

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT
MINUTES, REGULAR MEETING OF THE BOARD
June 24, 2020
Zoom Video Webinar/Meeting**

Board members present: Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman.

Staff present: Brian R. Stahl, General Manager (GM); Andy Crocker, District Superintendent (DS); Cathy Middleton, Office Supervisor (OS); Jeremy Hudson, District Engineer (DE); Joey Schlosser, Assistant Superintendent (AS); Daniel Zimmerman, Senior Accountant (SA); Kerry Aden, Government Affairs Coordinator (GAC); Jeremy Hanson, Associate Engineer (AE).

Guests present (attendees): Richard Anderson, Bob Fowler, Christine Hollenbeck.

President Steve Okazaki called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

President Okazaki asked if there were any changes or additions to the agenda.

Colby Riley moved to approve the agenda. **Kathy Zimmerman** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF THE CONSENT AGENDA

President Okazaki asked if there were any changes or additions to the consent agenda.

Larry Dixon moved to approve the consent agenda. **Colby Riley** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF MINUTES

President Okazaki asked if there were any changes to the minutes.

Tom Lewis moved to approve the minutes from the May 27, 2020 regular Board meeting. **Colby Riley** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF BILLS

President Okazaki asked if there were any questions about the bills.

Larry Dixon inquired about page 23, check #48798, Drain Line Repair Final. **DS Crocker** replied it was the balance of the bill for the pipe replacement and plumbing in the basement.

Colby Riley moved to approve the bills as presented. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

SUSPEND REGULAR BOARD MEETING AND CONVENE BUDGET COMMITTEE MEETING - ACTION

Colby Riley made a motion to suspend the regular Board meeting and convene the Budget Committee meeting. Kathy Zimmerman seconded the motion. The motion was approved; none opposed.

BUDGET COMMITTEE MEETING

Budget Committee Chair, Richard Anderson, called the Budget Committee meeting to order at 6:05 p.m.

APPROVAL OF AGENDA

Chair Anderson asked if there were any changes or additions to the agenda.

Bob Fowler moved to approve the agenda. Tom Lewis seconded the motion. The motion was approved; none opposed.

APPROVAL OF MAY 6, 2020 BUDGET COMMITTEE MINUTES

Chair Anderson asked if there were any changes to the minutes.

Bob Fowler moved to approve the minutes from the May 6, 2020 Budget Committee meeting as written. Christine Hollenbeck seconded the motion. The motion was approved; none opposed.

COMMENTS FROM THE BUDGET COMMITTEE CHAIR

Chair Anderson thanked GM Stahl and the team at Rockwood Water PUD for their hard work on putting the budget document together. It is easy to follow, well written, well thought out, consistent, and a good document.

COMMENTS FROM THE BUDGET OFFICER - BRIAN R. STAHL

GM Stahl went through the final changes and updates to the budget. Discussion ensued.

QUESTIONS FROM THE BUDGET COMMITTEE

Chair Anderson asked if there were any questions from the Budget Committee; there were none.

APPROVE THE BUDGET AND RECOMMEND IT TO THE BOARD - ACTION

Robert Fowler moved to approve the fiscal year 2020/2021 budget with adjustments and recommend it to the Board. Christine Hollenbeck seconded the motion. The motion was approved; none opposed.

ADJOURN BUDGET COMMITTEE MEETING

Bob Fowler moved to adjourn the Budget Committee meeting. Christine Hollenbeck seconded the motion. The motion was approved; none opposed.

The Budget Committee adjourned at 6:15 p.m.

Board President, Steve Okazaki, reconvened the regular Board meeting at 6:15 p.m.

PUBLIC HEARING - FY 2020/2021 BUDGET

President Okazaki asked if there were any comments from the public on the fiscal year 2020/2021 budget. There were no public comments.

RESOLUTION NO. RWPUD 19/20-004 - ADOPTING BUDGET & MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2020 - ACTION

Colby Riley moved to adopt Resolution No. RWPUD 19/20-004 - Adopting Budget & Making Appropriations for the Fiscal Year Commencing July 1, 2020 with adjustments. **Kathy Zimmerman** seconded the motion. The motion was approved; none opposed.

RESOLUTION NO. RWPUD 19/20-005 - ESTABLISHING FEES AND CHARGES FOR THE PROVISION OF WATER - ACTION

Colby Riley moved to adopt Resolution No. RWPUD 19/20-005 - Establishing Fees and Charges for the Provision of Water. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

FOR THE GOOD OF THE ORDER

GM Stahl reported it has been busy especially with the challenges with COVID-19. Staff has risen to the occasion. Staff are returning to work. Staff will be fully masked in public areas, so we are fully masked when passing and when it is not possible to socially distance. The District is playing catch-up on hand sanitizer, disinfectant, masks, and things of that nature that were in short supply in March and is stocking up on those supplies for the future. Discussion ensued.

GM Stahl mentioned we have signed a contract with Murraysmith for Project Package No. 1 and have begun the project. He provided an update on the 202nd, 141st, and Kirk park projects.

GM Stahl stated Murraysmith is updating the Master Plan to include the Groundwater Development Master Plan.

GM Stahl noted staff are meeting weekly with the City of Gresham to discuss the WIFIA loan application and process. Discussion ensued.

GM Stahl reported he is drafting an Intergovernmental Agreement with Gresham on how our joint groundwater projects will be managed.

GM Stahl discussed representatives from the Gresham City Council and District Board meeting for commitment discussions. Discussion ensued.

Larry Dixon apologized for missing last month's meeting.

GAC Aden noted the Multnomah County District Board elections and filing deadlines.

President Okazaki thanked the Budget Committee members for their participation in the budget process and service to the Committee.

Richard Anderson thanked the Board for the opportunity.


NEXT MEETING

President Okazaki reminded everyone the next Board meeting will be July 22, 2020 at 6:00 p.m.

ADJOURNMENT

Colby Riley moved to adjourn the meeting. **Kathy Zimmerman** seconded the motion. **The motion was approved; none opposed.**

The meeting was adjourned at 6:39 p.m.


Secretary