

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD**

September 27, 2023

Rockwood Water Board Room

Board members present: Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman

Staff present: Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Cathy Middleton, Office Supervisor (OS); Jeremy Hudson, District Engineer (DE); Joey Schlosser, Assistant Superintendent (AS); Daniel Zimmerman, Senior Accountant (SA); Nyla Clark, Government Affairs Coordinator (GAC), Jeremy Hanson, Associate Engineer (AE), Jay Breen, Assistant Superintendent Operations (ASO).

Guests present: Cori Johnson, Eric Cole

President Colby Riley called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

President Riley asked if there were any changes or additions to the agenda. **GM Duncan** noted there were no proposed changes.

Steve Okazaki moved to approve the agenda. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF THE CONSENT AGENDA

President Riley asked if there were any changes or updates to the consent agenda. **GM Duncan** noted there were no changes.

Larry Dixon moved to approve the consent agenda. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF MINUTES

President Riley asked if there were any changes to the minutes. Tom Lewis said that the minutes incorrectly noted him as the president in the minutes.

Steve Okazaki moved to approve the minutes from the August 23, 2023, regular Board meeting with correction of President Riley listed as president and not Tom Lewis. Tom Lewis seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF BILLS

President Riley asked if there were any questions about the bills. The board discussed their questions.

Steve Okazaki moved to approve the bills as presented. **Kathy Zimmerman** seconded the motion. **The motion was approved; none opposed.**

PUBLIC COMMENT

There were no public comments.

Please note, due to the arrival of guest presenters the order of the meeting topics changed. The topic "Board Travel Approval for conferences" was discussed before "PGE Energy Response Program".

PGE ENERGY RESPONSE PROGRAM

Scott Sand with the PGE Energy Partner program provides an overview of the Energy Partner program and the benefits for District participation. The board discussed the benefits and asks questions about the program.

BOARD TRAVEL APPROVAL FOR CONFERENCES

GM Duncan shares the upcoming pre-approved trainings:

2024 SDAO Annual Conference

Thursday, February 8 - Sunday, February 11, 2024

Seaside, Oregon

More information to be announced.

2024 Pacific Northwest Section/AWWA Conference

Wednesday, May 1 – Friday May 3, 2024

Spokane, Washington

More information to be announced.

2024 AWWA Annual Conference and Exposition

Monday, June 10 - Thursday, June 13, 2024

Anaheim, CA

More information to be announced.

Tom Lewis made a motion to approve the training as outlined, Larry Dixon seconded the motion, motion passed unanimously.

FOR THE GOOD OF THE ORDER

GM Duncan provides an update on what staff has found in regards to the cost of the District's EAP program. It was found that there are cheaper alternatives available. The District is in a contract currently but once the contract is up the District will explore other alternatives.

GM Duncan thanked the board and staff who attended the District BBQ and SDAO golf tournament.

GM Duncan noted that the District will be hosting the NW Oregon Subsection meeting on October 19.

GM Duncan will be attending and presenting on legislative days with SDAO to discuss water infrastructure funding.

DS Crocker congratulated David Mattson for completing his operator in training test, Ryan Lindstrom also recently completed his CDL.

OM Middleton mentioned that the front office will have a couple of people retiring next year. Staff has been working on a transition plan that will be presented to the board at a future meeting.

President Riley thanked the staff for all the wonderful food at the potluck.


NEXT MEETING

President Riley reminded everyone the next Board meeting will be Wednesday, October 25, 2023, at 6:00 p.m.

ADJOURNMENT

Larry Dixon made a motion to adjourn the meeting. Steve Okazaki seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 6:58 p.m.


Secretary