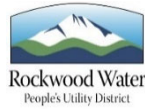


PRESIDENT, Tom Lewis
VICE PRESIDENT, Kathy Zimmerman
SECRETARY, Colby Riley



TREASURER, Larry Dixon
DIRECTOR, Steve Okazaki
GENERAL MANAGER, Kari J. Duncan

**REGULAR MEETING
ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
BOARD OF DIRECTORS**

October 27, 2021

6:00 p.m.

Zoom Web/Teleconference

Please copy the link below and paste into your web browser to join the webinar:
<https://us02web.zoom.us/j/87965391347?pwd=cGJiVlQzQnBRS3p5S2g0QlFhOFZRQT09>

Passcode: 781397

Or Phone: +1 253 215 8782

Webinar ID: 879 6539 1347

PRELIMINARY AGENDA

1. Approval of Agenda
2. Approval of Consent Agenda - Action
 - a. General Manager's Report - GM Duncan
 - b. Superintendent's Report - DS Crocker
 - c. Customer Service Report - OS Middleton
 - d. Engineer's Report - DE Hudson
 - e. Government Affairs Activities - GAC Aden
 - f. Financial Status - September 30, 2021
3. Approval of Minutes - September 22, 2021 Regular Board Meeting - Action
4. Approval of Bills - SA Zimmerman - Action
5. Public Comment on Non-Agenda Items
6. Automatic Meter Reading Presentation - Jay Breen, Rockwood Water Water Operations Specialist - Discussion
7. Rockwood Water/City of Gresham Memorandum of Understanding - GM Duncan - Discussion
8. SDAO/Special Districts Insurance Services 2021/2022 Best Practices Survey - Action
9. In-Person Board Meetings - GM Duncan - Discussion
10. For the Good of the Order
11. Executive Session ORS 192.660 (2)
(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
12. Action on Executive Session (if necessary)

The meeting location is wheelchair accessible. Requests for a sign language interpreter should be made as soon as possible or at least 5 days prior to the meeting. Requests for language interpretation should be made at least 2 days in advance of the meeting. Requests can be made by calling 503.665.4179.

13. Next Meeting - November 17, 2021 - Regular Board Meeting - 6:00 p.m.
14. Adjournment

The meeting location is wheelchair accessible. Requests for a sign language interpreter should be made as soon as possible or at least 5 days prior to the meeting. Requests for language interpretation should be made at least 2 days in advance of the meeting. Requests can be made by calling 503.665.4179.



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MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: October 19, 2021

Re: General Manager's Report – October 27, 2021 Board Meeting

1. Production, project, financial, fiduciary, engineering and government affairs reports have been completed by staff and are provided.
2. We have received an offer from a buyer to purchase the 185th surplus property. The Board will hear about the offer and will be asked to make a decision on the sale at this meeting.
3. The Building permit for the Package 1 Construction of Cascade Reservoir #2 has been approved! The permit process took much longer than anticipated; however, the contractor was able to do some of the work with the grading and plumbing permits, which were received earlier. The longer permit timeline will likely result in a project delay; however, this is not anticipated to take us off the critical path for project completion prior to June 2026.
4. WIFIA application: The EPA has assigned the District an application review team and Loan Underwriter. Gresham and Rockwood staff will give a presentation about the Groundwater Development Project, and the financing plan for the project to the EPA WIFIA team on November 9th. The EPA counsel is expected to schedule a meeting with the District's bond counsel, Orrick, in the near future, as well, to work on the contract terms. We are making progress, and everyone is working towards a loan closing in the Spring of 2022.
5. COVID-19 safety measures remain in place, complying with the current State and County requirement for all individuals to wear masks while in indoor public spaces, and in outdoor spaces that are crowded. In addition, District Management is monitoring Federal and State OSHA for updates regarding vaccine requirements that may impact the District. At this time, there is no Federal or State vaccine mandate for an organization of our size or type. All employees are strongly encouraged to get vaccinated, and the higher the vaccination rate at the District, the safer it is for all employees who work here and their families.

Thank you for reviewing the material in the Board packet and please contact me if you have any questions. I look forward to seeing everyone over Zoom October 27th.



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MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: October 20, 2021

Re: Operations Update

Crews installed two new services, one fire service, and responded to two emergency repairs. Crews worked with a contractor to address meter and meter box relocations for a Portland PBOT project making improvements on NE Halsey. We have postponed starting the pipe replacement project from early October to early November. There are a few large new services we anticipate being scheduled for installation during the pipe job that will need to be squeezed in. We continue the recruitment process for a utility worker leaving it open until filled.

Operations staff was successful for another summer peaking season, managing District flows, and keeping our system from peaking off Portland. The groundwater system is mostly at an idle and will be running occasionally for maintenance throughout the winter. Operations will be attending to general scheduled and preventative maintenance and continue large meter upgrades; they recently completed the replacement of our 3" meter here at the District office. Staff is currently piloting a method of inventorying our water system's service materials for the revised Lead and Copper Rule.

Demand for September dropped substantially from August. Our average daily demand in September was 7.66 mgd, about one million gallons a day less than 8.68 mgd in August. We continue trending a higher month-to-month comparison for 2021 than 2020, roughly 500,000 gallons a day. Our high peak days have subsided. We had a handful of 8 mg days in early September which fell to 6 and 7 in the latter part of the month. We produced 52 mg of groundwater in September; Rockwood used 25 mg and Gresham used about 27 mg.

FIELD PRODUCTION REPORT FY 2021/2022													
ACTIVITY	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	
Leak Repairs	2	1	1										
YTD	2	3	4										
CCF Loss	220	110	110										
Emergency repairs	1	1	2										
YTD	193	193	386										
CCF Loss	193	386	772										
Utility Locates	388	331	308										
YTD	388	719	1027										
Meter Replacements	3	8	15										
YTD	3	11	26										
Water Service Installs	3	3	2										
YTD	3	6	8										
Fire Service Installs	1	0	1										
YTD	1	1	2										
Fire Hydrant repairs	2	0	2										
YTD	2	2	4										
Vault/Backflow inspections	2	5	3										
YTD	2	7	10										
Meter Boxes Repl.	5	12	11										
YTD	5	17	28										
Emergency calls	3	2	2										
YTD	3	5	7										



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MEMORANDUM

To: Board of Directors

From: Cathy Middleton, Office Supervisor

Date: October 4, 2021

Re: September Monthly Customer Service Production Report

The meter readers read 6,954 meters this month.

Of the 7,131 bills that were sent out this month, 626 of them were sent via e-mail and 2 were estimated.

We mailed out 1,010 late notices and e-mailed 87 for a total of 1,087.

Of the 548 door hangers that were hung this month, we turned 118 of them off.

Customer assistance was given to 37 customers and we sent 15 customers to collections.

There were 39 maintenance orders done. They consisted of the following:

- 34 were to check high usage, verify read, and check if leaking
- 2 were to check on low pressure
- 1 was to check why customer had no water
- 1 was to turn on after repairs
- 1 was to check for squatters

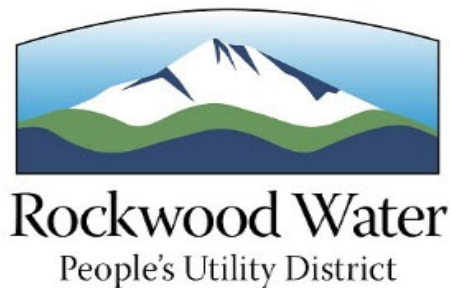
There were 2,320 phone calls this month and we had 449 walk-ins this month.

We have started configuring for the new billing system. We are actually working in the new system getting it configured how we want it to be. It is pretty exciting to actually be seeing and using the system. I think once it is all complete we will have a great new system that is easy for all employees to use.

If you have any questions about this data, or would like to see other information, please let me know.

Customer Service Production Report FY 2021 - 2022

Function:	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Meter Reads	6,954	6,961	6,954										20,869
Estimates	6	3	2										11
Bills	7,119	6,941	7,131										21,191
Late Notices	1,102	1,370	1,087										3,559
Door Hangers	543	458	548										1,549
Turn Offs	109	42	118										269
Final Reads	113	92	92										297
New Accts	123	103	107										333
Bill Assistance	26	18	37										81
Collection Agency	12	-	15										27
Leak Adjustments	8	14	14										36
Phone Calls	2,507	2,341	2,320										7,168
Walk Ins	336	652	449										1,437
Work Orders	24	26	39										89
Misreads	2	8	10										20
Found On	-	-	1										1
Meters Pulled	-	-	-										-



MEMORANDUM

To: Board of Directors

From: Jeremy Hudson, District Engineer

Date: October 20, 2021

Re: Engineer's Report: October 27, 2021 Board Meeting

All permits have been issued for the Groundwater Development Master Plan (GDMP) Package 1 project. Underground site and drainage piping installation has begun for Cascade Reservoir 2 (CR2). Construction activity will become more visible as the piping and wellhouse improvements begin. Piping could begin in mid-November and the well site in December. Some parts have been delayed in delivery and the contractor will update the schedule when the parts are on-hand. Package 1 includes the structural updates to Cascade Reservoir 1 (CR1) and the design for CR2, CW7 pump station and transmission main, a Capital Improvement Project (CIP) steel main replacement (ST4,) and a portion of the proposed 36" groundwater transmission main (Package 2B).

Designs for the GDMP Package 3 at 141st Avenue Pump Station will begin in 2022 and construction begins in 2023. Consultants are addressing the land-use comments in preparation for future permits. Additional Cascade Well 8 (CW8) development is required and anticipated this winter, when the water demands are reduced, and the pump station and reservoir can be taken offline again.

The District's 20-year Water Master Plan (MP) update will be completed this winter. This project will determine what CIPs are recommended for the District. Master Plans are updated every 7-10 years and lists projects for the next 20 years. The last update was completed in 2013.

The design and construction projects for this fiscal year are described below. Survey for all projects have been completed and the designs are underway by District staff for ST7/8 and ST14. The design is complete and District crews will begin construction on ST19 next week. All County Surveyors & Planners has begun designs on ST11, ST20, and ST21. We anticipate advertising these projects this winter.

ST4 – This project is replacing 6" and 14" OD steel with 2,582 lf of 12" DI main. The project is located on NE 201st/202nd Avenue from NE Halsey Street to NE Glisan Street. This project is included in GDMP Package 1.

ST7 & ST8 – These projects are located on NE 146th Avenue from NE Glisan Street to E Burnside Street and NE Everett Street from NE 146th Avenue to the dead-end to the east. These replace 1,460 lf of 8" OD with 8" DI and 312 lf of 4" OD with 6" DI.

ST14 – This project is located on SE Mill Street from SE 167th Avenue to SE 172nd Avenue. ST14 replaces 1,326 lf of 4” OD with 6” DI.

ST19 – This project replaces 1,355 lf of 4” OD lines with 6” DI, on SE Ankeny Street from SE 165th Avenue to SE 167th Avenue, and SE 167th Avenue from SE Ankeny Street to SE Oak Street.

ST11 – This project is located on NE 217th Avenue from 340 feet south of NE Stark Street to NW 25th Street. ST11 replaces 1,172 lf of 8” OD with 12” DI. 340 lf of 12” DI was installed this FY in preparation for two projects within this area.

ST20 – Located on SE 154th Avenue between SE Stark Street and E Burnside Street, this project replaces 1,120 lf of 4” OD with 6” DI lines.

ST21 - Located on SE 157th Avenue between SE Stark Street and E Burnside Street, this project replaces 1,102 lf of 4” OD with 6” DI lines.



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MEMORANDUM

To: Board of Directors

From: Kerry Aden, Government Affairs Coordinator

Date: October 15, 2021

Re: Government Affairs Activities

CONSERVATION

- We began the District's indoor water conservation campaign October 1.

EDUCATION/OUTREACH

- The Children's Clean Water Festival Planning Committee held their first meeting of the season October 7. The event venue (PCC) is not requiring vaccinations for their staff and/or students. This poses an obstacle for elementary school-aged children to attend an in-person event. The group has decided to plan a virtual festival. Our next meeting is scheduled for November 9.
- The next issue of the District's newsletter was sent to the printer October 18. This will be distributed in customer's bills November 7 - December 28.
- We are in the process of adding a Billing webpage to our website with information on billing dates, rates, and customer assistance. This was prompted by a customer request. We expect the page to go live in the next few days.
- We have distributed a Neighborhood Construction Notification to our customers in the area of 167th Avenue and SE Ankeny.
- We are working on an outreach piece for Groundwater Treatment and a piece describing our Cascade Groundwater Development packages and construction timelines.

INFORMATION TECHNOLOGY

- We are working with Pavelcomm on the following projects:
 - Board room audio/visual equipment replacement fiscal year 21/22 - We have signed an agreement with Tone Proper Audio Visual to perform this work.
 - Computer expansion for field staff and training fiscal year 21/22. This will be included and integrated with the new billing system. Two fiscal year 20/21 repurposed computers are configured for the field Lead Persons. New equipment has been purchased with billing system funds budgeted for last fiscal year. The new equipment has arrived, and I hope to program the new equipment in the next few weeks.
 - WiFi expansion fiscal year 21/22 - We will be coordinating with Pavelcomm to begin this project this fiscal year. This item was an if needed item but is now required for the Board room audio/visual equipment replacement project.
 - The theme for this year's SDIS Best Practices Program is cyber security. This item is on the agenda for the Board's approval and the checklist is included in the Board packet.

UPCOMING EVENTS/TRAINING OPPORTUNITIES

Please contact Kari Duncan or me if you would like to register or attend any of these events.

October 28, 2021 - PNWS/AWWA Annual Conference Virtual Quarterly Conference

Event - \$60 for half day, \$120 for full day

- 0.6 CEUs (OR, WA, ID) Full Day – One CEU equals one professional hour.
- 0.3 CEUs (OR, WA, ID) Half Day – One CEU equals one professional hour.
- Quarterly training – Mark Your Calendars Now for:
- Asset and Data Management: Will cover asset management, including using analytics to make maintenance decisions, developing an asset management system for a new water supply system; maintaining distribution system piping; and updating pressure zones. The data management topics include building a data strategy for a utility; preparing an organization to move to digital water; managing and optimizing data and machine learning to improve system operation; and planning for the future. **Kari Duncan will be presenting a paper on work she did with Lake Oswego to assess and create a Replacement and Renewal Fund for large assets for the Lake Oswego/Tigard Water Partnership.**

Registration closes October 22, 2021.

2022 SDAO Annual Conference

Thursday, February 10 - Sunday, February 13, 2022

Eugene, Oregon

The hotel room block is open for reservations. Cancellations for hotel rooms must be done before February 2, 2022.

Conference information/registration is not available at this time.

2022 Pacific Northwest Section/AWWA Conference

Thursday, April 27, Thursday, April 29, 2022

Tacoma, Washington

More information to be announced.

2022 AWWA Annual Conference and Exposition

Sunday, June 12 - Wednesday, June 15, 2022

San Antonio, Texas

Sunday, June 12, 2022

8:00 a.m. - 4:30 p.m. Registration Open
9:00 a.m. - 4:00 p.m. Sunday Workshops

Monday, June 13, 2022

8:00 a.m. - 4:30 p.m. Registration Open
8:15 a.m. - 10:00 a.m. Opening Session
10:00 a.m. - 5:00 p.m. Exhibit Hall Open
12:15 p.m. - 5:00 p.m. Sessions

Tuesday, June 14, 2022

8:00 a.m. - 4:30 p.m. Registration Open
8:00 a.m. - 4:00 p.m. Sessions
9:00 a.m. - 5:00 p.m. Exhibit Hall Open

Wednesday, June 15, 2022

8:00 a.m. - 1:15 p.m. Registration Open
8:00 a.m. - 2:00 p.m. Sessions
10:00 a.m. - 2:00 p.m. Exhibit Hall Open



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MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: October 19, 2021

Re: Finance/Budget Report – September 2021

The Finance/Budget Report is provided below and on the attached spreadsheet. The numbers provide the general conditions of the District. As more data is accumulated through the year, better estimates will be made and course corrections implemented, if needed.

- Water sales revenue at the end of September 2021 (Period 3) showed a **22.0%** increase when compared to Period 3 in August 2020. Water sales are showing the effects of a very robust water demand over the summer in comparison with FY 2020/21 and the effects of the 10.5% rate adjustment on July 1, 2021. The revenue demonstrates that the planned path for ensuring the ability to meet debt service requirements for the 2021 Bond sales that are funding the first portion of the Groundwater Development Plan are on target.
- Overall revenue for Period 3 is **21%** over the same period in 2020/2021 reflecting high-water demand and the impact of the rate increase in July 2021. Please note that the groundwater payments from the City of Gresham for the Cascade Groundwater Supply Projects are removed from this calculation. The non-sales revenue in Period 3 FY21/22 is up from the same period in FY 20/21 by **34%**. This is due to late fee revenue, which was low in the previous year, FY 20/21, due to the pause in collections during the beginning of the Pandemic. Late fees alone for the third period of 2021/22 are over double the late fees we collected in the second period of FY 20/21.
- Personal Services and Total Operations & Maintenance show a normal use pattern for this time of year, with an overall 19% expended in most of the major budget segments after the first quarter (25%) of the year has been completed.

FISCAL YEAR 2021-22
SEPTEMBER, 2021
REVENUES

Category		Budget	September 2021	September 2020	Variance	Year To Date	Projection	Balance of FY 20-21
100.3-01-0101	Beginning Fund Balance	7,646,810						
100.3-10	Water Sales	10,834,000	850,866	753,305	13%	3,161,464	10,776,912	7,615,447
100.3-20	Fees & Special Charges	319,270	28,467	14,945	90%	87,506	344,706	257,200
100.3-40	Charges for Service	450,000	30,170	62,134	-51%	65,447	423,159	357,712
100.3-50	Investment Income	135,920	17,837	11,115	60%	59,012	149,501	90,489
100.3-60	Other Income	666,100	49,027	40,109	22%	205,355	675,201	469,846
100.3-90	Other Financing Sources	883,500	63,771	187,001		249,301	1,105,415	856,114
Total Revenue Budget		20,935,600	1,040,139	1,068,610		3,828,085	13,474,893	9,646,808
Annual Running Revenue (Includes Codes 100.3-10 thru -90)		13,288,790	1,040,139	1,068,610	-3%	3,828,085		

Assumptions: Projections are based on the balance of prior year's actual revenue plus current revenue to date.

EXPENDITURES

		Budget	September 2021	Total To Date	% Expended
5.10-4000	Personnel Services	3,495,423	251,867	763,363	22%
5.20-5000	Material & Services	2,139,138	98,755	272,647	13%
	Water Purchase	3,004,860	207,538	690,355	23%
5.40-4000	Capital Outlay	2,136,709	44,791	289,897	14%
5.60-7000	Transfers	3,017,291	-	-	0%
5.70-7000	Contingency	1,400,000	-		
5.90-8000	Unappropriated Balance	5,742,179	-		
Total Expense Budget		20,935,600	602,951	2,016,261	10%
Annual Running Expense (Includes Codes 5.1 - 5.4)		10,776,130	602,951	2,016,261	19%

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD**

September 22, 2021

Rockwood Water Board Room

Board members present: Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman.

Staff present: Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Cathy Middleton, Office Supervisor (OS); Jeremy Hudson, District Engineer (DE); Joey Schlosser, Assistant Superintendent (AS); Daniel Zimmerman, Senior Accountant (SA); Kerry Aden, Government Affairs Coordinator (GAC), Jeremy Hanson, Associate Engineer (AE).

Guests present: Tommy Brooks, Legal Counsel; John Lugton, MetroEast Community Media.

President Tom Lewis called the meeting to order at 6:06 p.m.

APPROVAL OF THE AGENDA

President Lewis asked if there were any changes or additions to the agenda. **GM Duncan** noted there were no proposed changes.

Kathy Zimmerman moved to approve the agenda. **Colby Riley** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

President Lewis asked if there were any changes or updates to the consent agenda.

Steve Okazaki moved to approve the consent agenda. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

President Lewis asked if there were any changes to the minutes.

Colby Riley moved to approve the minutes from the August 25, 2021 regular Board meeting. **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

APPROVAL OF BILLS

President Lewis asked if there were any questions about the bills.

Larry Dixon asked about page 24, check #50732, MX1 Front and Rear Glass. **DS Crocker** answered the item is to replace the front and rear glass on the mini excavator. Discussion ensued.

Steve Okazaki moved to approve the bills as presented. **Colby Riley** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT

There were no public comments.

WIFIA LOAD UPDATE - GM DUNCAN - DISCUSSION

GM Duncan mentioned the City of Gresham submitted their application and explained the next steps in the process.

IN-PERSON BOARD MEETINGS - GM DUNCAN - DISCUSSION

GM Duncan asked the group if they want to continue to meet in person. Discussion ensued.

The Board decided to meet virtually via Zoom for the September Board meeting.

EXECUTIVE SESSION ORS 192.660 (2)(f)

Steve Okazaki moved to suspend the regular Board meeting and go into executive session in accordance with ORS 192.660 (2)(f) to consider information or records that are exempt by law from public inspection. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

The Board recessed into executive session at 6:31 p.m.

President Lewis reconvened the Board meeting at 7:25 p.m.

There was no action on executive session.

FY 2021/2022 BOARD CONFERENCE TRAVEL REIMBURSEMENT APPROVAL - DISCUSSION/ACTION

The group discussed conference travel and reimbursement.

Colby Riley moved to approve fiscal year 2021/2022 Board conference travel reimbursement as discussed. **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

FOR THE GOOD OF THE ORDER

GM Duncan mentioned she received a nice email from a customer complimenting **DS Crocker** and his staff for helping her with a water issue.

GM Duncan presented **GAC Aden** with a vase engraved by **Colby Riley** commemorating her 15-year employment anniversary with the District. **GAC Aden** thanked **GM Duncan** and the Board.

Tom Lewis asked about the project on Mill Street and how it will be handled, since it's a dead end. **DS Crocker** explained once the new mainline is installed, there will be two live mains. The new one will be flushed, and the services will get transferred to the new main before the old main is decommissioned.

GENERAL MANAGER GOALS FOR FISCAL YEAR 2021/2022 - DISCUSSION

GM Duncan gave a PowerPoint presentation on the fiscal year 2020/2021 goals and accomplishments.

The group discussed the proposed goals for fiscal year 2021/2022.

EXECUTIVE SESSION ORS 192.660 (2)(i)

Steve Okazaki moved to suspend the regular Board meeting and go into executive session in accordance with ORS 192.660 (2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing. **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

The Board recessed into executive session at 8:06 p.m.

President Lewis reconvened the Board meeting at 8:51 p.m.

ACTION ON EXECUTIVE SESSION (IF NECESSARY)

Steve Okazaki moved to increase the General Manager's salary by 3.3% for a new annual salary of \$156,095.00. **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

ADOPT GENERAL MANAGER GOALS FOR FISCAL YEAR 2021/2022 - ACTION

Colby Riley moved to adopt the proposed General Manager goals presented and discussed. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

NEXT MEETING

President Lewis reminded everyone the next Board meeting will be Wednesday, September 22, 2021 at 6:00 p.m. **Kathy Zimmerman** noted she will not be able to attend the September meeting. **President Lewis** noted the meeting will be held remotely via Zoom.

ADJOURNMENT

Colby Riley made a motion to adjourn the meeting. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 8:55 p.m.

Secretary



Rockwood Water
People's Utility District

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MEMORANDUM

To: Board of Directors

From: Daniel Zimmerman, Senior Accountant

Date: October 14, 2021

Re: Checklist and Financial Report

Enclosed is the checklist for your review. The total amount of the checks listed for your approval is \$1,939,987.88. If you have any questions regarding any of the checks listed, please don't hesitate to call Kari or myself anytime.

The cash balances at September 30, 2021 are as follows:

Restricted Cash - \$2,351,256.79
Unrestricted Cash - \$25,582,295.05



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MONTHLY FINANCIAL MONITORING CHECKLIST

BOARD OF DIRECTORS MEETING: 10/27/2021

FOR THE PERIOD **September 2021**

- | | |
|---|-----|
| 1. Were books balanced and reconciled (General & Trust)?
If no, why not? | Yes |
| 2. Are YTD revenues and expenditures tracking per budget plan?
If no, explain variances or flags. | Yes |
| 3. Were all payroll liabilities paid in a timely manner?
If no, explain why not. | Yes |
| 4. Were required payroll reports (Federal, State) filed in a timely manner?
If no, explain why not. | Yes |
| 5. Were any cases of fraud detected and addressed?
If yes, explain situation and actions taken and underway. | No |
| 6. Were any changes made to the internal control system?
If yes, describe changes. | No |
| 7. Were all cash and investment accounts reconciled per schedule (LGIP)?
If no, explain why not. | Yes |

10/14/21

ROCKWOOD WATER P.U.D.
ROLLING A/P REGISTER
BANK 10

PAGE 1

FROM 9/10/21 TO 99/99/99

DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
9/17/21	15344	49	ADEN	L 2,653.85	PAYROLL
9/17/21	15345	40	ALLEN	L 2,595.00	PAYROLL
9/17/21	15346	81	BRAY	R 1,785.59	PAYROLL
9/17/21	15347	47	BREEN	M 2,677.37	PAYROLL
9/17/21	15348	72	CONNER	M 1,535.81	PAYROLL
9/17/21	15349	35	CROCKER	D 3,360.99	PAYROLL
9/17/21	15350	88	DUNCAN	J 3,946.60	PAYROLL
9/17/21	15351	84	HANSON	G 2,673.72	PAYROLL
9/17/21	15352	87	HOFFMAN	T 1,372.62	PAYROLL
9/17/21	15353	46	HUDSON	C 3,381.46	PAYROLL
9/17/21	15354	51	HUNT	L 2,305.06	PAYROLL
9/17/21	15355	56	JACOBSON	E 1,913.75	PAYROLL
9/17/21	15356	42	JONES	W 2,730.56	PAYROLL
9/17/21	15357	74	KIPP	S 2,162.74	PAYROLL
9/17/21	15358	34	MCNEIL	J 2,156.38	PAYROLL
9/17/21	15359	8	MIDDLETON	C 3,545.75	PAYROLL
9/17/21	15360	76	PACHECO	A 2,059.45	PAYROLL
9/17/21	15361	68	PELAYO	M 1,792.78	PAYROLL
9/17/21	15362	41	SCHLOSSER	L 2,946.91	PAYROLL
9/17/21	15363	7	SCHMUNK	A 1,801.82	PAYROLL
9/17/21	15364	73	STROH	N 1,489.84	PAYROLL
9/17/21	15365	48	TOMPKINS	L 1,412.26	PAYROLL
9/17/21	15366	75	ZIMMERMAN	J 2,449.71	PAYROLL
9/16/21	15367	49	ADEN	L 150.00	PAYROLL
9/23/21	15368	64	DIXON	G 46.12	PAYROLL
9/23/21	15369	63	LEWIS	W 92.25	PAYROLL
9/23/21	15370	66	OKAZAKI	R 46.12	PAYROLL

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DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
9/23/21	15371	77	RILEY E	46.12	PAYROLL
9/23/21	15372	78	ZIMMERMAN A	46.12	PAYROLL
10/01/21	15373	49	ADEN L	2,653.85	PAYROLL
10/01/21	15374	40	ALLEN L	2,392.73	PAYROLL
10/01/21	15375	81	BRAY R	1,864.59	PAYROLL
10/01/21	15376	47	BREEN M	2,707.17	PAYROLL
10/01/21	15377	72	CONNER M	1,535.81	PAYROLL
10/01/21	15378	35	CROCKER D	3,360.99	PAYROLL
10/01/21	15379	88	DUNCAN J	4,039.35	PAYROLL
10/01/21	15380	84	HANSON G	2,673.72	PAYROLL
10/01/21	15381	87	HOFFMAN T	1,372.62	PAYROLL
10/01/21	15382	46	HUDSON C	3,381.46	PAYROLL
10/01/21	15383	51	HUNT L	2,115.02	PAYROLL
10/01/21	15384	56	JACOBSON E	1,913.75	PAYROLL
10/01/21	15385	42	JONES W	2,357.05	PAYROLL
10/01/21	15386	74	KIPP S	2,201.05	PAYROLL
10/01/21	15387	34	MCNEIL J	2,156.38	PAYROLL
10/01/21	15388	8	MIDDLETON C	2,615.66	PAYROLL
10/01/21	15389	76	PACHECO A	1,832.76	PAYROLL
10/01/21	15390	68	PELAYO M	1,792.78	PAYROLL
10/01/21	15391	41	SCHLOSSER L	2,946.91	PAYROLL
10/01/21	15392	7	SCHMUNK A	1,801.82	PAYROLL
10/01/21	15393	73	STROH N	1,593.47	PAYROLL
10/01/21	15394	48	TOMPKINS L	1,412.26	PAYROLL
10/01/21	15395	75	ZIMMERMAN J	2,449.71	PAYROLL
10/15/21	15396	49	ADEN L	2,653.85	PAYROLL
10/15/21	15397	40	ALLEN L	2,489.51	PAYROLL

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DATE 10	CHECK # UMPQUA BK-GENERAL	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10/15/21	15398	81	BRAY	R 1,950.13	PAYROLL
10/15/21	15399	47	BREEN	M 2,802.94	PAYROLL
10/15/21	15400	72	CONNER	M 1,535.81	PAYROLL
10/15/21	15401	35	CROCKER	D 3,360.99	PAYROLL
10/15/21	15402	88	DUNCAN	J 4,062.48	PAYROLL
10/15/21	15403	84	HANSON	G 2,673.72	PAYROLL
10/15/21	15404	87	HOFFMAN	T 1,372.47	PAYROLL
10/15/21	15405	46	HUDSON	C 3,381.46	PAYROLL
10/15/21	15406	51	HUNT	L 2,150.10	PAYROLL
10/15/21	15407	56	JACOBSON	E 1,913.75	PAYROLL
10/15/21	15408	42	JONES	W 2,382.29	PAYROLL
10/15/21	15409	74	KIPP	S 1,915.69	PAYROLL
10/15/21	15410	34	MCNEIL	J 2,156.38	PAYROLL
10/15/21	15411	8	MIDDLETON	C 2,615.66	PAYROLL
10/15/21	15412	76	PACHECO	A 2,302.79	PAYROLL
10/15/21	15413	68	PELAYO	M 1,792.78	PAYROLL
10/15/21	15414	41	SCHLOSSER	L 2,946.91	PAYROLL
10/15/21	15415	7	SCHMUNK	A 1,801.82	PAYROLL
10/15/21	15416	73	STROH	N 1,714.83	PAYROLL
10/15/21	15417	48	TOMPKINS	L 1,412.26	PAYROLL
10/15/21	15418	75	ZIMMERMAN	J 2,449.71	PAYROLL
9/20/21	25170	507	GRESHAM, CITY OF	251.95- 251.95-	601-100-5205120 JOB 313 PACKAGE #1 PERMIT FEE
9/13/21	25234	18	PERS	21,348.05 21,348.05	101-100-6202110 8/20 PERS PAYABLE
9/16/21	25235	507	GRESHAM, CITY OF	307.95 307.95	101-100-5406010 JOB 316 ST19 PERMIT
9/16/21	25236	1235	POINT & PAY	5,652.58	

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DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
				5,652.58	101-100-5205740 PAYMENT PROCESSING FEES
9/16/21	25237	24	ICMA RETIREMENT TRUST-457	680.00	
				680.00	101-100-6202150 PAYROLL DEDUCTION
9/16/21	25238	733	UMPQUA BANK	790.86	
				790.86	101-100-5205740 AUG BANK FEES
9/16/21	25240	16	NATIONWIDE RETIREMENT SOLUTION	565.00	
				565.00	101-100-6202150 PAYROLL DEDUCTION
9/16/21	25241	17	OREGON DEPARTMENT OF REVENUE	5,031.08	
				5,031.08	101-100-6202230 STATE PAYROLL TAX
9/16/21	25242	1211	HRA VEBB PLAN CONTRIBUTIONS	1,200.00	
				1,200.00	101-100-6202150 PAYROLL DEDUCTION
9/16/21	25243	736	UMPQUA EASY TAX	19,241.42	
				11,501.24	101-100-6202210 FICA PAYROLL TAX
				24.88	101-100-6202210 FICA PAYROLL TAX
				7,715.30	101-100-6202220 FEDERAL PAYROLL TAX
9/23/21	25245	18	PERS	21,594.55	
				21,594.55	101-100-6202110 9/17 PERS PAYABLE
9/20/21	25246	507	GRESHAM, CITY OF	1.95	
				1.95	101-100-5205610 PERMIT - ONLINE FEE
9/16/21	25247	1267	ROTSCHY	546,686.89	
				546,686.89	601-100-5205120 JOB 313 PACKAGE 1
9/23/21	25248	736	UMPQUA EASY TAX	45.94	
				45.94	101-100-6202210 BRD FICA PAYROLL TAX
9/23/21	25249	22033	PORTLAND BUREAU OF TRANSPORTAT	1,609.56	
				1,609.56	101-100-5406010 JOB 323 ST7 PERMIT FEE
9/20/21	25250	507	GRESHAM, CITY OF	251.95	
				251.95	601-100-5205120 JOB 313 PACKAGE 1 PERMIT FEE
9/30/21	25251	1211	HRA VEBB PLAN CONTRIBUTIONS	1,200.00	
				1,200.00	101-100-6202150 PAYROLL DEDUCTION
9/30/21	25252	17	OREGON DEPARTMENT OF REVENUE	5,115.85	
				5,115.85	101-100-6202230 STATE PAYROLL TAX
9/30/21	25253	16	NATIONWIDE RETIREMENT SOLUTION	740.00	
				740.00	101-100-6202150 PAYROLL DEDUCTION
9/30/21	25254	24	ICMA RETIREMENT TRUST-457	680.00	
				680.00	101-100-6202150 PAYROLL DEDUCTION
9/30/21	25255	736	UMPQUA EASY TAX	19,707.07	

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10	UMPQUA BK-GENERAL				
				11,383.36	101-100-6202210 FICA PAYROLL TAX
				8,323.71	101-100-6202220 FEDERAL PAYROLL TAX
9/30/21	25256	17	OREGON DEPARTMENT OF REVENUE	1,136.10	
				174.84	101-100-5205760 SEP RETURN CHECKS
				507.85	101-100-5205760 SEP RETURN AUTO PAYS
				453.41	101-100-6202260 3RD QUARTER TRANSIT TAX PAYMNT
10/07/21	25257	17	OREGON DEPARTMENT OF REVENUE	4,277.31	
				248.57	101-100-6202240 3RD QUARTER PAYMENT
				467.54	101-100-6202250 3RD QUARTER PAYMENT
				3,561.20	101-100-6202260 3RD QUARTER PAYMENT
10/07/21	25258	18	PERS	21,353.64	
				21,353.64	101-100-6202110 10/01 PERS PAYABLE
10/07/21	25259	507	GRESHAM, CITY OF	307.95	
				307.95	101-100-5205610 PERMIT 19915 NE HALSEY
10/14/21	25261	507	GRESHAM, CITY OF	28,511.84	
				28,511.84	601-100-5205120 JOB 313 PACKAGE 1 PERMITS
10/14/21	25262	1267	ROTSCHY	250,431.84	
				250,431.84	601-100-5406035 JOB 313 PACKAGE 1
10/14/21	25263	736	UMPQUA EASY TAX	19,950.00	
				11,524.36	101-100-6202210 FICA PAYROLL TAX
				8,425.64	101-100-6202220 FEDERAL PAYROLL TAX
10/14/21	25264	24	ICMA RETIREMENT TRUST-457	680.00	
				680.00	101-100-6202150 PAYROLL DEDUCTION
10/14/21	25265	16	NATIONWIDE RETIREMENT SOLUTION	740.00	
				740.00	101-100-6202150 PAYROLL DEDUCTION
10/14/21	25266	1211	HRA VEBA PLAN CONTRIBUTIONS	1,200.00	
				1,200.00	101-100-6202150 PAYROLL DEDUCTION
10/14/21	25267	17	OREGON DEPARTMENT OF REVENUE	5,196.64	
				5,196.64	101-100-6202230 STATE PAYROLL TAX
9/16/21	50864	25	A & A DRILLING SERVICE, INC.	3,801.00	
				3,801.00	101-100-5205610 TAPPING SADDLES FOR FUTURE SERVICES
9/16/21	50865	803	ALEXIN ANALYTICAL LABS, INC	3,495.00	
				300.00	101-100-5205620 INTERLACHEN APR-JUN ROUTINES
				3,195.00	101-100-5205620 APR-JUN ROUTINE COLIFORM, MAY ECOLI
9/16/21	50866	461	ALLWOOD RECYCLERS, INC.	13.00	
				13.00	101-100-5205610 BRUSH DUMPING
9/16/21	50867	1224	AT&T	1,801.71	
				1,801.71	101-100-5205210 CELL PHONES

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9/16/21	50868	1232	AVANT PROPERTY MANAGEMENT	220.18 220.18	101-100-5205520 202ND GARBAGE & MGMT FEES
9/16/21	50869	22029	BARNEY & WORTH, INC	4,993.62 4,993.62	601-100-5205120 CONSULTING SERVICES-GROUNDBREAKING
9/16/21	50870	1230	CLACKAMAS STEEL MFG, INC	217.36 217.36	101-100-5205610 TUBES,SAW CUTS,STRIPS FOR PIPE RACK
9/16/21	50871	637	COMCAST CABLE	335.05 113.35 113.35 108.35	101-100-5205660 192ND/DIVISION INTERNET 101-100-5205660 NW 1ST INTERNET 101-100-5205660 CLEVELAND INTERNET
9/16/21	50872	1147	CRYSTAL GREENS LANDSCAPING INC	890.00 400.00 490.00	101-100-5205520 141ST LANDSCAPE 101-100-5205520 CLEVELAND LANDSCAPE
9/16/21	50873	1085	EDGE ANALYTICAL LABORATORIES,	1,550.00 1,550.00	101-100-5205620 31 LEAD & COPPER SAMPLES 2021
9/16/21	50874	1187	FISERV	45.00 45.00	101-100-5205760 RETURNED HOME BANKING PAYMENT
9/16/21	50875	1097	GRESHAM FORD	597.10 597.10	101-100-5205540 RW40 PLUGS, IGNITION COILS, TUNE UP
9/16/21	50876	813	GSI WATER SOLUTIONS, INC	502.50 502.50	101-100-5406010 JOB 309 CASCADE #9
9/16/21	50877	300	HACH COMPANY, INC	1,527.00 1,527.00	501-100-5205610 CHLORIDE TEST KITS,REAGENTS KITS
9/16/21	50878	22030	HAYES, MARY	56.30 56.30	101-100-6302430 CLOSED ACCOUNT REFUND
9/16/21	50879	975	HDR ENGINEERING, INC	1,133.75 1,133.75	101-100-5205120 2021 FINANCIAL PLAN
9/16/21	50880	460	HUMAN SOLUTIONS, INC	126.00 28.00 98.00	101-100-5205800 AUG CUSTOMER ASSISTANCE 101-100-5205800 JUL CUSTOMER ASSISTANCE
9/16/21	50881	15	KAISER PERMANENTE	16,059.54 16,059.54	101-100-6202107 EMPL MED/DENT INSURANCE
9/16/21	50882	22031	KELLER, LINDA	177.03 177.03	101-100-6302430 CLOSED ACCOUNT REFUND
9/16/21	50883	1209	LOOMIS	411.81 411.81	101-100-5205740 MONTHLY VAULT SERVICE
9/16/21	50884	577	MAGELLAN HEALTHCARE	153.75	

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10	UMPQUA BK-GENERAL				
				153.75	101-100-6202109 EMPLOYEE ASSISTANCE
9/16/21	50885	956	MCCOY FREIGHTLINER	72.32	
				72.32	101-100-5205540 FUEL FILTER
9/16/21	50886	22032	MENDIZABAL, MIGUEL & MARIA	63.11	
				63.11	101-100-6302430 CLOSED ACCOUNT REFUND
9/16/21	50887	1217	MURRAYSMITH	15,413.95	
				15,413.95	601-100-5205120 JOB 313 PACKAGE 1
9/16/21	50888	135	NOLAN'S POINT S	25.50	
				25.50	101-100-5205550 FLAT REPAIR
9/16/21	50889	14	OREGON AFSCME	414.89	
				414.89	101-100-6202140 PAYROLL DEDUCTION
9/16/21	50890	159	OREGONIAN	56.80	
				56.80	101-100-5205460 SUBSCRIPTION RENEWAL
9/16/21	50891	1057	OXARC, INC	139.48	
				139.48	101-100-5205560 PROPANE/CO2 REFILLS
9/16/21	50892	1195	PACHECO, JEDIDIAH	289.99	
				289.99	101-100-5205440 SAFETY BOOT REIMBURSEMENT
9/16/21	50893	172	PARR LUMBER COMPANY	236.04	
				236.04	101-100-5205610 56 BAGS OF CONCRETE
9/16/21	50894	1124	PAVELCOMM INC.	2,985.81	
				2,985.81	101-100-5205110 MONTHLY REMOTE IT HELP
9/16/21	50895	181	PORTLAND GENERAL ELECTRIC	2,586.24	
				693.21	101-100-5205670 SE 235 AV PUMPING
				33.88	101-100-5205670 192/DIVISION PUMPING
				723.93	101-100-5205670 2021 NW 1ST PUMPING
				473.30	101-100-5205670 148TH AV PUMPING
				395.87	101-100-5205670 14801 SE STARK PUMPING
				266.05	101-100-5205670 NW 1ST/ROYAL AV PUMPING
9/16/21	50896	458	PREMIER RUBBER LLC	380.87	
				380.87	101-100-5205540 15'X4" VAC HOSE
9/16/21	50897	775	SHERWIN WILLIAMS	26.69	
				26.69	101-100-5205610 PAINT TRAY, WOOD POLE
9/16/21	50898	21	SPECIAL DISTRICTS OF OREGON	26,223.77	
				26,223.77	101-100-6202108 EMPL MED/DENT INSURANCE
9/16/21	50899	1265	TYLER TECHNOLOGIES, INC	2,730.00	
				2,730.00	101-100-5205110 BILLING SYSTEM PROGRESS BILLING
9/16/21	50900	22	UNITED WAY OF THE COLUMBIA-WIL	82.50	

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10	UMPQUA BK-GENERAL				
				82.50	101-100-6202120 PAYROLL DEDUCTION
9/16/21	50901	1192	WESCO RECEIVABLES CORP	1,951.46	
				1,951.46	101-100-5205610 WAX TAPE ROLLS,BROWN PRIMER,CLR WRP
9/16/21	50902	1254	ZIPLY FIBER	1,192.29	
				383.11	101-100-5205210 OFFICE FIOS INTERNET
				773.02	101-100-5205210 TELEPHONE
				36.16	101-100-5205660 SE 148TH TELEMETRY
9/23/21	50903	1249	ACI PAYMENTS, INC	108.85	
				108.85	101-100-5205740 HOME BANKING FEES
9/23/21	50904	4	AWWA	4,134.00	
				4,134.00	101-100-5205460 UTILITY MEMBESHIP 11/21-10/22
9/23/21	50905	637	COMCAST CABLE	289.85	
				289.85	101-100-5205210 OFFICE INTERNET
9/23/21	50906	1069	CY GRAPHICS, INC	134.00	
				134.00	101-100-5205610 6 SAFETY SHIRTS
9/23/21	50907	1132	DEPT OF ADMINSTRATIVE SERVICES	900.00	
				900.00	101-100-5205460 OR PROCUREMENT PROGRAM ANNUAL FEE
9/23/21	50908	131	FEENAUGHTY MACHINERY CO.	30.83	
				30.83	101-100-5205540 MX1 THUMB SWITCH REPAIR
9/23/21	50909	748	FERGUSON ENTERPRISES #3007	4.77	
				4.77	101-100-5205540 RW32 ADAPTERS
9/23/21	50910	22034	GAYLORD, MICHELLE & GRANT	79.01	
				79.01	101-100-6302430 CLOSED ACCOUNT REFUND
9/23/21	50911	507	GRESHAM, CITY OF	70,000.00	
				70,000.00	501-100-5205615 CASCADE WELL FIELD PROT PROGRAM
9/23/21	50912	300	HACH COMPANY, INC	2,401.00	
				2,272.00	101-100-5205630 SC200 CONTROLLER
				129.00	501-100-5205610 FA REAGENT SET
9/23/21	50913	1137	JW UNDERGROUND INC	144.62	
				96.41	101-100-5205610 MISC ROCK/DUMP FEES
				48.21	101-100-5406020 NS771,772 ROCK/DUMP FEES
9/23/21	50914	753	KNIFE RIVER CORPORATE NW	492.97	
				492.97	101-100-5205610 MISC ROCK/DUMP FEES
9/23/21	50915	21852	LAUZON CONTRACTING	105.41	
				105.41	101-100-6302430 HYDRANT DEPOSIT REFUND
9/23/21	50916	1174	PURCHASE POWER	503.50	
				503.50	101-100-5205330 POSTAGE FOR MACHINE

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10	UMPQUA BK-GENERAL				
9/23/21	50917	189	QUILL CORPORATION	353.27	
				100.32	101-100-5205130 CASH REGISTER TAPE, BINDER, PENS
				252.95	101-100-5205130 HANGING FOLDERS, TONER CARTRIDGES
9/23/21	50918	21618	REED, WILLIAM A	1,100.09	
				1,100.09	101-100-6302421 NS768 CONTRACTOR REFUND
9/23/21	50919	22035	SUNSET BRIDGE INC	166.08	
				166.08	101-100-6302421 NS770 CONTRACTOR REFUND
9/23/21	50920	221	WASTE MANAGEMENT, INC	1,120.36	
				1,120.36	101-100-5205520 GARBAGE BIN & DISPOSAL-185TH PROP
9/23/21	50921	1254	ZIPLY FIBER	138.98	
				138.98	101-100-5205660 BELLA VISTA FIOS INTERNET
9/23/21	50922	22036	AKC LIMITED PARTNERSHIP	992.38	
				992.38	101-100-6302420 NS730-31 & SD732-34 CONTRACTOR REF
9/30/21	50923	442	ADVANCED AUTO PARTS	39.53	
				15.63	101-100-5205540 RW35 TOUCH UP PAINT
				23.90	101-100-5205560 DEF FLUID
9/30/21	50924	461	ALLWOOD RECYCLERS, INC.	26.00	
				26.00	101-100-5205610 WOOD DUMPING
9/30/21	50925	21593	BRAY, DOUGLAS	241.90	
				135.52	101-100-5104600 ON CALL MILEAGE
				106.38	101-100-5205440 RAINGEAR REIMBURSEMENT
9/30/21	50926	1253	CITY WIDE FACILITY SOLUTIONS	673.00	
				673.00	101-100-5205520 JANITORIAL SERVICES
9/30/21	50927	59	COAST PAVEMENT SERVICES, INC	240.00	
				240.00	101-100-5205520 PARKING LOT SWEEPS
9/30/21	50928	66	CONSOLIDATED SUPPLY COMPANY	14,099.67	
				56.04	101-100-5205610 CREDIT ON RETURN ITEMS
				227.00	101-100-5205610 3" COPPER TO FLANGE FOR OFFICE MTR
				1,451.51	101-100-5205610 CLAMPS, ADAPTERS FOR INVENTORY
				12,477.20	101-100-5205610 80 POLYMER BOXES & LIDS
9/30/21	50929	1147	CRYSTAL GREENS LANDSCAPING INC	1,050.00	
				550.00	101-100-5205520 BELLA VISTA LANDSCAPE
				500.00	101-100-5205520 OFFICE LANDSCAPE
9/30/21	50930	299	D & H FLAGGING, INC.	669.50	
				669.50	101-100-5406020 NS771,772 TRAFFIC CONTROL FLAGGING
9/30/21	50931	872	FASTENAL COMPANY	50.15	
				50.15	101-100-5205610 100 NUTS & BOLTS
9/30/21	50932	427	GRAINGER	587.78	

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ROCKWOOD WATER P.U.D.
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DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
				105.42	101-100-5205540 SCREW DRIVER SET, HOSE ADAPTERS
				221.46	101-100-5205610 2 LARGE WRENCH SETS
				260.90	101-100-5205610 SHIRTS FOR FIELD CREW
9/30/21	50933	813	GSi WATER SOLUTIONS, INC	3,260.00	
				1,668.75	101-100-5406010 JOB 300 CASCADE #7
				1,591.25	101-100-5406010 JOB 307 CASCADE #8
9/30/21	50934	1137	JW UNDERGROUND INC	192.82	
				192.82	101-100-5205610 MISC ROCK/DUMP FEES
9/30/21	50935	753	KNIFE RIVER CORPORATE NW	945.24	
				466.70	101-100-5205610 MISC ROCK/DUMP FEES
				478.54	101-100-5406020 NS771,772 ROCK/DUMP FEES
9/30/21	50936	1004	LIFEMAP ASSURANCE COMPANY	1,580.10	
				1,580.10	101-100-6202109 EMPL LIFE/DISB INSURANCE
9/30/21	50937	21480	MCLEAN, DANIEL	892.74	
				892.74	101-100-6302430 REFUND OVERPAYMENT
9/30/21	50938	1217	MURRAYSMITH	62,376.95	
				1,036.00	601-100-5205120 JOB 314 MASTER PLAN UPDATE
				2,678.00	601-100-5205120 JOB 315 PROJECT MANAGEMENT
				58,662.95	601-100-5205120 JOB 315 PROJECT MANAGEMENT
9/30/21	50939	139	NORTHWEST NATURAL GAS COMPANY	35.42	
				35.42	101-100-5205230 HEATING
9/30/21	50940	940	O'REILLY AUTO PARTS	556.70	
				128.88	101-100-5205540 RW36 TRANS FLUID, WIPER BLADES
				139.93	101-100-5205540 OIL AND FUSES
				252.90	101-100-5205540 SHOP FILTERS FOR STOCK
				34.99	101-100-5205560 RW36 MOTOR OIL
9/30/21	50941	14	OREGON AFSCME	414.89	
				414.89	101-100-6202140 PAYROLL DEDUCTION
9/30/21	50942	360	PARKROSE HARDWARE	45.55	
				45.55	101-100-5205540 BANDSAW BLADES, MOUNTING TAPE
9/30/21	50943	443	POLLARD WATER	461.86	
				79.86	101-100-5205610 BLACK MARKING PAINT
				64.00	101-100-5205610 160PSI PRESSURE GAUGE
				318.00	101-100-5205610 4" 160PSI PRESSURE GAUGE
9/30/21	50944	225	PORTER W. YETT COMPANY	390.00	
				390.00	101-100-5406020 NS771,772 ASPHALT
9/30/21	50945	1008	RDO EQUIPMENT CO	194.93	
				194.93	101-100-5205540 6 BIG VAC NOZZLES
9/30/21	50946	26	ROCKWOOD WATER PUD	70.79	

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FROM 9/10/21 TO 99/99/99

DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
				41.93	101-100-5205520 ELETRICAL COMPONENTS FOR OFFICE
				28.86	101-100-5205610 WATER JUGS FOR TASTE TEST
9/30/21	50947	22037	ROYAL WORLD PROPERTIES, LLC	19.66	
				19.66	101-100-6302430 CLOSED ACCOUNT REFUND
9/30/21	50948	194	S & B INC.	10,010.00	
				10,010.00	601-100-5205120 JOB 313 PACKAGE #1 20" MAGFLO MTR
9/30/21	50949	22038	SBI INVESTMENTS	57.64	
				57.64	101-100-6302430 CLOSED ACCOUNT REFUND
9/30/21	50950	22	UNITED WAY OF THE COLUMBIA-WIL	82.50	
				82.50	101-100-6202120 PAYROLL DEDUCTION
10/07/21	50951	442	ADVANCED AUTO PARTS	23.78	
				23.78	101-100-5205540 RW29 2 HEAD LAMPS
10/07/21	50952	609	ALLEN, JEFFREY	159.99	
				159.99	101-100-5205440 SAFETY BOOT REIMBURSEMENT
10/07/21	50953	981	CENTURYLINK	45.28	
				45.28	101-100-5205660 SE 148TH TELEMETRY
10/07/21	50954	54	CESSCO, INC.	326.00	
				326.00	101-100-5205570 2 16" DEMO BLADES, RUBBER GRIPS
10/07/21	50955	1	CHAVES CONSULTING, INC.	4,752.32	
				137.92	101-100-5205110 SEP TECHNICAL & CONSULTING
				1,340.82	101-100-5205110 SEP BILLINGS
				3,273.58	101-100-5205330 SEP POSTAGE
10/07/21	50956	637	COMCAST CABLE	113.35	
				113.35	101-100-5205660 141ST INTERNET
10/07/21	50957	22039	DAUN, PETE J	56.49	
				56.49	101-100-6302430 CLOSED ACCOUNT REFUND
10/07/21	50958	872	FASTENAL COMPANY	155.02	
				155.02	101-100-5406030 5/8" NUTS & BOLTS
10/07/21	50959	22021	GARTNER, JACK	48.96	
				48.96	101-100-6302430 CLOSED ACCOUNT REFUND
10/07/21	50960	300	HACH COMPANY, INC	771.44	
				619.16	101-100-5205630 CL-17 REPLACEMENT COLORIMETER
				55.49	501-100-5205610 TOTAL ALKALINITY TEST
				96.79	501-100-5205610 SILICA REAGENT SET
10/07/21	50961	22040	HANSEN, ALEXANDER	40.11	
				40.11	101-100-6302430 CLOSED ACCOUNT REFUND
10/07/21	50962	753	KNIFE RIVER CORPORATE NW	87.21	

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ROCKWOOD WATER P.U.D.
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DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
				87.21	101-100-5205610 MISC ROCK/DUMP FEES
10/07/21	50963	597	MULTNOMAH COUNTY SHERIFF'S OFF	61.00	
				61.00	101-100-5205320 FALSE ALARM
10/07/21	50964	236	NORTHERN SAFETY CO., INC.	133.34	
				133.34	101-100-5205440 MUCK BOOTS JS
10/07/21	50965	22041	ONYX MANAGEMENT GROUP	919.14	
				919.14	101-100-6302430 CLOSED ACCOUNT REFUND
10/07/21	50966	392	OREGON STATE TREASURY	1,564.01	
				1,564.01	101-100-6402510 UNCLAIMED CHECKS REMITTANCE
10/07/21	50967	159	OREGONIAN	64.79	
				64.79	101-100-5205460 SUBSCRIPTION RENEWAL
10/07/21	50968	181	PORTLAND GENERAL ELECTRIC	40,322.56	
				918.21	101-100-5205230 ELECTRICITY
				696.84	101-100-5205670 141ST AV PUMPING
				21,110.67	501-100-5205670 192ND PUMPING
				17,596.84	501-100-5205670 HALSEY PUMPING
10/07/21	50969	458	PREMIER RUBBER LLC	535.99	
				535.99	101-100-5205540 MX1 6 HYDRAULIC FITTINGS
10/07/21	50970	189	QUILL CORPORATION	210.74	
				91.99	101-100-5205320 TONER CARTRIDGE
				118.75	101-100-5205320 CREAMER, COPY PAPER, PENS
10/07/21	50971	1009	RICOH USA, INC	161.62	
				161.62	101-100-5205110 COPIER-COST PER COPY
10/07/21	50972	1243	SDAO	3,503.64	
				3,503.64	101-100-5205460 2022 MEMBERSHIP DUES
10/07/21	50973	1265	TYLER TECHNOLOGIES, INC	52.50	
				52.50	101-100-5406140 BILLING SYSTEM PROGRESS BILLING
10/13/21	50974	184	PORTLAND WATER BUREAU	207,537.97	
				207,537.97	101-100-5205010 SEPT WATER PURCHASE
10/14/21	50975	251	ADT COMMERCIAL LLC	104.96	
				104.96	101-100-5205520 OCT ALARM SERVICE
10/14/21	50976	231	ADVENTIST HEALTH OCCUPATIONAL	676.00	
				676.00	101-100-5205110 6 DOT FEDERAL COLLECTIONS
10/14/21	50977	21593	BRAY, DOUGLAS	135.52	
				135.52	101-100-5104600 ON CALL MILEAGE
10/14/21	50978	1029	CARDMEMBER SERVICE	7,408.41	
				626.61	101-100-5205120 WATER BOTTLES FOR GROUNDBREAKING

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DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
				496.35	101-100-5205320 GREEN BAR PAPER, FILE CABINET
				320.53	101-100-5205440 4 POLY STEEL FLASHLIGHTS/HARD HATS
				75.00	101-100-5205450 JB LEAD & COPPER CLASS
				143.50	101-100-5205450 2 WATER OPER CERT EXAM PREP CLASSES
				585.81	101-100-5205460 MICROSOFT & ZOOM LICENSES
				1,798.80	101-100-5205460 10 ADOBE LICENSES
				2,592.00	101-100-5205570 4 SPOT MAGNETIC LOCATORS
				159.94	101-100-5205610 TSHIRTS AND SWEATSHIRTS FOR STAFF
				402.40	101-100-5205610 FENCING CLIPS, 2 CONCRETE PALLETS
				35.10	101-100-5205720 BOARD MEETING DRINKS
				172.37	101-100-5205730 STAFF MTG REFRESHMENTS, VASE
10/14/21	50979	54	CESSCO, INC.	40.00	
				40.00	101-100-5205570 JACK HAMMER GRIPS
10/14/21	50980	793	CITY OF GRESHAM	97,160.86	
				97,160.86	101-100-5205770 JUL-SEPT 2021 PRIVILEGE TAX
10/14/21	50981	637	COMCAST CABLE	733.25	
				289.85	101-100-5205210 OFFICE INTERNET
				108.35	101-100-5205660 148TH/DIVISION INTERNET
				108.35	101-100-5205660 CLEVELAND INTERNET
				113.35	101-100-5205660 NW 1ST INTERNET
				113.35	101-100-5205660 192ND/DIISION INTERNET
10/14/21	50982	1147	CRYSTAL GREENS LANDSCAPING INC	890.00	
				490.00	101-100-5205520 CLEVELAND LANDSCAPE
				400.00	101-100-5205520 141ST LANDSCAPE
10/14/21	50983	1069	CY GRAPHICS, INC	707.00	
				707.00	101-100-5205610 13 MENS/WOMENS SWEATSHIRTS
10/14/21	50984	10289	FAIRVIEW, CITY OF	2,944.29	
				2,944.29	101-100-5205790 JUL-SEP 2021 PRIILIGE TAX
10/14/21	50985	607	FERGUSON WATERWORKS #3011	6,064.43	
				23,028.00	101-100-5205640 141 SENSU 5/8" MTRS, 10 1" MTRS,
				5,708.00	101-100-5205640 4 SENSUS 1.5" METERS
				1,650.00	101-100-5205640 1 SENSUS 2" METER
				20,868.00	101-100-5205640 CREDIT FOR RETURNED ITEMS
				5,920.00	101-100-5205640 CREDIT FOR RETURNED ITEMS
				1,850.80	101-100-5406010 JOB 316 ST19 BLOW OFF PARTS
				615.63	101-100-5406030 FLANGES, MEGA LUGS, REDUCERS, SPOOL
10/14/21	50986	21900	FIRE EXTINGUISHER SERVICE CNT	265.00	
				265.00	101-100-5205520 DRY SPRINKLER INSPECTION
10/14/21	50987	88	GASKET TECHNOLOGY, INC.	90.88	
				90.88	101-100-5205610 24 RED RUBBER GASKETS, 500 GASKETS
10/14/21	50988	747	GENERAL PACIFIC, INC	1,584.00	
				1,584.00	101-100-5205640 24 5/8" BADGER METERS
10/14/21	50989	427	GRAINGER	638.44	

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ROCKWOOD WATER P.U.D.
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DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
				103.07	101-100-5205610 SOLENOID BRASS VALVE, INERT GAS
				459.38	101-100-5205610 28 L,M BLENDED POCKET TEES
				18.97	101-100-5205610 DIAL TIRE GUAGE 10-160 PSI
				12.41	101-100-5205610 TIRE REPAIR BOOT
				44.61	101-100-5205610 MISC BATTERIES
10/14/21	50990	813	GSi WATER SOLUTIONS, INC	4,627.50	
				2,313.75	101-100-5406010 JOB 307 CASCADE #8
				2,313.75	101-100-5406010 JOB 300 CASCADE #7
10/14/21	50991	300	HACH COMPANY, INC	39.15	
				39.15	501-100-5205610 SULFATE REAGENT SET
10/14/21	50992	1137	JW UNDERGROUND INC	337.45	
				337.45	101-100-5205610 MISC ROCK/DUMP FEES
10/14/21	50993	15	KAISER PERMANENTE	17,344.89	
				17,344.89	101-100-6202107 EMPL MED/DENT INSURANCE
10/14/21	50994	22031	KELLER, LINDA	60.59	
				60.59	101-100-6302430 CLOSED ACCOUNT REFUND
10/14/21	50995	753	KNIFE RIVER CORPORATE NW	533.13	
				533.13	101-100-5205610 MISC ROCK/DUMP FEES
10/14/21	50996	1239	LOVETT SERVICES	4,350.00	
				4,350.00	101-100-5205610 DIRECTIONAL BORE 200TH & HALSEY
10/14/21	50997	604	LOWE'S	307.11	
				84.87	101-100-5205540 VAC NOZZLE REBUILD PARTS
				9.49	101-100-5205570 SOCKET WRENCH
				70.66	101-100-5205610 PIPE STORAGE RACK, PVC RACK
				92.00	101-100-5205610 TORCH KIT,MAP-PRO GAS,BRUSHES,CLOTH
				31.10	101-100-5205610 WILKES HYDRANT PARTS
				18.99	101-100-5205610 HOG RING PLIER
10/14/21	50998	126	MOEN MACHINERY COMPANY	2,381.95	
				1,711.98	101-100-5205570 2 PIPE SAW REPLACEMENTS
				359.99	101-100-5205570 WALK BEHIND CART
				309.98	101-100-5205570 WATER TANK KIT & MOUNTING KIT
10/14/21	50999	940	O'REILLY AUTO PARTS	8.70	
				8.70	101-100-5205540 RW38 TAIL LIGHT
10/14/21	51000	14	OREGON AFSCME	414.89	
				414.89	101-100-6202140 PAYROLL DEDUCTION
10/14/21	51001	372	PAPE MACHINERY	1,301.58	
				1,626.96	101-100-5205570 16" PIPE SAW
				325.38-	101-100-5205570 RETURNED ITEMS CREDIT
10/14/21	51002	1124	PAVELCOMM INC.	6.25	
				500.00-	101-100-5205110 PRICE ADJUSTMENTS CREDIT

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ROCKWOOD WATER P.U.D.
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DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
				506.25	101-100-5205510 ON SITE VISIT-FIX G DRIVE
10/14/21	51003	181	PORTLAND GENERAL ELECTRIC	2,637.84	
				245.73	101-100-5205670 NW 1ST/ROYAL AV PUMPING
				637.30	101-100-5205670 148TH AV PUMPING
				342.42	101-100-5205670 14801 SE STARK PUMPING
				663.66	101-100-5205670 SE 235 AV PUMPING
				32.69	101-100-5205670 192/DIVISION PUMPING
				716.04	101-100-5205670 2021 NW 1ST PUMPING
10/14/21	51004	70	PORTLAND, CITY OF	68,508.69	
				68,508.69	101-100-5205780 JUL-SEP 2021 PRIVILEGE TAX
10/14/21	51005	458	PREMIER RUBBER LLC	410.88	
				410.88	101-100-5205540 3" VAC HOSES 9'6" LENGTH
10/14/21	51006	20	SAIF CORPORATION	1,370.02	
				1,370.02	101-100-5104840 WORKERS COMP PREMIUM
10/14/21	51007	974	SAIF CORPORATION	637.71	
				637.71	101-100-5104840 REIMBURSE NON DISABLING CLAIMS
10/14/21	51008	21	SPECIAL DISTRICTS OF OREGON	26,223.77	
				26,223.77	101-100-6202108 EMPL MED/DENT INSURANCE
10/14/21	51009	1265	TYLER TECHNOLOGIES, INC	2,177.50	
				2,177.50	101-100-5406140 BILLING SYSTEM PROGRESS BILLING
10/14/21	51010	22	UNITED WAY OF THE COLUMBIA-WIL	82.50	
				82.50	101-100-6202120 PAYROLL DEDUCTION
10/14/21	51011	221	WASTE MANAGEMENT, INC	271.18	
				271.18	101-100-5205520 GARBAGE SERVICE
10/14/21	51012	1254	ZIPLY FIBER	1,250.55	
				222.98	101-100-5205210 OFFICE FIOS INTERNET
				991.41	101-100-5205210 TELEPHONE
				36.16	101-100-5205660 SE 148TH TELEMETRY

GRAND TOTAL 1,939,987.88

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RWDANIEL
FUND-101 GENERAL FUND
DEPT-100 FUND ACTIVITIES

ROCKWOOD WATER P.U.D.
REVENUE/EXPENDITURE REPORT

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9/01/21 THRU 9/30/21

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNENCUMBERED BALANCE	%
R E V E N U E S						
3-01-0101	BEGINNING FUND BALANCE	7,646,810	--	8,379,788.21	732,978.21-	110
	REVENUE ACCOUNTS	7,646,810		8,379,788.21	732,978.21-	110
3-10-1100	WATER SALES	10,834,000	850,865.53	3,161,464.41	7,672,535.59	29
	WATER SALES	10,834,000	850,865.53	3,161,464.41	7,672,535.59	29
3-20-2100	BACKFLOW CHARGES	40,000	1,774.22	8,150.48	31,849.52	20
3-20-2200	SET-UP FEES	27,270	3,100.80	7,539.20	19,730.80	28
3-20-2300	LATE FEES	252,000	23,592.00	71,816.15	180,183.85	28
	FEES & SPECIAL CHARGES	319,270	28,467.02	87,505.83	231,764.17	27
3-40-4100	SERVICE INSTALLATIONS	250,000	5,887.21	35,110.71	214,889.29	14
3-40-4200	SUB-DIVISION PROJECTS	50,000	12,305.17-	12,305.17-	62,305.17	25-
3-40-4300	OTHER SERVICE INCOME	150,000	36,588.44	42,641.67	107,358.33	28
	CHARGES FOR SERVICES	450,000	30,170.48	65,447.21	384,552.79	15
3-50-5100	INTEREST INCOME	70,000	10,935.37	34,517.09	35,482.91	49
3-50-5200	RENTAL INCOME	65,920	6,901.90	24,494.42	41,425.58	37
	INVESTMENT INCOME	135,920	17,837.27	59,011.51	76,908.49	43
3-60-6100	SCRAP METAL SALES	7,500	--	25,973.33	18,473.33-	346
3-60-6200	CONSTRUCTION PLAN SALES	--	--	--	--	0
3-60-6600	OTHER MISC INCOME	40,000	440.87	10,648.01	29,351.99	27
3-60-6800	GRESHAM UTILITY TAX	415,000	11,660.95	97,331.75	317,668.25	23
3-60-6900	PORTLAND UTILITY TAX	190,000	36,941.99	68,457.92	121,542.08	36
3-60-7000	FAIRVIEW UTILITY TAX	13,600	16.97-	2,944.29	10,655.71	22
	OTHER INCOME	666,100	49,026.84	205,355.30	460,744.70	31
3-90-9200	INTERFUND TRANSFERS	365,000	--	--	365,000.00	0
3-90-9300	FIXED ASSET DISPOSITION	500,000	--	125.00	499,875.00	0
3-90-9500	OTHER GOVERNMENT AGENCIES	18,500	63,771.44	249,176.04	230,676.04-	347
	OTHER FINANCING SOURCES	883,500	63,771.44	249,301.04	634,198.96	28
T O T A L DEPT 100 R E V E N U E		20,935,600	1,040,138.58	12,207,873.51	8,727,726.49	58
E X P E N S E S						
5-10-4001	GENERAL MANAGER	--	--	--	--	0
5-10-4010	SUPERINTENDENT	--	--	--	--	0
5-10-4030	ENGINEER	--	--	--	--	0
5-10-4035	SENIOR ACCOUNTANT	--	--	--	--	0
5-10-4040	ASSISTANT SUPERINTENDENT	--	--	--	--	0
5-10-4043	OFFICE SUPERVISOR	--	--	--	--	0
5-10-4045	ACCOUNTING CLERK	--	--	--	--	0
5-10-4050	ADMINISTRATIVE SECRETARY	--	--	--	--	0
5-10-4055	CONSER & PR COORDINATOR	--	--	--	--	0
5-10-4100	CUSTOMER ACCT SPECIALIST	--	--	--	--	0
5-10-4110	CUSTOMER ACCT SPECIALIST	--	--	--	--	0
5-10-4115	CUSTOMER ACCT SPECIALIST	--	--	--	--	0
5-10-4120	RECEPTIONIST	--	--	--	--	0

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RWDANIEL
FUND-101 GENERAL FUND
DEPT-100 FUND ACTIVITIES

ROCKWOOD WATER P.U.D.
REVENUE/EXPENDITURE REPORT

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ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNENCUMBERED BALANCE	%
5-10-4150	PART TIME LABOR/OFFICE	--	--	--	--	0
5-10-4180	ENGINEERING TECH I	--	--	--	--	0
5-10-4200	LEAD PERSON	--	--	--	--	0
5-10-4210	LEAD PERSON	--	--	--	--	0
5-10-4220	UTILITY WORKER II	--	--	--	--	0
5-10-4230	UTILITY WORKER II	--	--	--	--	0
5-10-4240	UTILITY WORKER II	--	--	--	--	0
5-10-4250	UTILITY WORKER I	--	--	--	--	0
5-10-4260	UTILITY WORKER I	--	--	--	--	0
5-10-4270	UTILITY WORKER I	--	--	--	--	0
5-10-4290	PART-TIME LABOR/FIELD	--	--	--	--	0
5-10-4300	MECHANIC	--	--	--	--	0
5-10-4310	WATER QUALITY TECH	--	--	--	--	0
5-10-4315	WATER OPERATIONS SPEC	--	--	--	--	0
5-10-4320	METER OPERATION SPEC	--	--	--	--	0
5-10-4330	METER READER-OFF/ON	--	--	--	--	0
5-10-4340	METER READER	--	--	--	--	0
5-10-4350	METER READER	--	--	--	--	0
5-10-4450	SALARIES/WAGES	2,018,961	147,277.21	446,778.72	1,572,182.28	22
5-10-4500	OFFICE OVERTIME	1,500	--	--	1,500.00	0
5-10-4550	FIELD OVERTIME	16,000	1,073.52	3,377.21	12,622.79	21
5-10-4600	ON CALL DUTY	69,233	4,804.09	13,776.71	55,456.29	20
5-10-4610	WATER CERTIFICATIONS	14,040	1,038.07	3,118.32	10,921.68	22
5-10-4620	EMPLOYEE BONUS	1,000	--	--	1,000.00	0
5-10-4630	MARKET BASED WAGE ADJUST	15,000	--	--	15,000.00	0
5-10-4700	CHANGE/VACATION ACCRUAL	--	--	--	--	0
5-10-4800	SOCIAL SECURITY	132,415	9,302.34	28,176.71	104,238.29	21
5-10-4810	MEDICARE	30,968	2,175.55	6,589.72	24,378.28	21
5-10-4820	UNEMPLOYMENT INSURANCE	6,407	--	--	6,407.00	0
5-10-4830	TRI-MET	15,456	--	--	15,456.00	0
5-10-4840	WORKERS COMPENSATION	25,742	1,304.32	4,428.68	21,313.32	17
5-10-4850	SICK LEAVE P/O	--	--	--	--	0
5-10-4900	P.E.R.S	591,512	42,942.21	127,985.72	463,526.28	22
5-10-4920	EMPLOYEE INSURANCE EXPENS	557,189	41,949.86	129,130.86	428,058.14	23
	PERSONAL SERVICES	3,495,423	251,867.17	763,362.65	2,732,060.35	22
5-20-5010	WATER PURCHASES	3,004,860	207,537.97	659,965.39	2,344,894.61	22
5-20-5110	CONTRACT SERVICES	110,156	7,693.13	26,012.80	84,143.20	24
5-20-5120	TECHNICAL & CONSULTING	38,000	4,280.13	1,858.25	36,141.75	5
5-20-5130	AUDITING	19,020	--	--	19,020.00	0
5-20-5140	LEGAL SERVICES	100,000	--	3,478.13	96,521.87	3
5-20-5210	TELEPHONE	36,140	3,247.69	9,495.98	26,644.02	26
5-20-5220	SEWER/STORM WATER	8,050	1,364.76	1,364.76	6,685.24	17
5-20-5230	HEATING/ELECTRICITY	23,575	953.63	2,041.80	21,533.20	9
5-20-5310	ENGINEERING SUPPLIES	1,000	--	--	1,000.00	0
5-20-5320	OFFICE SUPPLIES	32,000	852.67	16,257.92	15,742.08	51
5-20-5330	POSTAGE	45,300	3,710.06	7,083.54	38,216.46	16
5-20-5410	CONSERVATION	56,350	250.00	700.00	55,650.00	1
5-20-5420	ELECTIONS/LEGAL ADVERTISE	3,000	--	93.15	2,906.85	3
5-20-5430	INSURANCE-GENERAL	92,005	7,388.74	19,718.74	72,286.26	21
5-20-5440	SAFETY GEAR & EQUIPMENT	23,000	1,745.58	5,531.61	17,468.39	24
5-20-5450	TRAINING & EDUCATION	31,500	915.00	1,224.10	30,275.90	4
5-20-5460	DUES/LICENSES/SUBSCRIPTNS	93,450	7,999.80	52,491.67	40,958.33	56
5-20-5470	OFFICE EQUIPMENT	2,000	--	--	2,000.00	0

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5-20-5480	TAPPING TEAM EXPENSE	--	--	--	--	0
5-20-5510	COMPUTER/OFFICE EQUIPMENT	4,400	--	--	4,400.00	0
5-20-5520	BLDG/GROUNDS MAINTENANCE	80,960	7,195.95	15,730.22	65,229.78	19
5-20-5530	SHOP EQUIPMENT MAINT	10,000	--	426.33	9,573.67	4
5-20-5540	VEHICLE MAINTENANCE	35,000	3,574.95	6,524.29	28,475.71	19
5-20-5550	TIRES	8,000	196.28	242.78	7,757.22	3
5-20-5560	GAS/LUBRICANTS & DISPOSAL	30,000	395.25	2,879.85	27,120.15	10
5-20-5570	SMALL EQUIPMENT/TOOLS	10,000	135.92	55.92-	10,055.92	1-
5-20-5610	UTILITY OPERATING SUPPLY	275,000	19,922.16	82,582.81	192,417.19	30
5-20-5620	WATER SAMPLES/TESTING	40,000	6,698.60	11,205.70	28,794.30	28
5-20-5625	WATER QUALITY & NOTICES	8,000	--	--	8,000.00	0
5-20-5630	RESERVOIR MAINTENANCE	10,000	2,833.00	5,290.00	4,710.00	53
5-20-5640	METER MAINTENANCE	40,000	194.79-	2,448.07-	42,448.07	6-
5-20-5650	HYDRANT MAINTENANCE	3,000	--	1,131.36	1,868.64	38
5-20-5660	TELEMETRY	20,112	3,817.57	5,371.50	14,740.50	27
5-20-5670	PUMPING	41,720	3,301.79	8,281.54	33,438.46	20
5-20-5710	BOARD MEETING FEES	5,800	300.00	800.00	5,000.00	14
5-20-5720	DIRECTORS' EXPENSE	24,000	683.56	713.54	23,286.46	3
5-20-5730	MANAGER'S EXPENSE	7,000	179.59	179.59	6,820.41	3
5-20-5740	GENERAL OFFICE	64,900	6,964.15	12,827.90	52,072.10	20
5-20-5750	CASH OVER/SHORT	--	--	--	--	0
5-20-5760	BAD DEBT EXPENSE	25,000	--	--	25,000.00	0
5-20-5770	GRESHAM UTILITY TAX	415,000	--	--	415,000.00	0
5-20-5780	PORTLAND UTILITY TAX	190,000	--	--	190,000.00	0
5-20-5790	FAIRVIEW UTILITY TAX	13,600	--	--	13,600.00	0
5-20-5800	CUSTOMER ASSISTANCE	60,000	2,350.08	4,000.08	55,999.92	7
5-20-5810	NON-REIMBURSED LIABILITY	--	--	--	--	0
5-20-5820	TAXES & ASSESSMENTS	3,100	--	--	3,100.00	0
5-20-7050	PAYMENTS ON FINANCING	--	--	--	--	0
5-20-7070	INTEREST EXPENSE	--	--	--	--	0
	MATERIAL & SERVICES	5,143,998	306,293.22	963,001.34	4,180,996.66	19
5-40-6010	WATER SYSTEM	1,153,920	14,896.81	96,380.13	1,057,539.87	8
5-40-6015	CRW CAPACITY	--	--	--	--	0
5-40-6020	METERS	65,000	7,164.00	9,036.45	55,963.55	14
5-40-6030	METER UPGRADES	50,000	--	--	50,000.00	0
5-40-6110	METER EQUIPMENT	27,000	--	3,398.71	23,601.29	13
5-40-6120	SHOP EQUIPMENT	5,000	--	--	5,000.00	0
5-40-6130	AUTOMOTIVE EQUIPMENT	201,277	--	156,908.13	44,368.87	78
5-40-6140	COMPUTER/OFFICE EQUIP	94,850	2,730.00	4,173.75	90,676.25	4
5-40-6210	BUILDINGS	39,662	20,000.00	20,000.00	19,662.00	50
5-40-6220	LAND	500,000	--	--	500,000.00	0
	CAPITAL OUTLAY	2,136,709	44,790.81	289,897.17	1,846,811.83	14
5-60-5810	NON-REIMBURSED LIABILITY	--	--	--	--	0
5-60-7110	TRANSFER TO OTHER FUND	3,017,291	--	--	3,017,291.00	0
	TRANSFERS	3,017,291	--	--	3,017,291.00	0
5-70-7210	CONTINGENCY	1,400,000	--	--	1,400,000.00	0
	CONTINGENCY	1,400,000	--	--	1,400,000.00	0
5-90-8010	UNAPPROP ENDING FUND BAL	5,742,179	--	--	5,742,179.00	0
	ENDING FUND BALANCE	5,742,179	--	--	5,742,179.00	0

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ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
	TOTAL PERSONAL SERVICES	3,495,423	251,867.17	763,362.65	2,732,060.35	22
	TOTAL MATERIAL & SERV	5,143,998	306,293.22	963,001.34	4,180,996.66	19
	TOTAL CAPITAL OUTLAY	2,136,709	44,790.81	289,897.17	1,846,811.83	14
	TOTAL ALL OTHER	10,159,470			10,159,470.00	0
T O T A L DEPT 100 E X P E N D I T U R E		20,935,600	602,951.20	2,016,261.16	18,919,338.84	10
T O T A L FUND 101 R E V E N U E		20,935,600	1,040,138.58	12,207,873.51	8,727,726.49	58
	FUND PERSONAL SERVICES	3,495,423	251,867.17	763,362.65	2,732,060.35	22
	FUND MATERIAL & SERV	5,143,998	306,293.22	963,001.34	4,180,996.66	19
	FUND CAPITAL OUTLAY	2,136,709	44,790.81	289,897.17	1,846,811.83	14
	FUND ALL OTHER	10,159,470			10,159,470.00	0
T O T A L FUND 101 E X P E N D I T U R E		20,935,600	602,951.20	2,016,261.16	18,919,338.84	10
	FUND PRIOR BALANCE	9,754,424.97				
	NET FUND BALANCE	10,191,612.35				

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FUND-201 SDC FUND-REIMBURSEMENT

DEPT-100 FUND ACTIVITIES

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ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNENCUMBERED BALANCE	%
R E V E N U E S						
3-01-0101	BEGINNING FUND BALANCE	696,263	--	853,220.32	156,957.32-	123
	REVENUE ACCOUNTS	696,263		853,220.32	156,957.32-	123
3-40-4500	SYSTEM DEVELOPMENT FEES	200,000	8,640.00	83,530.51	116,469.49	42
	CHARGES FOR SERVICES	200,000	8,640.00	83,530.51	116,469.49	42
3-50-5100	INTEREST INCOME	10,000	691.44	2,122.67	7,877.33	21
	INVESTMENT INCOME	10,000	691.44	2,122.67	7,877.33	21
T O T A L DEPT 100 R E V E N U E		906,263	9,331.44	938,873.50	32,610.50-	104
E X P E N S E S						
5-60-7110	TRANSFER TO OTHER FUND	300,000	--	--	300,000.00	0
	TRANSFERS	300,000			300,000.00	0
5-90-8010	UNAPPROP ENDING FUND BAL	606,263	--	--	606,263.00	0
	ENDING FUND BALANCE	606,263			606,263.00	0
	TOTAL PERSONAL SERVICES					0
	TOTAL MATERIAL & SERV					0
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	906,263			906,263.00	0
T O T A L DEPT 100 E X P E N D I T U R E		906,263			906,263.00	0
T O T A L FUND 201 R E V E N U E		906,263	9,331.44	938,873.50	32,610.50-	104
	FUND PERSONAL SERVICES					0
	FUND MATERIAL & SERV					0
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	906,263			906,263.00	0
T O T A L FUND 201 E X P E N D I T U R E		906,263			906,263.00	0
	FUND PRIOR BALANCE	929,542.06				
	NET FUND BALANCE	938,873.50				

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FUND-202 SDC FUND-IMPROVEMENT
DEPT-100 FUND ACTIVITIES

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ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNENCUMBERED BALANCE	%
R E V E N U E S						
3-01-0101	BEGINNING FUND BALANCE	179,446	--	231,274.77	51,828.77-	129
	REVENUE ACCOUNTS	179,446		231,274.77	51,828.77-	129
3-40-4500	SYSTEM DEVELOPMENT FEES	60,000	2,582.00	24,951.49	35,048.51	42
	CHARGES FOR SERVICES	60,000	2,582.00	24,951.49	35,048.51	42
3-50-5100	INTEREST INCOME	1,200	115.34	346.79	853.21	29
	INVESTMENT INCOME	1,200	115.34	346.79	853.21	29
T O T A L DEPT 100 R E V E N U E		240,646	2,697.34	256,573.05	15,927.05-	107
E X P E N S E S						
5-60-7110	TRANSFER TO OTHER FUND TRANSFERS	--	--	--	--	0
5-90-8010	UNAPPROP ENDING FUND BAL . ENDING FUND BALANCE	240,646 240,646	--	--	240,646.00 240,646.00	0
	TOTAL PERSONAL SERVICES					0
	TOTAL MATERIAL & SERV					0
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	240,646			240,646.00	0
T O T A L DEPT 100 E X P E N D I T U R E		240,646			240,646.00	0
T O T A L FUND 202 R E V E N U E		240,646	2,697.34	256,573.05	15,927.05-	107
	FUND PERSONAL SERVICES					0
	FUND MATERIAL & SERV					0
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	240,646			240,646.00	0
T O T A L FUND 202 E X P E N D I T U R E		240,646			240,646.00	0
	FUND PRIOR BALANCE	253,875.71				
	NET FUND BALANCE	256,573.05				

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FUND-301 DEBT RESERVE FUND

DEPT-100 FUND ACTIVITIES

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ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
R E V E N U E S						
3-01-0101	BEGINNING FUND BALANCE	559,830	--	553,752.91	6,077.09	99
	REVENUE ACCOUNTS	559,830		553,752.91	6,077.09	99
3-40-4500	SYSTEM DEVELOPMENT FEES	--	--	--	--	0
	CHARGES FOR SERVICES					0
3-50-5100	INTEREST INCOME	6,000	250.57	789.27	5,210.73	13
	INVESTMENT INCOME	6,000	250.57	789.27	5,210.73	13
3-90-9200	INTERFUND TRANSFERS	2,817,291	--	--	2,817,291.00	0
3-90-9400	FINANCING PROCEEDS	--	--	--	--	0
	OTHER FINANCING SOURCES	2,817,291			2,817,291.00	0
T O T A L DEPT 100 R E V E N U E		3,383,121	250.57	554,542.18	2,828,578.82	16
E X P E N S E S						
5-60-7110	TRANS TO DEBT SERV FUND	1,687,871	--	--	1,687,871.00	0
	TRANSFERS	1,687,871			1,687,871.00	0
5-90-8010	ENDING FUND BALANCE	1,695,250	--	--	1,695,250.00	0
	ENDING FUND BALANCE	1,695,250			1,695,250.00	0
	TOTAL PERSONAL SERVICES					0
	TOTAL MATERIAL & SERV					0
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	3,383,121			3,383,121.00	0
T O T A L DEPT 100 E X P E N D I T U R E		3,383,121			3,383,121.00	0
T O T A L FUND 301 R E V E N U E		3,383,121	250.57	554,542.18	2,828,578.82	16
	FUND PERSONAL SERVICES					0
	FUND MATERIAL & SERV					0
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	3,383,121			3,383,121.00	0
T O T A L FUND 301 E X P E N D I T U R E		3,383,121			3,383,121.00	0
	FUND PRIOR BALANCE	554,291.61				
	NET FUND BALANCE	554,542.18				

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FUND-401 DEBT SERVICE FUND
DEPT-100 FUND ACTIVITIES

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R E V E N U E S						
3-01-0101	REVENUE ACCOUNTS	--	--	--	--	0
3-50-5100	INTEREST INCOME INVESTMENT INCOME	--	--	--	--	0
3-90-9200	INTERFUND TRANSFERS	1,687,871	--	--	1,687,871.00	0
3-90-9400	FINANCING PROCEEDS	--	--	--	--	0
	OTHER FINANCING SOURCES	1,687,871			1,687,871.00	0
T O T A L DEPT 100 R E V E N U E		1,687,871			1,687,871.00	0
E X P E N S E S						
5-20-7040	ADMINISTRATION FEES MATERIAL & SERVICES	--	--	--	--	0
5-50-7050	PAYMENTS ON FINANCING	1,046,480	--	--	1,046,480.00	0
5-50-7070	INTEREST EXPENSE DEBT SERVICE	641,391 1,687,871	--	--	641,391.00 1,687,871.00	0
	TOTAL PERSONAL SERVICES					0
	TOTAL MATERIAL & SERV					0
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	1,687,871			1,687,871.00	0
T O T A L DEPT 100 E X P E N D I T U R E		1,687,871			1,687,871.00	0
T O T A L FUND 401 R E V E N U E		1,687,871			1,687,871.00	0
	FUND PERSONAL SERVICES					0
	FUND MATERIAL & SERV					0
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	1,687,871			1,687,871.00	0
T O T A L FUND 401 E X P E N D I T U R E		1,687,871			1,687,871.00	0
FUND PRIOR BALANCE						
NET FUND BALANCE						

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FUND-501 GROUND WATER PRODUCTION

DEPT-100 FUND ACTIVITIES

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R E V E N U E S						
3-01-0101	BEGINNING FUND BALANCE	362,369	--	74,795.92	287,573.08	21
	REVENUE ACCOUNTS	362,369		74,795.92	287,573.08	21
3-50-5100	INTEREST INCOME	3,000	--	--	3,000.00	0
	INVESTMENT INCOME	3,000			3,000.00	0
3-90-9200	INTERFUND TRANSFERS	200,000	--	--	200,000.00	0
3-90-9400	CITY OF GRESHAM	200,000	100,000.00	100,000.00	100,000.00	50
	OTHER FINANCING SOURCES	400,000	100,000.00	100,000.00	300,000.00	25
T O T A L DEPT 100 R E V E N U E		765,369	100,000.00	174,795.92	590,573.08	23
E X P E N S E S						
5-20-5530	EQUIPMENT MAINTENANCE	10,000	--	--	10,000.00	0
5-20-5610	OPERATING SUPPLIES	30,000	1,656.00	18,257.00	11,743.00	61
5-20-5615	WELLHEAD PROTECTION	70,000	70,000.00	70,000.00	--	100
5-20-5620	TESTING	5,000	--	351.44	4,648.56	7
5-20-5630	RESERVOIR MAINTENANCE	5,000	--	503.42	4,496.58	10
5-20-5670	PUMPING	200,000	42,807.01	111,370.49	88,629.51	56
	MATERIAL & SERVICES	320,000	114,463.01	200,482.35	119,517.65	63
5-50-7070	INTEREST EXPENSE	--	--	--	--	0
	DEBT SERVICE					0
5-60-7110	TRANSFER TO OTHER FUND	65,000	--	--	65,000.00	0
	TRANSFERS	65,000			65,000.00	0
5-90-8010	ENDING FUND BALANCE	380,369	--	--	380,369.00	0
	ENDING FUND BALANCE	380,369			380,369.00	0
	TOTAL PERSONAL SERVICES					0
	TOTAL MATERIAL & SERV	320,000	114,463.01	200,482.35	119,517.65	63
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	445,369			445,369.00	0
T O T A L DEPT 100 E X P E N D I T U R E		765,369	114,463.01	200,482.35	564,886.65	26
T O T A L FUND 501 R E V E N U E		765,369	100,000.00	174,795.92	590,573.08	23
	FUND PERSONAL SERVICES					0
	FUND MATERIAL & SERV	320,000	114,463.01	200,482.35	119,517.65	63
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	445,369			445,369.00	0
T O T A L FUND 501 E X P E N D I T U R E		765,369	114,463.01	200,482.35	564,886.65	26
	FUND PRIOR BALANCE	11,223.42-				
	NET FUND BALANCE	25,686.43-				

10/14/21

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RWDANIEL

FUND-601 GW CONSTRUCTION FUND

DEPT-100 FUND ACTIVITIES

ROCKWOOD WATER P.U.D.

REVENUE/EXPENDITURE REPORT

9/01/21 THRU 9/30/21

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ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNENCUMBERED BALANCE	%
R E V E N U E S						
3-01-0101	BEGINNING FUND BALANCE	16,298,000	--	18,491,356.60	2,193,356.60-	113
	REVENUE ACCOUNTS	16,298,000		18,491,356.60	2,193,356.60-	113
3-50-5100	INTEREST INCOME	--	--	--	--	0
	INVESTMENT INCOME					0
3-90-9200	INTERFUND TRANSFERS	--	--	--	--	0
3-90-9400	FINANCING PROCEEDS	8,711,644	269,656.21	348,758.64	8,362,885.36	4
3-90-9600	BOND PROCEEDS	--	--	--	--	0
3-90-9650	WIFIA LOAN PROCEEDS	5,000,000	--	--	5,000,000.00	0
	OTHER FINANCING SOURCES	13,711,644	269,656.21	348,758.64	13,362,885.36	3
T O T A L DEPT 100 R E V E N U E		30,009,644	269,656.21	18,840,115.24	11,169,528.76	63
E X P E N S E S						
5-20-5110	CONTRACT SERVICES	200,000	--	100,000.00	100,000.00	50
5-20-5120	ENGINEERING SERVICES	3,344,000	183,261.22-	299,659.41	3,044,340.59	9
	MATERIAL & SERVICES	3,544,000	183,261.22-	399,659.41	3,144,340.59	11
5-40-6035	GROUNDWATER CONSTRUCTION	20,994,500	546,686.90	546,686.90	20,447,813.10	3
5-40-6220	PROPERTY RELATED TO GW	--	--	--	--	0
	CAPITAL OUTLAY	20,994,500	546,686.90	546,686.90	20,447,813.10	3
5-60-7110	TRANSFER TO OTHER FUND	--	--	--	--	0
	TRANSFERS					0
5-90-8010	ENDING FUND BALANCE	5,471,144	--	--	5,471,144.00	0
	ENDING FUND BALANCE	5,471,144			5,471,144.00	0
	TOTAL PERSONAL SERVICES					0
	TOTAL MATERIAL & SERV	3,544,000	183,261.22-	399,659.41	3,144,340.59	11
	TOTAL CAPITAL OUTLAY	20,994,500	546,686.90	546,686.90	20,447,813.10	3
	TOTAL ALL OTHER	5,471,144			5,471,144.00	0
T O T A L DEPT 100 E X P E N D I T U R E		30,009,644	363,425.68	946,346.31	29,063,297.69	3
T O T A L FUND 601 R E V E N U E		30,009,644	269,656.21	18,840,115.24	11,169,528.76	63
	FUND PERSONAL SERVICES					0
	FUND MATERIAL & SERV	3,544,000	183,261.22-	399,659.41	3,144,340.59	11
	FUND CAPITAL OUTLAY	20,994,500	546,686.90	546,686.90	20,447,813.10	3
	FUND ALL OTHER	5,471,144			5,471,144.00	0
T O T A L FUND 601 E X P E N D I T U R E		30,009,644	363,425.68	946,346.31	29,063,297.69	3
	FUND PRIOR BALANCE	17,987,538.40				
	NET FUND BALANCE	17,893,768.93				
	GRAND TOTAL REVENUE	57,928,514	1,422,074.14	32,972,773.40	24,955,740.60	57
	TOTAL PERSONAL SERVICES	3,495,423	251,867.17	763,362.65	2,732,060.35	22
	TOTAL MATERIAL & SERV	9,007,998	237,495.01	1,563,143.10	7,444,854.90	17

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RWDANIEL

FUND-601 GW CONSTRUCTION FUND

DEPT-100 FUND ACTIVITIES

ROCKWOOD WATER P.U.D.

REVENUE/EXPENDITURE REPORT

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ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
	TOTAL CAPITAL OUTLAY	23,131,209	591,477.71	836,584.07	22,294,624.93	4
	TOTAL ALL OTHER	22,293,884			22,293,884.00	0
	GRAND TOTAL EXPENDITURE	57,928,514	1,080,839.89	3,163,089.82	54,765,424.18	5
	PRIOR BALANCE	29,468,449.33				
	NET FUND BALANCE	29,809,683.58				



Rockwood Water
People's Utility District

19601 NE Halsey Street
Portland, OR 97230-7430
503-665-4179 - Phone
503-667-5108 - Fax
www.rwpud.org

MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: October 20, 2021

Re: AMI presentation

As we edge closer to developing our own source, the District will be faced with many infrastructure and operational changes with this transition. One challenge we routinely face is accounting for water losses in the system. We have a very difficult time calculating exact numbers because meter reading happens over a two-month period. This offset can create issues when calculating water loss and non-revenue water. Additionally, when we are fully transitioned to the groundwater system, and produce 100% of the water for the District, we will need to account for production versus consumption accurately. One solution to track water use more accurately in the District is the implementation of an AMI (Advanced Meter Infrastructure) system.

Over 15 years ago the District piloted an AMR (Automated Meter Reading) system with unsatisfactory results, and this experience left a bad impression of AMR for many in the District. Institutionally we decided to shelve the idea of any remote meter system until better technology and proven products were available. With some recent Board and staff interest we decided to meet with several providers and manufactures of AMR and AMI technology and gather information of what is available and how it could benefit the District. Jay Breen has put together a presentation that takes you through our current process, available systems, and potential benefits to the District.

This presentation is intended to inform the Board of the technology available today and potential costs and benefits of implementing one of these systems. Staff are not looking for a decision to implement at this meeting but will look for general feedback from the Board to determine if there is interest in further research and planning for AMR/AMI in the future.



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MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: October 20, 2021

Re: Memorandum of Understanding for Cascade Groundwater Alliance GDMP Packages

In October of 2020, The Rockwood Water People's Utility District and the City of Gresham entered into IGA 5794 (Gresham Contract No. 310774) for the Implementation of the 2020 Groundwater Development Master Plan and the Construction and Operation of Joint and Independently Owned Groundwater Supply Systems. This IGA provided staff direction to move forward with procuring contracts for the Design and Construction of the 10 Packages that are outlined in the GDMP and for Gresham and Rockwood to split the expense of this work.

During implementation of Package 1 of the GDMP, staff discovered that more detailed invoicing guidelines were needed for Rockwood and Gresham to account for all costs of the project and for the purchasing procedures to allow approval of invoices from Rockwood to Gresham. A staff level Memorandum of Understanding, (MOU) is a typical way to provide this guidance and a procedural system to invoice and pay for the shared projects.

Attached is the MOU that was produced for Package 1 of the GDMP. It is the intent of Rockwood and Gresham staff to implement additional MOU's for the remaining packages, in alignment with the Board and Council approved IGA 5794.

Memorandum of Understanding

Cascade Groundwater Alliance

Groundwater Development Project Package #1

1. Pursuant to the Groundwater Development Master Plan (GDMP) Intergovernmental Agreement (City of Gresham contract no.310774), the City of Gresham (the "City") and the Rockwood Water People's Utility District ("RWPUD") wish to design and construct Package #1 and elements of Package #2 identified in the Groundwater Development Master Plan (GDMP).
 - a. Time is of the Essence. Pursuant to Section 24 of the Groundwater Development Master Plan IGA, a material consideration of the Parties entering into the GDMP IGA is that Parties will make all payments as and when due and will perform all other obligations under the GDMP IGA in a timely manner.
2. Scope of work –
Package #1
 - Construct a new 6 MG reservoir (Cascade Reservoir #2)
 - Improvements to the existing Cascade Reservoir #1
 - Construction of the Cascade Well #7 wellhouse and raw water transmission piping.Package #2 (partial)
 - Construction of – finished water transmission piping from RWPUD headquarters to the intersection of Glisan and 202nd.
 - For detailed scope of work for each Package, refer to the GDMP.
3. Roles and Responsibilities – Rockwood shall design and construct the facilities outlined in the scope of work. Rockwood shall allow Gresham input into the design and construction of the facilities, but all decisions regarding design and construction shall be made by Rockwood.
4. Estimated Cost – The following estimated costs will be shared between Rockwood and Gresham based on the cost share outlined in the Groundwater Development Master Plan (GDMP) and the Groundwater Development Master Plan IGA (GDMP IGA.).
 - a. Construction Management total \$ 1,157,946
 - b. Construction Contractor total \$ 18,846,725
 - c. SCADA Integration total \$ 311,550
 - d. Special Inspections total \$45,000

e. Permits total \$ 20,000

5. Design and construction considerations –

The design and construction shall meet all the federal WIFIA requirements

6. Invoice Payment Timeline (The invoice must be paid within 30 days of issuance)

7. Invoice frequency: Contractor and Engineer invoices may be issued after RWPUD pays them. Other invoices for miscellaneous costs appropriately attributed to the GDMP will be compiled and issued monthly. Each of the above invoices may be delivered separately during the month.

8. Late Fees: 1.5% on remaining balance.

9. Supporting documentation: All contractor charges that are included in the invoice issued by the RWPUD must have supporting documentation attached that in total account for the full amount in the invoice. A description of any unusual circumstances or missing invoices will be provided.

10. Prior approval; The RWPUD will email the City copies of the General Contractor and Engineer invoices for review one week prior to including them in an invoice. The City will have one week to respond with questions or comments, and no response within one week of receipt will be considered consent to include the charges in an invoice packet.

11. Invoices that are not from the General Contractor or Engineer are not subject to prior review but must be included in the final invoice package to the City. Examples of this type of invoice may include dump fees, or miscellaneous parts and materials provided by the RWPUD specifically for the shared project.

12. If a charge included in an invoice package from the RWPUD is disputed, the City will immediately contact the RWPUD to discuss the charges and reason for the dispute and pay the non-disputed portion. If notice is provided, the RWPUD will not charge a late fee for the disputed portion of the invoice. As soon as the dispute is resolved the City will initiate payment on the original or revised charges.

13. Dispute resolution -In the event of a disputed charge, the following methods will be used to resolve the dispute:

- a. Technical staff (Engineers/Accountant) will discuss the reason for the disputed charge and share appropriate documentation (invoices, work orders, construction documents, expense summaries etc...) in a best effort to resolve the dispute.

- b. If the dispute cannot be resolved through 13.a, the Rockwood General Manager and the Gresham Water Resources Engineering Manager will be consulted and will attempt to resolve by reviewing receipts, invoices work and payment records etc. for resolution.
- c. If the dispute cannot be resolved through 13.b, the dispute resolution process shall be followed per IGA 310774, Dispute resolution process #28, page 8 lists Arbitration for controversy's, dispute or claims.

City of Gresham

Signature:



Digitally signed by Steve Fancher
DN: cn=Steve Fancher, o=City of Gresham,
ou=Department of Environmental Services,
email=steve.fancher@greshamoregon.gov, c=US
Date: 2021.09.22 08:40:49 -0700

Print Name:

Steve Fancher, PE

Title:

Assistant City Manager

Date:

9/22/2021

Rockwood Water People's Utility District

Signature:



Print Name:

Kari J. Duncan

Title:

General Manager

Date:

9 - 20 - 2021

SDIS 2021/2022 Best Practices Survey

SDIS 2021/2022

Entity Name

Rockwood Water P.U.D.

Contact Name

Kerry Aden

Contact Email







kaden@rwpud.org















Contact Phone

503-665-4179





Total Discount %

10

Check Yes if completed		Yes	Help	More Information
Affiliate Membership - 2% Credit. Is your organization a member of:				
1	Oregon Fire District Directors Association (OFDDA)?	<input type="checkbox"/>		 (http://www.ofdda.com)
2	Oregon Fire Chiefs Association (OFCA)?	<input type="checkbox"/>	?	 (http://www.ofca.org)
3	Oregon Water Resources Congress (OWRC)?	<input type="checkbox"/>		 (https://www.owrc.org/)
4	Oregon Mosquito and Vector Control Association?	<input type="checkbox"/>		 (http://www.omvca.org)
5	Oregon Recreation and Park Association (ORPA)?	<input type="checkbox"/>		 (https://www.orpa.org)
6	Oregon Public Ports Association (OPPA)?	<input type="checkbox"/>		 (http://www.oregonports.com)

Check Yes if completed		Yes	Help	More Information
7	Oregon Association of Clean Water Agencies (ORACWA)?	<input type="checkbox"/>		 (http://www.oracwa.org)
8	Oregon Association of Conservation Districts (OACD)?	<input type="checkbox"/>		 (https://oacd.org)
9	Cemetery Association of Oregon?	<input type="checkbox"/>		 (http://www.oregoncemeteries.com)
10	Oregon APCO-NENA?	<input type="checkbox"/>		 (http://www.oregonapconena.org/)
11	Oregon Transit Association (OTA)?	<input type="checkbox"/>		 (http://www.oregontransit.com)
12	Oregon People's Utility Districts Association (OPUDA)?	<input checked="" type="checkbox"/>		 (http://www.opuda.org/)
13	Oregon Association of Water Utilities (OAWU)?	<input checked="" type="checkbox"/>		 (http://www.oawu.net)
14	Oregon Library Association (OLA)?	<input type="checkbox"/>		 (http://www.olaweb.org)
15	Oregon Economic Development District Association (OEDD)?	<input type="checkbox"/>		 (http://www.oedd.org/)
16	Oregon PRIMA?	<input type="checkbox"/>	?	 (http://orprima.org)
17	Oregon Association of Hospitals and Health Systems (OAHHS)?	<input type="checkbox"/>		 (http://www.oahhs.org/)
18	Oregon Association Chiefs of Police (OACP)?	<input type="checkbox"/>		 (http://www.policechief.org)
19	Oregon Rural Health Association (ORHA)?	<input type="checkbox"/>		 (https://orha.wildapricot.org)
Board Adopted Policy - 2% Credit.				
20	Does your district have a written policy regarding cyber security or acceptable use of electronic devices? (Click the blue "i" for a sample policy)	<input checked="" type="checkbox"/>		 (https://sdaoresourcelibrary.com/?wpdmdl=887)
Cybersecurity Checklist - 2% Credit.				
21	Does your district perform daily backups of all data that is essential to your operations?	<input checked="" type="checkbox"/>	?	

Check Yes if completed		Yes	Help	More Information
22	Does your district maintain at least one copy of your data backups offsite (e.g. cloud or different facility)?	<input checked="" type="checkbox"/>	?	
23	Does your require multi-factor authentication when accessing email remotely (not in the office) and on a personal device?	<input type="checkbox"/>	?	
24	Does your district restrict users from being administrators on their workstations?	<input type="checkbox"/>	?	
25	Does your district require multi-factor authentication for remote access (e.g. like a VPN)?	<input type="checkbox"/>	?	
26	Does your district utilize an endpoint protection tool (sometimes referred to as antivirus) on all devices?	<input checked="" type="checkbox"/>	?	
27	Does your district require all endpoint devices to be encrypted?	<input type="checkbox"/>	?	
28	Does your district utilize a firewall between the district's internal network and any external, untrusted network (i.e., internet)?	<input checked="" type="checkbox"/>	?	
29	Does your district utilize an external warning banner on all emails originating outside of the district?	<input type="checkbox"/>	?	
30	Does your district utilize a tool or service that monitors emails for malicious files, spam, and phishing emails?	<input type="checkbox"/>	?	
31	Does your district ensure that the password to any corporate wireless network (not guest wireless) is not provided to end users, but is only known by key personnel?	<input checked="" type="checkbox"/>	?	
32	Does your district ensure that only district owned devices are connected to the corporate wireless network (no personal devices)?	<input type="checkbox"/>	?	
33	Does your district provide users access to a password manager to store and create secure passwords?	<input type="checkbox"/>	?	

Check Yes if completed		Yes	Help	More Information
34	Does your district require a minimum password length of no less than 8 characters?	<input checked="" type="checkbox"/>		
35	Does your district configure accounts to lock after 5 consecutive failed login attempts?	<input checked="" type="checkbox"/>	?	
Cybersecurity Risk Mitigation Training provided by Eide Bailly - 2% Credit. Has a representative from your organization attended:				
36	One of the four virtual cybersecurity webinars?	<input checked="" type="checkbox"/>		(https://www.sdao.com/trainings)
37	One of the three general training sessions on a cybersecurity topic?	<input checked="" type="checkbox"/>		(https://www.sdao.com/trainings)
SDAO-SDIS Training - 2% Credit. Has a representative from your organization attended:				
38	2021 SDAO Annual Conference? (Pre-conference sessions are also eligible.)	<input checked="" type="checkbox"/>	?	
39	2021 SDAO/SDIS regional trainings?	<input checked="" type="checkbox"/>		(https://www.sdao.com/regional-trainings)
40	An SDAO/SDIS risk management training or management consulting training conducted by SDAO staff during the 2021 policy year?	<input checked="" type="checkbox"/>		(https://www.sdao.com/trainings)
41	SDAO/SDIS online webinar or training conducted by SDAO staff during the 2021 policy year?	<input checked="" type="checkbox"/>		(https://www.sdao.com/trainings)