

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD
November 19, 2025
Video Conference**

Board members present: Larry Dixon, Tom Lewis, Colby Riley, Cori Johnson, Nicholas Engels.

Staff present: Jeremy Hudson, Interim General Manager (IGM); Andy Crocker, District Superintendent (DS); Nyla Clark, Government Affairs Coordinator (GAC); Cathy Middleton, Office Supervisor (OS); Jeremy Hanson, Associate Engineer (AE); Jay Breen, Operations & Supply Supervisor (OSS); Joey Schlosser, Distribution & Maintenance Supervisor (DMS); Dan Zimmerman, Senior Accountant (SA).

Guests present: Kyle Abraham, Ogletree

President Tom Lewis called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

President Lewis asked if there were any changes or additions to the agenda. There were no changes to the agenda.

Colby Riley moved to approve the agenda. **Cori Johnson** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

President Lewis asked if there were any changes or updates to the consent agenda. There were no changes.

Cori Johnson moved to approve the consent agenda. **Nicholas Engels** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

President Lewis asked if there were any changes to the minutes. There were no changes.

Colby Riley moved to approve the minutes from the **October 22, 2025** regular Board meeting and the **October 15, 2025** Special Board meeting. **Nicholas Engels** seconded the motion. The motion was approved; none opposed.

APPROVAL OF BILLS

President Lewis asked if there were any questions about the bills. The board discussed their questions.

Cori Johnson moved to approve the bills as presented. **Nicholas Engels** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT

There were no public comments.

4 TENS UPDATE AND CHECK IN

IGM Hudson provided the board with an update on the 4 Tens Schedule. So far there has been no complaints or positive feedback on the schedule change. Staff is adjusting especially with the shorter daylight hours during the winter. The board will continue to receive updates each quarter with a major update once the District has done the change for one year.

EMPLOYEE APPERCIATION HOLIDAY PAY

IGM Hudson informed the board that it was time to approve the Employee Holiday Appreciation Pay. This year the pay will be given out as checks.

Colby Riley makes a motion to approve the employee gift cards at a \$100 net amount after taxes. Nicholas Engels seconded the motion. The motion was approved; none opposed.

SHORT TERM FUNDING UPDATE

IGM Hudson shared that the EPA has let us know that we are in the first batch of approvals for our WIFIA loan. However, there is not a set closing date. Management will continue to keep the board informed about the status of our WIFIA loan and Short-Term Funding needs.

EXECUTIVE SESSION ORS 192.660 (2)(i)

Colby Riley moved to suspend the regular Board meeting and go into executive session in accordance ORS 192.660 f) To consider information or records that are exempt by law from public inspection and h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. Larry Dixon seconded the motion. The motion was approved; none opposed.

The Board recessed into executive session at 6:26 PM

President Lewis reconvened the Board meeting at 7:36 p.m.

There was no action during executive session.

FOR THE GOOD OF THE ORDER

GAC Clark invited the board to the Staff Holiday Potluck on Wednesday, December 10.

IGM Hudson shared some positive feedback that we received for our customer assistance program.

DS Crocker shared that we received an outstanding performer award from OHA.

DS Crocker shared that we have almost completed all of Zone 2 for AMI chang outs.

DS Crocker shared that a new Water Worker in Training has been hired.

NEXT MEETING

President Lewis reminded everyone the next regular board meeting will be Wednesday, December 17, 2025 at 6:00 p.m.

ADJOURNMENT

Larry Dixon made a motion to adjourn the meeting. Colby Riley seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:49 p.m.


Secretary