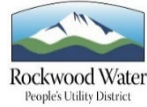


PRESIDENT, Colby Riley
VICE PRESIDENT, Steve Okazaki
SECRETARY, Kathy Zimmerman



TREASURER, Larry Dixon
DIRECTOR, Tom Lewis
GENERAL MANAGER, Kari J. Duncan

**REGULAR MEETING
ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
BOARD OF DIRECTORS**

July 26, 2023

6:00 p.m.

District Boardroom or via Zoom:

<https://us02web.zoom.us/j/86072089806?pwd=ZXkxQ3ZLYmNWMVZvUDR1MWtaeFIYdZ09>

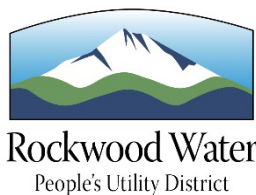
Webinar ID: 860 7208 9806

Passcode: 567669

PRELIMINARY AGENDA

1. Approval of Agenda
2. Approval of Consent Agenda - Action
 - a. General Manager's Report - GM Duncan
 - b. Superintendent's Report - DS Crocker
 - c. Customer Service Report - OS Middleton
 - d. Engineer's Report - DE Hudson
 - e. Government Affairs Activities - GAC Clark
 - f. Financial Status – June 30, 2023
3. **Approval of Minutes – June 28, 2023 Regular Board Meeting - Action**
4. Approval of Bills - SA Zimmerman - Action
5. Public Comment on Non-Agenda Items
6. Cascade Groundwater Alliance Early Equipment Procurement Process – DE Hudson, GM Duncan and Matt Hickey, PE, Consor Engineering – Discussion
7. June Board Meeting Follow-Up – GM Duncan – Discussion
8. Executive Session ORS 192.660 (2)
(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
9. Action on Executive Session (*If Needed*)
10. For the Good of the Order
11. Next Meeting – August 23, 2023 Regular Board Meeting
Upcoming Topics:
 - General Manager Review (August)
12. Adjournment

The meeting location is wheelchair accessible. Requests for a sign language interpreter should be made as soon as possible or at least 5 days prior to the meeting. Requests for language interpretation should be made at least 2 days in advance of the meeting. Requests can be made by calling 503.665.4179.



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MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: July 17, 2023

Re: July 26th, 2023, Board Meeting

1. Production, project, financial, fiduciary, engineering and government affairs reports have been completed by staff and are provided.
2. The Board approved the Budget Committee's final recommended budget and rate plan for Fiscal Year 2023/2024. One change had been recommended for the budget from what was presented in April. Staff recommend adjusting the Groundwater Production (Fund 501) Pumping Account # 5-20-5670 from \$335,000 to \$385,000. This is due to expected increased groundwater pumping to meet higher industrial water demand, and the change was less than 10% of the Groundwater Fund, so did not require a new hearing according Oregon Budget Law. The expense will be offset by additional revenue from the higher water sales.
3. As previously shared, the District has been ranked to apply for a **\$589,614 in subsidy** for Manganese treatment, this is a loan that does not need to be repaid. Staff do not currently have information regarding the application process or when the award will be received and therefore did not advise adjusting the fiscal year 2023/2024 rate plan or budget. Decisions regarding future Budget and rate plans will be made after all elements of the capital project and funding are considered with the FY 2024/2025 rate analysis.
4. The Package 2B Pipeline Project Construction bids were received on June 6th. As previously discussed, the contractor bid was below the Engineers estimate by approximately \$7 million dollars, which represents \$3.5 million to the District based on its share of the project. However, it is important to note that a construction contingency must be included in the project, and although this bid was very favorable, it is advisable to maintain a contingency in the budget to account for construction conditions encountered that were not anticipated.
5. Package 3 Well #8, Water Treatment Facility, Pump Station and Reservoir Rehabilitation at the 141st Ave. site continues to progress. Rockwood Staff and the Design Consultant have a meeting scheduled for July 20th with the Portland Planning Department to review several items in the current design that are different from the approved land use report. This includes a generator that must be located outside the building, the potential to replace the 53 year old

reservoir in its current location instead of retrofitting it, and cooling units for the motor and electrical equipment that are larger than anticipated in the original land use documents. Once feedback from this planning meeting is received, the District will have information to make design decisions for the site and proceed with design and a potential land use amendment if needed.

6. The Package 4 Cascade Water Treatment Facility Engineering Design process has completed the 60% design phase. Included in this board packet is information regarding equipment that has been identified for early procurement due to the very long lead times required for manufacturer and delivery. The Board will review and discuss the early procurement items and staff is seeking a recommendation to order specific equipment such as SCADA and Electrical equipment. This project is expected to move into construction at the beginning of 2024.
7. Package 1: An evaluation of the Cascade Reservoir # 1 by the contractor has determined that the roof must be replaced instead of rehabilitated. A potential change order for replacement of the roof in the amount of approximately \$600,000, 3% of the total project construction cost and within a typical construction contingency, is recommended. The schedule to replace the roof should allow full replacement by November.

Thank you and please reach out to me with questions anytime.



Rockwood Water
People's Utility District

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MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: July 19, 2023

Re: Operations Update

Water distribution crews installed one new service, repaired three water main leaks, repaired a service for Interlachen PUD and have been addressing routine maintenance as needed. Crews continued their efforts on the capital projects, SE 154th and SE 157th between Stark St. and E Burnside. Crews have finished installing the water main and are currently installing and changing over service connections. We anticipate completion of the project in a few weeks and asphalt restoration by a contractor to follow soon after.

Operations staff have been running groundwater for the entire month of June, higher than normal demand required pumping 91 million gallons to Rockwood and Gresham. We removed and sent out one of the 400hp pumps to be inspected and rebuilt a few months ago. Our operations staff picked it up and successfully reinstalled it. This is not a routine or day to day part of the job, it was great learning experience for all involved. We continue with an AMI (Advance Metering Infrastructure) pilot and compile information for decision making in the future.

Demand for June increased higher than expected. Our average daily demand in May was 7.08 and increased to 8.04 million gallons per day (MGD) in June, month-to-month for 2023 to 2022 increased almost 1 million gallons per day more. With the hot dry weather in June we ran continuous groundwater operations, producing 91 million gallons in the month. The first half of July has continued to increase but we anticipate to see this level out over the next couple months.

FIELD PRODUCTION REPORT FY 2022/2023												
ACTIVITY	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE
Leak Repairs	0	3	1	1	1	1	0	1	1	1	1	2
YTD	0	3	4	5	6	6	6	7	8	9	10	11
CCF Loss	0	330	110	110	110	110	0	110	110	110	110	220
Emergency repairs	1	0	1	1	1	1	1	2	2	0	1	3
YTD	1	1	2	3	4	4	5	7	9	9	10	11
CCF Loss	193	0	193	193	193	193	193	386	386	0	193	579
Utility Locates	287	367	248	278	251	281	258	288	302	314	307	297
YTD	287	654	902	1180	1431	1512	1770	2058	2360	2674	2981	3278
Meter Replacements	8	11	7	8	9	9	19	12	6	8	7	17
YTD	8	19	26	34	43	62	74	80	88	95	112	123
Water Service Installs	4	5	2	3	2	2	1	1	1	3	1	0
YTD	4	9	11	14	16	17	18	19	22	23	23	24
Fire Service Installs	0	0	0	0	1	1	1	0	0	2	0	1
YTD	0	0	0	0	1	1	2	2	2	4	4	5
Fire Hydrant repairs	1	2	1	2	1	2	2	2	1	0	1	0
YTD	1	3	4	6	7	9	11	12	12	13	14	14
Vault/Backflow inspections	3	2	2	3	2	2	1	2	0	0	3	1
YTD	3	5	7	10	12	13	15	15	15	18	19	20
Meter Boxes Repl.	7	5	6	11	8	8	12	7	6	4	9	11
YTD	7	12	18	29	37	49	56	62	66	75	86	92
Emergency calls	12	7	8	4	11	41	1	6	0	1	3	2
YTD	12	19	27	31	42	83	84	90	90	91	94	96



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MEMORANDUM

To: Board of Directors

From: Cathy Middleton, Office Supervisor

Date: July 5, 2023

Re: June Monthly Customer Service Production Report

The meter readers read 6,717 meters this month. We had to estimate 245 reads.

Of the 7,093 bills that were sent out this month, 1,095 of them were sent via e-mail and 245 in zone 8 were estimated.

We mailed out 1,069 late notices and e-mailed 243 for a total of 1,312.

Of the 365 door hangers that were hung this month, we turned 79 of them off.

Customer assistance was given to 9 customers and 8 customers were sent to collections.

There were 34 maintenance orders done. They consisted of the following:

- 28 were to check high usage, verify read, and check if leaking
- 2 were to check water pressure
- 3 were to shut off/on for repairs
- 1 was to check the meter box

There were 2,265 phone calls and 650 walk-ins this month.

If you have any questions about this data, or would like to see other information, please let me know.

Customer Service Production Report FY 2022 - 2023

Function:	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Meter Reads	6,958	6,959	6,957	6,959	6,957	6,571	6,168	5,618	5,953	6,604	5,862	6,717	78,283
Estimates	2	1,624	2,607	61	21	396	2,380	1,298	1,003	363	1,090	245	11,090
Bills	7,252	7,591	7,312	7,110	7,203	7,310	7,639	7,110	7,340	7,077	7,312	7,093	87,349
Late Notices	1,188	1,557	1,181	1,400	1,124	1,479	1,174	1,322	1,047	1,265	1,093	1,312	15,142
Door Hangers	436	437	478	404	508	398	543	376	447	380	393	365	5,165
Turn Offs	68	54	124	53	122	74	107	30	116	71	63	79	961
Final Reads	73	75	76	48	35	48	83	66	97	98	115	93	907
New Accts	56	57	71	29	39	41	79	63	93	103	113	73	817
Bill Assistance	4	3	9	6	5	5	4	4	6	1	7	8	62
Collection Agency	22	17	14	14	17	16	18	37	-	25	21	9	210
Leak Adjustments	48	16	11	16	18	14	24	55	51	33	28	22	336
Phone Calls	2,246	2,529	2,448	2,240	2,415	2,505	2,639	2,070	2,791	2,133	2,342	2,265	28,623
Walk Ins	616	578	608	552	637	711	775	495	758	593	638	650	7,611
Work Orders	27	72	42	50	42	79	59	48	66	51	47	34	617
Misreads	-	-	-	4	-	-	3	-	-	1	-	-	8
Found On	-	-	-	-	-	-	-	-	-	1	-	1	2
Meters Pulled	-	-	-	-	-	-	-	-	-	-	-	-	-



Rockwood Water
People's Utility District

MEMORANDUM

To: Board of Directors

From: Jeremy Hudson, District Engineer

Date: July 19, 2023

Re: Engineer's Report: July 26, 2023 Board Meeting

Structural improvements for Cascade Reservoir 1 (CR1) are underway. As mentioned last month, the condition of the interior roof support is in worse condition than anticipated. The design engineers are evaluating the option to replace the roof, rather than repair. Initial cost estimates are favorable to replace, rather than extensive repairs. The contractor is preparing a detailed cost estimate for review. Transmission main (TM) testing and disinfection is underway. Final paving and striping will be scheduled when the pipe has passed all inspections. The installer continues to repair the Cascade Well (CW) 7 screen and will install the pump and motor soon. The Groundwater Development Projects (GDP) Package 1 includes the structural updates to Cascade Reservoir 1 (CR1) and the design for CR2, CW7 pump station (PS) and TM, Capital Improvement Project (CIP) ST4, and a portion of the proposed 36" groundwater TM Package 2B.

Package 4 has 60% of draft plans currently in review. Additional workshops and weekly meetings continue. Designs will be complete at the end of 2023 and construction is scheduled to begin in early 2024. The water treatment plant (WTP) will be located near our existing equipment storage building, the new Pump Station (PS) will be sited east of the existing PS, and the new equipment storage building will be south of CR2. Package 4 is a 25-32 million gallon per day (MGD) treatment facility, PS upgrade and equipment building replacement.

Package 3 is in the early design phase. District staff are discussing the repair vs replacement for the existing 2.2 MG concrete reservoir, based on additional cost information provided by the designers. A pre-app conference is scheduled later this week to ask the planners about impacts to the decisions if changes are made to the site layout. This project includes a 4.3 MGD WTP Cascade Well 8 improvements and reservoir/PS upgrades, located at 141st Avenue PS. This design package will be completed by the end of 2023. Construction to take place in 2024 & 2025.

Package 2A is a TM project which moves water between an expanded Glendoveer Pressure Zone (PZ) and Main Zone. The designers are addressing the 30% draft comments. Construction is set to begin in Q1 of 2024 and will take a year to complete.

The District's 20-year Water Master Plan (MP) update will be completed early this fiscal year (FY). This project will determine what CIPs are recommended for the District. Master Plans are updated every 7-10 years and lists projects for the next 20 years. The last update was completed in 2013.

Current design and construction projects are described below.

FY 2022/2023:

ST20 – Located on SE 154th Avenue between SE Stark Street and E Burnside Street, this project replaces 1,120 Linear Feet (LF) 4” Outside Diameter (OD) with 6” Ductile Iron (DI) lines. The mainline is complete and the crews are installing services.

ST21 - Located on SE 157th Avenue between SE Stark Street and E Burnside Street, this project replaces 1,102 lf of 4” OD with 6” DI lines. Construction began in early April. The mainline is installed. Services to follow when the mainline for ST20 is completed. Paving for ST20 & ST21 will be scheduled after the services are completed.

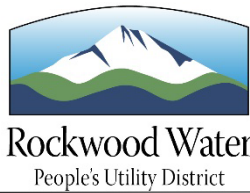
City of Gresham managed GDMP Projects:

Package 2B – 36” TM, Cascade to the District’s Bella Vista and Gresham’s Grant Butte reservoirs. This project is designed, and construction bids were submitted. A contractor was selected and construction to begin this fall and take approximately 19 months.

Package 5 – 223rd & Stark Street, the production well (Cascade Well 6) is nearly complete. The project is in negotiations with a consultant for design of the wellhouse, water treatment facility and TM. The project construction is scheduled to be completed by the beginning of 2025.

Package 6 – Kirk Park (CW9) wellhouse and TM construction contract was issued. Construction to begin this fall. This TM will terminate at our Cascade site and contribute to the finished water that is pumped to the Bella Vista/Grant Butte reservoirs.

Package 7 – CW10, this is currently a Gresham-only project. Drilling is expected to begin soon, following the completion of Cascade Well 6. The well site is located approximately ½-mile from 223rd & Stark Street. Raw water will be piped to the CW6 Water Treatment Plant.



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MEMORANDUM

To: Board of Directors

From: Nyla Clark, Government Affairs Coordinator

Date: July 3, 2023

Re: Government Affairs Activities

CONSERVATION

- The District has been participating in outreach campaigns with the Regional Water Providers Consortium on social media. During the month of July, the campaign is focused on Smart Irrigation systems.
- Since we kicked off the Outdoor Conservation Kit campaign in early May we have given out over 120 outdoor kits, in all of 2022 we gave out only 74 kits.

EDUCATION/OUTREACH

- The 2023 Water Quality Report or CCR is now available for viewing. Customers were sent postcards notifying them the report is available. You can view on our website here: rwpud.org/ccr2023.pdf.

UPCOMING EVENTS, TRAINING & CONFERENCE OPPORTUNITIES

SDAO 2023 Training Schedule

SDAO Classes: You can view all SDAO training and events at the following link along with full descriptions of trainings: <https://www.sdao.com/calendar>.

Specific upcoming classes and events that may be of interest include:

Board Member Duties, Liabilities and Responsibilities

Wednesday, August 23, 2023 in Salem

2023 SDAO Member Scholarship Golf Tournament

Friday, September 15, 2023
Chehalem Glenn Golf Course
Newberg, Oregon

Board Member Relations, Expectations and Ethics

September 27, 2023 in Salem, OR

Please let Nyla know if you would like to attend any of these classes and she can help sign you up.



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MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: July 18, 2023

Re: Finance/Budget Report – June 2023

The Finance/Budget Report is provided below and on the attached spreadsheet. The numbers provide the general conditions of the District as of the end of the fiscal year (FY). It is important to note however, that some revenues and expenses will continue to be applied to the previous FY as invoices and receipts from the prior month are not all closed. As more data is accumulated through the year, better estimates will be made and course corrections implemented, if needed. Revenues for FY 2022/2023 started lower in comparison to the same periods for FY 2021/2022 however revenues have now caught up with the previous year and are ahead.

- Water sales revenue at the end of June 2023 (Period 12) showed a **6.1% increase** when compared to Period 12 in June 2022. The revenues reflects consistent water demands through the year and the modest 4% rate adjustment that was made on July 2022. The revenue is on track with the budget and continues to demonstrate that the District's ability to meet debt service requirements for the 2021 bond sales and 2022 WIFIA loan that is funding the Groundwater Development Plan. It will be important to continue to demonstrate strong revenue for the issuance of a final Bond or WIFIA loan to complete the groundwater projects and the 6% rate adjustment planned for July 1, 2023, will help the District meet this goal.
- Overall revenue for Period 12 is **6.7% higher** than the same period in FY 2021/2022 reflecting the impact of the moderate rate increase, average water demands in FY 2022/2023, and an increase in large service installations. Please note that the groundwater payments to and from the City of Gresham for the Cascade Groundwater Supply Projects are removed from this calculation. The non-sales revenue in Period 12 FY 2022/2023 is **11% higher** than the same period in FY 2021/2022. This reflects the completion of several large service installations during this fiscal year.
- Personal Services are on track with the budget for the end of the fiscal year, with 94% of budget expended after 100% of the FY has been completed. Materials and Services expenditures are at 74% of budget. Capital Outlay for non-Cascade Groundwater projects is at 62% of budget.

FISCAL YEAR 2022-23

JUNE, 2023

REVENUES

Category	Budget	June 2023	June 2022	Variance	Year To Date
100.3-01-0101 Beginning Fund Balance	10,419,346				
100.3-10 Water Sales	11,410,250	1,389,188	1,055,254	0	12,334,840
100.3-20 Fees & Special Charges	357,270	27,851	29,398	(0)	322,335
100.3-40 Charges for Service	450,000	69,357	61,408	0	305,037
100.3-50 Investment Income	86,000	55,431	14,673	3	514,214
100.3-60 Other Income	691,463	72,063	64,379	0	683,556
100.3-90 Other Financing Sources	1,023,500	-	365,000		547,920
Total Revenue Budget	24,437,829	1,613,891	1,590,112		14,707,903
Annual Running Revenue (Includes Codes 100.3-10 thru -90)	14,018,483	1,613,891	1,590,112	0	14,707,903

Assumptions: Projections are based on the balance of prior year's actual revenue plus current revenue to date.

EXPENDITURES

	Budget	June 2023	Total To Date	% Expended
5.10-4000 Personnel Services	3,805,600	409,314	3,590,947	94%
5.20-5000 Material & Services	2,280,430	210,037	1,692,389	74%
Water Purchase	3,088,892	290,712	3,083,977	100%
5.40-4000 Capital Outlay	1,683,500	263,024	1,043,319	62%
5.60-7000 Transfers	1,955,950	1,113,175	3,069,125	157%
5.70-7000 Contingency	1,500,000	-		
5.90-8000 Unappropriated Balance	10,138,457	-		
Total Expense Budget	24,452,829	2,286,261	12,479,757	51%
Annual Running Expense (Includes Codes 5.1 - 5.4)	10,858,422	1,173,086	9,410,632	87%

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD
June 28, 2023**

Rockwood Water Board Room and Zoom Video Conference

Board members present: Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman.

Staff present: Andy Crocker, District Superintendent (DS); Cathy Middleton, Office Supervisor (OS); Jeremy Hudson, District Engineer (DE); Daniel Zimmerman, Senior Accountant (SA); Nyla Clark, Government Affairs Coordinator (GAC).

Guests present: Catherine Nicewood, Eric Cole, Bob Fowler, Christine Hollenbeck, Cori Johnson

President Colby Riley called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

President Riley asked if there were any changes or additions to the agenda. **DS Crocker** noted there were no changes to the agenda.

Steve Okazaki moved to approve the agenda. **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

President Riley asked if there were any changes or updates to the consent agenda. **DS Crocker** noted there were no changes to the consent agenda.

Tom Lewis moved to approve the consent agenda. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

President Riley asked if there were any changes to the minutes. There were no changes.

Kathy Zimmerman moved to approve the minutes from the April 26 & May 24 2023 regular Board meeting. **Tom Lewis** seconded the motion. The motion was approved; none opposed.

APPROVAL OF BILLS

President Riley asked if there were any questions about the bills. There were no questions on the bills.

Steve Okazaki moved to approve the bills as presented. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT

There were no public comments.

CITY OF PORTLAND INTERGOVERNMENTAL AGREEMENT NO: 30005863
AMENDMENT NO. 1 (METER READING)

DS Crocker explained that the District provides meter reads to the Portland Water Bureau (PWB) for the purpose of calculating Rockwood water customer sewer charges under Intergovernmental Agreement (IGA) No. 30005863, dated August 1, 2017. This agreement expires on June 30, 2023, and the PWB has requested an extension of the agreement, under Amendment #1, for one additional year. DS Crocker shared that extension agreement with the board. The board discussed this agreement.

Steve Okazaki moved to approve the City of Portland Intergovernmental Agreement No: 30005863 Amendment No. 1 (Meter Reading) as presented. Kathy Zimmerman seconded the motion. Steve Okazaki, Kathy Zimmerman, and Colby Riley voted in favor; Larry Dixon & Tom Lewis opposed. The motion was approved.

SUSPEND REGULAR BOARD MEETING AND CONVENE BUDGET COMMITTEE MEETING - ACTION

Kathy Zimmerman made a motion to suspend the regular Board meeting and convene the Budget Committee meeting. Tom Lewis seconded the motion. The motion was approved; none opposed.

BUDGET COMMITTEE MEETING

Budget Committee Chair, Bob Fowler, called the Budget Committee meeting to order at 6:48 p.m.

APPROVAL OF AGENDA

Chair Fowler asked if there were any changes or additions to the agenda. There were no changes.

Christine Hollenbeck moved to approve the agenda. Catherine Nicewood seconded the motion. The motion was approved; none opposed.

APPROVAL OF APRIL 26, 2023 BUDGET COMMITTEE MINUTES

Chair Fowler asked if there were any changes to the Budget Committee minutes. There were no changes.

Catherine Nicewood moved to approve the minutes from the April 26, 2023 Budget Committee meeting as written. Christine Hollenbeck seconded the motion. The motion was approved; none opposed.

COMMENTS FROM THE BUDGET COMMITTEE CHAIR

Chair Fowler thanked staff and board for putting together a clear, easy to understand budget. Chair Fowler also thanked the rest of the budget committee for their help, time, and support.

COMMENTS FROM THE BUDGET OFFICER DESIGNEE – DS Crocker

DS Crocker shared a presentation summarizing the FY 2023/2024 budget detailing one proposed change to the 501 groundwater fund to add \$50,000 due to higher pumping costs.

QUESTIONS FROM THE BUDGET COMMITTEE

Chair Fowler asked if there were any questions from the Budget Committee. Cori Johnson asked if there was consideration to reducing the proposed rate increase based on the grant award and

recent favorable project bids. DS Crocker responded that the anticipated federal supplement and favorable project bid on package 2A would be included in future years budget and rate evaluations.

APPROVE THE BUDGET AND RECOMMEND IT TO THE BOARD - ACTION

Christine Hollenbeck moved to approve the FY 2023/2024 budget and recommend it to the Board. Catherine Nicewood seconded the motion. The motion was approved; none opposed.

ADJOURN BUDGET COMMITTEE MEETING

Christine Hollenbeck moved to adjourn the Budget Committee meeting. Catherine Nicewood seconded the motion. The motion was approved; none opposed.

The Budget Committee adjourned at 7:04 p.m.

Board President, Colby Riley, reconvened the regular Board meeting at 7:04 p.m.

PUBLIC HEARING - FY 2023/2024 BUDGET

President Riley asked if there were any comments from the public on the FY 2023/2024 budget. There were no public comments.

RESOLUTION NO. RWPUD 22/23-006 ADOPTING BUDGET & MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2023 - ACTION

Kathy Zimmerman moved to adopt Resolution No. RWPUD 22/23-006 Adopting Budget & Making Appropriations for the Fiscal Year Commencing July 1, 2023. Steve Okazaki seconded the motion. The motion was approved; none opposed.

RESOLUTION NO. RWPUD 22/23-007 ESTABLISHING FEES AND CHARGES FOR THE PROVISION OF WATER – ACTION

Steve Okazaki moved to adopt Resolution No. RWPUD 22/23-007 Establishing Fees and Charges for the Provision of Water. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.

FOR THE GOOD OF THE ORDER

DS Crocker shared that the new service truck for the district has arrived. DS Crocker also congratulated employees on recent certifications and trainings.

NEXT MEETING

President Riley reminded everyone the next Board meeting will be Wednesday, July 26, 2023 at 6:00 p.m.

ADJOURNMENT

Larry Dixon made a motion to adjourn the meeting. Tom Lewis seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:14 p.m.

Secretary



Rockwood Water
People's Utility District

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MEMORANDUM

To: Board of Directors

From: Daniel Zimmerman, Senior Accountant

Date: July 18, 2023

Re: Checklist and Financial Report

Enclosed is the checklist for your review. The total amount of the checks listed for your approval is \$2,695,650.53. Additionally, there were three payroll cycles, a PTO Payout and a board payroll totaling \$194,221.10. If you have any questions regarding any of the checks listed, please don't hesitate to call Kari or myself anytime.

The cash balances on June 30, 2023 are as follows:

Restricted Cash - \$2,829,890.12

Unrestricted Cash - \$17,089,570.67



Rockwood Water
People's Utility District

19601 NE Halsey Street
Portland, OR 97230-7430
503-665-4179 - Phone
503-667-5108 - Fax
www.rwpud.org

MONTHLY FINANCIAL MONITORING CHECKLIST

BOARD OF DIRECTORS MEETING: 7/26/2023

FOR THE PERIOD

June 2023

1. Were books balanced and reconciled (General & Trust)? Yes
If no, why not?
2. Are YTD revenues and expenditures tracking per budget plan? Yes
If no, explain variances or fl78uags.
3. Were all payroll liabilities paid in a timely manner? Yes
If no, explain why not.
4. Were required payroll reports (Federal, State) filed in a timely manner? Yes
If no, explain why not.
5. Were any cases of fraud detected and addressed? No
If yes, explain situation and actions taken and underway.
6. Were any changes made to the internal control system? No
If yes, describe changes.
7. Were all cash and investment accounts reconciled per schedule (LGIP)? Yes
If no, explain why not.



Rockwood Water District, OR

Check Report

By Check Number

Date Range: 06/13/2023 - 07/18/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: UMPQUA BANK-UMPQUA BANK						
11441	DEPARTMENT OF JUSTICE	06/14/2023	Regular	0.00	264.00	53660
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0004181	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/16/2023	ID # 21DR17205	0.00	264.00	
	101-100-6202102		EMPLOYEE DRAW PAYABLE		264.00	
11605	Mariam Makram	06/14/2023	Regular	0.00	55.73	53661
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0004206	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/14/2023	Closed Account Refund	0.00	55.73	
	101-100-6302430		CUSTOMER REFUND CLEAR...		55.73	
00014	OREGON AFSCME	06/14/2023	Regular	0.00	463.85	53662
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0004195	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/16/2023	Union Dues	0.00	463.85	
	101-100-6202140		UNION DUES PAYABLE		463.85	
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	06/14/2023	Regular	0.00	127.50	53663
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0004196	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/16/2023	United Way	0.00	127.50	
	101-100-6202120		UNITED WAY PAYABLE		127.50	
11604	Claudia Clauson	06/14/2023	Regular	0.00	100.00	53664
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0004160	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/15/2023	Rebate Check for Toilet Rebate	0.00	100.00	
	101-100-5205410		CONSERVATION		100.00	
00637	COMCAST CABLE	06/14/2023	Regular	0.00	238.70	53665
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0004158	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/14/2023	TELEMETRY/INTERNET	0.00	238.70	
	101-100-5205660		TELEMETRY		116.85	
	101-100-5205660		TELEMETRY		121.85	
00066	CONSOLIDATED SUPPLY COMPANY	06/14/2023	Regular	0.00	1,848.93	53666
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
S011375203.001	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/15/2023	Yard Hydrant for wash down facility	0.00	1,848.93	
	101-100-5205610		UTILITY OPERATING SUPPLY		1,751.43	
	101-100-5205610		UTILITY OPERATING SUPPLY		97.50	
00007	DAILY JOURNAL OF COMMERCE OREGON	06/14/2023	Regular	0.00	136.35	53667
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
745613710	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/15/2023	DJC AD for ST 7/8	0.00	136.35	
	101-100-5406010		WATER SYSTEM		136.35	
00813	GSI WATER SOLUTIONS, INC	06/14/2023	Regular	0.00	6,562.90	53668

Check Report

Date Range: 06/13/2023 - 07/18/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
00134.018-31	Invoice	06/14/2023	Job 300 Cascade #7	0.00	1,199.90	
	101-100-5406010		WATER SYSTEM		1,199.90	
00134.021-15	Invoice	06/14/2023	Job 329 Groundwater Modeling	0.00	4,145.50	
	601-100-3909400		FINANCING PROCEEDS		4,145.50	
00134.021-16	Invoice	06/14/2023	Job 329 Groundwater Modeling	0.00	1,217.50	
	601-100-5205120		ENGINEERING SERVICES		1,217.50	
01137	JW UNDERGROUND INC	06/14/2023	Regular	0.00	1,883.33	53669
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
49823	Invoice	06/15/2023	Dump, Rock and Sand W/O 260	0.00	1,739.33	
	101-100-5406020		NEW SERVICES		790.80	
	101-100-5406020		NEW SERVICES		432.00	
	101-100-5406020		NEW SERVICES		516.53	
49824	Invoice	06/15/2023	Dirt Dump	0.00	144.00	
	101-100-5205610		UTILITY OPERATING SUPPLY		144.00	
00015	KAISER PERMANENTE	06/14/2023	Regular	0.00	19,898.66	53670
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004157	Invoice	06/14/2023	Empl Med/Dent Insurance	0.00	19,898.66	
	101-100-6202107		KAISER INS PAYABLE		19,898.66	
00015	KAISER PERMANENTE	07/18/2023	Regular	0.00	-19,898.66	53670
00753	KNIFE RIVER CORPORATE NW	06/14/2023	Regular	0.00	745.09	53671
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2979329	Invoice	06/15/2023	Rock	0.00	258.77	
	101-100-5205610		UTILITY OPERATING SUPPLY		258.77	
2979330	Invoice	06/15/2023	Asphalt W/o 260	0.00	210.98	
	101-100-5406020		NEW SERVICES		210.98	
2981009	Invoice	06/15/2023	Rock and Asphalt	0.00	275.34	
	101-100-5406020		NEW SERVICES		275.34	
00940	O'REILLY AUTO PARTS	06/14/2023	Regular	0.00	53.68	53672
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2514-432634	Invoice	06/15/2023	rw48-49 filters	0.00	53.68	
	101-100-5205540		VEHICLE MAINTENANCE		53.68	
00460	OUR JUST FUTURE	06/14/2023	Regular	0.00	14.00	53673
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004170	Invoice	06/15/2023	Customer Assistance - April 2023	0.00	14.00	
	101-100-5205800		CUSTOMER ASSISTANCE		14.00	
11435	Pamplin Media	06/14/2023	Regular	0.00	72.00	53674
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004171	Invoice	06/15/2023	Gresham Outlook Subscription	0.00	72.00	
	101-100-5205460		DUES/LICENSES/SUBSCRIP...		72.00	
00360	PARKROSE HARDWARE	06/14/2023	Regular	0.00	19.50	53675

Check Report

Date Range: 06/13/2023 - 07/18/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
J05711	Invoice	06/15/2023	hardware	0.00	19.50	
	101-100-5205520		BLDG/GROUNDS MAINTEN...	hardware	19.50	
00181	PORTLAND GENERAL ELECTRIC	06/14/2023	Regular	0.00	987.52	53676
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
INV0004205	Invoice	06/14/2023	Pumping	0.00	987.52	
	101-100-5205670		PUMPING	141st Av Pumping	987.52	
00189	QUILL CORPORATION	06/14/2023	Regular	0.00	175.00	53677
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
32744537	Invoice	06/15/2023	OFFICE SUPPLIES	0.00	175.00	
	101-100-5205320		OFFICE SUPPLIES	TONER 79A FRONT OFFICE 2PK	175.00	
00194	S & B INC.	06/14/2023	Regular	0.00	1,155.51	53678
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
26487A	Invoice	06/15/2023	S&B Invoice 26487 A	Emergency Well/SCADA..	0.00	1,155.51
	501-100-5205530		EQUIPMENT MAINTENANCE	Surge Protection Units (GW SCAD...	61.56	
	501-100-5205530		EQUIPMENT MAINTENANCE	Analog input cards (GW SCADA)	1,093.95	
00213	TWINCO CUTTING & CORING, INC.	06/14/2023	Regular	0.00	3,069.60	53679
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
23882	Invoice	06/15/2023	Saw Cutting	0.00	369.60	
	101-100-5406020		NEW SERVICES	Invoice 23882 Work Order 260	369.60	
23932	Invoice	06/15/2023	Saw Cutting	0.00	2,700.00	
	101-100-5406010		WATER SYSTEM	Invoice 23932 RWC Job 328	2,700.00	
01224	AT&T MOBILITY	06/14/2023	Regular	0.00	1,737.19	53680
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
INV0004217	Invoice	06/14/2023	AT&T	0.00	1,737.19	
	101-100-5205210		TELEPHONE	CELL PHONES	1,577.19	
	101-100-5205660		TELEMETRY	141ST INTERNET	40.00	
	101-100-5205660		TELEMETRY	CLEVELAND INTERNET	40.00	
	101-100-5205660		TELEMETRY	NW 1ST INTERNET	40.00	
	101-100-5205660		TELEMETRY	BELLA VISTA FIOS INERNET	40.00	
00181	PORTLAND GENERAL ELECTRIC	06/14/2023	Regular	0.00	1,047.26	53681
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
INV0004218	Invoice	06/14/2023	Portland General Electric	0.00	1,047.26	
	101-100-5205670		PUMPING	148th Av Pumping	650.07	
	101-100-5205670		PUMPING	14801 SE Stark Pumping	397.19	
01249	ACI PAYMENTS, INC	06/29/2023	Regular	0.00	96.65	53684
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
1000095716	Invoice	06/29/2023	Home Banking Fees	0.00	96.65	
	101-100-5205740		GENERAL OFFICE	Home Banking Fees	96.65	
11377	Atlas Technical Consultants, LLC	06/29/2023	Regular	0.00	442.50	53685

Check Report

Date Range: 06/13/2023 - 07/18/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
206454 K211981C	Invoice	06/28/2023	Job 313 Package #1	0.00	442.50	
	601-100-5205120		ENGINEERING SERVICES		442.50	
00059	COAST PAVEMENT SERVICES, INC	06/29/2023	Regular	0.00	286.00	53686
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
4674062623	Invoice	06/29/2023	Parking Lot Sweeps June 2023	0.00	286.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		286.00	
00637	COMCAST CABLE	06/29/2023	Regular	0.00	289.85	53687
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004282	Invoice	06/29/2023	Office Internet	0.00	289.85	
	101-100-5205210		TELEPHONE		289.85	
01147	CRYSTAL GREENS LANDSCAPING INC	06/29/2023	Regular	0.00	2,675.00	53688
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
218219	Invoice	06/29/2023	Irrigation Audit Repairs	0.00	2,675.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		2,675.00	
11606	D.P. NICOLI INC	06/29/2023	Regular	0.00	597.80	53689
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
374640	Invoice	06/29/2023	Shoring Rental for work order 260	0.00	597.80	
	101-100-5406020		NEW SERVICES		167.16	
	101-100-5406020		NEW SERVICES		200.64	
	101-100-5406020		NEW SERVICES		230.00	
00073	DELUXE FUEL OIL INC.	06/29/2023	Regular	0.00	2,078.01	53690
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
168491	Invoice	06/29/2023	gas and diesel	0.00	1,300.32	
	101-100-5205560		GAS/LUBRICANTS & DISPO...		1,300.32	
168492	Invoice	06/29/2023	gas and diesel	0.00	777.69	
	101-100-5205560		GAS/LUBRICANTS & DISPO...		777.69	
00131	FEENAUGHTY MACHINERY CO.	06/29/2023	Regular	0.00	4,558.37	53691
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
G01193	Invoice	06/29/2023	Excavator Rental Job 327	0.00	375.00	
	101-100-5406010		WATER SYSTEM		375.00	
P71882	Invoice	06/29/2023	mx1- mx2 tracks	0.00	4,183.37	
	101-100-5205550		TIRES		4,183.37	
00088	GASKET TECHNOLOGY, INC.	06/29/2023	Regular	0.00	45.69	53692
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
61073	Invoice	06/29/2023	3 & 6" Meter Gaskets	0.00	45.69	
	101-100-5205610		UTILITY OPERATING SUPPLY		6.09	
	101-100-5205610		UTILITY OPERATING SUPPLY		39.60	
00427	GRAINGER	06/29/2023	Regular	0.00	632.61	53693
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
9741163217	Invoice	06/29/2023	hvac filter stock	0.00	585.72	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		585.72	
9748748473	Invoice	06/29/2023	GW Chlorine Transfer Pump Fittings	0.00	46.89	

Check Report

Date Range: 06/13/2023 - 07/18/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	501-100-5205610	OPERATING SUPPLIES	GW Chlorine Transfer Pump Fittin...	17.63		
	501-100-5205610	OPERATING SUPPLIES	GW Chlorine Transfer Pump Fittin...	29.26		
11395	HONEY BUCKET, INC	06/29/2023	Regular	0.00	209.00	53694
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0553552198	Invoice	06/29/2023	Honey Bucket Rental	0.00	209.00	
	101-100-5406010		WATER SYSTEM		209.00	
00757	HUDSON, JEREMY	06/29/2023	Regular	0.00	230.00	53695
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004247	Invoice	06/29/2023	PE License Reimbursement 2023-2025	0.00	230.00	
	101-100-5205460		DUES/LICENSES/SUBSCRIP...		230.00	
11591	JACOBS ENGINEERING GROUP INC.	06/29/2023	Regular	0.00	105,909.94	53696
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
D3722300-03	Invoice	06/29/2023	JOB 319 - Pkg 3 - Design Work	0.00	105,909.94	
	601-100-5205120		ENGINEERING SERVICES		105,909.94	
01137	JW UNDERGROUND INC	06/29/2023	Regular	0.00	1,008.00	53697
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
49978	Invoice	06/29/2023	Pit Dump	0.00	144.00	
	101-100-5205610		UTILITY OPERATING SUPPLY		144.00	
49979-a	Invoice	06/29/2023	Dirt Dump Work Order 260	0.00	432.00	
	101-100-5406020		NEW SERVICES		432.00	
49979-b	Invoice	06/29/2023	Dirt Dump	0.00	288.00	
	101-100-5406020		NEW SERVICES		288.00	
50125	Invoice	06/29/2023	Dirt Dump	0.00	144.00	
	101-100-5406010		WATER SYSTEM		144.00	
00753	KNIFE RIVER CORPORATE NW	06/29/2023	Regular	0.00	2,862.56	53698
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2981613	Invoice	06/29/2023	Rock and Asphalt	0.00	264.03	
	101-100-5406020		NEW SERVICES		264.03	
2982333	Invoice	06/29/2023	Job 260 Asphalt and Rock	0.00	771.03	
	101-100-5406020		NEW SERVICES		771.03	
2982962	Invoice	06/29/2023	Rock and Asphalt	0.00	426.07	
	101-100-5406020		NEW SERVICES		426.07	
2982963	Invoice	06/29/2023	Rock and Asphalt	0.00	352.78	
	101-100-5406020		NEW SERVICES		352.78	
2983802	Invoice	06/29/2023	Job 260 Asphalt and Rock	0.00	353.46	
	101-100-5406020		NEW SERVICES		353.46	
2985864	Invoice	06/29/2023	Rock for job 327	0.00	257.79	
	101-100-5406010		WATER SYSTEM		257.79	
2986497	Invoice	06/29/2023	Rock for job 327	0.00	273.00	
	101-100-5406010		WATER SYSTEM		273.00	
2987938	Invoice	06/29/2023	Asphalt	0.00	164.40	
	101-100-5205610		UTILITY OPERATING SUPPLY		164.40	
11608	Lee Eells	06/29/2023	Regular	0.00	217.10	53699

Check Report

Date Range: 06/13/2023 - 07/18/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004276	Invoice	06/29/2023	Hydrant Deposit Refund	0.00	217.10	
	101-100-6302430		CUSTOMER REFUND CLEAR... Hydrant Deposit Refund		217.10	
11391	Moody's Investors Service, Inc	06/29/2023	Regular	0.00	1,000.00	53700
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
P0407813	Invoice	06/29/2023	Annual Fee - Cust No. 9000007593	0.00	1,000.00	
	101-100-5205110		CONTRACT SERVICES Annual Fee - Cust No. 9000007593		1,000.00	
01125	NORTHSTAR CHEMICAL INC	06/29/2023	Regular	0.00	7,911.00	53701
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
255859	Invoice	06/29/2023	Sodium Hypo placehoder	0.00	7,911.00	
	501-100-5205610		OPERATING SUPPLIES 2700 Sodium Hypo 12.5%		7,911.00	
00139	NORTHWEST NATURAL GAS COMPANY	06/29/2023	Regular	0.00	143.16	53702
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004254	Invoice	06/29/2023	Office Heating	0.00	143.16	
	101-100-5205230		HEATING/ELECTRICITY Office Heating		143.16	
00159	OREGONIAN	06/29/2023	Regular	0.00	119.88	53703
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004258	Invoice	06/29/2023	Subscription Renewal	0.00	119.88	
	101-100-5205610		UTILITY OPERATING SUPPLY Subscription Renewal 12 Weeks		119.88	
00158	OREGONIAN MEDIA GROUP	06/29/2023	Regular	0.00	1,160.46	53704
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0010670167	Invoice	06/29/2023	Lb-1 Form Budget Notice - Oregonian	0.00	1,160.46	
	101-100-5205420		ELECTIONS/LEGAL ADVERT... LB-1 Form Oregonian		1,160.46	
00940	O'REILLY AUTO PARTS	06/29/2023	Regular	0.00	38.48	53705
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2514-435997	Invoice	06/29/2023	air filters	0.00	38.48	
	101-100-5205540		VEHICLE MAINTENANCE air filters		38.48	
00372	PAPE MACHINERY	06/29/2023	Regular	0.00	40.02	53706
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
14570340	Invoice	06/29/2023	mower belt	0.00	40.02	
	101-100-5205540		VEHICLE MAINTENANCE mower belt		40.02	
00360	PARKROSE HARDWARE	06/29/2023	Regular	0.00	65.94	53707
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
J13923	Invoice	06/29/2023	ratchet straps	0.00	65.94	
	101-100-5205610		UTILITY OPERATING SUPPLY ratchet straps		65.94	
01124	PAVELCOMM INC.	06/29/2023	Regular	0.00	446.73	53708
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
234912	Invoice	06/29/2023	Adding Switch to SCADA Room	0.00	132.98	
	101-100-5205520		BLDG/GROUNDS MAINTEN... Switch Lite 8 PoE		132.98	
234949	Invoice	06/29/2023	Adding Switch to SCADA Room	0.00	313.75	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	101-100-5205520	BLDG/GROUNDS MAINTEN...	IT Labor for Switch		313.75	
00443	POLLARD WATER	06/29/2023	Regular	0.00	1,167.00	53709
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
WP042724	Invoice	06/29/2023	Tap Drill Bit	0.00	1,167.00	
	101-100-5205610	UTILITY OPERATING SUPPLY	Mueller Tap Bit		1,167.00	
00225	PORTER W. YETT COMPANY	06/29/2023	Regular	0.00	1,634.85	53710
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
26242	Invoice	06/29/2023	Asphalt	0.00	315.90	
	101-100-5205610	UTILITY OPERATING SUPPLY	Asphalt		315.90	
26242-a	Invoice	06/29/2023	Job 327 Asphalt	0.00	356.40	
	101-100-5406010	WATER SYSTEM	Asphalt		356.40	
26242-b	Invoice	06/29/2023	Cold Mix for the Shop	0.00	962.55	
	101-100-5205610	UTILITY OPERATING SUPPLY	Cold Mix		962.55	
00181	PORTLAND GENERAL ELECTRIC	06/29/2023	Regular	0.00	1,925.00	53711
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004280	Invoice	06/29/2023	Portland General Electric	0.00	1,925.00	
	101-100-5205670	PUMPING	NW 1st/Royal Av Pumping		342.21	
	101-100-5205670	PUMPING	2021 NW 1st Pumping		1,060.23	
	101-100-5205670	PUMPING	192/Division Pumping		31.94	
	101-100-5205670	PUMPING	SE 235 Av Pumping		490.62	
00899	POTTER WEBSTER COMPANY	06/29/2023	Regular	0.00	56.48	53712
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
150P498733	Invoice	06/29/2023	trailer plug ins	0.00	56.48	
	101-100-5205540	VEHICLE MAINTENANCE	trailer plug ins		56.48	
00458	PREMIER RUBBER LLC	06/29/2023	Regular	0.00	38.74	53713
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0429112-IN	Invoice	06/29/2023	air nozzle	0.00	38.74	
	101-100-5205610	UTILITY OPERATING SUPPLY	air nozzle		38.74	
00189	QUILL CORPORATION	06/29/2023	Regular	0.00	67.43	53714
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
32946339	Invoice	06/29/2023	OFFICE SUPPLIES	0.00	67.43	
	101-100-5205320	OFFICE SUPPLIES	NAPKINS		6.59	
	101-100-5205320	OFFICE SUPPLIES	COFFEE CREAMER/VANILLA		8.89	
	101-100-5205320	OFFICE SUPPLIES	PUFFS PLUS TISSUE		16.98	
	101-100-5205320	OFFICE SUPPLIES	COFFEE CREAMER/ORIGINAL		9.99	
	101-100-5205320	OFFICE SUPPLIES	FEBREZE 2 PK		11.99	
	101-100-5205320	OFFICE SUPPLIES	COFFEE CREAMER/ HAZELNUT		12.99	
00593	REYNOLDS SCHOOL DISTRICT #7	06/29/2023	Regular	0.00	119.91	53715
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
20222612	Invoice	06/29/2023	Bus Cost for Children's Clean Water Festival	0.00	119.91	
	101-100-5205410	CONSERVATION	Bust Cost for Children's Clean Wat...		119.91	
00026	ROCKWOOD WATER PUD PETTY CASH	06/29/2023	Regular	0.00	19.66	53716

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004266	Invoice	06/29/2023	On Call Mileage	0.00	19.66	
	101-100-5104600		ON CALL DUTY		19.66	
11607	Sam Stephens	06/29/2023	Regular	0.00	81.61	53717
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004240	Invoice	06/29/2023	Hydrant Deposit Refund	0.00	81.61	
	101-100-6302430		CUSTOMER REFUND CLEAR...		81.61	
			Hydrant Deposit Refund			
01183	STROH, JESSE	06/29/2023	Regular	0.00	400.00	53718
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004267	Invoice	06/29/2023	Raingear Reimbursement	0.00	400.00	
	101-100-5205440		SAFETY GEAR & EQUIPME...		400.00	
			Raingear Reimbursement			
00767	SUPERIOR TIRE SERVICE	06/29/2023	Regular	0.00	833.31	53719
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
120348398	Invoice	06/29/2023	backhoe tires	0.00	833.31	
	101-100-5205550		TIRES		833.31	
			backhoe tires			
01266	TRUELOOK	06/29/2023	Regular	0.00	349.00	53720
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1000072873	Invoice	06/29/2023	Video Time Lapse Service Montly Fee	0.00	349.00	
	101-100-5205460		DUES/LICENSES/SUBSCRIP...		349.00	
			Video Time Lapse Service Montly ...			
00003	USA BLUEBOOK	06/29/2023	Regular	0.00	985.47	53721
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV00030184	Invoice	06/29/2023	Operations and Field Supplies	0.00	985.47	
	101-100-5205610		UTILITY OPERATING SUPPLY		840.47	
	101-100-5205610		UTILITY OPERATING SUPPLY		145.00	
			Double Shot Wrenches			
			Hydrant Wrenches			
00223	WEST COAST WIRE ROPE	06/29/2023	Regular	0.00	84.00	53722
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5603256	Invoice	06/29/2023	chain hooks	0.00	84.00	
	101-100-5205530		SHOP EQUIPMENT MAINT		84.00	
			chain hooks			
01254	ZIPLY FIBER	06/29/2023	Regular	0.00	1,277.98	53723
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004279	Invoice	06/29/2023	Ziply Fiber	0.00	1,277.98	
	101-100-5205210		TELEPHONE		1,018.84	
	101-100-5205210		TELEPHONE		222.98	
	101-100-5205660		TELEMETRY		36.16	
			Telephon			
			Office Fios Internet			
			SE 148th Telemetry			
00793	CITY OF GRESHAM	06/29/2023	Regular	0.00	116.18	53724
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004257	Invoice	06/29/2023	202nd Ave Stormwater	0.00	116.18	
	101-100-5205220		SEWER/STORM WATER		116.18	
			202nd Ave Stormwater			
00225	PORTER W. YETT COMPANY	06/29/2023	Regular	0.00	225.00	53725

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
26326	Invoice	06/29/2023	Asphalt for Misc. Projects	0.00	225.00	
	101-100-5205610		UTILITY OPERATING SUPPLY Asphalt		225.00	
11441	DEPARTMENT OF JUSTICE	06/29/2023	Regular	0.00	264.00	53726
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004288	Invoice	06/30/2023	ID # 21DR17205	0.00	264.00	
	101-100-6202102		EMPLOYEE DRAW PAYABLE ID # 21DR17205		264.00	
00014	OREGON AFSCME	06/29/2023	Regular	0.00	463.85	53727
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004287	Invoice	06/30/2023	UNION DUES	0.00	463.85	
	101-100-6202140		UNION DUES PAYABLE UNION DUES		463.85	
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	06/29/2023	Regular	0.00	127.50	53728
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004294	Invoice	06/30/2023	United Way	0.00	127.50	
	101-100-6202120		UNITED WAY PAYABLE United Way		127.50	
00021	SPECIAL DISTRICTS OF OREGON	07/06/2023	Regular	0.00	29,844.38	53729
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004333	Invoice	07/06/2023	Empl Med/Dent Insurance	0.00	29,844.38	
	101-100-6202108		SDAO INS PAYABLE Empl Med/Dent Insurance		29,844.38	
00251	ADT COMMERCIAL LLC	07/06/2023	Regular	0.00	114.41	53730
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004379	Invoice	07/06/2023	Alarm Monitoring Service July 2023	0.00	114.41	
	101-100-5205520		BLDG/GROUNDS MAINTEN... Alarm Monitoring Service July 2023		114.41	
00609	ALLEN, JEFFREY	07/06/2023	Regular	0.00	239.98	53731
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004316	Invoice	06/30/2023	Safety Boot and Clothing Reimbursement	0.00	239.98	
	101-100-5205440		SAFETY GEAR & EQUIPME... Clothing Reimbursement		59.99	
	101-100-5205440		SAFETY GEAR & EQUIPME... Safety Boot Reimbursement		179.99	
11609	AM Conservation	07/06/2023	Regular	0.00	407.03	53732
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
IN1347150	Invoice	06/30/2023	Conservation Device Purchase	0.00	407.03	
	101-100-5205410		CONSERVATION Rain Guages for Outdoor Kits		407.03	
01062	BROWN & BROWN NORTHWEST	07/06/2023	Regular	0.00	3,543.00	53733
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12655203	Invoice	07/06/2023	Package 1 Bond Insurance	0.00	3,543.00	
	601-100-5205120		ENGINEERING SERVICES Package 1 Bond Insurance		3,543.00	
01029	CARDMEMBER SERVICE	07/06/2023	Regular	0.00	6,525.35	53734
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004348	Invoice	06/30/2023	Water and Ice for Field Crew	0.00	29.58	
	101-100-5205440		SAFETY GEAR & EQUIPME... Bottled Water		19.58	
	101-100-5205440		SAFETY GEAR & EQUIPME... Ice		10.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0004349	Invoice	06/30/2023	Microsoft Licenses E1 and E3	0.00	568.00	
	101-100-5205460		DUES/LICENSES/SUBSCRIP...		200.00	
	101-100-5205460		DUES/LICENSES/SUBSCRIP...		368.00	
INV0004350	Invoice	06/30/2023	Zoom Video Conferencing	0.00	80.00	
	101-100-5205460		DUES/LICENSES/SUBSCRIP...		80.00	
INV0004351	Invoice	06/30/2023	Duncan - Hotel - AWWA ACE	0.00	1,480.09	
	101-100-5205450		TRAINING & EDUCATION		1,480.09	
INV0004352	Invoice	06/30/2023	Hudson - Hotel - AWWA	0.00	1,184.07	
	101-100-5205450		TRAINING & EDUCATION		1,184.07	
INV0004353	Invoice	06/30/2023	Duncan - Hotel - AWWA ACE	0.00	44.40	
	101-100-5205450		TRAINING & EDUCATION		44.40	
INV0004354	Invoice	06/30/2023	Hudson - Hotel - AWWA	0.00	35.52	
	101-100-5205450		TRAINING & EDUCATION		35.52	
INV0004355	Invoice	06/30/2023	rw44 - rw12 seat rebuild	0.00	500.00	
	101-100-5205540		VEHICLE MAINTENANCE		500.00	
INV0004356	Invoice	06/30/2023	car scan tool #2	0.00	1,799.00	
	101-100-5205530		SHOP EQUIPMENT MAINT		1,799.00	
INV0004357	Invoice	06/30/2023	fire system mait	0.00	243.75	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		243.75	
INV0004358	Invoice	06/30/2023	MOUSE PAD/JS	0.00	11.95	
	101-100-5205320		OFFICE SUPPLIES		11.95	
INV0004359	Invoice	06/30/2023	OFF MOSQUITO SPRAY/JA	0.00	19.97	
	101-100-5205320		OFFICE SUPPLIES		19.97	
INV0004360	Invoice	06/30/2023	Backflow Test Kit Parts	0.00	87.00	
	101-100-5205610		UTILITY OPERATING SUPPLY		10.00	
	101-100-5205610		UTILITY OPERATING SUPPLY		77.00	
INV0004361	Invoice	06/30/2023	Staff Meeting Refreshments	0.00	129.44	
	101-100-5205730		MANAGER'S EXPENSE		129.44	
INV0004362	Invoice	06/30/2023	cleaning supplies	0.00	72.62	
	101-100-5205320		OFFICE SUPPLIES		33.94	
	101-100-5205320		OFFICE SUPPLIES		11.91	
	101-100-5205320		OFFICE SUPPLIES		10.99	
	101-100-5205320		OFFICE SUPPLIES		15.78	
INV0004363	Invoice	06/30/2023	CDL Skills Test	0.00	210.00	
	101-100-5205110		CONTRACT SERVICES		210.00	
INV0004383	Invoice	06/30/2023	Utility worker Appreciation Treat	0.00	29.96	
	101-100-5205730		MANAGER'S EXPENSE		29.96	
00981	CENTURYLINK	07/06/2023	Regular	0.00	45.28	53735
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Distribution Amount		
INV0004341	Invoice	07/06/2023	SE 148th Telemetry	0.00	45.28	
	101-100-5205660		TELEMETRY		45.28	
00066	CONSOLIDATED SUPPLY COMPANY	07/06/2023	Regular	0.00	24.56	53736
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Distribution Amount		
S011050968.006	Invoice	06/30/2023	Freight Charge	0.00	24.56	
	101-100-5205610		UTILITY OPERATING SUPPLY		24.56	
11476	CONSOR	07/06/2023	Regular	0.00	413,658.46	53737
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Distribution Amount		
N202855OR.00-35	Invoice	06/30/2023	JOB 313 PACKAGE #1	0.00	2,734.00	
	601-100-5205120		ENGINEERING SERVICES		2,734.00	

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N213113OR.00-25	Invoice	06/30/2023	JOB 313 CONSTUCTION MANAGEMENT SERV..	0.00	47,470.32	
	601-100-5205120		ENGINEERING SERVICES		47,470.32	
N219742OR.00-8	Invoice	06/30/2023	Job 318 Groundwater Developemnt Project ...	0.00	55,616.74	
	601-100-5205120		ENGINEERING SERVICES		55,616.74	
W208178OR.00-7	Invoice	06/30/2023	GDMP - Package 4 - Design	0.00	307,837.40	
	601-100-5205120		ENGINEERING SERVICES		307,837.40	
01147	CRYSTAL GREENS LANDSCAPING INC	07/06/2023	Regular	0.00	1,719.50	53738
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
223263	Invoice	06/30/2023	Landscaping - June 2023	0.00	549.50	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		549.50	
223264	Invoice	06/30/2023	Landscaping - June 2023	0.00	560.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		560.00	
223265	Invoice	06/30/2023	Landscaping - June 2023	0.00	610.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		610.00	
11606	D.P. NICOLI INC	07/06/2023	Regular	0.00	2,929.88	53739
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
375607	Invoice	06/30/2023	Shoring and Parts	0.00	2,929.88	
	101-100-5205440		SAFETY GEAR & EQUIPME...		1,414.41	
	101-100-5205440		SAFETY GEAR & EQUIPME...		1,515.47	
00425	DLT SOLUTIONS, LLC	07/06/2023	Regular	0.00	3,639.42	53740
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
SI613773	Invoice	07/06/2023	AutoCAD Subscription Renewal	0.00	3,639.42	
	101-100-5205460		DUES/LICENSES/SUBSCRIP...		2,367.34	
	101-100-5205460		DUES/LICENSES/SUBSCRIP...		1,272.08	
01263	ELECTRIC WORKS, INC	07/06/2023	Regular	0.00	444.82	53741
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
21080	Invoice	06/30/2023	Repair SumpPump Circut	0.00	444.82	
	501-100-5205530		EQUIPMENT MAINTENANCE		444.82	
00872	FASTENAL COMPANY	07/06/2023	Regular	0.00	420.00	53742
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
ORPOR129983	Invoice	06/30/2023	large meter hardware	0.00	420.00	
	101-100-5205610		UTILITY OPERATING SUPPLY		420.00	
00607	FERGUSON WATERWORKS #3011	07/06/2023	Regular	0.00	440.59	53743
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
1209242	Invoice	06/30/2023	Hydrant Parts	0.00	416.06	
	101-100-5205610		UTILITY OPERATING SUPPLY		195.12	
	101-100-5205610		UTILITY OPERATING SUPPLY		56.70	
	101-100-5205610		UTILITY OPERATING SUPPLY		81.44	
	101-100-5205610		UTILITY OPERATING SUPPLY		82.80	
1676523	Invoice	06/30/2023	Hydrant Parts	0.00	24.53	
	101-100-5205610		UTILITY OPERATING SUPPLY		16.17	
	101-100-5205610		UTILITY OPERATING SUPPLY		8.36	
00112	LEGACY LAB SERVICES	07/06/2023	Regular	0.00	34.00	53744

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5648902	Invoice	06/30/2023	DOT Collection	0.00	34.00	
	101-100-5205110		CONTRACT SERVICES		34.00	
00604	LOWE'S	07/06/2023	Regular	0.00	132.17	53745
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
924521	Invoice	06/30/2023	break room sink soap and tray	0.00	34.89	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		34.89	
924750	Invoice	06/30/2023	Tools	0.00	78.32	
	101-100-5205610		UTILITY OPERATING SUPPLY		56.96	
	101-100-5205610		UTILITY OPERATING SUPPLY		21.36	
924956	Invoice	06/30/2023	spray paint	0.00	18.96	
	101-100-5205530		SHOP EQUIPMENT MAINT		18.96	
00396	METRO OVERHEAD DOOR, INC	07/06/2023	Regular	0.00	242.00	53746
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
239577	Invoice	06/30/2023	gate repair water damage	0.00	242.00	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		242.00	
00460	OUR JUST FUTURE	07/06/2023	Regular	0.00	140.00	53747
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004372	Invoice	06/30/2023	Customer Assitance May 2023	0.00	140.00	
	101-100-5205800		CUSTOMER ASSISTANCE		140.00	
01233	PACWEST MACHINERY	07/06/2023	Regular	0.00	5.28	53748
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004376	Invoice	06/30/2023	roller parts	0.00	5.28	
	101-100-5205540		VEHICLE MAINTENANCE		5.28	
11435	Pamplin Media	07/06/2023	Regular	0.00	9,773.16	53749
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
292555 & 295226	Invoice	07/06/2023	Lb1-Form Budget FY 23/24 and CCR Postcard...	0.00	9,773.16	
	101-100-5205420		ELECTIONS/LEGAL ADVERT...		349.80	
	101-100-5205625		WATER QUALITY & NOTICES		9,423.36	
00360	PARKROSE HARDWARE	07/06/2023	Regular	0.00	52.55	53750
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
I34976/P-reissue	Invoice	06/08/2023	Shop Supplies	0.00	21.57	
	101-100-5205530		SHOP EQUIPMENT MAINT		21.57	
I96843	Invoice	06/08/2023	shop misc	0.00	30.98	
	101-100-5205530		SHOP EQUIPMENT MAINT		30.98	
01124	PAVELCOMM INC.	07/06/2023	Regular	0.00	2,860.81	53751
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
234646	Invoice	07/06/2023	Pavelcomm Managed IT Services	0.00	2,860.81	
	101-100-5205110		CONTRACT SERVICES		2,860.81	
11382	PREMIER TRUCK GROUP	07/06/2023	Regular	0.00	222,503.00	53752

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
819DE-42852	Invoice	06/30/2023	2023 Freightliner M2 106 chassis +RC Display..	0.00	222,503.00	
	101-100-5406130		AUTOMOTIVE EQUIPMENT		222,503.00	
11610	Priscella Kah & Eh Moo Wah	07/06/2023	Regular	0.00	58.42	53753
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004340	Invoice	07/06/2023	Overpay Refund	0.00	58.42	
	101-100-6302430		CUSTOMER REFUND CLEAR...		58.42	
01009	RICOH USA, INC	07/06/2023	Regular	0.00	270.79	53754
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5067581246	Invoice	06/30/2023	Monthly Copier Fee - June 2023	0.00	270.79	
	101-100-5205110		CONTRACT SERVICES		270.79	
00767	SUPERIOR TIRE SERVICE	07/06/2023	Regular	0.00	2,300.00	53755
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
120348436	Invoice	06/30/2023	backhoe rear tires	0.00	2,300.00	
	101-100-5205550		TIRES		2,300.00	
00866	TRAFFIC SAFETY SUPPLY CO, INC	07/06/2023	Regular	0.00	1,353.30	53756
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV060632	Invoice	06/30/2023	48" x 48" Roll Up sign	0.00	1,353.30	
	101-100-5205440		SAFETY GEAR & EQUIPME...		1,353.30	
01265	TYLER TECHNOLOGIES, INC	07/06/2023	Regular	0.00	69,675.00	53757
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
025-426759	Invoice	07/06/2023	Annual Saas Fees FY23-24	0.00	69,675.00	
	101-100-5205110		CONTRACT SERVICES		69,675.00	
01167	ULINE	07/06/2023	Regular	0.00	931.18	53758
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
165042252	Invoice	06/30/2023	Shop Carts and Paper Goods	0.00	931.18	
	101-100-5205610		UTILITY OPERATING SUPPLY		149.69	
	101-100-5205610		UTILITY OPERATING SUPPLY		308.23	
	101-100-5205610		UTILITY OPERATING SUPPLY		99.06	
	101-100-5205610		UTILITY OPERATING SUPPLY		374.20	
00003	USA BLUEBOOK	07/06/2023	Regular	0.00	649.90	53759
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV00049233	Invoice	06/30/2023	Operations and Field Supplies	0.00	649.90	
	101-100-5205610		UTILITY OPERATING SUPPLY		649.90	
11441	DEPARTMENT OF JUSTICE	07/13/2023	Regular	0.00	264.00	53764
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004425	Invoice	07/14/2023	ID # 21DR17205	0.00	264.00	
	101-100-6202102		EMPLOYEE DRAW PAYABLE		264.00	
00014	OREGON AFSCME	07/13/2023	Regular	0.00	482.33	53765

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004438	Invoice	07/14/2023	Union Dues	0.00	482.33	
	101-100-6202140		UNION DUES PAYABLE		482.33	
00022	UNITED WAY OF THE COLUMBIA-WILLAMETTE	07/13/2023	Regular	0.00	127.50	53766
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004439	Invoice	07/14/2023	United Way	0.00	127.50	
	101-100-6202120		UNITED WAY PAYABLE		127.50	
00231	ADVENTIST HEALTH OCCUPATIONAL MEDICINE	07/13/2023	Regular	0.00	102.00	53767
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
97324	Invoice	06/30/2023	DOT Physical	0.00	102.00	
	101-100-5205110		CONTRACT SERVICES		102.00	
01080	ALLEGIANCE BENEFIT PLAN	07/13/2023	Regular	0.00	100.00	53768
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004388	Invoice	07/11/2023	IRS Section 125 Premium Plan	0.00	100.00	
	101-100-5205460		DUES/LICENSES/SUBSCRIP...		100.00	
00048	CABLE HUSTON LLP	07/13/2023	Regular	0.00	1,859.00	53769
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
130001	Invoice	06/30/2023	May-June General Legal	0.00	1,859.00	
	101-100-5205140		LEGAL SERVICES		1,859.00	
00001	CHAVES CONSULTING, INC.	07/13/2023	Regular	0.00	4,789.16	53770
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
212449	Invoice	06/30/2023	Regular/late bills printing & Mailing	0.00	4,789.16	
	101-100-5205110		CONTRACT SERVICES		1,261.27	
	101-100-5205330		POSTAGE		3,527.89	
00793	CITY OF GRESHAM	07/13/2023	Regular	0.00	2,184.17	53771
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004410	Invoice	06/30/2023	Sewer/Stromwater	0.00	2,184.17	
	101-100-5205220		SEWER/STORM WATER		472.03	
	101-100-5205220		SEWER/STORM WATER		1,712.14	
00637	COMCAST CABLE	07/13/2023	Regular	0.00	238.70	53772
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004411	Invoice	07/13/2023	TELEMETRY/INTERNET	0.00	238.70	
	101-100-5205660		TELEMETRY		116.85	
	101-100-5205660		TELEMETRY		121.85	
11606	D.P. NICOLI INC	07/13/2023	Regular	0.00	828.95	53773
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
376288	Invoice	06/30/2023	Shoring and Parts	0.00	820.00	
	101-100-5205440		SAFETY GEAR & EQUIPME...		820.00	
INV0004404	Invoice	06/30/2023	WO260 Materials balance due	0.00	8.95	
	101-100-5406020		NEW SERVICES		8.95	
00607	FERGUSON WATERWORKS #3011	07/13/2023	Regular	0.00	110.02	53774

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1170673-2	Invoice	06/30/2023	5-1/4 Bonet Rep Kit Comp	0.00	110.02	
	101-100-5205610		UTILITY OPERATING SUPPLY 5-1/4 Bonet Rep Kit Comp		110.02	
01221	FORMLINK SYSTEMS	07/13/2023	Regular	0.00	5,832.75	53775
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004405	Invoice	07/11/2023	Formlink Annual Subscription - Cross Connec...	0.00	5,832.75	
	101-100-5205460		DUES/LICENSES/SUBSCRIP... Formlink Annual Subscription - Cr...		5,832.75	
00747	GENERAL PACIFIC, INC	07/13/2023	Regular	0.00	2,584.00	53776
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1451486	Invoice	12/22/2022	4" Gate Valve w/ Handwheel	0.00	2,584.00	
	101-100-1601410		INVENTORY 4" FL X FL GATE VALVE		2,584.00	
00300	HACH COMPANY, INC	07/13/2023	Regular	0.00	4,843.00	53777
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
13648634	Invoice	07/11/2023	WQ Reagents & CL17sc	0.00	3,718.00	
	101-100-5205620		WATER SAMPLES/TESTING Total Chlorine DPD packets (1000)		266.00	
	501-100-5205530		EQUIPMENT MAINTENANCE CL17sc GW production		3,452.00	
13650566	Invoice	07/12/2023	WQ Reagents & CL17sc	0.00	1,125.00	
	501-100-5205620		TESTING Free Chlorine reagents		1,125.00	
01137	JW UNDERGROUND INC	07/13/2023	Regular	0.00	964.20	53778
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
50284	Invoice	06/30/2023	Job 327 Dirt Dump	0.00	288.00	
	101-100-5406010		WATER SYSTEM Dirt Dump		288.00	
50397	Invoice	07/11/2023	Job 327 dump and rock fees	0.00	676.20	
	101-100-5406010		WATER SYSTEM Rock		388.20	
	101-100-5406010		WATER SYSTEM Dirt Dump		288.00	
00015	KAISER PERMANENTE	07/13/2023	Regular	0.00	37,006.94	53779
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0016825558	Invoice	06/30/2023	Empl Med/Dent Insurance	0.00	19,898.66	
	101-100-6202107		KAISER INS PAYABLE Empl Med/Dent Insurance		19,898.66	
0016913752	Invoice	07/13/2023	Emp Med/Dent Insurance	0.00	17,108.28	
	101-100-6202107		KAISER INS PAYABLE Emp Med/Dent Insurance		17,108.28	
11613	Lidiya Buknyrza	07/13/2023	Regular	0.00	114.42	53780
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004415	Invoice	07/13/2023	Closed Account Refund	0.00	114.42	
	101-100-6302430		CUSTOMER REFUND CLEAR... Closed Account Refund		114.42	
00794	OLDCASTLE PRECAST INC	07/13/2023	Regular	0.00	678.00	53781
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
020222754	Invoice	07/11/2023	Well 3 Vault Ladder	0.00	678.00	
	601-100-5406035		GROUNDWATER CONSTRU... Vault Ladder w/extension		678.00	
00940	O'REILLY AUTO PARTS	07/13/2023	Regular	0.00	19.90	53782

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004386	Invoice	07/11/2023	oil filter	0.00	19.90	
	101-100-5205540	VEHICLE MAINTENANCE	oil filter		19.90	
00225	PORTER W. YETT COMPANY	07/13/2023	Regular	0.00	189.90	53783
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
26444	Invoice	06/30/2023	Asphalt	0.00	189.90	
	101-100-5406010	WATER SYSTEM	Asphalt		189.90	
00181	PORTLAND GENERAL ELECTRIC	07/13/2023	Regular	0.00	33,195.64	53784
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004412	Invoice	06/30/2023	Portland General Electric	0.00	33,195.64	
	101-100-5205230	HEATING/ELECTRICITY	Office Electricity		991.43	
	101-100-5205670	PUMPING	141st Av Pumping		978.65	
	501-100-5205670	PUMPING	Halsey Pumping		31,225.56	
00184	PORTLAND WATER BUREAU	07/13/2023	Regular	0.00	290,712.04	53785
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004385	Invoice	06/30/2023	June Water Purchases	0.00	290,712.04	
	101-100-5205010	WATER PURCHASES	June Water Purchases		290,712.04	
00458	PREMIER RUBBER LLC	07/13/2023	Regular	0.00	154.13	53786
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0429920-IN	Invoice	07/11/2023	hammer hydro hose	0.00	154.13	
	101-100-5205530	SHOP EQUIPMENT MAINT	hammer hydro hose		154.13	
11612	RC Display Vans	07/13/2023	Regular	0.00	355.00	53787
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4752	Invoice	07/11/2023	Pipe Rack Hooks	0.00	355.00	
	101-100-5406130	AUTOMOTIVE EQUIPMENT	Pipe Rack Hooks		355.00	
00020	SAIF CORPORATION	07/13/2023	Regular	0.00	2,087.07	53788
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1001308164	Invoice	07/11/2023	Workers Comp Premium	0.00	2,087.07	
	101-100-5104840	WORKERS COMPENSATION	Workers Comp Premium		2,087.07	
00020	SAIF CORPORATION	07/13/2023	Regular	0.00	2,389.50	53789
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004391	Invoice	07/11/2023	Non-Disabling Claim Reimbursement	0.00	2,389.50	
	101-100-5104840	WORKERS COMPENSATION	Non-Disabling Claim Reimburse...		2,389.50	
00721	SPECIAL DISTRICTS INSURANCE SERVICES	07/13/2023	Regular	0.00	903.00	53790
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004396	Invoice	06/30/2023	Add 2023 Freightliner to insurance	0.00	903.00	
	101-100-5205430	INSURANCE-GENERAL	Add 2023 Freightliner to insurance		903.00	
00721	SPECIAL DISTRICTS INSURANCE SERVICES	07/13/2023	Regular	0.00	5,000.00	53791
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
GCGL2023071988	Invoice	07/12/2023	Claim GCGL2023071988 deductible	0.00	5,000.00	
	101-100-5205430	INSURANCE-GENERAL	Claim deductible		5,000.00	

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01265	TYLER TECHNOLOGIES, INC	07/13/2023	Regular	0.00	11,807.30	53792
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
025-429620	Invoice	06/30/2023	Transaction Fees	0.00	11,675.00	
	101-100-5205740		GENERAL OFFICE		11,675.00	
025-430022	Invoice	06/30/2023	Billing Notification Calls	0.00	132.30	
	101-100-5205740		GENERAL OFFICE		132.30	
11614	USAbLe Life	07/13/2023	Regular	0.00	1,944.37	53793
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
50053086-0001	Invoice	07/13/2023	Empl Disb/Life Insurance	0.00	1,944.37	
	101-100-6202109		DISABILITY/LIFE PAYABLE		1,944.37	
00221	WASTE MANAGEMENT, INC	07/13/2023	Regular	0.00	271.18	53794
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
1473188-1574-2	Invoice	06/30/2023	Garbage Service	0.00	271.18	
	101-100-5205520		BLDG/GROUNDS MAINTEN...		271.18	
11615	WaterISAC	07/13/2023	Regular	0.00	1,100.00	53795
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
87996-24	Invoice	07/13/2023	Membership Dues	0.00	1,100.00	
	101-100-5205460		DUES/LICENSES/SUBSCRIP...		1,100.00	
10253	INTERNAL REVENUE SERVICE	06/13/2023	Bank Draft	0.00	6.76	DFT0001021
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004154	Invoice	06/13/2023	SOCIAL SECURITY TAX	0.00	6.76	
	101-100-6202210		SOCIAL SECURITY PAYABLE		6.76	
10253	INTERNAL REVENUE SERVICE	06/13/2023	Bank Draft	0.00	1.58	DFT0001022
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004156	Invoice	06/13/2023	MEDICARE TAX	0.00	1.58	
	101-100-6202210		SOCIAL SECURITY PAYABLE		1.58	
11581	MISSIONSQUARE	06/16/2023	Bank Draft	0.00	1,313.17	DFT0001023
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004174	Invoice	06/16/2023	Deferred Compensation	0.00	1,313.17	
	101-100-6202150		DEFERRED COMP PAYABLE		1,313.17	
00016	NATIONWIDE RETIREMENT SOLUTION	06/16/2023	Bank Draft	0.00	590.00	DFT0001026
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004177	Invoice	06/16/2023	457 Deferred Comp	0.00	590.00	
	101-100-6202150		DEFERRED COMP PAYABLE		590.00	
01211	HRA VEBA PLAN CONTRIBUTIONS	06/16/2023	Bank Draft	0.00	1,315.00	DFT0001027
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004183	Invoice	06/16/2023	HRA VEBA	0.00	1,315.00	
	101-100-6202160		HRA VEBA PAYABLE		1,315.00	
10253	INTERNAL REVENUE SERVICE	06/16/2023	Bank Draft	0.00	9,039.92	DFT0001034

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004200	Invoice	06/16/2023	FED TAX WITHHOLDING	0.00	9,039.92	
	101-100-6202220		FEDERAL TAX PAYABLE		9,039.92	
00017	OREGON DEPARTMENT OF REVENUE	06/16/2023	Bank Draft	0.00	5,820.58	DFT0001035
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004201	Invoice	06/16/2023	STATE INCOME TAX	0.00	5,820.58	
	101-100-6202230		STATE TAX PAYABLE		5,820.58	
10253	INTERNAL REVENUE SERVICE	06/16/2023	Bank Draft	0.00	10,551.42	DFT0001036
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004202	Invoice	06/16/2023	SOCIAL SECURITY TAX	0.00	10,551.42	
	101-100-6202210		SOCIAL SECURITY PAYABLE		10,551.42	
10253	INTERNAL REVENUE SERVICE	06/16/2023	Bank Draft	0.00	2,467.64	DFT0001037
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004204	Invoice	06/16/2023	MEDICARE TAX	0.00	2,467.64	
	101-100-6202210		SOCIAL SECURITY PAYABLE		2,467.64	
00069	US BANK	06/14/2023	Bank Draft	0.00	1,113,175.00	DFT0001038
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
2286599	Invoice	06/15/2023	Bond Payment - Series 2021	0.00	1,113,175.00	
	401-100-5507050		PAYMENTS ON FINANCING		790,000.00	
	401-100-5507070		INTEREST EXPENSE		323,175.00	
11381	Global Payments Integrated	06/14/2023	Bank Draft	0.00	916.15	DFT0001039
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004167	Invoice	06/15/2023	Counter Card Payment Fees - May 2023	0.00	916.15	
	101-100-5205740		GENERAL OFFICE		916.15	
11381	Global Payments Integrated	06/14/2023	Bank Draft	0.00	4,685.05	DFT0001040
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004168	Invoice	06/15/2023	Online Card Payment Fees - May 2023	0.00	4,685.05	
	101-100-5205740		GENERAL OFFICE		4,685.05	
11581	MISSIONSQUARE	06/30/2023	Bank Draft	0.00	1,313.17	DFT0001041
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004283	Invoice	06/30/2023	Deferred Compensation	0.00	1,313.17	
	101-100-6202150		DEFERRED COMP PAYABLE		1,313.17	
00016	NATIONWIDE RETIREMENT SOLUTION	06/30/2023	Bank Draft	0.00	590.00	DFT0001044
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004286	Invoice	06/30/2023	457 Deferred Comp	0.00	590.00	
	101-100-6202150		DEFERRED COMP PAYABLE		590.00	
10253	INTERNAL REVENUE SERVICE	06/30/2023	Bank Draft	0.00	9,454.02	DFT0001050
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004298	Invoice	06/30/2023	FED TAX WITHHOLDING	0.00	9,454.02	
	101-100-6202220		FEDERAL TAX PAYABLE		9,454.02	
00017	OREGON DEPARTMENT OF REVENUE	06/30/2023	Bank Draft	0.00	6,023.09	DFT0001051

Check Report

Date Range: 06/13/2023 - 07/18/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004299	Invoice	06/30/2023	STATE INCOME TAX	0.00	6,023.09	
	101-100-6202230		STATE TAX PAYABLE		6,023.09	
10253	INTERNAL REVENUE SERVICE	06/30/2023	Bank Draft	0.00	10,835.72	DFT0001052
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004300	Invoice	06/30/2023	SOCIAL SECURITY TAX	0.00	10,835.72	
	101-100-6202210		SOCIAL SECURITY PAYABLE		10,835.72	
10253	INTERNAL REVENUE SERVICE	06/30/2023	Bank Draft	0.00	2,539.38	DFT0001053
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004302	Invoice	06/30/2023	MEDICARE TAX	0.00	2,539.38	
	101-100-6202210		SOCIAL SECURITY PAYABLE		2,539.38	
10253	INTERNAL REVENUE SERVICE	06/29/2023	Bank Draft	0.00	37.20	DFT0001054
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004309	Invoice	06/29/2023	SOCIAL SECURITY TAX	0.00	37.20	
	101-100-6202210		SOCIAL SECURITY PAYABLE		37.20	
10253	INTERNAL REVENUE SERVICE	06/29/2023	Bank Draft	0.00	8.74	DFT0001055
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004310	Invoice	06/29/2023	MEDICARE TAX	0.00	8.74	
	101-100-6202210		SOCIAL SECURITY PAYABLE		8.74	
00793	CITY OF GRESHAM	06/29/2023	Bank Draft	0.00	613.95	DFT0001057
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
36450 & 36481	Invoice	06/29/2023	COG ROW Permits	0.00	613.95	
	101-100-5205610		UTILITY OPERATING SUPPLY		306.00	
	101-100-5205610		UTILITY OPERATING SUPPLY		306.00	
	101-100-5205610		UTILITY OPERATING SUPPLY		1.95	
00018	PERS	06/29/2023	Bank Draft	0.00	23,776.25	DFT0001058
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004255	Invoice	06/29/2023	PERS Payable	0.00	23,776.25	
	101-100-6202110		P.E.R.S. PAYABLE		23,776.25	
00070	PORTLAND, CITY OF	06/29/2023	Bank Draft	0.00	6,820.00	DFT0001059
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
5161354	Invoice	06/29/2023	Package 3 Land Use Permitting	0.00	6,820.00	
	601-100-5205120		ENGINEERING SERVICES		6,820.00	
11396	ROTSCHY	06/29/2023	Bank Draft	0.00	53,323.93	DFT0001060
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
ROT-24	Invoice	06/29/2023	Job 313 Package #1	0.00	53,323.93	
	601-100-5406035		GROUNDWATER CONSTRU...		53,323.93	
00733	UMPQUA BANK	06/29/2023	Bank Draft	0.00	597.72	DFT0001061
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004281	Invoice	06/29/2023	Bank Fees	0.00	597.72	
	101-100-5205740		GENERAL OFFICE		597.72	

Check Report

Date Range: 06/13/2023 - 07/18/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
10253	INTERNAL REVENUE SERVICE	07/06/2023	Bank Draft	0.00	1,345.58	DFT0001066
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0004328	Invoice	07/06/2023	FED TAX WITHHOLDING	0.00	1,345.58	
	101-100-6202220		FEDERAL TAX PAYABLE		1,345.58	
00017	OREGON DEPARTMENT OF REVENUE	07/06/2023	Bank Draft	0.00	879.90	DFT0001067
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0004329	Invoice	07/06/2023	STATE INCOME TAX	0.00	879.90	
	101-100-6202230		STATE TAX PAYABLE		879.90	
10253	INTERNAL REVENUE SERVICE	07/06/2023	Bank Draft	0.00	1,706.16	DFT0001068
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0004330	Invoice	07/06/2023	SOCIAL SECURITY TAX	0.00	1,706.16	
	101-100-6202210		SOCIAL SECURITY PAYABLE		1,706.16	
10253	INTERNAL REVENUE SERVICE	07/06/2023	Bank Draft	0.00	399.00	DFT0001069
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0004332	Invoice	07/06/2023	MEDICARE TAX	0.00	399.00	
	101-100-6202210		SOCIAL SECURITY PAYABLE		399.00	
00018	PERS	07/06/2023	Bank Draft	0.00	23,642.89	DFT0001070
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0004342	Invoice	07/06/2023	PERS Payable	0.00	23,642.89	
	101-100-6202110		P.E.R.S. PAYABLE		23,642.89	
00017	OREGON DEPARTMENT OF REVENUE	07/06/2023	Bank Draft	0.00	10,030.46	DFT0001071
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0004343	Invoice	07/06/2023	2nd Quarter Tax Payment	0.00	10,030.46	
	101-100-6202235		TRANSIT TAX PAYABLE		593.06	
	101-100-6202240		WORKERS COMP PAYABLE		307.74	
	101-100-6202250		STATE UNEMPLOYMENT P...		601.41	
	101-100-6202260		TRI-MET PAYABLE		4,885.84	
	101-100-6202270		PAID LEAVE OREGON PAYA...		3,642.41	
11581	MISSIONSQUARE	07/14/2023	Bank Draft	0.00	1,326.41	DFT0001072
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0004418	Invoice	07/14/2023	Deferred Compensation	0.00	1,326.41	
	101-100-6202150		DEFERRED COMP PAYABLE		1,326.41	
00016	NATIONWIDE RETIREMENT SOLUTION	07/14/2023	Bank Draft	0.00	590.00	DFT0001075
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0004421	Invoice	07/14/2023	457 Deferred Comp	0.00	590.00	
	101-100-6202150		DEFERRED COMP PAYABLE		590.00	
01211	HRA VEBA PLAN CONTRIBUTIONS	07/14/2023	Bank Draft	0.00	1,315.00	DFT0001076
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0004427	Invoice	07/14/2023	HRA VEBA	0.00	1,315.00	
	101-100-6202160		HRA VEBA PAYABLE		1,315.00	
10253	INTERNAL REVENUE SERVICE	07/14/2023	Bank Draft	0.00	9,591.24	DFT0001083

Check Report

Date Range: 06/13/2023 - 07/18/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004442	Invoice	07/14/2023	FED TAX WITHHOLDING	0.00	9,591.24	
	101-100-6202220		FEDERAL TAX PAYABLE		9,591.24	
00017	OREGON DEPARTMENT OF REVENUE	07/14/2023	Bank Draft	0.00	5,815.75	DFT0001084
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004443	Invoice	07/14/2023	STATE INCOME TAX	0.00	5,815.75	
	101-100-6202230		STATE TAX PAYABLE		5,815.75	
10253	INTERNAL REVENUE SERVICE	07/14/2023	Bank Draft	0.00	10,754.42	DFT0001085
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004444	Invoice	07/14/2023	SOCIAL SECURITY TAX	0.00	10,754.42	
	101-100-6202210		SOCIAL SECURITY PAYABLE		10,754.42	
10253	INTERNAL REVENUE SERVICE	07/14/2023	Bank Draft	0.00	2,515.14	DFT0001086
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004446	Invoice	07/14/2023	MEDICARE TAX	0.00	2,515.14	
	101-100-6202210		SOCIAL SECURITY PAYABLE		2,515.14	
11381	Global Payments Integrated	07/13/2023	Bank Draft	0.00	6,496.61	DFT0001087
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004393	Invoice	07/11/2023	Credit Card Payment Fees	0.00	6,496.61	
	101-100-5205740		GENERAL OFFICE		6,496.61	
11381	Global Payments Integrated	07/13/2023	Bank Draft	0.00	1,150.78	DFT0001088
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0004394	Invoice	07/11/2023	Credit Card Payment Fees	0.00	1,150.78	
	101-100-5205740		GENERAL OFFICE		1,150.78	

Bank Code UMPQUA BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	182	130	0.00	1,372,174.41
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-19,898.66
Bank Drafts	40	40	0.00	1,343,374.78
EFT's	0	0	0.00	0.00
	222	171	0.00	2,695,650.53

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	182	130	0.00	1,372,174.41
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-19,898.66
Bank Drafts	40	40	0.00	1,343,374.78
EFT's	0	0	0.00	0.00
	222	171	0.00	2,695,650.53

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	6/2023	1,449,773.46
999	POOLED CASH	7/2023	1,245,877.07
			2,695,650.53



Rockwood Water District, OR

Detail vs Budget Report

Account Summary

Date Range: 06/01/2023 - 06/30/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101 - GENERAL FUND								
Revenue								
<u>101-100-3010101</u>	BEGINNING FUND BALANCE	0.00	-10,419,346.00	0.00	0.00	0.00	-10,419,346.00	-100.00%
<u>101-100-3101100</u>	WATER SALES	0.00	-11,410,250.00	-10,945,109.80	-1,389,188.47	-12,334,298.27	924,048.27	8.10%
<u>101-100-3202100</u>	BACKFLOW CHARGES	0.00	-40,000.00	-34,559.38	-4,721.50	-39,280.88	-719.12	-1.80%
<u>101-100-3202200</u>	SET-UP FEES	0.00	-27,270.00	-13,862.40	-1,307.20	-15,169.60	-12,100.40	-44.37%
<u>101-100-3202300</u>	LATE FEES	0.00	-290,000.00	-246,062.77	-21,821.84	-267,884.61	-22,115.39	-7.63%
<u>101-100-3404100</u>	SERVICE INSTALLATIONS	0.00	-250,000.00	-147,593.71	-39,903.42	-187,497.13	-62,502.87	-25.00%
<u>101-100-3404200</u>	SUB-DIVISION PROJECTS	0.00	-50,000.00	-22,745.64	0.00	-22,745.64	-27,254.36	-54.51%
<u>101-100-3404300</u>	OTHER SERVICE INCOME	0.00	-150,000.00	-107,021.78	-29,454.05	-136,475.83	-13,524.17	-9.02%
<u>101-100-3505100</u>	INTEREST INCOME	0.00	-70,000.00	-446,584.24	-53,746.48	-500,330.72	430,330.72	614.76%
<u>101-100-3505200</u>	RENTAL INCOME	0.00	-16,000.00	-12,199.19	-1,684.48	-13,883.67	-2,116.33	-13.23%
<u>101-100-3606100</u>	SCRAP METAL SALES	0.00	-7,500.00	-8,801.45	0.00	-8,801.45	1,301.45	17.35%
<u>101-100-3606600</u>	OTHER MISC INCOME	0.00	-40,000.00	-28,049.26	-2,055.34	-30,104.60	-9,895.40	-24.74%
<u>101-100-3606800</u>	GRESHAM UTILITY TAX	0.00	-432,015.00	-381,796.84	-65,284.97	-447,081.81	15,066.81	3.49%
<u>101-100-3606900</u>	PORTLAND UTILITY TAX	0.00	-197,790.00	-181,409.74	-2,439.89	-183,849.63	-13,940.37	-7.05%
<u>101-100-3607000</u>	FAIRVIEW UTILITY TAX	0.00	-14,158.00	-11,575.79	-2,283.21	-13,859.00	-299.00	-2.11%
<u>101-100-3909200</u>	INTERFUND TRANSFERS	0.00	-505,000.00	-365,000.00	0.00	-365,000.00	-140,000.00	-27.72%
<u>101-100-3909300</u>	FIXED ASSET DISPOSITION	0.00	-500,000.00	0.00	0.00	0.00	-500,000.00	-100.00%
<u>101-100-3909500</u>	OTHER GOVERNMENT AGENCIES	0.00	-18,500.00	-124,260.00	0.00	-124,260.00	105,760.00	571.68%
Revenue Totals:			-24,437,829.00	-13,076,631.99	-1,613,890.85	-14,690,522.84	-9,747,306.16	-39.89%
Expense								
<u>101-100-5104450</u>	SALARIES/WAGES	0.00	2,302,200.00	1,871,364.03	252,722.14	2,124,086.17	178,113.83	7.74%
<u>101-100-5104500</u>	OFFICE OVERTIME	0.00	1,000.00	168.35	0.00	168.35	831.65	83.17%
<u>101-100-5104550</u>	FIELD OVERTIME	0.00	16,000.00	18,027.37	1,032.10	19,059.47	-3,059.47	-19.12%
<u>101-100-5104600</u>	ON CALL DUTY	-24.24	76,600.00	54,356.51	7,448.07	61,804.58	14,819.66	19.35%
<u>101-100-5104610</u>	WATER CERTIFICATIONS	0.00	12,500.00	13,537.28	1,732.32	15,269.60	-2,769.60	-22.16%
<u>101-100-5104620</u>	EMPLOYEE BONUS	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
<u>101-100-5104630</u>	MARKET BASED WAGE ADJUST	0.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
<u>101-100-5104800</u>	SOCIAL SECURITY	0.00	141,700.00	133,969.92	15,948.61	149,918.53	-8,218.53	-5.80%
<u>101-100-5104810</u>	MEDICARE	0.00	33,200.00	27,775.65	3,732.53	31,508.18	1,691.82	5.10%
<u>101-100-5104820</u>	UNEMPLOYMENT INSURANCE	0.00	2,300.00	2,945.77	601.41	3,547.18	-1,247.18	-54.23%
<u>101-100-5104830</u>	TRI-MET	0.00	16,600.00	13,436.13	4,839.42	18,275.55	-1,675.55	-10.09%
<u>101-100-5104840</u>	WORKERS COMPENSATION	0.00	27,600.00	17,835.85	2,393.06	20,228.91	7,371.09	26.71%
<u>101-100-5104900</u>	P.E.R.S	0.00	606,500.00	560,081.01	84,278.98	644,359.99	-37,859.99	-6.24%
<u>101-100-5104920</u>	EMPLOYEE INSURANCE EXPENS	0.00	549,000.00	487,347.44	37,116.44	524,463.88	24,536.12	4.47%
<u>101-100-5104930</u>	PAID LEAVE OREGON	0.00	4,400.00	0.00	-2,532.53	-2,532.53	6,932.53	157.56%

Detail vs Budget Report

Date Range: 06/01/2023 - 06/30/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101-100-5205010	WATER PURCHASES	0.00	3,088,892.00	2,793,265.44	290,712.04	3,083,977.48	4,914.52	0.16%
101-100-5205110	CONTRACT SERVICES	-262.73	125,430.00	95,082.10	5,897.07	100,979.17	24,713.56	19.70%
101-100-5205120	TECHNICAL & CONSULTING	0.00	65,000.00	0.00	0.00	0.00	65,000.00	100.00%
101-100-5205130	AUDITING	0.00	19,020.00	12,225.00	0.00	12,225.00	6,795.00	35.73%
101-100-5205140	LEGAL SERVICES	0.00	100,000.00	9,882.50	1,859.00	11,741.50	88,258.50	88.26%
101-100-5205210	TELEPHONE	0.00	42,140.00	35,141.75	3,108.86	38,250.61	3,889.39	9.23%
101-100-5205220	SEWER/STORM WATER	0.00	8,050.00	11,099.74	2,300.35	13,400.09	-5,350.09	-66.46%
101-100-5205230	HEATING/ELECTRICITY	0.00	16,500.00	25,212.01	2,118.71	27,330.72	-10,830.72	-65.64%
101-100-5205310	ENGINEERING SUPPLIES	0.00	1,000.00	971.34	0.00	971.34	28.66	2.87%
101-100-5205320	OFFICE SUPPLIES	-520.32	24,000.00	40,906.27	885.89	41,792.16	-17,271.84	-71.97%
101-100-5205330	POSTAGE	3,527.89	45,300.00	38,160.18	6,985.96	45,146.14	-3,374.03	-7.45%
101-100-5205410	CONSERVATION	-11,863.75	56,350.00	16,966.32	12,540.69	29,507.01	38,706.74	68.69%
101-100-5205420	ELECTIONS/LEGAL ADVERTISE	0.00	3,000.00	1,347.53	1,488.26	2,835.79	164.21	5.47%
101-100-5205430	INSURANCE-GENERAL	0.00	96,839.00	94,928.24	9,092.17	104,020.41	-7,181.41	-7.42%
101-100-5205440	SAFETY GEAR & EQUIPMENT	601.58	23,000.00	16,021.03	6,072.74	22,093.77	304.65	1.32%
101-100-5205450	TRAINING & EDUCATION	-5,733.55	41,500.00	33,190.84	11,027.58	44,218.42	3,015.13	7.27%
101-100-5205460	DUES/LICENSES/SUBSCRIPTNS	-8,698.47	93,766.00	74,221.30	19,888.83	94,110.13	8,354.34	8.91%
101-100-5205470	OFFICE EQUIPMENT	0.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
101-100-5205510	COMPUTER/OFFICE EQUIPMENT	0.00	7,400.00	7,203.22	0.00	7,203.22	196.78	2.66%
101-100-5205520	BLDG/GROUNDS MAINTENANCE	-2,207.09	74,460.00	50,346.63	9,134.31	59,480.94	17,186.15	23.08%
101-100-5205530	SHOP EQUIPMENT MAINT	-18.96	10,000.00	1,262.77	1,932.94	3,195.71	6,823.25	68.23%
101-100-5205540	VEHICLE MAINTENANCE	-504.34	35,000.00	16,197.09	1,571.25	17,768.34	17,736.00	50.67%
101-100-5205550	TIRES	0.00	14,000.00	3,681.83	7,316.68	10,998.51	3,001.49	21.44%
101-100-5205560	GAS/LUBRICANTS & DISPOSAL	-3,606.78	45,000.00	30,648.83	5,684.79	36,333.62	12,273.16	27.27%
101-100-5205570	SMALL EQUIPMENT/TOOLS	0.00	10,000.00	8,611.96	923.96	9,535.92	464.08	4.64%
101-100-5205610	UTILITY OPERATING SUPPLY	-4,539.50	300,000.00	222,914.95	13,190.62	236,105.57	68,433.93	22.81%
101-100-5205620	WATER SAMPLES/TESTING	0.00	65,000.00	40,364.11	4,898.00	45,262.11	19,737.89	30.37%
101-100-5205625	WATER QUALITY & NOTICES	0.00	8,000.00	0.00	0.00	0.00	8,000.00	100.00%
101-100-5205630	RESERVOIR MAINTENANCE	0.00	15,000.00	60.97	0.00	60.97	14,939.03	99.59%
101-100-5205640	METER MAINTENANCE	260.00	40,000.00	38,410.48	0.00	38,410.48	1,329.52	3.32%
101-100-5205650	HYDRANT MAINTENANCE	0.00	3,000.00	3,239.19	0.00	3,239.19	-239.19	-7.97%
101-100-5205660	TELEMETRY	0.00	15,192.00	11,025.10	480.14	11,505.24	3,686.76	24.27%
101-100-5205670	PUMPING	0.00	41,720.00	44,249.05	4,938.43	49,187.48	-7,467.48	-17.90%
101-100-5205710	BOARD MEETING FEES	0.00	5,800.00	2,801.21	300.01	3,101.22	2,698.78	46.53%
101-100-5205720	DIRECTORS' EXPENSE	-358.02	24,000.00	8,417.05	358.02	8,775.07	15,582.95	64.93%
101-100-5205730	MANAGER'S EXPENSE	-1,083.04	7,000.00	3,630.83	1,083.04	4,713.87	3,369.17	48.13%
101-100-5205740	GENERAL OFFICE	-34.00	64,900.00	125,788.26	18,136.92	143,925.18	-78,991.18	-121.71%
101-100-5205750	CASH OVER/SHORT	0.00	0.00	15.00	0.00	15.00	-15.00	0.00%
101-100-5205760	BAD DEBT EXPENSE	-119.47	25,000.00	-159.34	61.35	-97.99	25,217.46	100.87%
101-100-5205770	GRESHAM UTILITY TAX	0.00	432,015.00	315,731.71	0.00	315,731.71	116,283.29	26.92%
101-100-5205780	PORTLAND UTILITY TAX	0.00	197,790.00	152,990.60	55,461.99	208,452.59	-10,662.59	-5.39%
101-100-5205790	FAIRVIEW UTILITY TAX	0.00	14,158.00	9,736.06	0.00	9,736.06	4,421.94	31.23%
101-100-5205800	CUSTOMER ASSISTANCE	0.00	60,000.00	11,242.50	1,298.00	12,540.50	47,459.50	79.10%
101-100-5205820	TAXES & ASSESSMENTS	0.00	3,100.00	8,747.50	0.00	8,747.50	-5,647.50	-182.18%

Detail vs Budget Report

Date Range: 06/01/2023 - 06/30/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101-100-5406010	WATER SYSTEM	-28,271.59	722,200.00	655,855.74	34,431.84	690,287.58	60,184.01	8.33%
101-100-5406020	NEW SERVICES	5,417.05	65,000.00	68,140.88	6,089.37	74,230.25	-14,647.30	-22.53%
101-100-5406030	METER UPGRADES	0.00	50,000.00	16,234.38	0.00	16,234.38	33,765.62	67.53%
101-100-5406110	METER EQUIPMENT	0.00	25,000.00	1,441.00	0.00	1,441.00	23,559.00	94.24%
101-100-5406120	SHOP EQUIPMENT	0.00	8,800.00	2,475.80	0.00	2,475.80	6,324.20	71.87%
101-100-5406130	AUTOMOTIVE EQUIPMENT	-222,503.00	240,000.00	4,245.24	222,503.00	226,748.24	235,754.76	98.23%
101-100-5406140	COMPUTER/OFFICE EQUIP	0.00	33,500.00	26,677.06	0.00	26,677.06	6,822.94	20.37%
101-100-5406210	BUILDINGS	0.00	39,000.00	59,368.16	0.00	59,368.16	-20,368.16	-52.23%
101-100-5406220	LAND	0.00	500,000.00	0.00	0.00	0.00	500,000.00	100.00%
101-100-5607110	TRANSFER TO OTHER FUND	0.00	1,955,950.00	1,955,950.00	1,113,175.00	3,069,125.00	-1,113,175.00	-56.91%
101-100-5707210	CONTINGENCY	0.00	1,350,000.00	0.00	0.00	0.00	1,350,000.00	100.00%
Expense Totals:		-280,542.33	14,164,372.00	10,407,012.72	2,286,260.36	12,693,273.08	1,751,641.25	12.37%
101 - GENERAL FUND Totals:		-280,542.33	-10,273,457.00	-2,669,619.27	672,369.51	-1,997,249.76	-7,995,664.91	
201 - SDC FUND-REIMBURSEMENT								
Revenue								
201-100-3010101	BEGINNING FUND BALANCE	0.00	-813,720.00	0.00	0.00	0.00	-813,720.00	-100.00%
201-100-3404500	SYSTEM DEVELOPMENT FEES	0.00	-250,000.00	-155,542.62	-31,684.73	-187,227.35	-62,772.65	-25.11%
201-100-3505100	INTEREST INCOME	0.00	-10,000.00	-45,806.33	-5,925.87	-51,732.20	41,732.20	417.32%
Revenue Totals:		0.00	-1,073,720.00	-201,348.95	-37,610.60	-238,959.55	-834,760.45	-77.74%
Expense								
201-100-5607110	TRANSFER TO OTHER FUND	0.00	300,000.00	300,000.00	0.00	300,000.00	0.00	0.00%
Expense Totals:		0.00	300,000.00	300,000.00	0.00	300,000.00	0.00	0.00%
201 - SDC FUND-REIMBURSEMENT Totals:		0.00	-773,720.00	98,651.05	-37,610.60	61,040.45	-834,760.45	
202 - SDC FUND-IMPROVEMENT								
Revenue								
202-100-3010101	BEGINNING FUND BALANCE	0.00	-312,475.00	0.00	0.00	0.00	-312,475.00	-100.00%
202-100-3404500	SYSTEM DEVELOPMENT FEES	0.00	-80,000.00	-46,460.38	-9,464.27	-55,924.65	-24,075.35	-30.09%
202-100-3505100	INTEREST INCOME	0.00	-1,200.00	-8,421.76	-1,107.87	-9,529.63	8,329.63	694.14%
Revenue Totals:		0.00	-393,675.00	-54,882.14	-10,572.14	-65,454.28	-328,220.72	-83.37%
202 - SDC FUND-IMPROVEMENT Totals:		0.00	-393,675.00	-54,882.14	-10,572.14	-65,454.28	-328,220.72	-83.37%
301 - DEBT RESERVE FUND								
Revenue								
301-100-3010101	BEGINNING FUND BALANCE	0.00	-1,688,373.00	0.00	0.00	0.00	-1,688,373.00	-100.00%
301-100-3505100	INTEREST INCOME	0.00	-6,000.00	-14,454.57	-1,819.50	-16,274.07	10,274.07	171.23%
301-100-3909200	INTERFUND TRANSFERS	0.00	-1,735,950.00	-1,735,950.00	-1,113,175.00	-2,849,125.00	1,113,175.00	64.12%
Revenue Totals:		0.00	-3,430,323.00	-1,750,404.57	-1,114,994.50	-2,865,399.07	-564,923.93	-16.47%
Expense								
301-100-5607110	TRANS TO DEBT SERV FUND	0.00	1,479,150.00	323,175.00	1,113,175.00	1,436,350.00	42,800.00	2.89%
Expense Totals:		0.00	1,479,150.00	323,175.00	1,113,175.00	1,436,350.00	42,800.00	2.89%
301 - DEBT RESERVE FUND Totals:		0.00	-1,951,173.00	-1,427,229.57	-1,819.50	-1,429,049.07	-522,123.93	

Detail vs Budget Report

Date Range: 06/01/2023 - 06/30/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - DEBT SERVICE FUND								
Revenue								
401-100-3909200	INTERFUND TRANSFERS	0.00	-1,479,150.00	-323,175.00	-1,113,175.00	-1,436,350.00	-42,800.00	-2.89%
	Revenue Totals:	0.00	-1,479,150.00	-323,175.00	-1,113,175.00	-1,436,350.00	-42,800.00	-2.89%
Expense								
401-100-5507050	PAYMENTS ON FINANCING	0.00	790,000.00	0.00	790,000.00	790,000.00	0.00	0.00%
401-100-5507070	INTEREST EXPENSE	0.00	689,150.00	323,175.00	323,175.00	646,350.00	42,800.00	6.21%
	Expense Totals:	0.00	1,479,150.00	323,175.00	1,113,175.00	1,436,350.00	42,800.00	2.89%
401 - DEBT SERVICE FUND Totals:								
		0.00	0.00	0.00	0.00	0.00	0.00	
501 - GROUND WATER PRODUCTION								
Revenue								
501-100-3010101	BEGINNING FUND BALANCE	0.00	-43,796.00	0.00	0.00	0.00	-43,796.00	-100.00%
501-100-3505100	INTEREST INCOME	0.00	-3,000.00	0.00	0.00	0.00	-3,000.00	-100.00%
501-100-3909200	INTERFUND TRANSFERS	0.00	-220,000.00	-220,000.00	0.00	-220,000.00	0.00	0.00%
501-100-3909400	CITY OF GRESHAM	0.00	-200,000.00	-200,000.00	0.00	-200,000.00	0.00	0.00%
	Revenue Totals:	0.00	-466,796.00	-420,000.00	0.00	-420,000.00	-46,796.00	-10.02%
Expense								
501-100-5205530	EQUIPMENT MAINTENANCE	0.00	20,000.00	18,224.74	1,600.33	19,825.07	174.93	0.87%
501-100-5205610	OPERATING SUPPLIES	0.00	30,000.00	29,912.28	7,957.89	37,870.17	-7,870.17	-26.23%
501-100-5205615	WELLHEAD PROTECTION	0.00	70,000.00	70,000.00	0.00	70,000.00	0.00	0.00%
501-100-5205620	TESTING	0.00	5,000.00	5,127.39	0.00	5,127.39	-127.39	-2.55%
501-100-5205630	RESERVOIR MAINTENANCE	0.00	5,000.00	6,345.44	0.00	6,345.44	-1,345.44	-26.91%
501-100-5205670	PUMPING	0.00	375,000.00	305,162.48	51,656.13	356,818.61	18,181.39	4.85%
501-100-5607110	TRANSFER TO OTHER FUND	0.00	65,000.00	65,000.00	0.00	65,000.00	0.00	0.00%
	Expense Totals:	0.00	570,000.00	499,772.33	61,214.35	560,986.68	9,013.32	1.58%
501 - GROUND WATER PRODUCTION Totals:								
		0.00	103,204.00	79,772.33	61,214.35	140,986.68	-37,782.68	
601 - GW CONSTRUCTION FUND								
Revenue								
601-100-3010101	BEGINNING FUND BALANCE	0.00	-12,664,357.00	0.00	0.00	0.00	-12,664,357.00	-100.00%
601-100-3909400	FINANCING PROCEEDS	0.00	-6,826,000.00	-3,393,744.19	-604,316.14	-3,998,060.33	-2,827,939.67	-41.43%
601-100-3909650	WIFIA LOAN PROCEEDS	0.00	-15,000,000.00	0.00	0.00	0.00	-15,000,000.00	-100.00%
	Revenue Totals:	0.00	-34,490,357.00	-3,393,744.19	-604,316.14	-3,998,060.33	-30,492,296.67	-88.41%
Expense								
601-100-5205110	CONTRACT SERVICES	0.00	150,000.00	11,500.00	0.00	11,500.00	138,500.00	92.33%
601-100-5205120	ENGINEERING SERVICES	-906,301.66	5,780,000.00	3,204,944.06	929,761.07	4,134,705.13	2,551,596.53	44.15%
601-100-5406035	GROUNDWATER CONSTRUCTION	0.00	21,711,794.00	4,087,817.45	325,757.29	4,413,574.74	17,298,219.26	79.67%
601-100-5607110	TRANSFER TO OTHER FUND	0.00	140,000.00	0.00	0.00	0.00	140,000.00	100.00%
	Expense Totals:	-906,301.66	27,781,794.00	7,304,261.51	1,255,518.36	8,559,779.87	20,128,315.79	72.45%
601 - GW CONSTRUCTION FUND Totals:								
		-906,301.66	-6,708,563.00	3,910,517.32	651,202.22	4,561,719.54	-10,363,980.88	
Report Total:								
		-1,186,843.99	-19,997,384.00	-62,790.28	1,334,783.84	1,271,993.56	-20,082,533.57	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
101 - GENERAL FUND	-280,542.33	-10,273,457.00	-2,669,619.27	672,369.51	-1,997,249.76	-7,995,664.91	
201 - SDC FUND-REIMBURSEMENT	0.00	-773,720.00	98,651.05	-37,610.60	61,040.45	-834,760.45	
202 - SDC FUND-IMPROVEMENT	0.00	-393,675.00	-54,882.14	-10,572.14	-65,454.28	-328,220.72	-83.37%
301 - DEBT RESERVE FUND	0.00	-1,951,173.00	-1,427,229.57	-1,819.50	-1,429,049.07	-522,123.93	
401 - DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00	0.00	
501 - GROUND WATER PRODUCTION	0.00	103,204.00	79,772.33	61,214.35	140,986.68	-37,782.68	
601 - GW CONSTRUCTION FUND	-906,301.66	-6,708,563.00	3,910,517.32	651,202.22	4,561,719.54	-10,363,980.88	
Report Total:	-1,186,843.99	-19,997,384.00	-62,790.28	1,334,783.84	1,271,993.56	-20,082,533.57	



Rockwood Water
People's Utility District

19601 NE Halsey Street
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503-665-4179 - Phone
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MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager, Jeremy Hudson, District Engineer

Date: July 17, 2023

Re: Package 4, Cascade Water Treatment Facility Early Procurement Items

The Package 4 Design for the Cascade Water Treatment Facility, Pump Station and Vehicle Storage Building has now reached the 60% stage, with an expected construction start at the beginning of 2024. Due to the need to complete the project before the expiration of the Portland Wholesale Contract in June of 2026, some equipment must be ordered early, before the General Contractor is hired. A list of these items and approximate cost is below.

- Generator
 - Lead Time – 76-85 weeks
 - Required to be installed prior to start-up near the end of construction in Fall 2025.
 - Having the District order the generator through the state will have some cost advantages and avoids contractor mark up.
 - The approximate cost of the 2MW generator is in the range \$900,000 to \$1,200,000
 - Should be ordered by August 2023.
- Pump Cans
 - Lead Time – 26 weeks
 - Preferably installed with the foundation and floor system for the pump station. Early construction activity to allow construction of the pump station building. The pumps can be installed later in the project prior to start up.
 - The approximate cost for the 6 pump cans is in the range of \$120,000 to \$180,000
 - Should be ordered by October 2023
- Welded Steel Pipe under WTP and PS
 - Lead Time – 20 weeks
 - Required to be installed prior to construction foundations and floors for WTP and PS. Early construction activity to allow construction of the WTP and pump station buildings. The remaining welded steel pipe as part of yard piping will be supplied by the contractor.
 - Approximately 500 feet of 42” steel pipe to be installed below structures

- The approximate cost for the piping materials is the range of \$900,000 to \$1,000,000
- Should be ordered by December 2023.
- 24-inch Ductile Iron Pipe Under Pump Station Floor Slab
 - Lead Time – 24 weeks
 - Required to be installed prior to construction foundations for the PS. Early construction activity to allow construction of the pump station building. The remaining DI pipe to be buried as part of the yard piping will be supplied by the contractor.
 - Approximately 150 feet of 24" DI pipe to be installed below the PS
 - The approximate cost for the piping materials is the range of \$120,000 to \$150,000
 - Should be ordered by November 2023.
- Electrical Equipment (not ordered by S&B)
 - Current Transformers (not PGE transformers)(two required for two services) -- Lead Time is approximately 24-49 weeks
 - Required to be installed prior to start-up near the end of construction in Spring 2025
 - The approximate cost for the two CT cabinets is in the range of \$60,000 to \$100,000
 - Should be ordered by February 2024
- SCADA Equipment
 - Equipment type and order date

	Scope	lead time	test time	total lead time	days	Order Date	Date at Site
Switchboards	Electrical	76 weeks	1 weeks	77 weeks	539 days	8/15/2023	2/4/2025
SCADA Control Panels	I&C	46 weeks	4 weeks	50 weeks	350 days	9/27/2023	9/11/2024
MCCs	I&C	60 weeks	4 weeks	64 weeks	448 days	9/27/2023	12/18/2024
Enclosed Drives	I&C	56 weeks	4 weeks	60 weeks	420 days	9/27/2023	11/20/2024
Active Filters (for Drives)	I&C	38 weeks	4 weeks	42 weeks	294 days	9/27/2023	7/17/2024
Instruments	I&C	20 weeks	2 weeks	22 weeks	154 days	8/1/2024	1/2/2025
SCADA Comp. Visualization	I&C	16 weeks	4 weeks	20 weeks	140 days	8/1/2024	12/19/2024

- Approximate cost

Category	Qty	Total Price
SCADA Control & Communication Panels	13	\$518,885.00
Switchboards	2	\$243,605.00
MCCs	2	\$236,795.00
Enclosed Drives	7	\$569,540.00
Active Filters (for Drives)	3	\$220,100.00
SCADA Computer Visualization	2	\$60,490.00
Instrument	84	\$221,470.00
TOTAL	113	\$2,070,885.00

Special Procurement vs. Competitive Bid:

Most of the items on this list can be procured through a traditional competitive bid process or through the State Bid list. Some equipment may require a special procurement process which would require Board review and approval. These items will be part of board action at future meetings. The SCADA I&C equipment and construction services is summarized in greater detail in the attached memorandum from S&B Inc. District staff and the Engineer are considering an alternative delivery method for procurement of these goods and services that will be reviewed in more detail for Board decision at the August meeting.



S&B inc. 13200 SE 30th St., Bellevue, Washington 98005 (425) 644-1700 FAX (425) 746-9312

July 18, 2023

Rockwood Water PUD

Via email: kduncan@rwpud.org, judson@rwpud.org

Cc: Jeff.Fuchs@consoreng.com, Matt.Hickey@consoreng.com

Attention: Kari Duncan and Jeremy Hudson

Subject: Cascade Groundwater Alliance
Package 04 Design
60% Pricing Estimate for I&C Equipment and Early Procurement Strategy

Dear Rockwood Water,

We reached the 60% design milestone for Cascade Groundwater Alliance Package #04. Based upon the design, S&B has prepared an opinion of probable cost (OPC) for materials (including the associated programming and commissioning services) related to the instrumentation and control (I&C) scope of work. The scope of I&C items examined also extend to controlled devices specified in the electrical apparatus category identified as “long lead items”. As the design matures, the associated I&C OPC is moved into a formal quotation document for the 90% and 100% levels that provides more granularity for pricing transparency.

The I&C category of the project has some of longest-lead timelines of any equipment on the project. Therefore, in order to keep the project’s construction schedule on track, an early-procurement strategy is recommended to mitigate risks associated construction delay. We put together a timeline of recommended dates to order I&C equipment by specific categories. This timelines allows the overall project design work to mature as long as possible, reduce risk for change order cost impacts and cost associated with delays in construction. Additionally, the strategy includes ordering equipment before the known annual price increase from the Main I&C manufacturer which occurs annually on September 30.

General Overview of I&C Lead Times

Below, the table of I&C equipment descends from longest to shortest of the “long lead” items. Two categories should be ordered in the next 30 days: SCADA Control Panels and Switchboards. The remaining balance can strategically hold until the end of September, to allow the Package 04 design to mature as far as possible and avoid an expected 5-10% price increase on 10/1/2023.

	Scope	lead time	test time	total lead time	days	Order Date	Date at Site
Switchboards	Electrical	76 weeks	1 weeks	77 weeks	539 days	8/15/2023	2/4/2025
MCCs	I&C	80 weeks	4 weeks	84 weeks	588 days	8/15/2023	3/25/2025
SCADA Control Panels	I&C	46 weeks	4 weeks	50 weeks	350 days	9/27/2023	9/11/2024
Enclosed Drives	I&C	56 weeks	4 weeks	60 weeks	420 days	9/27/2023	11/20/2024
Active Filters (for Drives)	I&C	38 weeks	4 weeks	42 weeks	294 days	9/27/2023	7/17/2024
Instruments	I&C	20 weeks	2 weeks	22 weeks	154 days	8/1/2024	1/2/2025
SCADA Comp. Visualization	I&C	16 weeks	4 weeks	20 weeks	140 days	8/1/2024	12/19/2024

S&B will continue to communicate with the Owner and Design Team during the design phase work to advise of impacts to schedule and price when navigating the risks and benefits associated with an early procurement strategy. Obviously the longer we wait in the design before initiating the procurement, the lower the risk of change orders. Conversely the longer we delay in initiating, the greater the risk of having lead times extend further and pricing rise due to market conditions. We believe that the 60% design level documents present a clear target for the functional requirements of the long lead items. Once the Owners have evaluated and come to an opinion agreeing to the work and direction of the design documents for these new facilities, the risks of change should be largely eliminated. Key for the release of orders in the automation system is an approval of the design approach using distributed I/O panels and network connected devices. Key to the release of order for the electrical switchgear system is confirmation of the number and size of pumps/motors.

I&C OPC Based upon 60% Design

The I&C package of equipment was priced based upon the 60% design drawings, and a summary of the equipment and costs are shown below:

Category	Qty	Total Price
SCADA Control & Communication Panels	13	\$518,885.00
Switchboards	2	\$243,605.00
MCCs	2	\$236,795.00
Enclosed Drives	7	\$569,540.00
Active Filters (for Drives)	3	\$220,100.00
SCADA Computer Visualization	2	\$60,490.00
Instrument	84	\$221,470.00
TOTAL	113	\$2,070,885.00

Justification of Alternative Delivery

The Utility has selected to procure the I&C package as a complete system, via an alternative delivery method. There are several key reasons to justify the alternative delivery method which are described below in the following sections.

Standardization

The I&C scope matches the standards for I&C equipment, features, and functions, as per the SCADA Standards Manual

- **Automation Equipment** (in SCADA Control Panels) – Defined in section 1, 2.1, and 9 of the SCADA Control Panels doc. Seismic compliance for these devices is also defined in section 7.7.
- **Drives** – Defined in section 6.10 of the SCADA Field Equipment Standards
- **MCCs** – Defined in Section 6.11 of the SCADA Field Equipment Standards
- **Instruments** – Defined in Section 6.2 thru 6.7 of the SCADA Field Equipment Standards

Commonality

The agencies within the Cascade Groundwater Alliance (Rockwood PUD and City of Gresham) both standardize on Siemens Automation, Instrumentation, and Motor Control Equipment.

- City of Gresham – 22 out of 22 sites all use Siemens technology
- Rockwood Water – 14 of 15 sites use Siemens technology

The CGA Package 04 Project maintains the standardization on Siemens Equipment to ensure commonality of products, technologies, features between facilities. Additionally, S&B has been the supplier and integrator of Siemens equipment for all sites for both Rockwood and the City of Gresham.

Compatibility

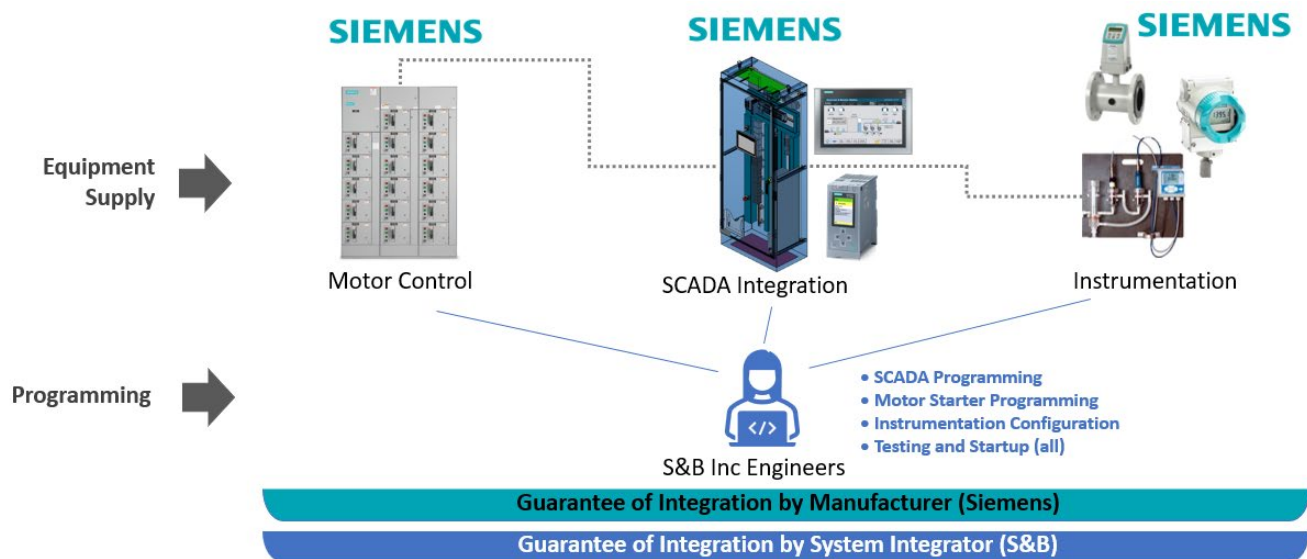
Using a common equipment manufacturer, (i.e. Siemens), creates alignment for integrating equipment to the central processing unit. This is especially important with network connected equipment where communication protocols and standard formats for data transport are required. Additionally, by using the same integrator (i.e. S&B Inc), the programming interfaces methodologies are the same, allowing for common features/functions to be used across multiple facilities, providing the operations staff with standardization.

Spares / O&M Optimization

By standardizing on a equipment manufacturer and product line, it greatly reduces the spares requirement for the Utility. Common spares can be used across multiple facilities. Additionally, the operations staff is familiar with the equipment, and is trained on performing general diagnostics or equipment exchanges when required.

Single-Unit Responsibility

The utility benefits from a single entity providing service for the SCADA system. The Utility needs to only maintain a single contract. The Operations staff has a single firm to contact if an abnormality/problem occurs. S&B has served as the responsible firm for both Utilities for over 20 years, and can provide service to all facilities. Additionally, S&B has unit responsibility for system-wide operational performance, which can only be achieved from a single entity having programming responsibility.



Mitigating Risk and Complexity

A major deliverable of project scope is the effort to change water sources and communicate with remote facilities. CGA Package 04 represents the “headquarters/heart” of the groundwater control system. The overall control strategy for the Utility will have a shift from using a wholesale source to groundwater source. In addition, the new water treatment plant facility within Package 04 will be responsible for sharing operational data with disparate remote facilities across two Utilities, to act as a unified water system. This undertaking is significant and selecting a firm with the experience, expertise, and familiarity will reduce risks for the project. Several risk areas and methods of mitigation are outlined below.

SCADA Integration

The project scope requires the integration of new facilities supervisory control and data acquisition (SCADA) controls with the District’s existing systems. All controls components, both hardware and software, and the programming of the control system must be compatible with the existing water system for the project to be successful. S&B’s relationship as the dedicated system integrator for the District’s water systems provides the ability for S&B to integrate controls with proficiency and expertise.

Time Constraint

The District is operating under a significant time constraint. The District's completion of Package 04 is crucial to meeting the 2026 deadline. S&B’s knowledge of both Utility’s system and hydraulics provides a frictionless pathway to system testing and final cutover. Any other service provider would require substantial time and resources to become acquainted with the existing system.

Coordination.

Several elements of the project scope of work will benefit from utilizing S&B as the provider of the I&C scope of work:

- S&B’s knowledge of the District's control systems and hydraulics.
- S&B’s experience with the Utility’s existing control systems.
- S&B’s expertise on process control commissioning sequencing when linking existing remote sites to the new water treatment plant.

Technical Complexity

The technical complexity of the system integration work is high. There is significant motor control, PLC programming, networking and screen development to enable the control system to function for continuous operation. The District can reduce risk by using standard I&C equipment, as defined in the District SCADA Standards and utilizing a firm with the technical expertise to integrate the control system.

The Utility standardizes on Siemens I&C equipment. And S&B is one of only a handful of firms nationwide with “Siemens Solution Partner” status - the highest level of certification offered by Siemens - who carry all three certificates for PLC, HMI, and VFD applications. S&B has carried these certifications since Siemens began the program in 2005. S&B is also the only firm in the northwest which Siemens recognizes with the required expertise for water/wastewater applications (as shown by the exhibit from the “Solution Partner Finder” on the Siemens website).



By utilizing the services of a Siemens solution partner, the Utility can be assured the I&C equipment used is correctly applied in design, reviewed, programmed, shop tested, and field commissioned according to the best practices and current technologies/methods as recommended by the manufacture, Siemens.

Unprecedented Market Conditions

The Utility has traditionally used S&B to supply and program the I&C system for facility upgrades and CIPs. This scope includes the Control Panels, Enclosed Drives, Motor Controls, Instrumentation, and SCADA Computer Visualization. The CGA Package 04 follows this method. But based upon the current and unprecedented market conditions, the Switchboard and Active Filters are added to the I&C scope for S&B.

The marketplace is currently running at a 1.7:1 book-to-build ratio, well above the 1.1:1 ratio of a health factory. The Infrastructure Act, Data Infrastructure Sector, and Made In America Act is driving this booking frenzy. And compounding the issue is scarcity demand, as customers are ordering in fear of equipment not being available when needed. This is true for all four major electrical manufacturers in the US.

The result is an unprecedented queue of orders in the factories. What once took 4-12 weeks from time of order is ranging from 64-80 weeks. With the excessive backlog of order, factories are not offering expediate options or special discounts.

Leveraging S&B’s Relationship with Siemens Electrical Apparatus Factory

To manage the lead time and mitigate risk, The Utility is leveraging S&B’s factory-direct relationship with Siemens for several key reasons:

- S&B offers a factory-direct purchase for the Utility, avoiding traditional distribution mark ups of equipment costs
- S&B has a strong relationships with key decision makers in the Siemens Switchboard and MCC factories. It allows S&B to work with the factory engineering staff to make post-order changes (subject to a design change fee), without affecting ship date.
 - We are not aware of any of the other 3 factories offering this flexibility
 - This flexibility is what allows the Utility to order at the 60% design level and meet the project delivery date.

- S&B is purchasing Siemens electrical gear at their maximum discount levels. (Based upon market conditions, Siemens will not offer any great discounts, and the Utility can be assured they are getting the vest value)

Switchboard

Although a Switchboard is not typically included in the I&C scope, the 76 week lead time on this electrical apparatus requires an alternative delivery method. Leveraging S&B's relationship with Siemens allows the District to order at the 60% design level, make post order changes, and meet the required delivery schedule.

Active Filters

Harmonic Mitigation is required by all power utilities on VFD motor starters greater than 20HP. Pump size and quantity of pumps dictate the method of harmonic medication (passive filter, active filter, or active front end). CGA Package 04 features six 450HP drives and one 700HP drive. This sizing requires the use of Active Filters. At 38-weeks, the lead time is still considered long. The Utility is again leveraging S&B to provide a solution to procure the equipment with flexibility and maximum discount levels.

Similar Behavior by Other Utilities

Due to the long lead times, Utilities are having to adjust their typical procurement methods to meet project deadlines. **Instrumentation and Control (I&C)**, Power Generation, and Utility Transformers are the most common categories being early procured.

The following projects from Utilities in the surrounding areas have all used early procurement methods to procure the I&C equipment before the Final design was complete to meet a required schedule:

Utility	Project
Camas	Well 5
Camas	Lower Prune Hill
CGA	Well 9
CGA	Well 7
City of Beaverton, OR	ASR3
City of Beaverton, OR	Sexton Mountain
City of Beaverton, OR	ASR5 / Sorrento
Tualatin Valley Water District	Sunset
Tualatin Valley Water District	North Road
Tualatin Valley Water District	Bonney Slope
Tualatin Valley Water District	St. Vincent
Tualatin Valley Water District	Somerset
Tualatin Valley Water District	80th & Florence
Tualatin Valley Water District	Florence Lane
Tualatin Valley Water District	SW Multnomah
Tualatin Valley Water District	Garden Home
Tualatin Valley Water District	Generator Site
Vancouver, WA	The Collective
Vancouver, WA	Harmony
Vancouver, WA	Pearson
Vancouver, WA	Maplecrest

Early Procurement Groupings of Equipment Orders

The IC equipment is divided into four distinct groups, each with a unique lead time to meet a coordinated delivery window during construction.



	Group	Scope	lead time	test time	total lead time	days	Order Date	Date at Site
Switchboards	Group 1	Electrical	76 weeks	1 weeks	77 weeks	539 days	8/15/2023	2/4/2025
MCCs	Group 1	I&C	80 weeks	4 weeks	84 weeks	588 days	8/15/2023	3/25/2025
SCADA Control Panels	Group 2	I&C	46 weeks	4 weeks	50 weeks	350 days	9/27/2023	9/11/2024
Enclosed Drives	Group 3	I&C	56 weeks	4 weeks	60 weeks	420 days	9/27/2023	11/20/2024
Active Filters (for Drives)	Group 3	I&C	38 weeks	4 weeks	42 weeks	294 days	9/27/2023	7/17/2024
Instruments	Group 4	I&C	20 weeks	2 weeks	22 weeks	154 days	8/1/2024	1/2/2025
SCADA Comp. Visualization	Group 4	I&C	16 weeks	4 weeks	20 weeks	140 days	8/1/2024	12/19/2024

Strategy for Group 1: Switchboards & MCCs

The MCC's 80 week lead time and the switchboard's 76-week lead time creates a compelling motivation for the Owner to order the unit just after the 60% design milestone to meet the project schedule.

Switchboard

The switchboard has a very short test time associated with it, therefore it can be ordered in August 2023 and still meet the project schedule. This is most helpful as there is still additional coordination and decisions that must be made to confirm pump motor sizes and other ancillary loads which may affect the Switchboard design. S&B, Jacobs, and Consor will be focused to work through these design points and confirm the Switchboard closer to a final design state.

The Owner will leverage S&B's relationship with Siemens electrical gear factory in Grand Prairie Texas for this order. The electrical apparatus industry is experiencing a high demand for product such that all manufacturer factories have long lead times with pricing now set at a national level. Our pricing for the switchboard offers two key features to the Owner: we configure and order switchboards directly with Siemens. The ability to order directly removes one layer of product markup which results in a highly competitive quote. It also removes one layer of coordination if a final adjustment to the switchboard is required. Because we understand the scope and requirements of the project, our direct coordination with the factory yields more precise results. S&B will have approximately 11-weeks to make a post-order change to the Switchboard design, without impacting the production schedule. This is unique to the marketplace as we are not aware of another manufacturer able to make such an accommodation. This 11-week window should allow the design team to approach the 100% design milestone and make a change if required. Now, a design change post order entry will invoke a change order fee + actual costs of the associated changes to the switchboard. This is an unavoidable cost if a change is required. But, the Owner will also avoid the known annual price increase on September 30, 2023 if the switchboard was ordered after the 100% design is complete. It is likely that the cost of the future change order will be similar to the annual price increase, therefore close to a net zero effect.

S&B has set a placeholder of a \$10,000 design change into the current switchboard budget. This was done to provide a likely cost impact if a change is made in the first 11 weeks after order entry. If no change order is performed, then the planned change order cost is refunded.

MCC

The MCC lead time has recently increased an additional 20-weeks, therefore it must be ordered early at the 60% design milestone to meet the project schedule. Just like with the switchboard, S&B will leverage our relationship with Siemens to order equipment direct with the factory. There is a risk the MCC may require an electrical load change post-order. S&B has the power to create a post-order change and not impact the initial order's projected delivery date. Just like the switchboard, a change will invoke a change order fee.

Strategy for Group 2: SCADA Control Panels

The SCADA Control Panels house a large variety of automation equipment. Automation equipment relies on computerized components that have been in limited supply since 2020. Demands rose sharply in late 2020 which strained production and the resulting affects are seen in virtually every product requiring semi-conductors and central processors. Lead times for automation equipment which prior to the end of 2019 were stock to 10 days, slowly extended to the current lead time estimates shown in the table above. Two months ago we saw the published lead times estimates for automation equipment flatten for the first time in three years, and in July the lead time estimates retracted approximately three weeks. Manufacturers globally estimate lead times for semi-conductors to further retract in the coming year, but are dependent upon stability in the global marketplace for this to be realized. With this modest improvement in lead times, we recommend the longest lead automation components be ordered in September 2023 in advance of the October price change and to mitigate the risk of project delays with semiconductor based products. The automation equipment within the control panels represents approximately 22% of the overall category cost of the control panels.

Category	Qty	Total Price	Early Procurement
SCADA Control Panels	13	\$518,885.00	\$114,905.00

S&B proposes ordering the automation portion of the control panels, representing approximately 22% of automation system value in late September. The components widely range in lead time based upon function, but we will schedule / sequence the deliveries such that they do not start to arrive before March 2024. The longest two types of items are CPUs and HMI touch screens, which will require just under one year. Our strategy will be to be conservative on the quantities of the longest lead items and then trim down quantities if needed to this order in December 2023 based refinements that may surface during the final design work.

The I&C scope of work is priced as the project design matures, first at 60% then again at 90% and 100% levels. Components ordered early in the project have the advantage of remaining at the pricing used at time of order. So for automation equipment we anticipate a 5% - 8% price increase 9/30/23 that will be avoided.

This strategy places zero risk of equipment mis-order to the Owner when early procurement equipment at the post 60% milestone, while receiving full benefits of placing the order early to meet the project schedule.

Strategy for Group 3: Enclosed Drives and Active Filters

All motor control equipment (MCCs, Enclosed Drives, and Active Filters) will be ordered just prior to the known price increase on 10/1/2023. S&B will work with Consor, Jacobs, and the Owner to ensure the motor size, equipment size, and functions are defined to set the design prior to order entry. The equipment will likely be ordered during the 90% design milestone, but approximately 1-year long lead times force the equipment to be early procured to meet the construction schedule.

Strategy for Group 4: Instruments and SCADA Computer Visualization

Both the Instruments and SCADA Computer Visualization have shorter lead times of 16-20 weeks, therefore it is anticipated this equipment does not require early procurement. It can be part of the contractor bid schedule.

We hope you found this information helpful. Let us know if you have any questions.

Yours very truly,

A handwritten signature in black ink, appearing to read 'J. Stead', with a stylized flourish at the end.

Jordan Stead
Project Estimator / Business Development
S&B Inc.