

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT  
MINUTES, SPECIAL MEETING OF THE BOARD  
October 15, 2025  
Video Conference**

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**Board members present:** Larry Dixon, Tom Lewis, Colby Riley, Cori Johnson, Nicholas Engels.

**Staff present:** Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Jeremy Hudson, District Engineer (DE); Daniel Zimmerman, Senior Accountant (SA); Nyla Clark, Government Affairs Coordinator (GAC); Cathy Middleton, Office Supervisor (OS); Jeremy Hanson, Associate Engineer (AE); Jay Breen, Operations & Supply Supervisor (OSS); Joey Schlosser, Distribution & Maintenance Supervisor (DMS).

**Guests present:** Mark Knudson, Senior Consultant, Special Districts Association of Oregon & Tommy Brooks District Counsel, Cable Huston

**President Tom Lewis** called the meeting to order at 5:00 p.m.

**APPROVAL OF THE AGENDA**

**President Lewis** asked if there were any changes or additions to the agenda. There were no changes to the agenda.

**Cori Johnson** moved to approve the agenda. **Colby Riley** seconded the motion. The motion was approved; none opposed.

**GENERAL MANAGER RECRUITMENT PROCESS INCLUDING DRAFT PROCEDURE, STANDARDS, AND RELATED DOCUMENTS**

Mark Knudson, Senior Consultant, Special Districts Association of Oregon provided an overview of the recruitment process. The Board provided important input into the proposed hiring procedure, standards, criteria, policies, and related documents that will be used during the recruitment for the District's General Manager position.

**DESIGNATION OF BOARD MEMBER PARTICIPATION IN RECRUITMENT RELATED MEETINGS AS OFFICIAL DISTRICT BUSINESS**

**Colby Riley** makes a motion to designate the work of the screening committee as official board business under the board existing board policy. **Nicholas Engels** seconded the motion.

Each board member acknowledged that they have a potential conflict of interest.

The motion was approved; none opposed.

**INTERIM MANAGER APPOINTMENT**

**Colby Riley** makes a motion to appoint **Jeremy Hudson** and **Andy Crocker** to serve as interim general manager in a rotating basis. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

**ADVICE FROM DISTRICT GENERAL COUNSEL RELATED TO RECRUITMENT - TOMMY BROOKS DISTRICT COUNSEL, CABLE HUSTON**

Tommy Brooks informed the board that he can be available for the October 22, 2025 board meeting if there are questions.

Tommy Brooks is planning to join the January or February board meeting to discuss contract terms with the board.

**FOR THE GOOD OF THE ORDER**

Cori Johnson thanked Andy Crocker and Jeremy Hudson for stepping up as Interim General Manager.

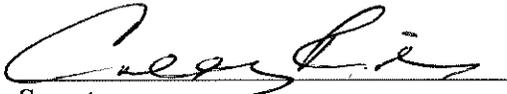
**NEXT MEETING**

President Lewis reminded everyone the next regular board meeting will be Wednesday, October 22, 2025 at 6:00 p.m.

**ADJOURNMENT**

Nicholas Engels made a motion to adjourn the meeting. Cori Johnson seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:53 p.m.

  
Secretary