintendent Operations (ASO).

**Guests present:** Cori Johnson

**President Okazaki** called the meeting to order at 6:00 p.m.

**APPROVAL OF THE AGENDA**

**President Okazaki** asked if there were any changes or additions to the agenda. **GM Duncan** noted there were no changes to the agenda.

**Kathy Zimmerman** moved to approve the agenda. **Colby Riley** seconded the motion. The motion was approved; none opposed.

**APPROVAL OF THE CONSENT AGENDA**

**President Okazaki** asked if there were any changes or updates to the consent agenda. **GM Duncan** noted there were no changes to the consent agenda.

**Colby Riley** moved to approve the consent agenda. **Tom Lewis** seconded the motion. The motion was approved; none opposed.

**APPROVAL OF MINUTES**

**President Okazaki** asked if there were any changes to the minutes. There were no changes to the minutes.

**Colby Riley** moved to approve the minutes from the November 20, 2024 regular Board meeting. **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

**APPROVAL OF BILLS**

**President Okazaki** asked if there were any questions about the bills. The Board discussed their questions.

**Tom Lewis** moved to approve the bills as presented. **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

**PUBLIC COMMENT**

There were no public comments.

**MASTER PLAN UPDATE AND PROCESS TIMELINE**

GM Duncan explained due to the length and detail of the Master Plan Document, and the fact that the Board will welcome a new Board member in January, it is recommended that the Board receive the full Master Plan document immediately following the January Board meeting with a full month to review prior to consideration for approval at the February Board meeting. In early December, District Staff received the full draft of the Master Plan and are reviewing and commenting on the document. The Final updated Draft of the Plan will be provided to the Board in January with extra time to review the large document before final discussion and anticipated approval in February.

Brian Ginter with Consor Engineers provided a presentation and summary of the Water System Master Plan. The Board discussed their questions.

**SET JANUARY BOARD MEETING DATE (PER POLICY SERIES 1000, ARTICLE 4.0, SECTION 4.1) - ACTION**

The group discussed meeting January 22, 2025; the fourth Wednesday of the month.

Colby Riley moved to set January 22, 2025, at 6:00 p.m. as the next regular Board meeting date. Tom Lewis seconded the motion. The motion was approved; none opposed.

**FOR THE GOOD OF THE ORDER**

DS Crocker provided an update on recruiting efforts at The District. Interviews for a new Operator in Training / Operator 1 will be happening soon.

GM Duncan shared that the District's bond will be closing tomorrow.

GM Duncan Thanked Director Zimmerman for her service on the board and all her hard work. Director Zimmerman served on the board from 2017-2024.

Tom Lewis asked for an update on District Security after the issues last month. DS Crocker shared that there have been no new incidents, and our security team continue to provide support.

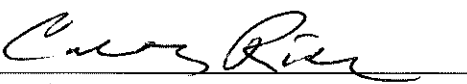
**NEXT MEETING**

President Okazaki reminded everyone the next Board meeting will be Wednesday, January 22, 2025, at 6:00 p.m.

**ADJOURNMENT**

Kathy Zimmerman made a motion to adjourn the meeting. Colby Riley seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 6:45p.m.

  
Secretary