

**ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT  
MINUTES, REGULAR MEETING OF THE BOARD  
March 25, 2020  
Rockwood Water Boardroom**

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**Board members present:** Larry Dixon, Tom Lewis, Steve Okazaki, Colby Riley, Kathy Zimmerman (via phone).

**Staff present:** Brian R. Stahl, General Manager (GM); Andy Crocker, District Superintendent (DS); Cathy Middleton, Office Supervisor (OS); Joey Schlosser, Assistant Superintendent (AS); Kerry Aden, Government Affairs Coordinator (GAC).

**Guests present:** None.

**President Steve Okazaki** called the meeting to order at 6:00 p.m.

**APPROVAL OF THE AGENDA**

**President Okazaki** asked if there were any changes or additions to the agenda.

**Tom Lewis** moved to approve the agenda. **Colby Riley** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF THE CONSENT AGENDA**

**President Okazaki** asked if there were any changes or additions to the consent agenda.

**Larry Dixon** moved to approve the consent agenda. **Tom Lewis** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF MINUTES**

**President Okazaki** asked if there were any changes to the minutes.

**Colby Riley** moved to approve the minutes from the February 26, 2020 regular Board meeting. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF BILLS**

**President Okazaki** asked if there were any questions about the bills.

**Kathy Zimmerman** asked about page 24, check #24851 Bond Interest Expense, and how often the bond interest expense is paid. **GM Stahl** answered two payments per year. Discussion ensued.

**Kathy Zimmerman** inquired about page 26, check #48383, Gresham Locksmith, Inc. **DS Crocker** replied the charges were from an outstanding balance when the building was rekeyed several months ago. Discussion ensued.

**Larry Dixon** asked about page 13, check #48497, RW 32, 33 Lights. **AS Schlosser** answered the item is for LED lights to illuminate the beds of the service trucks to perform night work. Discussion ensued.

**Steve Okazaki** inquired about page 30, check #48447, 2020 Freightliner Dump Truck, and if it was a replacement. **DS Crocker** replied it will replace the #6 dump truck. Discussion ensued.

**Colby Riley** moved to approve the bills as presented. **Tom Lewis** seconded the motion. The motion was approved; none opposed.

#### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

There was no public comment.

#### **APPOINT BUDGET COMMITTEE MEMBERS - ACTION**

The Board discussed the applicant's application.

**Tom Lewis** moved to appoint **Richard Anderson** to a vacant position on the Budget Committee for the term ending December 31, 2021. **Colby Riley** seconded the motion. The motion was approved; none opposed.

#### **INTERGOVERNMENTAL AGREEMENT 1827 AMENDMENT BETWEEN GRESHAM/ROCKWOOD CONCERNING WATER RIGHTS - DISCUSSION/ACTION**

**GM Stahl** gave an overview of his memo outlining how much water the District has under our permits, how much water we are allowing the City of Gresham to have access to, and how much will be left for the District to develop. The group discussed the revised language in the intergovernmental agreement amendment.

**Tom Lewis** moved to adopt Intergovernmental Agreement 1827 Amendment Between Gresham/Rockwood Concerning Water Rights. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

#### **2020 FINANCIAL MASTER PLAN MODEL UPDATE - DISCUSSION/ADOPTION OF REPORT**

**GM Stahl** gave a PowerPoint presentation on the 2020 Financial Master Plan Model Update. Discussion ensued.

**Colby Riley** moved to adopt the 2020 Financial Master Plan Model Update Report. **Tom Lewis** seconded the motion. The motion was approved; none opposed.

**GM Stahl** noted this is the first step in projecting our rates and bonding.

#### **FOR THE GOOD OF THE ORDER**

**GM Stahl** distributed COVID-19 policies from Oak Lodge and the City of Fairview as well as the District's COVID-19 Continuity of Operations Plan for the Board's information. The group discussed the interim plan in place.

**GM Stahl** gave an update on the drilling operations of Cascade Wells 7, 8, and 9.

**Tom Lewis** expressed his appreciation for mapping out COVID-19 operations for the District.

**Kathy Zimmerman** commented on the letter from a customer who complimented our field crew's performance during a recent main break and **Ms. Zimmerman** thanked the staff for their professionalism.

**Steve Okazaki** thanked **GM Stahl** and the staff for the work we do and hopes everybody stays well and safe.

**NEXT MEETING**

**President Okazaki** reminded everyone the next Board meeting will be April 22, 2020 at 6:00 p.m., a Budget Committee Meeting April 22, 2020 following the Board meeting, and a second Budget Committee Meeting, if necessary, May 6, 2020.

**ADJOURNMENT**

**Larry Dixon** moved to adjourn the meeting. **Tom Lewis** seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:53 p.m.

  
Secretary