

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT  
MINUTES, REGULAR MEETING OF THE BOARD  
November 18, 2020  
Zoom Video Conference**

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**Board members present:** Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman.

**Staff present:** Brian R. Stahl, General Manager (GM); Andy Crocker, District Superintendent (DS); Cathy Middleton, Office Supervisor (OS); Jeremy Hudson, PE, District Engineer (DE); Joey Schlosser, Assistant Superintendent (AS); Daniel Zimmerman, Senior Accountant (SA); Kerry Aden, Government Affairs Coordinator (GAC), Jeremy Hanson, Associate Engineer (AE).

**Guests present:** None.

**President Steve Okazaki** called the meeting to order at 6:01 p.m.

**APPROVAL OF THE AGENDA**

**President Okazaki** asked if there were any changes or additions to the agenda.

**Colby Riley moved to approve the agenda. Tom Lewis seconded the motion. The motion was approved; none opposed.**

**APPROVAL OF THE CONSENT AGENDA**

**President Okazaki** asked if there were any changes or additions to the consent agenda.

**Larry Dixon moved to approve the consent agenda. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.**

**APPROVAL OF MINUTES**

**President Okazaki** asked if there were any changes to the minutes.

**Colby Riley moved to approve the minutes from the October 28, 2020 regular Board meeting. Tom Lewis seconded the motion. The motion was approved; none opposed.**

**APPROVAL OF BILLS**

**President Okazaki** asked if there were any questions about the bills.

**Larry Dixon** referred to the references to RW50 and if it was an additional vehicle or a replacement vehicle. **DS Crocker** responded it is a replacement vehicle for a repurposed Ford Ranger which will be requested to be surplus soon.

**Kathy Zimmerman** asked about page 6, check #49504, 718 NE 202nd Dr. Property Tax and if the District was selling the house. **GM Stahl** replied the District continues to lease the house until the well is completed. Discussion ensued.

**Tom Lewis moved to approve the bills as presented. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.**

## **PUBLIC COMMENT**

There were no public comments.

## **DONATION FOR PARK BENCH - DS CROCKER - DISCUSSION/ACTION**

**DS Crocker** gave an overview of the material he provided to the Board for the Northwest Neighborhood Association's request for the donation of a park bench at the District's Bella Vista Reservoir site. Discussion ensued.

John Bildsoe, Northwest Neighborhood Association, mentioned he will talk to the City of Gresham Parks Department about the installation of a plaque on the park bench. Discussion ensued.

**Colby Riley made a motion to donate the proposed cost of the park bench and shipping. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.**

## **FOR THE GOOD OF THE ORDER**

**GM Stahl** announced the City of Gresham will be holding a neighborhood meeting to talk about the Halsey site project details on November 30. Discussion ensued.

**GM Stahl** provided an update on the Cascade #7 well pump house design, the pipeline on Halsey Street, the pipeline for Cascade #9, the transmission line to the Bella Vista Site, the Cascade #8 site, and project costs and budget.

**DS Crocker** announced the Oregon Health Authority performed an on-site water system survey in October and the District achieved the Outstanding Performer designation as a result of the audit.

**Kathy Zimmerman** asked what the boundary notice is for the neighborhood meeting. **GM Stahl** answered the City of Gresham has an advertisement requirement. **John Bildsoe** responded it is within 300 feet of the project. Discussion ensued.

## **EXECUTIVE SESSION ORS 192.660 (2)**

**Tom Lewis made a motion to suspend the regular Board meeting and go into executive session in accordance with ORS 192.660 (2) (a) to consider the employment of a public officer, employee, staff member or individual agent. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.**

The Board recessed into executive session at 6:25 p.m.

**President Okazaki** reconvened the Board meeting at 7:03 p.m.

## **ACTION ON EXECUTIVE SESSION (IF NECESSARY)**

**Tom Lewis moved to direct Tommy Brooks, Legal Counsel, to prepare a contract and send it to the General Manager preferred candidate. If the contract is accepted by the preferred candidate, the Board President and Board Vice President are authorized to sign on behalf of the District once the candidate has signed. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.**


**NEXT MEETING**

**President Okazaki** reminded everyone the next Board meeting will be Wednesday, December 16, 2020 at 6:00 p.m.

**ADJOURNMENT**

**Larry Dixon made a motion to adjourn the meeting. Tom Lewis seconded the motion. The motion was approved; none opposed.**

The meeting was adjourned at 7:08 p.m.

  
Secretary