

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT  
MINUTES, REGULAR MEETING OF THE BOARD  
November 15, 2023  
Rockwood Water Board Room**

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**Board members present:** Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman

**Staff present:** Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Joey Schlosser, Assistant Superintendent (AS); Daniel Zimmerman, Senior Accountant (SA); Nyla Clark, Government Affairs Coordinator (GAC), Jeremy Hanson, Associate Engineer (AE), Jay Breen, Assistant Superintendent Operations (ASO).

**Guests present:** Cori Johnson, Eric Cole

**President Colby Riley** called the meeting to order at 6:04 p.m.

**APPROVAL OF THE AGENDA**

**President Riley** asked if there were any changes or additions to the agenda. **GM Duncan** noted there were no proposed changes.

**Steve Okazaki** moved to approve the agenda. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF THE CONSENT AGENDA**

**President Riley** asked if there were any changes or updates to the consent agenda. **GM Duncan** noted there were no changes.

**Tom Lewis** moved to approve the consent agenda. **Kathy Zimmerman** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF MINUTES**

**President Riley** asked if there were any changes to the minutes. There were no changes to the minutes.

**Tom Lewis** moved to approve the minutes from the October 25, 2023, **Kathy Zimmerman** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF BILLS**

**President Riley** asked if there were any questions about the bills. The Board discussed their questions.

**Steve Okazaki** moved to approve the bills as presented. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

**PUBLIC COMMENT**

There were no public comments.

**FOR THE GOOD OF THE ORDER**

GM Duncan informed the board that she will be attending the Tri-State Water Utility council meeting this week. GM Duncan is the chair of this council for the year.

GM Duncan invited the Board to attend the District Holiday Potluck on December 14 at Noon.

SA Zimmerman explained that the District has recently started a new contract to track and report if the District has positive arbitrage, which is related to the amount of interest earned on Bond funds. The firm hired by the District will ensure that we remain in good standing with our bond requirements.

DS Crocker thanked staff who took care of two main breaks over Veteran's Holiday weekend.

DS Crocker informed the board that the AMI RFP has been released.

Kathy Zimmerman asked if the District would be providing gift cards to staff again. GM Duncan answered that they do plan to give staff gift cards at the end of the year. GM Duncan asked if the board would like to keep the dollar amount on the gift cards as the same as last year (\$100). The Board discussed this.

**Steve Okazaki made a motion to approve the \$100 gift cards for staff during the holiday season, Kathy Zimmerman seconded the motion. The motion was approved; none opposed.**

#### **NEXT MEETING**

**President Riley** reminded everyone the next Board meeting will be Wednesday, December 20 2023, at 6:00 p.m.

#### **ADJOURNMENT**

**Kathy Zimmerman made a motion to adjourn the meeting. Tom Lewis seconded the motion. The motion was approved; none opposed.**

The meeting was adjourned at 6:19 p.m.

*Kathy Zimmerman*  
Kathy Zimmerman (Jan 10, 2024 21:20 PST)

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Secretary









# 111523regularminutes

Final Audit Report

2024-01-11

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| By:             | Nyla Clark (nclark@rwpud.org)                |
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## "111523regularminutes" History

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-  Document emailed to kzimmerman@rwpud.org for signature  
2023-12-21 - 4:50:00 PM GMT
-  Email viewed by kzimmerman@rwpud.org  
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-  New document URL requested by kzimmerman@rwpud.org  
2024-01-11 - 5:19:00 AM GMT
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2024-01-11 - 5:19:19 AM GMT
-  Signer kzimmerman@rwpud.org entered name at signing as Kathy Zimmerman  
2024-01-11 - 5:20:43 AM GMT
-  Document e-signed by Kathy Zimmerman (kzimmerman@rwpud.org)  
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-  Agreement completed.  
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