

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD**

June 28, 2023

Rockwood Water Board Room and Zoom Video Conference

Board members present: Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman.

Staff present: Andy Crocker, District Superintendent (DS); Cathy Middleton, Office Supervisor (OS); Jeremy Hudson, District Engineer (DE); Daniel Zimmerman, Senior Accountant (SA); Nyla Clark, Government Affairs Coordinator (GAC).

Guests present: Catherine Nicewood, Eric Cole, Bob Fowler, Christine Hollenbeck, Cori Johnson

President Colby Riley called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

President Riley asked if there were any changes or additions to the agenda. **DS Crocker** noted there were no changes to the agenda.

Steve Okazaki moved to approve the agenda. **Kathy Zimmerman** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF THE CONSENT AGENDA

President Riley asked if there were any changes or updates to the consent agenda. **DS Crocker** noted there were no changes to the consent agenda.

Tom Lewis moved to approve the consent agenda. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF MINUTES

President Riley asked if there were any changes to the minutes. There were no changes.

Kathy Zimmerman moved to approve the minutes from the April 26 & May 24 2023 regular Board meeting. **Tom Lewis** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF BILLS

President Riley asked if there were any questions about the bills. There were no questions on the bills..

Steve Okazaki moved to approve the bills as presented. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

PUBLIC COMMENT

There were no public comments.

CITY OF PORTLAND INTERGOVERNMENTAL AGREEMENT NO: 30005863
AMENDMENT NO. 1 (METER READING)

DS Crocker explained that the District provides meter reads to the Portland Water Bureau (PWB) for the purpose of calculating Rockwood water customer sewer charges under Intergovernmental Agreement (IGA) No. 30005863, dated August 1, 2017. This agreement expires on June 30, 2023, and the PWB has requested an extension of the agreement, under Amendment #1, for one additional year. DS Crocker shared that extension agreement with the board. The board discussed this agreement.

Steve Okazaki moved to approve the City of Portland Intergovernmental Agreement No: 30005863 Amendment No. 1 (Meter Reading) as presented. Kathy Zimmerman seconded the motion. Steve Okazaki, Kathy Zimmerman, and Colby Riley voted in favor; Larry Dixon & Tom Lewis opposed. The motion was approved.

SUSPEND REGULAR BOARD MEETING AND CONVENE BUDGET COMMITTEE MEETING - ACTION

Kathy Zimmerman made a motion to suspend the regular Board meeting and convene the Budget Committee meeting. Tom Lewis seconded the motion. The motion was approved; none opposed.

BUDGET COMMITTEE MEETING

Budget Committee Chair, Bob Fowler, called the Budget Committee meeting to order at 6:48 p.m.

APPROVAL OF AGENDA

Chair Fowler asked if there were any changes or additions to the agenda. There were no changes.

Christine Hollenbeck moved to approve the agenda. Catherine Nicewood seconded the motion. The motion was approved; none opposed.

APPROVAL OF APRIL 26, 2023 BUDGET COMMITTEE MINUTES

Chair Fowler asked if there were any changes to the Budget Committee minutes. There were no changes.

Catherine Nicewood moved to approve the minutes from the April 26, 2023 Budget Committee meeting as written. Christine Hollenbeck seconded the motion. The motion was approved; none opposed.

COMMENTS FROM THE BUDGET COMMITTEE CHAIR

Chair Fowler thanked staff and board for putting together a clear, easy to understand budget. Chair Fowler also thanked the rest of the budget committee for their help, time, and support.

COMMENTS FROM THE BUDGET OFFICER DESIGNEE – DS Crocker

DS Crocker shared a presentation summarizing the FY 2023/2024 budget detailing one proposed change to the 501 groundwater fund to add \$50,000 due to higher pumping costs.

QUESTIONS FROM THE BUDGET COMMITTEE

Chair Fowler asked if there were any questions from the Budget Committee. Cori Johnson asked if there was consideration to reducing the proposed rate increase based on the grant award and

recent favorable project bids. DS Crocker responded that the anticipated federal supplement and favorable project bid on package 2A would be included in future years budget and rate evaluations.

APPROVE THE BUDGET AND RECOMMEND IT TO THE BOARD - ACTION

Christine Hollenbeck moved to approve the FY 2023/2024 budget and recommend it to the Board. Catherine Nicewood seconded the motion. The motion was approved; none opposed.

ADJOURN BUDGET COMMITTEE MEETING

Christine Hollenbeck moved to adjourn the Budget Committee meeting. Catherine Nicewood seconded the motion. The motion was approved; none opposed.

The Budget Committee adjourned at 7:04 p.m.

Board President, Colby Riley, reconvened the regular Board meeting at 7:04 p.m.

PUBLIC HEARING - FY 2023/2024 BUDGET

President Riley asked if there were any comments from the public on the FY 2023/2024 budget. There were no public comments.

RESOLUTION NO. RWPUD 22/23-006 ADOPTING BUDGET & MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2023 - ACTION

Kathy Zimmerman moved to adopt Resolution No. RWPUD 22/23-006 Adopting Budget & Making Appropriations for the Fiscal Year Commencing July 1, 2023. Steve Okazaki seconded the motion. The motion was approved; none opposed.

RESOLUTION NO. RWPUD 22/23-007 ESTABLISHING FEES AND CHARGES FOR THE PROVISION OF WATER – ACTION

Steve Okazaki moved to adopt Resolution No. RWPUD 22/23-007 Establishing Fees and Charges for the Provision of Water. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.

FOR THE GOOD OF THE ORDER

DS Crocker shared that the new service truck for the district has arrived. DS Crocker also congratulated employees on recent certifications and trainings.

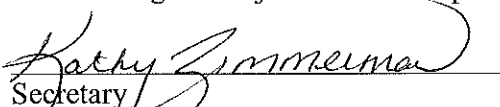
NEXT MEETING

President Riley reminded everyone the next Board meeting will be Wednesday, July 26, 2023 at 6:00 p.m.

ADJOURNMENT

Larry Dixon made a motion to adjourn the meeting. Tom Lewis seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:14 p.m.


Secretary