

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT  
MINUTES, REGULAR MEETING OF THE BOARD**

**November 16, 2022**

**Rockwood Water Board Room and Zoom Video Conference**

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**Board members present:** Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman.

**Staff present:** Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Jeremy Hudson, District Engineer (DE); Daniel Zimmerman, Senior Accountant (SA); Nyla Clark, Government Affairs Coordinator (GAC), Jeremy Hanson, Associate Engineer (AE), Cathy Middleton, Office Supervisor (OS); Joey Schlosser, Assistant Superintendent (AS)

**Guests present:**

Tommy Brooks, Cable Huston, Cori Johnson

**President Tom Lewis** called the meeting to order at 6:01 p.m.

**APPROVAL OF THE AGENDA**

**President Lewis** asked if there were any changes or updates to the agenda. **GM Duncan** noted there were no changes to the agenda.

**Steve Okazaki** moved to approve the agenda. **Kathy Zimmerman** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF THE CONSENT AGENDA**

**President Lewis** asked if there were any changes or updates to the consent agenda. **GM Duncan** noted there were no changes to the consent agenda.

**Colby Riley** moved to approve the consent agenda. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF MINUTES**

**President Lewis** asked if there were any changes to the minutes. There were no changes.

**Steve Okazaki** moved to approve the minutes from the October 26, 2022, regular Board meeting. **Kathy Zimmerman** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF BILLS**

**President Lewis** asked if there were any questions about the bills.

Larry Dixon asked about Page 25 (00372), 60 G Buckets, DS Crocker answered those are buckets for the excavator two new buckets in total were purchased.

Larry Dixon asked about Page 28 (01120), rw51 tailgate / rw12 stake racks, DS Crocker explained one of the dump trucks had a damaged tailgate that wouldn't open and close with the handle, so it needed to be replaced.

Colby Riley asked about the multiple privilege taxes paid on page 23, GM Duncan answered that we pay roughly 5% to operate in Gresham, Fairview and Portland. The privilege tax is that payment.

Kathy Zimmerman asked about Page 25 (10367), Property Tax paid to Multnomah County. Kathy Zimmerman asked why we are paying a property tax if the property was demoed. OS Middleton explained that she talked to Multnomah County and because the home was demolished after the cutoff date for taxes, we have to pay full property taxes this year, next year that will not be the case.

**Colby Riley moved to approve the bills as presented. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.**

#### **PUBLIC COMMENT**

There were no public comments.

#### **Disposal of District Surplus Property**

**AE Hanson** explained that we have a large amount of IT equipment that is piling up around the District. There are only a few items that are worth any amount of money. AE Hanson is asking that he be allowed to donate or recycle these items rather than sell them for the small amount they are worth.

**Colby Riley moved to approve the District to handle the donating surplus technology items, Kathy Zimmerman seconded motion passed unanimously.**

#### **RESOLUTION NO. RWPUD 22/23-003 AMENDING POLICY MANUAL**

**Steve Okazaki made a motion to approve Resolution No. RWPUD 22/23-003 Resolution To Amend Policy Manual, Colby Riley Seconded the motion, motion passed unanimously**

#### **GROUNDWATER MODELING**

As part of the Cascade Groundwater Alliance (CGA) work, the District and the City of Gresham Commissioned our Hydrogeologist of Record to undergo a comprehensive groundwater modeling effort to answer key questions about the reliability of the groundwater wells. During this presentation the results of this modeling effort were shared.

The full slide presentation is available online at: <https://rwpud.org/wp-content/uploads/GSI-Wellfield-Operational-Study-RWPUD-Board-Mtg-2022-11-16.pdf>

#### **EXECUTIVE SESSION ORS 192.660 (2)(f)**

**Steve Okazaki moved to suspend the regular Board meeting and go into executive session in accordance ORS 192.660 (2)(f) consider information or records that are exempt by law from public inspection. Larry Dixon seconded the motion. The motion was approved; none opposed.**

The Board recessed into executive session at 7:29 p.m.

**President Lewis reconvened the Board meeting at 8:04 p.m.  
There was no action during executive session.**

#### **BOARD COMPENSATION**

The Board discussed their thoughts and opinions on board compensation. After much discussion the board asked GM Duncan to provide information on what similar special districts offer their

boards as compensation. GM Duncan agreed to provide this information at a future board meeting.

**FOR THE GOOD OF THE ORDER**

Kathy Zimmerman noted that the annual holiday celebration will be on December 8 and asked GM Duncan if the District will provide the same level of gift cards as last year.

GM Duncan explained that this year there will be both a staff lunch on December 8 and an employee appreciation banquet in January/February. Because the banquet had been cancelled in past years the District increased the gift cards from \$50 to \$100. GM Duncan asked the board what they would like to do this year. The Board discussed that they would like the gift cards to remain \$100 for staff.

GM Duncan congratulated GAC Clark on being accepted into the Northwest Women's Leadership Academy (NWWLA).

GM Duncan informed the board that cyber security training will be made available soon.

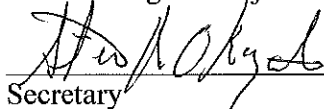
**NEXT MEETING**

**President Lewis** reminded everyone the next Board meeting will be Wednesday, December 21, 2022 at 6:00 p.m.

**ADJOURNMENT**

**Colby Riley made a motion to adjourn the meeting. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.**

The meeting was adjourned 8:26 p.m.

  
Secretary