

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT  
MINUTES, REGULAR MEETING OF THE BOARD  
February 22, 2023  
Zoom Video Conference**

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**Board members present:** Larry Dixon, Tom Lewis, Steve Okazaki, Kathy Zimmerman.

**Staff present:** Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Jeremy Hudson, District Engineer (DE); Daniel Zimmerman, Senior Accountant (SA); Nyla Clark, Government Affairs Coordinator (GAC), Joey Schlosser, Assistant Superintendent (AS); Jay Breen, Assistant Superintendent Operations (ASO).

**Guests present:** None

**Vice President Okazaki** called the meeting to order at 6:09 p.m.

**APPROVAL OF THE AGENDA**

**Vice President Okazaki** asked if there were any changes or additions to the agenda. There are no changes to the agenda.

**Tom Lewis moved to approve the agenda. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.**

**APPROVAL OF THE CONSENT AGENDA**

**Vice President Okazaki** asked if there were any changes or updates to the consent agenda. There were no changes.

**Kathy Zimmerman moved to approve the consent agenda. Tom Lewis seconded the motion. The motion was approved; none opposed.**

**APPROVAL OF MINUTES**

**Vice President Okazaki** asked if there were any changes to the minutes. There were no changes.

**Tom Lewis moved to approve the minutes from the January 25, 2023 regular Board meeting. Larry Dixon seconded the motion. The motion was approved; none opposed.**

**APPROVAL OF BILLS**

**Vice President Okazaki** asked if there were any questions about the bills.

**Kathy Zimmerman** asked about line items # 11515 & #11514, Pg. 25 both are large refunds. Kathy Zimmerman asked what these are from. **DS Cocker** answered #11515 and #11514 are both large installations that the District completed. Because of the increase cost of parts and goods the District wanted to ensure that the total cost upfront would cover the job. Since the project came under budget a portion of the funds were refunded.

**Larry Dixon moved to approve the bills as presented. Tom Lewis seconded the motion. The motion was approved; none opposed.**

**PUBLIC COMMENT**

There were no public comments.

**AMI (ADVANCED METERING INFRASTRUCTURE) PRESENTATION**

**DS Crocker** and **ASO Breen** gave a presentation on AMI. The District has been piloting systems for the last two months. **DS Crocker** and **ASO Breen** provided cost benefit information for the board. Staff will continue to pilot the systems and come back to the board with a proposal at a future date.

**EXECUTIVE SESSION ORS 192.660 (2)(e)**

**Tom Lewis** moved to suspend the regular Board meeting and go into executive session in accordance ORS 192.660 (2)(e). To conduct deliberations with persons designated by the governing body to negotiate real property transactions. **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

The Board recessed into executive session at 7:07 p.m.

**Vice President Okazaki** reconvened the Board meeting at 7:38 p.m.  
**There was no action during executive session.**

**FOR THE GOOD OF THE ORDER**

**GM Duncan** – Wished President Riley and OS Middleton both speedy recoveries.

**GM Duncan** – Congratulated Doug Bray on completing his Oregon Water Distribution Level 2 Certification.

**GM Duncan** – Reminded everyone that she will be attending the AWWA Fly in DC from March 21 – March 24.

**GAC Clark** – Reminded everyone that the Rockwood Water Employee Appreciation party is April 15 from 6:00 – 9:00 PM. It will be at Punch Bowl Social, 340 SW Morrison St Ste 4305, Portland, OR 97204.

**NEXT MEETING**

**Vice President Okazaki** reminded everyone the next Board meeting will be Wednesday, March 22, 2023 at 6:00 p.m.

**ADJOURNMENT**

**Larry Dixon** made a motion to adjourn the meeting. **Tom Lewis** seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:41 p.m.

*Kathy Zimmerman*  
Kathy Zimmerman (Mar 28, 2023 13:03 PDT)

Secretary







# 022223regularminutes

Final Audit Report

2023-03-28

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-  Signer kzimmerman@rwpud.org entered name at signing as Kathy zimmerman  
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