



Rockwood Water
People's Utility District

19601 NE Halsey Street
Portland, OR 97230-7430
503-665-4179 – Phone
503-667-5108 – Fax
www.rwpud.org

Auto Pay Authorization Form

What is Auto Pay (automatic withdrawal)?

This is a method of payment that automatically pays your water bill without the use of paper checks.

How does it work?

After signing up for this payment option, payment of the bill will be handled automatically by deducting the amount from your bank account on the due date shown on your bill statement.

How do I sign up?

Signing up is simple. Complete the authorization form below, tear along the dotted line, enclose a voided check or deposit slip, and mail both items to Rockwood Water or drop it off at our office.

Will I still receive a statement?

Yes, it will say **Do Not Pay – Auto Pay** on it. You don't need to send anything back. Just keep the statement for your records.

What if I change my mind?

You may cancel your automatic withdrawal authorization at any time. Just fill out an Auto Pay Cancellation Form that you can find at rwpud.org/payment-options and send it in.

When does this take effect?

In order for the auto withdrawal to take effect by your next billing statement, this form must be received in our office one-month prior to your next billing. Feel free to call the office at (503) 665-4179 if you have any questions.



Authorization for Auto Pay

I authorize Rockwood Water P.U.D. to automatically debit my Bank account indicated below for payment of my water bill. This authorization will remain in effect until I submit written notification of its termination. All changes to this agreement must be in writing.

Bank Name: _____ Branch: _____

Bank Routing No. _____ Account No. _____

Checking Account Savings Account

Name: _____ RWPUD Account # _____
(please print)

Address: _____ Phone # _____

Signature: _____ Date _____