

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD
July 26, 2023**

Rockwood Water Board Room and Zoom Video Conference

Board members present: Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman.

Staff present: Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Cathy Middleton, Office Supervisor (OS); Jeremy Hudson, District Engineer (DE); Daniel Zimmerman, Senior Accountant (SA); Nyla Clark, Government Affairs Coordinator (GAC); Joey Schlosser, Assistant Superintendent (AS); Jay Breen, Assistant Superintendent – Operations (ASO); Jeremy Hanson, Associate Engineer (AE)

Guests present: Eric Cole

President Colby Riley called the meeting to order at 6:02 p.m.

APPROVAL OF THE AGENDA

President Riley asked if there were any changes or additions to the agenda. **GM Duncan** noted there were no changes to the agenda.

Larry Dixon moved to approve the agenda. **Kathy Zimmerman** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF THE CONSENT AGENDA

President Riley asked if there were any changes or updates to the consent agenda. **GM Duncan** noted there were no changes to the consent agenda.

Steve Okazaki moved to approve the consent agenda. **Tom Lewis** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF MINUTES

President Riley asked if there were any changes to the minutes. There were no changes.

Kathy Zimmerman moved to approve the minutes from the **June 28, 2023** regular Board meeting. **Tom Lewis** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF BILLS

President Riley asked if there were any questions about the bills. There were no questions on the bills.

Steve Okazaki moved to approve the bills as presented. **Tom Lewis** seconded the motion. **The motion was approved; none opposed.**

PUBLIC COMMENT

There were no public comments.

CASCADE GROUNDWATER ALLIANCE EARLY EQUIPMENT PROCUREMENT PROCESS

GM Duncan explained the Package 4 Design for the Cascade Water Treatment Facility, Pump Station and Vehicle Storage Building has now reached the 60% stage, with an expected construction start at the beginning of 2024. Some equipment must be ordered early, before the General Contractor is hired in order to meet project timelines. The Board discussed the process noting that some items would need be done via direct procurement and others via competitive process.

Action will be taken at a future meeting.

JUNE BOARD MEETING FOLLOW UP

GM Duncan answered follow-up items from the June Board Meeting.

GM explained that the lower-than-expected bid cost on package 2b Pipeline Construction will not impact rates for Fiscal Year (FY) 2023/2024. If there is a significant overall cost savings on all packages combined that would impact the rates for FY 2024/2025.

GM Duncan also explained that the staff recommendation regarding the Portland Inter-Governmental Agreement (IGA) was determined based on the written response from the City of Portland that was provided in the June Board packet as requested by the Board in May. Action on the IGA in June prevented a costly process to renegotiate the IGA for a shorter time period (Staff time & attorney fees).

EXECUTIVE SESSION ORS 192.660 (2)(e)

Kathy Zimmerman moved to suspend the regular Board meeting and go into executive session in accordance ORS 192.660 (2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Tom Lewis seconded the motion. The motion was approved; none opposed.

The Board recessed into executive session at 6:31 p.m.
President Riley reconvened the Board meeting at 7:37 p.m.
There was no action during executive session.

FOR THE GOOD OF THE ORDER

GM Duncan provided an up on her work with the Infrastructure Finance Authority (IFA) Board. Next week GM Duncan will attend an in person IFA workshop and meeting in Coos Bay.

NEXT MEETING

President Riley reminded everyone the next Board meeting will be Wednesday, August 23, 2023 at 6:00 p.m.

ADJOURNMENT

Larry Dixon made a motion to adjourn the meeting. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:39 p.m.

Kz

Kathy Zimmerman
Kathy Zimmerman (Oct 18, 2023 11:55 PDT)

Secretary








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Final Audit Report

2023-10-18

Created:	2023-10-02
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-  Document created by Nyla Clark (nclark@rwpud.org)
2023-10-02 - 4:30:58 PM GMT
-  Document emailed to kzimmerman@rwpud.org for signature
2023-10-02 - 4:31:18 PM GMT
-  Email viewed by kzimmerman@rwpud.org
2023-10-18 - 6:16:08 PM GMT
-  New document URL requested by kzimmerman@rwpud.org
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-  Signer kzimmerman@rwpud.org entered name at signing as KathyZimmerman
2023-10-18 - 6:55:01 PM GMT
-  Document e-signed by KathyZimmerman (kzimmerman@rwpud.org)
Signature Date: 2023-10-18 - 6:55:03 PM GMT - Time Source: server
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