

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD**

July 24, 2019

Rockwood Water Boardroom

Board members present: Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman.

Staff present: Brian R. Stahl, General Manager (GM); Andy Crocker, District Superintendent (DS); Cathy Middleton, Office Supervisor (OS); Jeremy Hudson, PE, District Engineer (DE); Joey Schlosser, Assistant Superintendent (AS); Daniel Zimmerman, Senior Accountant (SA); Kerry Aden, Government Affairs Coordinator (GAC).

Guests present: DeEtta Fosbury, Brian Ginter, Jeremy Hanson.

President Colby Riley called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

President Riley asked if there were any changes or additions to the agenda.

Steve Okazaki moved to approve the agenda. **Tom Lewis** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF THE CONSENT AGENDA

President Riley asked if there were any changes or additions to the consent agenda.

Kathy Zimmerman moved to approve the consent agenda. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF MINUTES

President Riley asked if there were any changes to the minutes.

Kathy Zimmerman moved to approve the minutes from the June 26, 2019 regular Board meeting. **Tom Lewis** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF BILLS

President Riley asked if there were any questions about the bills.

Larry Dixon inquired about page 27, check #47398, S&B, Inc. and page 31, check #47460, S&B, Inc. and if the items were for the same service. **DS Crocker** answered the items are for an upgrade to the SCADA system. Part of the cost is the engineering for the upgrade, and the other part of the cost is for the equipment and installation. Discussion ensued.

Kathy Zimmerman referred to page 24, check #24699, and asked for clarification about the purchase of the property on 141st Avenue for \$524,000 and what \$20,000 of the purchase was for. **GM Stahl** said it is a conglomeration of fees relating to the sale of the property and will get a breakdown of the fees for the Board. Discussion ensued.

Kathy Zimmerman inquired about page 33, check #47486, Postcard Saturation-2018 Consumer Confidence Report (CCR) notice. **GAC Aden** explained federal regulations require the District

to send a postcard to every residential address in the service area to let them know the CCR is available and how to obtain a copy of it. Discussion ensued.

Kathy Zimmerman asked about page 32, check #47480, Annual Fee for Backflow Reporting. **DS Crocker** answered the item is the annual fee for Formlink; the software system we use to manage our backflow and Cross Connection Program.

Larry Dixon moved to approve the bills as presented. **Tom Lewis** seconded the motion. **The motion was approved; none opposed.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

SUMMER SUPPLY PLAN - INFORMATIONAL

GM Stahl gave an overview of the District's Summer Supply Plan.

FOR THE GOOD OF THE ORDER

GM Stahl introduced Jeremy Hanson, the District's newly-hired Associate Engineer. His start date is Monday, July 29, 2019.

GM Stahl remarked the proposed schedule for the August Board meeting is to move the General Manager review to the August Board meeting in executive session first and then reconvene the regular Board meeting to discuss and take action on goal setting.

GM Stahl reported we received approval from Leathers for access on the north side of our property on 223rd and access on south side of the property from the City of Gresham. **GM Stahl** stated Leathers would like to buy a small amount of our property to the south of them and would the Board be interested in selling it. Discussion ensued. The Board is interested in discussing selling the property and would like to add it to the August Board meeting agenda for discussion and possible action.

NEXT MEETING

President Riley reminded everyone the next Board meeting will be a Work Session following tonight's Board meeting and the next regular Board meeting will be Wednesday, August 28, 2019 at 6:00 p.m.

ADJOURNMENT

Tom Lewis moved to adjourn the meeting. **Kathy Zimmerman** seconded the motion. **The motion was approved; none opposed.**

The meeting was adjourned at 6:16 p.m.


Secretary