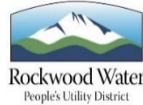


**PRESIDENT**, Tom Lewis  
**VICE PRESIDENT**, Kathy Zimmerman  
**SECRETARY**, Colby Riley



**TREASURER**, Larry Dixon  
**DIRECTOR**, Steve Okazaki  
**GENERAL MANAGER**, Kari J. Duncan

**REGULAR MEETING**  
**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT**  
**BOARD OF DIRECTORS**  
**May 26, 2021**  
**6:00 p.m.**  
**Zoom Video Conference**

Members of the public may join the meeting via Zoom by:  
copying the link below and pasting into your web browser:  
<https://us02web.zoom.us/j/84207342244?pwd=ZUhnY0Q4VVRxQktqMIRzZ3JPVjEzUT09>  
Passcode: 063710  
Or Phone: +1-253-215-8782  
Webinar ID: 842 0734 2244 - Passcode: 063710

**PRELIMINARY AGENDA**

1. Approval of Agenda
2. Approval of Consent Agenda - Action
  - a. General Manager's Report - GM Duncan
  - b. Superintendent's Report - DS Crocker
  - c. Customer Service Report - OS Middleton
  - d. Engineer's Report - DE Hudson
  - e. Government Affairs Activities - GAC Aden
  - f. Financial Status - April 30, 2021
3. Approval of Minutes - April 28, 2021 Regular Board Meeting - Action
4. Approval of Bills - SA Zimmerman - Action
5. Public Comment on Non-Agenda Items
6. Bond Sale Update and Process - David Ulbricht, SDAO and Doug Goe, Orrick - Presentation/Discussion
7. Groundwater Development Update - GM Duncan - Discussion
8. Surplus Items for Disposition - DS Crocker - Discussion/Action
9. For the Good of the Order
10. Next Meeting - June 23, 2021 - Regular Board Meeting - 6:00 p.m. (a Budget Committee meeting and Public Hearing for the Fiscal Year 21/22 Budget will occur during this meeting.)
11. Adjournment

The meeting location is wheelchair accessible. Requests for a sign language interpreter should be made as soon as possible or at least 5 days prior to the meeting. Requests for language interpretation should be made at least 2 days in advance of the meeting. Requests can be made by calling 503.665.4179.





**Rockwood Water**  
People's Utility District

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## MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: May 19, 2021

Re: General Manager's Report – May 26, 2021 Board Meeting

1. Production, project, financial, fiduciary, engineering and government affairs reports have been completed by staff and are provided.
2. Revenue Bonds: In May, the District staff, Bond Advisor and Bond Counsel received proposals to the Bond Underwriter solicitation. Of the three proposals received, DA Davidson was the firm selected due to its competitive cost proposal, relevant experience and staff familiarity of the regional water suppliers, and proposed approach to the Bond sales. District staff, Advisor and Underwriter met on Thursday May 13<sup>th</sup> to provide a presentation about the District and field questions with Moody's as part of its Bond Rating process. The Moody's rating is expected on or around May 21<sup>st</sup>, and the Board will be informed of the updated rating at the May 26<sup>th</sup> meeting.
3. The WIFIA loan application is also ongoing. District staff have compiled requested materials for the application and the City of Gresham is concurrently developing its application, which we plan to submit to the EPA in June. MSA has provided an Environmental (NEPA) review of the project components for the application. With the submittal of the WIFIA application, the District will be required to pay an application fee in the amount of \$100,000, that goes to the EPA administrative costs and support services for the loan. We anticipate paying this application fee from funds designated in the 601 fund in June.
4. Public outreach related to the GWDP continues to ramp up. Rockwood and Gresham developed talking points regarding the water quality and treatment of the Groundwater which can be found in your Board packet. A video interview through "Gresham on the Go" was recorded featuring Steve Fancher, Gresham Assistant City Manager, Kari Duncan, and Mike Whitely. This video can be accessed at the following link and we will play it at the Board meeting. <https://youtu.be/x8upGE1LKDw>

5. The well contractor has demobilized, and the District approved a final change order for the additional depth that was drilled by the contractor on Well #8 in the amount of \$300,000. This change order covers the work that and cost that has been under discussion since last November 2020 and does not represent an additional expense above that amount.
6. Water Treatment Pilot Study: The Draft Pilot Study Report for the water quality and Treatment of the Groundwater has been received by District and Gresham staff and is under review. The good news is that the proposed treatment process for Manganese and Iron was effective in removing these substances to below the target levels. Once finalized, this study will be available for review and, if desired, we can present details of the results at a future Board meeting.
7. Package 1 for the Groundwater Development Project has been awarded to Rotschy, Inc. in the amount of \$18,846,724.60; this was below the Engineer's Estimate and Notice to Proceed is expected to be given on May 25<sup>th</sup>.
8. New CDC, OHA and OSHA guidance related to COVID 19 and vaccination: In response to the CDC revised guidance for fully vaccinated individuals, the Oregon Health Authority (OHA) and the Oregon Occupational Safety and Health Authority (OSHA) have issued new information, rules and guidance to employers regarding vaccination, and safety and health policies and guidelines that employers must enforce in the workplace. The District Management Team is reviewing these changes and will work to develop revised policies for District Staff.

Thank you for reviewing the material in the Board packet, and please contact me if you have any questions. I look forward to seeing everyone via Zoom meeting on the May 26<sup>th</sup>.



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## MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: May 19, 2021

Re: Operations Update

Crews installed three new services and one fire service. We had two hydrant repairs and two service disconnects. We continue preparing the main office grounds for Package 1. Crews finished installing a 250-foot section of new 6" water main on SE Alder in coordination with a new road being put in. After moving materials around the District office site, we have realized some of the items we are storing are no longer useful, taking up valuable space and needing to be disposed of. I am presenting an attached memo regarding surplus disposal of these items at this month's meeting.

Operations continues to work through maintenance items for the Cascade Groundwater Treatment and Pump Station preparing for summer demands. One of our sodium hypochlorite containment rooms needed repairs and recoated. Operations staff has addressed this and will be finishing in the next couple weeks and installing new tanks. Large meter replacement continues with a couple more planned for FY 20/21. 141st tank and pumpstation is back online after well 8 was tested; cleaning and disinfection of the tank was more involved than expected. We needed to bring in divers to remove some heavy sanding.

We met with Gresham a couple weeks ago regarding proposed revisions to the current LCR (Lead and Copper rule). We had a productive meeting identifying some possible partnerships for the inventory of service lines. A follow up meeting has been scheduled this week, which includes a presentation from a consultant. The rule changes will require the District to direct substantial resources to meet the requirements within the proposed timeframe.

Demand for April had a bump over March; our average daily demand in March was 6.47 mgd and that increased to 6.76 mgd in April. We continue trending a higher month-to-month comparison for 2021 than 2020. Again, April was roughly 500,000 gallons a day higher for 2021. This has been a pretty consistent trend. I anticipate seeing a jump in May due to the warmer weather.

**FIELD PRODUCTION REPORT FY 2020/2021**

	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE
ACTIVITY												
Leak Repairs	2	1	1	1	1	1	1	0	1	1		
<b>YTD</b>	2	3	4	5	6	7	8	8	9	10		
<b>CCF Loss</b>	220	110	110	110	110	110	110	0	110	110		
Emergency repairs	4	5	3	1	2	2	5	7	1	1		
<b>YTD</b>	4	9	12	13	15	17	22	29	30	31		
<b>CCF Loss</b>	772	965	579	193	386	386	965	1351	193	193		
Utility Locates	319	332	320	316	294	247	358	302	402	350		
<b>YTD</b>	319	651	971	1287	1581	1828	2186	2488	2890	3240		
Meter Replacements	10	7	27	44	35	23	27	16	27	26		
<b>YTD</b>	10	17	44	88	123	146	173	189	216	242		
Water Service Installs	5	6	6	4	1	3	1	2	18	3		
<b>YTD</b>	5	11	17	21	22	25	26	28	46	49		
Fire Service Installs	4	4	1	0	1	1	0	2	3	1		
<b>YTD</b>	4	8	9	9	10	11	11	13	16	17		
Fire Hydrant repairs	3	2	2	2	3	1	3	1	2	2		
<b>YTD</b>	3	5	7	9	12	13	16	17	19	21		
Vault/Backflow inspections	6	3	4	6	2	3	3	3	2	4		
<b>YTD</b>	6	9	13	19	21	24	27	30	32	36		
Meter Boxes Repl.	4	2	9	11	7	5	4	8	6	12		
<b>YTD</b>	4	6	15	26	33	38	42	50	56	64		
Emergency calls	3	4	3	3	5	3	6	11	1	6		
<b>YTD</b>	3	7	10	13	18	21	27	38	39	45		



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## MEMORANDUM

To: Board of Directors  
From: Cathy Middleton, Office Supervisor  
Date: May 3, 2021  
Re: April Monthly Customer Service Production Report

The meter readers read 6,930 meters this month.

Of the 6,904 bills that were sent out this month, 576 of them were sent via e-mail and 4 were estimated.

We mailed out 1,170 late notices and e-mailed 106 for a total of 1,276.

Of the 439 door hangers that were hung this month, we turned 66 of them off.

Customer assistance was given to 13 customers and 1 customer was sent to collections.

There were 26 maintenance orders done. They consisted of the following:

- 17 were to check high usage, verify read, and check if leaking
- 3 were to shut off/on for repairs
- 3 were to locate the meter
- 2 were to replace the meter box
- 1 was to check why there was no water

There were 2,349 phone calls this month.

Our doors remain closed to the public so we had no walk ins.

If you have any questions about this data, or would like to see other information, please let me know.

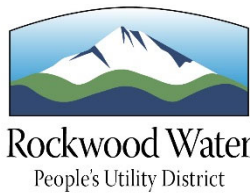
# Customer Service Production Report FY 2020 - 2021

Function:	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Meter Reads	6,942	6,898	6,951	6,903	6,951	6,912	6,951	4,518	6,951	6,930			66,907
Estimates	9	8	4	9	6	5	7	2,398	6	4			2,456
Bills	7,126	6,947	7,098	6,947	7,087	6,943	7,062	6,895	7,065	6,904			70,074
Late Notices	1,144	1,372	1,097	1,371	1,087	1,407	1,114	1,383	982	1,276			12,233
Door Hangers	-	-	-	331	385	504	593	485	498	439			3,235
Turn Offs	-	-	-	69	68	110	97	60	113	66			583
Final Reads	27	97	110	128	99	98	56	58	90	83			846
New Accts	35	107	127	144	118	125	83	64	103	108			1,014
Bill Assistance	24	25	15	22	36	38	33	15	33	13			254
Collection Agency	10	15	18	46	5	15	24	11	22	1			167
Leak Adjustments	13	21	19	18	18	17	23	19	29	15			192
Phone Calls	2,710	2,221	2,564	3,147	2,547	2,574	2,363	1,518	2,735	2,349			24,728
Walk Ins	-	-	-	-	-	-	-	-	-	-			-
Work Orders	18	25	23	36	24	20	19	20	28	26			239
Misreads	13	10	6	6	12	22	13	6	13	47			148
Found On	-	-	-	-	1	1	1	2	1	1			7
Meters Pulled	-	-	-	-		-	-	-	-	-			-



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## MEMORANDUM

To: Board of Directors

From: Jeremy Hudson, District Engineer

Date: May 19, 2021

Re: Engineer's Report: May 26, 2021 Board Meeting

The existing 141<sup>st</sup> pump station (PS) and reservoir taken offline for CW8 well testing, were disinfected, tested, and put back into service last week. Due to the lost tooling and extension of time the PS was offline, we elected to close out the current drilling work and bring the 141<sup>st</sup> PS and reservoir back online for the increasing seasonal demands. We will plan with the hydrogeologist for additional development in the fall when the water demands are reduced, and the PS and reservoir can be taken offline again.

The CW9 site, Kirk Park, has been graded and seeded and the grass has begun to fill in. Gresham will start the design for the well house and onsite improvement this fiscal year to restore the park setting as soon as possible.

The Groundwater Development Master Plan (GDMP) Package 1 bids were received on April 28. Six bids were submitted and reviewed. The low responsible bid was accepted from Rotschy, Inc. and the Notice of Award was sent on May 10. The contractor is submitting the required documents to enter into an agreement with the District. We anticipate issuing the Notice to Proceed on May 24<sup>th</sup>. The contractor will provide a construction schedule after the agreement is signed. Package 1 includes the structural updates to Cascade Reservoir 1 (CR1) and the design for CR2, CW7 pump station and transmission main, a CIP steel main replacement and a portion of the proposed 36" groundwater transmission main. Construction for CR2 will begin this coming spring, with the remaining Package 1 projects moving to construction soon after. Package 1 project completion is June 3, 2023.

The draft groundwater pilot study report was received and is under review by the District and City of Gresham. The CW8 results will be available after the aquifer testing in the fall. Water quality testing was conducted on CW3, CW4, CW5 and CW9. This will determine what treatment is needed for the Cascade and 141<sup>st</sup> Avenue sites.

The District's 20-year Water Master Plan (MP) update will be completed near the end of this fiscal year. This project will determine what Capital Improvement Projects (CIP) are recommended for the District. Master Plans are updated every 7-10 years and list projects for the next 20 years. The last update was completed in 2013.





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## MEMORANDUM

To: Board of Directors

From: Kerry Aden, Government Affairs Coordinator

Date: May 19, 2021

Re: Government Affairs Activities

### UPCOMING EVENTS/MEETINGS/PROJECTS

**August 12, and October 28, 2021 - PNWS/AWWA Annual Conference Virtual Quarterly Conference Event** - Statement from PNWS: The 2021 Section Conference is now a QUARTERLY virtual format.

- 0.6 CEUs (OR, WA, ID) Full Day – One CEU equals one professional hour.
- 0.3 CEUs (OR, WA, ID) Half Day – One CEU equals one professional hour.
- Quarterly training – Mark Your Calendars Now for:
- August 12 – Bull Run Projects and Willamette Water Supply Projects: Will cover several sub-projects of two major water supply projects. Portland's Bull Run presentations will include a project overview; communications strategies; pilot treatment plant findings; a preliminary plant design update; and preparing the distribution system for the conversion to a filtered supply. Topics from the Willamette Water Supply project include a six-years-in update on the project; how lessons from the Tohoku earthquake were applied; and an evaluation of risk factors for integrating a new supply. There will also be a piece on applying lessons from mega-projects to midi-, mini- and micro-projects.
- October 28 – Asset and Data Management: Will cover asset management, including using analytics to make maintenance decisions, developing an asset management system for a new water supply system; maintaining distribution system piping; and updating pressure zones. The data management topics include building a data strategy for a utility; preparing an organization to move to digital water; managing and optimizing data and machine learning to improve system operation; and planning for the future.

Please contact me to register for these events. The cost is \$60 for half day, \$120 for full day.

**June 13 - 16, 2021 - AWWA Annual Conference and Exposition - Virtual Conference -**  
Registration deadline was April 23.

### UPDATES

- Attendance at all community events is still suspended until further notice due to the pandemic.
- April 15, 2021, we promoted the Regional Water Providers Consortium Weekly Watering Number kickoff on our Facebook page.
- The next edition of the newsletter will be distributed May 14 through July 7, 2021.
- We are putting the final touches on the 2020 Consumer Confidence Report (Water Quality Report). We should have it available by May 27.

- We are discussing a revision of our Current Projects webpage or a separate webpage for our Cascade Groundwater Alliance projects. We hope to have something live in the next couple of weeks.
- We are working with Pavelcomm on the following projects:
  - Board room audio/visual equipment replacement fiscal year 21/22 - We will be coordinating with Pavelcomm to begin this project after July 1.
  - Computer expansion for field staff and training fiscal year 21/22. This will be included and integrated with the new billing system. We have one of four fiscal year 20/21 repurposed computers operable and should have the second ready by May 24. New equipment is being purchased in the next few weeks with billing system funds budgeted for this fiscal year.
  - WiFi expansion fiscal year 21/22 - We will be coordinating with Pavelcomm to begin this project after July 1. This item was an if needed item but is now one of the projects required for the SDIS Best Practices Program.
  - Contract renewal fiscal year 21/22 - We will be working on a new contract with Pavelcomm to sign in June.
  - The theme for this year's SDIS Best Practices Program is cyber security. We will be completing several IT-related items to receive our insurance discounts for the calendar year 2022. I have met with Pavelcomm to discuss these items and will be presenting an implementation plan and recommendations to management staff to discuss sometime next week.



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## MEMORANDUM

To: Board of Directors

From: Kari Duncan, General Manager

Date: May 19, 2021

Re: Finance/Budget Report – April 2021

The Finance/Budget Report is provided below and on the attached spreadsheet. The numbers provide the general conditions of the District. As more data is accumulated through the year, better estimates will be made and course corrections implemented, if needed.

- Water sales revenue at the end of April 2021 (Period 10) showed a **15.5%** increase when compared to Period 10 in April 2020. Water sales are showing the effects of an increased demand over the similar period in FY 2019/20 and the effects of the 12.5% rate adjustment on July 1, 2020. The revenue is very encouraging for the purposes of gauging the effects of future rate adjustments for revenue bonding purposes.
- Overall revenue through Period 10 has increased to **13%** over the same period in 2019/2020 reflecting higher water demand and the impact of the rate increase in July 2020. Please note that the groundwater payments from the City of Gresham for Kirk Park Cascade 9 drilling is removed from this calculation. The non-sales revenue in Period 10 FY20/21 is down from the same period in FY 19/20 by **-3%** due to refunds for overpayment of new service installations that occurred in March. Late fee revenue has increased since assessment of the charge was started on October 1, and April 21 late fees were almost double those collected in April of 20. The running total for revenues which had been down **-23%** at the end of Period 9 are now at **-17%** at the end of Period 9.
- Personal Services and Total Operations & Maintenance show a normal use pattern for this time of year. Capital outlay has only expended 53% of the total budget, with 83% of the fiscal year completed; however, we are expecting several large invoices from contractors and consultants to be paid as we close out projects for the end of the fiscal year.

**FISCAL YEAR 2020-21**

**APRIL, 2021**

**REVENUES**

Category	Budget	April 2021	April 2020	Variance	Year To Date	Projection	Balance of FY 19-20	
100.3-01-0101	Beginning Fund Balance	<b>9,130,922</b>				<b>9,130,922</b>		
100.3-10	Water Sales	<b>9,690,517</b>	974,204	848,035	0	8,519,123	<b>9,939,656</b>	1,420,533
100.3-20	Fees & Special Charges	<b>313,000</b>	29,100	17,861	1	246,355	<b>278,048</b>	31,692
100.3-40	Charges for Service	<b>400,000</b>	(3,066)	(879)	2	405,375	<b>605,046</b>	199,671
100.3-50	Investment Income	<b>299,780</b>	10,076	17,332	(0)	107,365	<b>141,161</b>	33,795
100.3-60	Other Income	<b>580,660</b>	57,567	43,764	0	492,959	<b>583,032</b>	90,073
100.3-90	Other Financing Sources	<b>1,591,828</b>	12,060	138,704		860,507	<b>1,068,553</b>	208,045
<b>Total Revenue Budget</b>		<b>22,006,707</b>	1,079,939	1,064,818		10,631,685	<b>21,746,418</b>	1,983,811
Annual Running Revenue (Includes Codes 100.3-10 thru -90)		12,875,785	1,079,939	1,064,818	0	10,631,685		

Assumptions: Projections are based on the balance of prior year's actual revenue plus current revenue to date.

**EXPENDITURES**

	Budget	April 2021	Total To Date	% Expended	
5.10-4000	Personnel Services	<b>3,326,490</b>	254,958	2,587,817	78%
5.20-5000	Material & Services	<b>2,023,201</b>	253,929	1,361,058	67%
	Water Purchase	<b>3,142,547</b>	264,936	2,526,656	80%
5.40-4000	Capital Outlay	<b>3,480,062</b>	272,240	1,998,177	57%
5.60-7000	Transfers	<b>2,583,000</b>	-	2,583,000	100%
5.70-7000	Contingency	<b>1,400,000</b>	-		
5.90-8000	Unappropriated Balance	<b>6,051,407</b>	-		
<b>Total Expense Budget</b>		<b>22,006,707</b>	1,046,063	11,056,708	50%
Annual Running Expense (Includes Codes 5.1 - 5.4)		11,972,300	1,046,063	8,473,708	71%

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT  
MINUTES, REGULAR MEETING OF THE BOARD**

**April 28, 2021**

**Zoom Video Conference**

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**Board members present:** Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman.

**Staff present:** Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent; Cathy Middleton, Office Supervisor (OS); Joey Schlosser, Assistant Superintendent (AS); Daniel Zimmerman, Senior Accountant (SA); Kerry Aden, Government Affairs Coordinator (GAC), Jeremy Hanson, Associate Engineer (AE).

**Guests present:** Bob Fowler, Doug Goe, Christine Hollenbeck, Cori Johnson, David Ulbricht.

**President Tom Lewis** called the meeting to order at 6:03 p.m.

**APPROVAL OF THE AGENDA**

**President Lewis** asked if there were any changes or additions to the agenda.

**Steve Okazaki moved to approve the agenda. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.**

**APPROVAL OF THE CONSENT AGENDA**

**President Lewis** asked if there were any changes or updates to the consent agenda.

**Colby Riley moved to approve the consent agenda. Larry Dixon seconded the motion. The motion was approved; none opposed.**

**APPROVAL OF MINUTES**

**President Lewis** asked if there were any changes to the minutes.

**Colby Riley moved to approve the minutes from the March 24, 2021 regular Board meeting. Steve Okazaki seconded the motion. The motion was approved; none opposed.**

**APPROVAL OF BILLS**

**President Lewis** asked if there were any questions about the bills.

Kathy Zimmerman asked about page 30, check #50194, Guston Creative Group. **GAC Aden** responded the item is for a video production for the Children's Clean Water Virtual Festival and will be paid out of the festival budget.

Larry Dixon inquired about page 25, check #50115, Gen Maintenance items. **DS Crocker** answered the item is to perform the regular service regimen on the office site and Cleveland site generators. The City of Gresham will share this cost.

**Steve Okazaki moved to approve the bills as presented. Colby Riley seconded the motion. The motion was approved; none opposed.**

## **PUBLIC COMMENT**

There were no public comments.

## **BOND SALE UPDATE AND PROCESS - DAVID ULBRICHT, SDAO AND DOUG GOE, ORRICK - PRESENTATION/DISCUSSION**

**President Lewis** introduced David Ulbricht, Director of Advisory Services with Special Districts Association of Oregon and Doug Goe, Partner with Orrick, Herrington & Sutcliffe LLP. Mr. Ulbricht gave an update on the progress for the bond sale process. Mr. Goe noted everyone has been working hard and everything is coming together very nicely. He explained the Bond Resolution. Discussion ensued.

## **WATER REVENUE BONDS PRELIMINARY OFFICIAL STATEMENT - DISCUSSION**

**David Ulbricht** reiterated the Board should review the document and provide comments to SDAO and Orrick. Discussion ensued.

## **RESOLUTION NO. RWPUD 20/21-003 WATER REVENUE BOND AUTHORIZATION - ACTION**

**GM Duncan** gave a brief explanation of the resolution. Discussion ensued.

**Steve Okazaki made a motion to adopt Resolution No. RWPUD 20/21-003 A Resolution of the Rockwood Water People's Utility District, Authorizing the Issuance, Sale, Execution and Delivery of Water Revenue Bonds, in One or More Series, from Time to Time, in an Aggregate Principal Amount not to Exceed \$24,000,000, for the Purposes of Financing and Refinancing All or a Portion of the Costs of Additions, Replacements, Expansions or Improvements to the District's Water System Infrastructure and Paying Costs of Issuance Related thereto; Authorizing the Authorized Representative to Negotiate and Establish a Master Water Revenue Bond Declaration; Authorizing the Refunding of Certain Outstanding Obligations of the District Related to the District's Water System; Authorizing the Pledge of Net Revenues of the District's Water System; Authorizing the Execution and Delivery of Financing, Legal and Disclosure Documents; Designating Authorized Representatives and Delegating Authority; and Related Matters, with the change on page 114 from Beaverton to Rockwood Water. Larry Dixon seconded the motion. The motion was approved; none opposed.**

## **RESOLUTION NO. RWPUD 20/21-004 - AUTHORIZING GENERAL MANAGER TO ENTER INTO CONTRACT FOR THE GROUNDWATER DEVELOPMENT PROJECT PACKAGE NO. 1 - ACTION**

**GM Duncan** explained the purpose for the resolution and the results of the bid opening for the Package 1 project. Discussion ensued.

**Colby Riley made a motion to adopt Resolution No. RWPUD 20/21-004 Resolution to Authorize General Manager to Enter into a Contract for the Groundwater Development Project Package No. 1 - Cascade Reservoir Improvements and Well No. 7. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.**

## **2021 FINANCIAL PLAN MODEL UPDATE - ACTION**

**GM Duncan** gave a PowerPoint presentation on the 2021 Financial Plan Model Update. Discussion ensued.



**Kathy Zimmerman** moved to adopt the 2021 Financial Master Plan Model Update Report and to a 10.5% overall increase in rates for the fiscal year beginning July 1, 2021. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

**FIVE-YEAR NON-RENEWAL NOTICE FOR THE CITY OF PORTLAND REGIONAL WATER SALES AGREEMENT - DISCUSSION**

**GM Duncan** explained the Notice of Non-Renewal for the Regional Water Sales Agreement. Discussion ensued.

**FOR THE GOOD OF THE ORDER**

**Larry Dixon** asked on the status of the recently-surplused equipment. **DS Crocker** replied he believed the pickup sold for \$5,000 and the dump truck sold for \$16,000 but will verify those amounts.

**Kathy Zimmerman** asked about the Revenue Expenditure Report, page 30, City of Fairview Utility Tax showing a 255% unencumbered balance. **GM Duncan** said staff will look into the matter and report back to the Board.

**NEXT MEETING**

**President Lewis** reminded everyone the next Board meeting will be Wednesday, May 26, 2021 at 6:00 p.m.

**ADJOURNMENT**

**Steve Okazaki** made a motion to adjourn the meeting. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:30 p.m.

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Secretary





**Rockwood Water**  
People's Utility District

19601 NE Halsey Street  
Portland, OR 97230-7430  
503-665-4179 - Phone  
503-667-5108 - Fax  
[www.rwpud.org](http://www.rwpud.org)

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## MEMORANDUM

To: Board of Directors

From: Daniel Zimmerman, Senior Accountant

Date: May 17, 2021

Re: Checklist and Financial Report

Enclosed is the checklist for your review. The total amount of the checks listed for your approval is \$1,309,656.21. If you have any questions regarding any of the checks listed, please don't hesitate to call Kari or myself anytime.

The cash balances at April 30, 2021 are as follows:

Restricted Cash - \$2,189,498.14  
Unrestricted Cash - \$8,107,815.75



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## MONTHLY FINANCIAL MONITORING CHECKLIST

BOARD OF DIRECTORS MEETING: 5/26/2021

FOR THE PERIOD **April 2021**

1. Were books balanced and reconciled (General & Trust)? Yes  
If no, why not?
2. Are YTD revenues and expenditures tracking per budget plan? Yes  
If no, explain variances or flags.
3. Were all payroll liabilities paid in a timely manner? Yes  
If no, explain why not.
4. Were required payroll reports (Federal, State) filed in a timely manner? Yes  
If no, explain why not.
5. Were any cases of fraud detected and addressed? No  
If yes, explain situation and actions taken and underway.
6. Were any changes made to the internal control system? No  
If yes, describe changes.
7. Were all cash and investment accounts reconciled per schedule (LGIP)? Yes  
If no, explain why not.

FROM 4/09/21 TO 99/99/99

DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
4/16/21	14998	49	ADEN	L 2,591.93	PAYROLL
4/16/21	14999	40	ALLEN	L 2,630.41	PAYROLL
4/16/21	15000	81	BRAY	R 1,745.10	PAYROLL
4/16/21	15001	47	BREEN	M 2,755.87	PAYROLL
4/16/21	15002	72	CONNER	M 1,446.16	PAYROLL
4/16/21	15003	35	CROCKER	D 3,291.27	PAYROLL
4/16/21	15004	88	DUNCAN	J 3,899.93	PAYROLL
4/16/21	15005	84	HANSON	G 2,618.57	PAYROLL
4/16/21	15006	87	HOFFMAN	T 1,343.43	PAYROLL
4/16/21	15007	46	HUDSON	C 3,307.30	PAYROLL
4/16/21	15008	51	HUNT	L 2,415.80	PAYROLL
4/16/21	15009	56	JACOBSON	E 1,875.53	PAYROLL
4/16/21	15010	42	JONES	W 2,362.34	PAYROLL
4/16/21	15011	82	JORDAN	S 1,491.78	PAYROLL
4/16/21	15012	74	KIPP	S 2,092.40	PAYROLL
4/16/21	15013	89	KLUDT	M 1,406.70	PAYROLL
4/16/21	15014	34	MCNEIL	J 2,183.72	PAYROLL
4/16/21	15015	8	MIDDLETON	C 2,375.16	PAYROLL
4/16/21	15016	76	PACHECO	A 1,765.68	PAYROLL
4/16/21	15017	68	PELAYO	M 1,681.51	PAYROLL
4/16/21	15018	41	SCHLOSSER	L 2,825.53	PAYROLL
4/16/21	15019	7	SCHMUNK	A 1,754.53	PAYROLL
4/16/21	15020	69	STAHL	R 303.07	PAYROLL
4/16/21	15021	73	STROH	N 1,522.19	PAYROLL
4/16/21	15022	48	TOMPKINS	L 1,369.19	PAYROLL
4/16/21	15023	75	ZIMMERMAN	J 2,337.18	PAYROLL
4/29/21	15024	64	DIXON	G 46.12	PAYROLL

FROM 4/09/21 TO 99/99/99

DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
4/29/21	15025	63	LEWIS	46.12	PAYROLL
4/29/21	15026	66	OKAZAKI	46.12	PAYROLL
4/29/21	15027	77	RILEY	46.12	PAYROLL
4/29/21	15028	78	ZIMMERMAN	46.12	PAYROLL
5/13/21	15029	49	ADEN	2,684.34	PAYROLL
4/30/21	15030	40	ALLEN	2,489.78	PAYROLL
4/30/21	15031	81	BRAY	1,948.64	PAYROLL
4/30/21	15032	47	BREEN	2,828.27	PAYROLL
4/30/21	15033	72	CONNER	1,539.45	PAYROLL
4/30/21	15034	35	CROCKER	3,384.97	PAYROLL
4/30/21	15035	88	DUNCAN	3,983.72	PAYROLL
4/30/21	15036	84	HANSON	2,727.42	PAYROLL
4/30/21	15037	87	HOFFMAN	1,390.90	PAYROLL
4/30/21	15038	46	HUDSON	3,401.00	PAYROLL
4/30/21	15039	51	HUNT	2,116.78	PAYROLL
4/30/21	15040	56	JACOBSON	1,916.89	PAYROLL
4/30/21	15041	42	JONES	2,217.60	PAYROLL
4/30/21	15042	82	JORDAN	1,547.81	PAYROLL
4/30/21	15043	74	KIPP	2,121.07	PAYROLL
4/30/21	15044	89	KLUDT	1,469.78	PAYROLL
4/30/21	15045	34	MCNEIL	2,233.69	PAYROLL
4/30/21	15046	8	MIDDLETON	2,435.91	PAYROLL
4/30/21	15047	76	PACHECO	2,202.35	PAYROLL
4/30/21	15048	68	PELAYO	1,736.13	PAYROLL
4/30/21	15049	41	SCHLOSSER	2,910.81	PAYROLL
4/30/21	15050	7	SCHMUNK	1,815.75	PAYROLL
4/30/21	15051	73	STROH	1,705.95	PAYROLL

FROM 4/09/21 TO 99/99/99

DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
4/30/21	15052	48	TOMPKINS	L 1,438.49	PAYROLL
4/30/21	15053	75	ZIMMERMAN	J 2,436.35	PAYROLL
5/14/21	15079	49	ADEN	L 2,591.93	PAYROLL
5/14/21	15080	40	ALLEN	L 2,496.37	PAYROLL
5/14/21	15081	81	BRAY	R 1,745.10	PAYROLL
5/14/21	15082	47	BREEN	M 2,490.36	PAYROLL
5/14/21	15083	72	CONNER	M 1,446.16	PAYROLL
5/14/21	15084	35	CROCKER	D 3,291.27	PAYROLL
5/14/21	15085	88	DUNCAN	J 3,899.93	PAYROLL
5/14/21	15086	84	HANSON	G 2,618.57	PAYROLL
5/14/21	15087	87	HOFFMAN	T 1,343.43	PAYROLL
5/14/21	15088	46	HUDSON	C 3,307.30	PAYROLL
5/14/21	15089	51	HUNT	L 2,123.13	PAYROLL
5/14/21	15090	56	JACOBSON	E 1,875.53	PAYROLL
5/14/21	15091	42	JONES	W 2,194.91	PAYROLL
5/14/21	15092	82	JORDAN	S 1,666.01	PAYROLL
5/14/21	15093	74	KIPP	S 2,151.10	PAYROLL
5/14/21	15094	89	KLUDT	M 1,427.51	PAYROLL
5/14/21	15095	34	MCNEIL	J 2,183.72	PAYROLL
5/14/21	15096	8	MIDDLETON	C 2,375.16	PAYROLL
5/14/21	15097	76	PACHECO	A 1,988.46	PAYROLL
5/14/21	15098	68	PELAYO	M 1,681.51	PAYROLL
5/14/21	15099	41	SCHLOSSER	L 2,825.53	PAYROLL
5/14/21	15100	7	SCHMUNK	A 1,754.53	PAYROLL
5/14/21	15101	73	STROH	N 1,656.07	PAYROLL
5/14/21	15102	48	TOMPKINS	L 1,369.19	PAYROLL
5/14/21	15103	75	ZIMMERMAN	J 2,337.18	PAYROLL

FROM 4/09/21 TO 99/99/99

DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
4/15/21	25124	10253	INTERNAL REVENUE SERVICE	8.86	
				8.86	101-100-5104800 4TH QUARTER BALANCE DUE
4/15/21	25125	507	GRESHAM, CITY OF	307.95	
				307.95	601-100-5205120 JOB 313 PROJECT 1 PERMIT
4/15/21	25126	1235	POINT & PAY	3,820.86	
				3,820.86	101-100-5205740 MAR PAYMENT PROCESSING FEES
4/15/21	25127	733	UMPQUA BANK	770.59	
				770.59	101-100-5205740 MAR BANK FEES
4/15/21	25128	736	UMPQUA EASY TAX	20,154.27	
				11,775.26	101-100-6202210 FICA PAYROLL TAX
				8,379.01	101-100-6202220 FEDERAL PAYROLL TAX
4/15/21	25129	24	ICMA RETIREMENT TRUST-457	595.00	
				595.00	101-100-6202150 PAYROLL DEDUCTION
4/15/21	25130	16	NATIONWIDE RETIREMENT SOLUTION	840.00	
				840.00	101-100-6202150 PAYROLL DEDUCTION
4/15/21	25131	17	OREGON DEPARTMENT OF REVENUE	5,177.10	
				5,177.10	101-100-6202230 STATE PAYROLL TAX
4/15/21	25132	1211	HRA VEBA PLAN CONTRIBUTIONS	1,280.00	
				1,280.00	101-100-6202150 PAYROLL DEDUCTION
4/22/21	25133	18	PERS	37,189.31	
				18,586.11	101-100-6202110 4/2 PERS PAYABLE
				18,603.20	101-100-6202110 4/16 PERS PAYABLE
4/29/21	25134	507	GRESHAM, CITY OF	2,328.30	
				2,328.30	601-100-5205120 JOB 313 PACKAGE #1 PLAN REVIEW
4/29/21	25135	736	UMPQUA EASY TAX	20,979.91	
				38.30	101-100-6202210 BRD FICA PAYROLL TAX
				12,097.48	101-100-6202210 FICA PAYROLL TAX
				8,844.13	101-100-6202220 FEDERAL PAYROLL TAX
4/29/21	25136	24	ICMA RETIREMENT TRUST-457	595.00	
				595.00	101-100-6202150 PAYROLL DEDUCTION
4/29/21	25137	16	NATIONWIDE RETIREMENT SOLUTION	840.00	
				840.00	101-100-6202150 PAYROLL DEDUCTION
4/29/21	25138	17	OREGON DEPARTMENT OF REVENUE	5,363.67	
				5,363.67	101-100-6202230 STATE PAYROLL TAX
4/30/21	25139	733	UMPQUA BANK	727.82	
				413.33	101-100-5205760 APR RETURN CHECKS
				314.49	101-100-5205760 APR RETURN AUTO PAYS



FROM 4/09/21 TO 99/99/99

DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
5/13/21	25140	507	GRESHAM, CITY OF	799.80	
				307.95	101-100-5205610 ROAD OPENING PERMIT
				307.95	101-100-5205610 ROAD OPENING PERMIT
				91.95	601-100-5205120 CW7 LUCS FORM JOB 313
				91.95	601-100-5205120 CASCADE SITE LUCS FORM JOB313
5/13/21	25141	1235	POINT & PAY	3,627.44	
				3,627.44	101-100-5205740 PAYMENT PROCESSING FEE APR2021
5/13/21	25142	24	ICMA RETIREMENT TRUST-457	1,435.00	
				840.00	101-100-6202150 DEFERRED COMP CONTRIBUTIONS
				595.00	101-100-6202150 DEFERRED COMP CONTRIBUTIONS
5/13/21	25143	736	UMPQUA EASY TAX	20,092.75	
				11,685.32	101-100-6202210 FEDERAL PAYROLL TAX
				8,407.43	101-100-6202220 FEDERAL PAYROLL TAX
5/13/21	25144	17	OREGON DEPARTMENT OF REVENUE	5,307.44	
				5,307.44	101-100-6202230 OREGON TAX
5/17/21	25147	18	PERS	18,556.66	
				18,556.66	101-100-6202110 4/30 PERS PAYABLE
4/21/21	50110	875	LOCATES DOWN UNDER INC	300.00-	
				300.00-	101-100-5205610 COMMS/ELECT LOCATES CASCADE FACILTY
4/15/21	50215	231	ADVENTIST HEALTH OCCUPATIONAL	59.00	
				59.00	101-100-5205110 DOT COLLECTIONS
4/15/21	50216	5	BACKFLOW MANAGEMENT, INC.	75.00	
				75.00	101-100-5205610 BACKFLOW GAUGE CALIBRATION
4/15/21	50217	637	COMCAST CABLE	443.40	
				113.35	101-100-5205660 192ND/DIVISION INTERNET
				108.35	101-100-5205660 CLEVELAND INTERNET
				113.35	101-100-5205660 NW 1ST INTERNET
				108.35	101-100-5205660 148TH/DIVISION INTERNET
4/15/21	50218	73	DELUXE FUEL OIL INC.	2,065.80	
				1,324.80	101-100-5205560 441.6 GAL UNLEADED
				741.00	101-100-5205560 300 GAL ON-ROAD
4/15/21	50219	580	ESRI, INC	700.00	
				700.00	101-100-5205610 ARCGIS SINGLE USE MAINTENANCE (2)
4/15/21	50220	10289	FAIRVIEW, CITY OF	1,549.89	
				1,549.89	101-100-5205790 JAN-MAR 2021 PRIVILEGE TAX
4/15/21	50221	427	GRAINGER	160.17	
				54.16	101-100-5205520 SOAP DISPENSER
				106.01	101-100-5205570 PIPE WRENCH,DEBURRING TOOL,CLIP
4/15/21	50222	507	GRESHAM, CITY OF	62,613.23	

FROM 4/09/21 TO 99/99/99

DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
				62,613.23	101-100-5205770 JAN-MAR 2021 PRIVILEGE TAX
4/15/21	50223	813	GSI WATER SOLUTIONS, INC	390.00	
				390.00	101-100-5205610 ANNUAL WATER LEVEL MEASUREMENT
4/15/21	50224	975	HDR ENGINEERING, INC	2,535.05	
				2,535.05	101-100-5205120 2021 FINAINCIAL PLAN UPDATE
4/15/21	50225	10589	JENSEN MANUFACTURING	4.48	
				4.48	101-100-6302430 CLOSED ACCOUNT REFUND
4/15/21	50226	1137	JW UNDERGROUND INC	204.00	
				108.00	101-100-5205610 MISC ROCK/DUMP FEES
				96.00	101-100-5406010 SD734 ROCK/DUMP FEES
4/15/21	50227	15	KAISER PERMANENTE	17,197.77	
				17,197.77	101-100-6202107 EMPL MED/DENT INSURANCE
4/15/21	50228	1209	LOOMIS	411.81	
				411.81	101-100-5205740 MONTHLY VAULT SERVICE
4/15/21	50229	396	METRO OVERHEAD DOOR, INC	1,198.00	
				1,198.00	101-100-5205520 EASTGATE PEDESTAL/KEYPAD INSTALL
4/15/21	50230	806	NEW PIG CORPORATION	228.54	
				228.54	101-100-5205540 150 FEET OF ABSORBENT MAT ROLL
4/15/21	50231	940	O'REILLY AUTO PARTS	27.75	
				37.75	101-100-5205540 BATTERY FOR MOWER
				10.00	101-100-5205540 CREDIT FOR RETURNED ITEM
4/15/21	50232	144	OFFICE DEPOT, INC.	39.98	
				39.98	101-100-5205610 MIDLAND AVP14-BATTERIES
4/15/21	50233	14	OREGON AFSCME	469.98	
				469.98	101-100-6202140 PAYROLL DEDUCTION
4/15/21	50234	1264	ORRICK, HERRINGTON & SUTCLIFFE	63,226.69	
				63,226.69	101-100-5205140 BOND COUNCIL 9/19-3/21
4/15/21	50235	372	PAPE MATERIAL HANDLING	35.34	
				35.34	101-100-5205540 LAWN MOWER BLADES
4/15/21	50236	360	PARKROSE HARDWARE	38.06	
				38.06	101-100-5205520 HARDWARE FOR CONCERN BOX
4/15/21	50237	181	PORTLAND GENERAL ELECTRIC	1,000.97	
				749.50	101-100-5205670 148TH AV PUMPING
				251.47	101-100-5205670 14801 SE STARK PUMPING
4/15/21	50238	184	PORTLAND WATER BUREAU	267.38	
				267.38	101-100-6302430 HYDRANT DEPOSIT REFUND
4/15/21	50239	70	PORTLAND, CITY OF	45,742.18	

FROM 4/09/21 TO 99/99/99

DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
				45,742.18	101-100-5205780 JAN-MAR 2021 PRIVILEGE TAX
4/15/21	50240	189	QUILL CORPORATION	11.19	
				11.19	101-100-5205320 JUMBO PAPER CLIPS
4/15/21	50241	419	SPACE AGE FUEL, INC	741.90	
				741.90	101-100-6302430 REFUND OVERPAYMENT
4/15/21	50242	1214	TACOMA SCREW PRODUCTS, INC	44.74	
				44.74	101-100-5205540 RUBBER O-RINGS,EXTERNAL TOOL
4/15/21	50243	1261	TOYOTA INDUSTRIES COMMERCIAL F	462.25	
				462.25	101-100-5205530 FORKLIFT RENTAL
4/15/21	50244	22	UNITED WAY OF THE COLUMBIA-WIL	82.50	
				82.50	101-100-6202120 PAYROLL DEDUCTION
4/15/21	50245	1254	ZIPLY FIBER	1,191.49	
				221.97	101-100-5205210 OFFICE FIOS INTERNET
				933.36	101-100-5205210 TELEPHONE
				36.16	101-100-5205660 BELLA VISTA FIOS INTERNET
4/22/21	50246	442	ADVANCED AUTO PARTS	16.52	
				16.52	101-100-5205560 WASHER FLUID
4/22/21	50247	803	ALEXIN ANALYTICAL LABS, INC	3,525.00	
				300.00	101-100-5205620 INTERLACHEN JAN,FEB,MAR COLIFORM
				3,180.00	101-100-5205620 JAN,FEB,MAR COLIFORM, E COLI
				45.00	501-100-5205620 3 ROUTINE COLIFROM SAMPLES
4/22/21	50248	1	CHAVES CONSULTING, INC.	221.67	
				221.67	101-100-5205110 MAR TECH/CONSULTING
4/22/21	50249	21978	COLAS CONSTRUCTION, INC	14,546.28	
				14,546.28	101-100-6302421 NS723-726 CONTRACTOR REFUND
4/22/21	50250	637	COMCAST CABLE	289.85	
				289.85	101-100-5205210 OFFICE INTERNET
4/22/21	50251	80	ELMER'S FLAG AND BANNER, INC	217.30	
				217.30	101-100-5205520 OREGON & US FLAGS
4/22/21	50252	427	GRAINGER	122.50	
				82.32	101-100-5205560 FOOD GRADE SPRAY PENETRATING OIL
				40.18	101-100-5205570 PIPE WRENCH
4/22/21	50253	813	GSI WATER SOLUTIONS, INC	41,651.26	
				3,704.75	101-100-5406010 JOB 300 CASCADE #7
				22,175.01	101-100-5406010 JOB 307 CASCADE #8
				15,771.50	101-100-5406010 JOB 309 CASCADE #9
4/22/21	50254	759	HARBOR FREIGHT TOOLS	44.99	
				44.99	101-100-5205530 ABR SV-GLASS BEAD

FROM 4/09/21 TO 99/99/99

DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
4/22/21	50255	1248	HOLT SERVICES INC	147,489.63	
				147,489.63	101-100-5406010 JOB 300 CASCADE #7
4/22/21	50256	1137	JW UNDERGROUND INC	480.00	
				480.00	101-100-5205610 MISC ROCK/DUMP FEES
4/22/21	50257	753	KNIFE RIVER CORPORATE NW	1,326.50	
				192.85	101-100-5205610 MISC ROCK/DUMP FEES
				1,133.65	101-100-5406010 SD734 ROCK/DUMP FEES
4/22/21	50258	1004	LIFEMAP ASSURANCE COMPANY	896.73	
				896.73	101-100-6202109 EMPL LIFE/DISB INSURANCE
4/22/21	50259	21979	MINDLINK RESOURCES, LLC	330.00	
				330.00	101-100-5205410 CCWF TRANSLATION SERVICES
4/22/21	50260	236	NORTHERN SAFETY CO., INC.	299.62	
				170.26	101-100-5205440 N95 DISPOSABLE MASKS
				129.36	101-100-5205440 24 CLEAR SAFETY GLASSES
4/22/21	50261	940	O'REILLY AUTO PARTS	87.54	
				87.54	101-100-5205540 VAC AIR FILTERS (4)
4/22/21	50262	1007	OREGON WATER RESOURCES DEPARTM	300.00	
				300.00	101-100-5406010 JOB300 CASCADE #7 WTR RGT EXMPT USE
4/22/21	50263	159	OREGONIAN	56.80	
				56.80	101-100-5205460 SUBSCRIPTION RENEWAL
4/22/21	50264	372	PAPE MATERIAL HANDLING	2,404.36	
				2,404.36	101-100-5406010 JOB 307 CASCADE #8 GENERATOR RENTAL
4/22/21	50265	172	PARR LUMBER COMPANY	38.76	
				38.76	101-100-5205610 CONCRETE FORMS
4/22/21	50266	1124	PAVELCOMM INC.	2,812.05	
				2,812.05	101-100-5205110 MAY IT TECHNICAL SUPPORT
4/22/21	50267	443	POLLARD WATER	43.80	
				43.80	101-100-5205610 CUTTING GREASE
4/22/21	50268	225	PORTER W. YETT COMPANY	1,509.30	
				1,509.30	101-100-5205610 MISC ASPHALT
4/22/21	50269	181	PORTLAND GENERAL ELECTRIC	2,362.10	
				271.26	101-100-5205670 NW 1ST/ROYAL AV PUMPING
				1,051.76	101-100-5205670 2021 NW 1ST PUMPING
				32.77	101-100-5205670 192/DIVISION PUMPING
				1,006.31	101-100-5205670 SE 235 AV PUMPING
4/22/21	50270	504	TRUCKPRO LLC SIX STATES	103.82	
				103.82	101-100-5205540 TIE DOWN STRAPS, TRUCK SOAP

FROM 4/09/21 TO 99/99/99

DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
4/22/21	50271	1167	ULINE	86.45	
				86.45	101-100-5205520 BIN CUPS
4/22/21	50272	339	UNITED RENTALS, INC.	584.00	
				584.00	101-100-5205610 S2-88 SPEED SHORE REBUILD
4/22/21	50273	1254	ZIPLY FIBER	137.97	
				137.97	101-100-5205660 BELLA VISTA FIOS INTERNET
4/29/21	50274	1249	ACI PAYMENTS, INC	111.25	
				111.25	101-100-5205740 HOME BANKING FEES
4/29/21	50275	21593	BRAY, DOUGLAS	136.64	
				136.64	101-100-5104600 ON CALL MILEAGE
4/29/21	50276	1253	CITY WIDE FACILITY SOLUTIONS	650.00	
				650.00	101-100-5205110 JANITORIAL SERVICE
4/29/21	50277	59	COAST PAVEMENT SERVICES, INC	240.00	
				240.00	101-100-5205520 NIGHT SWEEPS
4/29/21	50278	1147	CRYSTAL GREENS LANDSCAPING INC	1,050.00	
				500.00	101-100-5205520 OFFICE LANDSCAPE
				550.00	101-100-5205520 BELLA VISTA LANDSCAPE
4/29/21	50279	427	GRAINGER	182.36	
				182.36	101-100-5205570 PUMP GAUGES
4/29/21	50280	1248	HOLT SERVICES INC	45,992.35	
				45,992.35	101-100-5406010 JOB 309 CASCADE #9
4/29/21	50281	1137	JW UNDERGROUND INC	384.00	
				288.00	101-100-5205610 MISC ROCK/DUMP FEES
				96.00	101-100-5406010 SD704 ROCK/DUMP FEES
4/29/21	50282	753	KNIFE RIVER CORPORATE NW	911.93	
				693.53	101-100-5205610 MISC ROCK/DUMP FEES
				218.40	101-100-5406010 SD704 ROCK/DUMP FEES
4/29/21	50283	1004	LIFEMAP ASSURANCE COMPANY	896.73	
				896.73	101-100-6202109 EMPL DISB/LIFE INSURANCE
4/29/21	50284	386	LIQUIVISION TECHNOLOGY, INC	4,705.00	
				4,705.00	101-100-5205630 DIVE SERVICES TO CLEAN 141ST RES
4/29/21	50285	21980	MCLEAN, EDNA	25.29	
				25.29	101-100-6302430 CLOSED ACCOUNT REFUND
4/29/21	50286	21981	MILLER, DAVID	15.22	
				15.22	101-100-6302430 CLOSED ACCOUNT REFUND
4/29/21	50287	139	NORTHWEST NATURAL GAS COMPANY	780.15	

FROM 4/09/21 TO 99/99/99

DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
				780.15	101-100-5205230 HEATING
4/29/21	50288	1198	OAWU	285.00	
				285.00	101-100-5205460 CERTIFICATION REVIEW DB
4/29/21	50289	144	OFFICE DEPOT, INC.	160.94	
				160.94	101-100-5205320 COPY PAPER, KLEENEX
4/29/21	50290	14	OREGON AFSCME	469.98	
				469.98	101-100-6202140 PAYROLL DEDUCTION
4/29/21	50291	360	PARKROSE HARDWARE	50.97	
				50.97	101-100-5205540 NUTS & BOLTS
4/29/21	50292	172	PARR LUMBER COMPANY	274.58	
				139.80	101-100-5205610 RETURN SAND BAGS
				414.38	101-100-5205610 WOOD TO FRAME HYDRANTS
4/29/21	50293	225	PORTER W. YETT COMPANY	529.10	
				529.10	101-100-5205610 MISC ASPHALT
4/29/21	50294	1008	RDO EQUIPMENT CO	1,341.06	
				1,341.06	101-100-5205540 BIG VAC EXHAUST
4/29/21	50295	21982	SURAN, GISELA ESTATE OF	244.58	
				244.58	101-100-6302430 REFUND OVERPAYMENT
4/29/21	50296	21983	THACH, VANG	21.67	
				21.67	101-100-6302430 CLOSED ACCOUNT REFUND
4/29/21	50297	1167	ULINE	687.94	
				687.94	101-100-5205610 TRASH CAN & LID, GLOVES, LINERS
4/29/21	50298	22	UNITED WAY OF THE COLUMBIA-WIL	82.50	
				82.50	101-100-6202120 PAYROLL DEDUCTION
4/29/21	50299	1182	WESTSIDE CONCRETE ACCESSORIES	59.75	
				59.75	101-100-5205610 PINE STAKES FOR CASCADE HYDRANT PAD
5/13/21	50300	251	ADT COMMERCIAL LLC	104.96	
				104.96	101-100-5205520 MAY 21 ALARM MONITORING SERVICE
5/13/21	50301	1029	CARDMEMBER SERVICE	4,612.34	
				65.00	101-100-5205110 WEBSITE HOSTING FEE
				231.03	101-100-5205320 INK FOR POSTAGE MACHINE
				12.90	101-100-5205320 DAILY PLANNER
				120.00	101-100-5205320 HP LASERJET PRINTER FOR HMC
				160.00	101-100-5205460 MICROSOFT LICENSE
				320.00	101-100-5205460 MICROSOFT LICENSE
				80.00	101-100-5205460 ZOOM MONTHLY FEE
				1,049.00	101-100-5205460 MEMBERSHIP TO INFO SHARING
				250.00	101-100-5205460 ANNUAL NEST CAMERA DUES
				32.25	101-100-5205520 STEEL FOR GATE EXTENSIONS

FROM 4/09/21 TO 99/99/99

DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
				87.00	101-100-5205540 20FT INSUALLATION PAD RW50
				39.23	101-100-5205540 DISPOSABLE FACE MASKS
				1,499.00	101-100-5205570 BAND SAW REPLACING BROKEN ONE
				90.00	101-100-5205610 DUMP FEE FOR WOOD OUT BACK
				5.99	101-100-5205610 AIR VENT PHONE MOUNT
				24.99	101-100-5205610 PVC SHRIMP GUN/SHRIMP PUMP
				23.19	101-100-5205610 WALL MOUNT LOCKBOX
				192.90	101-100-5205730 FLOWERS FOR ADMIN'S PROF. DAY
				151.00	501-100-5205610 DUMP FEE PLASTIC TANKS FROM CHLORIN
				124.94	501-100-5205610 DUST SHROUD, MAKITA CUP WHEEL
				53.92	501-100-5205610 SHOP VAC BAGS & TRASH BAGS FOR CHLO
5/13/21	50302	1	CHAVES CONSULTING, INC.	4,656.74	
				1,274.84	101-100-5205110 APRIL21 BILLS PRINTING
				341.67	101-100-5205110 APRIL21 TECHNICAL SERVICES
				3,040.23	101-100-5205330 APRIL21 BILLS POSTAGE
5/13/21	50303	977	COLUMBIA PEST CONTROL, INC	125.00	
				125.00	101-100-5205220 QUARTERLY PEST CONTROL
5/13/21	50304	637	COMCAST CABLE	113.35	
				113.35	101-100-5205660 141ST INTERNET
5/13/21	50305	66	CONSOLIDATED SUPPLY COMPANY	1,334.27	
				1,334.27	101-100-5205610 4 DFW MTR BOX & 4 LIDS
5/13/21	50306	21725	CRAFCO, INC	1,413.40	
				1,413.40	101-100-5205610 4" QUICKSL ROLLS & 2 1/2" QUICKSL ROL
5/13/21	50307	21987	CRUZ, RUDOLFO	22.41	
				22.41	101-100-6302430 CUSTOMER OVERPAYMENT REFUND
5/13/21	50308	1147	CRYSTAL GREENS LANDSCAPING INC	490.00	
				490.00	101-100-5205520 CLVLND PUMP STATION GRNDS KEEPING
5/13/21	50309	73	DELUXE FUEL OIL INC.	3,452.83	
				2,783.32	101-100-5205560 1091.5 GALLONS DIESEL FUEL
				669.51	101-100-5205560 DIESEL FOR BELLA VISTA 258.5 GALLON
5/13/21	50310	21984	DONISANU, PETRU	11,515.81	
				11,515.81	101-100-6302421 DONISANU NEW SERVICE REFUND
5/13/21	50311	1060	EARTHCAPADES	1,550.00	
				1,550.00	101-100-5205410 CCWF CONSERVATION VIDEO
5/13/21	50312	607	FERGUSON WATERWORKS #3011	113.10	
				113.10	101-100-5205610 4" MJXFLG TEE ALDER ST TIE IN
5/13/21	50313	89	GC SYSTEMS, INC.	1,613.48	
				1,613.48	101-100-5205610 6" VAC MATIC CHECK VALVE
5/13/21	50314	747	GENERAL PACIFIC, INC	18,116.00	
				17,594.00	101-100-5205610 HYDRANTS, GATE VALVES, STORZ NOZZLE

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DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
				522.00	101-100-5205640 CASE OF 3/4" BADGER METERS
5/13/21	50315	85	H.D. FOWLER COMPANY	498.40	
				498.40	101-100-5205650 2 KENNEDY BREAKAWAY KITS
5/13/21	50316	300	HACH COMPANY, INC	537.95	
				537.95	101-100-5205570 DR 300 POCKETCOLORIMETER
5/13/21	50317	975	HDR ENGINEERING, INC	2,172.90	
				2,172.90	101-100-5205120 2021 FINANCIAL PLAN UPDATE PAYMENT
5/13/21	50318	21162	HUMAN SOLUTIONS	154.00	
				154.00	101-100-5205800 CUSTOMER ASSISTANCE MARCH 2021
5/13/21	50319	1137	JW UNDERGROUND INC	1,542.59	
				1,156.95	101-100-5406010 JOB 322 DUMP FEES
				96.41	101-100-5406020 NS755 DUMP FEES
				144.62	101-100-5406020 NS753 DUMP FEES
				144.61	101-100-5406020 NS754 DUMP FEES
5/13/21	50320	753	KNIFE RIVER CORPORATE NW	4,788.02	
				498.62	101-100-5205610 MISC ROCK FEE
				478.04	101-100-5205610 MISC ROCK FEE
				1,897.37	101-100-5406010 JOB322 ROCK FEES
				709.63	101-100-5406010 JOB322 ROCK FEES
				231.70	101-100-5406020 NS755 ROCK FEES
				500.51	101-100-5406020 NS753 ROCK FEES
				472.15	101-100-5406020 NS753 ROCK FEES
5/13/21	50321	1209	LOOMIS	411.81	
				411.81	101-100-5205740 CASH DROP BOX MAY FEE
5/13/21	50322	604	LOWE'S	334.12	
				47.49	101-100-5205320 USB POWER STRIP
				18.96	101-100-5205610 SAW BLADE
				20.87	101-100-5205610 TROWEL & HAND SCOOP
				52.24	101-100-5205610 3YD HYDRANT PUMP
				87.56	101-100-5205610 8 SPRAY BOTTLES, 6 RATCHET STRAPS
				37.96	101-100-5205610 ROUNDUP SPRAY FOR TRUCK 33
				69.04	501-100-5205610 2 GAL ALCOHOL, CONCRETE BAGS, MISC
5/13/21	50323	21985	MACDONALD, SUSAN	35.62	
				35.62	101-100-6302430 CUSTOMER OVERPAYMENT REFUND
5/13/21	50324	21979	MINDLINK RESOURCES, LLC	3,681.38	
				1,161.55	101-100-5205410 CCWF FESTIVAL VIDEO TRANSLATION
				2,519.83	101-100-5205410 CCWF FESTIVAL VIDEO TRANSLATION
5/13/21	50325	1217	MURRAYSMITH	158,509.02	
				28,365.50	101-100-5406010 JOB 314 MASTER PLAN 2020
				29,476.84	601-100-5205120 JOB315 PROGRAM MGMNT ASSISTANCE
				100,666.68	601-100-5205120 JOB313 PACKAGE 1
5/13/21	50326	135	NOLAN'S POINT S	23.50	



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DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
				23.50	101-100-5205550 TIRE CHANGE RW 39
5/13/21	50327	236	NORTHERN SAFETY CO., INC.	285.12	
				285.12	101-100-5205440 SAFETY GLASSES & SAFETY GLOVES
5/13/21	50328	940	O'REILLY AUTO PARTS	181.27	
				47.97	101-100-5205540 LAWN MOWER AIR FILTERS
				133.30	101-100-5205540 RW21 OIL, OIL FILTERS REPAIR PARTS
5/13/21	50329	14	OREGON AFSCME	469.98	
				469.98	101-100-6202140 AFSCME UNION DUES CONTRIBUTION
5/13/21	50330	1212	PAMPLIN MEDIA GROUP	161.93	
				161.93	101-100-5205420 ADS FOR BUDGET COMMITTEE MEETINGS
5/13/21	50331	360	PARKROSE HARDWARE	43.97	
				43.97	101-100-5205540 MISC NUTS AND BOLTS
5/13/21	50332	172	PARR LUMBER COMPANY	41.04	
				41.04	101-100-5205610 LUMBER FOR MISC CONCRETE WORK
5/13/21	50333	1124	PAVELCOMM INC.	1,898.57	
				1,898.57	101-100-5205460 IT SONIC WALL LICENSE RENEWAL
5/13/21	50334	9999	PIP PRINTING AND DOCUMENT	2,050.81	
				2,050.81	101-100-5205320 NEWSLETTER PRINTING & POSTAGE
5/13/21	50335	1173	PITNEY BOWES GLOBAL FINANCIAL	129.00	
				129.00	101-100-5205510 POSTAGE MACHINE LEASE FEE
5/13/21	50336	225	PORTER W. YETT COMPANY	583.05	
				583.05	101-100-5205610 MISC ASPHALT
5/13/21	50337	181	PORTLAND GENERAL ELECTRIC	5,358.28	
				640.92	101-100-5205670 141ST AVE PUMPING
				4,717.36	501-100-5205670 HALSEY PUMPING
5/13/21	50338	184	PORTLAND WATER BUREAU	264,936.25	
				264,936.25	101-100-5205010 WHOLESALE WATER APRIL 2021
5/13/21	50339	70	PORTLAND, CITY OF	654.00	
				654.00	101-100-5205610 PERMIT FEE 14015 SE STARK RD OPEN
5/13/21	50340	458	PREMIER RUBBER LLC	85.58	
				85.58	101-100-5205540 HYDRO HOSE X2
5/13/21	50341	1009	RICOH USA, INC	196.58	
				196.58	101-100-5205110 RICOH COPIER FEES APR 2021
5/13/21	50342	21986	SHELDON, CAREY	4,970.67	
				4,970.67	101-100-6302421 NEW SERVICE 752 FINAL REFUND
5/13/21	50343	1183	STROH, JESSE	62.72	

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DATE	CHECK #	VEN/EMP #	VENDOR/EMPLOYEE NAME	AMOUNT	DESCRIPTION
10	UMPQUA BK-GENERAL				
				62.72	101-100-5104600 J STROH ONCALL MILEAGE REIMBURSE
5/13/21	50344	1214	TACOMA SCREW PRODUCTS, INC	17.49	
				17.49	101-100-5205540 STEEL HEX CAP SCREWS
5/13/21	50345	1167	ULINE	718.65	
				518.25	101-100-5205440 4 SECURE GRIP REFILL BAGS
				200.40	101-100-5205610 DEGREASER, MOP HEADS, 60" MOP HANDL
5/13/21	50346	339	UNITED RENTALS, INC.	1,669.00	
				1,085.00	101-100-5205450 COMPENTENT PERSON/TRENCH TRAINING
				584.00	101-100-5205530 SPEED SHORE CYLINDER
5/13/21	50347	22	UNITED WAY OF THE COLUMBIA-WIL	82.50	
				82.50	101-100-6202120 UNITED WAY CONTRIBUTION

GRAND TOTAL 1,309,656.21

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
R E V E N U E S						
3-01-0101	BEGINNING FUND BALANCE	9,130,922	--	8,801,056.57	329,865.43	96
	REVENUE ACCOUNTS	9,130,922		8,801,056.57	329,865.43	96
3-10-1100	WATER SALES	9,690,517	974,203.55	8,519,122.60	1,171,394.40	88
	WATER SALES	9,690,517	974,203.55	8,519,122.60	1,171,394.40	88
3-20-2100	BACKFLOW CHARGES	35,000	4,464.20	30,773.60	4,226.40	88
3-20-2200	SET-UP FEES	28,000	1,611.20	21,857.60	6,142.40	78
3-20-2300	LATE FEES	250,000	23,024.48	193,724.08	56,275.92	77
	FEES & SPECIAL CHARGES	313,000	29,099.88	246,355.28	66,644.72	79
3-40-4100	SERVICE INSTALLATIONS	200,000	9,232.95-	284,212.37	84,212.37-	142
3-40-4200	SUB-DIVISION PROJECTS	50,000	2,033.67-	11,728.07	38,271.93	23
3-40-4300	OTHER SERVICE INCOME	150,000	8,200.16	109,434.62	40,565.38	73
	CHARGES FOR SERVICES	400,000	3,066.46-	405,375.06	5,375.06-	101
3-50-5100	INTEREST INCOME	210,000	3,393.04	47,736.43	162,263.57	23
3-50-5200	RENTAL INCOME	89,780	6,682.89	59,628.82	30,151.18	66
	INVESTMENT INCOME	299,780	10,075.93	107,365.25	192,414.75	36
3-60-6100	SCRAP METAL SALES	10,000	2,740.50	11,968.32	1,968.32-	120
3-60-6200	CONSTRUCTION PLAN SALES	--	--	--	--	0
3-60-6600	OTHER MISC INCOME	28,000	4,534.35	39,285.15	11,285.15-	140
3-60-6800	GRESHAM UTILITY TAX	379,300	44,414.78	296,010.54	83,289.46	78
3-60-6900	PORTLAND UTILITY TAX	152,000	4,372.22	136,472.50	15,527.50	90
3-60-7000	FAIRVIEW UTILITY TAX	11,360	1,504.73	9,222.86	2,137.14	81
	OTHER INCOME	580,660	57,566.58	492,959.37	87,700.63	85
3-90-9200	INTERFUND TRANSFERS	498,328	--	--	498,328.00	0
3-90-9300	FIXED ASSET DISPOSITION	355,000	--	25,500.00	329,500.00	7
3-90-9500	OTHER GOVERNMENT AGENCIES	738,500	12,059.80	835,007.44	96,507.44-	113
	OTHER FINANCING SOURCES	1,591,828	12,059.80	860,507.44	731,320.56	54
T O T A L DEPT 100 R E V E N U E		22,006,707	1,079,939.28	19,432,741.57	2,573,965.43	88
E X P E N S E S						
5-10-4001	GENERAL MANAGER	--	--	--	--	0
5-10-4010	SUPERINTENDENT	--	--	--	--	0
5-10-4030	ENGINEER	--	--	--	--	0
5-10-4035	SENIOR ACCOUNTANT	--	--	--	--	0
5-10-4040	ASSISTANT SUPERINTENDENT	--	--	--	--	0
5-10-4043	OFFICE SUPERVISOR	--	--	--	--	0
5-10-4045	ACCOUNTING CLERK	--	--	--	--	0
5-10-4050	ADMINISTRATIVE SECRETARY	--	--	--	--	0
5-10-4055	CONSER & PR COORDINATOR	--	--	--	--	0
5-10-4100	CUSTOMER ACCT SPECIALIST	--	--	--	--	0
5-10-4110	CUSTOMER ACCT SPECIALIST	--	--	--	--	0
5-10-4115	CUSTOMER ACCT SPECIALIST	--	--	--	--	0
5-10-4120	RECEPTIONIST	--	--	--	--	0

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
5-10-4150	PART TIME LABOR/OFFICE	--	--	--	--	0
5-10-4180	ENGINEERING TECH I	--	--	--	--	0
5-10-4200	LEAD PERSON	--	--	--	--	0
5-10-4210	LEAD PERSON	--	--	--	--	0
5-10-4220	UTILITY WORKER II	--	--	--	--	0
5-10-4230	UTILITY WORKER II	--	--	--	--	0
5-10-4240	UTILITY WORKER II	--	--	--	--	0
5-10-4250	UTILITY WORKER I	--	--	--	--	0
5-10-4260	UTILITY WORKER I	--	--	--	--	0
5-10-4270	UTILITY WORKER I	--	--	--	--	0
5-10-4290	PART-TIME LABOR/FIELD	--	--	--	--	0
5-10-4300	MECHANIC	--	--	--	--	0
5-10-4310	WATER QUALITY TECH	--	--	--	--	0
5-10-4315	WATER OPERATIONS SPEC	--	--	--	--	0
5-10-4320	METER OPERATION SPEC	--	--	--	--	0
5-10-4330	METER READER-OFF/ON	--	--	--	--	0
5-10-4340	METER READER	--	--	--	--	0
5-10-4350	METER READER	--	--	--	--	0
5-10-4450	SALARIES/WAGES	1,999,207	152,115.80	1,581,170.70	418,036.30	79
5-10-4500	OFFICE OVERTIME	1,500	--	--	1,500.00	0
5-10-4550	FIELD OVERTIME	16,000	1,385.42	12,917.39	3,082.61	81
5-10-4600	ON CALL DUTY	68,090	4,466.00	46,158.46	21,931.54	68
5-10-4610	WATER CERTIFICATIONS	15,080	998.74	11,091.05	3,988.95	74
5-10-4620	EMPLOYEE BONUS	1,000	--	--	1,000.00	0
5-10-4630	MARKET BASED WAGE ADJUST	15,000	--	--	15,000.00	0
5-10-4700	CHANGE/VACATION ACCRUAL	--	--	--	--	0
5-10-4800	SOCIAL SECURITY	131,184	9,540.95	96,337.68	34,846.32	73
5-10-4810	MEDICARE	30,680	2,229.28	23,308.12	7,371.88	76
5-10-4820	UNEMPLOYMENT INSURANCE	2,116	469.40	1,631.69	484.31	77
5-10-4830	TRI-MET	15,313	3,557.88	11,292.64	4,020.36	74
5-10-4840	WORKERS COMPENSATION	25,501	117.22	13,360.32	12,140.68	52
5-10-4850	SICK LEAVE P/O	--	--	--	--	0
5-10-4900	P.E.R.S	532,704	37,244.15	384,460.70	148,243.30	72
5-10-4920	EMPLOYEE INSURANCE EXPENS	473,115	42,832.76	406,087.93	67,027.07	86
	PERSONAL SERVICES	3,326,490	254,957.60	2,587,816.68	738,673.32	78
5-20-5010	WATER PURCHASES	3,142,547	264,936.25	2,526,655.89	615,891.11	80
5-20-5110	CONTRACT SERVICES	87,060	5,926.37	58,660.82	28,399.18	67
5-20-5120	TECHNICAL & CONSULTING	27,000	2,535.05	19,711.45	7,288.55	73
5-20-5130	AUDITING	18,500	--	11,300.00	7,200.00	61
5-20-5140	LEGAL SERVICES	100,000	65,801.69	75,614.19	24,385.81	76
5-20-5210	TELEPHONE	37,320	1,445.18	27,802.52	9,517.48	74
5-20-5220	SEWER/STORM WATER	6,500	--	6,526.63	26.63	100
5-20-5230	HEATING/ELECTRICITY	30,500	1,763.21	18,624.23	11,875.77	61
5-20-5310	ENGINEERING SUPPLIES	500	--	599.89	99.89	120
5-20-5320	OFFICE SUPPLIES	29,000	2,467.85	28,292.72	707.28	98
5-20-5330	POSTAGE	44,300	3,077.70	30,246.27	14,053.73	68
5-20-5410	CONSERVATION	69,350	930.00	2,906.00	66,444.00	4
5-20-5420	ELECTIONS/LEGAL ADVERTISE	3,500	385.36	1,473.95	2,026.05	42
5-20-5430	INSURANCE-GENERAL	85,000	6,486.58	66,987.75	18,012.25	79
5-20-5440	SAFETY GEAR & EQUIPMENT	23,000	507.02	20,223.63	2,776.37	88
5-20-5450	TRAINING & EDUCATION	31,500	460.00	4,626.62	26,873.38	15
5-20-5460	DUES/LICENSES/SUBSCRIPTNS	103,771	2,585.79	93,766.02	10,004.98	90
5-20-5470	OFFICE EQUIPMENT	2,500	--	1,047.31	1,452.69	42

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
5-20-5480	TAPPING TEAM EXPENSE	--	--	--	--	0
5-20-5510	COMPUTER/OFFICE EQUIPMENT	5,250	--	851.38	4,398.62	16
5-20-5520	BLDG/GROUNDS MAINTENANCE	80,190	5,865.92	53,174.30	27,015.70	66
5-20-5530	SHOP EQUIPMENT MAINT	10,000	778.21	10,202.89	202.89-	102
5-20-5540	VEHICLE MAINTENANCE	35,000	2,836.68	23,929.64	11,070.36	68
5-20-5550	TIRES	8,000	--	6,024.69	1,975.31	75
5-20-5560	GAS/LUBRICANTS & DISPOSAL	30,000	2,205.76	17,116.19	12,883.81	57
5-20-5570	SMALL EQUIPMENT/TOOLS	10,000	1,853.80	4,545.59	5,454.41	45
5-20-5610	UTILITY OPERATING SUPPLY	250,000	14,726.80	204,134.71	45,865.29	82
5-20-5620	WATER SAMPLES/TESTING	30,000	5,133.60	24,052.79	5,947.21	80
5-20-5625	WATER QUALITY & NOTICES	7,000	--	158.14	6,841.86	2
5-20-5630	RESERVOIR MAINTENANCE	10,000	4,705.00	4,709.86	5,290.14	47
5-20-5640	METER MAINTENANCE	40,000	840.91	6,032.92	33,967.08	15
5-20-5650	HYDRANT MAINTENANCE	2,500	--	--	2,500.00	0
5-20-5660	TELEMETRY	20,600	775.75	19,939.56	660.44	97
5-20-5670	PUMPING	43,100	3,363.07	34,633.96	8,466.04	80
5-20-5710	BOARD MEETING FEES	8,100	250.00	3,250.00	4,850.00	40
5-20-5720	DIRECTORS' EXPENSE	28,000	--	2,734.96	25,265.04	10
5-20-5730	MANAGER'S EXPENSE	3,000	--	62.80	2,937.20	2
5-20-5740	GENERAL OFFICE	62,400	5,114.56	48,090.27	14,309.73	77
5-20-5750	CASH OVER/SHORT	--	--	--	--	0
5-20-5760	BAD DEBT EXPENSE	35,000	--	--	35,000.00	0
5-20-5770	GRESHAM UTILITY TAX	379,300	62,613.23	263,160.25	116,139.75	69
5-20-5780	PORTLAND UTILITY TAX	152,000	45,742.18	131,719.27	20,280.73	87
5-20-5790	FAIRVIEW UTILITY TAX	11,360	1,549.89	7,703.99	3,656.01	68
5-20-5800	CUSTOMER ASSISTANCE	60,000	1,202.16	20,449.93	39,550.07	34
5-20-5810	NON-REIMBURSED LIABILITY	--	--	--	--	0
5-20-5820	TAXES & ASSESSMENTS	3,100	--	6,044.74	2,944.74-	195
5-20-7050	PAYMENTS ON FINANCING	--	--	--	--	0
5-20-7070	INTEREST EXPENSE	--	--	--	--	0
	MATERIAL & SERVICES	5,165,748	518,865.57	3,887,788.72	1,277,959.28	75
5-40-6010	WATER SYSTEM	2,495,880	263,446.03	1,635,745.79	860,134.21	66
5-40-6015	CRW CAPACITY	--	--	--	--	0
5-40-6020	METERS	50,000	11,481.28	110,423.34	60,423.34-	221
5-40-6030	METER UPGRADES	58,000	5,501.75-	29,672.61	28,327.39	51
5-40-6110	METER EQUIPMENT	19,100	--	16,681.00	2,419.00	87
5-40-6120	SHOP EQUIPMENT	5,000	2,499.00	2,499.00	2,501.00	50
5-40-6130	AUTOMOTIVE EQUIPMENT	208,882	--	182,893.57	25,988.43	88
5-40-6140	COMPUTER/OFFICE EQUIP	233,200	315.73	5,301.58	227,898.42	2
5-40-6210	BUILDINGS	10,000	--	--	10,000.00	0
5-40-6220	LAND	400,000	--	14,960.50	385,039.50	4
	CAPITAL OUTLAY	3,480,062	272,240.29	1,998,177.39	1,481,884.61	57
5-60-5810	NON-REIMBURSED LIABILITY	--	--	--	--	0
5-60-7110	TRANSFER TO OTHER FUND	2,583,000	--	2,583,000.00	--	100
	TRANSFERS	2,583,000	--	2,583,000.00	--	100
5-70-7210	CONTINGENCY	1,400,000	--	--	1,400,000.00	0
	CONTINGENCY	1,400,000	--	--	1,400,000.00	0
5-90-8010	UNAPPROP ENDING FUND BAL	6,051,407	--	--	6,051,407.00	0
	ENDING FUND BALANCE	6,051,407	--	--	6,051,407.00	0

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
	TOTAL PERSONAL SERVICES	3,326,490	254,957.60	2,587,816.68	738,673.32	78
	TOTAL MATERIAL & SERV	5,165,748	518,865.57	3,887,788.72	1,277,959.28	75
	TOTAL CAPITAL OUTLAY	3,480,062	272,240.29	1,998,177.39	1,481,884.61	57
	TOTAL ALL OTHER	10,034,407		2,583,000.00	7,451,407.00	26
T O T A L	DEPT 100 E X P E N D I T U R E	22,006,707	1,046,063.46	11,056,782.79	10,949,924.21	50
T O T A L	FUND 101 R E V E N U E	22,006,707	1,079,939.28	19,432,741.57	2,573,965.43	88
	FUND PERSONAL SERVICES	3,326,490	254,957.60	2,587,816.68	738,673.32	78
	FUND MATERIAL & SERV	5,165,748	518,865.57	3,887,788.72	1,277,959.28	75
	FUND CAPITAL OUTLAY	3,480,062	272,240.29	1,998,177.39	1,481,884.61	57
	FUND ALL OTHER	10,034,407		2,583,000.00	7,451,407.00	26
T O T A L	FUND 101 E X P E N D I T U R E	22,006,707	1,046,063.46	11,056,782.79	10,949,924.21	50
	FUND PRIOR BALANCE	8,342,082.96				
	NET FUND BALANCE	8,375,958.78				

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
R E V E N U E S						
3-01-0101	BEGINNING FUND BALANCE	632,492	--	735,762.79	103,270.79-	116
	REVENUE ACCOUNTS	632,492		735,762.79	103,270.79-	116
3-40-4500	SYSTEM DEVELOPMENT FEES	150,000	25,396.00	396,276.98	246,276.98-	264
	CHARGES FOR SERVICES	150,000	25,396.00	396,276.98	246,276.98-	264
3-50-5100	INTEREST INCOME	15,000	697.37	8,204.85	6,795.15	55
	INVESTMENT INCOME	15,000	697.37	8,204.85	6,795.15	55
T O T A L DEPT 100 R E V E N U E		797,492	26,093.37	1,140,244.62	342,752.62-	143
E X P E N S E S						
5-60-7110	TRANSFER TO OTHER FUND	300,000	--	--	300,000.00	0
	TRANSFERS	300,000			300,000.00	0
5-90-8010	UNAPPROP ENDING FUND BAL	497,492	--	--	497,492.00	0
	ENDING FUND BALANCE	497,492			497,492.00	0
	TOTAL PERSONAL SERVICES					0
	TOTAL MATERIAL & SERV					0
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	797,492			797,492.00	0
T O T A L DEPT 100 E X P E N D I T U R E		797,492			797,492.00	0
T O T A L FUND 201 R E V E N U E		797,492	26,093.37	1,140,244.62	342,752.62-	143
	FUND PERSONAL SERVICES					0
	FUND MATERIAL & SERV					0
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	797,492			797,492.00	0
T O T A L FUND 201 E X P E N D I T U R E		797,492			797,492.00	0
	FUND PRIOR BALANCE	1,114,151.25				
	NET FUND BALANCE	1,140,244.62				

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
R E V E N U E S						
3-01-0101	BEGINNING FUND BALANCE	99,802	--	118,245.08	18,443.08-	118
	REVENUE ACCOUNTS	99,802		118,245.08	18,443.08-	118
3-40-4500	SYSTEM DEVELOPMENT FEES	25,000	7,546.00	108,460.02	83,460.02-	434
	CHARGES FOR SERVICES	25,000	7,546.00	108,460.02	83,460.02-	434
3-50-5100	INTEREST INCOME	1,000	109.18	1,073.61	73.61-	107
	INVESTMENT INCOME	1,000	109.18	1,073.61	73.61-	107
T O T A L DEPT 100 R E V E N U E		125,802	7,655.18	227,778.71	101,976.71-	181
E X P E N S E S						
5-60-7110	TRANSFER TO OTHER FUND TRANSFERS	--	--	--	--	0 0
5-90-8010	UNAPPROP ENDING FUND BAL ENDING FUND BALANCE	125,802 125,802	--	--	125,802.00 125,802.00	0 0
	TOTAL PERSONAL SERVICES					0
	TOTAL MATERIAL & SERV					0
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	125,802			125,802.00	0
T O T A L DEPT 100 E X P E N D I T U R E		125,802			125,802.00	0
T O T A L FUND 202 R E V E N U E		125,802	7,655.18	227,778.71	101,976.71-	181
	FUND PERSONAL SERVICES					0
	FUND MATERIAL & SERV					0
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	125,802			125,802.00	0
T O T A L FUND 202 E X P E N D I T U R E		125,802			125,802.00	0
	FUND PRIOR BALANCE	220,123.53				
	NET FUND BALANCE	227,778.71				



ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
R E V E N U E S						
3-01-0101	BEGINNING FUND BALANCE	551,163	--	549,329.32	1,833.68	100
	REVENUE ACCOUNTS	551,163		549,329.32	1,833.68	100
3-40-4500	SYSTEM DEVELOPMENT FEES CHARGES FOR SERVICES	--	--	--	--	0 0
3-50-5100	INTEREST INCOME	13,500	272.64	3,819.43	9,680.57	28
	INVESTMENT INCOME	13,500	272.64	3,819.43	9,680.57	28
3-90-9200	INTERFUND TRANSFERS	463,000	--	463,000.00	--	100
3-90-9400	FINANCING PROCEEDS	--	--	--	--	0
	OTHER FINANCING SOURCES	463,000		463,000.00		100
T O T A L DEPT 100 R E V E N U E		1,027,663	272.64	1,016,148.75	11,514.25	99
E X P E N S E S						
5-60-7110	TRANS TO DEBT SERV FUND TRANSFERS	463,000	--	463,000.00	--	100 100
5-90-8010	ENDING FUND BALANCE	564,663	--	--	564,663.00	0
	ENDING FUND BALANCE	564,663			564,663.00	0
	TOTAL PERSONAL SERVICES					0
	TOTAL MATERIAL & SERV					0
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	1,027,663		463,000.00	564,663.00	45
T O T A L DEPT 100 E X P E N D I T U R E		1,027,663		463,000.00	564,663.00	45
T O T A L FUND 301 R E V E N U E		1,027,663	272.64	1,016,148.75	11,514.25	99
	FUND PERSONAL SERVICES					0
	FUND MATERIAL & SERV					0
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	1,027,663		463,000.00	564,663.00	45
T O T A L FUND 301 E X P E N D I T U R E		1,027,663		463,000.00	564,663.00	45
	FUND PRIOR BALANCE	552,876.11				
	NET FUND BALANCE	553,148.75				

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
R E V E N U E S						
3-01-0101	REVENUE ACCOUNTS	--	--	--	--	0
3-50-5100	INTEREST INCOME INVESTMENT INCOME	--	--	--	--	0
3-90-9200	INTERFUND TRANSFERS	463,000	--	463,000.00	--	100
3-90-9400	FINANCING PROCEEDS OTHER FINANCING SOURCES	-- 463,000	--	-- 463,000.00	--	0 100
T O T A L DEPT 100 R E V E N U E		463,000		463,000.00		100
E X P E N S E S						
5-20-7040	ADMINISTRATION FEES MATERIAL & SERVICES	--	--	--	--	0
5-50-7050	PAYMENTS ON FINANCING	285,000	--	285,000.00	--	100
5-50-7070	INTEREST EXPENSE DEBT SERVICE	178,000 463,000	--	178,000.00 463,000.00	--	100 100
	TOTAL PERSONAL SERVICES					0
	TOTAL MATERIAL & SERV					0
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	463,000		463,000.00		100
T O T A L DEPT 100 E X P E N D I T U R E		463,000		463,000.00		100
T O T A L FUND 401 R E V E N U E		463,000		463,000.00		100
	FUND PERSONAL SERVICES					0
	FUND MATERIAL & SERV					0
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	463,000		463,000.00		100
T O T A L FUND 401 E X P E N D I T U R E		463,000		463,000.00		100
FUND PRIOR BALANCE						
NET FUND BALANCE						

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
R E V E N U E S						
3-01-0101	BEGINNING FUND BALANCE	253,295	--	282,848.65	29,553.65-	112
	REVENUE ACCOUNTS	253,295		282,848.65	29,553.65-	112
3-50-5100	INTEREST INCOME	5,000	--	--	5,000.00	0
	INVESTMENT INCOME	5,000			5,000.00	0
3-90-9200	INTERFUND TRANSFERS	180,000	--	180,000.00	--	100
3-90-9400	CITY OF GRESHAM	180,000	60,864.00	150,864.00	29,136.00	84
	OTHER FINANCING SOURCES	360,000	60,864.00	330,864.00	29,136.00	92
T O T A L DEPT 100 R E V E N U E		618,295	60,864.00	613,712.65	4,582.35	99
E X P E N S E S						
5-20-5530	EQUIPMENT MAINTENANCE	10,000	--	16,539.00	6,539.00-	165
5-20-5610	OPERATING SUPPLIES	30,000	--	18,537.44	11,462.56	62
5-20-5615	WELLHEAD PROTECTION	70,000	--	70,000.00	--	100
5-20-5620	TESTING	5,000	45.00	1,863.18	3,136.82	37
5-20-5630	RESERVOIR MAINTENANCE	5,000	--	--	5,000.00	0
5-20-5670	PUMPING	200,000	11,424.12	179,017.03	20,982.97	90
	MATERIAL & SERVICES	320,000	11,469.12	285,956.65	34,043.35	89
5-50-7070	INTEREST EXPENSE	--	--	--	--	0
	DEBT SERVICE					0
5-60-7110	TRANSFER TO OTHER FUND	198,328	--	--	198,328.00	0
	TRANSFERS	198,328			198,328.00	0
5-90-8010	ENDING FUND BALANCE	99,967	--	--	99,967.00	0
	ENDING FUND BALANCE	99,967			99,967.00	0
	TOTAL PERSONAL SERVICES					0
	TOTAL MATERIAL & SERV	320,000	11,469.12	285,956.65	34,043.35	89
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	298,295			298,295.00	0
T O T A L DEPT 100 E X P E N D I T U R E		618,295	11,469.12	285,956.65	332,338.35	46
T O T A L FUND 501 R E V E N U E		618,295	60,864.00	613,712.65	4,582.35	99
	FUND PERSONAL SERVICES					0
	FUND MATERIAL & SERV	320,000	11,469.12	285,956.65	34,043.35	89
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	298,295			298,295.00	0
T O T A L FUND 501 E X P E N D I T U R E		618,295	11,469.12	285,956.65	332,338.35	46
	FUND PRIOR BALANCE	278,361.12				
	NET FUND BALANCE	327,756.00				

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
R E V E N U E S						
3-01-0101	BEGINNING FUND BALANCE REVENUE ACCOUNTS	--	--	--	--	0
3-50-5100	INTEREST INCOME INVESTMENT INCOME	--	--	--	--	0
3-90-9200	INTERFUND TRANSFERS	1,940,000	--	1,940,000.00	--	100
3-90-9400	FINANCING PROCEEDS	4,700,000	78,090.35	528,534.09	4,171,465.91	11
3-90-9600	BOND PROCEEDS	13,492,500	--	--	13,492,500.00	0
	OTHER FINANCING SOURCES	20,132,500	78,090.35	2,468,534.09	17,663,965.91	12
T O T A L DEPT 100	R E V E N U E	20,132,500	78,090.35	2,468,534.09	17,663,965.91	12
E X P E N S E S						
5-20-5110	CONTRACT SERVICES	20,000	--	--	20,000.00	0
5-20-5120	ENGINEERING SERVICES MATERIAL & SERVICES	4,732,500 4,752,500	148,639.04 148,639.04	1,125,920.80 1,125,920.80	3,606,579.20 3,626,579.20	24 24
5-40-6035	GROUNDWATER CONSTRUCTION	15,380,000	--	--	15,380,000.00	0
5-40-6220	PROPERTY RELATED TO GW CAPITAL OUTLAY	-- 15,380,000	--	--	-- 15,380,000.00	0 0
5-60-7110	TRANSFER TO OTHER FUND TRANSFERS	--	--	--	--	0 0
5-90-8010	ENDING FUND BALANCE ENDING FUND BALANCE	--	--	--	--	0 0
	TOTAL PERSONAL SERVICES					0
	TOTAL MATERIAL & SERV	4,752,500	148,639.04	1,125,920.80	3,626,579.20	24
	TOTAL CAPITAL OUTLAY	15,380,000			15,380,000.00	0
	TOTAL ALL OTHER					0
T O T A L DEPT 100	E X P E N D I T U R E	20,132,500	148,639.04	1,125,920.80	19,006,579.20	6
T O T A L FUND 601	R E V E N U E	20,132,500	78,090.35	2,468,534.09	17,663,965.91	12
	FUND PERSONAL SERVICES					0
	FUND MATERIAL & SERV	4,752,500	148,639.04	1,125,920.80	3,626,579.20	24
	FUND CAPITAL OUTLAY	15,380,000			15,380,000.00	0
	FUND ALL OTHER					0
T O T A L FUND 601	E X P E N D I T U R E	20,132,500	148,639.04	1,125,920.80	19,006,579.20	6
	FUND PRIOR BALANCE	1,413,161.98				
	NET FUND BALANCE	1,342,613.29				
	GRAND TOTAL REVENUE	45,171,459	1,252,914.82	25,362,160.39	19,809,298.61	56
	TOTAL PERSONAL SERVICES	3,326,490	254,957.60	2,587,816.68	738,673.32	78
	TOTAL MATERIAL & SERV	10,238,248	678,973.73	5,299,666.17	4,938,581.83	52
	TOTAL CAPITAL OUTLAY	18,860,062	272,240.29	1,998,177.39	16,861,884.61	11
	TOTAL ALL OTHER	12,746,659		3,509,000.00	9,237,659.00	28
	GRAND TOTAL EXPENDITURE	45,171,459	1,206,171.62	13,394,660.24	31,776,798.76	30

5/17/21  
12:01 PM  
RWDANIEL  
FUND-601 GW CONSTRUCTION FUND  
DEPT-100 FUND ACTIVITIES

ROCKWOOD WATER P.U.D.  
REVENUE/EXPENDITURE REPORT  
4/01/21 THRU 4/30/21

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ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
	PRIOR BALANCE	11,920,756.95				
	NET FUND BALANCE	11,967,500.15				

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**Rockwood Water**  
People's Utility District

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Portland, OR 97230-7430  
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[www.rwpud.org](http://www.rwpud.org)

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## MEMORANDUM

To: Board of Directors

From: Kari J. Duncan, General Manager

Date: May 19, 2021

Re: Cascade Groundwater Alliance Fact Sheet

Rockwood Water PUD and the City of Gresham have been increasing public outreach and information surrounding the GWDP and projects. Recently, Gresham, in particular, has fielded inquiries regarding the water quality of the groundwater and the impacts of the future plans to switch from Bull Run wholesale water to Groundwater. Gresham and District staff assembled the attached information sheet on water quality, which was also shared with the Gresham Council this month.

Part of the public outreach efforts will include a series of short videos featuring staff from the District and Gresham discussing various aspects of the project. The first video, featured in “Gresham on the Go” series included interviews of Steve Fancher and Mike Whitely from Gresham and Kari Duncan from Rockwood. The video can be found at the link below.  
<https://youtu.be/x8upGE1LKDw>.





## Cascade Groundwater Alliance FAQs

### Where does our groundwater supply come from?

Gresham and Rockwood Water pump groundwater from the Sand and Gravel Aquifer (SGA), the oldest (2 to 5 million years old) of the sedimentary aquifers in the Portland Basin.

Groundwater is fresh water from rain or melting ice and snow that soaks into the soil and is stored in the tiny spaces between rocks, particles of soil and sand much the same way that water fills a sponge. It is stored in and moves slowly through geologic formations called aquifers.

Aquifers are typically made up of gravel, sand, sandstone, or fractured rock, like basalt and limestone. The sedimentary aquifers in the Portland Basin consist primarily of sand and gravel, separated by layers of clay and siltstone.

Rockwood Water built its first groundwater well in 1926 and has used groundwater to supply or augment supply for 95 years. Gresham drilled Cascade Well #5 in 2008. Gresham and Rockwood Water have been in a partnership and using groundwater for more than 12 years to supplement the Portland wholesale water supply.

### Where is the SGA?

The SGA is the deepest and most extensive of the confined aquifers in the basin. The top of the aquifer is found at depths of between 450 feet to more than 1,400 feet below the surface at the locations of the existing and planned Gresham/Rockwood Water groundwater supply wells. The SGA extends north from the vicinity of the Clackamas River to the Lewis River in Clark County, Washington, and from east of the Sandy River to the Portland Hills.

### How is the SGA replenished?

Groundwater supplies are replenished (recharged) by rain, snow melt and water in streams that seeps down through tiny spaces beneath the land's surface. Groundwater in the SGA flows from higher elevations along the eastern and southern margins of the basin, towards the Columbia River and the Lewis River in northern Clark County.

### Who else uses groundwater from the SGA?

Several cities use groundwater from the SGA, and some also pump from other, shallower aquifers. Gresham and Rockwood Water, Fairview and Wood Village use SGA groundwater almost exclusively. The Cities of Troutdale, Portland and Vancouver pump from the SGA as well as shallower aquifers, as does Clark Public Utilities (CPUD). Over 1 million people in the Portland Basin drink water pumped from the SGA at least part of each year—including Gresham residents, who currently drink groundwater that supplements Portland water during times of high demand. While many jurisdictions use this aquifer, hydrogeologists have confirmed that the ultimate use of groundwater between Rockwood Water and Gresham is sustainable.

### How is the SGA naturally protected from human-caused contamination?

The SGA is the deepest of the aquifers in the Portland Basin. It is naturally protected by two extensive low-permeability clay and silt layers, called Confining Unit 1 (CU1) and Confining Unit 2 (CU2), which separate the SGA from shallower aquifers and the surface. Each of these confining units is between 50 and 200 feet thick across the Gresham/Rockwood Water area. The many supply wells in the SGA have remained free of human-caused contamination, in part because of these protections. In addition, wells will pull from a depth of 700-1400 feet below the ground, making surface-level contamination even more unlikely.



### How do we know the water is safe to drink?

As a public supplier of drinking water, we must abide by stringent regulations for potential contaminants. Public drinking water is regulated even more than the bottled water sold in stores. Regulations are set by the Environmental Protection Agency (EPA) and the Oregon Health Authority (OHA) under the Safe Drinking Water Act.

The City of Gresham and the Rockwood Water test for more than 300 regulated and unregulated substances in the groundwater, starting when each well is first constructed and before serving the water to any customers. Any substances that are detected in the water appear in our annual water quality report. Rockwood Water's latest report can be found at: [wpuud.org/water-quality/water-quality-report-2019/](http://wpuud.org/water-quality/water-quality-report-2019/). Gresham's latest report can be found at: [GreshamOregon.gov/Water-Quality](http://GreshamOregon.gov/Water-Quality).

Unregulated substances that we voluntarily test for include radon, per- and polyfluoroalkyl substances (PFAS) and manganese. EPA-regulated substances that are regularly tested for include volatile organic compounds (VOCs) such as perchloroethylene (PCE). This substance has not been detected in the aquifer used for drinking water, although it is one that the Rockwood Water and Gresham are monitoring for, and will mitigate if ever detected in the lower aquifer at levels harmful to health.

### How will water be treated?

- **Disinfection:** Cascade groundwater pumped from our current wells is disinfected using Sodium Hypochlorite, which inactivates microbial pathogens. Ammonia is added afterwards to match Portland's disinfection method. Once the Cascade Groundwater system is expanded, ammonia won't be used. Sodium Hypochlorite produces a chemical called free chlorine, which will be the only chemical used in the disinfection process in the future.
- **Future manganese treatment:** Manganese can cause aesthetic impacts (staining of fixtures and laundry) and may be regulated by the EPA in the future. It will be reduced by a process called oxidation, precipitation, and adsorption. Groundwater will be chlorinated using Sodium Hypochlorite (described above), which is called oxidation. This causes the manganese, which is dissolved, to precipitate and become a solid. The manganese is then removed from the water by high pressure filters through adsorption, where the precipitate sticks to the surface of the filters.
- **Corrosion control:** We are testing groundwater to determine whether additional treatment will be needed for corrosion control. Typically, the pH and alkalinity of water is adjusted to prevent lead and copper in the pipes of older homes from dissolving into the water.

### What about radon?

Radon is present in most groundwater sources, and the EPA estimates that drinking water contributes only about 1 to 2 percent of the radon present in indoor air. There is currently no federally enforced drinking water standard for radon; however, the EPA has proposed radon regulation that would establish different limits for radon levels in drinking water, depending on whether the State or local community has implemented an EPA-approved program to reduce radon levels in indoor air. The proposed rule would limit drinking water radon levels to 300 pCi/l if no indoor air program is implemented, or 4,000 pCi/l in combination with an indoor air program. If the proposed regulation is adopted, it is likely that Oregon's Radon Awareness Program would qualify as an approved program.

The most recent radon concentrations measured at our wells were 200-400 pCi/l. Groundwater from the wells is pumped directly to our reservoirs where it comes in contact with air. Since radon readily transfers to air from water, the concentrations measured at the source are greatly reduced after treatment, and storage in our reservoirs, before distribution to customers. For example, radon concentrations in water at the Bella Vista Reservoir are reduced to about 10 percent of the concentrations measured at the wells.

### **What are we doing to protect the SGA from contamination?**

Gresham has developed a nationally-recognized Groundwater Protection Program, which incorporates parts of the Gresham and Rockwood Water service areas. This program mitigates surface-level contamination. Again, due to the depth of the aquifer and natural geologic barriers, contamination of drinking water due to surface spills is highly unlikely.

There are currently 57 businesses that we regulate in the City of Gresham boundaries. Those businesses are chosen because they use chemicals that could have known health risks. 21 of them are located in the Columbia South Shore Well Field Protection Area north of I-84. 36 of them are located south of I-84 in the Cascade Well Field Protection Area.

With the citywide expansion of the groundwater system, staff expects to conduct initial site visits at up to 364 additional businesses to determine their compliance with the groundwater protection program. The number of businesses needing follow up to become compliant is expected to decrease to approximately 185 after these initial visits and after working with businesses over the next four years, staff expects the number to fall to under 100.

The program is based on:

- Building a trust-based relationship with businesses—offering a “helping hand.”
- Providing training and a clear understanding of why the program exists along with regulations and their application. This leads to a high success/compliance rate.
- Building positive relationships has improved compliance dramatically over the years we have been running the program.
- Providing assistance, both technical and equipment (spill supplies and signs). Businesses note this is a huge benefit.
- Enforcement is available for businesses that refuse to work with the program.

### **What if contaminants are found in the future?**

Rockwood Water/Gresham's drinking water protection strategy is multi-tiered:

1. We draw from the deepest, least vulnerable aquifer using wells designed to take full advantage of the natural geologic barriers.
2. We have implemented a comprehensive source water protection program to reduce the potential for human contamination to affect the aquifer (and shallower aquifers too).
3. Existing and proven regulatory programs and technologies would be used to address spills at the surface or in shallower aquifers before they reach the SGA. In the unlikely event of contamination, these proven and existing programs and technologies would be used to contain and remove contaminants before they reach the wells, or at the wellhead, if needed.

### **Summary**

Our water is safe to drink and meets all drinking water standards set by the EPA and OHA under the Safe Drinking Water Act. We will continue to monitor and protect our valuable resource. Gresham residents will continue to have access to an annual water quality report that transparently describes, in detail, our water quality and results of testing. Notice of this report is published on all communications channels, including the GRESHAM newsletter mailed to all households in the city.





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## MEMORANDUM

To: Board of Directors

From: Andy Crocker, District Superintendent

Date: May 18, 2021

Re: District Surplus Property Disposal

Staff periodically brings items to the Board for consideration to declare as surplus. These items have been or are being replaced and no longer have value to future District activities. Through execution of the District Vehicle Replacement Plan, we will be generating surplus vehicles. Vehicles and equipment being replaced have served the District well but have come to the end of their useful life or no longer meet regulations. We use established industry replacement intervals based on age, mileage, hours, and additional drivers listed.

- ◆ Current vehicle value
- ◆ Maintenance and repair (becoming high in comparison to the vehicle's value)
- ◆ Fuel efficiency
- ◆ Emission standards (vehicle no longer meets regulatory requirements)
- ◆ Vehicle assignment no longer fits application
- ◆ Model or manufacture phasing out and lacking ability to diagnose and/or source parts

With Package 1 construction starting soon at the main office, we have been moving materials and preparing the grounds. Some of the items listed have been stored for over 10 years and serve no purpose in the future.

For the Board's consideration, staff is requesting disposal of:

- RW 21 a 2008 Ford F-150 with 60,650 miles. The estimated value of this truck is \$5,000. RW 21 has been replaced with a 2021 Ford F-450 truck with a dump bed.
- 1991 shop band saw with broken cast housing worth estimated \$125, replaced with a Jet band saw.
- 400' of 10" diameter steel casing 5/16" wall thickness (old well 3).
- 280' of 24" diameter steel casing 3/8" wall thickness from light rail bores.
- 400 HP submersible motor and pump, motor failed, and needs rebuilt (old well 3).
- Several hundred feet of (copper) conductor wire (well 4 and 3 revisions).

Staff is requesting a motion to declare the identified as surplus and direct staff to dispose through established sale or destruction processes.

Please direct any questions or concerns to Joey Schlosser, Assistant Superintendent, or me.