

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD
February 23, 2022
Zoom Video Conference**

Board members present: Larry Dixon, Tom Lewis, Steve Okazaki, Kathy Zimmerman.

Staff present: Kari Duncan, General Manager (GM); Andy Crocker, District Superintendent (DS); Cathy Middleton, Office Supervisor (OS); Jeremy Hudson, District Engineer (DE); Joey Schlosser, Assistant Superintendent (AS); Daniel Zimmerman, Senior Accountant (SA); Kerry Aden, Government Affairs Coordinator (GAC), Jeremy Hanson, Associate Engineer (AE).

Guests present: None.

President Tom Lewis called the meeting to order at 6:03 p.m.

APPROVAL OF THE AGENDA

President Lewis asked if there were any changes or additions to the agenda. **GM Duncan** noted there were no changes to the agenda.

Steve Okazaki moved to approve the agenda. Larry Dixon seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

President Lewis asked if there were any changes or updates to the consent agenda. **GM Duncan** noted there were no changes to the consent agenda and reminded the group of the conference registration deadlines in the Government Affairs Coordinator report.

Larry Dixon moved to approve the consent agenda. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

President Lewis asked if there were any changes to the minutes.

Kathy Zimmerman moved to approve the minutes from the January 26, 2022 regular Board meeting. Steve Okazaki seconded the motion. The motion was approved; none opposed.

APPROVAL OF BILLS

President Lewis asked if there were any questions about the bills.

Larry Dixon inquired about page 25, check #51391, RW29 Tailgate, Hydro & Paint Repair. **DS Crocker** answered the item is for the dump truck. The hydraulic cylinder was leaking and had to be rebuilt and the shoots on the dump box needed repaired. **AS Schlosser** noted it will be replaced in accordance with the Vehicle Replacement Plan in fiscal year 28/29. He clarified the cylinder was replaced because it was more cost effective to do so.

Larry Dixon asked what Job #316 was. **AS Schlosser** replied it is a steel pipe replacement project in the area of 167th Avenue off Stark and Burnside Streets. Discussion ensued.

Larry Dixon moved to approve the bills as presented. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT

There were no public comments.

MEMORANDUM OF UNDERSTANDING, CASCADE GROUNDWATER ALLIANCE, GROUNDWATER DEVELOPMENT PROJECT PACKAGE #6 AND DRILLING OF CASCADE WELL NO. 6 - GM DUNCAN - DISCUSSION

GM Duncan gave an overview of the Memorandum of Understanding. Discussion ensued.

WIFIA LOAN UPDATE - GM DUNCAN - DISCUSSION

GM Duncan gave an update on the WIFIA Loan process. Items of note were: the District completed a public bond rating process and maintained its Aa3 rating, the loan agreement terms have been agreed upon by District and EPA legal counsel, and the closing date has been scheduled for March 21, 2022. Discussion ensued.

OREGON HEALTH AUTHORITY MASK MANDATE - GM DUNCAN - DISCUSSION

GM Duncan explained the State of Oregon is set to lift the indoor mask requirements for most public buildings by March 31, 2022 and noted other new guidance for COVID safety. She suggested the District would mirror Oregon Health Authority and Oregon Occupational Safety and Health Administration guidelines. Discussion ensued.

IN-PERSON BOARD MEETINGS - GM DUNCAN - DISCUSSION

President Lewis asked the group for input specific to the March 16, 2022 Board meeting. Discussion ensued.

GM Duncan drew the group's attention to the Board Room video panel and **AE Hanson** demonstrated the new system.

The group decided to do a Zoom meeting for the March regular Board meeting.

FOR THE GOOD OF THE ORDER

DS Crocker said District crews are repairing a main break this evening and thanked them for staying late to get it taken care of.

Kathy Zimmerman mentioned she received her new water bill from the new billing system and thought it was nice. She asked if there were any issues. **OS Middleton** answered staff is going through the process and it's going good; progressing. Discussion ensued. **GM Duncan** expressed her thanks to **OS Middleton**, **SA Zimmerman**, and **their team** for their work on the new system. They deserve a lot of recognition for their work.

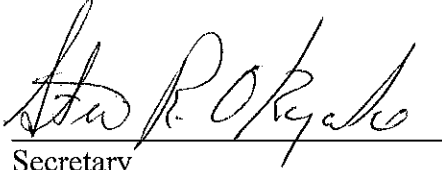
NEXT MEETING

President Lewis reminded everyone the next Board meeting will be Wednesday, March 16, 2022 at 6:00 p.m.

ADJOURNMENT

Steve Okazaki made a motion to adjourn the meeting. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:14 p.m.


Secretary