

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT  
MINUTES, REGULAR MEETING OF THE BOARD  
March 24, 2021  
Zoom Video Conference**

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**Board members present:** Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman.

**Staff present:** Kari Duncan, General Manager (GM); Cathy Middleton, Office Supervisor (OS); Joey Schlosser, Assistant Superintendent (AS); Daniel Zimmerman, Senior Accountant (SA); Kerry Aden, Government Affairs Coordinator (GAC), Jeremy Hanson, Associate Engineer (AE).

**Guests present:** Bob Fowler, Christine Hollenbeck, Cori Johnson.

**President Tom Lewis** called the meeting to order at 6:03 p.m.

**President Lewis** asked the participants to introduce themselves.

**APPROVAL OF THE AGENDA**

**President Lewis** asked if there were any changes or additions to the agenda.

**GM Duncan** noted item 7, 2021 Financial Master Plan Model Update, will be a presentation and discussion topic, and adoption will be added to the April regular Board meeting agenda.

**Colby Riley** moved to approve the agenda as discussed. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF THE CONSENT AGENDA**

**President Lewis** asked if there were any changes or updates to the consent agenda.

**Kathy Zimmerman** moved to approve the consent agenda. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF MINUTES**

**President Lewis** asked if there were any changes to the minutes.

**Steve Okazaki** moved to approve the minutes from the February 24, 2021 regular Board meeting. **Colby Riley** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF BILLS**

**President Lewis** asked if there were any questions about the bills.

**Larry Dixon** moved to approve the bills as presented. **Colby Riley** seconded the motion. **The motion was approved; none opposed.**

**PUBLIC COMMENT**

There were no public comments.

### **APPOINT BUDGET COMMITTEE MEMBERS - DISCUSSION/ACTION**

**GAC Aden** gave an overview of the positions to be filled on the Budget Committee and their terms.

**Bob Fowler** requested to be appointed to the vacant three-year term ending December 31, 2023. **Christine Hollenbeck** requested to be appointed to the vacant three-year term ending December 31, 2023.

**President Lewis** asked **Cori Johnson** if she had any questions.

**Bob Fowler** suggested scheduling a tour of the District's facilities to gain a better understanding of the project development and budget discussions during the Budget Committee meeting. Discussion ensued. **GM Duncan** stated she will arrange tour opportunities for Board and Budget Committee members.

**Steve Okazaki** moved to appoint **Bob Fowler, Christine Hollenbeck and Cori Johnson** to the Budget Committee vacancies as discussed. **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

### **2021 FINANCIAL MASTER PLAN MODEL UPDATE - DISCUSSION**

**GM Duncan** gave a PowerPoint presentation of the preliminary finance model report and preliminary results. Discussion ensued.

### **FOR THE GOOD OF THE ORDER**

**President Lewis** briefed the group on his meeting with, **GM Duncan** and **Commissioner Mingus Mapps** with the City of Portland.

**President Lewis** noted he discussed with **GM Duncan** her thoughts about goals and evaluation tasks as well as strategic planning to speak about in July and August and would like to form a committee to come up with items for discussion in the June-July timeframe.

**Larry Dixon** was wondering about an inline electric generator to generate power to run our groundwater pumps in the future to offset power costs and requested District staff to look into the possibility. Discussion ensued.

**GM Duncan** announced the City of Gresham was awarded the national Source Water Protection Award from the American Water Works Association for the Groundwater Protection Program. The District is a participant in that program.

**Bob Fowler** asked if we had looked into the PGE buyback program during peak hours. **GM Duncan** noted during her tenure with the City of Lake Oswego, during her work with the Lake Oswego/Tigard Partnership, they participated in the Demand Response Program and noted it could be beneficial to look into in the future.

### **NEXT MEETING**

**President Lewis** reminded everyone the next Board meeting will be Wednesday, April 28, 2021 at 6:00 p.m. and the Budget Committee meeting will follow.

**ADJOURNMENT**

**Steve Okazaki made a motion to adjourn the meeting. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.**

The meeting was adjourned at 7:26 p.m.

A handwritten signature in cursive script, appearing to read "C. B. R.", is written above a horizontal line.

Secretary