

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT  
MINUTES, REGULAR MEETING OF THE BOARD**

**March 19, 2025**

**Zoom Video Conference**

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**Board members present:** Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Cori Johnson.

**Staff present:** Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Jeremy Hudson, District Engineer (DE); Daniel Zimmerman, Senior Accountant (SA); Nyla Clark, Government Affairs Coordinator (GAC); Cathy Middleton, Office Supervisor (OS); Jeremy Hanson, Associate Engineer (AE); Jay Breen, Assistant Superintendent Operations (ASO).

**Guests present:** David Bledsoe, Kathleen Marsh, Busola Odunuga, Eric Cole, Chris Young, John Bildsoe

**President Tom Lewis** called the meeting to order at 6:00 p.m.

**APPROVAL OF THE AGENDA**

**President Lewis** asked if there were any changes or additions to the agenda. There are no changes to the agenda.

**Steve Okazaki** moved to approve the agenda. **Cori Johnson** seconded the motion. The motion was approved; none opposed.

**APPROVAL OF THE CONSENT AGENDA**

**President Lewis** asked if there were any changes or updates to the consent agenda. There were no changes.

**Colby Riley** moved to approve the consent agenda. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

**APPROVAL OF MINUTES**

**President Lewis** asked if there were any changes to the minutes. There were no changes.

**Cori Johnson** moved to approve the minutes from the February 26, 2025 regular Board meeting. **Colby Riley** seconded the motion. The motion was approved; none opposed.

**APPROVAL OF BILLS**

**President Lewis** asked if there were any questions about the bills. The board discussed their questions.

**Steve Okazaki** moved to approve the bills as presented. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

**PUBLIC COMMENT**

There were no public comments.

**APPOINT BUDGET COMMITTEE MEMBERS**

GAC Clark gave an overview of the positions to be filled on the Budget Committee and their terms. Discussion ensued.

**Steve Okazaki moved to appoint John Bildsoe and Chris Young to the Budget Committee term ending December 31, 2026. Larry Dixon seconded the motion. The motion was approved; none opposed.**

#### **CUSTOMER PAYMENT ASSISTANCE PROGRAM UPDATES**

OS Middleton gave an overview of the Customer Payment Assistance Program since Rockwood has taken over running the program entirely in-house. Since taking over the process in-house, The District has been able to significantly increase reach, assisting 164 customers so far this year—more than doubling last year’s total of 70 recipients. To date, the program has allocated \$23,144 of its \$60,000 budget.

#### **OUTSIDE AUDIT REPORT AND MANAGEMENT RESPONSE**

**Colby Riley makes a motion to accept the audit as presented. Larry Dixon seconded the motion. The motion was approved; none opposed.**

#### **IGA ADDENDUM 1 – ASSET REGISTRY AND OWNERSHIP TRUE-UP PAYMENT WITH CITY OF GRESHAM**

On October 13, 2020, the Rockwood Water Board of Directors and the City of Gresham Council entered into an Intergovernmental Agreement, “IGA No. 310774” for the implementation of the “2020 Groundwater Development Master Plan and Construction and Operation of Joint and Independently Owned Groundwater Supply.” The IGA included specific activities and capital investment for the District and City to jointly develop groundwater supply with the goal of exiting the Portland Wholesale Contract on June 30 2026.

In order to jointly own the assets Rockwood Water and City of Gresham must complete “True-Up” Payments in order to have correct ownership over the assets. This topic was discussed at the February Board meeting but a vote was delayed.

**Steve Okazaki made a motioned to approve the IGA Addendum 1 – Asset Registry and Ownership True-Up Payment with City of Gresham. Larry Dixon seconded the motion. The motion was approved; none opposed.**

#### **FOR THE GOOD OF THE ORDER**

GAC Clark reminded the board that on April 1 there will be a budget and board tour of Cascade Groundwater Alliance projects. On April 29 the Children’s Clean Water Festival will be held. The District will have an exhibition at the event.

**Cori Johnson** Thanked staff going over the payment assistance program and IGAs with her. Additionally, she asked about notifying customers of water quality changes. **GM Duncan** answered that we are notifying customers of changes and have a list of customers who have specific water quality needs.

**Colby Riley** Thanked **GM Duncan** and **GAC Clark** for their work and support at the SDAO Legislative Reception.

**GM Duncan** will be out of the office next week for Spring Break.

**Tom Lewis** asked about the Master Plan. **DE Hudson** responded that it is delayed but progress is being made and it will be shared at a future board meeting.

**NEXT MEETING**

**President Lewis** reminded everyone the next Board meeting will be Wednesday, April 23, 2025 at 6:00 p.m.

**ADJOURNMENT**

**Colby Riley** made a motion to adjourn the meeting. **Cori Johnson** seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:18 p.m.

  
Secretary