

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT  
MINUTES, REGULAR MEETING OF THE BOARD**

**February 26, 2025  
Zoom Video Conference**

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**Board members present:** Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Cori Johnson.

**Staff present:** Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Jeremy Hudson, District Engineer (DE); Daniel Zimmerman, Senior Accountant (SA); Nyla Clark, Government Affairs Coordinator (GAC); Cathy Middleton, Office Supervisor (OS); Joey Schlosser, Assistant Superintendent (AS); Jeremy Hanson, Associate Engineer (AE); Jay Breen, Assistant Superintendent Operations (ASO).

**Guests present:** None

**President Tom Lewis** called the meeting to order at 6:01 p.m.

**APPROVAL OF THE AGENDA**

**President Lewis** asked if there were any changes or additions to the agenda. There are no changes to the agenda.

**Steve Okazaki** moved to approve the agenda. **Colby Riley** seconded the motion. The motion was approved; none opposed.

**APPROVAL OF THE CONSENT AGENDA**

**President Lewis** asked if there were any changes or updates to the consent agenda. There were no changes.

**Larry Dixon** moved to approve the consent agenda. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

**APPROVAL OF MINUTES**

**President Lewis** asked if there were any changes to the minutes. There were no changes.

**Colby Riley** moved to approve the minutes from the **January 22, 2025** regular Board meeting. **Cori Johnson** seconded the motion. The motion was approved; none opposed.

**APPROVAL OF BILLS**

**President Lewis** asked if there were any questions about the bills. The board discussed their questions.

**Steve Okazaki** moved to approve the bills as presented. **Colby Riley** seconded the motion. The motion was approved; none opposed.

**PUBLIC COMMENT**

There were no public comments.

**DISTRICT SURPLUS PROPERTY APPROVAL**

DS Crocker and staff explained that they would like to dispose of the following items as surplus, as they have reached the end of their useful life, are no longer necessary, or have been stored for extended periods without purpose:

The meeting location is wheelchair accessible. Requests for a sign language interpreter should be made as soon as possible or at least 5 days prior to the meeting. Requests for language interpretation should be made at least 2 days in advance of the meeting. Requests can be made by calling 503.665.4179.

**Items for Surplus:**

1. **2008 Ford F-150 (RW-42):**
  - o 55,585 miles.
  - o The vehicle has been useful but is now past its service life according to industry standards.
  - o To be temporarily replaced by another F-150 (RW 43).
2. **2001 PacTec Valve Exerciser and 100-Gallon Dry Vac:**
  - o Operational but has not been used for over 15 years.
3. **2014 PacTec 66-Gallon Dry Vac:**
  - o No longer required or used.

Steve Okazaki moved to approve the surplus of the items requested by staff; Larry Dixon seconded the motion. The motion was approved; none opposed.

**RESOLUTION NO. RWPUD 24/25-003 4.4.1 Service Connections**

Colby Riley moved to adopt Resolution No. 24/25-003 RWPUD service connections; Cori Johnson seconded the motion. The motion was approved; none opposed.

**IGA ADDENDUM 1 – ASSET REGISTRY AND OWNERSHIP TRUE-UP PAYMENT WITH CITY OF GRESHAM**

On October 13, 2020, the Rockwood Water Board of Directors and the City of Gresham Council entered into an Intergovernmental Agreement, “IGA No. 310774” for the implementation of the “2020 Groundwater Development Master Plan and Construction and Operation of Joint and Independently Owned Groundwater Supply.” The IGA included specific activities and capital investment for the District and City to jointly develop groundwater supply with the goal of exiting the Portland Wholesale Contract on June 30 2026.

In order to jointly own the assets Rockwood Water and City of Gresham must complete “True-Up” Payments in order to have correct ownership over the assets. GM Duncan provided a table that outlined all needed payments.

After much discussion the Board decided that they would like more time to go over this topic. The topic will be discussed again and voted on at Board meeting in March.

**IGA AMENDMENT 1– INTERLACHEN PUD**

Rockwood Water PUD has provided services to neighboring Interlachen PUD since 1998 under an Intergovernmental Agreement (IGA). These services include water quality sampling, maintenance, and repairs to the IWPUD distribution system. IWPUD provides payment to Rockwood for the actual cost for labor and materials for these services, as defined in the IGA.

The District has historically been able to accommodate this work and it has not impacted District priorities, however recently District workload and responsibilities related to the Groundwater Development Improvements has placed an added time burden on District Operations staff. Due to this, a request has been made to hand responsibility for water quality sampling back to Interlachen. Because the IGA obligates the District to provide these services, this action required an amendment to the IGA.

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**Cori Johnson** Move to adopt the Interlachen IGA Amendment 1; **Colby Riley** seconded the motion. The motion was approved; none opposed.

**FOR THE GOOD OF THE ORDER**

**DS Crocker** shared that the District is hiring for a new Water Working in Training / Water Worker 1.

**GM Duncan** shared that she is working closely with the Water committee of SDAO to track bills for this legislative session. **GM Duncan** also shared that the Master Plan is delayed but will be shared at a future board meeting.

**Cori Johnson** asked if the board would allow her to take some time to learn more about the Customer Payment Assistance Program and report out at a future Board meeting. The Board agreed this would be helpful. **Cori Johnson** also asked if we could go over The District's interest parameter rules in regards to the Bond.

**GAC Clark** reminded everyone that PNWS will happen in May in Boise, ID and ACE will happen in June in Denver, CO. Board members interested in attending will need to let Nyla know. **GAC Clark** also let the board know that on April 1 there will be a budget and board tour of Cascade Groundwater Alliance projects.

**NEXT MEETING**

**President Lewis** reminded everyone the next Board meeting will be Wednesday, March 19, 2025 at 6:00 p.m.

**ADJOURNMENT**

**Larry Dixon** made a motion to adjourn the meeting. **Cori Johnson** seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 8:01 p.m.

  
Secretary