

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD
December 15, 2021
Zoom Video Conference**

Board members present: Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley.

Staff present: Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Cathy Middleton, Office Supervisor (OS); Jeremy Hudson, District Engineer (DE); Joey Schlosser, Assistant Superintendent (AS); Daniel Zimmerman, Senior Accountant (SA); Kerry Aden, Government Affairs Coordinator (GAC), Jeremy Hanson, Associate Engineer (AE).

Guests present: Devon Kirby, Cori Johnson, and Ari Trachu.

President Tom Lewis called the meeting to order at 6:01 p.m.

APPROVAL OF THE AGENDA

President Lewis asked if there were any changes or additions to the agenda. **GM Duncan** noted there were no changes.

Steve Okazaki moved to approve the agenda. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF THE CONSENT AGENDA

President Lewis asked if there were any changes or updates to the consent agenda.

Colby Riley moved to approve the consent agenda. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF MINUTES

President Lewis asked if there were any changes to the minutes.

Colby Riley moved to approve the minutes from the November 17, 2021 regular Board meeting. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF BILLS

President Lewis asked if there were any questions about the bills.

Steve Okazaki moved to approve the bills as presented. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

PUBLIC COMMENT

There were no public comments.

OUTSIDE AUDIT REPORT AND MANAGEMENT RESPONSE - PRESENTATION - PAULY ROGERS AND CO., PC - REVIEW/DISCUSSION/ACTION

GM Duncan introduced Ari Trachu and Devon Kirby with Pauly Rogers and Co., PC. **Ari Trachu** presented the fiscal year ending June 30, 2020 findings and gave an overview of the Communication to the Governing Body. Discussion ensued.

Steve Okazaki moved to accept and approve the audit report with the correction of replacing Brian Stahl with Kari Duncan as the Registered Agent in the Financial Report. Colby Riley seconded the motion. The motion was approved; none opposed.

(WIFIA) LOAN UPDATE - GM DUNCAN - DISCUSSION

GM Duncan gave an update on the WIFIA loan process. She noted the District has a draft loan agreement from the EPA's bond counsel, and the District's bond counsel and staff are reviewing it. The District expects to see an authorizing resolution associated with the loan agreement at the January Board meeting. Discussion ensued.

SET JANUARY BOARD MEETING DATE (PER POLICY SERIES 1000, ARTICLE 4.0, SECTION 4.1) FOURTH WEDNESDAY IN JANUARY IS THE 26TH- ACTION

The group discussed meeting January 26, 2022; the fourth Wednesday of the month.

Steve Okazaki moved to set January 26, 2022 as the next regular Board meeting date. Larry Dixon seconded the motion. The motion was approved; none opposed. Steve Okazaki amended the motion to include a starting time of 6:00 p.m. Larry Dixon seconded the amended motion.

IN-PERSON BOARD MEETINGS - GM DUNCAN - DISCUSSION

President Lewis asked the group if they want to continue to meet by video conference or in person and if there were any comments. **GM Duncan** noted there are no changes in state mandates at this time. She recommended testing the new audio/visual equipment with staff meeting live and the Board meeting virtually via Zoom for the January Board meeting. Discussion ensued.

The group decided the Board meeting will be held via Zoom and staff would meet in the Board room to test the equipment.

FOR THE GOOD OF THE ORDER

GM Duncan reminded the group our staff meeting will be held at 11:30 a.m. tomorrow and the holiday lunch will be held at 12:00 p.m.

DS Crocker mentioned we have been awarded a security grant from SDAO and we will use the funds to replace some of our security equipment.

DS Crocker noted the District has hired two, new Utility Workers, Nick Henry and Kristopher Stanley.

DE Hudson announced the second half of the Cascade Reservoir #2 pour is scheduled for the 29th of December.

EXECUTIVE SESSION ORS 192.660 (2)(d) TO CONDUCT DELIBERATIONS WITH PERSONS DESIGNATED BY THE GOVERNING BODY TO CARRY ON LABOR NEGOTIATIONS AND (a) TO CONSIDER THE EMPLOYMENT OF A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER OR INDIVIDUAL AGENT

Steve Okazaki moved to suspend the regular Board meeting and go into executive session in accordance with ORS 192.660 (2)(d) to conduct deliberations with persons designated by

the governing body to carry on labor negotiations and (a) to consider the employment of a public officer, employee, staff member or individual agent. Larry Dixon seconded the motion. The motion was approved; none opposed.

The Board recessed into executive session at 6:49 p.m.

President Lewis reconvened the Board meeting at 8:01 p.m.

There was no action on executive session.

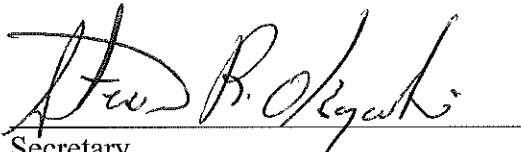
NEXT MEETING

President Lewis reminded everyone the next Board meeting will be Wednesday, January 26, 2022 at 6:00 p.m. via Zoom video conference.

ADJOURNMENT

Larry Dixon made a motion to adjourn the meeting. **Colby Riley** seconded the motion. **The motion was approved; none opposed.**

The meeting was adjourned at 8:02 p.m.


Secretary