

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD
May 24, 2023
Rockwood Water Board Room and Zoom Video Conference**

Board members present: Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman.

Staff present: Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Cathy Middleton, Office Supervisor (OS); Jeremy Hudson, District Engineer (DE); Daniel Zimmerman, Senior Accountant (SA); Jay Breen, Assistant Superintendent Operations (ASO); Jeremy Hansen, Associate Engineer (AE).

Guests present: Cori Johnson

President Colby Riley called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

President Riley asked if there were any changes or additions to the agenda. **GM Duncan** noted there were no changes to the agenda.

Steve Okazaki moved to approve the agenda. **Tom Lewis** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF THE CONSENT AGENDA

President Riley asked if there were any changes or updates to the consent agenda. **GM Duncan** noted there were no changes to the consent agenda.

Kathy Zimmerman moved to approve the consent agenda. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF MINUTES

President Riley noted that due to an urgent matter the minutes for the April regular board meeting are not ready. They will be available to the board with the June board packet.

APPROVAL OF BILLS

President Riley asked if there were any questions about the bills.

Larry Dixon asked about a \$900 payment for Rate Study 2023 that appeared on page 24, and 25, and 27. Staff noted that monthly payments were made to this vendor, however they would follow up to determine if a duplicate payment had been made.

Larry Dixon moved to approve the bills as presented. **Kathy Zimmerman** seconded the motion. **The motion was approved; none opposed.**

PUBLIC COMMENT

There were no public comments.

BOARD OF DIRECTORS COMPENSATION

GM Duncan presented the results of a comprehensive search on how other Water Districts and PUD's compensate their board members. Staff found that no other district or water PUD in Oregon provides more compensation to Board members than Rockwood Water. In fact, in many cases Rockwood provides better compensation than others. There is one water PUD that provides more compensation to the Board President.

Board members provided feedback that they were satisfied with the study.

PUBLIC HEARING FY 2022/2023 SUPPLEMENTAL BUDGET

GM Duncan and **SA Zimmerman** provided an overview of the supplemental budget. The purpose of the supplemental budget is to transfer \$150,000 from the General Fund (101) Contingency Account to the Groundwater Production Fund (501) Equipment Maintenance and Pumping accounts due to higher than anticipated expenses related to high water demands, and an increase in electric rates and fees.

Discussion ensued related to the overall status of the budget and whether the use of contingency would have an impact on the District's financial health. **GM Duncan** noted that although expenditures for Groundwater Production were increased, this was related to higher than anticipated water sales and corresponded with higher revenues, therefore the overall financial status of the District was very good. **Director Lewis** advised that the Groundwater Pumping Budget for the next fiscal year (FY 2023-2024) should be checked and funds added if needed to avoid a future supplemental budget request.

RESOLUTION NO. RWPUD 22/23-005 RESOLUTION TO ADOPT A SUPPLEMENTAL BUDGET AND MAKE APPROPRIATIONS FOR FISCAL YEAR 2022/2023

Kathy Zimmerman moved to adopt Resolution No. Rwpud 22/23-005 Resolution To Adopt A Supplemental Budget And Make Appropriations For Fiscal Year 2022/2023. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

AMI DISCUSSION

GM Duncan & DS Crocker presented an overview of AMI and what next steps the District would like to take. Discussion ensued.

Steve Okazaki moved to approve the use of budgeted funds for implementation of the AMI system. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

FOR THE GOOD OF THE ORDER

GM Duncan noted that there were many staff members with birthdays this week! She also noted that she would be absent for the June Board meeting and Budget Hearing due to a planned vacation that had also been discussed at the January meeting. District staff would be prepared to run the Board meeting and Budget hearing.

Larry Dixon noted that the District had an IGA with the City of Portland to provide meter reads to the Portland Water Bureau for billing Rockwood customers that receive sewer service from Portland. This IGA expires on June 30th. **Director Dixon** would like to discuss this contract at a

future Board meeting. GM Duncan responded that she would add this contract to a future meeting for discussion.

Kathy Zimmerman asked about the State Drinking Water Revolving Loan Funding (SDWRLF) results that were included in the Board packet. GM Duncan reported that the project priority list for the SDWRLF funding had been released, and that Rockwood and Gresham were ranked in the middle of the applications and are not in the best position to receive funding, however the final invitation to apply has not been sent out yet. The Bipartisan Infrastructure Law Funding (BIL) had not yet been announced and we expect to find out about this in the next month.

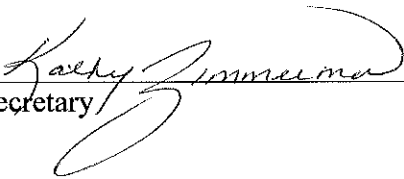
NEXT MEETING

President Riley reminded everyone the next Board meeting will be Wednesday, June 28, 2023 at 6:00 p.m.

ADJOURNMENT

Larry Dixon made a motion to adjourn the meeting. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

The meeting was adjourned at 7:30 p.m.


Secretary